

CORPORATION OF THE TOWNSHIP OF MELANCTHON COMMITTEE OF ADJUSTMENT

The Committee of Adjustment of the Township of Melancthon held a hybrid meeting on the 16th day of July, 2026 commencing at 6:00 p.m. Members Darren White, James McLean, Bill Neilson, and Ruth Plowright were present. Secretary - Treasurer Denise Holmes, and Kaitlin Dinnick, Deputy Clerk/Planning Coordinator, were also present. Member White presided and called the meeting to order.

Additions/Deletions/Approval of Agenda

Moved by Neilson, Seconded by Plowright, that the Committee approve the Agenda as circulated. Carried.

Declaration of Pecuniary Interest and the General Nature Thereof

Chair White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Neilson, Seconded by Plowright, that Committee approve the minutes of the May 21st, 2026 meeting as circulated. Carried.

Business Arising from Minutes

None.

Application For Minor Variance

1. A2/26 – John Esteves & Nicole Correia – Agent: Solomon Martin – Part Lot 11, Concession 4 OS; RP 7R5229 Part 1 – 585121 County Road 17
 1. Notice of Public Meeting – 585121 County Road 17
 2. Planning Report – A2/26 – 585121 County Road 17 prepared by Liam Morgan, Manager of Planning

A Public Meeting was held for A2/26 minor variance application. No one was present to represent the applicant. Liam Morgan, Township Planner, spoke to the application for Minor Variance on behalf of the Township. He looked at the four tests of a minor variance, and he found that all four tests had been met, and he recommends that the application be approved. No concerns were raised by the Public.

Moved by McLean, Seconded by Neilson, that Committee of Adjustment approve the granting of a minor variance A2/26 to John Esteves & Nicole Correia for Part Lot 11, Concession 4 OS; RP 7R5229 Part 1 as follows:

- Relief from By-law 12-1979, as amended, to reduce the required interior side yard for accessory buildings in the *Rural Residential (RR)* zone from 6 metres to 3.04 metres and permit an increase in the maximum lot coverage from 10% to 10.5%.

The requested variance is considered minor in nature. The variance is considered to be appropriate for the proper development of the property and maintains the general intent and purpose of the Official Plan and Zoning By-law. Carried.

Applications on File

B6/22 – Belford – Lots 32-34, Plan 332 - Application was further deferred.

Adjournment

Moved by McLean, Seconded by Plowright, that Committee adjourn at 6:13 p.m. to meet again at the call of the Chair. Carried.

CHAIR

SECRETARY