

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 17th day of September, 2026 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk, and Kaitlin Dinnick, Deputy Clerk/Planning Coordinator, were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Neilson advised that the Corbetton Trail Trek is next Saturday September 26th from 10 a.m. to 12 p.m.

Councillor Plowright advised that there will be a workout being put on by Trainer Games at 10 a.m. at the Corbetton Trail Trek. She also advised that the Horning's Mills Hall Board Harvest Dinner is on October 17th, 2026 and is dinner and a comedy show or you can just buy tickets for the comedy show.

Additions

Email from Sarah Culshaw – Email from Dufferin OPP regarding Paid Duty Allocation (Denise Holmes, CAO/Clerk)

Deletions

None.

Approval of the Agenda

Moved by Neilson, Seconded by McLean, that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by McLean, Seconded by Plowright, that Council approve the minutes of the September 3rd, 2026 Council Meeting and December 11th, 2025 Committee of the Whole Meeting as circulated. Carried.

Business Arising from Minutes

Holmes Agro – Facility 517641 County Road 124 – Request that the Groundwater Monitoring Program be changed to every two years, instead of annually

Denise Holmes, CAO/Clerk advised that she had reached out to Bret Lemieux, Bluewater Geoscience, who advised that he is not aware of a monitoring system that could trigger an alarm for contamination.

Point of Privilege or Personal Privilege

None.

Public Question Period

None.

Public Works

Winter Sand Tender Recommendation closing September 14th, 2026

Moved by Neilson, Seconded by McLean, that the Council of the Township of Melancthon accepts the quote from Flesherton Concrete for the supply and delivery of approximately 2,800 tonnes of 70% white manufactured sand and 30% brown winter sand for the quoted price of \$66,444.00, taxes included. Quoted price includes the rental of the stacker. The screened winter sand is to meet OPSS Specifications, and the test is to be paid by the contractor with the sample supplied by the Township. Completion date is October 16, 2026. This quote complies with the Township's Procurement By-law. Carried.

Recommendations, if any, from the Infrastructure and Emergency Management Committee Meeting – September 14th, 2026

No Recommendations.

Other

Nothing for this matter.

Planning

Applications to Permit

Council did not have any questions regarding the spreadsheet provided.

Memorandum from Liam Morgan, Manager of Planning – Request for Delegation of Authority for Certificate of Cancellation Application under Section 54(2) of the Planning Act

Staff were directed to bring back the By-law to Delegate the Authority for Certificate of Cancellation Application to the October 1st, 2026 Council Meeting.

Other

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

April to June 2026 OPP Detachment Revenues

No comments on this item.

County Council Update

Deputy Mayor McLean and Mayor White provided an update to Council on last week's County Council Meeting.

Committee/Board Reports & Recommendations

Nothing for this matter.

Board, Committee & Working Group Minutes

1. Shelburne and District Fire Board – June 2, 2026

Moved by McLean, Seconded by Neilson, that Council receive the Board, Committee & Working Group Minutes Item #1 as information. Carried.

Items for Information Purposes

1. Dufferin County Resolution Supporting the Town of Orangeville's Resolution Regarding Data Centre Development Proposals
2. Grand River Conservation Authority General Membership Meeting – July 27, 2026
3. Grand River Conservation Authority General Membership Meeting – August 28, 2026
4. Dufferin County Resolution Supporting the Municipal Finance Officers Association of Ontario's Request Regarding Doubling of the Ontario Community Infrastructure Fund
5. Grand River Conservation Authority – ERO Posting regarding Municipal Representation on Regional Conservation Authorities
6. Nottawasaga Valley Conservation Authority Media Release – NVCA Continues 60-year Commitment to Protecting Minesing Wetlands
7. Ministry of Energy and Mines – Broadband Resources for Ontario Municipalities
8. Town of Shelburne Resolution Regarding Increased Healthcare Services due to Increased Population
9. Township of Mulmur Resolution Regarding Data Centre Development Proposals

Moved by Neilson, Seconded by McLean, that correspondence items 1-9, for information purposes, be received as information, except for items 1 & 8, pulled for further discussion. Carried.

Councillor Neilson spoke to item 1 and would like to Council to support the motion.

Moved by Neilson, Seconded by McLean, that Council support the motions passed by the Township of Mulmur, County of Dufferin and Town of Orangeville regarding data centres. Carried.

Councillor Neilson, Councillor Plowright and Deputy Mayor McLean spoke to item 8 and would like Council to support the motion.

Moved by Neilson, Seconded by Plowright, that Council supports the motion from the Town of Shelburne regarding LifeLabs Operational Hours in Shelburne and requests that LifeLabs review their service hours and service delivery." Carried.

Items for Council Action

Grand River Conservation Authority – 2027 Municipal Apportionment and Budget Vote Meetings

This item was deferred to the 2027 budget deliberations.

General Business

Notice of Intent to Pass By-law

Report from Kaitlin Dinnick, Deputy Clerk/Planning Coordinator regarding the Fees and Charges By-law

By-law to Establish Fees and Charges for Services

Moved by Neilson, Seconded by McLean, that leave be given to introduce a By-law to Establish Fees and Charges for Services and it be hereby read a first and second time and numbered 36-2026. Carried.

Kaitlin Dinnick, Deputy Clerk/Planning Coordinator spoke to the changes in the Fees and Charges By-law. Deputy Mayor McLeans asked about the planning fees and deposits, and Staff advised that these were unchanged. Staff were directed to bring back a Report that shows a cost breakdown of application fees on average so that Council can consider lowering these costs to make filing for planning applications more affordable.

Report from Denise B. Holmes, CAO/Clerk regarding the Joint Compliance Audit Committee

By-law to Authorize a Joint Compliance Audit Committee

Moved by Neilson, Seconded by McLean, that leave be given to introduce a By-law to Authorize a Joint Compliance Audit Committee and it be hereby read a first and second time and numbered 37-2026. Carried.

New/Other Business/Additions

Email from Sarah Culshaw – Email from Dufferin OPP regarding Paid Duty Allocation (Denise Holmes, CAO/Clerk)

It was discussed that the Dufferin OPP had asked if they could use paid duty hours for a commercial vehicle blitz. It was suggested that the OPP should be reaching out to the MTO to help fund these programs and that we want our paid duty hours going towards speed enforcement. Staff were directed to reach out to the Dufferin OPP and advise this.

Strada Aggregates Consultants Response Letter in Regards to Review Prepared by North-South Environmental

This item was discussed and Staff were directed to send the response to Shannon Catton, for her review and comments.

Grand River Conservation Authority Member Appointment

Resolution from the Town of Grand Valley Appointing Township of East Garafraxa Mayor Guy Gardhouse as the GRCA Joint Representative for the 2026-2030 Council Term

Moved by Neilson, Seconded by McLean, that Council appoint Township of East Garafraxa Mayor Guy Gardhouse as the Grand River Conservation Authority Joint Representative for the Town of Grand Valley and the Townships of East Garafraxa, Amaranth, Melancthon and Southgate for the Term 2026-2030. Carried.

Unfinished Business

Town of Shelburne – Resolution regarding the Shelburne and Public Library Board (Councillor Plowright)

Councillor Plowright asked for this item to be deferred as the Shelburne and Public Library Board has not met yet to discuss.

Shelburne and District Fire Board – Councillor Neilson

Councillor Neilson provided Council with an update on his Shelburne and District Fire Board Meeting.

Motion to go into Committee of Adjustment

6:00 p.m. – Moved by McLean, Seconded by Neilson that Council adjourn the meeting at 6:01 p.m. and go into Committee of Adjustment and reconvene as Council. Carried.

Delegations

5:30 p.m. – Kim Delahunt, Headwaters Health Care Centre, President and CEO – to provide an update about the hospital and major initiatives underway

Kim Delahunt, Headwaters Health Care Centre, President and CEO, provided Council with an update about the hospital and the major initiatives underway.

Closed Session

Nothing for Closed Session.

Third Reading of By-laws

Moved by Plowright, Seconded by Neilson, that By-law 36-2026 and 37-2026 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by McLean, Seconded by Plowright, that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held September 17th, 2026 and it be given the required number of readings and numbered 38-2026. Carried.

Adjournment and Date of Next Meeting

Moved by Neilson, Seconded by Plowright, that Council adjourn this meeting at 6:08 p.m., to meet again on Thursday, October 1st, 2026 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK