



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, APRIL 16TH, 2026 - 5:00 P.M.**

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89203193795?pwd=5Ia0h9qmUT4rxHXxKJtBIk7AggTliL.1>

Meeting ID: 892 0319 3795

Passcode: 830546

One tap mobile

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AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.
- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**
- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – April 2nd, 2026**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**

- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)

1. Email from Tamara Crisp regarding Chipwoods Park Development

10. Public Works

1. Other

11. Planning

1. Applications to Permit
2. Other

12. Climate Change Initiatives

13. Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

14. County Council Update

1. County of Dufferin Council Highlights – March 26th, 2026

15. Correspondence

Board, Committee & Working Group Minutes

1. Centre Dufferin Recreation Complex – January 28th, 2026

Items for Information Purposes

1. Grand River Conservation Authority – Summary of the General Membership Meeting – March 27th, 2026
2. Ontario Provincial Police – 2026 Court Security and Prisoner Transportation Grant Update
3. Ontario Energy Board – Generic Proceeding to Review the 2000 Model Franchise Agreement – Notice
4. Ministry of Municipal Affairs and Housing – Building Homes and Improving Transportation Infrastructure Act, 2026 – Bill 98
5. Town of Shelburne – Zoning By-law Amendment – 305 Colonel Phillips Drive
6. Upper Grand District School Board – Notice of Increase of Education Development Charges – Effective April 23, 2026
7. South Georgian Bay Lake Simcoe Source Protection Region – Amendments to the South Georgian Bay Lake Simcoe Source Protection Plan
8. Township of East Zorra-Tavistock – Resolution Supporting the Resolution from Township of Oro-Medonte Regarding the Association of Ontario Roads Supervisors Request for Provincial Legislation Amendments

16. General Business

1. Notice of Intent to Pass By-law
 1. Amending By-law to By-law 3-2026 – Remuneration, Allowances and Expenses for Members of Council
2. New/Other Business/Additions
 1. 2026 Shelburne Library Service Agreement Update
 2. Rehabilitation of Aggregate Sites Back to Productive Agricultural Land (Councillor Moore)
3. Unfinished Business
 1. Report from Denise Holmes, CAO/Clerk – Council Remuneration – New Term of Council
 2. Amendments to the Township Salvage Yard By-law 56-2019 (Mayor White)
4. Reports/Updates from Members of Council & Administrative Staff

17. Delegations

1. 5:15 p.m. - David Germain, Thomson Rogers and David Donnelly, Donnelly Law, Township Solicitors regarding the Strada Aggregates Applications - Update (Closed Session)

18. Closed Session

1. Items for Discussion:
 1. Delegation #1 – Section 239(2)(f) – Advice that is subject to Solicitor-Client Privilege
 2. Section 239(2)(b) – Personal matters about an identifiable individual including municipal or local board employees – One Application for the Heritage Advisory Committee Vacancy
2. Approval of Draft Minutes – March 19th, 2026
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

19. Third Reading of By-laws

20. Notice of Motion

21. Confirmation By-law

22. Adjournment and Date of Next Meeting – Thursday, May 7th, 2026 at 5:00 p.m.

Denise Holmes

From: Tamara Crisp [REDACTED]
Sent: Monday, April 6, 2026 4:54 PM
To: Darren White; Denise Holmes
Subject: Chipwoods park Development

Hello,

I am writing with concerns and questions regarding the proposed development beside our farmland at Chipwoods Park.

Given the size of the proposed project, with over 200 houses being introduced beside land that is currently bordered by farmland, I am very concerned about how the safety, protection, and respect of the neighbouring farmland will be addressed.

This is especially important because the current property is a small campground with far fewer people. A development of this size will bring a major increase in traffic, activity, and public presence directly beside active farmland.

I would like clarification on the following:

1. What measures will be put in place to prevent trespassing onto the farmland from the new development?
2. What plans are there to prevent garbage, dumping, or other waste from ending up on the farmland?
3. Will fencing be installed along the full property line where the development borders the farmland? If so, what type of fencing is proposed?
4. How will the developers help ensure the safety of both the future residents and the neighbouring farmland operations, especially where active farm equipment may be present?
5. Will there be signage, barriers, or other clear boundary markers installed to discourage people from entering onto private farmland?
6. If trespassing, dumping, or property damage becomes an issue after the development is built, who will be responsible for addressing those concerns?

We have already seen people come through the area before, and with a much larger residential development being proposed, this concern will only increase. This creates both a liability and a safety issue, particularly when farmland is actively being worked.

I would appreciate a response outlining what protections and preventative measures are being considered to address these concerns before development proceeds.

Thank you for your time, and I look forward to your response.

Sincerely,
Tamara Crisp

[REDACTED]

**APPLICATIONS TO PERMIT FOR APPROVAL
April 16, 2026 COUNCIL MEETING**

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS
Erin Leith-Bailey	Pt Lot 25, Con 10 NE 358018 10th Line NE	4004.17sqft (372m2)	Ag Storage Building	Agricultural Storage	\$165,000	No	With Planner for Review
Benjamin Coates	E Pt Lot 20, Con 2 OS 665422 20 Sideroad	49.24m2 (530sqft)	Basement Renovation	Residential	\$7,500	No	With Planner for Review
1392119 Ontario Ltd - David Metz	Pt Lot 13, Con 2 OS RP 7R6537 Part 2 477147 3rd Line	275m2 (2960sqft)	Single Family Dwelling	Residential	\$1,585,000	Yes	With Planner for Review
Tyson Wickens & Randi Aldcorn Agent: Enoch Martin - Grey North Carpentry Ltd	Pt Lot 27, Con 3 NE 198417 2nd Line NE	464.51m2 (5000sqft)	Ag Storage Shed	Agricultural Storage	\$100,000	No	With Planner for Review



Council Highlights

County of Dufferin
55 Zina Street, Orangeville, Ontario

For Immediate Release: March 26, 2026

Dufferin County Council met on March 26, 2026 for a Council meeting. For the full Council meeting agenda and minutes, please see the County's [Meeting Agendas and Minutes page](#).

Here are the highlights of the March 26 meeting:

- [Dufferin County's Director of Health and Human Services shared details of the accreditation achieved by Dufferin Oaks Long Term Care Home](#)
- [Dufferin Chief of Paramedic Services provided a report on 2025 response times](#)
- [Dufferin County's Director of Community Development and Tourism reported on a new Building Services Agreement](#)
- [Dufferin County to award a change order to AECOM to complete the Zoning By-Law amendment for the new Southern Operations Centre land](#)
- [Dufferin County directed to proceed with the Full Corridor-Wide Schedule C Municipal Class Environmental Assessment, including segments of Dufferin Road 109, Riddell Road, and the South Arterial Road portion of Dufferin Road 109](#)
- [County Council receive report on the Zina Street Courthouse renovation status update and options analysis, direct staff to work with involved stakeholders to review needs and work with Mettko to defer original scopes of work to fully explore and understand options](#)

Dufferin County's Director of Health and Human Services shared details of the accreditation achieved by Dufferin Oaks Long Term Care Home

Dufferin Oaks and Dufferin County Community Support Services (DCCSS) completed the Commission on Accreditation of Rehabilitation Facilities (CARF) Accreditation program in December 2025. Dufferin Oaks was provided with a three-year Accreditation, which is the highest award possible.

The Accreditation process included staff from Dufferin Oaks, DCCSS, People and Equity, Finance and IT. Staff, residents, clients, family members, contractors and other stakeholders were key members throughout the survey. In addition to team interviews during the survey, over 800 documents were reviewed by the surveyors. There were several strengths identified in the report, with areas for improvement that the County will include its Quality Improvement Plan to be submitted to CARF.

Once accredited, the Ministry of Long-Term Care provides \$0.41 per resident day for each year the home maintains accreditation. For Dufferin Oaks, this equates to \$23,944 per year in dedicated funding to support ongoing quality and operational excellence.

Dufferin Chief of Paramedic Services provided a report on 2025 response times

Paramedic Services are required to report Response Time to the Ontario Ministry of Health every year no later than March 31 for the prior year.

For 2025, Dufferin County Paramedic Service exceeded all targeted response times.

Dufferin County's Director of Community Development and Tourism reported on new building services agreements

Dufferin County's Director of Community Development and Tourism reported on new building services agreements. The County currently provides building services to six municipalities within Dufferin. Under the Building Code Act, upper-tier and lower-tier municipalities may enter into agreements for the enforcement of the Act. The existing agreements between the County and these municipalities are now outdated, with five of the six agreements dating back to the 1980s and the Town of Mono's agreement executed in 2001.

To address this, the County is offering each municipality an updated service agreement that modernizes and standardizes terms, clarifies roles and responsibilities, and establishes a consistent long-term service model.

The Building Services Agreement presented to Council reflects a comprehensive and collaborative effort between Dufferin County and the municipalities it currently serves. The agreement supports legislative compliance, operational efficiency, and long-term service continuity. Council's consideration of this agreement represents an opportunity to formalize a shared services model that strengthens local capacity while ensuring high-quality, consistent enforcement of the Building Code Act.

Dufferin County to award change order to AECOM in to complete the Zoning By-Law amendment for the new Southern Operations Centre land

Dufferin County is planning a new Operations Centre in the southern part of the County. The facility will support road operations, winter maintenance, and fleet services. It will also improve response times and service coverage as the region grows.

The preferred property is a 10-acre parcel on Dufferin Road 11, just north of Dufferin Road 109, in the Township of Amaranth. The property is currently zoned Industrial; therefore, the County must obtain a Zoning By-law Amendment from Amaranth Township before development can proceed.

Many studies are also required to support the future design of the Operations Centre. With Council approval to retain AECOM through the contract change order, the County will:

- Maintain project continuity
- Use the consultant's existing knowledge
- Avoid duplication of work
- Move forward with the Zoning By-law Amendment submission quickly

Once planning approvals are obtained, the County will procure detailed design through a competitive public process. This approach follows County purchasing policies and allows qualified firms to compete for the work.

Dufferin County directed to proceed with the Full Corridor-Wide Schedule C Municipal Class Environmental Assessment, including segments of Dufferin Road 109, Riddell Road, and the South Arterial Road portion of Dufferin Road 109

County Council directed County staff to proceed with the Full Corridor-Wide Schedule C Municipal Class Environmental Assessment, including segments of Dufferin Road 109, Riddell Road, and the South Arterial Road portion of Dufferin Road 109.

The Dufferin Road 109 corridor—including Riddell Road and the South Arterial Road – is a key regional transportation route supporting mobility, goods movement, and economic activity. Previous studies of this corridor identify the need for corridor widening, intersection improvements, and a westbound truck climbing lane.

Council approved staffs' recommendation to proceed with the full Schedule C Municipal Class Environmental Assessment, recognizing that the inclusion of Riddell Road will require coordination with the Town of Orangeville.

County Council receives report on the Zina Street Courthouse renovation status update and options analysis, direct staff to work with involved stakeholders to review needs and work with Mettko to defer original scopes of work to fully explore and understand options

Dufferin County's Chief Administrative Officer and Director of Public Works/County Engineer provided a report to Council on the renovation design project underway at 55 Zina Street. The courthouse renovation design project is underway to address accessibility, modernization and space needs. Mettko was awarded the contract.

Multiple stakeholders are experiencing increasing space pressures at this location due to court growth, additional judges and demand for support services. Courtroom 103 is fully booked through 2027, limiting near-term changes.

The current courthouse single point of entry, including full security screening, has introduced operational challenges for the County. Residents seeking County services must now pass through the same screening process as court users and navigate a lengthier and more complicated internal route, resulting in reduced visibility and accessibility of County services, increased confusion for visitors unfamiliar with courthouse procedures and operational inefficiencies for front-facing County staff.

Council directed staff working with Mettko to defer the original scopes of work associated with the Zina Street renovation project until such time that the preferred options have been fully explored and understood.

About Dufferin County Council

Dufferin County Council consists of 15 members representing each of the eight municipalities in Dufferin. Council meeting processes are set out in the County's Procedural By-Law.

Dufferin County Council and Committee meetings can be watched live on the [County's website](#).

MEDIA CONTACT:

Megan Ball, Manager of Communications

mball@dufferincounty.ca

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Regular meeting held January 28, 2026 at 5:30pm Pool View Room

Attendance:	Lindsay Wegener	Shelburne
	Melinda Davie	Mono
	Ruth Plowright	Melancthon
	Ralph Moore	Melancthon
	Chris Gerrits	Amaranth
	Victor Paan	Amaranth
	Kim Fraser	Facility Administration Manager
	Josh Oatman	Facility Maintenance Manager-Interim
	Emily Francis	Recreation Program Coordinator

Absent: D. Sample and R. Stinson

Meeting called to order by Facility Administration Manager, Kim Fraser at 5:33pm.
A quorum was present.

Kim Fraser welcomes all board members

Josh Oatman was introduced to the Board. After the Board received a letter of resignation from Rick Thompson on January 4, 2026, Josh accepted an interim role as Facility Maintenance Manager.

Land Acknowledgement:

Land Acknowledgement read by Administration Manager, Kim Fraser

Elections:

The floor is opened to nominations for Board Chair

Chair: Moved by R. Moore, seconded by C. Gerrits to nominate Melinda Davie for CDRC Board Chair. Carried

Melinda Davie accepts nomination.

Hearing no further nominations:

Moved by C. Gerrits, seconded by R. Moore to close nominations for CDRC Board Chair. Carried

Melinda Davie accepts the position of CDRC Board Chair.

Chair, M. Davie assumes chair of the meeting. M. Davie thanks the members and continues with the meeting.

The floor is opened to nominations for Vice-Chair.

Vice-Chair: Moved by C. Gerrits, seconded by V. Paan to nominate Ralph Moore for CDRC Board Vice-Chair. Carried

Ralph Moore accepts the nomination.

Hearing no further nominations:

Moved by V. Paan, seconded by C. Gerrits to close nominations for CDRC Board Vice-Chair. Carried

Ralph Moore accepts the position of CDRC Board Vice-Chair.

Declaration of Pecuniary Interests:

Board Chair, Melinda Davie stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

MOTION #1 – Moved by C. Gerrits seconded by L. Wegener. Be it resolved we approve the agenda dated January 28, 2026 as circulated and presented. Carried

Discussion & Approval of Minutes of Previous Meeting held December 2, 2025:

MOTION #2 – Moved by V. Paan seconded by L. Wegener. That the minutes of the CDRC Board of Management previous board meeting held virtually on December 2, 2025 be approved as circulated and presented. Carried

Financial Report:

After review of the CDRC financial reports and accounts the following motion was presented.

MOTION #3 – Moved by C. Gerrits seconded by R. Moore. That the CDRC Board of Management receives the financial reports and paid accounts in the amount of \$125,491.48 as presented by the Facility Administration Manager. Carried

CDRC 2026 Draft Budget

Staff presented a second draft of the CDRC 2026 budget. After review and discussion, the following motion was presented.

MOTION #4 – Moved by V. Paan seconded by C. Gerrits. Be it resolved that the 2026 CDRC draft budget distributed at the January 28, 2026 board meeting with an operating and capital deficit of \$609,000.00 and a municipal contribution of \$604,075.00 be adopted. And that a copy of the budget be sent to all member municipalities. Carried

Facility Administration Manager and Recreation Program Coordinator Reports:

See Schedule A

See Schedule B

MOTION #5 – Moved by R. Moore seconded by V. Paan. That we receive the reports from the Facility Administration Manager and the Recreation Program Coordinator. Carried

New Business:

Shelburne Muskies Request for Fundraising Support:

A request for fundraising support was received from Shelburne Muskies for their upcoming Cancer Fundraising Game on January 16, 2026. Discussion suggested that Muskies redirect their request, individually to the funding municipalities.

During the discussion, the Board was informed that some adult ice rental groups are not vacating their change room in a timely manner after their rental. Leaving operations staff to stay longer past their scheduled work shift. Staff will prepare and send a letter to the adult groups.

Change of CDRC Bank Authorities:

MOTION #6 – Moved by C. Gerrits seconded by V. Paan. That the banking and cheque signing authorities for all CDRC accounts will be changed to Administration Manager-Kim Fraser; Board Chair-Melinda Davie and Vice-Chair-Ralph Moore.

Carried

CDRC 2026 Board Meetings:

The CDRC regular Board Meetings will continue to be scheduled the fourth Wednesday of the month.

February 25, 2026	March 25, 2026	April 22, 2026	May 27, 2026
June 24, 2026	July 22, 2026	August 26, 2026	September 23, 2026
October 28, 2026	November 25, 2026		

Confirmation by By-law:

MOTION #7 – Moved by L. Wegener seconded by R. Moore. Be it resolved that leave be given for the reading and enacting of by-law #01-2026 being a by-law to confirm certain proceedings of the CDRC Board of Management for its regular board meeting held January 28, 2026.

Carried

Adjournment:

MOTION #8- Moved by C. Gerrits seconded by V. Paan. That we now adjourn at 7:09pm to meet again on Wednesday, February 25, 2026 at 5:30pm or at the call of the chair.

Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – January 28, 2026

General Overview/Information:

- Continual day-to-day administrative duties that include phone calls and walk-in inquiries, invoicing and collections, process payables and disbursements, bank deposits, rental contracts, bookings, monitoring the rental schedule, monthly account reconciliations and payroll administration.
- Working at closing 2024 financial year end and reconciling year end reports to HST, source deductions, 2024 t-4's, OMERS, WSIB, etc.
- Assisting with facility rental booking requests and walk-ins. Review rental contracts and insurance requirements.
- Below is a snapshot of facility rentals

Week	Ice Rental Hrs	SMHA Portion	Event/Room Oth Rentals
Week: Dec 1-7	51.5	19	8
Week: Dec 8-14	45	24	9
Week: Dec 15-21	44.5	14	8
Week: Dec 22-28	11	2	3
Week: Dec 29-Jan 4	28	14	2
Week: Jan 5-11	55	23	9
Week: Jan 12-18	54.5	25	9

- Offboarding Maintenance Manager
- Accepting resumes for the PT Operator/Maintenance position
- Cabling for Toast and the additional AP's completed on January 5th. Installation of AP's to be scheduled.
- Toast installation completed on January 6th
- Don's Heating – January 7th service to repair heating in front entrance
- Heaters installed in reception desk area on January 23rd
- Rental events:
 - o CDDHS girls varsity - January 8th tournament
 - o Orangeville Girls Tigers – tournament held Jan 23, 24 & 25 with 28 games
 - o Glenbrook ES – kindergarten and primary skating rentals throughout Jan/Feb/Mar
 - o Weekly Wednesday morning ice rental before school – continuing into Feb/Mar
 - o Some cancelations due to inclement weather and power outages ie: SCS-Dec 10th and Muskie game-Dec 19th
 - o Fitness class rentals in T&C room– Zumba and KICK wellness

- Upcoming event rentals:
 - o Shelburne Skating Club (SCS) – carnival February 28th
 - o Polar Plunge March 29th
 - o CDDHS Commencement ceremony June 24, 2026
 - o Town of Shelburne – Job Fair scheduled April 23rd
- Training - Attended ORFA webinar January 14 re: Risk Management Awareness Manual

New Business

- Training – OMERS refresher webinar February 19th and JHSC recertification March 5th

Kim Fraser,
Facility Administration Manager

SCHEDULE 'B'

Submitted By: Recreation Program Coordinator Emily Francis
To: CDRC Board of Management
Date: Wednesday January 28, 2026
Subject: Recreation Program Coordinator Report

December/January Overview

- **Seasonal Summer Employment**
 - o Seasonal Summer Employment Opportunities are posted on the Town of Shelburne website, Shelburne Free Press, within the CDRC and at CDDHS. The CDRC is currently hiring for the following positions.
 - Outdoor Pool Deck Supervisor – closed Friday January 23, 2026
 - Camp Supervisor – closed Friday January 23, 2026
 - Assistant Camp Supervisor – closed Friday January 23, 2026
 - Camp Counsellor – closing Friday January 30, 2026
 - Lifeguard/Instructor – closing Friday January 30, 2026
 - o Interviews will be scheduled in the middle of February for both the summer day camp and outdoor pool with plans to have Offers of Employment sent out prior to the end of February.
- The Christmas Break Camp registrations were very low; we ended up cancelling 1 day of camp. It is recommended to review the program offerings for 2026 as the registrations have been low for 2 years based on the dates of Christmas and New Years.
- Shelburne Public Library will be using the Town and Country Room on Wednesday March 18, 2026, for one of their March Break shows. The CDRC March Break campers will be attending this show.
- **Employee Criminal Records Checks** – Organizing and executing the update of all employee Criminal Record Checks. Prepared and circulated Employment Letters for each of them to begin the process. Following up inquiries about the checks and contacting Triton (external company that conducts the check for Opp) to discuss any discrepancies.
- **Preparation for summer 2026**
 - o Contacting guests, trip location and bus companies for our camp program.
 - o Scheduling Interviews and collecting Supplementary Interview forms from staff planning to return to a position at the CDRC.
 - o Communicated with Trainer Games Fitness regarding the return of Aquafit this upcoming summer season.
 - o Meeting with Amy from the OPP in February to discuss the return of the Junior Officer Camp for summer 2026.
 - o Planning and preparing for upcoming summer staff training.
 - o Communication with the County of Dufferin regarding the Childcare Fee Subsidy Program and preparation for the upcoming summer. At this time, many of our families that typically utilize this service are placed on the waitlist and will be notified prior to the start of the summer if there is funding available.
- **Spring/Summer Recreation Guide**
 - o The 2026 Spring/Summer Recreation Guide is scheduled to be circulated in the Shelburne Free Press on Thursday April 2, 2026.
 - o Currently preparing and collecting content to be included in this guide.
- **High Five Accreditation Pathway**
 - o The CDRC is working toward accreditation with High Five. Each month I attend a Mastery Hub hosted by High Five where we discuss the next step.

- Beginning to work on the assignments needed to become accredited.
- We launched the use of our Toast Pos System on Wednesday January 8, 2026. It has made tracking our sales in the concession booth as well as programs streamlined into one system with quick access to what we are selling.
- Make It Sweet reached out to the CDRC to see if we would be willing to have them visit throughout the summer months. Last summer, they set up every Tuesday in the CDRC parking lot selling ice cream to patrons visiting the facility. It was a huge hit, staff and participants looked forward to it every week. They also sponsored our Staff Member of the Week. Each week 1 camp staff and 1 pool staff were awarded free ice cream for their efforts at the CDRC.
- The Annual Free Family Day Skate sponsored by Shelburne Family Chiropractic, Main Street Dental and Shelburne Optometry, is scheduled for Monday February 16 from 1:30-3:00pm.
- We have had several local clubs and groups join us during our Friday evening public skate to promote their programming. Our next group is the Shelburne Cricket Club who are scheduled to join us on Friday February 6, 2026.



Grand River Conservation Authority

Summary of the General Membership Meeting – March 27, 2026

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-03-26-C07 - Declaration of Surplus and Disposition of Property – Township of Puslinch (In camera)
- GM-03-26-C06 - Legal and Insurance Liabilities Update (In camera)
- GM-03-26-C08 - CAO Performance Goals for 2026 (In camera)
- GM-03-26-32 - Update on Environmental Registry Posting 025-1257 & Bill 68 - Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authority
- GM-03-26-20 - Financial Summary
- GM-03-26-25 - 2026 Road Site Preparation and Surface Treatment Tender
- GM-03-26-26 - Conservation Area Supply and Delivery Bagged Ice Request for Quotation Results
- GM-03-26-27 - Conservation Area Portable Toilet & Trailer Restrooms Rental Request for Proposal Results
- GM-03-26-22 - Annual Report on Compliance with O.Reg 41/24
- GM-03-26-23 - Official Plan Amendment No. 63 - 200 Weber Street North, City of Waterloo
- GM-03-26-24 - Ongoing Renewal of Monitoring Assets to Support Flood Forecasting and Warning

Information Items

The Board received the following reports as information:

- GM-03-26-28 - Chair's Report
- GM-03-26-21 - Governance - By-law Review Discussion
- GM-03-26-19 - Cash & Investment Status
- GM-03-26-18 - Annual Report on Category 2 Programs
- GM-03-26-31 - Grand River Watershed Flood Warning System
- GM-03-26-29- March 2026 Flood Event
- GM-03-26-30 - Current Watershed Conditions

Delegations

There were no delegations:

Correspondence

The Board received the following correspondence:

- Regarding Environmental Registry Posting 025-1257 & Bill 68 - Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authority: City of Waterloo and Twp. of Centre Wellington

Hearing Board under Section 28 of the Conservation Authorities Act and in accordance with the Statutory Powers Procedures Act.

The General Membership acts as a hearing board as required, and as such passed the motion as received in the following report .

- HB-03-26-01 - 104 Waterloo Street, New Hamburg, Township of Wilmot

For full agendas and reports, and past minutes, please refer to our [Board meeting calendar](#). The minutes of this meeting will be posted on following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

Denise Holmes

From: OPP GHQ Municipal Policing (OPP) <opp.municipalpolicing@opp.ca>
Sent: Monday, March 30, 2026 11:33 AM
To: Denise Holmes; Sarah Culshaw
Subject: Melancthon Tp - 2026 Court Security and Prisoner Transportation Grant Update

Good morning,

We are pleased to advise we have received approval to release a portion of the 2026 Court Security Prisoner Transportation (CSPT) grant allotted to your Municipality.

Based on estimated 2026 costs, the Municipality's allotment for the 2026 calendar year is \$1491.

We have asked Ontario Shared Services to issue a credit memo for 25% of the 2026 allotment in the amount of \$373.

We anticipate the remainder of the grant will be credited in September 2026. Please note that 2025 reconciled CSPT costs will be compared to the actual grant allocated for 2025, and any grant overpayment will be deducted from the outstanding grant allocation.

Respectfully,

MPU Financial Services Unit Team Members

Denise Holmes

From: Jessy Serrao <Jessy.Serrao@oeb.ca>
Sent: Thursday, March 26, 2026 4:11 PM
To: Office of the Registrar
Subject: FW: EB-2026-0009 OEB - Generic Proceeding to Review the 2000 Model Franchise Agreement - Notice
Attachments: OEB_Generic Review_Model Franchise_Notice_20260326.pdf; OEB_Generic Review_Model Franchise_Notice_fr_20260326.pdf

Municipal Leaders,

If your community receives natural gas service, the terms and conditions under which your local natural gas utility operates are governed by a standard model franchise agreement. The Ontario Energy Board, the independent regulator of Ontario's natural gas and electricity sectors, is undertaking a limited generic review of this agreement. The attached notice outlines key details should your municipality wish to participate in the process and/or remain informed as it progresses.

If you or your staff have any questions or require additional information regarding this proceeding, your contact at the Ontario Energy Board is Natalya Plummer and she can be reached electronically at natalya.plummer@oeb.ca

Thank you,

Jessy Serrao (she/her), Regulatory Administrator, Office of the Registrar
2300 Yonge Street, 27th Floor, Toronto ON M4P 1E4 | [O 416.440.8125](tel:416.440.8125) | registrar@oeb.ca | OEB.ca |



Generic Review of the Model Franchise Agreement for Natural Gas

On October 15, 2025, the Chief Commissioner of the Ontario Energy Board (OEB) issued a **letter** indicating the OEB's intention to commence a generic proceeding to conduct a limited review of the **Model Franchise Agreement**. The OEB is now initiating this proceeding on its own motion pursuant to section 19 of the *Ontario Energy Board Act, 1998*.

What is a Model Franchise Agreement?

Before a natural gas utility can provide gas service within a municipality, it must enter into a franchise agreement with that municipality. A franchise agreement is an operational contract between a municipality and a gas utility that sets out the rights and obligations of both parties. All franchise agreements must be approved by the OEB.

The OEB adopted the Model Franchise Agreement to ensure fairness, transparency and consistency among individual franchise agreements across Ontario. The OEB expects that gas utilities and municipalities will use the terms of the Model Franchise Agreement without amendment, unless there is a compelling reason for deviation.

Why is the OEB Initiating this Proceeding?

In recent years, several municipalities and local community-based interest groups in Ontario have challenged certain terms of the Model Franchise Agreement during individual gas franchise proceedings. Many of these challenges raised issues of a generic nature, focusing on certain sections of the Model Franchise Agreement itself, rather than unique municipality-specific circumstances.

In response, the OEB is initiating this proceeding to examine certain sections and components of the Model Franchise Agreement that have emerged as issues of concern. This proceeding will review the templated form of the Model Franchise Agreement; it will not entail a review of individual franchise agreements that have been signed by specific municipalities and gas utilities.

This proceeding takes place within the context of Ontario's current energy landscape and the objectives outlined in Ontario's Natural Gas Policy Statement, which establishes that natural gas remains a vital component of Ontario's energy mix.

Draft Issues List

Each issue in the draft issues list relates to provisions within the current Model Franchise Agreement that have been recently contested. The OEB will provide information on how parties can comment on the draft issues list at a later date.

- **Section 11 Alternative Easement:** Are changes required to the provisions in section 11 of the Model Franchise Agreement pertaining to notice, the availability of easements and cost sharing in the event of the proposed sale or closing of any highway or any part of a highway where there is a gas line in existence?
- **Section 12 Pipeline Relocation:** Are changes required to the cost-sharing provisions as between municipalities and utilities in section 12 of the Model Franchise Agreement relating to the costs associated with pipeline relocations? Are changes required in relation to the time requirements for the completion of relocation under section 12 (e.g., should a time be specified)? If so, what would be an appropriate amount of time?
- **Section 15 Disposition of the Gas System & Section 16 Use of Decommissioned Gas System:** Are changes required in section 15 and section 16 of the Model Franchise Agreement relating to the removal of decommissioned pipelines?
- **Non-substantive administrative updates to the Model Franchise Agreement:** What terminologies (e.g., job titles) in the Model Franchise Agreement require an update to reflect current operations?
- **Implementation of possible updates to the Model Franchise Agreement:** If changes to the Model Franchise Agreement are made, how should the updated terms affect existing gas franchise agreements and applications currently before the OEB (e.g., how and when should such changes be integrated into existing agreements)?

The scope of this proceeding does not include potential legislative or regulatory amendments, such as the payment of fees by utilities to municipalities for the use of right of way. Such fees are currently prohibited by *O. Reg. 584/06: Fees and Charges*. The relationship between the *Drainage Act* and municipal gas franchise agreements is also outside the scope of this proceeding.

YOU SHOULD KNOW

There are three types of OEB Hearings: oral, electronic and written. If you have a preference for the type of hearing, you can write to us to explain why. The OEB will decide on the format of the hearing at a later date.

Ce document est aussi disponible en français.

Information Session

OEB staff will hold a virtual information session about this proceeding on the morning of **April 15, 2026, beginning at 9:30 AM**. This information session will not be transcribed, nor will it form part of the public record. Its purpose is to provide general information about the Model Franchise Agreement and the regulatory framework for municipal gas franchises and the typical steps in an OEB proceeding. OEB staff will not be addressing specific feedback on the draft issues list during the session as there will be an opportunity to provide comments at a later date. To sign up for the virtual information session scheduled for the morning of April 15, 2026 please complete the form at **Information Session Registration** by **April 10, 2026**. Details on how to login to the information session will be provided at a later date.

Intervention Requests

Municipalities, gas utilities, and other interested parties who wish to actively participate in this proceeding must apply for intervenor status and, where applicable, cost eligibility using the OEB's online **Intervention Form** by **April 20, 2026**. Municipalities and gas utilities will be granted intervenor status. Other interested parties may be granted intervenor status and, in their intervenor requests, are required to clearly identify and explain their substantial interest in the issues to be addressed within the scope of this proceeding.

Collaborating as a group, rather than participating individually, can support a more efficient and coordinated regulatory process. Municipalities in particular are encouraged to work together and consider a group approach where common interests exist. For the purposes of this proceeding, the term Municipal Group refers to a group of municipalities organized together with a common interest. The OEB will consider requests for intervenor status from more than one Municipal Group.

Cost Awards

Under section 3.05 of the OEB's **Practice Direction on Cost Awards**, a municipality (whether participating individually or as part of a group) is not eligible for a cost award. However, given the unique nature of this proceeding, the OEB is making an exception to this rule and will allow municipalities or Municipal Groups to receive cost awards for their participation. The OEB is making this exception pursuant to section 3.07 of the *Practice Direction on Cost Awards*.

Other interested parties that seek intervenor status in this proceeding may also seek cost award eligibility in accordance with the *Practice Direction on Cost Awards*.

Interested parties should note that being eligible for a cost award does not guarantee that all costs claimed will be recovered. Cost awards are determined by the OEB at the conclusion of the proceeding. All parties are encouraged to review the OEB's *Practice Direction on Cost Awards* for guidance on eligible costs and disbursements and on the OEB's considerations in awarding costs.

Parties that are approved as intervenors, including those approved for cost eligibility, will be advised by the OEB at a later date in Procedural Order No. 1.

LEARN MORE

You have the right to information about this proceeding and to participate in the process. Visit www.oeb.ca/participate and use file number **EB-2026-0009** to:

- Review proceeding documents
- Apply to become an intervenor
- File a letter with your comments
- Register to follow the proceeding

IMPORTANT DATES: You must engage with the OEB on or before **April 20, 2026** to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to become an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

PRIVACY: If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

To learn more about this proceeding, you can also visit the **Model Franchise Agreement Review Engage With Us** webpage.

Ontario Energy Board

1-877-632-2727

Monday - Friday: 8:30 AM - 5:00 PM

oeb.ca

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2026-1123

April 1, 2026

On March 30, 2026, our government introduced the *Building Homes and Improving Transportation Infrastructure Act, 2026*, (Bill 98). Through this legislation and accompanying measures, we are creating the conditions for Ontario to build the housing and infrastructure it needs to grow and remain competitive. These changes will help get shovels in the ground faster for much-needed housing, and housing enabling-infrastructure projects, while improving the way people and goods move across Ontario.

A brief description of the proposals in this bill are included in this letter below. You are also invited to review the [Environmental Registry of Ontario](#) and [Regulatory Registry of Ontario](#) posting links provided with this letter and share any feedback you may have.

If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at Tanner.Zelenko@ontario.ca

I look forward to our continued collaboration with our municipal partners as we build a more prosperous, resilient and competitive economy that will enhance affordability and the quality of life for Ontario residents and families.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack".

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Prabmeet Sarkaria, Minister of Transportation
Todd McCarthy, Minister of the Environment, Conservation and Parks
Graydon Smith, Associate Minister of Municipal Affairs and Housing
Robert Dodd, Chief of Staff, Minister's Office
Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing
Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing
Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing
Martha Greenberg, Deputy Minister, Municipal Affairs and Housing
David McLean, Assistant Deputy Minister, Municipal Affairs and Housing
Laurie Miller, Assistant Deputy Minister, Municipal Affairs and Housing
Sean Fraser, Assistant Deputy Minister, Municipal Affairs and Housing

INFO 4
APR 16 2026

Development Charges Act, 1997 – Ministry of Municipal Affairs and Housing

Schedule 3 of the Bill would make amendments to the *Development Charges Act, 1997*.

New section 4.5 would provide that non-profit retirement home developments are exempt from development charges.

The Schedule would also make technical amendments to address out-of-date cross-references in provisions related to front-ending agreements.

You may provide your comments on the proposed changes to the *Development Charges Act, 1997* through the Ontario Regulatory Registry

<https://www.regulatoryregistry.gov.on.ca/proposal/52054>

Municipal Act, 2001 – Ministry of Municipal Affairs and Housing

The Schedule repeals and remakes section 93 of the *Municipal Act, 2001*, to address barriers to the development of communal water and wastewater systems and increase housing supply across Ontario.

New subsection 93 (1) of the Act provides that no person shall construct, maintain or operate a non-municipal water or sewage public utility without first applying for and obtaining the consent of the municipality. Under new subsection 93 (2) of the Act, a municipality that receives an application for one of these utilities must review that application and either provide consent subject to conditions and limits that are agreed upon, or, in the case of a regulation having been made setting out criteria or conditions that must be met, and the municipality is of the opinion that regulated requirements have been met, the municipality must provide consent to the application. Regulation-making authority would be made to establish the criteria or conditions related to applications for consent and for the proposed public utility.

You may provide your comments on the proposed changes to the *Municipal Act, 2001* through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([ERO 026-0302](#)) from March 30, 2026 to April 29, 2026.

Planning Act – Ministry of Municipal Affairs and Housing

Schedule 7 of the Bill proposes the following amendments to the *Planning Act* that would help create the conditions necessary to support housing and community development. If passed, the proposed changes would:

- Specify a standardized structure and a standardized set of land use designations for local official plans (i.e., lower- and single-tier municipalities and planning boards).
- Provide a two-phased implementation approach for the new official plan framework which focuses on the 29 large and fast-growing municipalities in the first phase,
- Remove redundant requirement for municipalities to include climate change policies in their official plans,
- Provide the Minister with authority to exempt lower-tier municipalities from requirement to conform with upper-tier official plan to facilitate voluntary early implementation of the proposed official plan framework,

- Provide that for an already approved Protected Major Transit Station Area (PMTSA), only official plan amendments changing the boundaries of the PMTSA or the planned population and jobs for the area would require the Minister's approval,
- Remove the legislative requirement for the Minister to provide notice on proposed amendments to or revocations of Minister's Zoning Orders (MZOs),
- Provide flexibility for removing Simcoe County's planning responsibilities in up to three separate phases, based on municipal readiness, and
- Facilitate the implementation of provisions from Bill 23, the *More Homes Built Faster Act, 2022*, that provide for a new framework for developer-identified land, including encumbered land and privately owned public spaces (POPS) arrangements, to count toward municipal parkland dedication requirements.
- Remove references to "sustainable design" from site plan control and restrict municipalities from requiring an owner of land to provide electric vehicle supply equipment in connection with off-street vehicular parking facilities, so that municipalities may not impose 'enhanced' development standards at the lot level that are not required for health, safety, or environmental performance (e.g., stormwater).
- Provide the Minister with authority to establish a minimum lot size through regulation.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario and the Ontario Regulatory Registry from March 30, 2026, to April 29, 2026:

- [ERO 026-0300](#): Proposed Planning Act, City of Toronto Act, 2006, Building Code Act, 1992 and Municipal Act, 2001 Changes (Schedules 7, 2 and 1 of Bill 98, the Building Homes and Improving Transportation Infrastructure Act, 2026).

