

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 25th day of May, 2026 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Bill Neilson, Councillor Moore and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk, and Becky Cunnington, Administration and Finance Assistant, were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright advised that there will be a Community Garage Sale in Horning's Mills on May 30th, 2026 from 8:30 a.m.-3:00 p.m.

Additions

Denise Holmes, CAO/Clerk – Melancthon Business Directory Initiative - Request by Debra Jones

Councillor Neilson – Minister Flack Letter Town of Caledon

Deletions

None.

Approval of the Agenda

Moved by McLean, Seconded by Plowright, that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by McLean, Seconded by Moore, that Council approve the minutes of the May 7th, 2026 Council Meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

None

Public Works

Nothing for this matter.

Planning

Nothing for this matter.

Strategic Plan

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

Nothing for this matter.

County Council Update

County of Dufferin – County Council Highlights May 14th, 2026

Mayor White & Deputy Mayor McLean commented on the meeting highlights.

Board, Committee & Working Group Minutes

1. Shelburne and District Fire Board of Management – April 7, 2026
2. Infrastructure & Emergency Management Committee – April 13, 2026

Moved by Plowright, Seconded by Neilson, that Council receive the Board, Committee & Working Group Minutes Items 1 - 2 as information. Carried.

Items for Information Purposes

1. NVCA Media Release – NVCA Maintains Strong Financial Position – 2026 Audit
2. NVCA Media Release – NVCA Annual Report Highlights “Service-First” Modernization Anchored in Local Accountability
3. Ministry of Emergency and Preparedness Response – Township of Melancthon Compliance Results 2025
4. Strada Aggregates Inc. – Integrated Monitoring Plan for Melancthon Pit # 2 and the Bonnefield Property Pit prepared by Natural Resource Solutions Inc.
5. Town of Shelburne Council Resolution – Supporting motion from Dufferin County Council regarding Operational Performance Review for Highway 10
6. Town of Shelburne – Notice of Passing of By-law 17-2026
7. NVCA Board Highlights April 2026
8. Ministry of Natural Resources – Regulations under the *Geologic Carbon Storage Act, 2025*
9. Ministry of the Environment, Conservation and Parks – Minister’s Direction under Section 1.14 of the *Conservation Authorities Act*

Moved by Neilson, Seconded by Plowright, that correspondence items 1-9, for information purposes, be received as information, except for item 4, pulled for further discussion.

All of Council spoke to item 4 and identified concerns related to the matter. Council members were asked to provide their concerns in writing to the CAO/Clerk for consolidation. Staff were directed to forward Council's concerns, along with the Report, to the Township's Legal Counsel and Natural Heritage Consultant for review and comment.

Councillor Plowright requested a copy of the original operating agreement (Permit To Take Water) for Strada Aggregates Inc.

General Business

New/Other Business/Additions

Councillor Ralph Moore – Resignation from Council, effective June 1, 2026

Mayor White acknowledged and thanked Councillor Moore for his service and contributions during his time on Council.

Council received information from the CAO/Clerk regarding the legislative obligations and process for filling the Council vacancy and were advised that the vacancy may be filled by appointment and outlined options available to Council.

Council discussed the available options for filling the vacancy and directed staff to obtain a legal opinion regarding leaving the seat vacant. The matter will be revisited at the next Council meeting.

Others/Additions

Councillor Neilson – Minister Flack Letter to Town of Caledon – OP Amendment 1

Councillor Neilson brought forward a letter from Minister Flack to the Town of Caledon regarding their Official Plan Amendment No. 1 and noted concerns regarding the tone and direction of the letter. Staff were directed to include the letter in the June 4th, 2026 agenda package for information. Staff were further directed to obtain a copy of the Town of Caledon's Official Plan Amendment No. 1 and circulate it to Council for review and comparison with the Township's Official Plan to determine whether any elements could be considered for implementation.

Melancthon Business Directory Initiative- Request From Debra Jones

Council considered a request related to the creation of a local business information database. Council expressed concern regarding municipal capacity to create and maintain such a database, including the risk of incomplete business listings. It was also suggested that the County's Economic Development Department could support or administer this initiative.

Staff were directed to prepare a Report outlining the time, resources, and implications associated with developing and maintaining a municipal database, including associated risks and considerations.

Unfinished Business

Amendments to the Township Salvage Yard By-law 56-2019 (Mayor White)

This item was deferred.

Shelburne Royal Canadian Air Cadet Squadron – Request for Financial Support for Costs Associates with Annual Parade

The CAO/Clerk advised Council that five Cadets from the Squadron reside within the Township. Council directed that the request be referred back to the CDRC Board via Councillor Plowright for reconsideration of a reduced arena rental rate or exploration of an alternative arrangement involving the exchange of services.

Reports/Updates from Members of Council & Administrative Staff

Councillor Neilson – Shelburne District Fire Board

Councillor Neilson provided an update from the Mulmur-Melancthon Fire Board meeting advising that the Mulmur-Melancthon Fire Department's 2026 Firehouse Subs Grant application for two thermal imaging cameras had been approved.

Committee of Adjustment

Moved by Moore, Seconded by McLean, that we adjourn Council at 6:03 p.m. to move into Committee of Adjustment and reconvene as Council. Carried.
Council reconvened at 6:08 p.m.

Delegations

6:30 p.m. – Rob Brown, Stutz, Brown and Self, Township Solicitor, regarding the Clearview/Simcoe Application and an Offer to Purchase Municipal Property

This Delegation took place in Closed Session.

7:00 p.m. – Chris Johnston, By-law Enforcement Officer – By-law Complaint Updates

This Delegation took place in Closed Session

Closed Session

Moved by McLean, Seconded by Moore, that Council move into a Closed Session Meeting at 6:32 p.m. pursuant Section 239(2) of the Municipal Act, 2001, as amended for the following reasons: Section 239(2)(c)(e)(f) – Delegation of Rob Brown, Township Solicitor regarding the Clearview/Simcoe Application and an Offer to Purchase Municipal Property and Section 239(2)(b) - Delegation of Chris Johnston By-law Enforcement Officer – By-law Complaint Updates. Section 239(2) of the Municipal Act, 2001, as amended for the following reasons: Section 239(2)(b) – Nominations for the Council Award for Community Leadership. Carried.

Rise With or Without Report from Closed Session

Moved by McLean, Seconded by Moore, that Council rise at 7:58 p.m. with Report. Carried.

The report being the directions given to Staff in Closed Session.

During the meeting, Council took a break at 6:20 p.m. to 6:30 p.m.

Notice of Motion

None.

Confirmation By-law

Moved by Neilson, Seconded by Plowright, that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of

Melancthon at its Council meeting held May 21st, 2026 and it be given the required number of readings and numbered 27-2026. Carried.

Adjournment and Date of Next Meeting

Moved by Moore, Seconded by Neilson, that Council adjourn this meeting at 7:58 p.m., to meet again on Thursday, June 4th, 2026 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK