

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Infrastructure and Emergency Management Committee held a virtual meeting on September 14th, 2026, at 9:00 a.m. The following members were present: James McLean (virtual), Ruth Plowright and Darren White. Also present were: Craig Micks, Public Works Superintendent, Kaitlin Dinnick, Deputy Clerk/Planning Coordinator and Sarah Culshaw, Treasurer and Paul Prentice, Public Works Foreperson.

Call to Order

Chair McLean called the meeting to order at 9:02 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by White, Seconded by Plowright, that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by Plowright, Seconded by White, that the Minutes of the August 12th, 2026 meeting be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised that they have been working on brushing, spot grading, ditching and routine maintenance around the Township. He

advised that they are currently waiting on locates to complete the fall culvert projects that need to be completed.

Chair McLean asked when the 3rd Line culvert replacement is going to be completed and when the bollards would be coming down in the village.

2. Update on the Beautification of the Village & Hamlets

Member Plowright advised that the new planters have been ordered and delivered. Staff were directed to a quote for the 2027 budget for the Canadian flags in the Villages.

3. Discussion on Park Structures and Infrastructure Needs

Member Plowright spoke to the grant that is available for parks and recreation, however does not think we are ready to apply. Sarah Culshaw, Treasurer, spoke to the grant current available and advised that she believes next year would be better as we could have a better plan in place. Staff were directed to bring back a spreadsheet of all the grants available to the next committee meeting in October.

4. Discussion on Township Infrastructure Needs

Nothing for this matter.

5. 2026 Capital Roads Projects Update

Staff advised that Cox Construction is hoping to start the 7th Line SW paving project at the end of September, and advised that the quote for the paved shoulders in Horning's Mills was approved at the last Council Meeting.

6. Road Sign Replacement Process

Staff provided the Committee with an update on this matter and it was asked that this stay on the agenda for further updates.

7. 5 Year Capital Plans – Roads, Bridges and Equipment

The 5 Year Capital Plans were discussed, and questions were asked about the reports by the Committee. It was suggested that the Committee will discuss further at the October Meeting but cannot make decisions for the next term of Council.

8. Painting Lines on the 3rd Line OS (Deferred from Council – Suggestion Box)

Craig spoke to this item and Chair McLean asked what the value of putting a centre line would be. Craig advised that its kind of just to keep people on their own side of the road, especially at night. Staff were directed to bring back a line painting policy to a future meeting for review, as well as a quote for the line painting on the 3rd Line.

9. Proposal for a Road Safety Taskforce (Chair McLean)

Chair McLean spoke to the draft taskforce terms of reference and gave a background on why he has brought this back up. The Committee discussed the composition of the committee and discussed the possibility of it being a Sub-Committee to the IEM Committee. It was decided that discussions on this could continue with the next term of the Committee.

10. Other/Additions

Craig asked about what the committee wanted for the bollards for the paved shoulder in Horning's Mills. The Committee decided that they would like to see the paved shoulder completed prior to making a decision. Staff were directed to discuss this with Cox Construction as installation of the bollards will need to take place in the Spring of 2027.

Member Plowright asked about the heat cables on the Horning's Mills Hall roof and if we can get those done before winter, Craig was directed to find a contractor to complete this work.

11. Unfinished Business

1. Fire Service Boundary Mapping Update

Chair McLean advised that he will be meeting with the new County CAO and will mention this.

2. Current Equipment List

This can be removed.

Recommendations to Council

No Recommendations for this meeting.

Public Question Period

None.

Confirmation Motion

Moved by White, Seconded by Plowright, that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed. Carried.

Adjournment

9:47 a.m. - **Moved by McLean, Seconded by Plowright**, that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on Monday October 19th at 9:30 a.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY