

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Infrastructure and Emergency Management Committee held a virtual meeting on June 16th, 2026, at 9:00 a.m. The following members were present: James McLean, and Darren White. Also present were: Craig Micks, Public Works Superintendent, Sarah Culshaw, Treasurer and Denise Holmes, CAO/Clerk. Member Plowright was absent.

Call to Order

Chair McLean called the meeting to order at 9:01 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by White, Seconded by McLean, that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised they have been working at grading, graveling and adding calcium to the roads. Chair McLean asked what the Public Works Department will be working on in July. Craig advised they have a list of projects such as the replacement of the culvert on the 3rd Line, 2 culverts on the 280 Sideroad and Cox Construction is going to be back in fixing ditching on the 260 Sideroad from last year and sealing the cracked pavement on 260 Sideroad.

2. Update on the Beautification of the Village & Hamlets

The garden buckets and bridge baskets have been placed in the Hamlets and Public Works have a watering schedule.

3. Discussion on Park Structures and Infrastructure Needs

Craig advised that the Corbetton Park slide has been installed and they are just waiting for the wood chips to be delivered.

Chair McLean asked Sarah Culshaw, Treasurer, if there are any grants currently available and she advised that there is nothing available at this time.

Member White suggested that we could put flag poles on the Corbetton Pavillion and Horning's Mills Pavillion with Canada and Melancthon Flags for Canada Day.

4. Discussion on Township Infrastructure Needs

Nothing for this matter.

5. 2026 Capital Roads Project Update

Denise Holmes, CAO/Clerk advised that we have had our Solicitor review the draft Tender for the 7th Line SW paving and will be sending it out in the next week or two.

6. Current Equipment List and 5 Year Capital Equipment Plan

Nothing for this matter. Move this item to Unfinished Business going forward.

7. Paid Duty Officer – Identification of Problem Locations Across the Township

Denise advised that Sarah Culshaw, Treasurer, has been speaking to Dufferin OPP regarding the Paid Duty Officer, and they have asked that we send them a listing of problem areas. The Committee would like to see them monitor 2nd Line SW, Main Street (Horning's Mills), 260 Sideroad entering Corbetton and Riverview and River Road. The Committee spoke about speeding on County Road 124, County Road 17 and Highway 10, however feel the County of Dufferin should be responsible for their roads.

8. Others/Additions

Nothing for this matter.

9. Unfinished Business

1. Recycling Pickup on Narrow Township Roads

Nothing further for this matter. Staff were directed to remove this item from future Agendas.

2. Cooling Stations in the Summer

Denise spoke to the Draft Cooling Station Policy that was provided to the Committee. Staff were directed to add this to the Council Agenda for June 18th.

3. Update on Sidewalk Construction in Horning's Mills

Denise advised that following this meeting, Staff would be meeting with RJ Burnside and Associates on site.

4. Fire Service Boundary Mapping Update

Discussion took place on this item. Member White and Deputy Mayor McLean will bring this up during the workshops for the program review at the County and request for more GIS resources to the local tier municipalities. Deputy Mayor McLean will also reach out to Fire Chief Pratt about this mapping.

Recommendations to Council

None.

Public Question Period

None.

Confirmation Motion

Moved by McLean, Seconded by White, that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed. Carried.

Adjournment

9:32 a.m. - **Moved by White, Seconded by White,** that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again at the call of the Chair. Carried.

CHAIR

SECRETARY