

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 18th day of June, 2026 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk, and Sarah Culshaw, Treasurer, were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Neilson stated that Melancthon Day Starts with a BBQ in Corbetton on Friday, Horning's Mills Park with several events as advertised, and Riverview on Sunday with a BBQ

Additions

CAO/Clerk – Draft Cooling Centre Policy (Direction from the IEM Committee)

Deletions

None.

Approval of the Agenda

Moved by Neilson, Seconded by McLean, that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by McLean, Seconded by Plowright, that Council approve the minutes of the June 4, 2026 Council Meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

Shaen Armstrong thanked Council for having the bollards installed at the south end of Horning's Mills, noting that a decrease in vehicle speeds was observed immediately following installation.

Laura Farthing addressed the vacant Council seat, stating according to the Municipal Act the position should be filled.

An email from Sherry Webster was received regarding potential AI data centre proposals and related water resource implications within the Township of Melancthon. Mayor White advised that he had discussed the matter with Mayor Creelman and confirmed that there are currently no proposals for a data centre in the Town of Mono. He further stated that the Township of Melancthon has not been approached regarding a data centre, has no plans to pursue one, and has not entered into any non-disclosure agreements nor engaged in prior discussions on this matter.

Joan Lever inquired about any new mineral or aggregate haul routes proposed by Duivenvoorden. Mayor White responded that no additional haul routes have been proposed and that operations remain restricted to existing approved routes. Joan further referenced Reform Gravel Mining Coalition commentary and the Auditor General's statement indicating sufficient aggregate supply for approximately 40 years, questioning why pit expansions are being considered in Melancthon. Mayor White clarified that the Township is not endorsing expansions; rather, an application has been submitted and the Township is obligated to process it in accordance with required procedures, with the final decision resting with the Province.

Public Works

Other

Nothing for this matter

Planning

Duivenvoorden Haulage Limited – For Review and Comment – Proposed Melancthon Pit – ARA License Application # 626722

Duivenvoorden Haulage Limited - Public Notice Invitation for Public Comment

Council had concerns about the public information session. As a result the following motions were passed.

Moved by McLean, Seconded by Neilson that Council suspend the Procedural By-law to allow for a motion. Carried.

Moved by McLean, Seconded by Neilson that Council is concerned by the public consultation process undertaken by DHL's Consultants, including the lack of knowledge among the public for the public meeting, the use of the Microsoft Teams platform as sole means of participation and the lack of statutory notice to the Township of the public meeting. Council does not believe that the process undertaken constitutes a public consultation and is requesting that the Ministry investigate and take any necessary corrective actions. Carried.

Other

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

2025 Detachment Board Annual Report for the Dufferin Detachment

Moved by Plowright, Seconded by McLean, that receive the 2025 Detachment Board and Annual Report for the Dufferin Detachment as information. Carried.

County Council Update

Deputy Mayor McLean stated that the Wayne Nicholson application was approved.

At County Council, Mayor Gerrits (Township of Amaranth) brought forward a motion proposing the implementation of a double majority voting system. The motion was subsequently rescinded, and further discussion will take place at a future County Council meeting.

Committee/Board Reports & Recommendations

Recommendation from the Parks & Recreation Board Meeting held on May 25, 2026

The Parks and Recreation Board requested that a letter be sent to MPP Sylvia Jones advising that the Township intends to apply for the grant opportunities announced by her office.

Board, Committee & Working Group Minutes

1. MMM PSB Minutes of February 25, 2026
2. Shelburne & District Fire Board – May 5, 2026

Moved by Plowright, Seconded by Neilson, That Council receive the Board, Committee & Working Group Minutes Items 1 & 2 as information. Carried.

Items for Information Purposes

1. Resolution from the Township of Amaranth regarding National Agricultural Soil Health Strategy
2. NVCA Board Highlights – June 26, 2026
3. Letter from the Minister of Municipal Affairs and Housing regarding Bill 119
4. Strada Aggregates Inc. – Response to Bluewater Geoscience Compliance Review
5. Resolution from the Shelburne & District Fire Board regarding the 2025 Management Letter and Financial Statements

Moved by Plowright, Seconded by Neilson, that correspondence items 1, 2, and 3, be received as information. Carried.

Councillor Neilson spoke to item 4. He had concerns that there was a lot of misinformation and contradictions in this review.

Deputy Mayor McLean spoke to item 5 and highlighted his concerns with the way the Fire Board is functioning.

Items for Council Action

1. Request for Comments from the NEC – Application APP-2026-00120
537064 Main Street

There are no comments from the Township Planning Department on this application.

General Business

Notice of Intent to Pass By-law

By-law to Authorize the Execution of a Tax Arrears Extension Agreement on Part of Lot 14, Concession 9 SWTS, Except Parts 1 & 2, 7R3535.

Deferred until after Closed Session.

New/Other Business/Additions

Letter from Township of Mulmur regarding NDCC Capital – 2027

Council asked for it to be deferred to Budget discussions.

MHBC Planning – Response to the Township for Comments made on the Strada Aggregates Application to the MNR for a licence to operate a pit and quarry below the water table ERO file # 025-1005

Further discussion will take place on this matter in Closed Session with the Township's Legal Counsel.

Draft 2026 Fall/Winter Township Newsletter

Deputy Mayor McLean commented that the newsletter looks good but suggested that using black font may improve readability for individuals with visual impairments.

Report from Sarah Culshaw, Treasurer regarding Treasury Statement Development Charge Reserve Funds

Moved by McLean, Seconded by Neilson, that Council receive the 2025 Treasurer's Statement on Development Charge Reserve Funds as presented, in accordance with Section 43(2) of the *Development Charges Act, 1997* and Ontario Regulation 82/98. Carried.

Discussion took place regarding the use of Development Charge funds. It was noted that a recent change from the Ministry now requires the Treasurer's Statement to be submitted to the Ministry for review.

Report from Sarah Culshaw, Treasurer, Annual Capital Asset Management Plan Report

Moved by McLean, Seconded by Plowright, that Council receive the Annual Capital Asset Management Plan Report as information. Carried.

Canada-Ontario Development Charge Reduction Program (DCRP, beginning June 1, 2026)

1. Letter from the Minister of Municipal Affairs and Housing
2. Letter from Watson & Associates
3. Report from Sarah Culshaw, Treasurer
4. Letter from the Grand Highlands Home Builders' Association

Moved by Neilson, Seconded by McLean, that Council receive Items 1-4, regarding the Canada-Ontario Development Charge Reduction Program, as information. Carried.

New/Other Business/Additions

Addition – Draft Cooling Centre Policy

Councillor Plowright thanked Denise Holmes, CAO/Clerk for the Cooling Centre Policy, noting that it addressed all key considerations.

Moved by McLean, Seconded Plowright that Council approve the Draft Cooling Centre Policy for the Horning's Mills Community Hall, to take effect June 18, 2026. Carried.

Unfinished Business

Council Vacancy

Due to costs, time constraints, learning curves and providing an unfair advantage to someone that is running for Council, Council decided to take no further action on the Council Vacancy.

Melancthon Township Business Directory

1. Report from Denise Holmes

Moved by Plowright, Seconded by Neilson, that Council receive the report regarding the proposed Business Directory Request for information;
AND THAT Council direct staff to add a link to the Dufferin Board of Trade Business Directory on the Township website;
AND THAT staff promote the Dufferin Board of Trade Business Directory through the Township's Facebook page and the municipal newsletter scheduled for distribution at the end of July, encouraging local businesses to create and maintain their own listings on the Dufferin Board of Trade Business Directory's webpage. Carried.

2. Supplementary information from Debra Jones

Moved by Plowright, Seconded by Neilson, that That the supplementary information from Debra Jones regarding a Township Business Directory be received as information. Carried.

Amendment to the Township Salvage Yard By-law (Mayor White)

Mayor White asked staff to remove this item from future agendas, as he felt that there wasn't time in this term of Council to revamp the Salvage Yard By-law. Discussions ensued regarding Northern Iron and Metal and a couple compliance issues.

Reports/Updates from Members of Council & Administrative Staff

Nothing for this item

New/Other Business/Additions

None.

Delegations

5:30 p.m. – Murray Short, RLB - Presentation of the 2025 Financial Statements.

Murray Short, RLB attended Council and presented the 2025 Audited Financial Statements.

Moved by Plowright, Seconded by Neilson, that Council approve the Consolidated Financial Statements for the year ended December 31, 2025 as prepared by RLB, Chartered Professional Accountants. Carried

The following Delegations took place in Closed Session

6:00 p.m. – Mohammad Qureshi – Tax Arrears Extension Agreement

6:15 p.m. - David Germain, Thomson Rogers, Township Solicitor regarding the Strada Aggregates Applications

Closed Session

Moved by McLean, Seconded by Plowright, that Council move into a Closed Session Meeting at 6:22 p.m. pursuant Section 239(2) of the Municipal Act, 2001, as amended for the following reasons (b) – Personal Matters about an identifiable individual, including municipal or local board employee – Tax Arrears Extension Agreement and Applications received for Council Board/Committee Vacancies and (f) – Advice that is subject to Solicitor-Client Privilege – Strada Aggregates Applications Carried.

Rise With or Without Report from Closed Session

The report being the directions given to Staff in Closed Session.

Moved by McLean, Seconded by Neilson, that Council appoint Laura Farthing to the Township of Melancthon Heritage Advisory Committee until November 14, 2026. Carried

Moved by Plowright, Seconded by McLean , that That Council appoint Tracey Simms to the Horning’s Mills Community Hall Board until November 14, 2026. Carried

General Business, Notice of Intent to Pass By-law

Moved by Plowright Seconded by Neilson, that leave be given to introduce a By-law to Authorize the Execution of tax arrears Extension Agreement on Part Lot 14, Concession 9 SWTS, Except Parts 1 & 2, 7R3535 and it be hereby read a first and second time and numbered 29-2026. Carried.

Third Reading of By-laws

Moved by McLean, Seconded by Plowright, that By-law 29-2026 now be read a third time, signed by the Mayor and Cler, sealed and engrossed in the By-law Book. Carried

Notice of Motion

None.

Confirmation By-law

Moved by Neilson, Seconded by McLean, that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held July 16th, 2026 and it be given the required number of readings and numbered30-2026. Carried.

Adjournment and Date of Next Meeting

Moved by Neilson, Seconded by McLean, that Council adjourn this meeting at 7:46 p.m., to meet again on Thursday, July 16th, 2026 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK