

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Infrastructure and Emergency Management Committee held a virtual meeting on May 4th, 2026, at 9:30 a.m. The following members were present: James McLean, and Darren White. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, and Kaitlin Dinnick, Infrastructure and Emergency Management Committee Secretary. Member Plowright was absent with prior notice given.

Call to Order

Chair McLean called the meeting to order at 9:33 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by McLean, Seconded by White, that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by McLean, Seconded by White, that the minutes of the Infrastructure and Emergency Management Committee Meeting held on April 13th, 2026, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised that they have been out grading roads and hauling gravel to the 260 Sideroad to reopen to portion between 7th Line SW and the Melancthon-Southgate Townline. Public Works has been fixing culverts, and Craig advised that they met with Cox Construction to look at the ditch on 260 Sideroad which has been having drainage issues since the paving was completed in 2025 project. Craig advised that they have started grass cutting at the parks and cemetery. Craig advised that the street sweeping would be starting tomorrow weather permitting.

2. Beautification of the Village & Hamlets

Craig advised that Member Plowright was going to get pictures of the baskets for the bridges so that they can build them. Staff were directed to look online for the design for the baskets for the bridge.

3. Discussion on Park Structures and Infrastructure Needs

Member White advised that he and Craig met with the company installing the slide at the Corbetton Park and have mapped out a location and what work is required to be completed by Public Works prior to the slide being delivered. Member White advised that the picnic tables for the parks have been ordered.

4. Discussion on Township Infrastructure Needs

Nothing for this matter.

5. 2026 Capital Roads Project Update

Staff advised that the tender will go out before the end of May.

6. Fire Service Boundary Mapping Update (Chair McLean)

Member White is writing a letter to the Warden of the County of Dufferin.

7. Email from Katerina Mildner regarding Car Damage on 260 Sideroad North of 7th Line SW

Member White spoke to this and due to the fact the Township closed this portion of road the next day, we need to see the estimate in order to provide compensation. Staff were directed to ask Ms. Mildner for the estimate and breakdown for the next meeting.

8. Township of Southgate Request to use 2nd Line SW to run Gravel for Main Street Rehabilitation from Strada Aggregates on 4th Line OS (Craig Micks)

Craig advised that the Township of Southgate has asked if the construction company for the main street Dundalk project want to run down the 2nd Line SW as Ida Street is currently under construction as well. Craig was directed to let them know we would not be allowing this.

9. Current Equipment List and 5 Year Capital Equipment Plan

Nothing for this matter.

10. Others/Additions

Nothing for this matter.

11. Unfinished Business

1. Recycling Pickup on Narrow Township Roads

Nothing further for this matter.

2. Cooling Stations in the Summer

Denise advised that there is nothing in the emergency plan regarding cooling station requirements. Denise advised that she looked into other Townships who have policies and can put a brief policy together however this would need to operate the same as the emergency shelter and be dependent on volunteers being available to run the cooling station.

3. Update on Sidewalk Construction in Horning's Mills

Staff advised that they are meeting with RJ Burnsides this afternoon to discuss.

Recommendations to Council

None.

Public Question Period

None.

Confirmation Motion

Moved by McLean, Seconded by White, that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed. Carried.

Adjournment

9:56 a.m. - **Moved by White, Seconded by McLean**, that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on June 1st, 2026, at 9:30 a.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY