



**TOWNSHIP OF MELANCTHON  
HYBRID COUNCIL MEETING  
THURSDAY, MARCH 19<sup>TH</sup>, 2026 - 5:00 P.M.**

***Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.***

Join Zoom Meeting

<https://us02web.zoom.us/j/83339253400?pwd=ue3iZky2io8YTHmzsHGq0oEZmpIqrR.1>

Meeting ID: 833 3925 3400

Passcode: 911214

One tap mobile

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**AGENDA**

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

*We will begin the meeting by sharing the Land Acknowledgement Statement:*

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.
- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**
- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – March 5<sup>th</sup>, 2026**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**

9. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
10. **Public Works**
  1. Other
11. **Planning**
  1. Applications to Permit
  2. Other
12. **Climate Change Initiatives**
13. **Strategic Plan**
  1. Report from Denise B. Holmes, CAO/Clerk - Strategic Plan 2024-2029 Progress Update
14. **Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur**
15. **County Council Update**
16. **Correspondence**

**Board, Committee & Working Group Minutes**

1. Shelburne & District Fire Board – February 3, 2026
2. Infrastructure & Emergency Management Committee – February 2, 2026

**Items for Information Purposes**

1. OPP Detachment Revenues October to December 2025
2. Grand River Conservation Authority Summary of the General Membership Annual Meeting – February 27, 2026
3. Dufferin County Council Highlights – February 26, 2026
4. Grand River Conservation Authority Municipal Apportionment & 2026 Budget
5. Dufferin County Notice of Decision – Town of Grand Valley Official Plan Amendment No. 8
6. Grand River Conservation Authority 2025 Audited Financial Statements & 2026 Budget Package
7. Dundalk Fire Department 2025 Year End Report
8. Nottawasaga Valley Conservation Authority February 2026 Board Meeting Highlights
9. Grand River Conservation Authority – 2025 Annual Watershed Services Report
10. Ministry of the Environment, Conservation and Parks – Decision Notice on the Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authority

**Items for Council Action**

1. Resignation from Dennis Scace from the Heritage Advisory Committee

**17. General Business**

1. Notice of Intent to Pass By-law
  1. By-law to Adopt the Estimates of all Sums Required During the Year and to Strike the Rates of Taxation, and to Further Provide for Penalty and Interest in Default of Payment thereof for the Year 2026
  2. By-law to Authorize the Execution of a Used Consumer-Type Portable Battery Recycling Agreement
  3. By-law to Authorize the Execution of a Community Contribution Agreement for the Melancthon I Wind Project

2. New/Other Business/Additions
  1. Email from North of 89 Alliance regarding Cob Stock 2026
  2. Email From Debra Jones regarding Proposal to the Township of Melancthon for Implementation for a Free Online Business Directory for Dufferin County
  3. Town Hall Meeting in April – Discussion & Direction
  4. Fire Boundary Response Times Mapping by Dufferin County – Update
  5. Top Aggregate Producing Municipalities of Ontario (TAPMO) (Councillor Plowright)
  6. Other/Addition(s)
3. Unfinished Business
  1. Report from Deputy Mayor McLean – Remuneration Report for Council
  2. Report from Denise B. Holmes, CAO/Clerk – Four-Day in Office Workweek Pilot Project
  3. Amendments to the Township Salvage Yard By-law 56-2019 (Mayor White)
4. Reports/Updates from Members of Council & Administrative Staff

### **18. Delegations**

1. 5:30 p.m. – Notice of Public Meeting – Zoning By-law Amendment File No.Z26-01 – Susan & Steve Verduin and Katie & Christopher Whelan – E Pt Lot 1, Con 1 OS RP 7R6932 and E Pt Lot 1, Con 1 OS Parts 2 and 3 RP 7R6932 – 556024 and 556034 Mulmur-Melancthon Townline
2. 5:45 p.m. – Bruce McCall-Richmond, GSAI & Katherine Rentsch, Crozier Engineering – Update Council on the Chipwoods Park Redevelopment Project and Explain and Confirm the Anticipated Servicing Strategy

### **19. Closed Session**

1. Items for Discussion:
  1. Section 239(2)(e) – Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - Letter from Jeffrey J. Wilker, Thomson Rogers regarding the Shelburne & District Fire Board – Re: The Provision of Fire Services
  2. Section 239(2)(f) – Advice that is subject to Solicitor/Client privilege – Memo from Sarah Culshaw, Treasurer regarding Friday Office Closure and Lunch Hour Office Closure (Unfinished Business)
2. Approval of Draft Minutes – March 5<sup>th</sup>, 2026
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

### **20. Third Reading of By-laws**

### **21. Notice of Motion**

### **22. Confirmation By-law**

### **23. Adjournment and Date of Next Meeting – Thursday, April 2<sup>nd</sup>, 2026 at 5:00 p.m.**

**APPLICATIONS TO PERMIT FOR APPROVAL  
March 19, 2026 COUNCIL MEETING**

<b>PROPERTY OWNER</b>	<b>PROPERTY DESCRIPTION</b>	<b>SIZE OF BUILDING</b>	<b>TYPE OF STRUCTURE</b>	<b>USE OF BUILDING</b>	<b>DOLLAR VALUE</b>	<b>D.C.'s</b>	<b>COMMENTS</b>
Manassa & Melinda Martin Agent: Aaron Bauman	Lot 24, Pt Los 23 & 25, Con 7 SW 078106 7th Line SW	1917.8m2 (20,643.03sqft)	Beef Barn, Silos, Bale Storage & Manure Storage	Agricultural	\$600,000	No	Approved
Jacob Blokzyl Agent: Shane McMann	W Pt Lot 7, Con 2 OS 476377 3rd Line	55.742m2 (600sqft)	Dwelling Addition	Residential	\$55,000	No	Failed



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

*157101 Highway 10, Melancthon, Ontario, L9V 2E6*

**MEMORANDUM TO COUNCIL**

**TO: MAYOR WHITE AND MEMBERS OF COUNCIL**

**FROM: DENISE B. HOLMES, AMCT, CAO/CLERK**

**SUBJECT: STRATEGIC PLAN 2024-2029**

**MEETING DATE: MARCH 19, 2026**

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At the Council meeting held on February 5, 2026, Council directed Staff to prepare a report outlining the progress made to date on the Township's Strategic Plan 2024–2029, including identifying initiatives that have been completed and those that remain in progress or outstanding.

The following pages provide an update on the Strategic Plan priorities. Completed initiatives have been identified with a check mark (✓), and where applicable, additional comments have been included outlining the actions undertaken to achieve those initiatives.

The Township's Strategic Plan is organized around the following key priority areas:

- Community Vitality & Recreation
- Infrastructure
- Road Safety
- Environment
- Good Governance & Organizational Management

This memo is intended to provide Council with an overview of the progress made toward achieving the goals outlined in the Strategic Plan and to identify remaining initiatives that will continue to guide the Township's work through 2029.

Staff will continue to place this matter on future Council meeting agendas throughout the year to allow for ongoing discussion, updates, and direction from Council as initiatives progress.

# Community Vitality & Recreation

## FOSTER COMMUNITY UNITY

- ✓ Organize engaging community events and programming  
Melancthon Day, Horning's Mills Hall Board events. Future events of the new Parks and Recreation Board.

## STRENGTHEN PUBLIC ENGAGEMENT

- ✓ Conduct regular Town Hall meetings and surveys

## IDENTIFY GROWTH AREAS AND POTENTIAL SERVICING FOR MIXED HOUSING

- Initiate discussions with neighbouring municipalities to develop a plan for mixed housing with services
- Conduct a thorough analysis of current land use and zoning regulations to identify potential growth areas
- Engage with local stakeholders such as developers, planners, and community groups for input and feedback

## ENHANCE RECREATIONAL OPPORTUNITIES

- Organize a charity run along the rail trail
- Establish community sports leagues for various age groups and interests

## IMPROVE ACCESSIBILITY OF SERVICES

- Provide transportation options for seniors
- Enhance sidewalk infrastructure for better accessibility ✓
- Develop social programs for community engagement ✓

In Horning's Mills - to be completed in 2026 ✓  
The Horning's Mills Hall Board hosts a series of community engagement events annually - i.e. Easter Egg Hunt, St. Patrick's Day event, Halloween Supper and Haunted Walk and Christmas in the Mills ✓



# Infrastructure

## IMPROVE ROAD NETWORKS (PAVED & UNPAVED)

- Conduct a Road Rationalization Study

## STANDARDIZE BUILDINGS & ASSETS TO GREEN STANDARDS

- Conduct an evaluation study

## REVIEW CURRENT STATUS OF LIBRARIES

- Conduct a review study and potential implementation

New Memorandum of Understanding between the Town of Shelburne and Shelburne Public Library Board - February, 2026

## ENSURE BRIDGE MAINTENANCE

- Conduct a bi-annual Bridge Study ✓

The Township retains a consultant every two years to comply with Ontario Regulation 104/94. This ensures the Township's commitment to safe and reliable infrastructure.

## INCREASE AFFORDABLE HOUSING

- Develop a strategy for increased affordable housing



# Road Safety

## IMPROVE POLICING AND SUSTAINABILITY OF OPP DETACHMENT

- ✓ Increase recruitment efforts for trained traffic officers
- ✓ Conduct public education campaigns on safe driving practices
- Implement community policing programs to engage with communities

## EDUCATE THE PUBLIC TO REDUCE ACCIDENTS AND SPEEDING

- ✓ Launch targeted road safety education campaigns

In 2025, the Township developed a brochure for the Mennonite Community to keep them safe on roads, and the County of Dufferin developed a brochure to keep our roads safe for all users.

## ENHANCE DATA COLLECTION FOR ROAD SAFETY ANALYSIS

- Collect data from various sources including Black Cat data, Radar signs, and Police Services Board data ✓

## ADVOCATE FOR IMPROVED SAFETY MEASURES FOR THE MENNONITE COMMUNITY

- Collaborate with relevant authorities to establish and enforce road safety policies ✓  
Collaboration has been done through meetings with the Mennonite Community and through the creation of a road safety brochure.

## IMPLEMENT INNOVATIVE SOLUTIONS FOR ROAD SAFETY

- Explore and implement innovative traffic control measures (e.g., roundabouts, rumble strips) ✓  
"Share the Road" signage installed Fall 2025

Larger stop signs, rumble strips and painted stop bars at the intersection of 2nd Line SW and 260 Sideroad - 2025



# Environment

## IMPLEMENT SOLAR & ELECTRIC INITIATIVES

- Solar Panels on municipal buildings
- Implement study for introduction of electric fleet
- Replace street lighting with solar lighting
- Evaluate energy efficiency and change equipment accordingly

## ENHANCE COLLABORATION WITH CONSERVATION AUTHORITIES

- Establish communication channels for open & efficient collaboration

## IMPLEMENT EFFECTIVE HAZARDOUS ELECTRONIC WASTE REMOVAL

- Collaborate with County on new solutions
- Introduce mobile waste unit ✓
- Provide incentive for recycling e-waste

Staff have been in contact with the County of Dufferin regarding a Mobile HHW Depot, however the County is still in the exploration stage of this option or exploring a permanent option.

## PROTECT OUR WATER

- Advocate with outside Boards & Agencies
- Lobby for funding and resources



# Good Governance & Organizational Management

## STRONG FINANCES

- Increase reserves through strategic financial planning
- Negotiate turbine contracts for additional revenue
- Renegotiate contracts with municipal partners
- ✓ ○ Pursue additional grant opportunities

## UPDATE BY-LAWS

- Review and update existing By-laws ✓
- Eliminate duplication and clarify regulations
- Provide clear guidance and direction to By-law officers ✓

Administration Staff are reviewing and updating By-laws as required and as time permits.

## ENHANCE COMMUNICATION

- ✓ ○ Conduct Town Hall meetings, surveys, and regular newsletters
- ✓ ○ Facilitate regular updates and communication between Council and Staff
- ✓ ○ Implement transparent communication practices

## BUILD ORGANIZATIONAL CAPACITY

- Hire summer students, offer internships, and cooperative programs ✓
- Provide professional learning and development opportunities ✓

Looking to add a summer student in 2026 and Staff continue to take courses through AMCTO for succession planning.



# Good Governance & Organizational Management

## SUCCESSION PLANNING AND STAFF DEVELOPMENT

- ✓ Implement comprehensive training programs for Staff
- ✓ Add one more Staff member to critical areas

This was done in 2024/2025 with the hiring of an additional public works employee. The PW Department is at full complement of six full-time employees.

## IMPROVE OPERATIONAL EFFICIENCY AND SUSTAINABILITY

- Conduct a thorough review to identify areas of duplication and inefficiency
- Implement sustainable practices for libraries, fire services, etc.

## ENHANCE CUSTOMER SERVICE

- Streamline processes and reduce red tape

## DIGITIZATION OF FILES

- Seek grants for digitization projects
- Issue RFQs to select a company for digitization services





## **SHELburne & DISTRICT FIRE BOARD**

February 3, 2026

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

### 1. **Opening of Meeting**

1.1 Vice Chair, Gail Little, called meeting to order at 7:02 pm.

### 1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

### 2. **Additions or Deletions**

Appointments of Chair, Vice-Chair, Secretary-Treasurer and Auditors deferred to the next meeting.

### 3. **Approval of Agenda**

#### 3.1 **Resolution # 1**

Moved by M. Davie – Seconded by B. Metzger

#### **BE IT RESOLVED THAT:**

The Board of Management approves the agenda as amended.

**Carried**

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by B. Metzger – Seconded by B. Neilson

**BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the dates of December 2, 2025 as circulated.

**Carried**

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 Nothing at this time.

9. **New Business**

9.1 **Town of Shelburne Resolutions**

**Resolution # 3**

Moved by W. Mills – Seconded by B. Neilson

**BE IT RESOLVED THAT:**

THE Shelburne & District Fire Board of Management acknowledges the resolutions distributed by the Town of Shelburne dated December 15, 2025 and January 26, 2026.

**Carried**

## 9.2 **Fire Chief's Monthly Operations Report**

### **Resolution # 4**

Moved by W. Mills – Seconded by F. Nix

BE IT RESOLVED THAT:

THE Shelburne & District Fire Department Joint Board of Management receives the Chief's Monthly Operations Report;

AND THAT The Shelburne and District Fire Department Joint Board of Management receives the December 2025 Draft Operations report and directs the Fire Chief to continue providing monthly reports to the identified goals.

**Carried**

## 10. **Chief's Report**

### 10.1 **Monthly Reports (December 2025 and January 2026)**

There are a total of 48 incidents for the month of December 2025 and a total of 41 incidents for the month of January 2026.

### 10.2 **Update from the Fire Chief**

The Chief advised the Board that we finished 2025 with 449 calls for service.

We have 6 recruits attending SFA (Southwest Fire Academy) for training.

The Chief asked the Board if we should include driver's abstract checks into the Criminal Record Check policy? Research what each municipality and the County does for their staff and bring it back to the next meeting.

## 11. **Future Business:**

### 11.1 Annual Audit (RLB)

## 12. **Accounts & Payroll – December 2025 - January 2026**

### 12.1 **Resolution # 5**

Moved by W. Mills – Seconded by B. Neilson

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$98,108.85 for the period of November 29, 2025 to January 30, 2026 as presented and attached be approved for payment.

**Carried**

**Resolution # 6**

Moved by F. Nix – Seconded by B. Metzger

BE IT RESOLVED THAT:

The following invoices related to MVC billing totalling \$27,445.00 be written off as uncollectable:

• 23-023	• 23-034
• 23-074	• 23-084
• 23-105	• 23-116
• 23-146	• 23-170
• 23-223	• 23-225
• 23-227	• 23-311
• 23-336	• 23-351
• 24-006	• 24-097
• 24-152	• 24-157
• 24-221	• 24-247

## 10.3 Closed Session

**Resolution # 7**

Moved by W. Mills – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “In Camera” to discuss the following:

Labour relations or employee negotiations and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose.

**Carried**

**Resolution # 8**

Moved by W. Mills – Seconded by F. Nix

BE IT RESOLVED THAT:

We do now rise and report progress at 8:00pm.

**Carried**

13. **Confirming and Adjournment**

13.1 **Resolution # 9**

Moved by B. Metzger – Seconded by B. Neilson

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 9**

Moved by M. Davie – Seconded by F. Nix

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 8:01 pm to meet again on Tuesday, March 3, 2026 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

\_\_\_\_\_

\_\_\_\_\_

Nicole Hill  
Secretary-Treasurer

Gail Little  
Vice Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of February 3, 2026

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Brad Metzger	X	
Gail Little	X	
<b>Town of Mono</b>		
Melinda Davie	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
James McLean		X
Bill Neilson	X	
<b>Town of Shelburne</b>		
Wade Mills	X	
Shane Hall		X
<b>Township of Mulmur</b>		
Earl Hawkins		X
Janet Horner		X
<b>Staff</b>		
Dave Pratt – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	

# **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Infrastructure and Emergency Management Committee held a meeting on February 2<sup>nd</sup>, 2026, at 9:30 a.m. The following members were present: James McLean, Darren White and Ruth Plowright. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer and Kaitlin Dinnick, Infrastructure and Emergency Management Committee Secretary.

## **Call to Order**

Chair McLean called the meeting to order at 9:31 a.m.

## **Land Acknowledgement**

Chair McLean shared the Land Acknowledgement Statement.

## **Additions/Deletions/Approval of Agenda**

**Moved by Plowright, Seconded by White**, that the agenda be approved as circulated. Carried.

## **Declaration of Pecuniary Interest or Conflict of Interest**

None.

## **Approval of Draft Minutes**

**Moved by Plowright, Seconded by White**, that the minutes of the Infrastructure and Emergency Management Committee Meeting held on January 12<sup>th</sup>, 2026, be approved as circulated. Carried.

## **Business Arising from Minutes**

January 12<sup>th</sup>, 2026 – note that staff will have to obtain quotes to purchase a new road counter if Council would like them to be able to collect vehicle classification information as our old counter is dead.

Staff were directed to get quotes for new counter as well as price out renting one or having a company come in and collect this data.

## **Correspondence Items**

None.

## **General Business**

### **1. Update from Public Works Superintendent**

Craig advised that this was their first weekend off from plowing snow since November. Snowblowers were brought in to push back the banks, and two graders were down (one has since been repaired). Staff trimmed trees that were hitting the trucks, with additional trimming still required. Chair McLean asked whether any of the grader repairs were covered under warranty, and Craig advised they were not.

### **2. Horning's Mills Sidewalk Technical Memo from RJ Burnsides & Associates**

The Committee discussed the four options for the proposed sidewalk in Horning's Mills. The Committee identified the paved shoulder as the preferred option; however, it was noted that the use of concrete barriers may not be necessary. More cost-effective alternatives, such as bollards, were discussed, as the concrete barriers identified in the report are estimated at \$106,000. The use of an alternative barrier could significantly reduce the overall project cost.

### **Recommendation**

The Infrastructure and Emergency Management Committee recommends that Council we proceed with Option 1, which is a paved shoulder with bollards instead of the concrete barriers being proposed.

### **3. Beautification of the Village & Hamlets**

The Committee discussed the option of adding planters on the bridges in Riverview and Corbetton, or putting out baskets similar to those in Horning's Mills. It was noted that the Corbetton bridge is too narrow to accommodate planters. The proposal would include adding 10 planters in Corbetton and installing hangers on the Riverview bridge. Responsibility for watering the planters was discussed and will require further consideration. This task could potentially be incorporated into the Public Works role.

Staff were directed to obtain quotes for baskets and hangers for budget consideration.

### **4. Discussion on Park Structures and Infrastructure Needs**

Member Plowright advised that they spoke about the snowboard jumps at the park board meeting. Craig advised that staff are unable to access the area to remove them at this time.

Sarah advised that \$26,000 is currently included in the budget for the slide at Corbetton park and advised that it would be discussed further at Council following the recommendation from the Park Board. highlighted for further discussion.

## **5. Discussion on Horning's Mills Hall Infrastructure Needs**

This item will be changed to all Township Infrastructure needs going forward. It was discussed that the Public Works Department need to be checking for dark spots on the roof and walls at the Hall to ensure that there is no water damage. It was discussed that the heat cables were not installed before winter and need to be installed in the Spring.

## **6. Report from Kaitlin Dinnick, Deputy Clerk/Planning Coordinator - Debrief on Call for Volunteers to Open Warming Centre/Emergency Shelter at the Horning's Mills Hall on January 22<sup>nd</sup>-25<sup>th</sup>, 2026**

Discussion took place regarding the report and the debrief. Chair McLean expressed interest in hosting a Town Hall to encourage additional volunteers and to facilitate a conversation about communication methods. It was noted that there is a preference to have individuals called upon when there are families needing shelter, rather than having volunteers waiting on site. The use of multiple communication methods was also discussed. This item will be added to the next Police Services Board meeting agenda.

## **7. Report from Kaitlin Dinnick, Deputy Clerk/Planning Coordinator – Road Conversion Policy**

### **1. Draft Road Conversion Policy**

The Committee discussed the report and policy regarding the Township of Melancthon Draft Road Conversion Policy. The Committee agreed that they would like the resident petition portion of the policy removed. Staff have amended the Draft Policy which is attached.

The Township of Melancthon maintains an extensive rural road network that is vital to the safety, mobility, and economic activity of the community. The Township's roads serve a wide range of users, including residents, agricultural operations, commercial traffic, emergency services, and school transportation. Road surface types within the Township currently include gravel, and asphalt roads, each requiring different maintenance approaches, service levels, and long-term funding commitments.

As a predominantly rural municipality, Melancthon has historically relied on gravel and asphalt roads due to their lower initial construction costs and suitability for lower traffic volumes. However, changes in traffic patterns, increased use of certain road segments, development pressures, and resident concerns related to dust, road condition, and maintenance frequency have resulted in periodic requests for road surface conversions, particularly from gravel to hard-surfaced roads.

To date, road surface conversion decisions within the Township of Melancthon have generally been considered on a case-by-case basis, often in response to resident requests or operational needs. In the absence of a formal policy, this approach can lead to inconsistent decision-making, uncertainty for residents, and challenges in prioritizing capital projects within the Township's limited financial resources.

The purpose of establishing a Road Surface Conversion Policy is to provide a clear, consistent, and transparent framework for evaluating road surface conversion requests. The policy will assist Council and staff in assessing technical feasibility, traffic volumes, safety considerations, lifecycle costs, funding impacts, and alignment with the Township's Asset Management Plan and long-term capital planning. Implementing a formal policy will support fair and equitable decision-making, ensure responsible stewardship of municipal infrastructure, and help balance service level expectations with the Township's fiscal sustainability.

### **Recommendation**

The Infrastructure and Emergency Management Committee recommends that Council approve the Township of Melancthon Road Conversion Policy.

## **8. Living Snow Fence Discussion**

### **1. County of Dufferin Report & Pamphlet**

Chair McLean spoke to this item and advised that there are a number of trouble spots within the Township. It was suggested that this initiative could be combined with the tree program and that potential funding opportunities through the NVCA or GRCA be explored. Property owners of the identified trouble spots need to be approached to determine their interest in participating.

Staff were directed to map the most problematic areas in order to prioritize them and bring forward for further discussion.

## **9. Email from Steve Murphy, CEMC regarding attending an Infrastructure & Emergency Management Committee Meeting**

Chair McLean spoke to this item and suggested that the Township hold its own Municipal Control Group (MCG) meetings following the County CEMC meetings. It was further suggested that the Township consider opting out of the County CEMC, while inviting County representatives to attend the Township's meetings.

Denise respectfully disagreed, noting that staff are not trained to take on this responsibility and are not currently in a position to assume it. She expressed concern about directing operations at the municipal level without the necessary expertise. It was

suggested that the CAO, Mayor, and Deputy Mayor would provide direction, with Steve acting in an advisory capacity.

**10. Email from Scott Burns, Director of Public Works and County Engineer regarding the Township Placing the Black Cat Radar on County Roads**

The Committee discussed the email from Scott Burns as well as the updated black cat schedule for 2026.

**11. County of Dufferin Road Rationalization Study Update**

**1. Bridge 8-336 Assessment completed by RJ Burnside & Associates**

The Committee discussed the report and Staff were directed to send this to the County of Dufferin Clerk to be added to the budget conversations scheduled for February 11<sup>th</sup>, 2026.

**12. Other/Additions**

None.

**13. Unfinished Business**

**1. 2026 Black Cat Report & Updated Schedule**

This item was discussed above.

**2. Recycling Pickup on Narrow Township Roads**

Staff advised that they are still waiting for a response from the County of Dufferin Waste Services.

**Recommendations to Council**

Recommendations are outlined above.

**Public Question Period**

None.

**Confirmation Motion**

**Moved by White, Seconded by Plowright**, that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken

by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed. Carried.

**Adjournment**

10:55 a.m. - **Moved by Plowright, Seconded by White**, that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on March 2<sup>nd</sup>, 2026, at 9:30 a.m. or at the call of the Chair. Carried.

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CHAIR

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SECRETARY

## Denise Holmes

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**From:** OPP GHQ Municipal Policing (OPP) <opp.municipalpolicing@opp.ca>  
**Sent:** Friday, February 27, 2026 8:21 AM  
**To:** Denise Holmes; Sarah Culshaw  
**Subject:** Melancthon Tp - October to December 2025 Detachment Revenues

Good morning,

Revenues collected for worked performed by detachment staff is credited to municipalities quarterly throughout the year.

We are pleased to advise October to December 2025 revenue credits have been sent to Ontario Shared Services (OSS) for processing and will be issued within the week. Your municipality will be receiving a credit memo in the amount of \$1125.81.

The breakdown of the October to December revenue credit is as follows:

Security Checks = \$1271  
Reports = \$0  
Fingerprints = \$172.56  
Other = \$0  
OPRCU 25% Reduction = -\$317.75  
Total = \$1125.81

Please note an adjustment has been made to remove 25% of the Security Checks revenues collected by the Online Police Record Check Unit as per the letter sent to all OPP-policed municipalities in September 2023.

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Respectfully,

MPU Financial Services Unit

## Denise Holmes

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**From:** Eowyn Spencer <espencer@grandriver.ca>  
**Sent:** Friday, February 27, 2026 12:10 PM  
**To:** Eowyn Spencer  
**Subject:** Summary of the General Membership Annual General Meeting – February 27, 2026

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

### Action Items

*The Board approved the resolutions in the following reports as presented in the agenda:*

- GM-02-26-10 - Budget 2026
- GM-02-26-08 - Cash and Investment Status
- M-02-26-13 - Afforestation Services for 2026
- GM-02-26-15 - 2026 Replacement Turf Equipment
- GM-02-26-14 - 2026 Replacement Vehicle Purchase
- GM-02-26-C04 - Declaration of Surplus and Disposition of Property – County of Brant (In camera)

### Information Items

*The Board received the following reports as information:*

- GM-02-26-17 - Chair's Report
- GM-02-26-11 - Financial Summary
- GM-02-26-12 - Customer Service Strategy Update
- GM-02-26-16 - Current Watershed Conditions
- GM-01-26-05 - Current Watershed Conditions

### Correspondence

*The Board received the following correspondence:*

- Regarding Environmental Registry Posting 025-1257 & Bill 68 - Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authority (Four municipalities)
- Denise Redmond - Kortright Waterfowl Parklands
- Dufferin County - Scrap Tire Disposal

### Source Protection Authority Correspondence & Action Items

*The General Membership also acts as the Source Protection Authority Board. No meeting was held this month.*

### Committee Appointments

*The Board appointed members and officers to the following committees:*

- Audit Committee
- Conservation Ontario Council Representatives

For full agendas and reports, and past minutes, please refer to our [Board meeting calendar](#). The minutes of this meeting will be posted on following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

Kind regards,

Eowyn Spencer (she/her) [hear name](#)  
Supervisor of Administrative Services  
Grand River Conservation Authority

400 Clyde Road, PO Box 729  
Cambridge, ON N1R 5W6  
Office: 519-621-2763 ext. 2200  
Toll-free: 1-866-900-4722





## Council Highlights

County of Dufferin  
55 Zina Street, Orangeville, Ontario

*For Immediate Release: March 2, 2026*

Dufferin County Council met on February 26, 2026 for a Council meeting. For the full Council meeting agenda and minutes, please see the County's [Meeting Agendas and Minutes page](#).

Here are the highlights of the February 26 meeting:

- [Dufferin County proclaims March Amyloidosis Awareness Month in Dufferin](#)
- [Dave Pearson, Executive Director, Hills of Headwaters Collaborative Ontario Health Team, delegated regarding Care Days](#)
- [County Council to submit comments regarding \*Bill 72: Buy Ontario Act, 2025\*](#)
- [County Council approves the Town of Grand Valley Official Plan Amendment No. 8 subject to the implementation of 32 modifications](#)
- [County Council approves Anti-Discrimination Policy](#)
- [County Council approve continuing the Dufferin County Community Paramedic Program and to advocate for ongoing funding to support the program](#)
- [County Council receives update on Municipal Service Review](#)

### **Dufferin County proclaims March Amyloidosis Awareness Month in Dufferin**

Dufferin County Council proclaimed March Amyloidosis Awareness Month in Dufferin County. Keith Dares, Director, Canadian Amyloidosis Support Network, accepted the proclamation.

Amyloidosis Awareness Month is recognized in March to raise awareness, fund research, and support those living with amyloidosis.

### **Dave Pearson, Executive Director, Hills of Headwaters Collaborative Ontario Health Team, delegated regarding Care Days**

Dave Pearson delegated to Dufferin County Council on Care Days. HOHC OHT aims to deliver an integrated approach to supporting vulnerable populations in Dufferin/Caledon by increasing access to health and social care in a safe, inclusive and supportive environment. Care Days are an opportunity for everyone in the Dufferin/Caledon community who may not have access to care providers to connect with a variety of health and social care organizations in one place.

The delegation highlighted upcoming Care Days and information on what's next for Care Days.

### **County Council to submit comments regarding *Bill 72: Buy Ontario Act, 2025***

Dufferin County expressed support for the Province's objective of strengthening Ontario's economy, supporting local businesses and enhancing supply chain resilience through public-sector procurement with Bill 72: Buy Ontario Act, 2025. The County indicated that it shares these goals and recognizes the important role that public purchasing can play in supporting Ontario-based suppliers and workers; however, as an upper-tier municipality responsible for a broad range of services and infrastructure delivery, the County also wishes to highlight several considerations to support effective, practical, and proportionate implementation of the Act at the municipal level.

Dufferin County indicated that it looks forward to continued collaboration with the Province as the Buy Ontario framework is implemented and would welcome the opportunity to provide further input as procurement directives are developed.

### **County Council approves the Town of Grand Valley Official Plan Amendment No. 8 subject to the implementation of 32 modifications**

The Town of Grand Valley recently finalized the updating of their Official Plan, which was undertaken to ensure conformity with the County of Dufferin Official Plan.

County planning staff identified 32 modifications that are to be implemented upon the County's approval of the Town's Official Plan.

The Town of Grand Valley has indicated a desire to be provided exemption from County of Dufferin approval for all applications under section 17 of the Planning Act. County staff outlined steps that must be proceeded with prior to a request being circulated to the Ministry of Municipal Affairs and Housing.

### **County Council approves Anti-Discrimination Policy**

County Council approved an Anti-Discrimination Policy that strengthens the County's commitment to fostering a safe, equitable, and inclusive environment for employees and the public. The Policy provides a clear organizational framework to prevent, address, and monitor discrimination, aligning with the County's strategic priorities and human-rights-centered values

### **County Council approve continuing the Dufferin County Community Paramedic Program and to advocate for ongoing funding to support the program**

The Dufferin County Community Paramedic Program is an innovative approach to the delivery of health care services by paramedics that allows them to use their training and expertise in community-based, non-emergency care roles. It was created in the Fall of 2014 and is a non-emergency, community-based service with a focus on health promotion and injury prevention.

County Council approved that the status quo be maintained for the program delivery, that any Provincial funding shortfall be offset from the Paramedic Services Reserve and that the County advocate for ongoing funding support to support the Community Paramedic Program.

### **County Council receives update on Municipal Service Review**

Dufferin County is currently conducting a Municipal Service Review to examine opportunities to improve operational effectiveness and identify cost savings. The County's CAO provided the first update on the Review to County Council.

Approximately 50 specific programs and processes have been identified as part of the initial three-month review period, and other programs have been identified as requiring a longer-term review.

Staff will provide further updates to Council throughout the review process with a final report expected in spring 2026.

**About Dufferin County Council**

Dufferin County Council consists of 15 members representing each of the eight municipalities in Dufferin. Council meeting processes are set out in the County's Procedural By-Law.

Dufferin County Council and Committee meetings can be watched live on the [County's website](#).

