

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Parks and Recreation Board held a meeting on August 31, 2026, at 7:00 p.m. The following members were present: Chair Bill Neilson, Vice-Chair Ruth Plowright, Members Jessica Plowright, Lynn Hodgson, Doug Read, and Darren White, also present was Becky Cunningham, Parks and Recreation Board Secretary. The meeting was called to order at 7:00 p.m.

Land Acknowledgement

Chair Neilson shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Amended Agenda

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Read, Seconded by Hodgson that the agenda be approved as presented. Carried.

Approval of Minutes

Moved by R. Plowright, Seconded by J. Plowright that the minutes of the Parks and Recreation Board Meeting held on July 20, 2026, be approved as circulated. Carried.

Business Arising from Minutes

None.

Declaration of Pecuniary Interest or Conflict of Interest

No declarations of conflict of interest were made.

General Business

1) Unfinished Business

1. Horning's Mills Park

i. Multi-Use Pad

The Board discussed reaching out to the Town of Shelburne to request information for the multi-use pad that was installed at Fiddle Park, Chair Neilson will follow up.

Vice-Chair Plowright suggested reaching out to the Town of Orangeville to inquire about the cost of their pump track.

Vice-Chair Plowright indicated that grant funding could be used and requested information about whether development charge funds could also help finance the project.

Staff were directed to find out if there were Development Charge Funds that could be used and report back to the Board.

ii. Sign

The Board discussed the two options provided by Dunwood Signs. The group unanimously agreed on a design and direction was given to order two signs.

2. Corbetton Park

i. Shade Covers/Sails

The Board discussed concerns about the durability of the shade sails with the significant winds experienced at Corbetton Park and a lack of windbreak. It was determined that this project would be put on hold for now but members would continue to keep an eye on other parks for ideas that could be implemented in the future.

ii. Community Message Board

Member White advised that the project was still in the works.

iii. Little Libraries for Corbetton Park and Horning's Mills Hall

This item was deferred.

3. Melancthon Day

i. Updated Financials

The Board received the updated financials as information.

4. Touch a Truck Event – Post Event Discussion

The Board discussed the Touch a Truck event. The event was well attended and considered successful. The Board briefly considered combining it with Melancthon Day but agreed that it should remain a separate event. Further discussion is required regarding whether to retain or change the event date.

Chair Neilson suggested sending a thank you letter to the participants for attending. Staff were directed to compose a letter to be distributed.

5. Fitness Day Corbetton Park/Rail Trail

The Board discussed the following for the upcoming event:

Start Time – A start time of 10:00 a.m. was discussed.

Signage – Signs or trail markers will be posted along the trail to indicate distances. Additionally, signs will be posted at 250 Sideroad and 270 Sideroad to indicate there is an event taking place on the trail ahead.

Advertisement Sign – Vice-Chair Plowright asked Member J. Plowright to create an event sign/advertisement.

Snacks – A variety of healthy snack options were discussed. Chair Neilson will get the snacks for the event.

Water - Water was secured from Ice River Springs that can be used for the event.

Lemonade – Board Members suggested that they could reach out to the lemonade vendor from Melancthon Day to see if they are interested in attending. Chair Neilson will follow up.

2) Brainstorming

1. Budget

Staff reminded the Board that it must discuss and prepare a budget for submission to the Treasurer by November for consideration in the following year

Recommendation to Council

None.

Public Question Period

None.

Confirmation Motion

Moved by R. Plowright, Seconded by Hodgson that all actions of the Members and Officers of the Parks and Recreation Board with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

7:57 p.m. - Moved by Read, Seconded by J. Plowright that we adjourn this Parks and Recreation Board meeting to meet again on September 21, 2026, at 7:00 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY