



The Corporation of the Township of Melancthon is now accepting applications
for the following position

Job Description

Public Works Equipment Operator

Seasonal Position (42.5 Hours per Week)

Term: November 23, 2026 to April 2, 2027

Position Summary

Reporting to the **Public Works Superintendent** and **Public Works Foreperson**, the Public Works Equipment Operator is responsible for the safe and efficient operation of Township vehicles and equipment used in winter maintenance, road maintenance, and construction activities. The position plays a vital role in maintaining safe road conditions and supporting Public Works operations throughout the winter season.

Key Responsibilities

- Operate Township equipment, including dump trucks with snowplow and sander combinations, graders with snowplow attachments, and other assigned equipment.
- Perform snow and ice control operations, including plowing, sanding, and salting municipal roads.
- Conduct pre-trip and post-trip inspections and report equipment defects or maintenance requirements.
- Perform routine equipment maintenance and cleaning.
- Assist with road maintenance, repair, and construction activities as required.
- Respond to emergency weather events and after-hours callouts.
- Maintain accurate equipment logs, inspection reports, and work records.
- Work safely in accordance with the Occupational Health and Safety Act, Township policies, and established procedures.
- Cooperate effectively with supervisors and fellow employees to ensure efficient service delivery.
- Provide courteous and professional service when interacting with the public.
- Perform other related duties as assigned.

Qualifications and Requirements

- Valid Ontario DZ Driver's Licence in good standing.
- AZ Driver's Licence is preferred.
- Clean driver's abstract.
- Demonstrated experience operating dump trucks equipped with snowplow and sander combinations.
- Demonstrated experience operating graders with snowplow attachments.
- Experience in municipal road maintenance and construction activities.
- Ability to work independently and in a team environment.
- Knowledge of applicable health and safety legislation, policies, and procedures.
- Ability to safely operate heavy equipment under varying weather and road conditions.
- Ability to respond to emergency callouts within 30 minutes.
- Strong communication and teamwork skills.

Working Conditions

- 42.5 hours per week during the winter season.
- Flexible work schedule including days, afternoons, weekends, holidays, and extended hours during winter storms and other emergency situations.
- Frequent exposure to adverse weather and road conditions.
- Physical demands include extended periods of equipment operation, climbing in and out of equipment, and outdoor work in winter conditions.
- Must be available for standby and emergency response as required.

Compensation

Hourly Rate: \$32.36 - \$36.42 per hour

Application Process

Interested applicants must submit a cover letter, resume, and clean driver's abstract in confidence no later than **12:00 p.m. on October 23, 2026** to:

Sarah Culshaw - Treasurer

Corporation of the Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6
Email: sculshaw@melancthontownship.ca

The Township of Melancthon is an equal opportunity employer. We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information collected through the recruitment process will be used solely for candidate selection purposes.