-30-

**MEDIA CONTACT:**

Megan Ball, Manager of Communications  
[mball@dufferincounty.ca](mailto:mball@dufferincounty.ca)

## Denise Holmes

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**From:** Eowyn Spencer <espencer@grandriver.ca>  
**Sent:** Monday, March 2, 2026 3:44 PM  
**To:** admin@puslinch.ca; aknight@get.on.ca; acarter@pertheast.ca; Clerk, Haldimand; clerks@halton.ca; clerks@norfolkcounty.ca; County of Brant Clerk's Office; Denise Holmes; Dylan McMahon (clerks@guelph.ca); Kerri O'Kane; kwallace@wellington-north.com; Larry Wheeler; lgreen@southgate.ca; Lindsay Cline (lcline@northperth.ca); Matthew Trennum (clerk@hamilton.ca); Meghan Townsend; Nicole Martin; Office of the Clerk (clerks@brantford.ca); Oxford County Clerk's Office; Peter Avgoustis; Regional Clerk; Town Clerk, Town of Erin  
**Cc:** Kayleigh Keighan; Karen Armstrong  
**Subject:** RE: Municipal Apportionment & Budget 2025 - Grand River Conservation Authority  
**Attachments:** GM-02-26-10- AppB\_GRCA Budget 2026 Package.pdf

Greetings Grand River watershed member municipalities:

By letter dated December 19, 2025, you were advised that the GRCA General Membership would consider approval of the 2026 Municipal Apportionment at the scheduled meeting on January 23, 2026 and that the 2026 Budget would be considered at the Annual General Meeting held on February 27, 2026.

At those meetings, the following resolutions were passed by weighted vote:

**1:**

*THAT the 2026 Municipal Apportionment for the Grand River Conservation Authority of \$14,238,000 be approved;*

*AND THAT the participating municipalities be assessed for payment of:*

*General operating expenses of \$3,639,488*

*Category 1 operating expenses of \$9,509,512*

*Category 2 operating expenses of \$1,089,000;*

*AND THAT each participating municipality's share of the 2026 Municipal Apportionment is calculated using "Modified Current Value Assessment" for General operating expenses and Category 1 operating expenses, and as per the signed Memoranda of Understanding for Category 2 operating expenses.*

**2:**

*THAT the Grand River Conservation Authority 2026 Budget of \$41,786,488 be approved.*

Attached is the complete 2026 GRCA budget package that includes a summary of the 2026 municipal apportionment amounts on page 13. A hard copy of the budget package is available upon request.

Should you have any questions or require further information, please contact [Karen Armstrong](#), Deputy CAO & Secretary Treasurer, or [Kayleigh Keighan](#), Director of Finance.

**The attached Budget package should be received by Municipal Clerks of participating municipalities within the Grand River watershed; please forward if you have received this notification in error, and advise me of the correct contact.**

Eowyn Spencer on behalf of,

**Karen Armstrong**

Deputy CAO & Secretary-Treasurer  
Grand River Conservation Authority

400 Clyde Road, PO Box 729  
Cambridge, ON N1R 5W6

Office: 519-621-2763 ext. 2240

Toll-free: 1-866-900-4722

[www.grandriver.ca](http://www.grandriver.ca) | [Connect with us on social](#)



## **NOTICE OF DECISION**

**Under Section 17 and 22 of the Planning Act R.S.O. 1990, C.P. 13 as amended**

**Subject:** Town of Grand Valley Official Plan Amendment No. 8

**County File No:** Grand Valley OPA 8

**Date of this notice:** March 3, 2026

**Last date of appeal:** March 23, 2026

**TAKE NOTICE** that on February 26, 2026, the County of Dufferin made a decision to **APPROVE WITH MODIFICATIONS** Amendment No. 8 to the Official Plan for the Town of Grand Valley, as adopted by the Town Grand Valley on November 4, 2025.

### **Purpose and Effect of this Amendment:**

The purpose of the Official Plan Amendment is to implement the recommendations of the Vision Grand Valley Project, which was the Town's conformity review exercise to update the Council and Community priorities with respect to growth and development in the Town. Further, the amendment seeks to bring the Town's Official Plan into conformity with the Provincial Planning Statement 2024, and Dufferin County Official Plan, 2025. The amendment also implements all required modifications that were determined to be necessary during the County of Dufferin approval process.

### **Lands Affected:**

Official Plan Amendment No. 8 applies to the whole of the Town of Grand Valley and therefore, a key map is not provided with this Notice.

### **Other Applications Affecting the Subject Lands:**

N/A

### **For Additional Information:**

Copies of the Town of Grand Valley Official Plan Amendment No. 8, as well as background information and the details of the decision, will be available for inspection at the County's municipal offices on an appointment basis. For further assistance, please contact Michelle Dunne, Clerk, County of Dufferin, by phone: 519-941-2816 ext. 2504, or email: [clerk@dufferincounty.ca](mailto:clerk@dufferincounty.ca)

### **When the Decision will Become Final:**

The decision of the County of Dufferin is final if a notice of appeal is not received on or before the last day for filing a notice of appeal.

**When and How You May Appeal:**

Take notice that an appeal to the Ontario Land Tribunal in respect to all or part of this Official Plan Amendment may be made by filing a notice of appeal with the County Clerk, within 20 days of this notice. A notice of appeal, referring to the Subject information and File Number at the top of this notice, must be received in writing no later than 4:30 pm on the last date of appeal shown at the top of this notice. The filing of an appeal after 4:30 pm, in person or electronically, will be deemed to have been received the next business day. The notice of appeal must:

1. Be filed with the Corporation of the County of Dufferin, the approval authority, to the address below or via the e-file portal,
2. Set out the specific part of the proposed official plan or plan amendment to which the appeal applies,
3. Set out the reasons for appeal, and
4. Be accompanied by the fee required by the Ontario Land Tribunal. The fee can be paid online through the e-file portal or by cheque, payable to the "Minister of Finance".

Appeals may be filed via the Ontario Land Tribunal e-file service at <https://olt.gov.on.ca/e-file-service> by selecting Dufferin (County) as the Approval Authority. First time users will need to register for a My Ontario account. If the e-file portal is down, you can submit your appeal to [clerk@dufferincounty.ca](mailto:clerk@dufferincounty.ca)

If you wish to appeal to the Ontario Land Tribunal or request a fee reduction for an appeal, forms are available from the Ontario Land Tribunal website at <https://olt.gov.on.ca/forms-submissions/>

**Who Can File an Appeal:**

As per Section 17(36) of the *Planning Act*, only the Minister, the person or public body that made the request to amend the plan, and a person or public body who, before the amendment was adopted, made oral submissions at a public meeting or written submissions to the council, may appeal the decision of the approval authority.

As per Section 8 of Ontario Regulation 543/06, only individuals, corporations, or public bodies may appeal a decision of the approval authority to the Ontario Land Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filled in the name of an individual who is a member of the



association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeals unless, before the plan was adopted, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Local Planning Appeal Tribunal, there are reasonable grounds to add the person or public body as a party.

**Notice dated this 3<sup>rd</sup> day of March, 2026.**

Michelle Dunne, Clerk, County of Dufferin

The Corporation of the County of Dufferin  
55 Zina Street  
Orangeville, ON L9W 1E5  
Tel: 519-941-2816 ext. 2504  
Email: [clerk@dufferincounty.ca](mailto:clerk@dufferincounty.ca)

# DECISION

**With respect to Official Plan Amendment Eight ('8') to the Official Plan for the Town of Grand Valley in accordance with Subsection 17 (34), Section 26, and Section 27 of the *Planning Act*.**

---

I hereby approve, as modified, Official Plan Amendment Eight ('8') to the Town of Grand Valley Official Plan, as adopted by By-law 2025-57, subject to the following modifications, with additions in **bold underline** and deletions in ~~**bold strikethrough**~~.

1. Replacing all references to "~~**Grand River Conservation Authority**~~" and/or "~~**GRCA**~~" with "**conservation authority**".
2. Replacing Schedules A1, A2, B1, B2, C1, C2, D, E, and F and Appendix D with updated Schedules and Appendices provided under Appendix 1 of this decision.
3. Removing all reference to ~~**Concession Road 10-11**~~ in the updated Schedules and Appendices provided in Appendix 1 of this decision and replacing with **County Road 15**.
4. Section 1.2, first paragraph, is modified as follows:

This Plan was approved by the Minister of Municipal Affairs in December 2006, replacing the East Luther Official Plan and the Grand Valley Official Plan, which dated from 1976 and 1990 respectively. This Plan has been developed based on detailed background studies and information provided by Provincial Ministries, Conservation Authorities and the Town. In preparing this Official Plan, the Council of the Town of Grand Valley has expressed its intent to make planning decisions that are consistent with the Provincial Planning Statement, 2024, as amended **and the County of Dufferin Official Plan. 2025**.

5. Section 4.0, second paragraph, is modified as follows:

The policies of this Plan shall guide planning and development through to the year 2051 based on a 2051 population and employment target of 16,500 people and **2,700** ~~4,600~~ jobs.

6. Section 4.3.1.3 is modified as follows:

The objectives of the Designated Greenfield Area are to:

- a) Contribute to creating *complete communities*;
- b) ~~**Creates**~~ **creates** street configurations, densities, and an urban form that supports safe, accessible and well-connected walking, and cycling opportunities;

- c) **Provide** ~~provide~~ a diverse mix of land uses, including residential and employment uses;
- d) **Create** ~~create~~ high quality parks, trails, and public open spaces with site design and urban design best practices that support opportunities for convenient and accessible public transit, walking and cycling;
- e) **Respect** ~~respect~~ the established character of the community; and
- f) Encourage the development of lands within the Designated Greenfield Area adjacent to the existing Built-up area which can be appropriately serviced and developed utilizing existing or planned infrastructure.

7. Section 4.4.2 (6) is modified as follows:

Applications for *intensification* or infill shall be evaluated using the following criteria:

- a) The proposed development is within the *built up area*.
- b) The proposed development is compatible with the existing neighbourhood and facilitates a diverse and compatible mix of land uses to support vibrant neighbourhoods.
- c) The existing or planned infrastructure, water services, waste water services and community services can accommodate the proposed development.
- d) The road network can accommodate the traffic generated.
- e) Sufficient safe and accessible outdoor amenity area is provided with opportunities for passive and active recreation.
- f) The proposed development supports active transportation **and also provides sufficient parking to support the use.**
- g) The proposed development supports the achievement of a *complete community*.

8. Section 4.6, first paragraph, is modified as follows:

Any expansion to a *settlement area* must be in keeping with the policies of the Provincial Planning Statement, 2024. Settlement area boundary expansions may only occur through an amendment to **the County of Dufferin Official Plan, as well as this Official Plan, this Official Plan** where the following has been addressed:

9. Section 5.2.1.3 is modified as follows:

Where an Environmental Impact Study (**EIS**) is required the following policies of this section shall apply.

The Town may request an Environmental Impact Study or site screening at the time of a development application to determine if there are any natural heritage features or natural hazards that may not be reflected on Schedule B1 and/or B-2 to the Official Plan. In this scenario, an EIS may be required where the proposal is located within the County's Natural Heritage System, where the site is heavily forested or if a waterbody exists on the site.

When required, an Environmental Impact Study shall be undertaken by qualified professionals and to Council's satisfaction. Where development or site alteration is permitted, it shall be designed so as to:

- a) **Ensure ensure** that there will be no *negative impacts* on the natural features or their ecological functions;
- b) **Maintain maintain** wildlife corridors and linkages with *adjacent lands*; **and**
- c) **Enhance enhance** the natural features or their *ecological function* wherever possible; **and,**
- d) **Identify mitigative measures that can be implemented to protect and preserve natural features.**

10. Section 5.2.1.8 is modified as follows:

The habitat of endangered species and threatened species and significant wildlife habitat shall be protected.

The Ministry of the Environment, Conservation and Parks identifies the habitat of endangered species and threatened species, and may recommend criteria for identifying significant wildlife habitat.

Significant wildlife habitat will be identified on Schedules A-1 and B-1 as identified through studies such as an Environmental Impact Study. ~~H~~habitat of endangered and threatened species is not specifically identified on the schedules to this Plan, but may be included in other areas.

~~Where development is permitted within or adjacent to significant habitat of endangered species or threatened species or significant wildlife habitat, it shall be designed so as to:~~

- ~~a) ensure that there will be no *negative impacts* on the natural features or their *ecological functions*;~~
- ~~b) maintain wildlife corridors and linkages with *adjacent lands*; and~~
- ~~c) enhance *wildlife* habitat wherever possible.~~

11. Section 5.2.1.8.2 is modified as follows:

*Development and/or site alteration* will not be permitted in or adjacent to *significant wildlife habitat* unless it has been demonstrated through an Environmental Impact Study that there will be no *negative impacts* on the feature or its *ecological function*.

*Significant wildlife habitat* may represent (a) habitats of seasonal concentrations of animals, (b) rare vegetation communities or specialized habitat for wildlife, (c) habitat of species of conservation concerns; and (d) animal movement corridors.

**In instances whereby development has been deemed appropriate for lands within or adjacent to a significant wildlife habitat, it shall be designed so as to:**

- a) **Ensure that there will be no negative impacts on the natural features or their ecological functions;**
- b) **Maintain wildlife corridors and linkages with adjacent lands; and,**
- c) **Enhance wildlife habitat wherever possible.**

12. Section 5.2.2.1, subsection i) is modified as follows:

- i) Where existing municipal or Conservation Authority studies demonstrate a potential concern with respect to groundwater, **the Town Council** shall require the preparation of a report to address potential impacts on surface and groundwater resources. Required surface and groundwater studies are to be conducted at the expense of the applicant, and are to be reviewed and approved by the Town prior to a development approval being issued. The studies must demonstrate that surface and groundwater quality will be protected.

13. Section 5.2.5 is modified by adding the following paragraph after paragraph four:

**In addition to the development policies provided under section 6.9.4 of this Plan, all new and/or expanding mineral aggregate resources shall be in conformity with the mineral aggregate resource policies provided in the County of Dufferin Official Plan.**

14. Section 5.2.7, first paragraph, is modified as follows:

Cultural Heritage resources include *built heritage resources*, **and archaeological resources, and** *significant cultural heritage landscapes* that are identified to have cultural heritage value or interest due to its historic value or contextual value.

15. Section 5.2.8, fourth paragraph, is modified as follows:

When development and *site alteration* is proposed on lands containing known archaeological resources or Areas of archaeological potential, Council will require the submission of an archaeological assessment. Archeological assessments shall be conducted by archaeologists licensed under the Ontario Heritage Act and in compliance

with guidelines set out by the Provincial Ministry, **such as the 2011 Standards and Guidelines for Consultant Archaeologists as set out by the Ministry of Tourism, Culture, and Sport,** as well as licensing requirements developed under the Ontario Heritage Act. Should archaeological resources be found through assessment, then the Town will notify relevant Indigenous communities, including the Six Nations of the Grand River, the Mississaugas of the New Credit First Nation, Chippewas of Rama First Nation, Chippewas of Beausoleil First Nation and the Chippewas of Georgina Island, among others.

16. Section 5.3.1, subsection f) is modified as follows:

- f) The development does not include institutional uses, outdoor storage, ~~or~~ essential emergency services, ~~or~~ the disposal, manufacture, treatment or storage of hazardous substances, **or additional residential units.**

17. Section 5.3.1.2, subsection e) is modified as follows:

- i. An institutional use associated with hospitals, nursing homes, preschool, school nurseries, day care or schools, where there is a threat to the safe evacuation of the sick, the elderly, persons with disabilities or the young during an emergency as a result of flooding, failure of floodproofing measures or protection works or erosion;
- ii. An essential emergency service such as fire, police and ambulance stations and electrical substations, which would be impaired during an emergency as a result of flooding, the failure of floodproofing measures and/or protection works, and/or erosion;
- iii. A new campground or an expansion of an existing campground;
- iv. A new parking lot in the floodway associated with residential uses;
- v. Underground parking associated with any use;
- vi. A driveway or access way to lands outside of the Riverine Flooding
- vii. Hazard where safe access is not achievable and no alternative access way providing safe access is available;
- viii. Flood protection works and bank stabilization works to allow for future/proposed development activity;
- ix. Associated with the outdoor storage of any materials, either temporary or permanent; **and**
- x. Uses associated with the disposal, manufacture, treatment or storage of hazardous substances; **and,**
- xi. **Additional residential units.**

18. Section 5.3.1.4, first paragraph, is modified as follows:

Development and *site alteration* should generally not occur on steep slopes due to the *erosion hazard*. Development of institutional uses, essential emergency services, ~~or~~ uses associated with the disposal, manufacture, treatment or storage of hazardous substances, **or additional residential units** shall not be permitted in areas of steep slope, river slope hazard or ravine.

19. Section 5.3.2.1 is modified as follows:

Former waste management systems (waste disposal sites) in the Town are identified on Schedule C-1. Prior to approving any new development within 500 metres of a former waste management system, the applicant must **submit a study which demonstrates to the satisfaction of the Town and the County that there are no environmental issues associated with the site that may make the lands unsuitable for development and that the requirements of the Ministry of Environment, Conservation and Parks guidelines, where applicable, are met.** ~~demonstrate to the satisfaction of Council that there are no environmental issues associated with the site that may make the lands unsuitable for development.~~ In addition, it must be demonstrated that the water supply will not be negatively affected and that there are no other problems such as leachate, gas, other contaminants, rodents or vermin.

20. A new subsection referred to as “Section 5.3.3 – Noise, Vibration, Odour, and Other Contaminants” is added to section 5.3 and reads as follows:

**Noise, vibration and odour levels are significant influences on the health and well-being of local residents. It is, therefore, critical for the Town to manage relationships between major facilities, sensitive land uses, noise producing land uses, and the surrounding transportation system.**

**It is the policy of the Town to:**

- a) **Locate new residential or other sensitive land uses away from noise sensitive areas unless noise abatement techniques have been implemented to reduce the noise to comply with the Ministry of the Environment sound level criteria/guidelines. In addition, all applicants must demonstrate the following:**
  - i. **There is an identified need for the proposed use;**
  - ii. **Alternative locations for the proposed use have been evaluated and there are no reasonable alternative locations;**
  - iii. **Adverse effects to the proposed sensitive land use are minimized and mitigated; and,**

- iv. Potential impacts to industrial, manufacturing or other uses are minimized and mitigated.
- b) New residential or other sensitive uses will not be permitted in any area where it is anticipated that noise, vibration, odour or other contaminants will exceed Ministry of Environment sound level criteria and/or guidelines.
- c) Only those new commercial or employment uses that can meet the Ministry of Environment's sound level criteria will be permitted.
- d) The Town can request an applicant submit a Land Use Compatibility Assessment relating to noise, vibration, odour, or other contaminants for any proposed development of a sensitive land use in proximity to a Provincial Highway, industrial use, or an existing use that may produce harmful levels of noise, vibration, and/or odour. This requirement is also the case for industrial land uses that are proposed to be nearby to an existing sensitive land use.

21. Section 6.1.3, subsections g) and h), are modified as follows:

- g) *Agriculture-Related Uses*: commercial and industrial uses that are directly related to the farm operation, benefit from close proximity to the farm operation, **support agriculture**, and provide direct products or services to farm operations (such as grain drying, handling and storage facilities, farm repair, processing facilities, and farmers markets), subject to the policies of 6.1.4.
- h) *On-Farm Diversified Uses*: uses secondary to principle *Agricultural Use* of a property, **and** limited in area (such as agri-tourism, retail, "pick-your-own" farms, value added agricultural products, and home industries), **and compatible with and do not hinder surrounding agricultural operations**, subject to the policies of 6.1.4. On-farm diversified uses are based on provincial guidance

22. Section 6.7.5, subsections e) and g), are modified as follows:

- e) All Employment uses shall minimize noise, visual, traffic, pollution and other related nuisances and hazards, **in accordance with section 5.3.3 of this Plan**. Industrial uses that are in proximity to non-industrial uses shall be adequately setback and provide appropriate screening or buffering to the satisfaction of the Town, to minimize any potential negative impacts that the development may have on non-industrial uses.
- g) **Any application to remove lands from the Employment designation to permit non-employment uses will require an Official Plan Amendment, and, where, identified as Employment in the County of Dufferin Official Plan, a County Official Plan Amendment as well. Through those amendment processes, the following must be demonstrated: Any application to remove lands from redesignate lands in the Employment Designation to permit non-employment uses will only be considered through a municipal comprehensive review where it has been demonstrated that:**

- i. There is a need for the removal and the land is not required for employment area uses over the long term;
- ii. The conversion will not adversely affect the overall viability of the employment designation by avoiding, or where avoidance is not possible, minimizing and mitigating potential impacts to existing or planned permitted uses, and by maintaining access to major transportation networks
- iii. There is existing or planned infrastructure to accommodate the proposed conversion;
- iv. The lands are not required over the long term for the employment purposes for which they are designated; and,
- v. Cross-jurisdictional issues have been considered.

23. Section 6.9.4, subsection g).iii), is modified as follows:

- iii. New or expanding mineral aggregate operations should be set back from residential areas and screened from view of adjacent uses and roads to the greatest extent possible. ~~Mineral Aggregate operations will generally be prohibited within approximately 120 metres of any adjoining residential property and lands within the Urban Settlement Area.~~ Where a proposed mineral aggregate operation borders on ~~other~~ uses where land use compatibility issues may arise, appropriate setbacks will be determined in accordance with technical studies completed to assess noise, vibration, dust, and visual impact.

24. Section 6.9.4, subsection i), is modified by as follows:

*Wayside pits* and quarries, portable asphalt plants and portable concrete plants used on public authority contracts are permitted in any designation without an amendment to this Plan, rezoning or *development* permit under the Planning Act, except for those areas of existing *development* or particular environmental sensitivity which have been determined to be incompatible with extraction and associated activities.

Where a wayside pit or quarry or portable concrete or asphalt plant is proposed, the Town shall request the following:

- i. confirmation of the specific road projects for which the mineral aggregate resource is required;
- ii. a sketch map drawn to scale indicating property features, present pit areas, excavation faces, areas to be excavated and other areas to be used; **and,**
- iii. a rehabilitation statement or plan compatible with the proposed operation and land use in the area, where applicable; **and,**

iv. **the submission of a site plan application.**

25. Section 6.11.4, subsection b), is modified as follows:

- b) Where *development* is proposed within 120 metres of Environmental Protection lands, **except that of an ANSI which will be 50 metres,** the *development* shall be designed and constructed to preserve the natural functions and flow characteristics of the feature or area.

26. Section 8.9 is modified as follows:

Active transportation modes and connections, such as bicycle, non-motorized vehicles, and pedestrian pathways, play a large role in creating complete communities, promoting healthy lifestyles and recreation amenities, and reducing greenhouse gas emissions as a result of transportation.

It is the policy of the Town to:

- a) Implement the Town of Grand Valley Transportation Master Plan, County of Dufferin Transportation Master Plan and County of Dufferin Climate Action Plan and support the development of a Town-wide active transportation network;
- b) **e**Encourage safe, convenient active transportation connections and infrastructure in new developments, including linkages between existing trails and linkages to services and amenities;
- c) **e**Consider public safety, maintenance, accessibility and aesthetic appeal for the creation and enhancement of trails or other active transportation infrastructure;
- d) **e**Consider development of the active transportation and trails network when reviewing enhancements to local roads and open space; and,
- e) **p**Pursue funding opportunities, as appropriate, to support the expansion, development, or redevelopment of the Town's active transportation system.

27. Section 9.11 is modified as follows:

Upon receipt of a development application, it is the policy of the Town not to deem an application "complete" until sufficient information and supporting materials have been provided, in accordance with the *Planning Act*. A list of supporting materials which may be required for a complete application can be found in Appendix A. The scope of materials required may be further specified through **the Town's review of the application.** ~~a pre-consultation meeting.~~

To be deemed a "complete", an application must:

- a) include all applicable statutory requirements, including the submission of the prescribed information in accordance with the *Planning Act* and fulfillment of the requirements as listed on the application forms;
- b) include the submission of the prescribed application fee; and
- c) include any other information and materials that are necessary to support the application that are specified in this Plan.

28. Section 9.13 is modified as follows:

The secondary plan process establishes a more detailed land use planning framework for specific areas within the Town in support of the general policy framework provided by the Official Plan. Secondary Plans shall be adopted as amendments to the Official Plan.

Secondary Plans shall generally conform to, and implement the goals, policies and land use designations of the Official Plan. However, where there is a conflict between the Official Plan and the Secondary Plan, the Secondary Plan policies shall prevail for the area covered.

The Town will require that secondary plans be supported by the following detailed studies:

- a) Servicing Master Plan
- b) Integrated Transportation Plan
- c) Stormwater Management Plan
- d) Environmental Assessment/Impact Study
- e) Fiscal Impact Studies
- f) Phasing Plan
- g) Archaeological Assessment
- h) Agricultural Impact Assessment
- i) **Planning Justification Report**

The Town may identify additional studies that may be required to support the implementation of a Secondary Plan.

29. Section 10.10 is modified as follows:

Where terms are used in the Official Plan and no definition or description is provided within the Official Plan the definition shall be that which is provided within the Provincial Planning

Statement (PPS) **and also County of Dufferin Official Plan**. For ease of use, these terms are italicized.

30. The definition “adverse effect” under section 10.10 is modified as follows:

*Adverse effect*: as defined in the Environmental Protection Act, means one or more of:

- a. impairment of the quality of the natural environment for any use that can be made of it;
- b. injury or damage to property or plant or animal life;
- c. harm or material discomfort to any person;
- d. an adverse effect on the health of any person;
- e. impairment of the safety of any person;
- f. rendering any property or plant or animal life unfit for human use;
- g. loss of enjoyment of normal use of property; and ~~interference with normal conduct of business.~~
- h. **interference with normal conduct of business.**

31. The definition “agricultural use” under section 10.10 shall be moved below the definitions of “agriculture-related use” and “agricultural system” in the definitions list.

32. Add the following definitions, as defined in the County of Dufferin Official Plan, 2025, under Section 10.10:

- Active Transportation
- Additional Needs Housing
- Agricultural Condition
- Agricultural Impact Assessment
- Agri-tourism
- Brownfield Sites
- Conserved
- Density Targets
- Deposits of Mineral Aggregate Resources
- Designated vulnerable area
- Development
- Dwelling unit
- Employment area
- Endangered Species
- Energy storage systems

- Essential emergency service
- Fish
- Green Infrastructure
- Green Building(s)
- Greyfields
- Housing options
- Hydrologic functions
- Infill
- Infrastructure
- Institutional use
- Intensification target
- Legal or technical reasons
- Low Impact Development
- Major facilities
- Major goods movement facilities and corridors
- Minerals
- Mineral deposits or resources
- Mineral mining operation
- Multi modal
- Mixed-use
- One-Hundred Year Flood
- One-Hundred Year Flood Level
- Petroleum resource operations
- Petroleum resources
- Planned corridors
- Portable asphalt plant
- Portable concrete plant
- Protected heritage property
- Public service facilities
- Quality and quantity of water
- Redevelopment
- Rehabilitate
- Renewable energy source
- Renewable energy system
- Renewable energy project
- Renewable energy undertaking
- Residence surplus to a farming operation
- River, stream and small inland lake systems
- Residential intensification
- Sensitive land uses
- Sewage and water services
- Sustainability

- Threatened species
- Two zone concept
- Utility
- Vulnerable
- Waste management system
- Wayside pits and quarries
- Wildland fire assessment and mitigation standards

Dated at Orangeville this \_\_\_\_ 26<sup>th</sup> \_\_\_\_ day of \_\_\_\_ February \_\_\_\_, 2026



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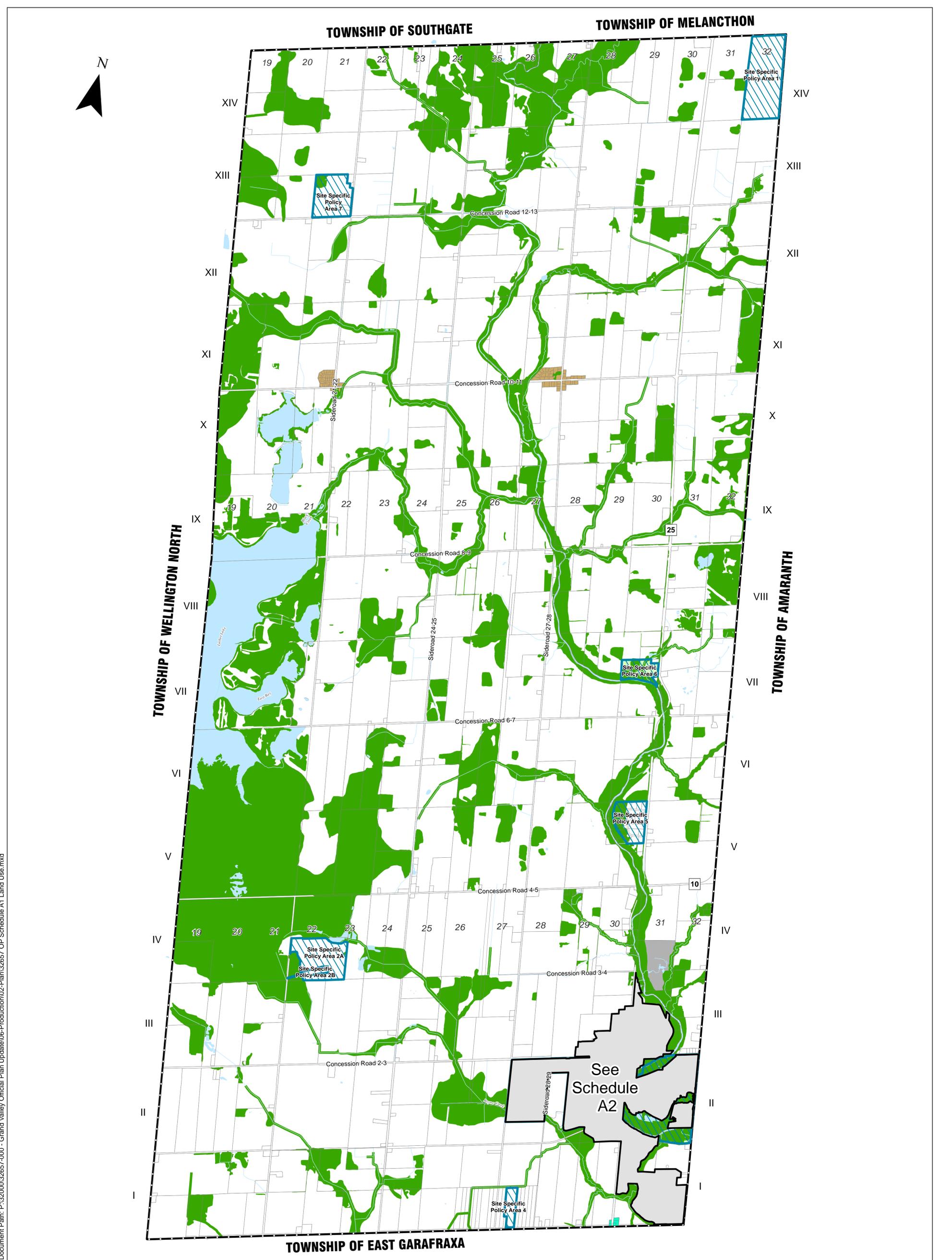
Rajbir Sian, Director  
Community Development and Tourism Department  
County of Dufferin

List of Appendices

- Appendix 1 – Updated Schedules and Appendices for Town of Grand Valley Official Plan.

