



**INFRASTRUCTURE & EMERGENCY MANAGEMENT
COMMITTEE HYBRID MEETING
MONDAY, SEPTEMBER 14TH, 2026 AT 9:00 A.M.
AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/81363913953?pwd=ygXRSattT5UX3SrClhORERjI6Aniy.1>

Meeting ID: 813 6391 3953

Passcode: 637859

One tap mobile

+12042727920,,81363913953#,,,,*637859# Canada

+14388097799,,81363913953#,,,,*637859# Canada

1. Call to Order

Welcome to all in Attendance and note to the Public – this Committee meeting is being recorded and will be available on the Township website under the Boards and Committee (Infrastructure and Emergency Management Committee) section within 5 business days of the Committee meeting.

2. Land Acknowledgement

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways, and resources.

3. Additions/Deletions/Approval of Agenda

Moved by _____ Seconded by _____ be it resolved that the agenda be approved as _____.

4. Declaration of Pecuniary Interest or Conflict of Interest

5. Acceptance of Draft Minutes – August 12th, 2026

Moved by _____ Seconded by _____ be it resolved that the minutes of the August 12th, 2026 meeting be approved as circulated.

6. Business Arising from Minutes

7. Correspondence Items

8. General Business

1. Update from Public Works Superintendent
2. Update on the Beautification of the Village & Hamlets
3. Discussion on Park Structures and Infrastructure Needs
4. Discussion on Township Infrastructure Needs
5. 2026 Capital Roads Projects Update
6. Road Sign Replacement Update
7. 5 Year Capital Plans – Roads, Bridges and Equipment
8. Painting Lines on the 3rd Line OS (Deferred from Council – Suggestion Box)
9. Proposal for a Road Safety Taskforce (Chair McLean)
10. Other/Additions
11. Unfinished Business
 1. Fire Service Boundary Mapping Update
 2. Current Equipment List

9. Recommendations to Council

10. Public Question Period

11. Confirmation Motion

Moved by _____ Seconded by _____ be it resolved that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.

12. Adjournment and Date of Next Meeting

Moved by _____ Seconded by _____ be it resolved that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on _____ at 9:30 a.m. or at the call of the Chair.

5 YEAR CAPTIAL PLAN - BRIDGES

Structure No./Name	Road Name	Recommended Work	Estimated Cost	Annual Costing
2027				
7	7th Line SW	Construction - Rehabilitation	\$405,000	\$593,500
2033	7th Line SW	Engineering – Design (Embankment Stabilization)	\$12,500	
6	4th Line SW	Engineering – Design (Waterproof & Pave)	\$10,000	
2007	15 Sideroad	Engineering – Design (Waterproof & Pave)	\$10,000	
2033	7th Line SW	Construction – Rehabilitation (Embankment Stabilization)	\$50,000	
6	4th Line SW	Construction – Waterproof and Pave	\$50,000	
2007	15 Sideroad	Construction - Waterproof and Pave	\$40,000	
16	250 Sideroad	Construction – Rock Protection along Abutment Walls	\$16,000	
	280 Sideroad	Culvert needs to be replaced between 8th Line SW and 10th Line SW	TBD	
2028				
18	2nd Line NE	Engineering – Design (Rehabilitation)	\$35,000	\$35,000
2029				
18	2nd Line NE	Construction – Rehabilitation (keeping existing barrier)	\$430,000	\$430,000
2030				
14	4th Line SW	Engineering – Design (Scoped Rehabilitation)	\$25,000	\$50,000
9	8th Line SW	Engineering – Design (Scoped Rehabilitation)	\$25,000	
2031				
14	4th Line SW	Constuction - Scoped Rehabilitation	\$200,000	\$450,000
9	8th Line SW	Constuction - Scoped Rehabilitation	\$250,000	
			5 Year Total	\$1,558,500

5 YEAR CAPTIAL PLAN - EQUIPMENT			
Equipment	Approximate Costing	Comments	Annual Total
2027			
Tractor with Brusher & Snowblower	\$500,000	Funded through Development Charges	\$910,000
Backhoe	\$300,000	Would replace current backhoe	
Pick-up Truck	\$110,000	Would replace a Truck 7	
2028			
Plow Truck	\$450,000	Would replace a plow truck	\$495,000
Lawn Mower	\$45,000	Replace Existing Mower	
2029			
Pick-up Truck	\$110,000	Would replace a Truck	\$110,000
2030			
Grader	\$1,000,000	Would replace a Grader	\$1,000,000
2031			
Plow Truck	\$450,000	Would replace a plow truck	\$600,000
Pick-up Truck	\$150,000		
5 Year Total	\$3,115,000		

5 YEAR CAPTIAL PLAN - ROADS

		Approximate Distance	Approximate Costing	Annual Total
Road	Road Section			
2027				
260 Sideroad	2 nd Line SW to Highway 10 (2 nd Lift)	2km	\$325,000	\$875,000
4th Line OS	County Rd 17 S to Lot 9 & 10	750m	\$150,000	
7th Line SW	280 Sideroad 2kms North	2km	\$400,000	
2028				
Hunter Parkway	5 Sideroad to County Rd 124	300m	\$70,000	\$1,545,000
2nd Line SW	300 Sideroad to County Rd 17	2km	\$400,000	
2nd Line SW	County Rd 17 to 270 Sideroad	4km	\$800,000	
5 Sideroad	3rd Line OS to County Rd 124	1.3km	\$275,000	
2029				
3rd Line OS	County Rd 17 to 15 Sideroad	3km	\$600,000	\$2,000,000
3rd Line OS	5 Sideroad to County Rd 17	3km	\$600,000	
2nd Line SW	270 Sideroad to 250 Sideroad	4km	\$800,000	
2030				
3rd Line OS	20 Sideroad to County Rd 21	3km	\$600,000	\$950,000
20 Sideroad	County Rd 124 to 3rd Line OS	1.25km	\$350,000	
2031				
3rd Line OS	15 Sideroad to 20 Sideroad	3km	\$600,000	\$600,000
			5 Year Total	\$5,970,000

Road Safety Task Force (2027-2030)

Terms of Reference

Date Approved by Council:

Mandate

The Road Safety Task Force is established to identify, assess and recommend practical measures to improve road safety in the Townships of Melancthon and Mulmur.

The Task Force shall:

- a) Examine road safety issues, trends and concerns affecting residents, businesses and road users in Melancthon and Mulmur;
- b) Invite experts from the OPP, fire departments, engineering firms, County of Dufferin, and other municipalities to share information and promising practices in road safety;
- c) Review and assess available evidence relating to road safety, including collision data, traffic volumes, Black Cat radar data, traffic complaints, road design and engineering information, and other relevant data;
- d) Identify locations and circumstances where traffic calming, speed management, signage, enforcement, road design or other interventions may improve road safety;
- e) Develop and recommend evidence-based traffic calming measures and other road safety improvements for consideration by Melancthon Council and Mulmur Council;
- f) Identify promising practices and approaches to rural road safety that may be applicable to Melancthon and Mulmur;
- g) Work in alignment with, and complement the work of, the appropriate Police Services Board and the Ontario Provincial Police (OPP), recognizing their respective roles and responsibilities for policing, enforcement and public safety;
- h) Identify opportunities for collaboration between the Townships, the OPP, the County of Dufferin and other relevant partners to improve road safety;
- i) Consider opportunities to advocate to the provincial and federal governments for legislative, regulatory, infrastructure, funding and other measures that would improve road safety in rural communities;
- j) Engage with residents and community stakeholders to better understand road safety concerns and identify potential solutions, while ensuring that recommendations are informed by objective evidence;

- k) Provide recommendations to Melancthon Council and Mulmur Council on matters within the Task Force's mandate; and
- l) Present an annual report to each Council outlining the Task Force's activities, evidence reviewed, road safety issues identified, recommendations made, and progress on previously approved recommendations.

The Task Force is advisory in nature and shall not have authority to direct municipal staff, the OPP, the County of Dufferin or any other public body. Recommendations requiring action or funding shall be referred to the appropriate Council or public body for consideration.

Term of Office

The Task Force will be created for a period of 3.5 years, beginning in January 2027 and terminating in October 2030, unless it is otherwise disbanded by the Melancthon and Mulmur Councils.

The Task Force members shall be appointed for the term of Council (3.5 years).

Members may resign from the Task Force by providing written notice to the Secretary.

Vacancies among Council representatives shall be filled by the respective Council.

Vacancies among community members may be filled through a subsequent appointment process approved by the respective Councils.

Member Expectations

Task Force members are expected to adhere to the following conduct and practices:

- That Task Force members, in all forms of communication, when speaking about the work of the Task Force or members of the Task Force do so in a respectful manner.
- That Task Force members address differences of opinion or conflict with other Task Force members in a respectful manner.
- That Task Force members respect confidentiality and privacy.
- That Task Force members are expected to attend a minimum of 75% of Task Force meetings, not inclusive of subcommittee meetings or meetings of other advisory bodies.

- That Task Force members shall not use their status on the Task Force for personal or political gain.
- That Task Force members base recommendations on available evidence and data, recognizing that community experience and local knowledge are also important considerations.
- That Task Force members distinguish between individual concerns or complaints and evidence of broader road safety trends.
- That Task Force members respect the respective roles and authorities of municipal councils, municipal staff, the Police Services Board, the OPP and other public agencies.

Composition

The Road Safety Task Force will be composed of the following members:

Role	Task Force
Task Force Chair	To be selected by the Task Force from among its voting members
Melancthon Council Representation	2 members of Melancthon Council
Mulmur Council Representation	2 members of Mulmur Council
Community Members	8 members appointed from the public
Secretary / Support Staff	1 municipal staff member designated by the Townships

The two municipalities should seek to ensure that the community representatives collectively reflect a range of geographic areas, road safety experiences and perspectives from across Melancthon and Mulmur.

An OPP representative shall be invited to attend Task Force meetings as a non-member to provide policing, enforcement and road safety expertise, data and advice within the scope of the OPP's role.

The Secretary shall provide administrative support to the Task Force, including preparing agendas, recording minutes, coordinating meetings and facilitating the transmission of recommendations and reports to the respective Councils.

Selection Process

Community members will be selected through an application process conducted jointly by the Townships of Melancthon and Mulmur.

Applicants should demonstrate an interest in road safety and the well-being of the communities of Melancthon and/or Mulmur. Preference may be given to applicants with relevant skills, knowledge or experience in areas such as transportation, traffic safety, engineering, municipal government, emergency services, data analysis, community engagement or rural road safety.

The Council representatives and municipal staff may review applications and make recommendations to the respective Councils for appointment.

The four Council representatives shall be appointed by their respective Councils.

The OPP representative shall be designated by the Ontario Provincial Police.

Members should have the skills, knowledge and experience necessary to contribute effectively to the Task Force's mandate.

Meeting Schedule

The Task Force will meet once per month at a time and location determined by the Task Force in consultation with the Secretary.

Meetings shall generally be held in an open, publicly accessible setting. Meetings may be held virtually where appropriate and in accordance with applicable municipal requirements.

Additional meetings may be called by the Chair where necessary to address time-sensitive road safety matters.

The annual work plan should identify priority road safety issues for examination during the year and establish an appropriate schedule for reviewing data, engaging stakeholders and developing recommendations.

Quorum

Task Force quorum requires that the majority of appointed voting members be present.

If quorum is not attained within the first 10 minutes of the meeting, the formal meeting cannot proceed and the Secretary is not required to remain and/or provide formal minutes. If members present choose to remain, they may do so for an information exchange only.

For greater certainty, the municipal staff member is considered a member of the Task Force for participation purposes, but the Task Force's recommendations remain advisory and are subject to consideration and approval by the respective municipal Councils where Council action is required.