



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, OCTOBER, 2026 - 5:00 P.M.**

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89543467362?pwd=ilJspOZfs0Lh9a7mKDleme5FhbuQft.1>

Meeting ID: 895 4346 7362

Passcode: 575728

One tap mobile

+14388097799,,89543467362#,,,,*575728# Canada

+15873281099,,89543467362#,,,,*575728# Canada

AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**
- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes** – September 24th, 2026 Special Council Meeting Minutes and October 1st, 2026 Council Meeting
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**

- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
 1. Report from Kaitlin Dinnick, Deputy Clerk/Planning Coordinator – Horning’s Mills Paved Shoulder Update
 2. Other
- 11. Planning**
 1. Other
- 12. Climate Change Initiatives**
- 13. Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur**
 1. Letter to Council from the 3M Police Service Board regarding Concerns Related to E-Scooters
- 14. County Council Update**
- 15. Committee/Board Reports & Recommendations**
- 16. Correspondence**

Board, Committee & Working Group Minutes

Items for Information Purposes

1. Nottawasaga Valley Conservation Authority – Media Release – NVCA to Focus on Service Excellence and Watershed Leadership while Preparing for Transition to Regional Conservation Authority
 2. Grand River Conservation Authority – Summary of the General Membership Meeting – September 25th, 2026
 3. Shelburne Food Bank – Granted Charitable Status by the Canada Revenue Agency as of August 2026
 4. Ministry of the Environment, Conservation and Parks – Issuance of Permit to Take Water No. 8115-DY2LPA for Strada Aggregates Inc. for the Shelburne South Pit
 5. Town of Shelburne – Letter from Council of the Town of Shelburne to the Council of the Township of Amaranth regarding the CDRC Board of Management
-
- 17. General Business**
 1. Notice of Intent to Pass By-law
 2. New/Other Business/Additions
 1. Invitation to Marit Stiles, Leader of the Official Opposition, to visit Melancthon/Dufferin County – Discussion and Direction
 3. Unfinished Business
 4. Reports/Updates from Members of Council & Administrative Staff
 - 18. Delegations**
 1. 5:30 p.m. – Ajeet Pal Singh Sran – Purpose of Delegation – 1. To Review the Drainage Bill which was (is) more than the estimate given; 2. To request to wave the fire department invoice
 2. 6:15 p.m. – Chris Johnston, By-law Enforcement Officer – By-law Enforcement File Update – this Delegation will be held in Closed Session due to Section 239(2) – (b) personal matters about an identifiable individual, including municipal or local board employees and (e) – litigation or potential litigation.
 - 19. Closed Session**

1. Items for Discussion: Delegation # 2
2. Approval of Draft Minutes – September 3rd, 2026 & September 24th, 2026 and Property Standards April 28th, 2026
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

20. Third Reading of By-laws

21. Notice of Motion

22. Confirmation By-law

23. Adjournment and Date of Next Meeting – Thursday, November 5th, 2026 at 5:00 p.m.



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

**Corporation of the Township of Melancthon
Memorandum**

TO: Mayor White and Members of Council

FROM: Kaitlin Dinnick – Deputy Clerk/Planning Coordinator

SUBJECT: Horning's Mills Paved Shoulder Update

DATE: October 15th, 2026

Recommendation

THAT Council receive the Report of Kaitlin Dinnick, Deputy Clerk/ Planning Coordinator dated October 15th, 2026, entitled Horning's Mills Paved Shoulder Update;

AND THAT Council authorize the additional asphalt repair and resurfacing work identified as Option 2, at an additional cost of \$31,534.80 plus applicable HST, for a total project cost of \$102,410.37 plus applicable HST.

Background/Executive Summary

The purpose of this report is to provide Council with an update regarding the proposed paved shoulder improvements on Main Street and to present two options for the scope of asphalt repairs identified during the recent onsite review with Cox Construction.

Options/Analysis

The original design and scope for the Main Street project was intended to focus primarily on the installation of the proposed paved shoulder, with limited asphalt repairs in areas where existing pavement conditions were particularly poor.

As part of the project, it was understood that the Township would review the site and proposed scope with the successful Contractor prior to construction. This would allow the Township and Contractor to identify any adjustments that may be appropriate based on actual site conditions and the Contractor's proposed construction methodology. An onsite meeting was recently held with the Contractor and project

representatives to review the proposed work. Following this review, two potential options have been identified for Council's consideration.

It was also confirmed during the site review that the existing cross culvert located near Oldfield can remain in place. The culvert is considered to be in relatively good condition, and the Contractor will excavate a frost taper in this area to assist in addressing the existing heaving.

Option 1 – Original Scope

Cost: \$70,875.57 + HST

Option 1 would proceed generally in accordance with the original project scope and would include:

- Installation of the proposed paved shoulder;
- Asphalt repairs limited to the areas currently identified as being in the poorest condition; and
- Retention of the existing cross culvert near Oldfield, with a frost taper excavated to assist with the existing heaving.

This option would result in localized asphalt repair areas, with the primary focus of the project remaining the installation of the paved shoulder.

Option 2 – Original Scope + Additional Asphalt Repair/Resurfacing

Cost: \$102,410.37 + HST

Option 2 would include all work identified under Option 1, with additional asphalt repairs and resurfacing throughout the area.

The additional work would provide a more continuous repair area rather than relying on localized patches. It would also address other existing pavement deficiencies, including rutting and edge cracking, which may otherwise contribute to future deterioration or failure of the asphalt adjacent to the new paved shoulder.

The additional cost to proceed with Option 2 is \$31,534.80 + HST over the original scope.

Cox Construction has advised that the work is currently scheduled to be completed in early November 2026, with exact dates to be confirmed in the coming weeks and subject to weather conditions.

Financial Impact

The intent of the original project was to limit the work primarily to the installation of the paved shoulder, with the opportunity to review existing pavement conditions with the successful Contractor prior to construction.

That review has now been completed, and the additional areas of rutting, edge cracking and other pavement deficiencies have been identified.

If sufficient budget is available, the project consultant has recommended proceeding with Option 2. The additional asphalt repairs and resurfacing would provide a more continuous repair area and address existing pavement deficiencies that could otherwise contribute to future deterioration of the roadway adjacent to the new paved shoulder.

Proceeding with Option 2 would therefore provide the Township with an opportunity to address additional existing pavement deficiencies while the Contractor is already mobilized for the paved shoulder project.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Kaitlin". The signature is fluid and cursive, with a large initial "K" and a long, sweeping underline.

Kaitlin Dinnick, Deputy Clerk/Planning Coordinator



Road Work of All Types Since 1946

**P.O. Box 427, 965 York Road
Guelph, Ontario, N1H 6K5
Phone 519-824-6570 Fax 519-824-6579
email bjcrampton@coxconstruction.ca**

To:	Township Of Melancthon	Contact:	
Address:	157101 ON-10 Melancthon, ON L9V 2E6 CANADA	Phone:	
		Fax:	
Project Name:	Horning's Mills Proposed Walkway Extension	Bid Number:	
Project Location:	Horning Mills, ON	Bid Date:	7/16/2026

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
A01	Mobilization And Demobilization - SP1	1.00	LS	\$2,748.00	\$2,748.00
A02	Traffic Control And Signing - SP2	1.00	LS	\$8,722.98	\$8,722.98
A03	Construction Layout - SP3	1.00	LS	\$1,849.41	\$1,849.41
B01	Earth Grading, Existing Shoulder To Accept New Asphalt , No Disposal	1.00	LS	\$7,108.21	\$7,108.21
B03	Saw Cut To Provide Asphalt Butt Joint - SP6	550.00	m	\$9.18	\$5,049.00
B04	Remove Existing Asphalt And Concrete - SP7	216.00	m2	\$13.38	\$2,890.08
B05A	Supply And Place Hot Mix Asphalt - SP8 60 Mm HL4 - Asphalt Shoulder Incl. Hand Placement	140.00	MT	\$154.58	\$21,641.20
B05B	Supply And Place Hot Mix Asphalt -SP8 50 Mm HL4 - Roadway	27.00	MT	\$154.58	\$4,173.66
B05C	Supply And Place Hot Mix Asphalt -SP8 40 Mm HL4 - Roadway	22.00	MT	\$154.58	\$3,400.76
B06	Paint Lines - White Solid And Yellow Center - SP9	1.00	LS	\$7,482.95	\$7,482.95
B07	Installation Of Flex Bollards - SP10 All Hardware And Materials Supplies To Install Supplied By Twp	54.00	EACH	\$107.58	\$5,809.32

Base Bid Price Subtotal: \$70,875.57

Total HST 13.00%: \$9,213.82

Total Bid Price: \$80,089.39

PROV

B02A	Supply And Place Granular - SP5 A) Granular A 150mm	350.00	MT	\$41.68	\$14,588.00
B02B	Supply And Place Granular B) Granular B - Fill	100.00	MT	\$38.34	\$3,834.00
B08	Supply And Place Top Soil - 100 Mm - SP11	1,590.00	m2	\$12.98	\$20,638.20
B09	Supply And Place Hydroseed & Mulch - BFM SP12	1,590.00	m2	\$3.89	\$6,185.10
B10	Supply And Install Light Duty Silt Fence - SP13	550.00	m	\$14.18	\$7,799.00
B11	Excavate For Unsuitable Road Base (Provisional)	100.00	m3	\$31.84	\$3,184.00

Notes:

- We are pleased to provide a quotation for Hornings Mills Proposed Walkway Extension project . Please see below terms and conditions.
- Tack Coat Included for Joints Only
- Contingent on placing the entire quantity of asphalt
- Payment as per weigh scale tickets or field measurements
- Cox Construction Limited to be compensated should there be any increase in the MTO Asphalt Cement Index , Accordingly all asphalt must be indexed in accordance to the OHMPA guideline with a \$15/tonne float . This project indexed using the June 2026 index
- Please notify within 7 days of award for scheduling purposes
- Based on Standard OPSS mix designs

- Any asphalt placed after Oct 31 of any year will be subject to a \$6.00/tonne winter heat charge. Asphalt plant tentatively closing November 20/2026, pricing void after this date
- **Traffic Control included** in the item
- Cox Construction Limited operations must be able to proceed independently and unimpeded by other operations on site
- One mobilization included for work, additional mobilizations \$5,500/each
- Pricing valid for 10 days
- 12 month Limited warranty on workmanship and materials. Warranty commences after the asphalt is placed on roadway. Warranty void if paved out of OPSS temperature restrictions or if granular base is frozen
- Pricing **Does Not Include** warm mix, DENT or EXBBR specification asphalt cement ,any AC grades other than PG58-28 unless noted by item, shuttle buggy, joint heater, echelon paving,tack coat other than for joint construction, line painting, waterproofing,rubberized crack sealant,fine grading of underlying granular material, asphalt ramping or padding,sweeping,saw cutting,milling, asphalt removals, iron adjustments to base or surface elevations, temporary asphalt, or asphalt curb, curb or curb repairs, landscape remediation, asphalt remediations for sewer or watermain connections, traffic control
- HST additional

Payment Terms:

Net 30 days from Invoice, or 2 days after payment certificate received from owner. 2% interest charged per month on overdue accounts

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Cox Construction Limited

Authorized Signature: _____

Estimator: Brad Crampton

519-824-6570 bjcrampton@coxconstruction.ca



Road Work of All Types Since 1946

**P.O. Box 427, 965 York Road
Guelph, Ontario, N1H 6K5
Phone 519-824-6570 Fax 519-824-6579
email bjcrampton@coxconstruction.ca**

To:	Township Of Melancthon	Contact:	
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		Fax:	
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Base Bid Price Subtotal: \$102,410.37

Total HST 13.00%: \$13,313.35

Total Bid Price: \$115,723.72

PROV

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B02B	Supply And Place Granular B) Granular B - Fill	100.00	MT	\$38.34	\$3,834.00
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- Pricing **Does Not Include** warm mix, DENT or EXBBR specification asphalt cement ,any AC grades other than PG58-28 unless noted by item, shuttle buggy, joint heater, echelon paving,tack coat other than for joint construction, line painting, waterproofing,rubberized crack sealant,fine grading of underlying granular material, asphalt ramping or padding,sweeping,saw cutting,milling, asphalt removals, iron adjustments to base or surface elevations, temporary asphalt, or asphalt curb, curb or curb repairs, landscape remediation, asphalt remediations for sewer or watermain connections, traffic control
- HST additional

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Net 30 days from Invoice, or 2 days after payment certificate received from owner. 2% interest charged per month on overdue accounts

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Cox Construction Limited

Authorized Signature: _____

Estimator: Brad Crampton

519-824-6570 bjcrampton@coxconstruction.ca



**DUFFERIN OPP DETACHMENT BOARD - MELANCTHON TOWNSHIP,
TOWN OF MONO, MULMUR TOWNSHIP / CONSEIL DU DÉTACHEMENT
DE DUFFERIN DE LA POLICE PROVINCIALE - CANTON DE MELANC-
THON, VILLAGE DE MONO, CANTON DE MULMUR**
DUFFERIN OPP DETACHMENT
DÉTACHEMENT DE DUFFERIN DE LA POLICE PROVINCIALE

October 5, 2026

Subject: Concerns Regarding the Use of E-Scooters and the Need for Enhanced Public Education

Dear Representatives of the Ministry of Transportation, Ministry of Health, Upper Grand District School Board, Township of Melancthon, Township of Mulmur, and Town of Mono,

On behalf of the Dufferin OPP Detachment Board – Township of Melancthon – Town of Mono – Township of Mulmur, we are writing to express our growing concerns regarding the increasing use of electric scooters (e-scooters) within our communities and the need for enhanced public education surrounding their safe and responsible operation.

While e-scooters provide an alternative and convenient mode of transportation, concerns continue to be raised regarding their use by both youth and adults. Board members have discussed reports of unsafe operation, lack of awareness of applicable rules, use on roadways and sidewalks, failure to wear appropriate protective equipment, and the potential risk of serious injury to riders, pedestrians, and motorists.

The Board is particularly concerned about the number of incidents involving children and youth, many of whom may not fully understand the risks associated with operating e-scooters. As these devices continue to grow in popularity, there appears to be a corresponding need for greater public awareness regarding safe riding practices, applicable traffic rules, and the potential consequences of unsafe operation.

We believe that education is one of the most effective tools available to reduce injuries and improve public safety. As such, we respectfully encourage your organization to consider opportunities to enhance public education initiatives related to e-scooter use. This may include:

- Development and distribution of educational materials regarding safe e-scooter operation;
- Public awareness campaigns highlighting applicable laws and safety requirements;
- School-based education programs aimed at children and youth;
- Promotion of helmet use and other safety equipment;
- Collaboration between government agencies, schools, municipalities, public health organizations, and law enforcement partners to deliver consistent safety messaging.

