



**INFRASTRUCTURE & EMERGENCY MANAGEMENT
COMMITTEE VIRTUAL MEETING
MONDAY, MARCH 9TH, 2026 AT 10:30 A.M.
AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/84929846830?pwd=iVDoPW3Ie4c5cbsxaKqgnyJRQ2qOtk.1>

Meeting ID: 849 2984 6830

Passcode: 951572

One tap mobile

+16475580588,,84929846830#,,,,*951572# Canada

+17789072071,,84929846830#,,,,*951572# Canada

1. Call to Order

Welcome to all in Attendance and note to the Public – this Committee meeting is being recorded and will be available on the Township website under the Boards and Committee (Infrastructure and Emergency Management Committee) section within 5 business days of the Committee meeting.

2. Land Acknowledgement

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways, and resources.

3. Additions/Deletions/Approval of Agenda

Moved by _____ Seconded by _____ be it resolved that the agenda be approved as _____.

4. Declaration of Pecuniary Interest or Conflict of Interest

5. Acceptance of Draft Minutes – February 2nd, 2026

Moved by _____ Seconded by _____ be it resolved that the minutes of the Infrastructure and Emergency Management Committee Meeting held on February 2nd, 2026, be approved as circulated.

6. Business Arising from Minutes

1. Update on Emergency Shelter at the Horning's Mills Hall – Volunteer Town Hall Meeting

7. Correspondence Items

8. General Business

1. Update from Public Works Superintendent
2. Beautification of the Village & Hamlets
3. Discussion on Park Structures and Infrastructure Needs
4. Discussion on Horning's Mills Hall Infrastructure Needs
5. Next Asset Management Plan (Chair McLean)
6. Current Equipment List and 5 Year Capital Equipment Plan (Chair McLean)
7. List of Melancthon Owned Properties (Chair McLean)
8. Other/Additions
9. Unfinished Business

1. Recycling Pickup on Narrow Township Roads Update

9. Recommendations to Council

10. Public Question Period

11. Confirmation Motion

Moved by _____ Seconded by _____ be it resolved that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.

12. Adjournment and Date of Next Meeting

Moved by _____ Seconded by _____ be it resolved that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on April 13th, 2026, at 9:30 a.m. or at the call of the Chair.

CURRENT EQUIPMENT IN PUBLIC WORKS

#	Equipment	Model	Year	Age
#1	Pick-up Truck	Ford F150	2016	9
#2	Plow Truck	Western Star	2004	21
#3	Water Truck	Western Star	2002	23
#4	Plow Truck	Volvo	2007	18
#5	Plow Truck	Volvo	2010	15
#6	Plow Truck	International	2014	11
#7	Pick-up Truck	GMC Sierra	2011	14
#8	Plow Truck	Western Star	2022	3
#9	Dually Truck	Ford 550	2023	2
#10	Pick-up Truck	Ford F150	2025	0
#11	Plow Truck	Freightliner	2025	0
GR #2	Grader	John Deere	2011	14
GR #1	Grader	CAT	2005	20
GR #3	Grader	John Deere	2015	10
	Loader	CAT	1986	39
	Backhoe	JCB	1999	26

5 YEAR CAPTIAL PLAN - EQUIPMENT

Equipment	Approximate Costing	Comments
	2026	
Tractor with Brusher & Snowblower	\$500,000	Funded through Development Charges
Backhoe	\$300,000	Would replace current backhoe
	2027	
Plow Truck	\$450,000	Would replace a plow truck
	2028	
Pick-up Truck	\$110,000	Would replace a Truck
	2029	
Grader	\$1,000,000	Would replace a Grader
	2030	
Plow Truck	\$450,000	Would replace a plow truck
5 Year Total	\$2,810,000	



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

MEMORANDUM TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK

SUBJECT: TOWNSHIP OWNED PROPERTIES

MEETING DATE: FEBRUARY 6, 2025

At a previous Council meeting, Council requested information from Staff on how many properties are owned by the Township.

I have compiled the list below which shows the property description, acreage, current use and zoning. I have included the GIS mapping of each property.

1-044-00 – 14 Mill Street (Horning’s Mills)

(Note that Roll No. 1-043-50 (Myles Garden) and 1-044-00 were merged in 2024) – see Assessment map included with this memo.

Lot 58 Unregular and Lot 29, Plan 34 A

Acreage: 0.82

Use: Horning’s Mills Community Hall, Myles Garden, Cenotaph

Zoned: Institutional – I (Hall Property), Hamlet Residential R1 (Myles Garden and Cenotaph)

1-045-00 – 18 Mill Street (Horning’s Mills)

Lot 91, Plan 34A, RP7R5896 Part 1

Acreage: 0.25

Use: Parking Lot for the Horning’s Mills Community Hall, formerly was the Presbyterian Church

Zoned: Institutional - I

1-086-30 – Fieldway Court

Part Lot 14, Plan 132 RP7R3079 Part 5 Subject to Right-of-way

Acreage: 0.02

Use: Vacant Right-of-Way

Zoned: N/A

1-123 – 240 Main Street (Horning's Mills)

Park Lot A, Lot 1, Plan 34A

Acreage: 2.48

Use: Horning's Mills Cemetery

Zoned: Institutional – I

1-153 – Main Street (Horning's Mills)

West Part of Lot 12, Concession 1 OS

Acreage: 0.62

Use: Spring Valley Cemetery

Zoned: Institutional – 1

1-168 – 537246 Main Street (Horning's Mills)

East Part of Lot 15, Concession 2 OS

Acreage: 5

Use: Horning's Mills Community Park

Zoned: Development - D

1-189-60 – Rutledge Heights (Bretton Estates)

Block 30, Plan 7M48

Acreage: 0.86 acres

Use: Stormwater Management

Zoned: Open Space Conservation - OS2 (to prevent the placement of buildings or structures in these areas)

1-189-61 – County Road 124 (Bretton Estates)

Block 31, Plan 7M48

Acreage: 0.68

Use: Storm Water Management

Zoned: Open Space Conservation - OS2 (to prevent the placement of buildings or structures in these areas)

1-189-62 – Ashlea Lane (Bretton Estates)

Block 32, Plan 7M48

Acreage: 0.90

Use: Stormwater Management

Zoned: Open Space Conservation - OS2 (to prevent the placement of buildings or structures in these areas)

1-204-75 located on 20 Sideroad between the 3rd and 4th Line OS

West Part of Lot 21, Concession 3 OS, RP7R-2324 Part 1

Acreage: 0.73

Use: Vacant Land – Conveyance given to the Township in 1985 for road widening

Zoned: N/A

1-270-50 – 4th Line NE

Part of Lot 13, Concession 4 NE, RP7R-3784, Part 1

Acreage: 1.01

Use: Vacant Land

Zoned: Rural Residential Exception (RR-68)

*This lot was purchased by the Township in 2004 as it is adjacent to the Landfill Site.

1-271-00 – 4th Line NE

Part of Lot 13, Concession 4 NE

Acreage: 98.49

Use: Vacant Land – currently being rented out to a local farmer for crops

Zoned: General Agricultural - A1

*This lot was purchased by the Township in 2003 as it is adjacent to the Landfill Site.

1-272-00 – 237234 4th Line NE

Part of Lot 12, Concession 4 NE

Acreage: 79.75

Use: Landfill Site, not active

Zoned: Disposal Industrial - M3

2-021 – 745443 30 Sideroad

West Part of Lot 31, Concession 1 OS

Acreage: 0.37

Use: Vacant Land

Zoning: Open Space Conservation - OS2

*There is no information in the property file as to how the Township obtained this lot.

This lot is fully zoned OS2 and fully regulated by the NVCA and no building permit would be issued for this lot.

3-066 - Located on County Road 2

Part of Lot 36, Concession 4 NE

Acreage: 0.76

Use: St. Paul's Cemetery

Zoned: Institutional - I

4-097 (formerly the old Jessopville Church property)

West Part of Lot 6, Concession 7 SW

Acreage: 0.25

Use: Vacant Land

Zoned: General Agricultural A1 Existing Lot

*Township acquired this property through Municipal Tax Sale in 1998

4-111-34 – Riverview 7th Line SW

Block 36, Plan 332

Acreage: 3.04

Use: Vacant Land

Zoned: Hamlet Residential R1 and Open Space Conservation (OS2)

*This property is partially regulated by the GRCA, particularly the frontage and a permit would have to be obtained prior to any development on the property, including an entrance.

4-111-50 – Riverview – 7th Line SW

Lot 1, Plan 54

Acreage: 0.42

Use: Vacant Land

Zoned: Hamlet Residential R1 and Open Space Conservation OS2

*This property is fully regulated by the GRCA.

5-036 – located on County Road 21 between Highway 10 and 2nd Line NE (South side)

East Part of Lot 261, Concession 1 NE

Acreage: 2.00

Use: Vacant Land

Zoned: A1 Existing Lot

*This property is fully regulated by the GRCA, and no development permit would be approved by GRCA.

5-050 – 157101 Highway 10

Part of Lot 285 and Part of Lot 286, Concession 1 NE, RP7R-3558 Part 1

Acreage: 3.95

Use: Municipal Office and Public Works Yard

Zoned: Institutional – I

5-094-10 – Argyle Street

Lot 71, Plan 20A

Acreage: 0.25

Use: Vacant Land

Zoned: General Agricultural – A1 (Existing Lot)

*This property fronts on an unopened road and is fully regulated by the GRCA. No development permit would be issued for this lot.

6-124-03 – Located on the 2nd Line SW

Part of Lot 304, Concession 2 SW Parcel 3

Acreage: 10

Use: Vacant Land

Zoned: Open Space Conservation – OS2

*This property was acquired by the Township through Municipal Tax Sale in 2014. The Township would not issue a building permit on this property as it is fully zoned OS2 and is fully regulated by the GRCA.

6-151 – Located on Highway 10 between 5th Line OS and County Road 17 (East side)

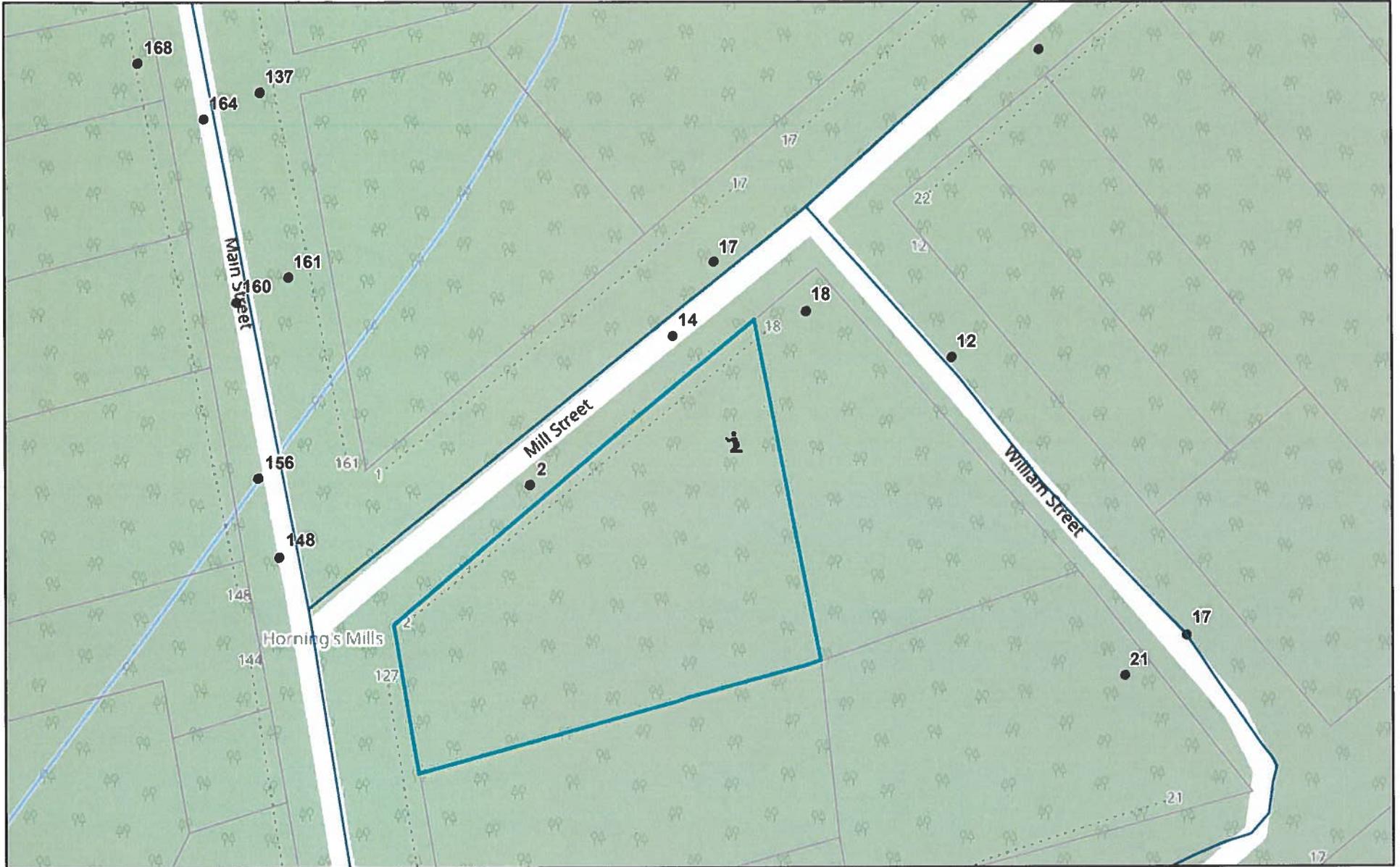
Part of Lot 295, Concession 1 NE

Acreage: 1.50

Use: Melancthon United Church Cemetery

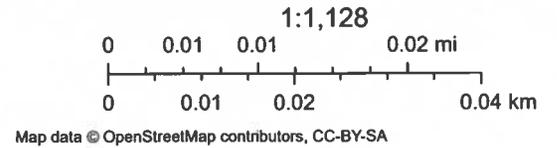
Zoned: General Agricultural – A1

Township of Melancthon 1-044-00



1/23/2025, 10:55:21 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries



22-19-000-001-010-01

MAIN STREET



Parcel 45: 74.92, 248, 45

Parcel 46: 79.43, 0.26Ac, 1.093, 83.58, 39.23, 46

Parcel 47: 184.14, 0.50Ac, 1.092, 94.53, 118.9, 47

Parcel 48: 198, 0.54Ac, 1.06203, 198, 48

Parcel 49: 118.9, 0.36Ac, 1.06203, 132, 49

Parcel 50: 118.9, 0.36Ac, 1.06203, 132, 50

Parcel 59: 159.06, 1043-50, 145, 59

Parcel 60: 170, 0.24Ac, 1.044, 1395, 39.80, 0.25Ac, 1.045, 60

Parcel 61: 198, 1.011, 85.8, 61

Parcel 62: 42.9, 0.19Ac, 1.090, 198, 43.9, 62

Parcel 63: 85.8, 198, 63

Parcel 64: 85.8, 198, 64

Parcel 65: 85.8, 198, 65

Parcel 66: 85.8, 198, 66

Parcel 70: 164.95, 0.58Ac, 1.038, 41.038, 164.95, 70

Parcel 71: 164.95, 0.37Ac, 1.039, 99, 165, 71

Parcel 72: 165, 132.46, 72

Parcel 73: 152.46, 73

Parcel 74: 1.21Ac, 1.140, 74

Parcel 75: 152.46, 75

Parcel 76: 346.58, 165, 76

Parcel 77: 346.58, 77

Parcel 78: 132.46, 78

Parcel 79: 180, 79

Parcel 80: 366.50, 80

Parcel 81: 1.52Ac, 1.040-110, 81

Parcel 82: 426.50, 82

Parcel 83: 83

Parcel 84: 84

Parcel 85: 48.18, 0.22Ac, 1.042, 1046, 198, 85

Parcel 86: 48.18, 0.22Ac, 1.046, 1047, 198, 86

Parcel 87: 48.18, 0.30Ac, 1.041, 135.90, 36.88, 87

Parcel 88: 48.18, 0.22Ac, 1.046, 1046, 198, 88

Parcel 89: 134.84, 0.46Ac, 1.043, 20.86, 89

Parcel 90: 135.90, 90

Parcel 91: 135.90, 91

Parcel 92: 135.90, 92

Parcel 93: 135.90, 93

Parcel 94: 135.90, 94

Parcel 95: 135.90, 95

Parcel 96: 135.90, 96

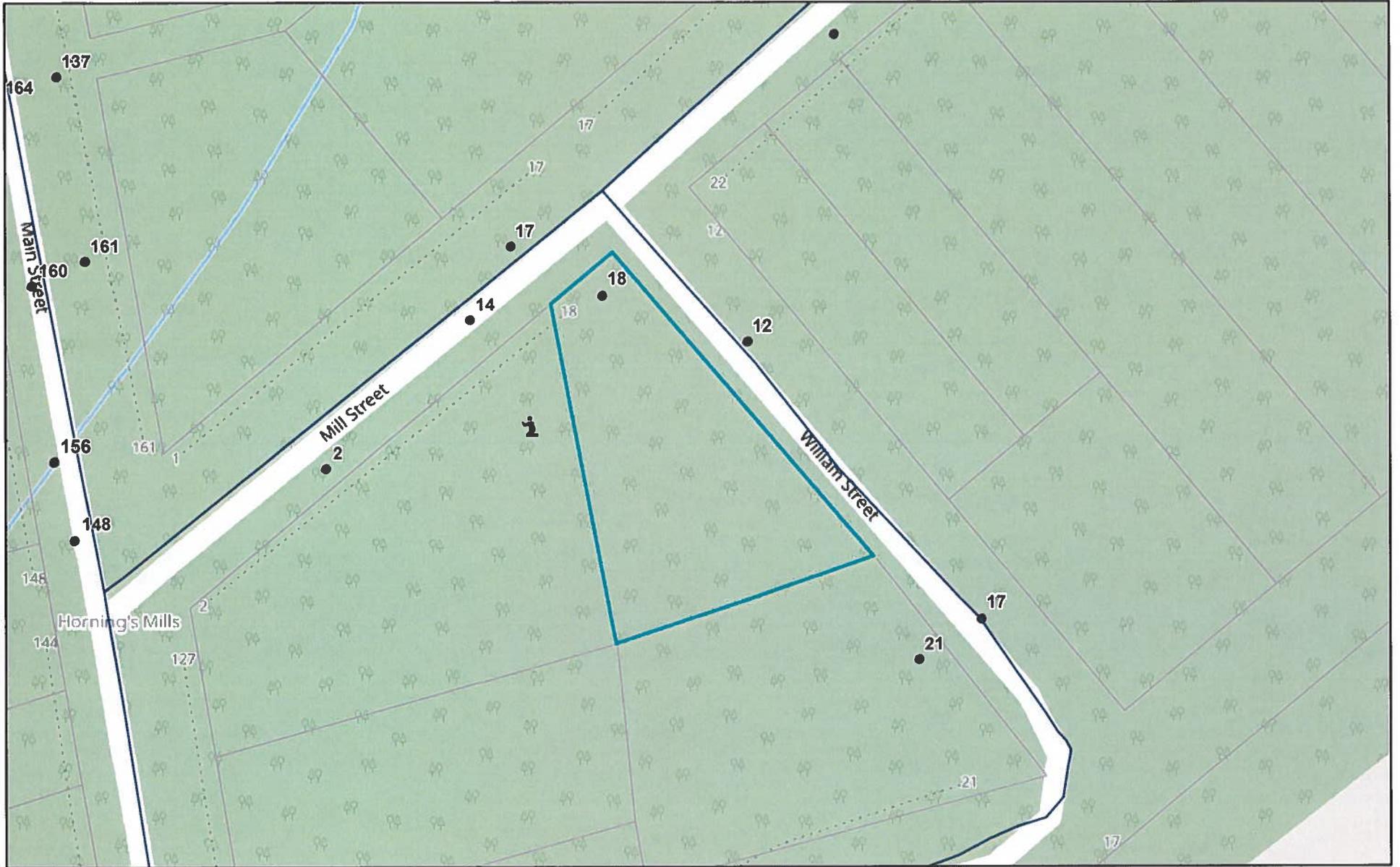
Parcel 97: 135.90, 97

Parcel 98: 135.90, 98

Parcel 99: 135.90, 99

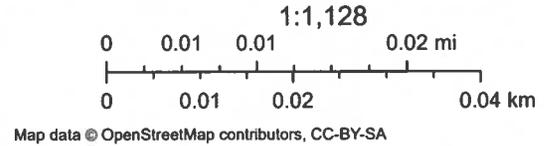
WILLIAM HIGH ST

Township of Melancthon 1-045-00

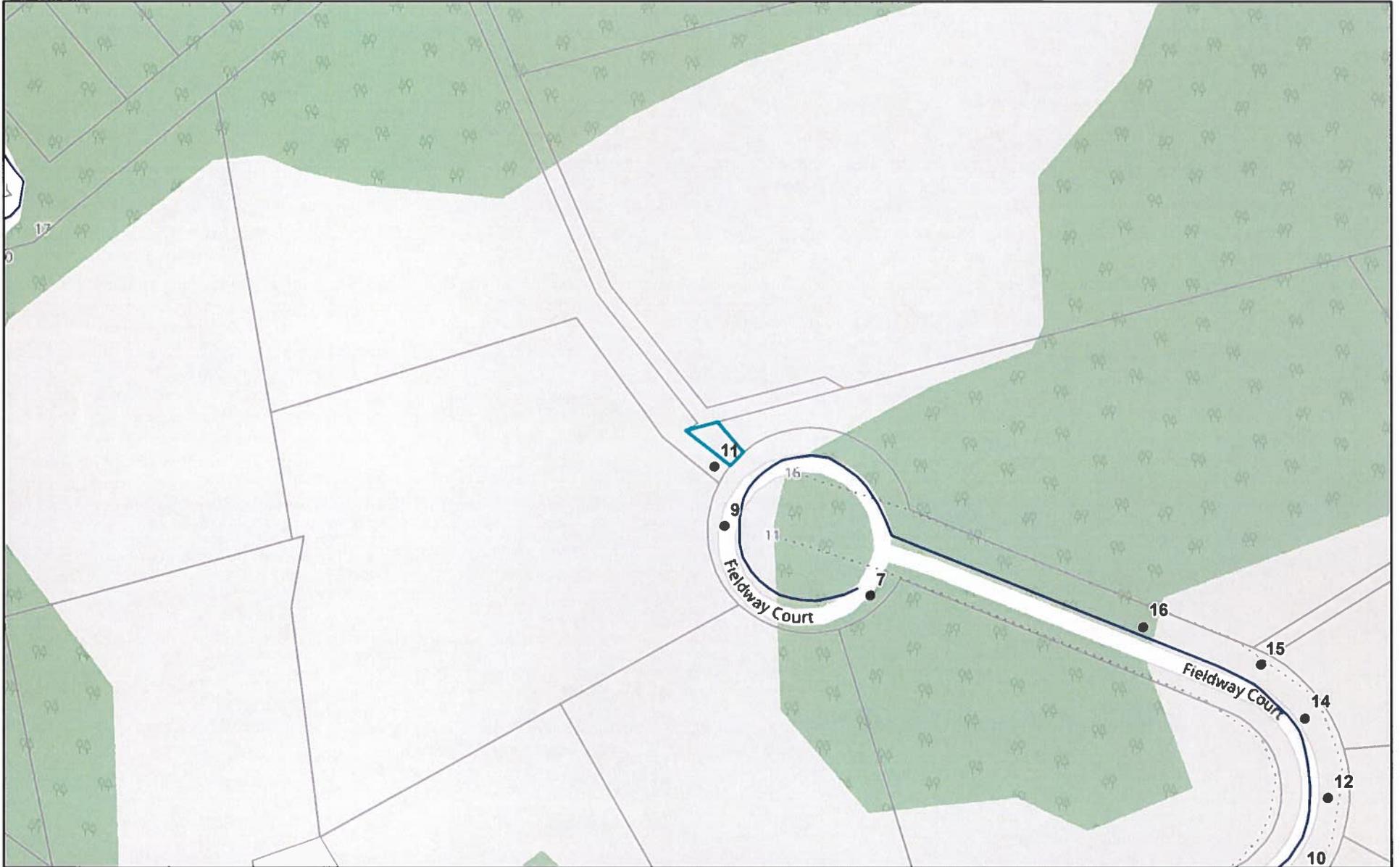


1/23/2025, 10:56:07 AM

-  Dufferin County Boundary
-  Assessment Lot Parcels (Notification)
-  Road Labels
-  Assessment Lot Parcels (Details)
-  Address Points and Entrances
-  Municipal Boundaries

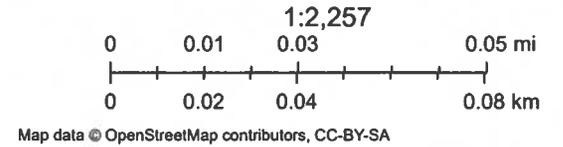


Township of Melancthon 1-086-30

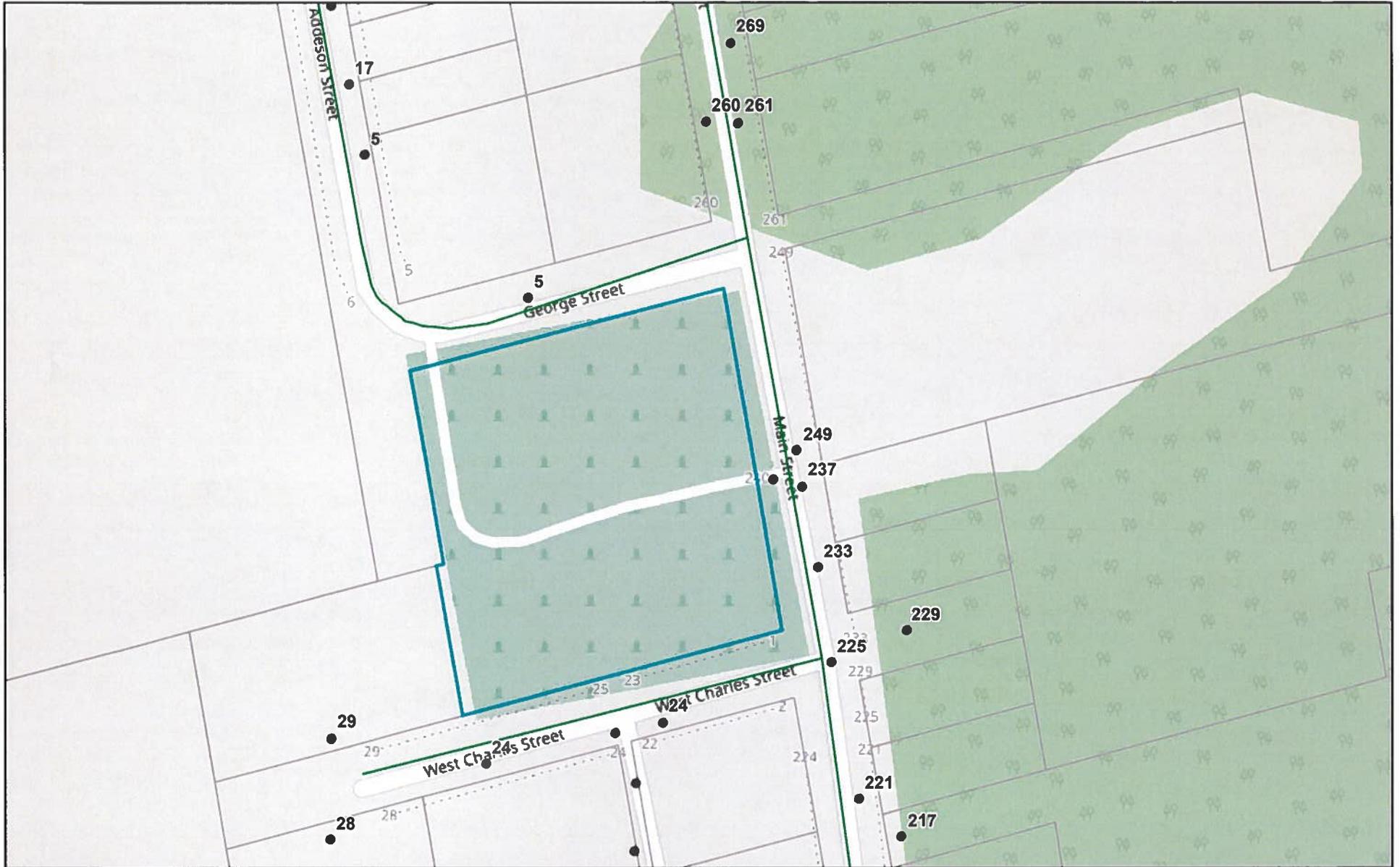


1/23/2025, 10:53:32 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

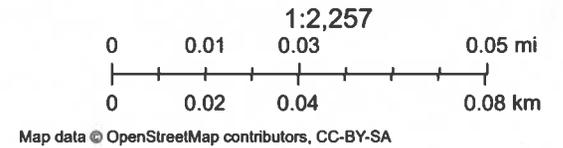


Township of Melancthon 1-123



1/23/2025, 3:17:14 PM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

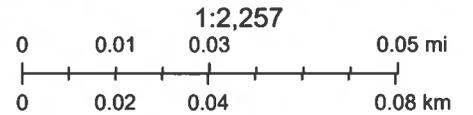


Township of Melancthon 1-153



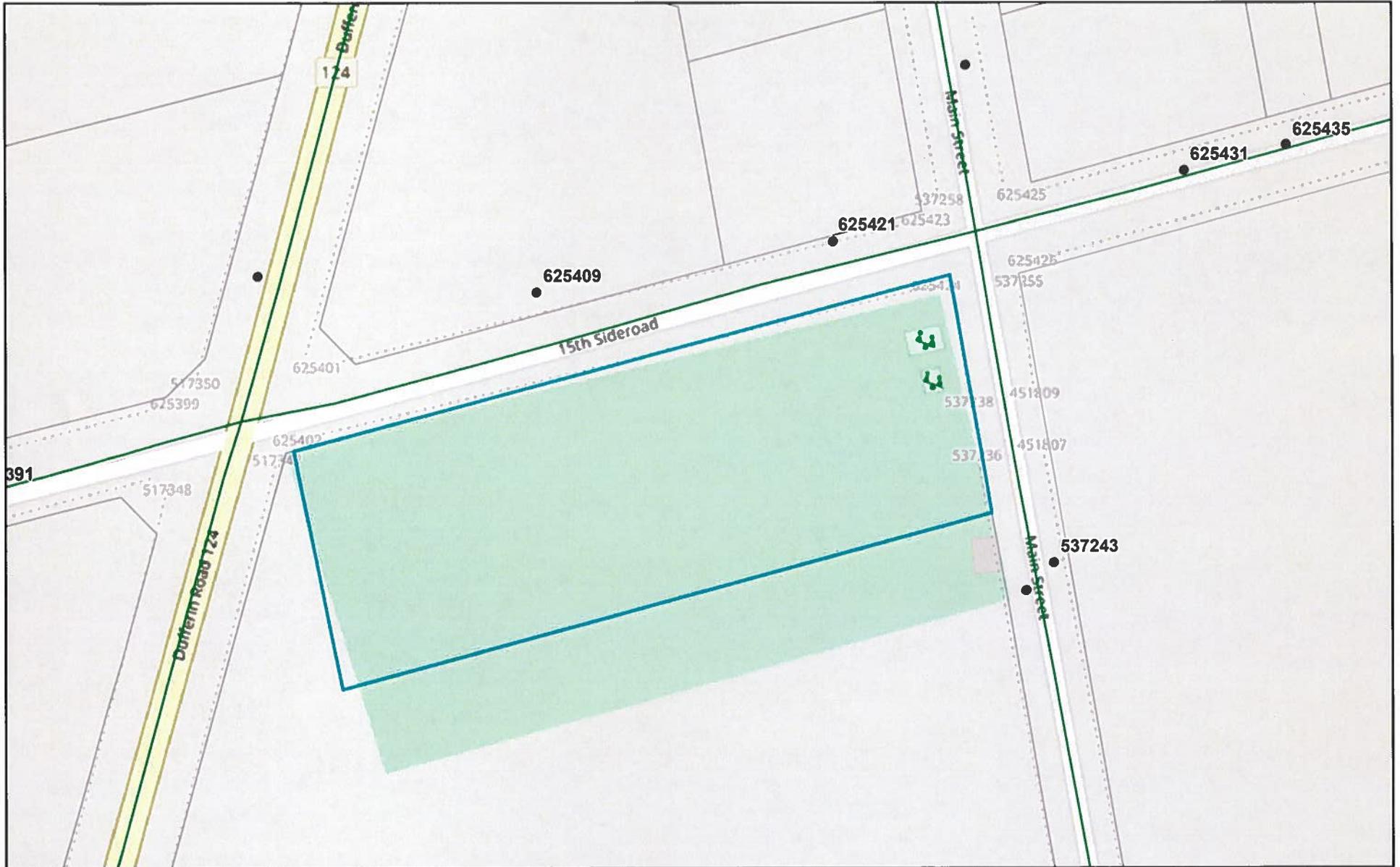
1/23/2025, 3:19:17 PM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries



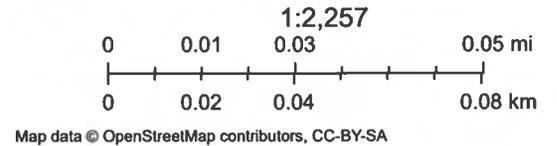
Map data © OpenStreetMap contributors, CC-BY-SA

Township of Melancthon 1-168



1/23/2025, 3:18:30 PM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

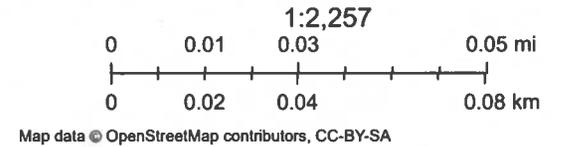


Township of Melancthon 1-189-60

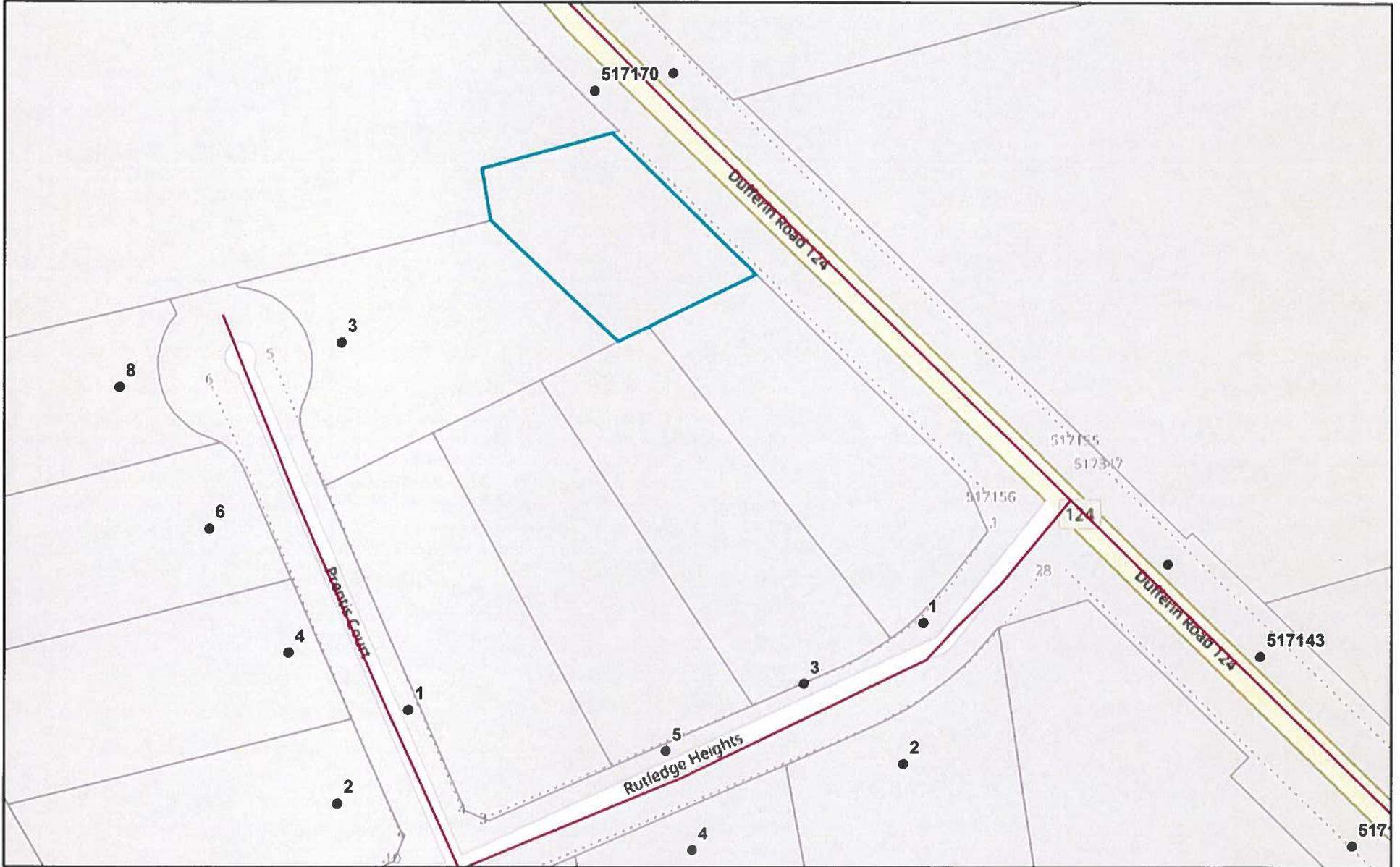


1/23/2025, 10:56:58 AM

- Dufferin County Boundary
- Road Labels
- Address Points and Entrances
- Assessment Lot Parcels (Notification)
- Assessment Lot Parcels (Details)
- Municipal Boundaries

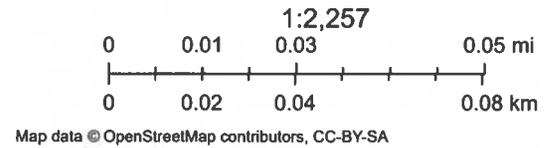


Township of Melancthon 1-189-61



1/23/2025, 10:57:47 AM

- Dufferin County Boundary
- Road Labels
- Address Points and Entrances
- Assessment Lot Parcels (Notification)
- Assessment Lot Parcels (Details)
- Municipal Boundaries

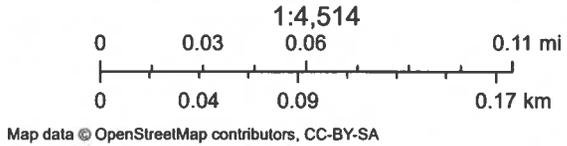


Township of Melancthon 1-189-62



1/23/2025, 10:58:51 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries



EXPLANATORY NOTE

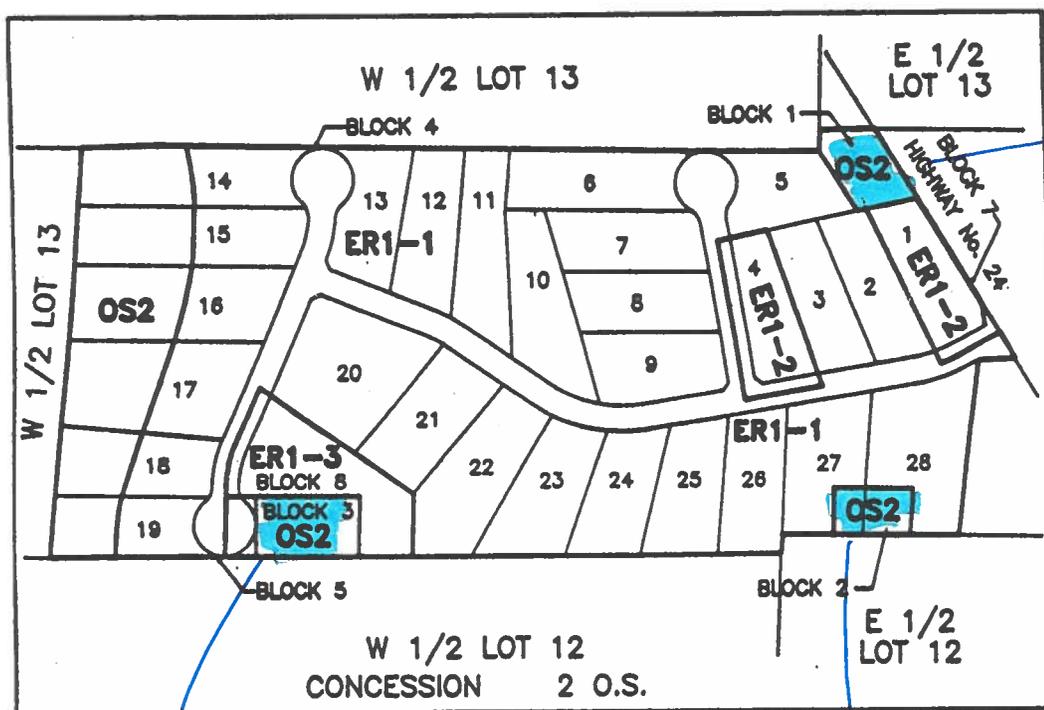
The purpose of By-law 32-95 is to rezone those lands described as part of Lot 13, Concession 2, O.S. from the General Agricultural (A1) and the Extractive Industrial (M2) Zones to the Small Lot Estate Residential Exception (ER1-1, ER1-2, and ER1-3) Zones and the Open Space Conservation (OS2) Zone. The effect of the rezoning is to permit the use of the subject property for an Estate Residential plan of subdivision which has received draft plan approval.

The Small Lot Estate Residential Exception Zones recognize the specifics of the proposed subdivision including the proposed minimum lot size of 0.45 hectares (1.1 acres), minimum lot frontage of 45 metres (147.6 feet) and minimum lot depth of 75 metres (246.1 feet). One of the exception zones permits a minimum exterior side yard of 15 metres (49.2 feet) on two of the lots in the proposed subdivision. A final exception zone, ER1-3, permits the future residential use of a block on the proposed plan subject to the approval of the Health Unit with regard to building siting, septic tile bed location and tile bed reserve area.

The OS2 zone applies to the wooded area on the western part of the site and certain other small areas intended for use as storm water management and detention areas. The intent is to prevent the placement of buildings or structures in these areas.

The by-law satisfies certain conditions of draft plan approval relating to the proposed plan of subdivision which has Ministry of Municipal Affairs' file number 22T-91006.

KEY MAP SHOWING AREAS COVERED BY NEW ZONES

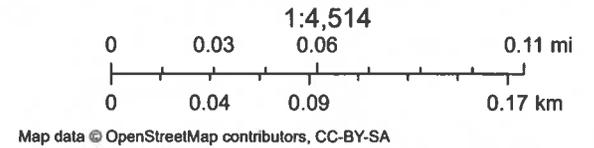


Township of Melancthon 1-204-75



1/23/2025, 10:48:34 AM

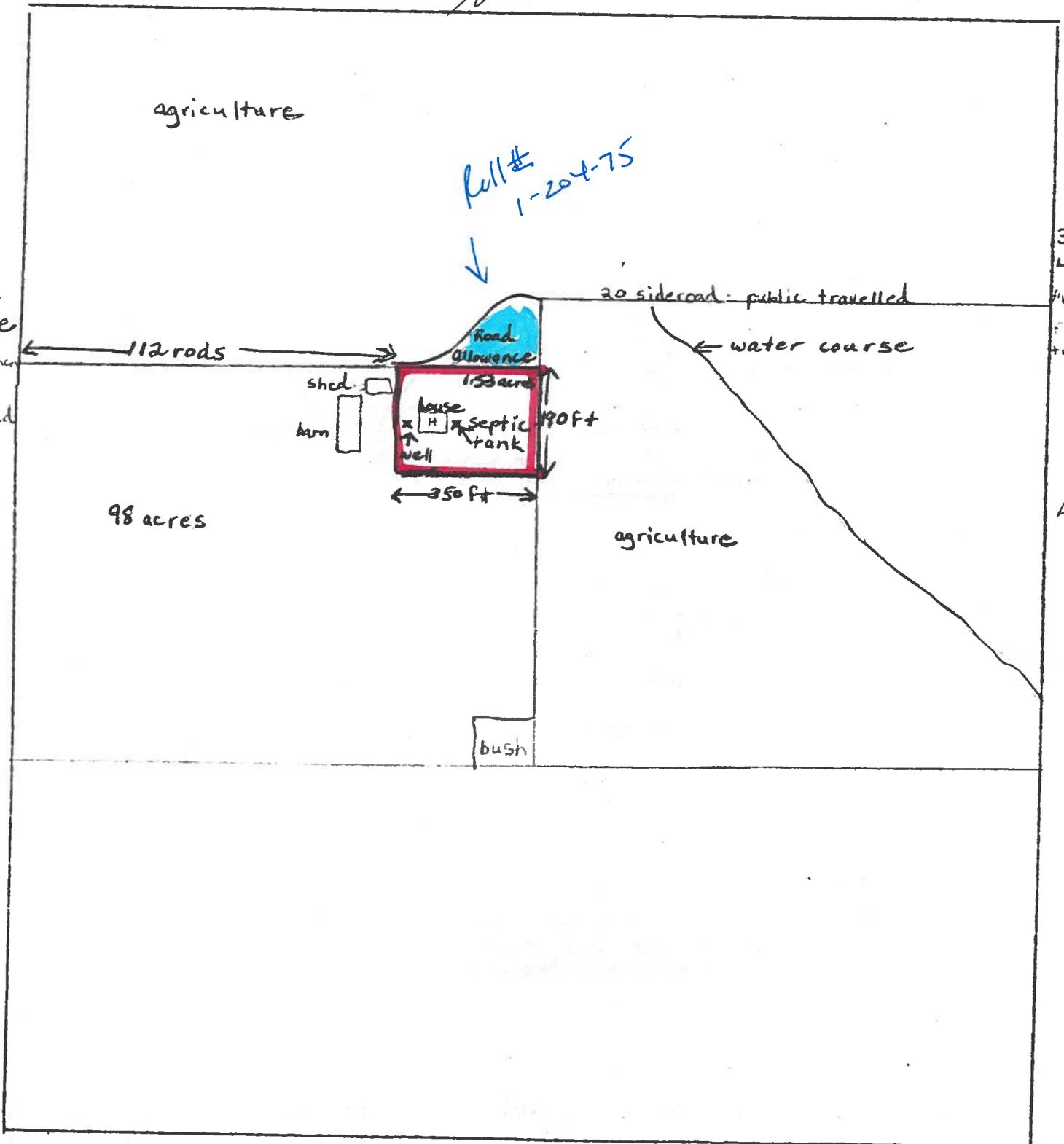
-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries



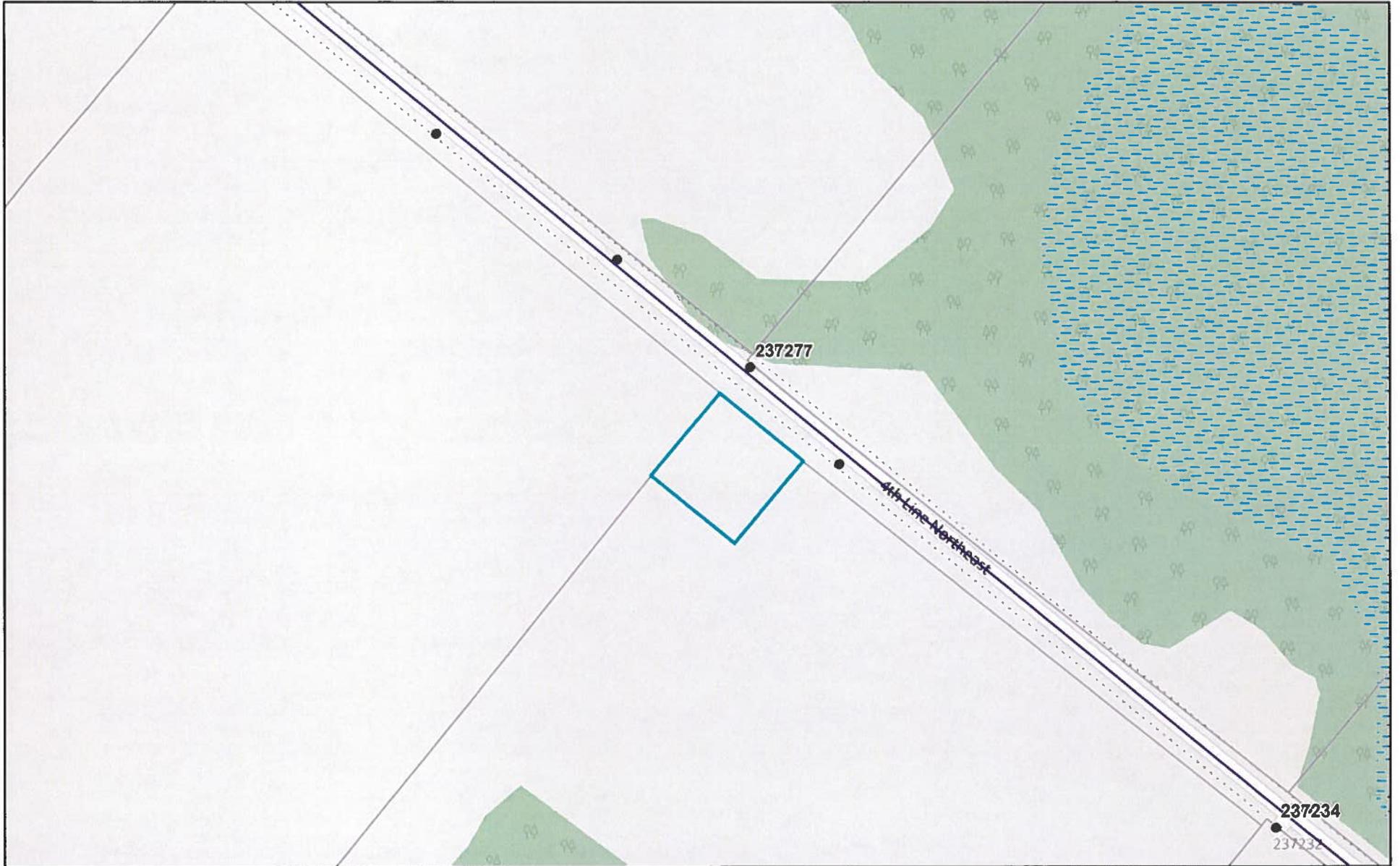
REQUIRED SKETCH

Applicant's Name .P.L.L.N...T...E.L.G.I.E.....
 Address .R.R.#.3...S.H.E.L.B...R.N.E...C.N.T...L.O.N.I.S.O.....
 Lot31..... Concession2..... Municipality .M.E.H.A.N...T.H.O.N..
 Registered Plan Number

PLEASE REFER TO PAGE C WHICH OUTLINES THE INFORMATION TO BE SHOWN ON THIS MAP. IF THE INFORMATION ON THE SUBMITTED MAP IS INCOMPLETE, THE APPLICATION WILL BE RETURNED TO THE APPLICANT FOR COMPLETION.

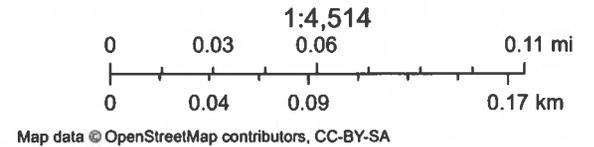


Township of Melancthon 1-270-50

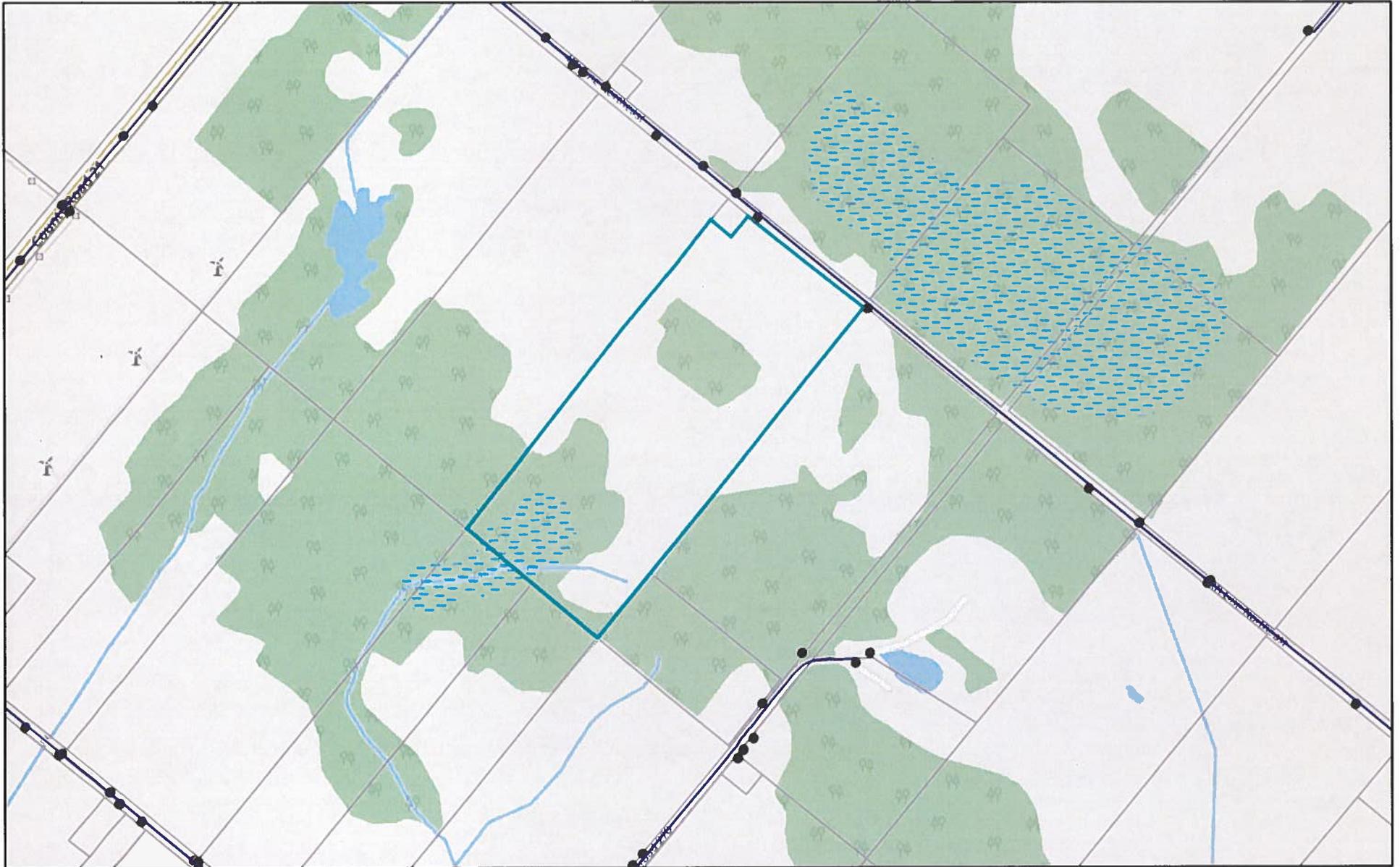


1/23/2025, 10:47:14 AM

-  Dufferin County Boundary
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Road Labels
-  Address Points and Entrances
-  Municipal Boundaries

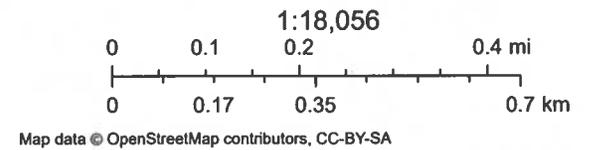


Township of Melancthon 1-271-00



1/23/2025, 10:49:51 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

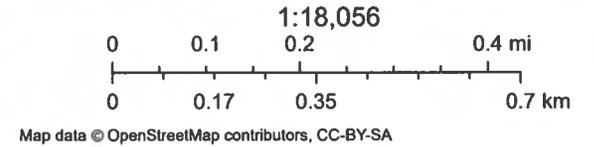


Township of Melancthon 1-272

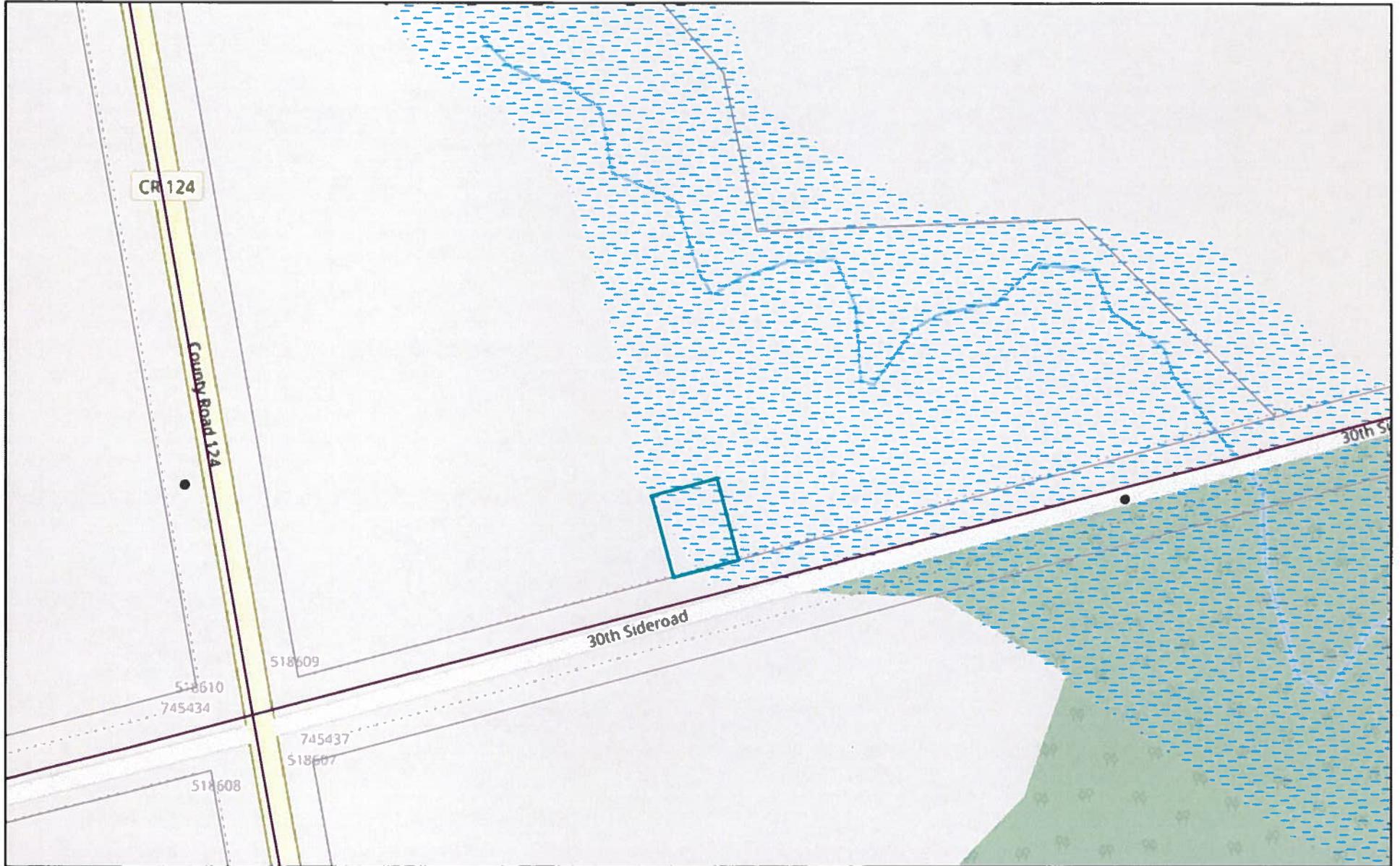


1/23/2025, 10:45:30 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

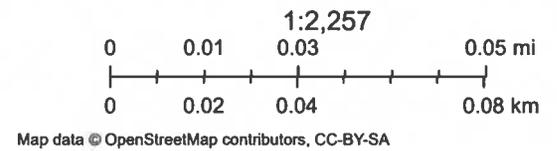


Township of Melancthon 2-021

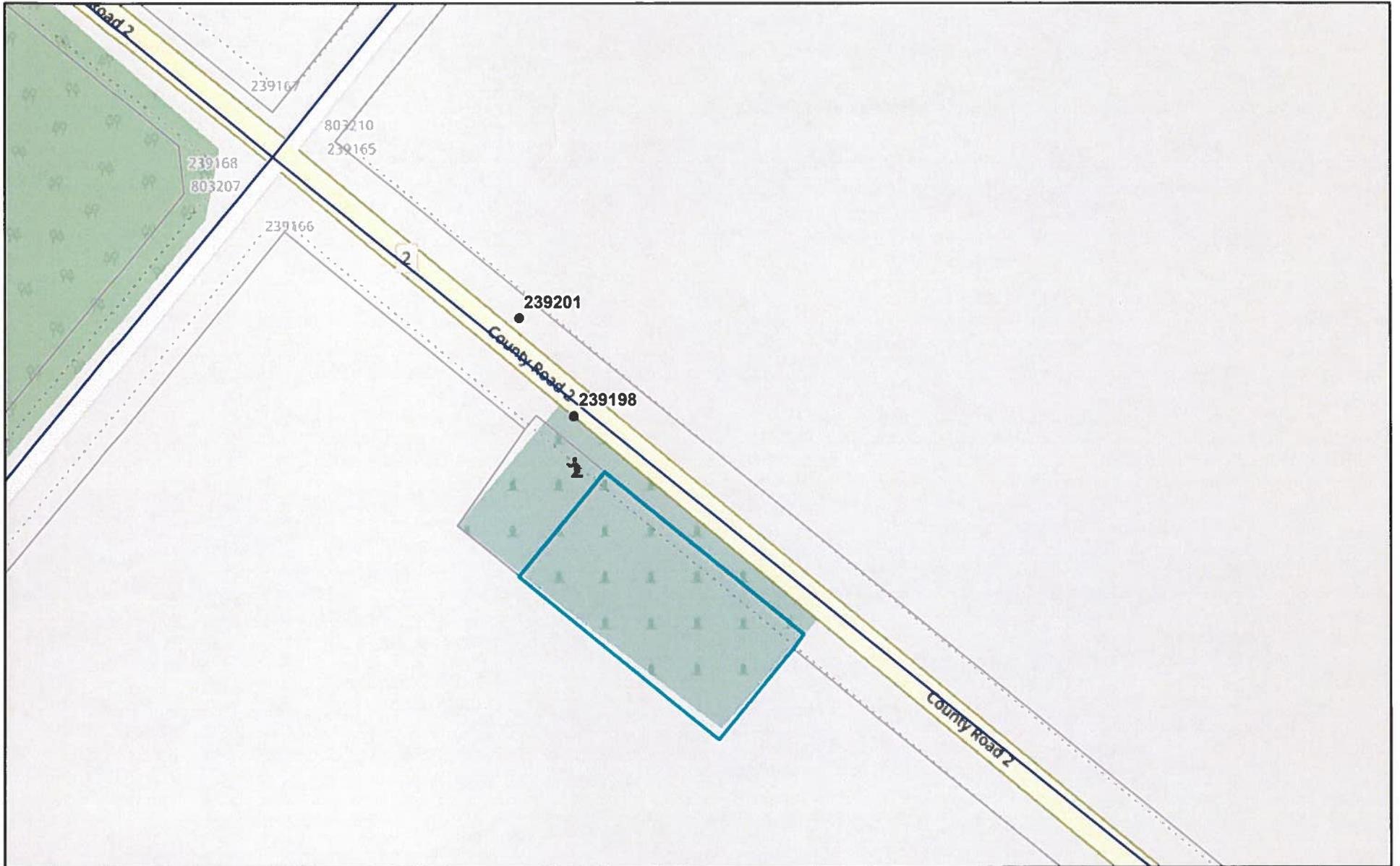


1/23/2025, 10:44:35 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

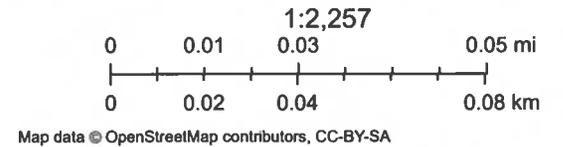


Township of Melancthon 3-066

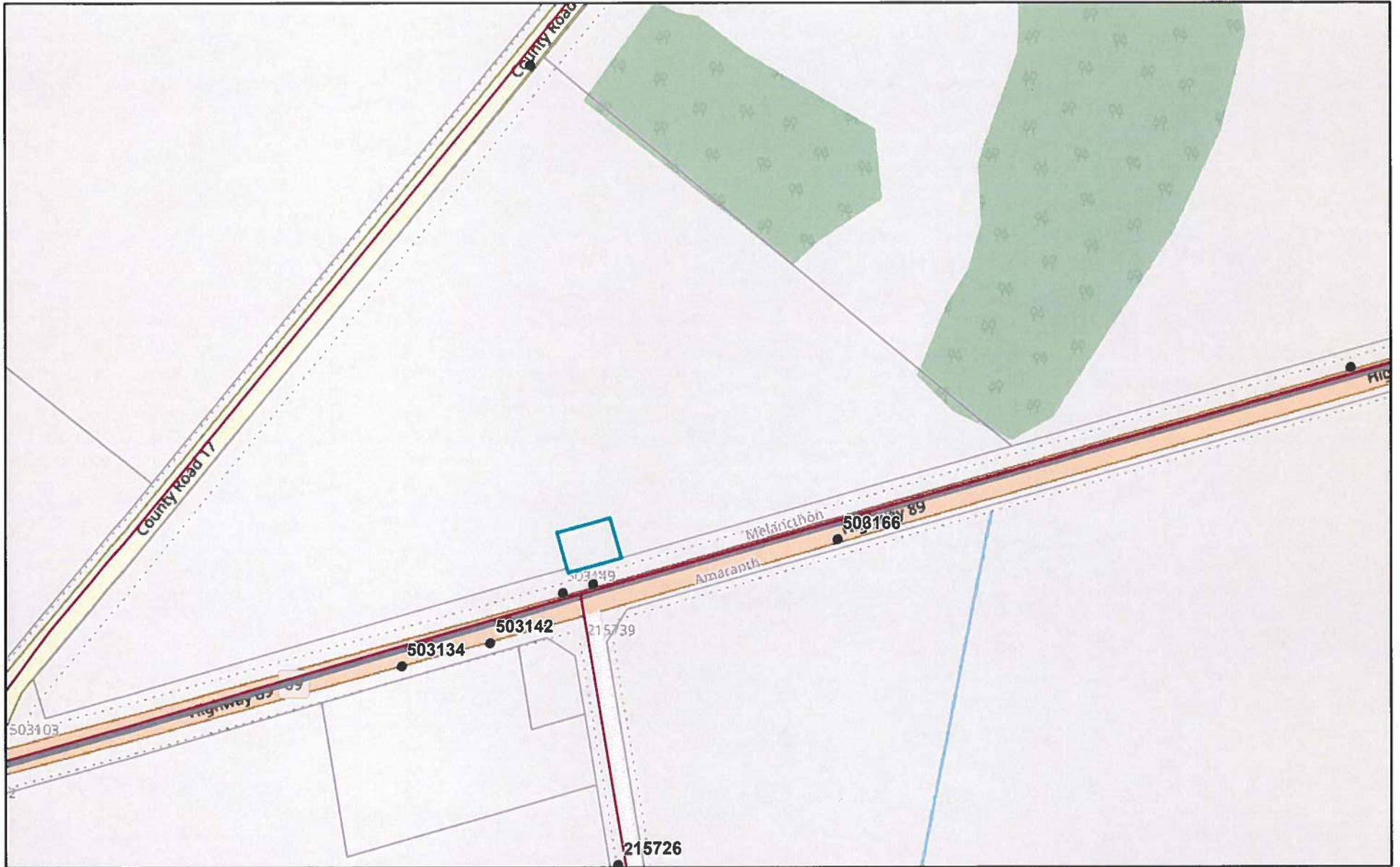


1/23/2025, 10:43:39 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

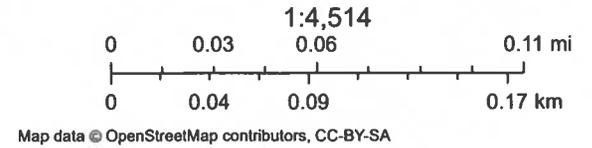


Township of Melancthon 4-097

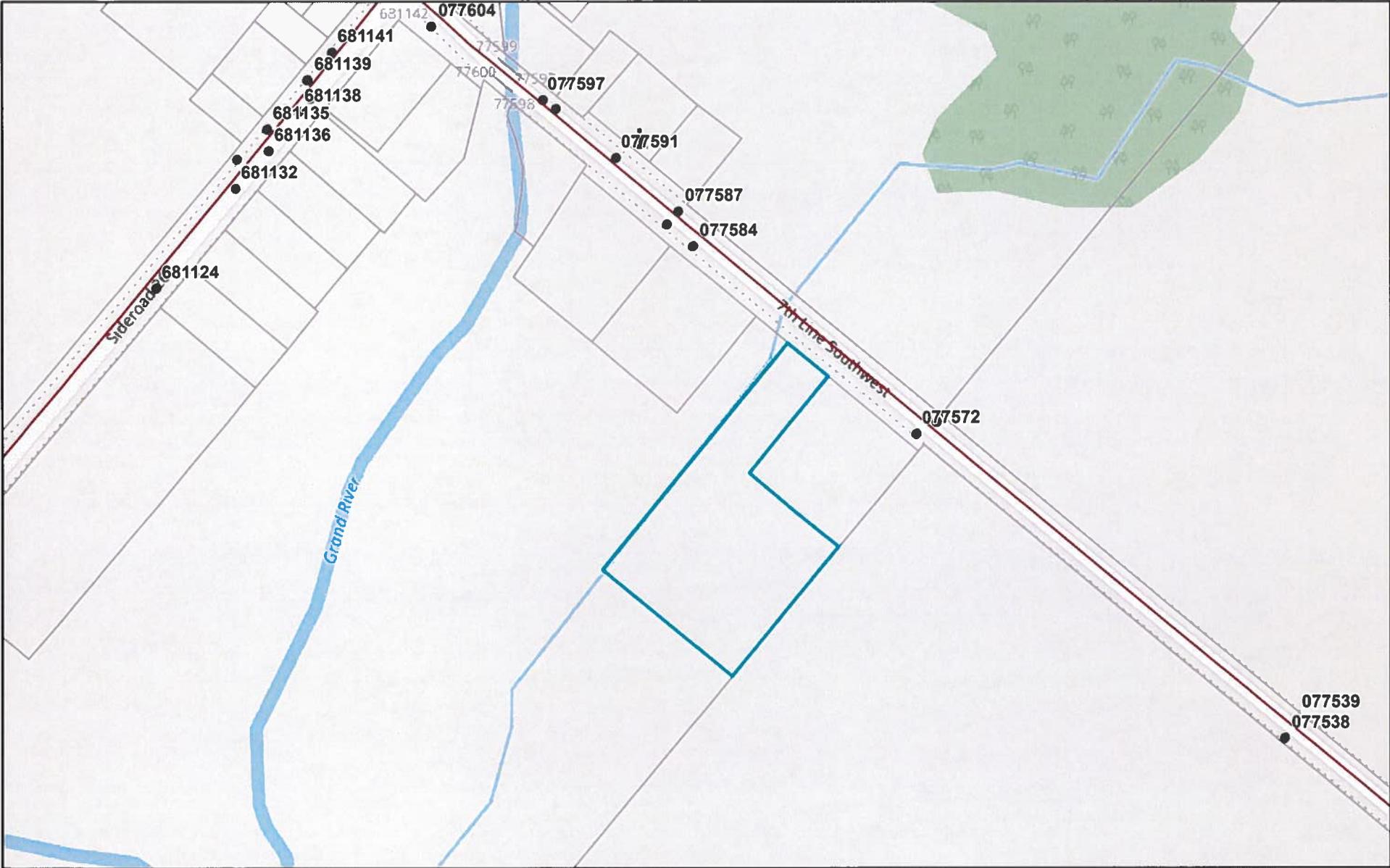


1/23/2025, 10:42:19 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

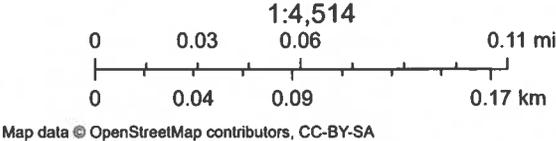


Township of Melancthon 4-111-34

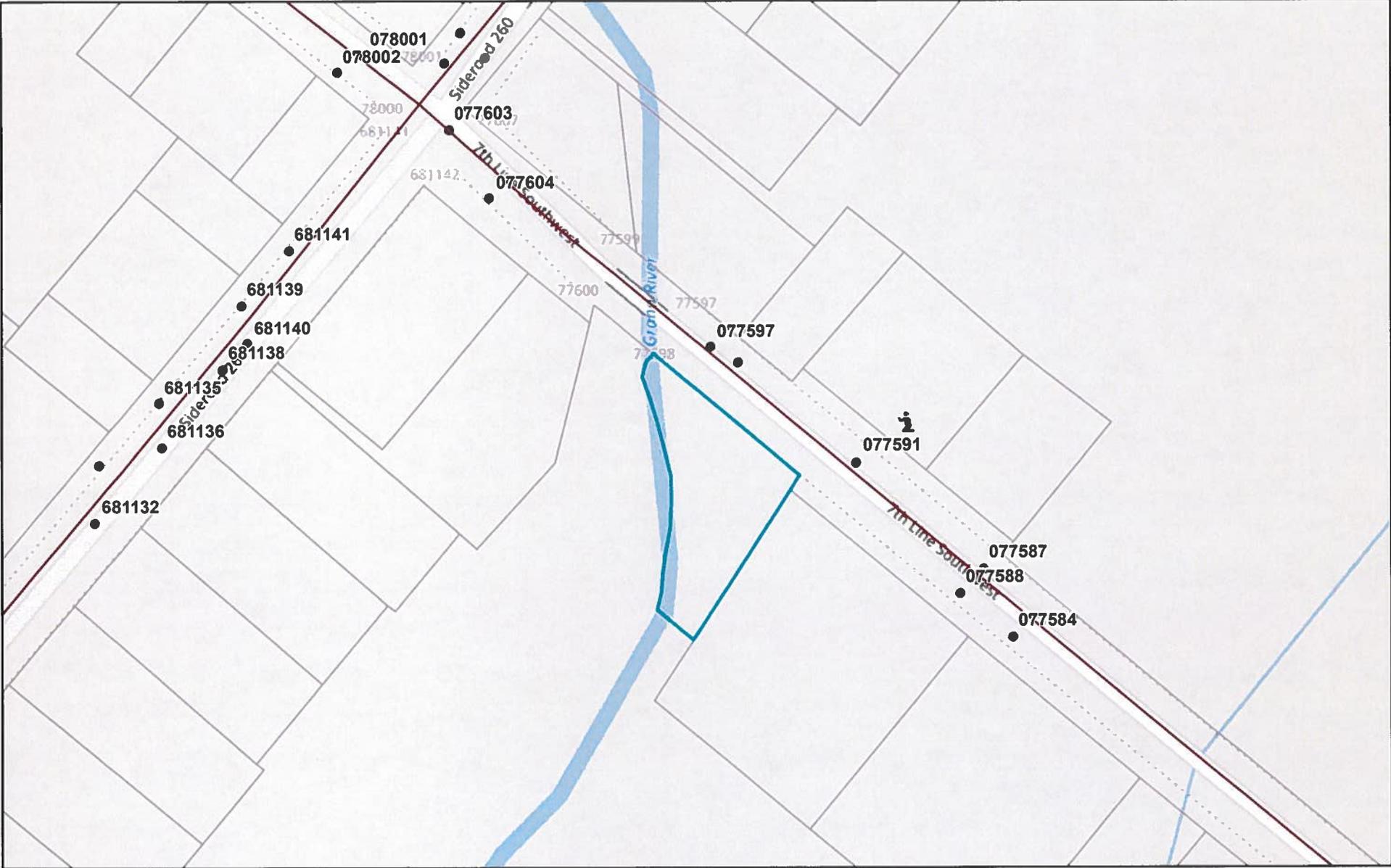


1/23/2025, 10:41:20 AM

- Dufferin County Boundary
- Road Labels
- Address Points and Entrances
- Assessment Lot Parcels (Notification)
- Assessment Lot Parcels (Details)
- Municipal Boundaries