We are also interested in receiving any comments you may have on other associated proposals:

- [ERO 026-0315](#): Consultation on upper-tier official plans, secondary plans, and site and area-specific policies
- [ERO 026-0310](#): Consultation on site plan control reform under the *Planning Act* and the *City of Toronto Act, 2006*
- [ERO 026-0305](#): Proposed Changes to Various Regulations Under the *Planning Act* to Facilitate the Electronic Submission of Information and Materials to Approval Authorities and Allow Notices to be Given Electronically to the Province
- [ERO 026-0314](#): Proposed Changes to Various Regulations Under the *Planning Act* and the *City of Toronto Act, 2006* to Specify Additional "Prescribed Professions" for the Purposes of a Complete Application
- [ERO 026-0313](#): Streamlining the Information and Material that Planning Authorities can Require as Part of a Complete Application
- [ERO 026-0309](#): Proposed Regulation to Prohibit Mandatory Enhanced Development Standards as a Condition of Land Division Approvals
- [ERO 026-0311](#): Proposed Regulatory Approach to Establish a Minimum Residential Lot Size in Urban Areas
- [ERO 026-0304](#): Draft Projection Methodology Guideline to support the implementation of the Provincial Planning Statement, 2024
- [ERO 026-0312](#): Proposed Changes to Support Standardizing of Parkland Requirements Under the *Planning Act*

The Environmental Registry postings provide additional details regarding the proposed changes.

Building Code Act, 1992 – Ministry of Municipal Affairs and Housing

Schedule 1 amends the *Building Code Act, 1992* to clarify that standards for the protection or conservation of the environment are included in the meaning of municipal by-laws respecting the construction or demolition of buildings for the purposes of section 35 of the Act.

[ERO 026-0300](#): Proposed Planning Act, City of Toronto Act, 2006, Building Code Act, 1992 and Municipal Act, 2001 Changes (Schedules 7, 2 and 1 of Bill 98, the Building Homes and Improving Transportation Infrastructure Act, 2026.

City of Toronto Act, 2006 – Ministry of Municipal Affairs and Housing

The proposed change would, through various amendments to section 114 of the *City of Toronto Act, 2006*, remove references to “sustainable design” in site plan control. Changes would also be made to allow the Minister to establish a minimum lot size through regulation under the *Planning Act*.

[ERO 026-0300](#): Proposed Planning Act, City of Toronto Act, 2006, Building Code Act, 1992 and Municipal Act, 2001 Changes (Schedules 7, 2 and 1 of Bill 98, the Building Homes and Improving Transportation Infrastructure Act, 2026

Water and Wastewater Public Corporations Act, 2025 – Ministry of Municipal Affairs and Housing

The ministry is proposing legislative amendments to the *Water and Wastewater Public Corporations Act, 2025*. These include:

- Explicitly prohibiting private ownership in any new Water and Wastewater Public Corporation (WWPC) to align with the government’s intent to maintain 100% public sector ownership and respond to the strong feedback we have heard on the issue from the public, unions, associations and municipalities regarding privatization.
- Supporting the continuation of services and existing contracts – so that transferred contracts and agreements are not affected by a transfer to a new WWPC. This includes contracts such as employment or insurance, permits, licenses or a collective agreement, helping to support an efficient transfer and continuity of service during the transfer process.
- Supporting labour and employment continuity by clarifying that certain rights (such as successor, employment, and pay equity rights) are carried forward to a new WWPC.
- This would include regulation-making authority to help ensure continuity of services related to contracts and employees that are transferred to a new WWPC.
- Prohibiting the transfer of long-term municipal water and wastewater debt to a WWPC to provide clarity and reduce lender uncertainty, while creating new regulation-making authority to enable future regulations to address other matters related to municipal debt.

You may provide your comments on the proposed changes to the *Water and Wastewater Public Corporations Act, 2025* through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([026-0301](https://ero.ontario.ca/notice/026-0301)) from March 30, 2026 to April 29, 2026.
<https://ero.ontario.ca/notice/026-0301>

Safe Drinking Water Act, 2002 – Ministry of the Environment, Conservation and Parks

Schedule 8 of the Bill proposes a change to the *Safe Drinking Water Act, 2002 (SDWA)* to clarify that a drinking water system owned by a WWPC would be considered a municipal drinking water system under the SDWA. This change would ensure that WWPCs are subject to the same public health and safety requirements under the SDWA that apply to all municipal drinking water systems.

The Bill also proposes changes to the *Safe Drinking Water Act* that would deem municipal consent to have been provided under the *Safe Drinking Water Act* for a proposed non-municipal drinking water system if consent has been provided by a municipality under the *Municipal Act* and regulated requirements under that Act were met. This avoids duplication of the municipal consent and helps to remove a barrier to development on communal systems.

You may provide your comments on the proposed changes to the *Safe Drinking Water Act, 2002* through the Environmental Registry of Ontario (ERO) notices related to the *Municipal Act, 2001*, [026-0302](https://ero.ontario.ca/notice/026-0302), and the *Water and Wastewater Public Corporations Act, 2025*, [026-0301](https://ero.ontario.ca/notice/026-0301) from March 30, 2026 to April 29, 2026.
<https://ero.ontario.ca/notice/026-0301>
<https://ero.ontario.ca/notice/026-0302>

Fare Alignment and Seamless Transit Act, 2026 – Ministry of Transportation

Schedule 4 of the bill enacts the *Fare Alignment and Seamless Transit Act, 2026*. The proposed legislation would authorize the Minister of Transportation to make regulations:

1. **Prescribing local transit systems** in the GTHA that are subject to the Act.
2. **Establishing One Fare 2.0**, including: setting fare prices and categories; defining eligibility and fare discount policies; establishing fare and transfer policies between prescribed transit systems (e.g., free transfers); requiring participation in a unified fare payment system approved by the Minister (e.g., PRESTO); and determining how fares shall be apportioned among prescribed transit systems in a geographic zone, which could result in the reallocation of fare revenue collected in one prescribed transit system to another prescribed transit system in a different municipality.
3. **Improving service to key regional destinations** by designating new and existing routes as “priority routes”, including routes that may cross municipal boundaries; setting service standards for priority routes; and prescribing requirements for service integration between prescribed transit systems, including requiring a prescribed transit system to provide services outside of its primary service area (i.e., in other municipalities).

4. **Improving specialized transit service**, including requiring prescribed specialized transit systems to: participate in a unified trip booking system approved by the Minister; and provide transportation a prescribed distance outside of its primary service area (i.e., in another municipality) without requiring a person with a disability to transfer to a different passenger transportation system.
5. **Creating exemptions** from the Act or regulations.

Metrolinx Act, 2006 – Ministry of Transportation

Schedule 5 amends *the Metrolinx Act, 2006* to create a voluntary, streamlined compliance reporting process for Metrolinx which will be more scoped than the traditional building permit process. The proposed compliance reporting process does not override the existing building permit process. Instead, it allows for more flexibility for Metrolinx by creating a streamlined process to get building science expertise from municipalities.

The proposed legislative amendments require municipalities, upon receiving a proposed construction or demolition notice from Metrolinx, to provide Metrolinx with a report that includes:

- An assessment of whether the proposal would contravene the Building Code.
 - Municipalities would not include a review of certain *Planning Act* requirements such as municipal zoning bylaw and site plan approvals.
- An assessment of the applicability of the Architects Act or the Professional Engineers Act.
- An assessment of whether every person who prepared the relevant building documents had the correct qualifications under the Building Code.
- Any other prescribed information.

The proposed legislation also enables the Minister of Transportation, through regulation, to prescribe additional exemptions to applicable law and specific timelines for municipal inspections and conveyance of occupancy reports, among other items.

Denise Holmes

From: Planning Account <planning@shelburne.ca>
Sent: Wednesday, April 1, 2026 12:50 PM
To: Planning Account
Subject: Town of Shelburne Circulation - Zoning By-law Amendment (Z26/01) - 305 Colonel Phillips Drive
Attachments: Z26 01 - Circulation Letter.pdf; Z26 01 - Circulation Response Form.pdf; Z26 01 - Application Form.pdf; Z26 01 - Cover Letter.pdf; Z26 01 - Dufferin County Support Letter.pdf; Z26 01 Site - Plan.pdf

Good afternoon,

The Town of Shelburne has received an application for Zoning By-law Amendment (Z26/01) located at 305 Colonel Phillips Drive.

Further information about this application is outlined in the attached application form, circulation letter and submission documents. A response form is also attached.

Your comments would be appreciated by **Thursday, April 16th, 2026**.

Thank you,

Jenna Wenzel, Planning Coordinator

Phone: 519-925-2600 Ext 252 | Fax: 519-925-6134 | planning@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7 | www.shelburne.ca

203 Main Street East
Box 69
Shelburne, Ontario
L0N 1S0
Tel: (519) 925-2600
Fax: (519) 925-6134
www.townofshelburne.on.ca



For Office Use Only

File #: Z26/01
Date Received: 03/18/2026
Date Accepted: 03/19/2026
Application Fees:
\$4,330.00

**TOWN OF SHELburne
APPLICATION FORM FOR AN ZONING BY-LAW AMENDMENT**

Date Received: _____

1. APPLICATION INFORMATION

Name of Applicant: Blue Puzzle Child Care Centre

Mailing Address: 234 Irwin Street, Shelburne, Ontario, L9V 2S1

Telephone Number (Home): 416-949-9274 Fax Number: _____

Telephone Number (Business): _____ Email Address: moren@bluepuzzleccc.org

2. OWNER

If the Applicant is not the Owner of the subject lands, than authorization from the Owner is required, as well as the following information:

Name: 2477838 Ontario Inc.

Mailing Address: 5295 Hilton Court Mississauga , ON L5M 5H1

Telephone Number: 437-318-9017 Fax Number: _____

3. MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: RBC - Royal Bank

Mailing Address: 25 Milverton Dr, Mississauga, ON, L5R 3G2

Name: _____

Mailing Address: _____

4. SUBJECT LANDS

Lot: _____ Concession: _____

Reference Plan: 7M-56 Part/Block/Lot: Block 244

Street Name and Number: 305 Col Philips Drive -Unit #1
(if corner lot please include both street names)

Area of subject lands: 9,937.56 sqm Frontage: 142 m

Depth: 68 m

What is the current use of the subject land? C3-Commercial - Shopping Plaza

What is the proposed use of the subject lands? To allow operation of a daycare centre

When were the subject lands acquired by the current owner? 2016

How long have the existing uses continued on the subject lands? approx. 2017

5. ZONING AND OFFICIAL PLAN INFORMATION

What is the present Official Plan designation of the subject lands? Mixed use commercial

What is the present zoning? C3-Commercial

What is the purpose of the proposed Zoning By-law Amendment? _____

To permit a licenced daycare facility within the existing building by way of a
minor amendment.

6. PROPOSED DEVLEOPMENT

Please describe any proposed development on the subject lands (include buildings, floor area, height, parking spaces, etc. and attached plans with site and development statistics):

The proposed development would include an outdoor play area, also attached
is a drawing with the size and proposed location of the fencing.

7. ACCESS

Is the subject land accessible by:

- Provincial highway
- Municipal road (maintained year round)
- Right of way
- Other, describe _____

8. SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by:

<input type="checkbox"/> Storm Sewer	<input type="checkbox"/> Ditch	<input type="checkbox"/> Swale
<input type="checkbox"/> Other, describe _____		

9. STATUS OF OTHER APPLICATION

Are the subject lands the subject of any other applications under the Planning Act?

- Yes No Unknown

If yes, describe the application(s)? _____

10. DRAWINGS

Drawings shall be provided as required in the Official Plan Amendment Process sheet.

The site plan is attached with the proposed fenced play area which has also been approved by Hydro One.

11. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Town of Shelburne during the processing of this application, in addition to any application fee set by the Town of Shelburne.

March 18, 2026
Date


Signature of Owner/Applicant

Note: All invoices for payment shall be sent to the person indicated in section 2 of this application, unless otherwise requested.

12. AUTHORIZATION

I/We Subhash Sodha President am/are the owner(s) of the subject lands for which this application is to apply. I/We 2477838 On Inc do hereby grant authorization to _____ to act on my/our behalf in regard to this application.

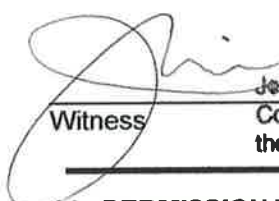
MAR 09/2026
Date

Subhash Sodha
Signature of Registered Owner(s)

13. AFFIDAVIT

I, MOKEN HINDS of the TOWN OF SHELBURNE in the COUNTY OF DUFFERIN solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under other, and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME AT TOWN OF SHELBURNE
in the COUNTY of the DUFFERIN
this 18 day of MARCH, 2026


Witness

Jennifer Willoughby, a Commissioner, etc.
County of Dufferin, for The Corporation of
the Town of Shelburne.


Signature of Registered Owner (s) or Agent

14. PERMISSION TO ENTER

I hereby authorize the members of staff and/or elected members of Council of the Town of Shelburne to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Mar 09/2026
Date

Subhash Sodha
Signature of Registered Owner (s) or Agent

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council agenda. The agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-2600.



