

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Infrastructure and Emergency Management Committee held a virtual meeting on April 13th, 2026, at 9:30 a.m. The following members were present: James McLean (virtual), Darren White and Ruth Plowright. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, and Kaitlin Dinnick, Infrastructure and Emergency Management Committee Secretary.

Call to Order

Chair McLean called the meeting to order at 9:35 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by White, Seconded by Plowright, that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by Plowright, Seconded by White, that the minutes of the Infrastructure and Emergency Management Committee Meeting held on March 9th, 2026, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent, advised that staff have been grading roads when conditions are dry enough and hauling gravel to areas in need of repair. They

have also been repairing mailboxes damaged during the winter, installing a new radiator in Grader 3, and addressing two holes left by Rogers, for which the Township will be issuing an invoice.

He further noted that there are two large culverts with significant damage. One, located on 3rd Line at County Road 17, will require replacement at an estimated cost of \$12,000 to \$20,000. Additionally, two culverts on the Melancthon–Nottawasaga Townline will need attention.

Chair McLean inquired whether this work could be completed in-house, similar to the County of Dufferin. Craig advised that while the Township does not currently have an excavator, the work could potentially be undertaken if equipment were available.

2. Beautification of the Village & Hamlets

Councillor Plowright advised the planters are usually planted in the middle of May. Councillor Plowright suggested that the Public Works Department could maybe build the flower hangers for the bridges in Riverview.

3. Discussion on Park Structures and Infrastructure Needs

Councillor Plowright advised that David Thwaites had put together a proposal for the Park and Recreation Board for upgrades to the Horning's Mills Park, however the cost is estimated to be around \$70,000, so a grant would be required in order to undertake this work. Councillor Plowright spoke about putting a pump park for little kids in at the Horning's Mills Park and is looking at pricing. Staff were directed to purchase picnic tables for the Parks – 2 at Corbetton Park and 3-4 at Horning's Mills Park.

4. Discussion on Township Infrastructure Needs

Nothing for this item.

5. Email from Teresa Crawford regarding the 4th Line SW

Mayor White advised that this item was just added as information, as he responded to Ms. Crawford. Craig advised that they have been drawing gravel to this road section.

6. Road Improvements on Main Street and William Street (Chair McLean)

Chair McLean spoke to this item and Craig advised that he is hoping the spots settle once the frost is out of the ground, however if they don't we can possibly see about fixing Main Street, when the sidewalks are being installed.

7. Cooling Stations in the Summer (Chair McLean)

Councillor Plowright spoke to this item, noting the importance of being proactive given forecasts that this summer may be one of the hottest on record. She suggested the

option of opening the Horning's Mills Hall as a cooling station, which could include air conditioning and access to kiddie pools. It was noted that this initiative would likely need to be volunteer-based and that guidelines for operating cooling stations should be considered.

Discussion also took place regarding the potential for a community survey to better understand what residents may lack access to during extreme weather events. It was noted that this survey will be discussed further at Thursday's Council meeting and added as an additional item.

8. Update on Sidewalk Construction in Horning's Mills

Staff provided the Committee with the update from Chris Knetchel, RJ Burnside and Associates and the Committee asked for a summary to be provided to them following the meeting with Chris.

9. Current Equipment List and 5 Year Capital Equipment Plan

Nothing for this matter.

10. Others/Additions

Nothing for this matter.

11. Unfinished Business

1. Recycling Pickup on Narrow Township Roads

The Committee asked Craig Micks, Public Works Superintendent to make a list of the roads where the recycling bins are obstructing lanes of traffic so that we can send it to Circular Materials.

Recommendations to Council

None.

Public Question Period

None.

Confirmation Motion

Moved by Plowright, Seconded by White, that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken

by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed. Carried.

Adjournment

10:15 a.m. - **Moved by McLean, Seconded by White**, that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on May 4th, 2026, at 9:30 a.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY