CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 1st day of October, 2026 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Bill Neilson and Councillor Ruth Plowright were present. Sarah Culshaw, Treasurer, and Kaitlin Dinnick, Deputy Clerk/Planning Coordinator, were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright advised that the Horning's Mills Hall is hosting the Harvest Dinner on October 17th, 2026 with the option to purchase tickets for the dinner and show or show only.

Additions

Letter to MNR regarding Concerns about Strada Aggregates Licenses, PTTW and Monitoring Reports. (Councillor Neilson)

Deletions

None.

Approval of the Agenda

Moved by McLean, Seconded by Neilson, that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Plowright, Seconded by Neilson, that Council approve the minutes of the September 17th, 2026 Council Meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

None.

Public Works

Accounts

Moved by McLean, Seconded by Neilson, that Council receive the Public Works Accounts as presented. Carried.

Other

Nothing for this matter.

Planning

Applications to Permit

Council did not have any questions regarding the spreadsheet provided.

Ontario Land Tribunal – Letter of Acknowledgement for Appeal by Duivenvoorden Haulage Ltd.

This item was received as information.

Request for Comments – NEC – Walker Duntroon Quarry (Councillor Neilson)

Liam Morgan, Township Planner spoke to this item and advised Council that this was not a planning issue. Staff were directed to reach out to the Township of Clearview and ask them what there position is on this matter.

Other

Nothing for this matter.

Strategic Plan

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

Al Blundell, Chair of the 3M Committee provided an update to Council on policing statistics. Councillor Plowright asked for his update to put into a written report to provide to the County of Dufferin and MTO.

County Council Update

Deputy Mayor McLean and Mayor White provided an update to Council on last week's County Council Meeting, which was there last County Council Meeting of this Council term.

Committee/Board Reports & Recommendations

Recommendations from Parks & Recreation Board Meeting held September 21st, 2026

Councillor Neilson spoke to the recommendation put forward from the Parks and Recreation Board.

Moved by Plowright, Seconded by McLean, that Council receive the recommendations from the Parks & Recreation Board Meeting held on September 21st, 2026, and defer this item to budget deliberations. Carried.

Board, Committee & Working Group Minutes

1. Shelburne Public Library Board – June 23, 2026

2. Infrastructure & Emergency Management – August 12, 2026
3. Parks & Recreation Board – August 31, 2026
4. Centre Dufferin Recreation Complex Board – June 24, 2026

Moved by Neilson, Seconded by McLean, that Council receive the Board, Committee & Working Group Minutes Items 1-4 as information. Carried.

Items for Information Purposes

1. Town of Shelburne Resolutions regarding the Centre Dufferin Recreation Complex and the Board of Management
2. Ministry of Municipal Affairs and Housing – Supporting Ontario and Canadian Suppliers Through Municipal Procurement
3. Ministry of the Environment, Conservation and Parks – Correspondence Regarding Strada Aggregates Inc. Permit to Take Water.
4. County of Dufferin Resolution Supporting the Town of Shelburne's Resolution Regarding Shelburne Lifelabs Location
5. Township of Puslinch – Resolution in Support of TAPMO's Newsletter Call for Policy Clarification for the Aggregates Resources Act
6. Ministry of Municipal Affairs and Housing – Regulations under the *Municipal Accountability Act, 2026*

Moved by Neilson, Seconded by Plowright, that correspondence items 1-6, for information purposes, be received as information, except for items 1, 3 & 5, pulled for further discussion. Carried.

Deputy Mayor McLean spoke to item 1.

Councillor Neilson spoke to item 3 and **addition:** Letter to MNR regarding Concerns about Strada Aggregates Licenses, PTTW and Monitoring Reports. Staff were directed to sent the letter to the MNR and reiterate that Council would like an in person meeting to discuss this.

Councillor Neilson spoke to item 5 and would like Council to support this resolution.

Moved by Neilson, Seconded by Plowright, that Council support Resolution No. 2026-255 from the Township of Puslinch Supporting the TAMPO's Newsletter Call for Policy Clarification for the Aggregates Resources Act. Carried.

General Business

Accounts

Moved by Neilson, Seconded by Plowright, that Council receive the General Accounts as presented. Carried.

Notice of Intent to Pass By-law

By-law to Delegate Certificate of Cancellation Approval Authority to Staff

Moved by McLean, Seconded by Plowright, that leave be given to introduce a By-law to Delegate Certificate of Cancellation Approval Authority to Staff and it be hereby read a first and second time and numbered 40-2026. Carried.

By-law to Restrict the Weight of Vehicles Passing Over a Bridge

Moved by Neilson, Seconded by McLean, that leave be given to introduce a By-law to Restrict the Weight of Vehicles Passing Over a Bridge and it be hereby read a first and second time and numbered 41-2026. Carried.

New/Other Business/Additions

Report from Sarah Culshaw, Treasurer – 2026 Budget Summary

Sarah Culshaw, Treasurer spoke to her 2026 Budget Summary Report.

Unfinished Business

Town of Shelburne – Resolution regarding the Shelburne and Public Library Board (Councillor Plowright)

Councillor Plowright spoke to this item. Council felt that they should not be making a decision on this and the next term of Council could discuss and make a decision. Councillor Plowright was directed to ask Council's questions to the Shelburne Library Board at her next meeting.

Sarah Culshaw, Treasurer was directed to discuss with Watson and Associates about the reallocation of Development Charges from the Shelburne Library and Arena.

Reports/Updates from Members of Council & Administrative Staff

None.

Delegations

5:30 p.m. – Public Meeting for a Zoning By-law Amendment File No. Z26-04 Part of Lot 28, Concession 4 SW – 098268 4th Line SW (Grand Flow Inc. – Ivan Martin)

A Public Meeting was called to consider a proposed Zoning By-law Amendment on Part Lot 28, Concession 4 SW – 098268 4th Line SW.

The purpose of the application is to rezone the lands is to seek a site-specific amendment to Zoning By-law 12-1979, as amended, to rezone a portion of the lands from Open Space Conservation (OS2) to General Agricultural (A1) to permit farm buildings and an on-farm diversified use for the lands municipally known as 098268 4th Line SW. Members of the Mennonite Community were present to represent the application however had no comments. Liam Morgan, Township Planner, was in attendance for the Public Meeting and spoke to his Report which recommends the application be approved. There were no concerns from Council or members of the public.

Moved by McLean, Seconded by Neilson, that leave be given to introduce a By-law to amend Zoning By-law No. 12-1979 as amended, as it affects properties known legally as Part of Lot 28, Concession 4 SW – 098268 4th Line SW and it be hereby read a first and second time and numbered 42-2026. Carried.

5:45 p.m. – Debbie Vandenakker and Jillian Macpherson, Planscape – invited at the request of Council to speak on strengthening the aggregate resources, water quality and air quality as part of the Official Plan Conformity Exercise

Jillian Macpherson, Planscapes presented to Council and provided to council some information regarding the strengthening the aggregate resources, water quality and air quality as part of the Official Plan Conformity Exercise.

6:15 p.m. – Heather Hill, Commercial Advisor - Navacord Ontario South West and Colin Smith, Intact Public Entities – to review the Township's 2026-2027 Insurance Program

Heather Hill, Commercial Advisor and Colin Smith, Intact Public Entities spoke to Council to review the Township's 2026-2027 Insurance Program.

Moved by Neilson, Seconded by McLean, that Council approve the 2026-2027 Insurance Program as Presented. Carried.

Closed Session

Nothing for Closed Session.

Third Reading of By-laws

Moved by Plowright, Seconded by Neilson, That By-law 40-2026, 41-2026 and 42-2026 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by McLean, Seconded by Neilson, that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held October 1st, 2026 and it be given the required number of readings and numbered 43-2026. Carried.

Adjournment and Date of Next Meeting

Moved by Plowright, Seconded by McLean, that Council adjourn this meeting at 6:23 p.m., to meet again on Thursday, October 15th, 2026 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR CLERK