TOWN OF SHELBURNE

Planning & Development Department

March 31, 2026

CIRCULATED BY E-MAIL TO:

- County of Dufferin
- MTO
- NVCA
- Township of Amaranth
- Township of Melancthon
- School Boards
- Canada Post
- OPG
- Hydro One
- Enbridge
- Bell
- Rogers Communication
- Haudenosaunee Development Institute
- Metis Nation of Ontario
- Saugeen First Nation
- Six Nations of the Grand River
- Shelburne EDC
- Engineering
- Legal
- Fire Dept
- Council
- Public Works

APPLICATION FOR ZONING BY-LAW AMENDMENT

FILE NO: Z26/01
PROJECT: 305 COLONEL PHILLIPS DRIVE

Please take notice that an application has been submitted to the Town of Shelburne for the approval of a Zoning By-law Amendment for the purpose of adding a Day Care Centre as a permitted use to the Service Commercial (C3) Zone for the land municipally known as 305 Colonel Phillips Drive in the Town of Shelburne. A copy of the Notice of Public Meeting, the Application, and the site plan submitted by the applicant are attached. Please contact me should you require additional information to complete your review.

I would appreciate any comments, concerns or conditions you may have by:

Thursday, April 16th, 2026.

Please provide comments in an electronic format via email, or if you have no comment or objection, please complete the attached response sheet and return it by email, to planning@shelburne.ca. Should you have any questions or require any additional information, please contact me.

Sincerely,

Steve Wever, MCIP, RPP
Town Planner

Attachment(s)



TOWN OF SHELburne

PLANNING & DEVELOPMENT

Zoning By-law Amendment Circulation Response Form

Files: Z26/01

Project: Application for Zoning By-law Amendment
305 Colonel Phillips Drive
Block 244, Plan 7M56, Town of Shelburne, County of Dufferin

If you have no comments or objection to the approval of the above noted application please complete this form and email it to the **Town Planner** at the Town of Shelburne by **Thursday April, 16th, 2026**.

Email: planning@shelburne.ca

By signing this document I acknowledge that as a representative of the noted organization / body / or person, I have reviewed this application and as a result have no comments or concerns related to this matter.

Agency Name
(Please Print)

Representative Name
(Please Print)

Representative Title
(Please Print)

Signature

Date

March 18, 2026

Town of Shelburne Planning Department
203 Main Street East
Shelburne, ON L9V 3K7

RE: Zoning By-law Amendment

Property: 1-305 Colonel Phillips Drive
Current Zoning: C3 (Service Commercial)
Proposed Zoning: C2 (Mixed-Use Commercial)

To Whom It May Concern:

Please accept this letter and supporting documentation as a formal request for a site-specific Zoning By-law Amendment for the property located at 1-305 Colonel Phillips Drive occupied by Streams Creative Hub.

Blue Puzzle Child Care Centre, in partnership with Streams Creative Hub, is seeking an amendment to the existing C3 (Service Commercial) zoning to specifically include "Day Care Centre" as a permitted use. This adjustment will allow our non-profit organization to provide essential, licensed childcare services that seamlessly complements the existing services offered.

Currently, there is a significant, documented shortage of licensed childcare spaces in Shelburne and this poses a significant challenge for families. This initiative is specifically aimed to bridge that gap and to provide some relief to families who continue to struggle with finding quality and affordable childcare.

We are pleased to include a Letter of Support from the Dufferin County CWELCC (Canada-Wide Early Learning and Child Care) office. Their endorsement confirms that our venture is vital to meeting provincial and municipal childcare targets for 2026. Furthermore, they have committed to providing subsidized childcare spaces at this location, ensuring that high quality care remains financially accessible to all Shelburne residents, regardless of income.

We understand that the safety of our children and the integrity of town infrastructure are paramount. To that end, we have already completed significant due diligence regarding the outdoor play area:

Attached to this application, you will find the site plan, developed in consultation with Hydro One, identifying the safe parameters for our fenced playground while ensuring all underground infrastructure is protected and full utility access is maintained. Hydro One has also provided us with the formal option to relocate utility boxes in the future, should the property require further site optimization.

Our partner, Streams Creative Hub, is already a staple of the Shelburne community. By adding Blue Puzzle Child Care Centre to this site, we are creating a vital community asset that offers a diverse range of essential social services, spanning from early-childhood education to programs dedicated to fostering artistic development for youth and teens in the neighborhood.

We look forward to the Town's review process and hope for a timely approval that ensures we meet all necessary requirements and hope to work together to bring these much needed childcare spaces to the community quickly.

Sincerely,

A handwritten signature in black ink, appearing to read "Moren Hinds".

Moren Hinds
Blue Puzzle Child Care Centre

Cc: Streams Creative Hub
Construction Solutions 2001 Corp



February 11, 2026.

ATTN: Steve Wever, Town Planner
Town of Shelburne
203 Main Street East
Shelburne, ON L9V 3K7

Re: Letter of Support for Blue Puzzle – Time-Sensitive Zoning Request

Dear Steve Wever,

On behalf of the County of Dufferin, I am writing to express our strong support for Moren Hind, of Blue Puzzle as they pursue the necessary zoning approvals to open their child care centre within the Town of Shelburne, at the Streams Community Hub.

As you know, the demand for licensed child care spaces across the County continues to grow, and the expansion proposed by Blue Puzzle represents an important opportunity to increase access for local families. The County is committed to supporting the creation of additional high-quality, affordable child care spaces, and we recognize the significant role this expansion could play in meeting community needs.

Should the required zoning approvals be granted and the operator meet all other necessary licensing requirements, the County may be in a position to support Blue Puzzle's participation in the Canada-Wide Early Learning and Child Care (CWELCC) system, including the potential addition of new CWELCC-funded spaces. However, it is important to note that the County cannot guarantee the allocation of CWELCC spaces until zoning is secured and subsequent licensing requirements are met. Zoning approval is a critical prerequisite that enables us to move forward with the necessary assessments, planning, and funding considerations under the CWELCC program.

Given the time-sensitive nature of this request and the pressing need for expanded child care capacity in our region, we respectfully encourage the Town of Shelburne to prioritize the review of Blue Puzzle's zoning application. Advancing this process will allow the County to continue working collaboratively with Blue Puzzle to support their growth and to explore the addition of CWELCC spaces that would benefit families across Dufferin, and more specifically within Shelburne at the Streams Community Hub.

Thank you for your attention to this important matter and for your ongoing partnership in supporting child care services within our community. Please do not hesitate to contact me should you require any further information.

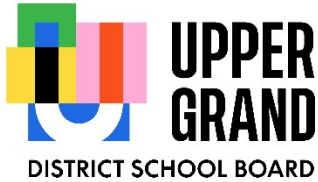
Sincerely,

Sarah Lodeserto MA (Leadership) RECE CMM III
Program Manager Early Years and Child Care Division
Community Services | County of Dufferin | Phone: 519-941-6991 Ext. 2201
slodeserto@dufferincounty.ca | 30 Centre Street, Orangeville, ON L9W 2X1



Denise Holmes

From: Karen Farace <Karen.Farace@ugdsb.on.ca>
Sent: Thursday, April 2, 2026 2:18 PM
To: Denise Holmes
Subject: EDCs - Notice of Increase



PLANNING DEPARTMENT
Board Office: 500 Victoria Road N. Guelph, ON N1E 6K2
Email: planning.info@ugdsb.on.ca
Tel: 519-822-4420 ext.821 or **Toll Free:** 1-800-321-4025

2 April 2026

Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

To: Denise Holmes, CAO/Clerk

Re: Notice of Increase of Education Development Charges – Effective April 23, 2026

On April 18, 2024, the Upper Grand District School Board (UGDSB) passed Education Development Charge (EDC) by-laws for Wellington County and Dufferin County. In accordance with Ontario Regulation 55/19, the approved EDC bylaws for Wellington County and Dufferin County include an increase of \$300.00 in the second year and in each subsequent year of the bylaw or until the calculated rate is reached.

Please note that effective from **April 23, 2026 until April 22, 2027**, the EDC rates applicable in Wellington County and Dufferin County are identified as "Year 3" in the table below:

Region	Current 100% Residential Rate	Calculated 100% Residential Rate	Year 1 Apr 23, 2024 to Apr 22, 2025	Year 2 Apr 23, 2025 to Apr 22, 2026	Year 3 Apr 23, 2026 to Apr 22, 2027	Year 4 Apr 23, 2027 to Apr 22, 2028	Year 5 Apr 23, 2028 to Apr 22, 2029
County of Dufferin	\$2,734	\$4,666	\$2,632	\$2,932	\$3,232	\$3,532	\$3,832
County of Wellington (incl. City of Guelph)	\$2,222	\$8,230	\$2,522	\$2,822	\$3,122	\$3,422	\$3,722

For more information on the UGDSB's EDC Bylaws, including accessory dwelling applicability, please visit the Board's EDC [webpage](#).

Should you have additional questions, please contact the Planning Department for more information at Planning.Info@ugdsb.on.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R. Angrish', is positioned above the printed name.

Ruchika Angrish
Manager of Planning

PLN: 26-017
File Code:M01

Denise Holmes

From: Becky Cunnington
Sent: Tuesday, April 7, 2026 9:26 AM
To: Denise Holmes
Subject: FW: Amendments to the South Georgian Bay Lake Simcoe Source Protection Plan
Attachments: S.36Pre-ConLetter_Municipal.pdf




Becky Cunnington | Administration and Finance Assistant | Township of Melancthon | bcunnington@melancthontownship.ca | PH: 519-925-5525 ext 104 | FX: 519-925-1110 | www.melancthontownship.ca | **Please consider the environment before printing this e-mail** This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.



 **Register to Vote**

Municipal Election – October 26, 2026

 Are you registered to vote? It's easy! Make sure your information is up to date so you're ready to participate.

 [Check your registration](#)

Stay up to date! Visit our Election webpage for important information - <https://melancthontownship.ca/council/election/>

From: Kathy Hillis <K.Hillis@lsrca.on.ca>
Sent: Thursday, April 2, 2026 8:48 AM
To: Becky Cunnington <bcunnington@melancthontownship.ca>
Cc: Sheri Steinginga <ssteinginga@nvca.on.ca>; Mystaya Touw <M.Touw@lsrca.on.ca>
Subject: Amendments to the South Georgian Bay Lake Simcoe Source Protection Plan

Attention: Becky Cunnington

Municipality: Melancthon

Please see attached letter regarding Notification of Consultation Pursuant to Section 36 of the Clean Water Act, 2006 and Ontario Regulation 287/07. Please note that written comments are due by May 1,

2026.

Sent on behalf of Bill Thompson

Manager, Watershed Plans and Strategies
Lake Simcoe Region Conservation Authority

b.thompson@lsrca.on.ca

905-716-9351



South Georgian Bay Lake Simcoe Source Protection Region

April 1, 2026

**Re: Amendments to the South Georgian Bay Lake Simcoe Source Protection Plan
Notification of Consultation Pursuant to Section 36 of the Clean Water Act, 2006
and Ontario Regulation 287/07**

Written Comments Due by May 1, 2026

PURPOSE

The South Georgian Bay Lake Simcoe (SGBLS) Source Protection Plan and associated documents are to be amended under Section 36 of the *Clean Water Act, 2006*. The proposed amendments reflect the 2021 Technical Rules released under the *Clean Water Act, 2006*, as well as feedback from implementing bodies. Key updates include:

- Changes to drinking water threat circumstances, in accordance with changes to MECP Technical Rules
- Policy updates to address changes in circumstances and/or feedback received from implementing bodies
- Updated mapping for percent impervious surfaces
- Updated intake classification criteria (nearshore <350m)
- Updated drinking water threat estimates resulting from the above

BACKGROUND

Section 36 of the *Clean Water Act, 2006* requires the periodic review and amendment of Source Protection Plans, in accordance with their individual Minister's Orders. As part of the Section 36 process, proposed amendments are taken to all relevant implementing bodies and affected property owners for pre-consultation, and finally, to the public with a 35-day consultation period. Upon completion of those steps, the amendment is submitted to the Minister of the Environment, Conservation and Parks for approval, after which time, the amended documents and policies will apply.

You are receiving this correspondence as you represent one of the implementing bodies for the SGBLS Source Protection Plan that may be impacted by the proposed amendments. And further, to request that written comments be provided by May 1, 2026.

IMPLICATIONS FOR MUNICIPALITIES

Municipalities are designated as implementing bodies for some of the policies in the Source Protection Plan such as those for land use planning, education and outreach, and septic system inspections. The policies for land use planning and education and outreach have been amended to reflect changes in drinking water threats and threat circumstances.