DUFF OPP 13.1
OCT 15 2026

The Dufferin OPP Detachment Board – Melancthon Township -Town of Mono – Mulmur Township recognizes the role that each of your organizations plays in promoting transportation safety, public health, and community well-being. We believe a coordinated approach to education and awareness would help reduce preventable injuries and improve safety for all road users.

We respectfully request that this concern be reviewed and that consideration be given to opportunities for increased education and awareness regarding e-scooter safety within our communities.

Thank you for your attention to this important matter. We appreciate the efforts of all organizations involved in promoting public safety and look forward to continued collaboration on this issue.

Sincerely,

**Dufferin OPP Detachment Board – Township of Melancthon – Town of Mono –
Township of Mulmur**

cc: Township of Melancthon
Township of Mulmur
Town of Mono
Ministry of Transportation
Ministry of Health
Upper Grand District School Board
Dufferin OPP Detachment Commander
Dufferin County Council Representatives



MEDIA RELEASE

FOR IMMEDIATE RELEASE

NVCA to focus on service excellence and watershed leadership while preparing for transition to regional conservation authority

UTOPIA, Ontario (September 24, 2026) – Today, the Nottawasaga Valley Conservation Authority (NVCA) Board of Directors unanimously approved the 2027 Business Plan and Budget.

2027 represents a transitional year for NVCA as the organization joins five other conservation authorities to form the Lake Huron Region Conservation Authority (LHRCA).

"NVCA was created more than 65 years ago to protect, restore, and connect people to the natural environment across the Nottawasaga Watershed," said Jonathan Scott, Chair at NVCA. "During the transition, rivers continue to run, communities will continue to grow, and people will continue to depend on healthy soil and clean water. Our focus through the transition remains straightforward – maintain service, preserve local knowledge and ensure that protecting the Nottawasaga Watershed continues without interruption."

To support this effort, NVCA's 2027 Business Plan and Budget highlights three priorities: Service Excellence Through the Transition, Municipal and Watershed Leadership, and Regional Integration Readiness.

"In 2026, we have used the resources entrusted to us by our municipalities and communities to find efficiencies and produce real value for the watershed," said Jennifer Vincent, CAO. "This work provides a solid foundation for the year ahead, and positions NVCA to improve in service delivery, strengthen stewardship initiatives and advance organizational improvement. These efforts will help NVCA meet mandated responsibilities while preparing for future change."

NVCA's accomplishments in 2026 include completing restoration projects, welcoming thousands of residents to educational and recreational programs, and continuing to provide timely planning and permitting services across the watershed.

For more information about NVCA's 2027 Business Plan and Budget, visit nvca.on.ca.

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist at 705-424-1479 ext.254, mleung@nvca.on.ca



Grand River Conservation Authority

Summary of the General Membership Meeting – September 25, 2026

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-09-26-90 - Board Governance - Executive Committee
- GM-09-26-89 - 2027 Municipal Apportionment Vote
- GM-09-26-88 - Financial Summary
- GM-09-26-91 - Reimbursement for Use of Personal Vehicles (Staff and Members)
- GM-09-26-92 - Campsite Reservation System RFP Results
- GM-09-26-93 - LED Video Wall System RFP Award - Flood Operation Centre
- GM-09-26-94 - GRCA Non-Residential Property Rentals Policy
- GM-09-26-C25 - Disposition of Property – Belwood Lake Cottage Lot Program (Closed agenda)
- GM-09-29-C23 – Non-Union Salary Adjustments January 1, 2027 (Closed agenda)

Information Items

The Board received the following reports as information:

- GM-09-26-96 - Chair's Report
- GM-09-26-87 - Cash & Investment Status
- GM-09-26-86 - Community Pasture Request
- GM-09-26-95 – Current Watershed Conditions
- GM-09-29-C24 - Labour relations and employee negotiations (Closed agenda)

Delegations and Correspondence

There were no delegations present and no correspondence was received.

Source Protection Authority Correspondence & Action Items

The General Membership of the GRCA also acts as the Source Protection Authority Board. There was no meeting this month.

For full agendas and reports, and past minutes, please refer to our [Board meeting calendar](#). The minutes of this meeting will be posted following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed participating municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

September 27, 2026

MAYOR, DEPUTY MAYOR AND COUNCILORS

On behalf of the Board of Directors and all of the Volunteers that have and do serve The Shelburne Foodbank we would like to announce that as of August, 2026 The Shelburne Foodbank was granted charitable status by the Canada Revenue Agency, another step in the Foodbank continuing to serve the people of north Dufferin County.

We would like to extend our appreciation to you for your past support for The Shelburne Foodbank as it has served the people of north Dufferin County over the past thirty five years. We trust that we may count on your continued support as we continue to be a hand extended to those facing food insecurity.

The need, demand and expectations have been and are increasing within north Dufferin County. Statistics tell us that the need is great and increasing. The number of persons served has accelerated at an alarming pace. The Foodbank currently is serving approximately 600 people per month as compared to approximately 200 people per month just a few years ago.

The Foodbank has in the face of an ever increasing need and dependency for food support been growing as an organization. As an organization the Foodbank adopted a strategic plan in June, 2024 which included formalizing its status as a Not For Profit corporation in November, 2024, applying for charitable status and applying for membership in Feed Ontario. We have extended our program outreach from the actual Foodbank to offer Senior's market locations and are exploring other ways to serve. We will continue to take further steps having reference to our Strategic Plan that will hopefully allow the Foodbank to better serve and meet the needs of the people of north Dufferin.

We are currently updating our website and facebook sites to provide information to those seeking to access our service and also to those seeking ways to assist us in our mandate.. The Foodbank regularly contributes a news update to the Shelburne Free Press. Community outreach is ever ongoing, including the Thanksgiving Food drive and the Christmas Hamper program, and evolving as we try to meet the needs. Fundraising events are ongoing.

We are ever grateful to those who have and do work as valuable members of the Foodbank community of service, to our volunteers, the local service clubs, local churches and to those municipalities that continue to support our work.

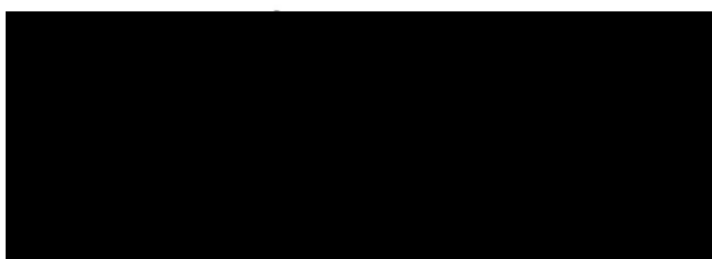


Entrance A
[https://www.shelburnefoodbank.ca/
shelburnefoodbank@gmail.com](https://www.shelburnefoodbank.ca/shelburnefoodbank@gmail.com)
(519) 925-2600 Ext 350
Charitable Registration # 79636 1368 RR 0001

Once again, the Board of The Shelburne Foodbank thanks you and welcomes your continued support.

With gratitude,

The Board of The Shelburne Foodbank



Gord Gallagher David Thwaites Ed Aukema

Ami Alexander Anthony Gagliardi Melissa Edwards

Beth Brown Deb Wagstaff Ardith Dunlop

Ministry of the Environment,
Conservation and Parks
Environmental Permissions Branch
2nd Floor
40 St. Clair Avenue W
Toronto ON M4V 1M2
Tel: 416 314-8001
Fax: 416 314-8452

Ministère de l'Environnement, de la
Protection de la nature et des Parcs
Direction des permissions
environnementales
2^e étage
40, avenue St. Clair Ouest
Toronto ON M4V 1M2
Tél. : 416 314-8001
Téléc.: 416 314-8452



October 2, 2026

Township of Melancthon
Attn: Denise B. Holmes, Chief Administrative Officer/Clerk
157101 Highway 10
Melancthon ON L9V 2E6

Sent via e-mail: dholmes@melancthontownship.ca

Re: Strada Aggregates Inc. Shelburne South Pit, Permit to Take Water Amendment Application (Ministry Reference No. 4235-DL5A93; Environmental Registry of Ontario No. 025-1082)

Dear Denise Holmes,

On behalf of the Ministry of the Environment, Conservation and Parks (the "Ministry"), I am responding to concerns raised by the Township of Melancthon (the "Township") regarding the above-noted Permit to Take Water (PTTW) application submitted by Strada Aggregates Inc. ("Strada") for the Shelburne South Pit. Specifically, regarding the Township's concerns raised in the following correspondence:

- Letter from the Township dated June 22, 2026 and titled "Strada Aggregates Inc. PTTW No. 3210-AKRL9C and ARA Licence No. 129167, 625155 and 626199"; and
- Letter from legal counsel David N. Germain sent on behalf of the Township dated June 23, 2026 and titled "Township of Melancthon re Permit to Take Water amendment application (ERO 025-1082) Our File No. 501050."

Please note that the letter from the Ministry's Guelph District Office dated September 11, 2026, addressed the Township's concerns pertaining to compliance with the existing PTTW (No. 3210-AKRL9C), while this letter is addressing the remaining concerns pertaining to Strada's application to amend the existing PTTW under Application Reference No. 4235-DL5A93.

The Ministry has issued PTTW No. 8115-DY2LP4 (the "amended PTTW") as of October 2, 2026, which revokes and replaces PTTW No. 3210-AKRL9C; a copy of the amended PTTW is attached for the Township's reference. The information and concerns raised by the Township, including its comments of October 31, 2025, have been carefully considered in this decision, together with the findings of the Guelph District Office's compliance review. The amended PTTW includes additional monitoring and reporting conditions intended to support continued compliance oversight and conformance with Ministry standards. The notice for this decision can be found on the Environmental Registry of Ontario at <https://ero.ontario.ca/notice/025-1082>.

The Ministry appreciates the detailed comments provided on behalf of the Township, including the reviews prepared by Bluewater Geoscience Consultants Inc. and Hydrogeology Consulting Services Inc. (HCS). I am providing some further information below regarding how the comments were considered in the Ministry's review.

The Ministry sought further clarification from Strada with respect to the rationale for the requested increase in the maximum daily taking (up to 5,040,000 litres per day for 250 days between April 1 and December 6 of each year), and whether this request was in any way contingent upon approval of the separate application to amend the *Aggregate Resources Act* (ARA) license for the site, which remains under consideration by the Ministry of Natural Resources (MNR). Strada advised that production at the Shelburne South Pit has increased and that the requested volume for aggregate washing reflects current operational requirements as well as anticipated production volumes over the ten-year term applied for. Strada confirmed that the requested taking is for aggregate washing purposes only, with no dewatering planned. A condition has been added to the amended PTTW to clarify that, should the operation at the site proceed to below-water-table aggregate extraction, a new PTTW application would be required, supported by an updated hydrogeological assessment and accompanied by all monitoring data, reports and other records required by the conditions of the amended PTTW.

The technical matters raised in the HCS reviews were provided to Ministry technical staff and considered together with Strada's most recent (2025) Annual Monitoring Report. The inconsistencies identified by HCS between the reports supporting the amendment application and those supporting the ARA amendment proposal relate to that proposal and are matters for MNR's review under the ARA. Note that the Ministry's review of the PTTW application did not rely on the reports prepared in support of Strada's ARA amendment proposal, which is a separate proposal for a different set of activities.

The Township's submissions also questioned the conclusion that the surface water features adjacent to the wash pond are perched above the water table. The amended PTTW compels additional monitoring at the adjacent wetland and vernal pool and analysis of these data to determine more conclusively whether these features are in fact perched or if they are hydraulically connected to groundwater.

While a decision has now been made on this PTTW application, the Ministry remains committed to communication with the Township about water resources management issues under MECP's jurisdiction at the Shelburne South Pit, and at other sites of interest to the Township.

Should you have any further questions or comments about the amended PTTW, please refer them to Ajay Persaud, Environmental Scientist, at ajay.persaud@ontario.ca.

Sincerely,



Neil Taylor, M.Sc.

Supervisor, Permit to Take Water Program
Environmental Permissions Branch
Ministry of the Environment, Conservation and Parks

c: David N. Germain, Thomson Rogers LLP

AMENDED PERMIT TO TAKE WATER

Ground Water
NUMBER 8115-DY2LP4

Pursuant to Section 34.1 of the Ontario Water Resources Act, R.S.O. 1990 this Permit To Take Water is hereby issued to:

Strada Aggregates Inc.
30 Floral Pky
Vaughan, Ontario, L4K 4R1
Canada

For the water taking from: Wash Pond

Located at: Lot 11 and 12, Concession 3, Geographic Township of Melancthon
Melancthon, County of Dufferin

For the purposes of this Permit, and the terms and conditions specified below, the following definitions apply:

DEFINITIONS

- (a) "Director" means any person appointed in writing as a Director pursuant to section 5 of the OWRA for the purposes of section 34.1, OWRA.
- (b) "Provincial Officer" means any person designated in writing by the Minister as a Provincial Officer pursuant to section 5 of the OWRA.
- (c) "Ministry" means Ontario Ministry of the Environment, Conservation and Parks.
- (d) "District Office" means the Guelph District Office.
- (e) "Permit" means this Permit to Take Water No. 8115-DY2LP4 including its Schedules, if any, issued in accordance with Section 34.1 of the OWRA.
- (f) "Permit Holder" means Strada Aggregates Inc..
- (g) "OWRA " means the *Ontario Water Resources Act*, R.S.O. 1990, c. O. 40, as amended.

You are hereby notified that this Permit is issued subject to the terms and conditions outlined below:

TERMS AND CONDITIONS

1. Compliance with Permit

- 1.1 Except where modified by this Permit, the water taking shall be in accordance with the application for this Permit To Take Water, dated August 26, 2025 and signed by Grant C. Horan , and all Schedules included in this Permit.
- 1.2 The Permit Holder shall ensure that any person authorized by the Permit Holder to take water under this Permit is provided with a copy of this Permit and shall take all reasonable measures to ensure that any such person complies with the conditions of this Permit.
- 1.3 Any person authorized by the Permit Holder to take water under this Permit shall comply with the conditions of this Permit.
- 1.4 This Permit is not transferable to another person without the Director's written consent.
- 1.5 This Permit provides the Permit Holder with permission to take water in accordance with the conditions of this Permit, up to the date of the expiry of this Permit. This Permit does not constitute a legal right, vested or otherwise, to a water allocation, and the issuance of this Permit does not guarantee that, upon its expiry, it will be renewed.
- 1.6 The Permit Holder shall keep this Permit available at all times at or near the site of the taking, and shall produce this Permit immediately for inspection by a Provincial Officer upon his or her request.
- 1.7 The Permit Holder shall report any changes of address to the Director within thirty days of any such change. The Permit Holder shall report any change of ownership of the property for which this Permit is issued within thirty days of any such change.

2. General Conditions and Interpretation

- 2.1 Inspections
The Permit Holder must forthwith, upon presentation of credentials, permit a Provincial Officer to carry out any and all inspections authorized by the OWRA, the *Environmental Protection Act* , R.S.O. 1990, the *Pesticides Act*, R.S.O. 1990, or the *Safe Drinking Water Act*, S. O. 2002.
- 2.2 Other Approvals
The issuance of, and compliance with this Permit, does not:
 - (a) relieve the Permit Holder or any other person from any obligation to comply with any other applicable legal requirements, including the provisions of the *Ontario Water Resources Act*, and the *Environmental Protection Act*, and any regulations made thereunder; or

(b) limit in any way any authority of the Ministry, a Director, or a Provincial Officer, including the authority to require certain steps be taken or to require the Permit Holder to furnish any further information related to this Permit.

2.3 Information

The receipt of any information by the Ministry, the failure of the Ministry to take any action or require any person to take any action in relation to the information, or the failure of a Provincial Officer to prosecute any person in relation to the information, shall not be construed as:

(a) an approval, waiver or justification by the Ministry of any act or omission of any person that contravenes this Permit or other legal requirement; or

(b) acceptance by the Ministry of the information's completeness or accuracy.

2.4 Rights of Action

The issuance of, and compliance with this Permit shall not be construed as precluding or limiting any legal claims or rights of action that any person, including the Crown in right of Ontario or any agency thereof, has or may have against the Permit Holder, its officers, employees, agents, and contractors.

2.5 Severability

The requirements of this Permit are severable. If any requirements of this Permit, or the application of any requirements of this Permit to any circumstance, is held invalid or unenforceable, the application of such requirements to other circumstances and the remainder of this Permit shall not be affected thereby.

2.6 Conflicts

Where there is a conflict between a provision of any submitted document referred to in this Permit, including its Schedules, and the conditions of this Permit, the conditions in this Permit shall take precedence.

3. Water Takings Authorized by This Permit

3.1 Expiry

This Permit expires on **March 31, 2036**. No water shall be taken under authority of this Permit after the expiry date.

3.2 Amounts of Taking Permitted

The Permit Holder shall only take water from the source, during the periods and at the rates and amounts of taking specified in Table A. Water takings are authorized only for the purposes specified in Table A.

Table A

	Source Name / Description:	Source: Type:	Taking Specific Purpose:	Taking Major Category:	Max. Taken per Minute (litres):	Max. Num. of Hrs Taken per Day:	Max. Taken per Day (litres):	Max. Num. of Days Taken per Year:	Zone/ Easting/ Northing:
1	Wash Pond	Pond	Aggregate Washing	Industrial	7,000	12	5,040,000	250	17 561618 4886971
Total Taking:							5,040,000		

- 3.3 Notwithstanding Table A, water taking under the authority of this Permit from **Source 1** (Wash Pond) shall only occur between **April 1** and **December 6** of each year.
- 3.4 This Permit is issued for the purpose of washing gravel in a system where the majority of the water is re-circulated. Notwithstanding Table A, water taken from **Source 1** (Wash Pond) may also be used for on-site dust suppression up to a maximum volume of **10,000 litres per day**. The combined rates and amounts of water taken for aggregate washing and dust suppression shall not exceed those specified in Table A.
- 3.5 This Permit authorizes the taking of water in support of above-water-table aggregate extraction. This Permit does not authorize any water taking associated with below-water-table aggregate extraction and does not authorize any dewatering. Should the operation at the Site proceed to below-water-table aggregate extraction, a new Permit to Take Water application shall be submitted to the Ministry, supported by an updated hydrogeological assessment prepared by a Qualified Person (P.Geo. or equivalent). Any such application shall be accompanied by all monitoring data, reports and other records required by the conditions of this Permit.
- 3.6 No water taken under the authority of this Permit may be discharged directly to the natural environment without prior treatment in accordance with an Ontario Water Resources Act Section 53, Industrial Sewage Works approval, if applicable.

4. Monitoring

- 4.1 The Permit Holder shall maintain a record of all water takings. The daily volume of water taken shall be measured by a flow meter or calculated in accordance with the method described in the application for this Permit, or as otherwise accepted by the Director. This record shall include the dates and times of water takings, the rates of pumping, and the total measured amounts of water pumped per day for each day that water is taken under the authorization of this Permit. A separate record shall be maintained for each source. The Permit Holder shall keep all required records up to date and available at or near the site of the taking and shall produce the records immediately for inspection by a Provincial Officer upon his or her request. The Permit Holder shall submit, on or before March 31st in every year, the daily water taking data collected and recorded for the previous year to the Ministry's Water Taking Reporting System.
- 4.2 The Permit Holder shall monitor water levels at the following monitoring locations. Water levels shall be recorded by data logger at intervals of no more than 4 hours and measured manually

once per month. Surface water monitoring locations shall be monitored during unfrozen conditions.

a. Groundwater monitoring locations:

- i. OW3-A
- ii. OW3-B
- iii. OW4-A
- iv. OW4-B
- v. OW4-C
- vi. OW5-A
- vii. OW5-B
- viii. OW5-C
- ix. OW6-A
- x. OW7-A
- xi. OW7-C
- xii. OW8-A
- xiii. OW9-A
- xiv. OW10-A
- xv. OW10-B
- xvi. OW12-A
- xvii. OW13-A
- xviii. OW29-A
- xix. OW29-C

b. Surface water monitoring locations:

- i. Source 1 (Wash Pond)
- ii. North Pond
- iii. South Pond
- iv. SW1 (Wetland)
- v. SW2 (Vernal Pool)

4.3 The Permit Holder shall complete semi-annual water quality sampling at the following monitoring locations:

- i. OW3-B
- ii. OW4-A
- iii. OW4-B
- iv. OW5-A
- v. OW5-B
- vi. OW6-A
- vii. OW7-A
- viii. OW7-C
- ix. OW8-A
- x. OW9-A
- xi. OW10-A
- xii. OW12-A

- xiii. OW13-A
- xiv. OW29-A
- xv. OW29-C
- xvi. North Pond
- xvii. South Pond

Analysis shall include pH, conductivity, alkalinity, bicarbonate, chloride, calcium, magnesium, potassium, sodium, nitrate, nitrite, phosphorus and dissolved metals. Where a monitoring location holds insufficient water, the Permit Holder shall record the date of the missed sampling event and report it in the annual monitoring report required by Condition 4.6.

- 4.4 The Permit Holder shall complete annual groundwater quality sampling at the following monitoring locations:

- i. OW5-A
- ii. OW6-A
- iii. OW7-A
- iv. OW8-A
- v. OW9-A
- vi. OW10-A
- vii. OW12-A
- viii. OW29-A

Analysis shall include petroleum hydrocarbons; benzene, toluene, ethylbenzene and xylenes; and oil and grease. Where a monitoring location holds insufficient water, the Permit Holder shall record the date of the missed sampling event and report it in the annual monitoring report required by Condition 4.6.

- 4.5 The Permit Holder shall identify to the Director and the Guelph District Office in writing, within 30 days of any monitoring event, any monitoring locations identified in Condition 4.2 which become permanently inaccessible and/or abandoned. The notification shall include a recommendation prepared by a Qualified Person (P.Ge. or equivalent) on whether a replacement monitoring location is required. This shall exclude monitoring locations that become temporarily inaccessible, i.e., due to frozen conditions. The Permit Holder shall not discontinue monitoring at any location identified in Condition 4.2 without the written approval of the Director. Upon approval of the Director, the monitoring program shall be appropriately modified.

- 4.6 The Permit Holder shall submit to the Director and the Guelph District Office an annual monitoring report prepared by a Qualified Person (P.Ge. or equivalent) which presents and interprets the monitoring data collected under the conditions of this Permit. The report shall be submitted by March 31 of each year and shall include the monitoring data for the 12-month period ending December 31 of the previous year. The report shall also include:
- i. an assessment of the impact, if any, of the water taking on the North Pond, South Pond, wetland (SW1) and vernal pool (SW2);
 - ii. an evaluation of whether these surface water features are perched or hydraulically connected to groundwater, with surface water and groundwater levels referenced to a common geodetic datum;

- iii. an evaluation of water level trends at each monitoring location and, where a declining trend attributable to the water taking is identified, the mitigation measures proposed;
 - iv. the status of each monitoring location identified in Condition 4.2, including any notifications made and approvals received under Condition 4.5;
 - v. a summary of the dates on which water was taken, confirming compliance with Table A and Condition 3.3, and an explanation of any taking outside those limits;
 - vi. a discussion of data quality, including any anomalous values, gaps in the record, equipment malfunctions, monitoring interruptions or transcription errors, the corrective actions taken, and the effect of these issues on the interpretation of the results; and
 - vii. recommendations for any modifications to the water taking or the monitoring program required by this Permit.
- 4.7 The Permit Holder shall retain the original data logger records, field records and supporting datasets used to prepare each annual monitoring report required by Condition 4.6. The Permit Holder shall make these records available for inspection and review upon request by the Ministry.

5. Impacts of the Water Taking

5.1 Notification

The Permit Holder shall immediately notify the local District Office of any complaint arising from the taking of water authorized under this Permit and shall report any action which has been taken or is proposed with regard to such complaint. The Permit Holder shall immediately notify the local District Office if the taking of water is observed to have any significant impact on the surrounding waters. After hours, calls shall be directed to the Ministry's Spills Action Centre at 1-800-268-6060.

5.2 For Groundwater Takings

If the taking of water is observed to cause any negative impact to other water supplies obtained from any adequate sources that were in use prior to initial issuance of a Permit for this water taking, the Permit Holder shall take such action necessary to make available to those affected, a supply of water equivalent in quantity and quality to their normal takings, or shall compensate such persons for their reasonable costs of so doing, or shall reduce the rate and amount of taking to prevent or alleviate the observed negative impact. Pending permanent restoration of the affected supplies, the Permit Holder shall provide, to those affected, temporary water supplies adequate to meet their normal requirements, or shall compensate such persons for their reasonable costs of doing so.

If permanent interference is caused by the water taking, the Permit Holder shall restore the water supplies of those permanently affected.

6. Director May Amend Permit

The Director may amend this Permit by letter requiring the Permit Holder to suspend or reduce

the taking to an amount or threshold specified by the Director in the letter. The suspension or reduction in taking shall be effective immediately and may be revoked at any time upon notification by the Director. This condition does not affect your right to appeal the suspension or reduction in taking to the Ontario Land Tribunal under the *Ontario Water Resources Act*, Section 100 (4).

The reasons for the imposition of these terms and conditions are as follows:

1. Condition 1 is included to ensure that the conditions in this Permit are complied with and can be enforced.
2. Condition 2 is included to clarify the legal interpretation of aspects of this Permit.
3. Conditions 3 through 6 are included to protect the quality of the natural environment so as to safeguard the ecosystem and human health and foster efficient use and conservation of waters. These conditions allow for the beneficial use of waters while ensuring the fair sharing, conservation and sustainable use of the waters of Ontario. The conditions also specify the water takings that are authorized by this Permit and the scope of this Permit.

In accordance with Section 100 of the Ontario Water Resources Act, you may by written notice served upon me, the Ontario Land Tribunal and in accordance with Section 47 of the Environmental Bill of Rights, 1993, the Minister of the Environment, Conservation and Parks, within 15 days after receipt of this decision, require a hearing by the Ontario Land Tribunal. The Minister of the Environment, Conservation and Parks will place notice of your appeal on the Environmental Registry of Ontario. Section 101 of the Ontario Water Resources Act provides that the notice requiring a hearing shall state:

1. the portions of the Permit or each term or condition in the Permit in respect of which the hearing is required, and;
2. the grounds on which you intend to rely at the hearing in relation to each portion appealed.

In addition to these legal requirements, the notice should also include:

- a. The name of the appellant;
- b. The address of the appellant;
- c. The Permit to Take Water number;
- d. The date of the Permit to Take Water;
- e. The name of the Director;
- f. The municipality within which the works are located;

This notice must be served upon:

Registrar
Ontario Land Tribunal
655 Bay Street, Suite 1500
Toronto, Ontario
M5G 1E5
OLT.Registrar@ontario.ca

AND

The Minister of the Environment,
Conservation and Parks
777 Bay Street, 5th Floor
Toronto, Ontario
M7A 2J3

AND

The Director, Section 34.1,
Ministry of the Environment,
Conservation and Parks
2nd Floor, 40 St Clair Ave W
Toronto, ON
M4V 1M2

Further information on the Ontario Land Tribunal's requirements for an appeal can be obtained directly from the Tribunal at: Tel: (416) 212-6349 or 1 (866) 448-2248 or Ontario Land Tribunal's website www.olt.gov.on.ca.

*This instrument is subject to Section 38 of the **Environmental Bill of Rights, 1993** that allows residents of Ontario to seek leave to appeal the decision on this instrument. Residents of Ontario may seek to appeal for 15 days from the date this decision is placed on the Environmental Registry of Ontario. By accessing the Environmental Registry of Ontario, you can determine when the leave to appeal period ends.*

This Permit revokes and replaces Permit Number 3210-AKRL9C, issued on 2017/05/08.

Dated at Toronto this 2nd day of October, 2026.



Neil M. Taylor
Director, Section 34.1

Schedule A

This Schedule "A" forms part of Permit To Take Water 8115-DY2LP4, dated October 2, 2026.

1. Strada Aggregates Inc. 2025. Application for Permit to Take Water, Amendment to Permit to Take Water No. 3210-AKRL9C, signed by Grant C. Horan, dated August 26, 2025.
2. Tatham Engineering Limited. 2025. Strada Shelburne Hydrogeological Assessment, signed by Alyssa Flaherty, B.Sc. and Alicia Kimberley, M.Sc., P.Geo., dated July 30, 2025.
3. Letter entitled "Strada Aggregates Inc. Redford Pit PTTW Response to ERO 025-1082 Comments (Application Reference # 4235-DL5A93)", prepared by Tatham Engineering Limited, signed by Alicia Kimberley, M.Sc., P.Geo., and dated November 14, 2025.
4. Letter entitled "Strada Aggregates Inc. Redford Pit PTTW Response to MECP Surface Water and Groundwater Comments, Application Reference # 4235-DL5A93", prepared by Tatham Engineering Limited, signed by Alicia Kimberley, M.Sc., P.Geo., and dated December 10, 2025.
5. Tatham Engineering Limited. 2026. Strada Shelburne Hydrogeological Assessment (Revised), signed by Shane Mariner, H.B.Sc. and Alicia Kimberley, M.Sc., P.Geo., dated February 26, 2026.
6. Tatham Engineering Limited. 2026. Strada Shelburne (Melancthon, Ont.) Annual Compliance Report 2025, signed by Shane Mariner, H.B.Sc. and Alicia Kimberley, M.Sc., P.Geo., dated March 25, 2026.
7. Letter entitled "Strada Aggregates Inc. Response to MECP Comments, 2025 Annual Monitoring Report", prepared by Tatham Engineering Limited, signed by Alicia Kimberley, M.Sc., P.Geo., and dated July 7, 2026.



September 29, 2026

Township of Amaranth
374028 6th Line
Amaranth ON
L9W 0M6

Re: Centre Dufferin Recreation Complex – 1994 Agreement and Township of Amaranth Resolutions

Dear Mayor Gerrits and Members of Council:

The Town of Shelburne is writing to clarify its position regarding the Centre Dufferin Recreation Complex (CDRC) Agreement, the Township of Amaranth's Council resolutions concerning the 1994 CDRC Agreement, and the status of Amaranth's participation on the CDRC Board.

Following a review of the historical agreements and the recent resolutions of Amaranth and Shelburne, the Town wishes to ensure that there is a clear and accurate record among all municipalities that are parties to the 1994 Agreement.

Municipalities that are parties to the 1994 Agreement

The 1994 CDRC Agreement, which is attached, is between the participating municipalities of Amaranth, Melancthon, Mono and Shelburne. The CDRC Board and the municipalities that are parties to the Agreement have different roles.

The Board is responsible for the administration and operation of the CDRC and conducts the business of the facility in accordance with the authority provided to it.

The municipalities, however, are the parties to the 1994 Agreement. Their representation on the CDRC Board arises from their participation in that Agreement.

It is our position that a municipal council cannot unilaterally establish terms or conditions that amend, replace or otherwise alter an intermunicipal agreement through direction to the CDRC Board regarding the agreement and to the exclusion of the Council's of the municipalities to the agreement or involvement.



Communication of resolutions regarding the 1994 Agreement

Any formal municipal position concerning the 1994 CDRC Agreement, including resignation, withdrawal, amendment, interpretation or proposed replacement of the Agreement should be communicated directly to the Town of Shelburne and to each municipality that is a party to the Agreement, particularly where the matter affects the rights, obligations or status of each municipality.

The Town questions the process taken regarding Amaranth's February 18, 2026 resolution in only communicating it to the CDRC Board and not providing to the affected participating municipalities that are parties to the Agreement.

The fact that the Town of Shelburne became aware of a resolution that was provided to only the CDRC Board does not replace the obligation to inform the participating municipalities to be formally notified through circulation.

February 18, 2026 Amaranth resolution

The Township of Amaranth passed a resolution on February 18, 2026 concerning its participation on the CDRC Board and the 1994 Agreement.

The Town of Shelburne also notes that, as August 31, 2026 approached, Town staff sought clarification regarding Amaranth's position.

At that time, Town staff were advised that the Township of Amaranth had withdrawn from the CDRC effective August 1, 2026. While the information subsequently changed, the Town cannot disregard the formal February 18, 2026 resolution in determining the status of Amaranth's participation.

The 1994 Agreement provides for a 60-day notice period for withdrawal.

To the Town of Shelburne's knowledge, that resolution has not been rescinded and would then remain an official resolution of Amaranth Council. It cannot simply be treated as having no continuing effect because the Township has subsequently expressed a different interpretation of the resolution's meaning and intent.



If Amaranth's current position is that its February 18, 2026 resolution that provided notice to withdraw did not constitute formal notice of resignation or withdrawal from the 1994 Agreement, then we suggest that position should be formally established by Amaranth Council through a resolution that:

- clearly states that the February 18, 2026 resolution did not constitute notice of resignation or withdrawal from the agreement based on the condition that an amended agreement had to be in place by August 1, 2026;
- rescinds or replaces the February 18, 2026 resolution;
- is formally provided to the CDRC Board; and
- is formally circulated to all municipalities that are parties to the 1994 Agreement.

Until that occurs, the Town of Shelburne will rely on the formal Council resolution that Amaranth passed on February 18, 2026.

Amaranth's September 2, 2026 resolution

The Township's September 2, 2026 resolution states "Council confirm that they will remain on the CDRC Board for the 2027 year in order to update and revise the management agreement".

The Town of Shelburne understands this to mean that withdrawal from the agreement would be then effective at the end of 2027 or December 31, 2027 if the condition of a new agreement cannot be met.

Town of Shelburne Resolution 2026-161

Council is restating that at the September 14, 2026 meeting, Shelburne Council passed a resolution confirming that we do not support any updating or changes to the 1994 agreement and why, and that your condition of having the agreement updated will not be met. Our resolution was circulated to participating municipalities and requested by the CDRC for the September 23, 2026 agenda.

Given our provided motion was removed from the CDRC agenda, the Town also wishes to clarify the purpose and effect of Shelburne Resolution 2026-161, passed September 14, 2026.



Resolution 2026-161:

- does not amend the 1994 CDRC Agreement;
- does not terminate the 1994 CDRC Agreement;
- does not purport to unilaterally alter the rights or obligations of any other municipality;
- formally records the Town of Shelburne's position regarding the existing Agreement and Amaranth's notice; and
- confirms directions previously provided by Shelburne Council regarding the CDRC.

To ensure there is a video public record of CDRC discussions the Town has also previously requested that CDRC Board meetings be video recorded to enhance transparency and accountability. Maintaining a complete record of the formal positions of participating municipalities is consistent with that objective.

Shelburne remains committed to ensuring that the CDRC's governance is conducted in accordance with the existing Agreement, the formal decisions of the participating municipal councils, and appropriate principles of transparency and accountability.

Regards

Wade Mills

Wade Mills, Mayor

Walter Benotto

Walter Benotto, Councillor

Lindsay Wegener

Lindsay Wegener, Councillor

Len Guchardi

Len Guchardi, Councillor

Shane Hall

Shane Hall, Deputy Mayor

Kyle Fegan

Kyle Fegan, Councillor

Dan Sample

Dan Sample, Councillor

cc: Town of Mono, Township of Melancthon



374028 6TH LINE • AMARANTH ON • L9W 0M6

February 24, 2026

Ms. Kim Fraser, Facility Administration Manager
Centre Dufferin Recreation Complex Board
200 Fiddlepark Lane
Shelburne, ON L9V 2C9

Re: Centre Dufferin Recreation Complex Board

Please be advised that at the regular meeting of Council held February 18, 2026, Council passed the following resolution:

Resolution #: 6

Moved by: B. Metzger

Seconded by: G. Little

BE IT RESOLVED THAT:

Council of the Township of Amaranth provide notice to withdraw from the Centre Dufferin Recreation Centre Board unless an updated agreement is reached by August 1, 2026.

CARRIED

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin
CAO/Clerk

Kim Fraser

From: Holly Boardman <hboardman@amaranth.ca>
Sent: Monday, September 21, 2026 2:35 PM
To: Kim Fraser
Cc: Chris Gerrits; Nicole Martin
Subject: RE: CDRC - Amaranth resolution

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Hey Kim

Here is the resolution passed at the September 2, 2026 meeting

Resolution #: 6

Moved by: V. Paan

Seconded by: S. Graham

BE IT RESOLVED THAT:

Council confirm that they will remain on the CDRC Board for the 2027 year in order to update and revise the management agreement.

This motion to be forwarded to the Clerks of the participating municipalities as information.

CARRIED

I have not circulated the resolution at this time but will as soon as I have completed the minutes.

Thanks

Holly Boardman

Deputy Clerk

Township of Amaranth

374028 6th Line | Amaranth | ON | L9W 0M6

Tel: 519-941-1007 | Fax: 519 - 941-1802



The next Municipal and School Board Election Day will be held Monday, October 26, 2026.

Candidate nomination period is Friday, May 1, 2026, to Friday August 21, 2026 (Nomination Day).

DISCLAIMER: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the Township of Amaranth. Finally, the recipient should check this email and any attachments for the presence of viruses. The Township of Amaranth accepts no liability for any damage caused by any virus transmitted by this email.

From: Kim Fraser <kfraser@shelburne.ca>
Sent: Monday, September 21, 2026 9:39 AM
To: Holly Boardman <hboardman@amaranth.ca>
Cc: Chris Gerrits <cgerrits@amaranth.ca>
Subject: CDRC - Amaranth resolution

Good morning Holly,

AGREEMENT AS OF JANUARY 1, 1994

AMONG:

THE CORPORATION OF THE TOWN OF SHELBURNE
("Shelburne")

-and-

THE CORPORATION OF THE TOWNSHIP OF AMARANTH
("Amaranth")

-and-

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON
("Melancthon")

-and-

THE CORPORATION OF THE TOWNSHIP OF MONO
("Mono")

MANAGEMENT AGREEMENT

IN CONSIDERATION of the mutual covenants the parties agree to the following. The background facts are that:

(A) Shelburne is the owner of lands, the legal description of which is Part 2, Plan 7R-1308, and part 1, Plan 7R-1148, being Part of Lot 2, Concession 2, Old Survey, Township of Melancthon, County of Dufferin, known as Centre Dufferin Recreation Complex ("Complex"). The Complex includes all buildings, improvements and chattels pertaining to its operations.

(B) Pursuant to the provisions of Community Recreation Centres Act the parties have entered into an agreement to manage the Complex, dated February 24, 1978, which agreement was further amended by an agreement in 1992, to expire January 1, 1994.

(C) The Parties are desirous of amending their previous agreements.

1. This Agreement shall run for five years. Unless at least one of the parties shall give a written notice of termination to the other parties at least 60 days before the expiry of this agreement, the term of this agreement shall be deemed to be renewed for a period of one year and so on from year to year.

2. The Complex shall be operated in compliance with the provisions of the Community Recreation Centres Act, R.S.O. 1990, c. C.22, and Regulations, as amended from time to time.

3. The Town shall continue to be the sole owner of the Complex.

4. For the duration of this Agreement the parties shall keep the Complex for recreational use.

5. The Complex shall be managed by a Committee of Management ("Board" or "Board of Management"), which shall have all the powers given by the Community Recreation Centres Act, and those given by this agreement. The Board of Management shall be a local board within the meaning of the appropriate legislation.

6. The Board of Management shall have nine members. The Board members shall be appointed by the parties, who shall also have the power to replace or remove their appointed Board members. The number of Board members to be appointed is as follows:

Shelburne	4 (two of whom shall be council members)
Amaranth	2
Melancthon	2
Mono	1

No person shall be appointed a Board member, unless that person is qualified to be elected as a member of the council of the appointing party.

7. The Board of Management shall have a Chairman, Vice-Chairman, Secretary, and Treasurer, to be elected by the Board members. The Board of Management shall develop other organization structure and procedural rules as may be thought desirable. The quorum of the Board of Management shall be five.

8. Subject to statutory restrictions and those set out in this agreement, the Board of Management shall develop policies, rules, and fee schedules.

9. The Board of Management shall prepare the estimate of the Board's net financial requirements for the year ("Budget"). There shall be no deficit budgeting. Funds required for development, improvement, maintenance and repairs may be raised through rentals, grants, donations or other means. The Board of Management shall work co-operatively and equitably with the parties to the Agreement to fund all operational and developmental expenses.

10. The Budget, with a statement as to the proportion of the Budget to be charged to each party shall be submitted to each party for approval. As provided in the Community Recreation Centres Act, the parties shall have the right to amend the Budget prior to approval. The parties agree that the statutory right of amendment is given in proportion to the financial responsibilities of the parties, that is to say, the amendments must be approved by parties responsible for more than 50% of the annual operating costs of the Complex.

11. As provided in the Community Recreation Centres Act, each party shall approve the Budget and shall appropriate such moneys as may be requisitioned by the Board from time to time, but not exceeding in any year the party's share of the amount of the approved Budget.

12. As provided in the Community Recreation Centres Act, the Board shall not make or incur liability for any expenditure that is not approved as part of its Budget, and the parties shall not be liable for any expenditure that is not approved.

13. Regardless of the source and extent of funding, all development and all improvement must be approved by the Board of Management.

14. The parties shall be responsible for the approved expenditures of the Board in the following proportions:

Shelburne	62%
Amaranth	15%
Melancthon	15%
Mono	8%
Total	100%

15. The Board of Management shall keep accounts under the direction of the Municipal Auditor, approve expenditures and issue cheques in accordance with the Budget.

a. The Board of Management shall maintain its own separate bank account/s.

b. All accounts shall be approved by the Board of Management.

c. All cheques shall be signed by one of the designated Board members and the Treasurer.

d. The Board of Management accounts shall be audited by the Municipal auditor annually, or more frequently as may be required by the Board of Management.

e. The minutes of the Board of Management (together with the statements of revenues, expenses, accounts) shall be promptly circulated to the respective municipal Councils.

16. The parties shall renegotiate this agreement, including terms of admission, proportion of representation and proportion of financial responsibility, in the event that an additional municipality or other permitted party wishes to join in this agreement, and is approved by all the parties to this agreement.

17. This Agreement is personal to the parties and may not be assigned.

18. The parties covenant that they are entering into this Agreement in good faith and that they shall carry out its provisions in good faith.

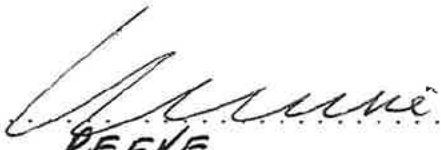
This Agreement is executed by the parties under the hands of their duly authorized officers, all of whom have the authority to bind their respective organizations.

The Corporation of the Town of Shelburne
per:


.....
Mayor

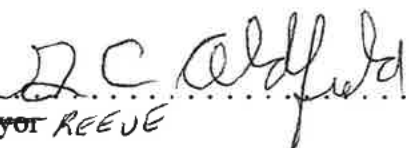

.....
Clerk

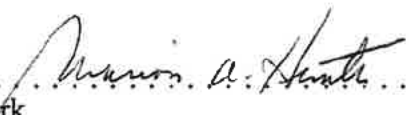
The Corporation of the Township of Amaranth
per:


.....
~~Mayor~~ REEVE


.....
Clerk

The Corporation of the Township of Melancthon
per:


.....
~~Mayor~~ REEVE


.....
Clerk

The Corporation of the Township of Mono
per:


.....
Mayor


.....
Clerk

(due Sept ~~23rd~~)

October 1st

(due Oct 7th)

October 15th



TOWNSHIP OF MELANCTHON - DELEGATION REQUEST FORM

Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Wednesday of the week **prior to the requested meeting.**

REQUEST DATE: 25-SEP. 2026

NAME: AJEET PAL SINGH SRAN PHONE: [REDACTED]

ADDRESS: [REDACTED]

EMAIL ADDRESS: [REDACTED]

SIGNATURE: [REDACTED]

Purpose of Delegation Request (state position taken on issue, if applicable).

- ①- To review the Drainage bill which was (is) more than the estimate given.
- ②- To request to wave the fire department invoice.

DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK AND MUST BE IN PERSON UNLESS AN EXCEPTION HAS BEEN GRANTED (REFER TO PAGE 2).

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

TOWNSHIP OF MELANCTHON
157101 HIGHWAY 10
MELANCTHON, ONTARIO, L9V 2E6
519-925-5525

I can come to any meeting
October 1st OR OCTOBER 15th.