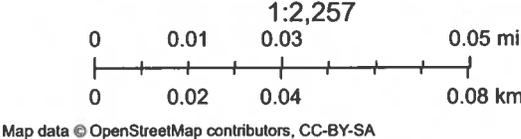


Township of Melancthon 4-111-50

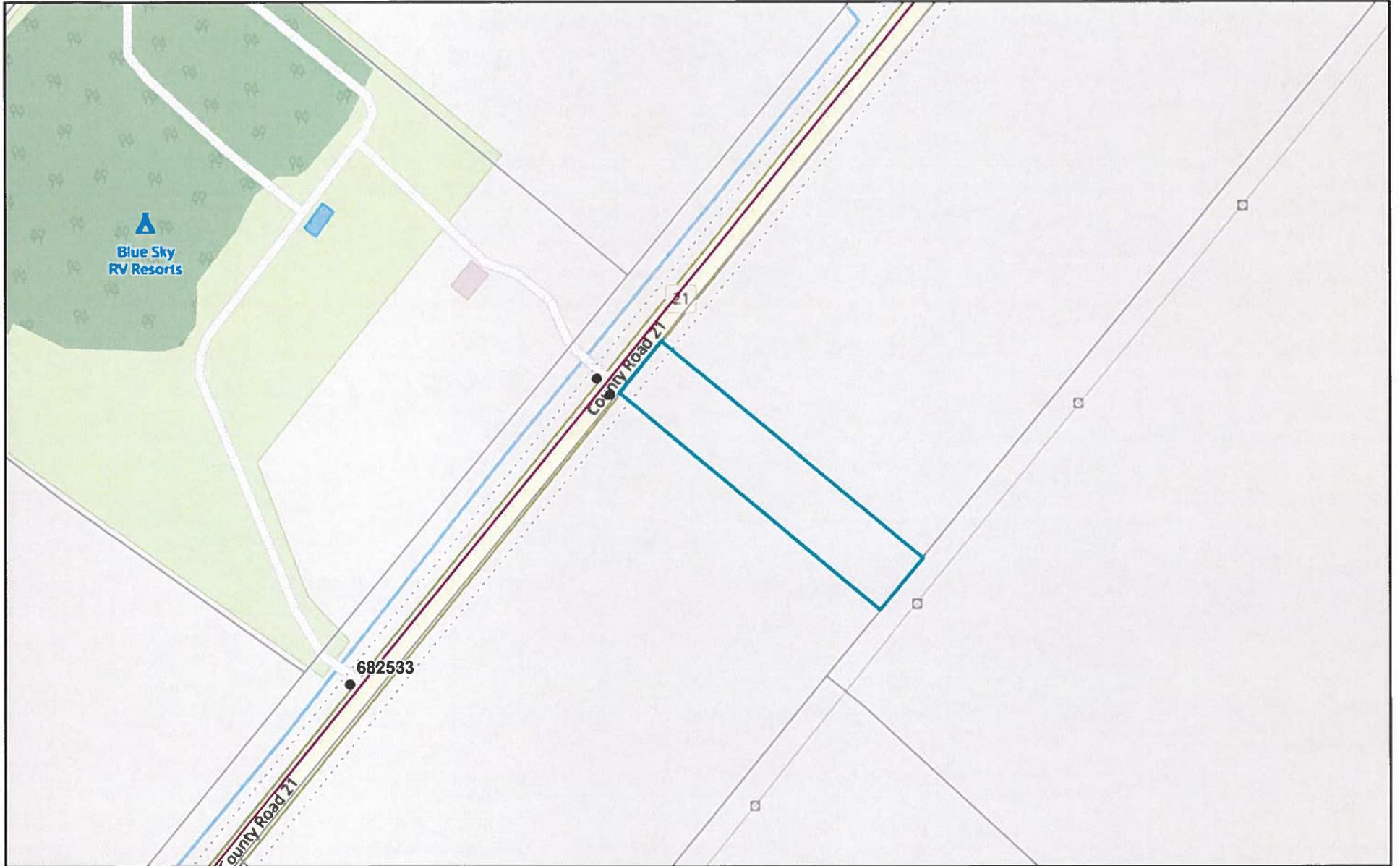


1/23/2025, 10:40:33 AM

- Dufferin County Boundary
- Assessment Lot Parcels (Notification)
- Road Labels
- Assessment Lot Parcels (Details)
- Address Points and Entrances
- Municipal Boundaries

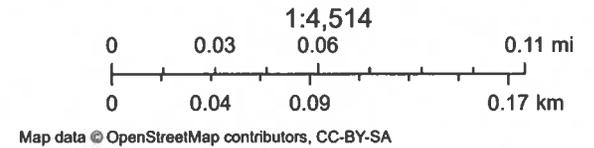


Township of Melancthon 5-036

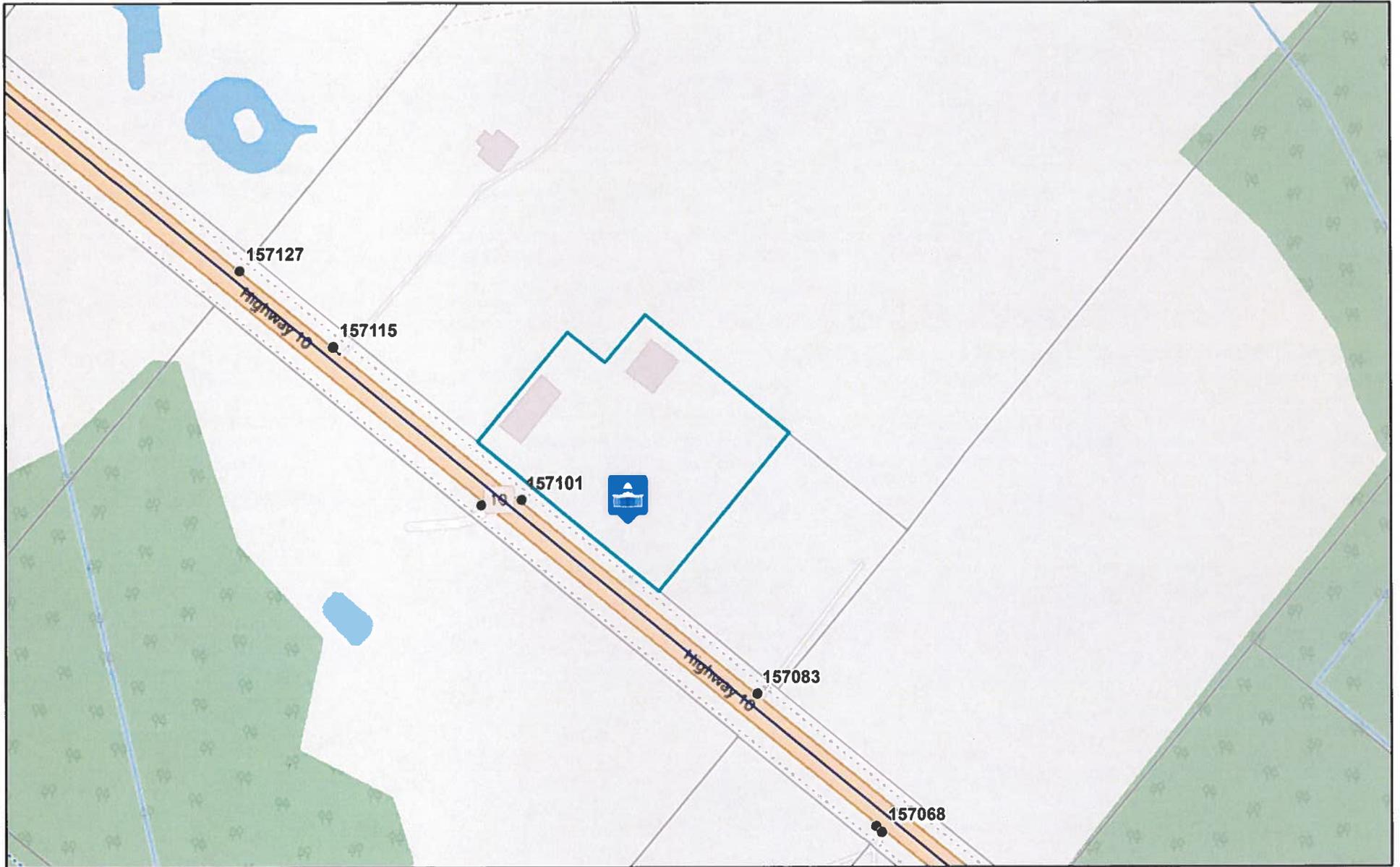


1/23/2025, 10:39:31 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries



Township of Melancthon 5-050



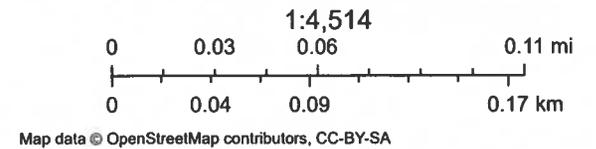
1/23/2025, 10:38:37 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances

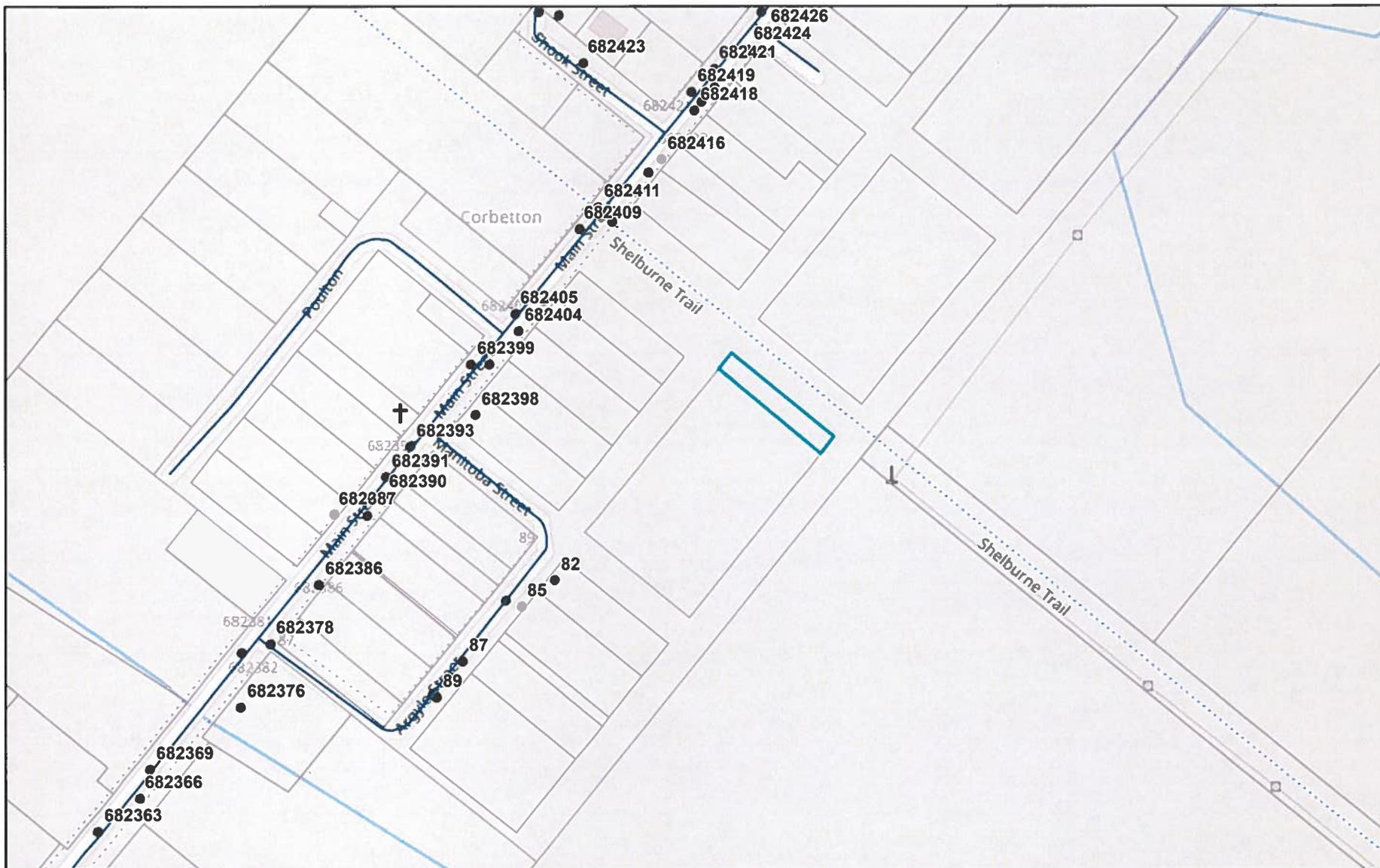


Municipal Offices

-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

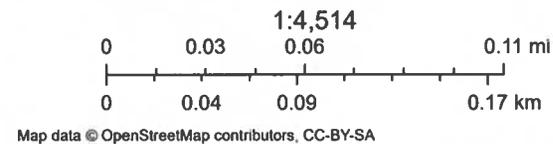


Township of Melancthon 5-094-10

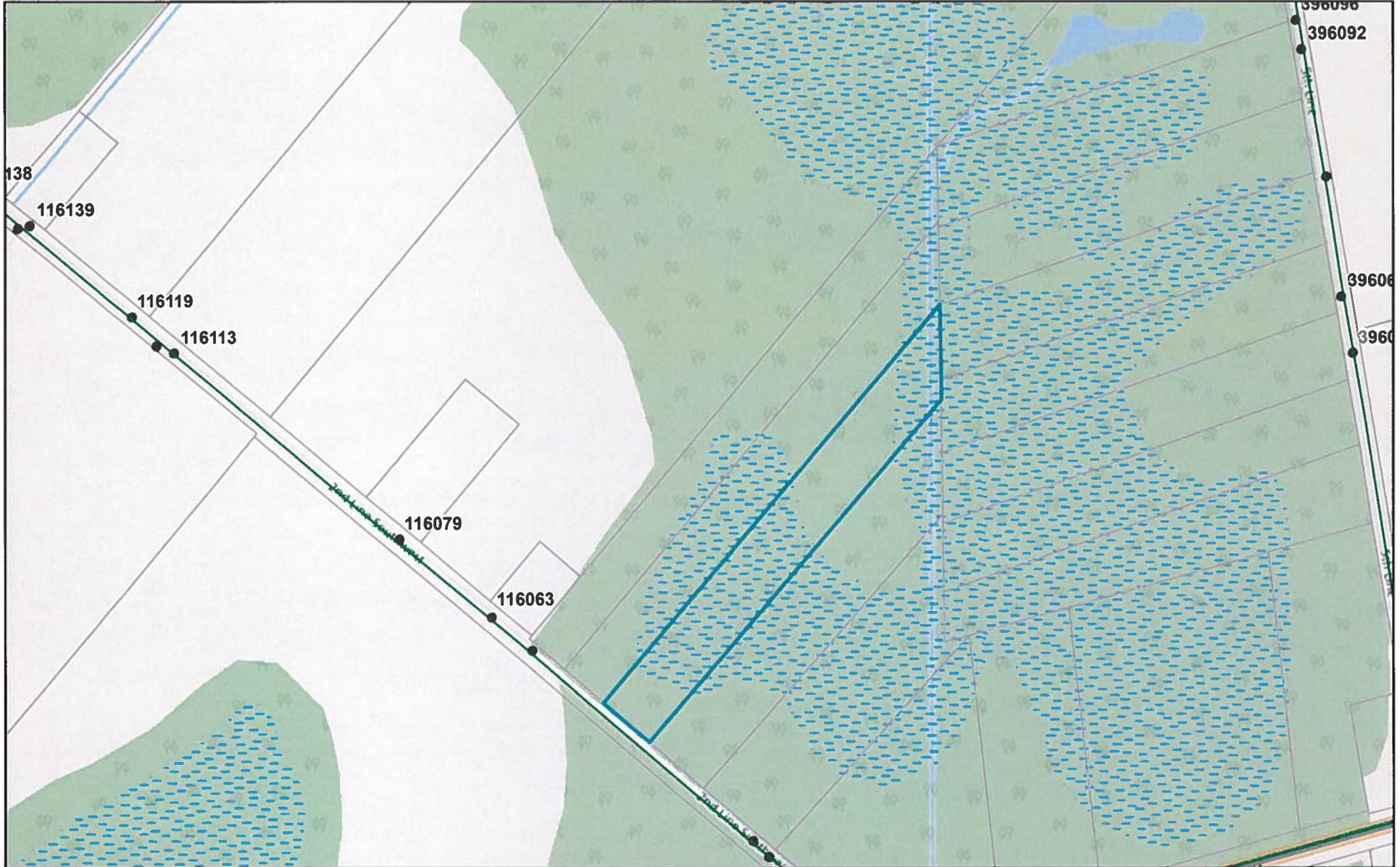


1/23/2025, 10:34:17 AM

- Dufferin County Boundary
- Assessment Lot Parcels (Notification)
- Road Labels
- Assessment Lot Parcels (Details)
- Address Points and Entrances
- Municipal Boundaries

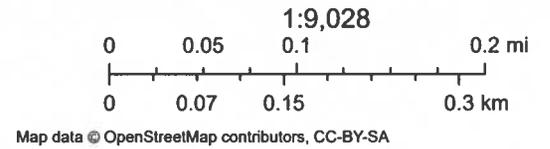


Township of Melancthon 6-124-03

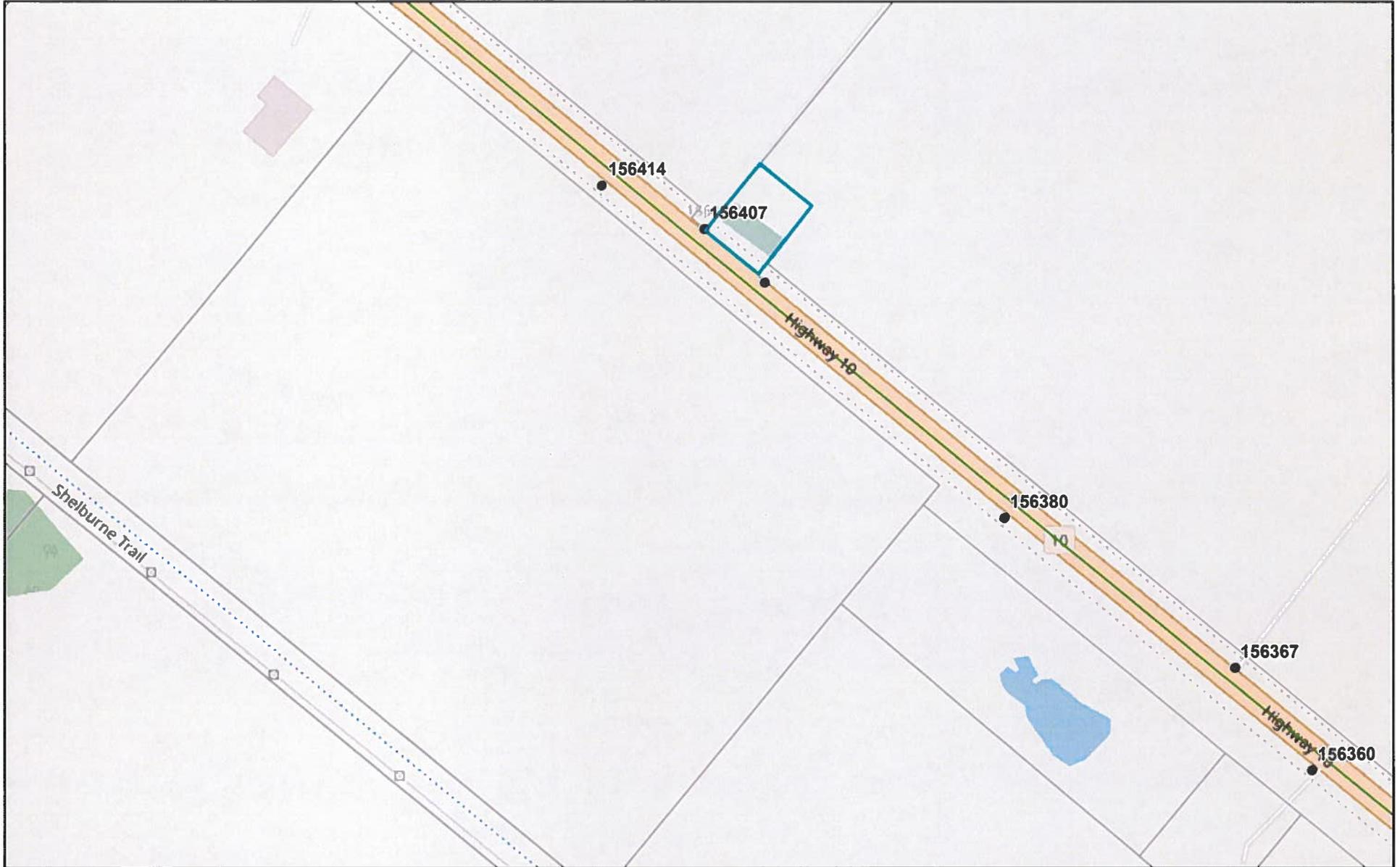


1/23/2025, 10:37:27 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

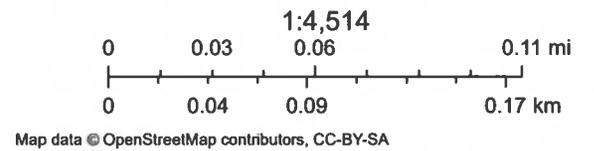


Township of Melancthon 6-151



1/23/2025, 10:36:18 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries



From: [Melissa Kovacs](#)
To: [Kaitlin Dinnick](#)
Cc: [Denise Holmes](#); [Scott Burns](#); [Chris Fast](#)
Subject: Re: Questions Regarding Concerns with the new Blue Box Program
Date: Wednesday, February 4, 2026 9:45:14 AM

Good morning Kaitlin,

Chris Fast (our Dufferin Waste Collections Coordinator) and I were able to meet with RLG late last week. They are the collection contract administrators on behalf of Circular Materials, who deal directly with GFL (the collection contractors hired by Circular Materials for residential recycling). We discussed your question about the upcoming new blue carts and the placement on the collection truck's line of travel (i.e. side of road). RLG staff explained that the line of travel will not be changing and that the blue carts are to be placed on the line of travel side of the road. They listened to the concerns raised in your email. They said that after the blue carts are delivered and residents have a chance to use them, they will follow up to discuss any remaining concerns on a case by case basis and also that they would be happy to come out and physically see the sections of road in question to better help them evaluate things (after the carts are delivered and start being used).

Thanks again for reaching out about this.

Best regards,
Melissa

**Melissa Kovacs Reid | Manager of Waste Services | Public Works Department
County of Dufferin** | Phone: 519-941-2816 Ext. 2622
mkovacs@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

A Community That Grows Together.

Collaboration | Accountability | Innovation | Compassion | Courage

From: Kaitlin Dinnick <kdinnick@melancthontownship.ca>
Sent: Monday, February 2, 2026 10:29 AM
To: Melissa Kovacs <mkovacs@dufferincounty.ca>
Cc: Denise Holmes <dholmes@melancthontownship.ca>; Scott Burns <sburns@dufferincounty.ca>; Chris Fast <cfast@dufferincounty.ca>
Subject: RE: Questions Regarding Concerns with the new Blue Box Program

Good Morning Melissa,

I just wanted to follow up and see if you have heard back from Circular Materials.

Thank you.

Kaitlin Dinnick



Kaitlin Dinnick | Deputy Clerk/Planning Coordinator | Township of Melancthon | kdinnick@melancthontownship.ca | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

Please consider the environment before printing this e-mail. This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

From: Melissa Kovacs <mkovacs@dufferincounty.ca>

Sent: Thursday, January 22, 2026 8:54 AM

To: Kaitlin Dinnick <kdinnick@melancthontownship.ca>

Cc: Denise Holmes <dholmes@melancthontownship.ca>; Scott Burns <sburns@dufferincounty.ca>; Chris Fast <cfast@dufferincounty.ca>

Subject: Re: Questions Regarding Concerns with the new Blue Box Program

Good morning Kaitlin,

Thanks for checking in. We have not heard back from Circular Materials. I will follow up.

Thanks,
Melissa

Melissa Kovacs Reid | Manager of Waste Services | Public Works Department

County of Dufferin | Phone: 519-941-2816 Ext. 2622

mkovacs@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

A Community That Grows Together.

Collaboration | Accountability | Innovation | Compassion | Courage

From: Kaitlin Dinnick <kdinnick@melancthontownship.ca>
Sent: Wednesday, January 21, 2026 10:17 AM
To: Melissa Kovacs <mkovacs@dufferincounty.ca>
Cc: Denise Holmes <dholmes@melancthontownship.ca>; Scott Burns <sburns@dufferincounty.ca>; Chris Fast <cfast@dufferincounty.ca>
Subject: RE: Questions Regarding Concerns with the new Blue Box Program

Good Morning Melissa,

I just wanted to follow up and see if you have heard back from Circular Materials on this matter?

Thank you.

Kaitlin Dinnick



Kaitlin Dinnick | Deputy Clerk/Planning Coordinator | Township of Melancthon | kdinnick@melancthontownship.ca | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

Please consider the environment before printing this e-mail. This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

From: Melissa Kovacs <mkovacs@dufferincounty.ca>

Sent: Thursday, January 8, 2026 3:22 PM

To: Kaitlin Dinnick <kdinnick@melancthontownship.ca>

Cc: Denise Holmes <dholmes@melancthontownship.ca>; Scott Burns <sburns@dufferincounty.ca>;
Chris Fast <cfast@dufferincounty.ca>

Subject: Re: Questions Regarding Concerns with the new Blue Box Program

Hi Kaitlin,

Thanks for passing along these questions/concerns. I've emailed Circular Materials, and will let you know when I receive a response. In the meantime, if you want to discuss anything further, please let me know.

Best regards,

Melissa

Melissa Kovacs Reid | Manager of Waste Services | Public Works Department

County of Dufferin | Phone: 519-941-2816 Ext. 2622

mkovacs@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

A Community That Grows Together.

Collaboration | Accountability | Innovation | Compassion | Courage

From: Kaitlin Dinnick <kdinnick@melancthontownship.ca>

Sent: Thursday, January 8, 2026 2:10 PM

To: Melissa Kovacs <mkovacs@dufferincounty.ca>; Dufferin Waste
<dufferinwaste@dufferincounty.ca>

Cc: Denise Holmes <dholmes@melancthontownship.ca>

Subject: Questions Regarding Concerns with the new Blue Box Program

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Good Afternoon,

I am reaching out as the Township has received a number of inquiries from residents regarding concerns with the new blue boxes. In several locations, residents have indicated that the boxes cannot be safely placed at the roadside without impeding the roadway, as there is minimal shoulder and a significant drop-off into the ditch. I wanted to inquire whether collection trucks will be servicing both sides of the road moving forward, and whether residents would be permitted to place their bins at the end of their driveways rather than across the road, as some are currently required to do.

The Melancthon Township Infrastructure and Emergency Management Committee will be discussing this matter at its meeting on Monday, January 12, 2026 and I am hopeful to be able to present a potential solution at the meeting. Could you please advise whether this option has been discussed and if any guidance is available at this time?

Thank you.

Kaitlin Dinnick



Kaitlin Dinnick | Deputy Clerk/Planning Coordinator | Township of Melancthon | kdinnick@melancthontownship.ca | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

Please consider the environment before printing this e-mail. This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

DISCLAIMER: This email and any files transmitted with it are confidential and intended

solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the County of Dufferin. Finally, the recipient should check this email and any attachments for the presence of viruses. The County of Dufferin accepts no liability for any damage caused by any virus transmitted by this email. The Corporation of the County of Dufferin, 55 Zina Street, Orangeville, Ontario. www.dufferincounty.ca