The revised RLU-1 and LUP-1 policy is provided in the table in the appendix. The restricted land use policy RLU-1 is directed at risk management officials though others at the municipality may play a role in flagging activities that require risk management official involvement. The biggest change here is the inclusion of waste generating facilities as separate from waste disposal. Waste generating facilities that require registering to the hazardous waste program may require risk management plans in sourcewater vulnerable areas, as may other properties if they are generating/storing waste (certain types and volumes) below grade in a wellhead protection area with a vulnerability score of 10. More information can be found in section 16.1 - Threat 1(e) of the draft Source Protection Plan and in the 2021 Technical Rules published by the Ministry of the Environment, Conservation and Parks.

For land use policy LUP-1, the storage of hauled sewage, storage of processed organic waste, and waste transfer and processing sites are new sub-threats in the 2021 Technical Rules. The circumstances under which future activities would be prohibited can be found in section 16.1 of the draft Source Protection Plan, but are generally in close proximity to a municipal well or intake, where the vulnerability score is 8 or higher (depending on the activity).

NEXT STEPS

Once the pre-consultation period ends on May 1, 2026, written comments will be reviewed and, if necessary, changes will be made to the Source Protection Plan. Then preparations will be made for consulting with the public and all stakeholders. Following public consultation, revisions will be made to Source Protection Plan, where warranted, based on comments received. Lastly, the proposed amendments will be submitted to the Minister for consideration and approval.

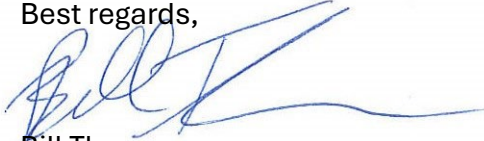
REQUEST FOR WRITTEN COMMENTS

To view these documents, please visit our website at <https://ourwatershed.ca/source-protection-plan-amendment/>. At this time, we welcome your feedback on the proposed amendments in writing. These comments can be sent via email to Mystaya Touw (m.touw@lsrca.on.ca) by May 1, 2026. If you require further information or have any

questions, please do not hesitate to contact Mystaya Touw by phone at 905-895-1281, ext. 258 or email (m.touw@lsrca.on.ca).

Thank you for your continued support and participation in efforts to protect our sources of drinking water.

Best regards,



Bill Thompson,

Manager, Watershed Plans and Strategies
Lake Simcoe Region Conservation Authority

b.thompson@lsrca.on.ca

905-716-9351

Appendix A: Revised RLU-1 and LUP-1 Policies

Policy Number	Policy Text
RLU-1	<p>All land uses in the zoning by-laws within the Lakes Simcoe and Couchiching-Black River, Nottawasaga Valley and Severn Sound source protection areas are designated for the purpose of Section 59 of the Clean Water Act, with the exception of residential uses, in all areas where the following activities are or would be a significant drinking water threat:</p> <ul style="list-style-type: none"> 1b. Storage of hauled sewage 1g. The establishment, operation or maintenance of a waste disposal site within the meaning of Part IV of the Environmental Protection Act, that does not require approval under the Environmental Protection Act 1e. Waste generating facilities 3. Application of agricultural source material to land 4. Handling and storage of agricultural source material 6. Application of non-agricultural source material 7. Handling and storage of non-agricultural source material 8. Application of commercial fertilizer to land 9. Handling and storage of commercial fertilizer 10. Application of pesticide to land 11. Handling and storage of pesticides 12. Application of road salt 13. Handling and storage of road salt 14. Storage of snow 15. Handling and storage of fuel 16. Handling and storage of DNAPLs 17. Handling and storage of organic solvents 21. Use of land as livestock grazing, or pasturing land, an outdoor confinement area of farm animal yard.

Policy Number	Policy Text
	<p>Despite the above policy, a Risk Management Official may issue written direction specifying the situations under which a planning authority or building official may be permitted to make the determination that a site-specific land use is not designated for the purposes of Section 59. Where such direction has been issued, a site-specific land use is not designated for the purposes of Section 59, provided that the planning authority or building official, as the case may be, is satisfied that:</p> <p>a) The application complied with circumstances specified in the written direction from the Risk Management Official; and</p> <p>b) The applicant has demonstrated that a significant drinking water threat activity designated for the purposes of Section 57 or 58 will not be engaged in, or will not be affected by the application.</p>
LUP-1	<p>Planning Approval Authorities shall amend their planning documents to prohibit future:</p> <p>1b) storage of hauled sewage</p> <p>1d) storage of processed organic waste</p> <p>1f) waste transfer and processing sites</p> <p>1g) waste disposal sites within the meaning of Part V of the Environmental Protection Act</p> <p>2c) large (more than 10, 000 L) on-site sewage systems</p> <p>4) agricultural source material storage facilities</p> <p>7) non-agricultural source material storage facilities in WHPA-A/IPZ-1</p> <p>9) commercial fertilizer storage facilities</p> <p>11) pesticide storage facilities</p> <p>13) road salt storage facilities</p> <p>14) snow storage facilities</p> <p>15) fuel storage</p>

Policy Number	Policy Text
	16) DNAPL storage 17) organic solvent storage 21) outdoor confinement or farm animal yard in WHPA-A/IPZ-1 in vulnerable areas where the activity would be a significant drinking water threat.

April 2, 2026

Re: Township of Oro-Medonte – Association of Ontario Road Supervisors Request for Provincial Legislation Amendments

Please be advised that at their regular meeting on April 1, 2026, the Council of the Corporation of the Township of East Zorra-Tavistock carried the following resolution:

Moved by Councillor Scott Zehr
Seconded by Councillor Matthew Gillespie

THAT Council supports the resolution from Township of Oro-Medonte regarding the Association of Ontario Road Supervisors request for Provincial Legislation Amendments to strengthen protections for municipal workers and contractors.

AND THAT a copy of this resolution be sent to:

- The Premier of Ontario
- Michael Kerzner, Solicitor General of Ontario
- Jill Dunlop, Minister of Emergency Preparedness and Response
- Rob Flack, Minister of Municipal Affairs and Housing
- Prabmeet Sakaria, Minister of Transportation
- MPP Ernie Hardeman
- Association of Municipalities of Ontario (AMO)
- Association of Ontario Roads Supervisors (AORS)
- Ontario municipalities

CARRIED

Please don't hesitate to contact me if you have any questions or concerns.

Yours truly,

Meaghan Vader

Meaghan Vader
Corporate Initiatives Manager/Clerk
mvader@ezt.ca

March 13, 2026

Hon. David Piccini
Ministry of Labour, Immigration, Training and Skills Development
14th Floor, 400 University Ave
Toronto ON M7A 1T7

Re: Request for Provincial Legislation Amendments, Health and Safety Concerns

Dear Minister Piccini,

At its meeting of Council on March 11, 2026, the Council of the Township of Oro-Medonte received correspondence from Association of Ontario Road Supervisors (AORS) regarding the above-mentioned request for support.

The Township of Oro-Medonte fully supports AORS in their request, as our staff have, on numerous occasions, been subjected to abusive and aggressive behaviour from members of the public. We respectfully request your support in advancing measures that will strengthen protections for municipal workers and contractors. With provincial partnership, municipalities can better safeguard the individuals who work tirelessly to maintain critical services and keep our communities functioning safely.

Sincerely,



Mayor Randy Greenlaw

Cc: Premier Doug Ford
Hon. Michael Kerzner, Solicitor General of Ontario
Hon. Jill Dunlop, Minister of Emergency Preparedness and Response
Hon. Rob Flack, Minister of Municipal Affairs and Housing

Hon. Prabmeet Sakaria, Minister of Transportation
Hon. Todd McCarthy, Acting Minister of Infrastructure
Doug Downey, MPP Barrie – Springwater - Oro-Medonte
Association of Municipalities of Ontario (AMO)
Association of Ontario Roads Supervisors (AORS)
Ontario Municipalities
Members of Oro-Medonte Council



Minister of Labour, Immigration, Training and Skills Development David Piccini
14th Floor, 400 University Avenue
Toronto, ON M7A 1T7

February 5, 2026

Dear Minister Piccini,

On behalf of Ontario's municipal public works professionals, we are writing to raise an urgent health and safety concern that is increasingly placing municipal workers and subcontractors at risk while they maintain the critical infrastructure our communities rely on every day.

While the Occupational Health and Safety Act establishes important protections against workplace hazards, it does not adequately address a growing and very real threat: unsafe working conditions created by interference, harassment, and dangerous actions from members of the public.

Through consultations with AORS members across the province, we are hearing consistent and deeply troubling examples of escalating behaviour directed at municipal workers - particularly winter maintenance operators. These are not isolated incidents, but a pattern that is becoming increasingly normalized during significant weather events. Examples reported to AORS include:

- An individual throwing a large chunk of ice at an active piece of municipal equipment while it was operating.
- A resident threatening to kill a sidewalk plow operator.
- A man climbing onto a snow plow and refusing to get off until the operator agreed to plow his road next.
- Two municipal staff members being confronted, accosted, and aggressively yelled at in public - one at a gas station and another while simply standing in line for coffee - by individuals angry about road conditions that were not even under that municipality's jurisdiction, as well as a mailbox that had been struck.
- A voicemail left by a resident threatening to shoot a municipal plow driver with a shotgun the next time the street was plowed.
- A resident angry about snow at the end of their driveway jumping in front of an active plow and refusing to move. The plow was delayed for over an hour during a major snow event, placing service levels and the municipality's overall emergency response at risk. The situation was only resolved once supervisors and by-law officers arrived on scene.

These incidents represent only a small sample of what municipal plow drivers and winter maintenance crews are experiencing across Ontario. What was once limited to disgruntled complaints has escalated into direct threats, physical interference, and dangerous confrontations that place workers, subcontractors, and the public at risk. This issue is becoming a systematic threat to municipal service delivery and is only amplified during significant weather events.

Municipal workers and their contracted partners are responsible for maintaining roads, bridges, sidewalks, and other essential services - often in extreme weather and high-risk environments. When these workers are threatened or obstructed, it becomes not only a workplace safety issue, but a broader public safety concern. In some cases, conditions have become so unsafe that

municipal staff and subcontractors have walked off job sites, jeopardizing timely service delivery during critical events.

We respectfully ask the Province to consider the following changes:

- Under the Emergency Management and Civil Protection Act, when a municipality declares a Significant Weather Event, municipal winter maintenance vehicles and operators - including subcontractors working on behalf of municipalities - should be afforded enhanced protection, with interference or obstruction treated with the same severity as interference with police, fire, or paramedic services.
- Establish clear public-safety interference provisions, similar in intent to Ontario's Slow Down, Move Over legislation, that recognize the essential role of municipal roadside workers.
- Consider adopting provisions similar to Manitoba's recently passed Bill 38, an amendment to their Highway Traffic Act effective January 1, 2026, which requires motorists to maintain a minimum distance of 30 metres behind snowplows where speed limits are 80 km/h or lower, and 100 metres where speed limits exceed 80 km/h.

These changes would provide clarity, deterrence, and enforceability—sending a strong message that interference with municipal workers performing essential services will not be tolerated. Just as Ontario protects first responders from obstruction during emergencies, we must extend similar protections to the public works professionals who keep our communities safe, connected, and functioning.

AORS would welcome the opportunity to meet with you and your staff to discuss these concerns further and to collaborate on legislative solutions that better protect municipal workers and subcontractors while strengthening public safety across the province.

Thank you for your consideration of this critical issue.

Sincerely,



Karla Musso-Garcia, CRS-I
President, Association of Ontario Road Supervisors
Operations Manager, Township of Oro-Medonte



Kelly Elliott
Interim Executive Director
Association of Ontario Road Supervisors

Cc (via e-mail)

Premier Doug Ford

Minister of Emergency Preparedness and Response Jill Dunlop

Minister of Municipal Affairs and Housing Rob Flack

Minister of Transportation Prabmeet Sarkaria

Acting Minister of Infrastructure Todd McCarthy

Scott Butler, Good Roads Executive Director

Walid Abou-Hamde, Ontario Road Builders' Association Chief Executive Officer



Solicitor General of Ontario Michael Kerzner
George Drew Building, 25 Grosvenor Street
Toronto, ON M7A 1Y6

February 5, 2026

Dear Solicitor General Kerzner,

On behalf of Ontario's municipal public works professionals, we are writing to raise serious concerns regarding the safety of municipal workers and subcontractors who are increasingly facing harassment, threats, and dangerous interference from members of the public while delivering essential municipal services - particularly during winter maintenance and emergency operations.

Across Ontario, municipal public works teams are responsible for maintaining critical infrastructure that residents depend on every day, including roads, sidewalks, bridges, and drainage systems. During significant weather events, these workers are frontline responders, ensuring emergency vehicles can travel safely and that communities remain connected and accessible. However, the behaviour directed at them has escalated well beyond routine complaints and has become a direct threat to both worker safety and public safety.

Through consultations with AORS members province-wide, we continue to receive troubling reports that illustrate the seriousness of this issue. These include:

- An individual throwing a large chunk of ice at an active piece of municipal equipment while it was operating.
- A resident threatening to kill a sidewalk plow operator.
- A man climbing onto a snowplow and refusing to get off until the driver agreed to plow his road next.
- Two staff members confronted and aggressively accosted in public - one at a gas station and another while simply waiting in line for coffee - by individuals angry about road conditions and a mailbox strike that were not even related to that municipality.
- A voicemail threatening to shoot a plow driver with a shotgun the next time the street was plowed.
- A resident jumping in front of an active plow during a major snow event and refusing to move, delaying operations for over an hour and jeopardizing service levels and overall emergency response.

These examples represent only a small sample of the experiences municipal plow drivers and winter maintenance crews are facing across the province. What was once occasional frustration has escalated into intimidation, threats of violence, and direct interference with equipment and operations.

Equally concerning is that municipalities do not always receive consistent enforcement support when these incidents occur. We have heard directly from members who contacted the Ontario Provincial Police for assistance and were advised that, unless a physical assault had already taken place, the situation was "not a police matter." Waiting until a worker has been physically harmed before intervention is neither preventative nor acceptable.

This gap leaves municipalities and workers vulnerable and sends an unintended message that threatening or obstructive behaviour toward municipal staff carries little consequence. It also places supervisors and by-law officers in situations that may exceed their authority or capacity to manage safely.

We believe a proactive and coordinated response is needed. Municipal workers and their subcontractors should not have to choose between their personal safety and providing critical services during storms and emergencies.

We respectfully ask that the Province of Ontario and the Ontario Provincial Police take a clear and strong stance that interference, threats, and harassment directed at municipal public works staff will not be tolerated. Specifically, we would welcome:

- Clear direction and guidance to police services, including the OPP, that threats, intimidation, and obstruction of municipal workers performing essential duties warrant timely enforcement and support.
- Recognition that interference with winter maintenance and emergency public works operations presents a broader public safety risk, not merely a municipal operational issue.
- Enhanced coordination between municipalities and local police services during significant weather events and emergency responses to ensure worker safety and continuity of service.
- Consideration of legislative or policy tools that provide stronger deterrence and consequences for those who threaten or obstruct municipal staff and contractors.

Municipal public works professionals are essential workers. They keep roads open for ambulances, fire trucks, school buses, and the travelling public. Their safety should be treated with the same seriousness as that of other frontline responders.

AORS would welcome the opportunity to meet with you and your staff to discuss these concerns and explore practical steps to ensure consistent enforcement support and stronger protections for municipal workers across Ontario.

Thank you for your attention to this important matter and for your continued leadership in public safety.

Sincerely,



Karla Musso-Garcia, CRS-I
President, Association of Ontario Road Supervisors
Operations Manager, Township of Oro-Medonte



Kelly Elliott
Interim Executive Director
Association of Ontario Road Supervisors

Cc (via e-mail)
Premier Doug Ford



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Highway 10, Melancthon, Ontario, L9V 2E6

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK

**SUBJECT: AMENDING BY-LAW TO BY-LAW 3-2026 – REMUNERATION,
ALLOWANCES AND EXPENSES FOR MEMBERS OF COUNCIL**

MEETING DATE: APRIL 16, 2026

Recommendation

THAT Council receive this Report; and
THAT Council pass the amending By-law to By-law 3-2026, being a By-law to provide remuneration, allowances and expenses for Members of Council, to correct the year reference from 2025 to 2026.

Purpose

The purpose of this Report is to present an amending By-law to correct the year reference in By-law 3-2026, being a By-law to provide remuneration, allowances and expenses for Members of Council.

Background

Council enacted By-law 3-2026 on January 15, 2026 to establish remuneration, allowances and expenses for Members of Council. It has since been identified that the By-law contains a reference to the year 2025 which should instead reference the year 2026.

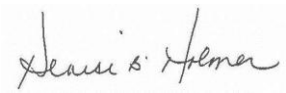
Discussion

The attached amending By-law has been prepared to correct the year reference from 2025 to 2026 wherever it appears in By-law 3-2026. No other changes are being made to the By-law. All other provisions will remain unchanged and in full force and effect. This amendment is administrative in nature and is being brought forward to ensure the accuracy and clarity of the By-law.

Financial Impact

There is no financial impact associated with this amendment, as the amending By-law is strictly to correct the year reference.

Respectfully submitted,

A handwritten signature in cursive script that reads "Denise B. Holmes". The signature is written in black ink on a light-colored background.

Denise B. Holmes, AMCT
CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. _____ - 2026

Being a By-law to amend By-law 3-2026, being a By-law to provide remuneration, allowances and expenses for Members of Council, to correct the year reference from 2025 to 2026.

WHEREAS Section 283 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pay remuneration and expenses to the members of Council;

AND WHEREAS Council enacted By-law 3-2026 to provide remuneration, allowances and expenses for Members of Council;

AND WHEREAS it is necessary to amend By-law 3-2026 to correct the reference to the year 2025 to 2026;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon hereby enacts as follows:

1. THAT By-law 3-2026 is hereby amended by deleting the year reference "2025" wherever it appears in the By-law and replacing it with the year "2026".
2. THAT all other provisions of By-law 3-2026 shall remain in full force and effect.
3. THAT this By-law shall come into force and take effect upon the date of its passing.

By-law read a first, second and third time and finally passed this 16th day of April, 2026.

MAYOR

CLERK

Denise Holmes

From: Sarah Culshaw
Sent: Thursday, April 9, 2026 9:13 AM
To: Denise Holmes
Subject: FW: Shelburne Library Service Agreement Update
Attachments: 2026 Melancthon-Mun Agreement - Unsigned.pdf

Kind Regards,
Sarah Culshaw




Sarah Culshaw | Treasurer | Township of Melancthon |
sculshaw@melancthontownship.ca | PH: 519-925-5525 ext 102 | FX: 519-925-1110 |
www.melancthontownship.ca | *Please consider the environment before printing this e-mail.* This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.



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to Vote

 **Municipal Election – October 26, 2026**

 Are you registered to vote? It's easy! Make sure your information is up to date so you're ready to participate.

 [Check your registration](#)

Stay up to date! Visit our Election webpage for important information -
<https://melancthontownship.ca/council/election/>

From: Shannon McGrady <smcgrady@shelburnelibrary.ca>
Sent: Wednesday, April 8, 2026 1:31 PM
To: Sarah Culshaw <sculshaw@melancthontownship.ca>
Subject: Shelburne Library Service Agreement Update

Good afternoon, Sarah,

Thank you for your patience in waiting for the 2026 agreement for library services.

As of March 2026, the Library Board and the Town of Shelburne have entered into a Memorandum of Understanding pertaining to the library building and facilities. The Board has updated the Agreement (Section 7.4 and Appendix A) to reflect the MOU's impact on the funding formula which now stipulates that the Town of Shelburne is responsible for funding capital projects pertaining to the library building, ground, and equipment maintenance.

My goal is to deliver the agreement to you for signing by the end of this week; I am just waiting for my Chair to sign it. In the meantime, I have attached a copy for your review. Please let me know if you have any questions or concerns.

Kind regards,
Shannon

Shannon McGrady HBA, BEd, Chief Executive Officer

Phone: 519-925-2168 | smcgrady@shelburnelibrary.ca

Shelburne Public Library | 201 Owen Sound St. Shelburne ON L9V 3L2

www.shelburnelibrary.ca

Currently reading: [Black Cherokee by Antonio Michael Downing](#)

AGREEMENT

THIS AGREEMENT made this 31st day of March, 2026,

BETWEEN: THE SHELBURNE PUBLIC LIBRARY BOARD
(hereinafter called the "Board")

AND THE CORPORATION OF THE TOWNSHIP OF MELANCTHON
(hereinafter called the "Municipality")

WHEREAS Section 29 (1) of the Public Libraries Act, R.S.O. 1990 Chapter P.44, allows for the council of a municipality to enter into a contract with a public library board for the purpose of providing the residents of the municipality with library services.

AND WHEREAS the Board and the Municipality deem it expedient to enter into such an agreement.

NOW THEREFORE WITNESSETH THIS AGREEMENT that in consideration of the covenants and terms contained herein, the parties hereto agree as follows:

1. DESCRIPTION OF SERVICES:

- 1.1 The Board shall endeavour to provide in co-operation with other public library boards a comprehensive and efficient library service to the residents of the Municipality.
- 1.2 The Board shall operate a library which shall be open a minimum of 25 hours per week and shall not make a charge for membership in the library.
- 1.3 The Board shall allow the residents of the Municipality to,
 - a. borrow circulating materials; and
 - b. use reference and information services as the Public Library Board considers practicable, without making any charge.
- 1.4 The Board may impose such fees as it considers proper for services not referred to in sections 1.2 and 1.3.

2. WARRANTIES OF THE BOARD:

- 2.1 The Board is a corporation duly established under the *Public Libraries Act, 1990*.
- 2.2 To ensure quality library service under this Agreement the Board shall:
 - 2.2.1 ensure that all materials are available for use outside the library except those used for reference service, and rare and fragile items;
 - 2.2.2 ensure circulation policies of greatest convenience to the users and maximum use of materials;
 - 2.2.3 ensure that the selection of materials reflects the needs of the community.

3. REPORTS:

- 3.1 The Board shall submit an annual report to the Municipality.
- 3.2 The Municipality shall make an annual financial report to the Minister and make any other reports required by the Public Libraries Act, 1990 and the regulations or as requested by the Minister.

4. LIMITATION OF LIABILITY:

4.1 The Municipality shall not be liable for any injury, death or property damage to the Board, its employees or agents or for any claim by any third party against the Board, its employees or agents.

5. INSPECTION:

5.1 The Municipality shall be entitled, at all reasonable times, to review any records, books, accounts and documents in the possession of or under the control of the Board, subject to the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, Section 14.

6. NOTICES:

6.1 Notices under this Agreement shall be given in writing by personal delivery, or by mail, or by facsimile transmission.

6.2 Notice by mail shall be deemed to have been given on the third business day after the date of mailing.

6.3 Mailing addresses for notices under this Agreement are as follows:

- i) for Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6
- ii) for Shelburne Public Library Board
201 Owen Sound St.
Shelburne, ON L9V 3L2

7. FINANCIAL:

7.1 The Municipality shall annually levy upon its assessment a sum to be used for the maintenance of the Board.

7.2 The Municipality shall in addition pay to the Board certain monies paid to the Municipality by the Province of Ontario for library services.

7.3 The sum of funds received by the Municipality under Sections 7.1 and 7.2 shall be equal to the Municipality's portion of the total funds required by the Board, as shown in Appendix B.

7.4 The attached Appendix A, which forms part of this agreement, is a copy of the Board resolution that was passed by the Board on March 31, 2026 to update the funding formula to reflect the new Building and Facilities Memorandum of Understanding (March 2026) between The Corporation of the Town of Shelburne and the Shelburne Public Library Board.

7.5 The attached Appendix B, which forms part of this Agreement, is a listing of the Payments to be made by the Municipality if the option in 8.1.A is chosen.

8. PAYMENT TERMS:

8.1 The Municipality shall pay to the Board the funds under Section 7.3 according to one of the following payment options:

- A.
 - 1. Fifty percent (50%) of the amount required for Board purposes in the current year on or before the 31st day of March, 2026.
 - 2. Twenty-five percent (25%) of the amount required for Board purposes in the current year, on or before the 30th day of June, 2026.
 - 3. Remainder of the balance owing on or before the 30th day of September 2026.
- B.
 - 1. Funds raised under Section 7.1 shall be paid to the Board in equal installments coincident with the dates upon which the Municipality collects its taxes in 2026.

2. Funds raised under Section 7.2 shall be paid to the Board within fifteen (15) days of being received by the Municipality.

8.2 If, in the year 2026 the Board's budget is not approved by the Town of Shelburne by March 31, 2026, the Municipality shall pay to the Board an interim payment of funds according to the following schedule which interim payment of funds shall be deducted from the Municipality's 2026 levy once the Board's budget is finalized.

1. Fifty percent (50%) of the amount required for board purposes in 2025, which amount shall be paid to the Board on or before the 31st day of March, 2026.

9. FAILURE TO MAKE PAYMENTS:

9.1 If the payment schedule chosen by the Municipality is not complied with, the Library reserves the right to withdraw the Library services to residents of the Municipality until the payment is complied with.

10. ENTIRE AGREEMENT:

10.1 This agreement constitutes the entire Agreement between the parties. Upon the execution of this Agreement, any existing Agreements between the parties with respect to library services shall forthwith become null and void.

10.2 In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect, mutatis mutandis.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective corporate seals duly attested to by the hands of their respective proper officers in that behalf.

THE SHELBURNE PUBLIC LIBRARY BOARD

Per: _____
Chair

Date Signed

Per: _____
CEO

Date Signed

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

Per: _____
Mayor

Date Signed

Per: _____
Clerk

Date Signed

MUNICIPALITY ELECTION UNDER SECTION 8

Initial one only:

8.1. A _____
Mayor

Clerk

8.1. B _____
Mayor

Clerk

Appendix A

Resolution extracted from the Shelburne Public Library Board minutes dated March 31, 2026:

Funding Formula

Motion: 19-26 Councillor V. Paan, Councillor M. Davie

WHEREAS on June 8, 2016, a meeting was held with the Mayors, Municipal Clerks and Council Representatives of the Town of Shelburne and the four contracting Municipalities of Amaranth, Melancthon, Mono and Mulmur, together with Geoff Dunlop, Board Chair, Rose Dotten, CEO/Head Librarian, and Gord Gallagher, Treasurer;

AND WHEREAS it was determined that the funding formula for the Shelburne Public Library should be revised to reflect the change in the number of households with patrons in all five municipalities;

Therefore, be it resolved that beginning in January 2017, the levy required to balance the Shelburne Public Library operating budget will be allocated based on a 3-year average library of active household cardholders, determined by the Library operating system, as of September 30 in the year preceding the budget year, for each municipality;

Be it further resolved that, beginning March 2026, as stipulated in the 2026 Building and Property Memorandum, of Understanding between The Corporation of the Town of Shelburne and The Shelburne Public Library Board, that funding of capital projects pertaining to the Library building, ground, and equipment maintenance are the responsibility of the Town of Shelburne.

Be it further resolved that the Municipal partners may use the MPAC assessment totals as of September 30 each year as a verification tool for any substantial shifts in household user number.

Carried

APPENDIX B

Township of Melancthon Assessment is \$66,571

Under Option 8.1.A - the payments shall be:

March 31, 2026	\$33,285.50
June 30, 2026	\$16,642.75
September 30, 2026	\$16,642.75

Denise Holmes

From: Ralph Moore
Sent: Thursday, March 26, 2026 12:47 PM
To: Denise Holmes; Darren White; James McLean; Bill Neilson; Ruth
Subject: Fw: Rehabilitation of aggregate sites back to rehab

FYI

Get [Outlook for iOS](#)

From: Ralph Moore <rmoore@melancthontownship.ca>
Sent: Thursday, March 26, 2026 11:56:06 AM
To: Sharon Armstrong <sharon@ossqa.com>
Cc: Alexandria Fisher <alexandria@ossqa.com>
Subject: Re: Rehabilitation of aggregate sites back to rehab

Thank-you Sharon for the information ! It is great to know of the successful rehabilitation of land has been accomplished.

Kind regards Ralph

Get [Outlook for iOS](#)

From: Sharon Armstrong <sharon@ossqa.com>
Sent: Thursday, March 26, 2026 11:45:05 AM
To: Ralph Moore <rmoore@melancthontownship.ca>
Cc: Alexandria Fisher <alexandria@ossqa.com>
Subject: Rehabilitation of aggregate sites back to rehab

Dear Councillor Moore:

I am writing to follow up on your comments at the January 15, 2026 Melancthon council meeting regarding the feasibility of rehabilitating aggregate operations back to productive agricultural land.

You asked Minister Sylvia Jones about whether she could name an aggregate site that had been returned to agriculture, and she suggested that she would follow up with you.

I have taken the liberty of writing both of you to point out some examples.

Please do not hesitate to contact me if you would like any follow up information.

Regards,



Sharon Armstrong
Executive Director

365 Brunel Road, Suite 2
Mississauga, ON
L4Z 1Z5
Cell: 647.533.1864
ossqa.com

March 23, 2026

Dear Councillor Moore,

Re: Agricultural Rehabilitation of Aggregate Pits

I am writing to follow up on a question you asked Minister Sylvia Jones at the January 15, 2026 council meeting regarding the feasibility of rehabilitating aggregate operations back to productive agricultural land. In particular, it responds to your concern that “it’s really not possible to rehabilitate a quarry back into farmland that will do any good at all.”

Ontario has a substantial, well-documented history of successfully rehabilitating aggregate pits back into farmland. The current provincial land-use policy explicitly mandates this outcome for prime agricultural lands. Evidence from Dufferin County clearly shows that land can indeed be restored to productive agricultural use following aggregate extraction. In Dufferin, 13.6% of surrendered aggregate sites have been rehabilitated to agriculture, making this the second most common rehabilitation outcome after naturalization. For example, a surrendered aggregate pit in Melancthon Township has been successfully rehabilitated to agricultural use and is now indistinguishable in function from the surrounding farmland.

In light of the foregoing, agricultural rehabilitation should be recognized as both a present reality on the ground and a clear policy expectation in Ontario, rather than an unrealistic aspiration. The attached factsheet, “Agricultural Rehabilitation of Aggregate Pits,” is provided as an educational resource to support your ongoing due diligence and to inform future discussions at council regarding aggregate policy, rehabilitation expectations, and agricultural protection.

Thank you for your dedication to this important issue and for your ongoing commitment to agricultural protection and responsible management of aggregate resources. Should you wish, additional technical information and case studies of successfully rehabilitated agricultural sites can be made available to council.

Sincerely,



Sharon Armstrong

Executive Director

Agricultural Rehabilitation of Aggregate Pits

Background

- Aggregate resources are essential materials for supporting the construction and manufacturing industries in Ontario.
- Ontario has a substantial history of rehabilitating depleted pits back to farmland.
- Ontario's land-use policies, including the 2024 Provincial Policy Statement (PPS), require aggregate sites located on prime agricultural land to be rehabilitated back to 'agricultural condition'.
- For applications submitted after April 1, 2021, there is a requirement for Agricultural Impact Assessments (AIA) to ensure that rehabilitation maintains or improves connectivity of the agricultural system.
- According to the Ministry of Natural Resources, a conflict does not exist between agricultural land and aggregate extraction, as primary deposits overlay between 0.1 and 4.4 percent of prime agricultural land.

Agriculture Rehabilitation in Dufferin County

- In Dufferin County, 13.6% of surrendered sites have been rehabilitated to agriculture. This is the second most common form of rehabilitation after naturalization (e.g., meadow, grassland).
- Former aggregate pits in Dufferin now function as typical farm fields, planted with corn, soybeans and hay, demonstrating that land can return to active production following aggregate extraction.
- The technical tools and standards needed to protect agriculture (AIAs, soil surveys, progressive rehab plans) are in use locally.



A surrendered aggregate pit in the Melancthon Township that has been rehabilitated to agriculture

OSSGA Support of Agricultural Rehabilitation

- OSSGA is actively involved in furthering agricultural rehabilitation best practices.
- Through a partnership with OMAFA, OSSGA, Brock University, and TOARC, a research project is underway to advance evidence-based guidelines for rehabilitating aggregate extraction sites in prime agricultural areas
- OSSGA's Bronze Plaque Award and Progressive Rehabilitation Award both recognize leadership in pit and quarry rehabilitation, with the Bronze Plaque as the association's highest honour for completed, exemplary rehabilitation and the Progressive Rehabilitation Award recognizing ongoing, high-quality progressive rehab work at active or recently active sites.
 - In 2024, The Miller Group's Boyington Pit in Uxbridge was the Judges' Choice Award in Progressive Rehabilitation by OSSGA. The 30 hectare former gravel pit was returned to agricultural use, re-establishing the area's soil productivity and was planted with corn, soybean and wheat crops.



The Miller Group's Boyington Pit in Uxbridge



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL
FROM: DENISE B. HOLMES, AMCT, CAO/CLERK
SUBJECT: COUNCIL REMUNERATION – NEW TERM OF COUNCIL
MEETING DATE: APRIL 16, 2026

Purpose

The purpose of this report is to present Council with remuneration options for the new Term of Council commencing November 15, 2026. The options outlined further in this Report were discussed at the March 19, 2026 Council meeting and are being brought forward for Council's consideration and direction.

Background

Council remuneration is typically reviewed prior to the start of a new term of Council. Establishing remuneration in advance of the term ensures transparency and provides clarity to members of Council and the public regarding compensation for the upcoming term.

At the March 19, 2026 Council meeting, three potential options were discussed. These options are summarized further in this report for Council's consideration.

The current remuneration for Members of Council is as follows:

Mayor - **\$20,807.91**

Deputy Mayor - **\$17,962.91**

Councillor - **\$16,635.90**

IT allowance rate **\$75.00 per month**

Board and Committee Meeting - **\$75.00 per meeting**

Full-day conference rate **\$100.00 per day**

Mileage rate is based on the current Canada Revenue Agency mileage rate

Option 1 – Hourly Base Rate (25 Hours per Week)

This option establishes a base rate of \$18.00 per hour (based on the April, 2026 Provincial minimum wage) calculated using 25 hours per week over 52 weeks per year.

Calculation:

$\$18.00 \times 25 \text{ hours} \times 52 \text{ weeks} = \mathbf{\$23,400.00}$

Under this option:

- All Members of Council would receive a base annual remuneration of **\$23,400.00**.
- The Mayor would receive an additional **\$10,000.00** on top of the base amount.
- The Deputy Mayor would receive an additional **\$5,000.00** on top of the base amount.

Resulting Annual Remuneration:

- Mayor: \$33,400.00
- Deputy Mayor: \$28,400.00
- Councillor: \$23,400.00

Additional Components Under This Option:

- The monthly IT allowance would remain at **\$75.00 per month**.
 - The full-day conference rate would increase from **\$100.00 per day** to **\$250.00 per day** (the amount averaged based on suggestions from Council)
 - The per meeting rate would remain at **\$75.00 per meeting**.
 - The mileage rate would remain unchanged and would continue to follow the Canada Revenue Agency mileage rate.
-

Option 2 – Hourly Base Rate (22.5 Hours per Week)

This option establishes a base rate of \$18.00 per hour (based on the April 2026 Provincial minimum wage) calculated using 22.5 hours per week over 52 weeks per year.

Calculation:

$\$18.00 \times 22.5 \text{ hours} \times 52 \text{ weeks} = \mathbf{\$21,060.00}$

Under this option:

- All Members of Council would receive a base annual remuneration of **\$21,060.00**.
- The Mayor would receive an additional **\$10,000.00** on top of the base amount.

- The Deputy Mayor would receive an additional **\$5,000.00** on top of the base amount.

Resulting Annual Remuneration:

- Mayor: \$31,060.00
- Deputy Mayor: \$26,060.00
- Councillor: \$21,060.00

Additional Components Under This Option:

- The monthly IT allowance would remain at **\$75.00 per month**.
- The full-day conference rate would increase from **\$100.00 per day** to **\$250.00 per day** (the amount averaged based on suggestions from Council)
- The per meeting rate would remain at **\$75.00 per meeting**.
- The mileage rate would remain unchanged and would continue to follow the Canada Revenue Agency mileage rate.

Option 3 – Flat Increase to Current Salaries

This option would add a flat rate increase of **\$5,000.00** to the current annual remuneration for all Members of Council. This option would also eliminate the per-meeting rate structure while maintaining other allowances as outlined below.

Revised Annual Remuneration Under This Option:

- Mayor: **\$25,807.91**
- Deputy Mayor: **\$22,962.91**
- Councillor: **\$21,635.90**

Additional Components Under This Option:

- Per meeting rates would be eliminated.
 - The monthly IT allowance would remain at **\$75.00 per month**.
 - The full-day conference rate would increase from **\$100.00 per day** to **\$250.00 per day** (the amount averaged based on suggestions from Council)
 - The mileage rate would remain unchanged and would continue to follow the Canada Revenue Agency mileage rate.
-

Financial Impact

Option 1

The proposed annual salary increase of \$43,321.48 represents approximately a 1.24% increase¹ to the municipal budget.

Option 2

The proposed annual salary increase of \$31,621.48 corresponds to an approximate 0.90% increase¹ in the municipal budget.

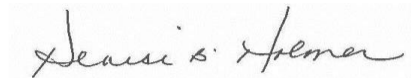
Option 3

The proposed salary increase totals \$25,000.00 annually, less an estimated savings of \$11,300.00 from the elimination of per diem meeting payments, as identified in the 2025 Council and Committee Remuneration Report. This results in a net annual increase of \$13,700.00, representing approximately a 0.39% increase¹ to the municipal budget.

Attachments

The Townships of Amaranth, East Garafraxa, and Mulmur have approved Council remuneration for the upcoming term, which Mayor White referenced during the March 19, 2026 Council meeting. This information is provided as a comparison and is attached for Council's reference.

Respectfully submitted,



Denise B. Holmes, AMCT
CAO/Clerk

¹ Based on current budget figures, each additional \$35,000 in expenditures results in approximately a 1% increase to the municipal tax levy.

COUNCIL REMUNERATION EFFECTIVE
NEW TERM OF COUNCIL – 2026-2030

Amaranth

Mayor - \$23,500.00

Deputy Mayor - \$20,000.00

Councillor - \$16,500.00

Per Diem - \$100.00 per meeting

Mulmur

Mayor - \$20,373.40

Deputy Mayor - \$16,530.78

Councillor - \$14,905.45

Per Diem - \$80.00 per meeting, \$140.00 for 4+ hours or longer

East Garafraxa

Mayor - \$23,269.00

Deputy Mayor - \$18,748.00

Councillor - \$16,495.00

IT Allowance - \$125.00 per month

Per Diem - \$100.00 per meeting, \$500.00 Annual Amount for the Chair of a Board/Committee