**Appendix 1 – Updated Schedules and Appendices for Town of Grand Valley Official Plan**

Document Path: P:\32000\32657-000 - Grand Valley Official Plan Update\06-Production\02-Plan\32657-OP-Schedule A1 Land Use.mxd



# Official Plan

## Town of Grand Valley

### Schedule A1 Land Use

#### Legend

- Provincial Highway
- County Road
- Municipal Boundary
- Watercourse
- Waterbody

#### Land Use Designation

- Prime
- Employment
- Environmental Protection
- Extractive Industrial
- Gateway
- Open Space
- Rural Settlement
- Urban Residential
- Site Specific Policy

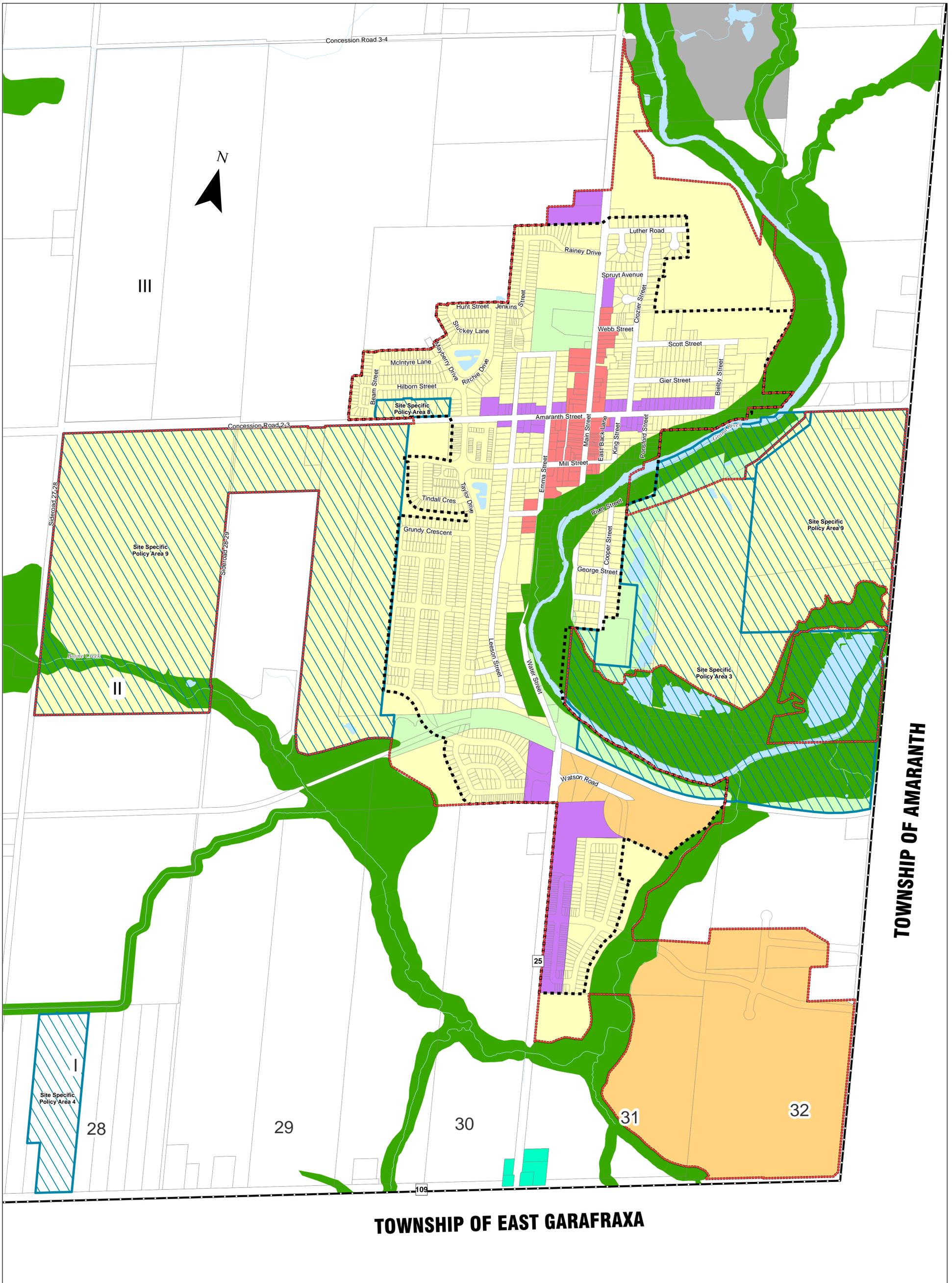


Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley

Adopted: 04-Nov-2025  
Print Date: 09-Feb-2026  
JLR No.: 32657-000



Document Path: P:\32000\32657-000 - Grand Valley Official Plan Update\06-Production\02-Plan\32657 OP Schedule A2 Land Use.mxd



**TOWNSHIP OF AMARANTH**

**TOWNSHIP OF EAST GARAFRAXA**



# Official Plan

## Town of Grand Valley

### Schedule A2 Land Use - Settlement Area

**Legend**

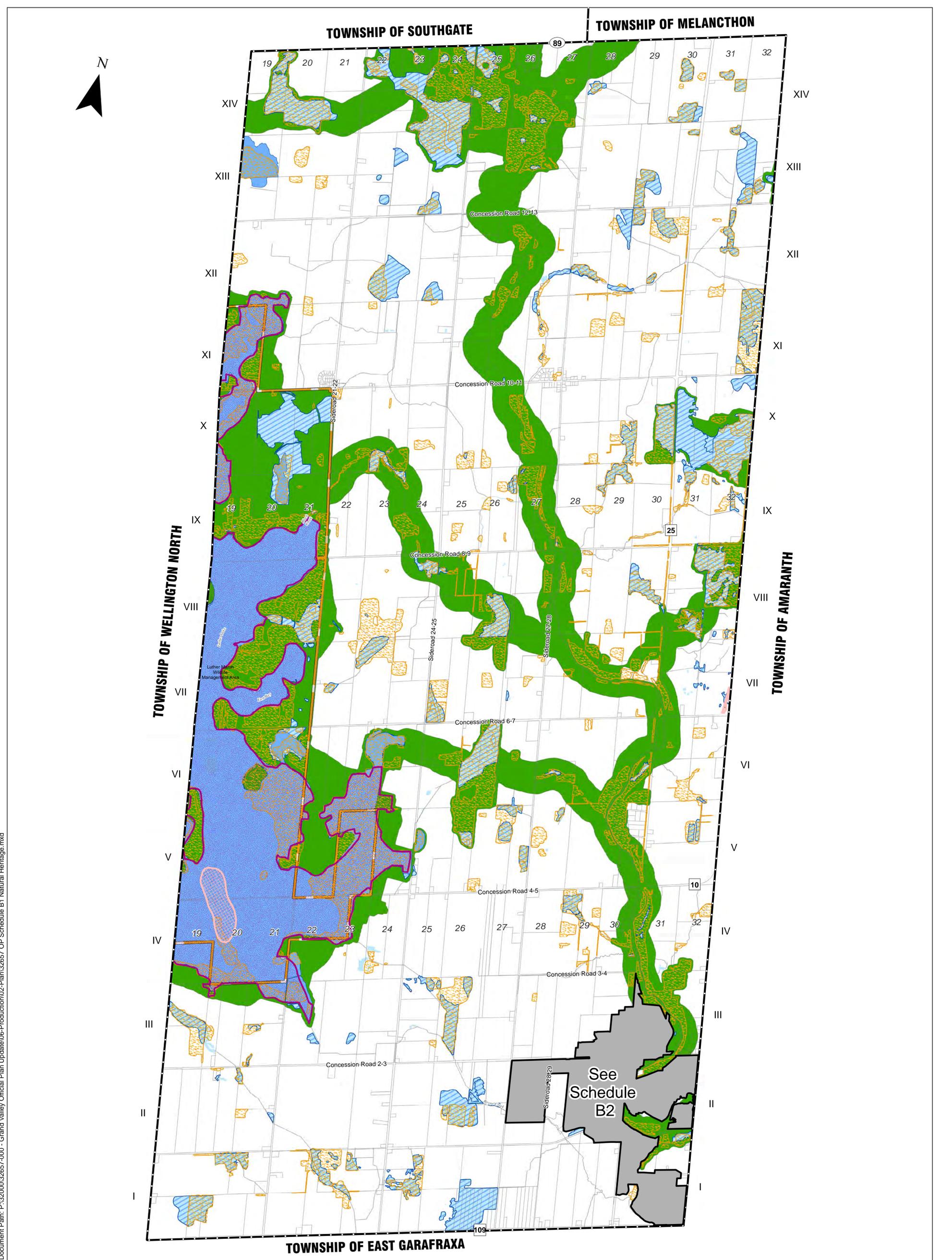
Provincial Highway	County Road
Municipal Boundary	Urban Area
Watercourse	Waterbody

**Land Use Designation**

Urban Residential	Environmental Protection	Delineated Built-Up Area
Downtown Commercial	Extractive Industrial	Site Specific Policy Areas
Mixed Use	Gateway	
Prime Agricultural	Open Space	
Employment	Rural Settlement	

Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley

Document Path: P:\32000\32657-000 - Grand Valley Official Plan Update\06-Production\02-Plan\32657-OP-Schedule B1 Natural Heritage.mxd



# Official Plan

## Town of Grand Valley

### Schedule B1 Natural Heritage

#### Legend

- Provincial Highway
- County Road
- Municipal Boundary
- Watercourse
- Waterbody

#### Natural Features

- County Natural Heritage System
- Significant Woodlands
- ANSI, Earth Science
- ANSI, Life Science

#### Wetland

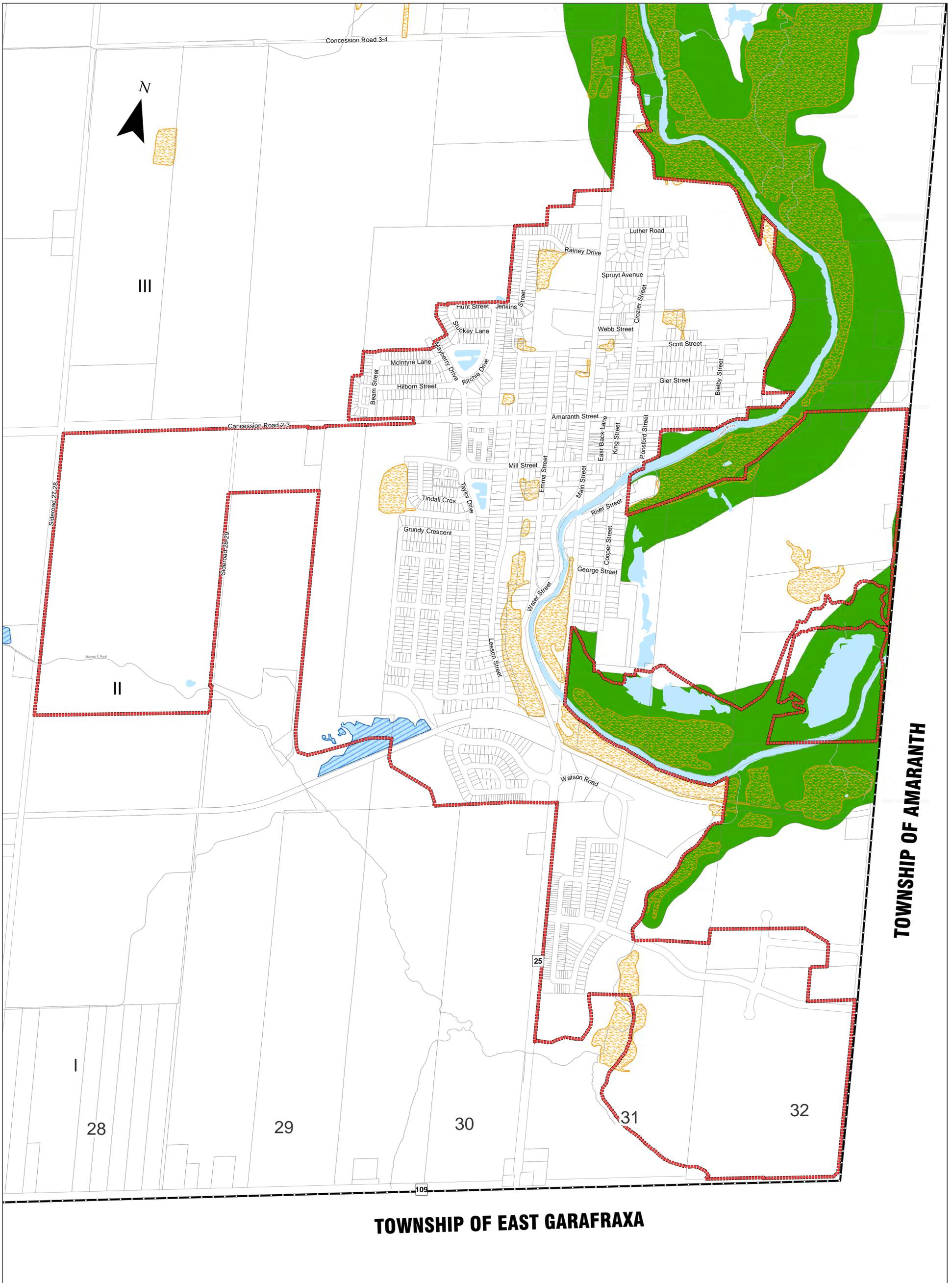
- Provincially Significant Wetlands
- Non-Evaluated/Local Wetlands

Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley



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Document Path: P:\32000\32657-000 - Grand Valley Official Plan Update\06-Production\02-Plan\32657-OP Schedule B2 Natural Heritage.mxd



# Official Plan

## Town of Grand Valley

### Schedule B2 Natural Heritage

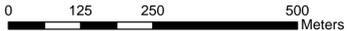
#### Legend

- Highway
- County Road
- Municipal Boundary
- Urban Area
- Watercourse
- Waterbody

#### Natural Features

- County Natural Heritage System
- Significant Woodlands
- Wetland**
- Non-Evaluated/Local Wetlands

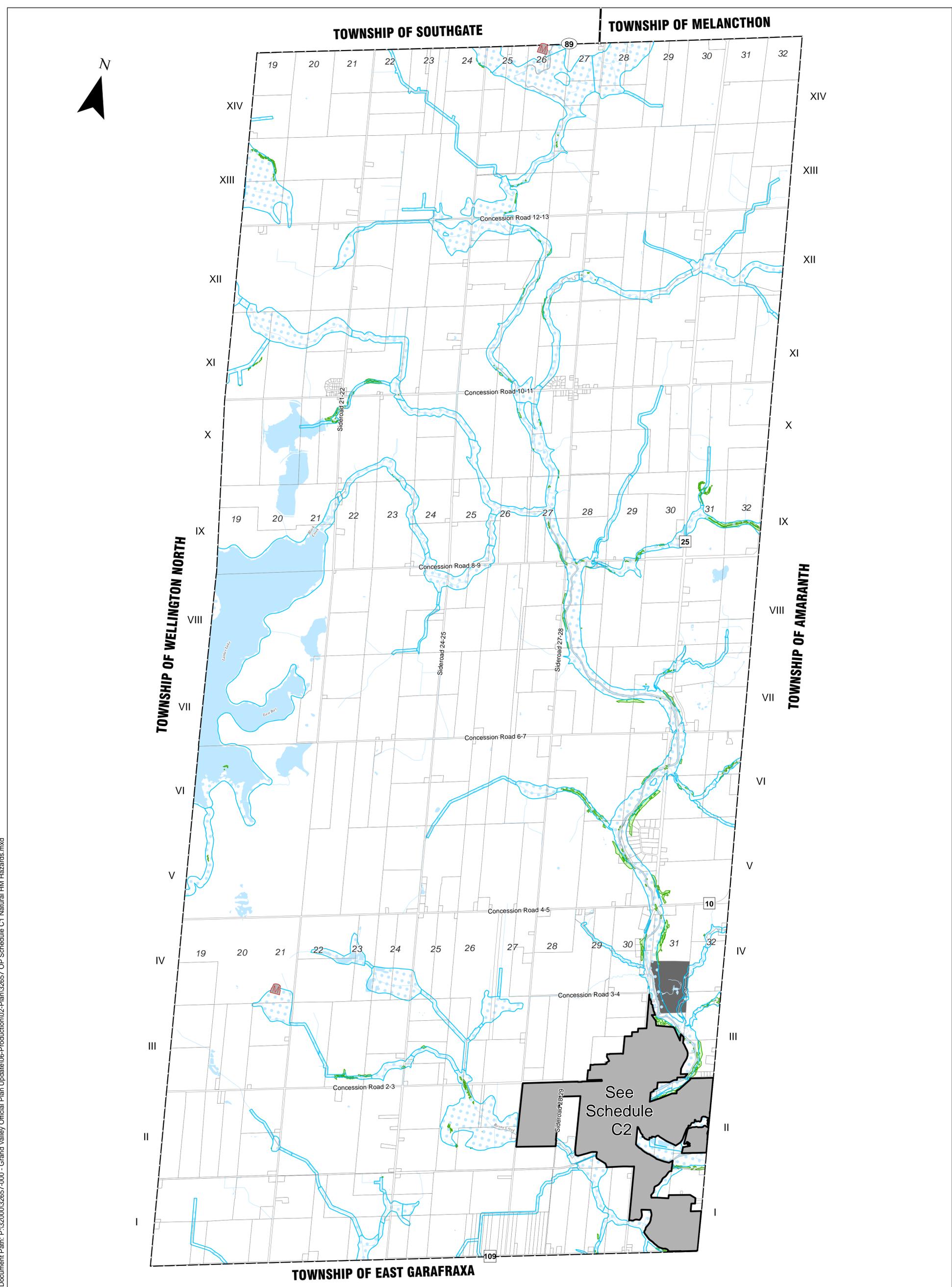
Adopted: 04-Nov-2025  
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JLR No.: 32657-000



Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley



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# Official Plan

## Town of Grand Valley

### Schedule C1

### Natural and Human Made Hazards

#### Legend

- Provincial Highway
- County Road
- Municipal Boundary
- Watercourse
- Waterbody

#### Natural and Human Made Hazards

- Waste Disposal Site Inactive
- Floodplain (GRCA Regulation Line)
- River Slope Hazard (GRCA)
- Aggregate Site Authorized Active

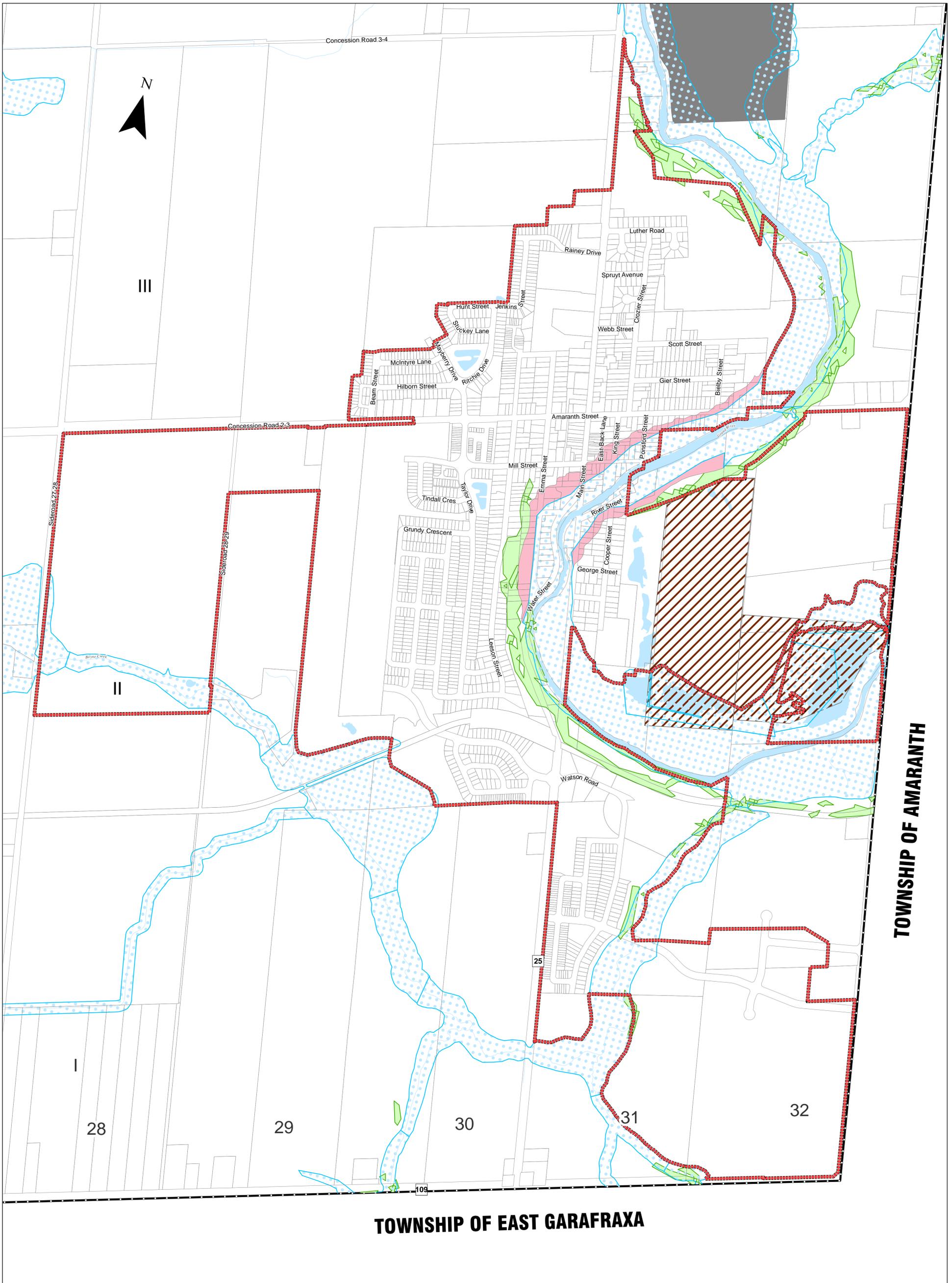


Adopted: 04-Nov-2025  
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 JLR No.: 32657-000

Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley



Document Path: P:\32000\32657-000 - Grand Valley Official Plan Update\06-Production\02-Plan\32657-OP Schedule C2 Natural HM Hazards.mxd



# Official Plan

## Town of Grand Valley

### Schedule C2

### Natural and Human Made Hazards

#### Legend

- Highway
- County Road
- Municipal Boundary
- Urban Area
- Watercourse
- Waterbody

#### Natural and Human Made Hazards

- River Slope Hazard (GRCA)
- Aggregate Site Authorized Active
- Aggregate Site Authorized Inactive
- Floodplain (GRCA Regulation Line)**
  - Floodway
  - Flood Fringe

Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley

**TOWNSHIP OF AMARANTH**

**TOWNSHIP OF EAST GARAFRAXA**



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# Official Plan

## Town of Grand Valley

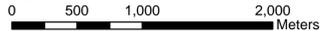
### Schedule D Mineral Aggregate Resources

#### Legend

- Provincial Highway
- County Road
- Municipal Boundary
- Watercourse
- Waterbody

#### Mineral Aggregate Resources

- Mineral Aggregate Resource Operation
- Sand and Gravel Resource Area
- Bedrock Resource Area

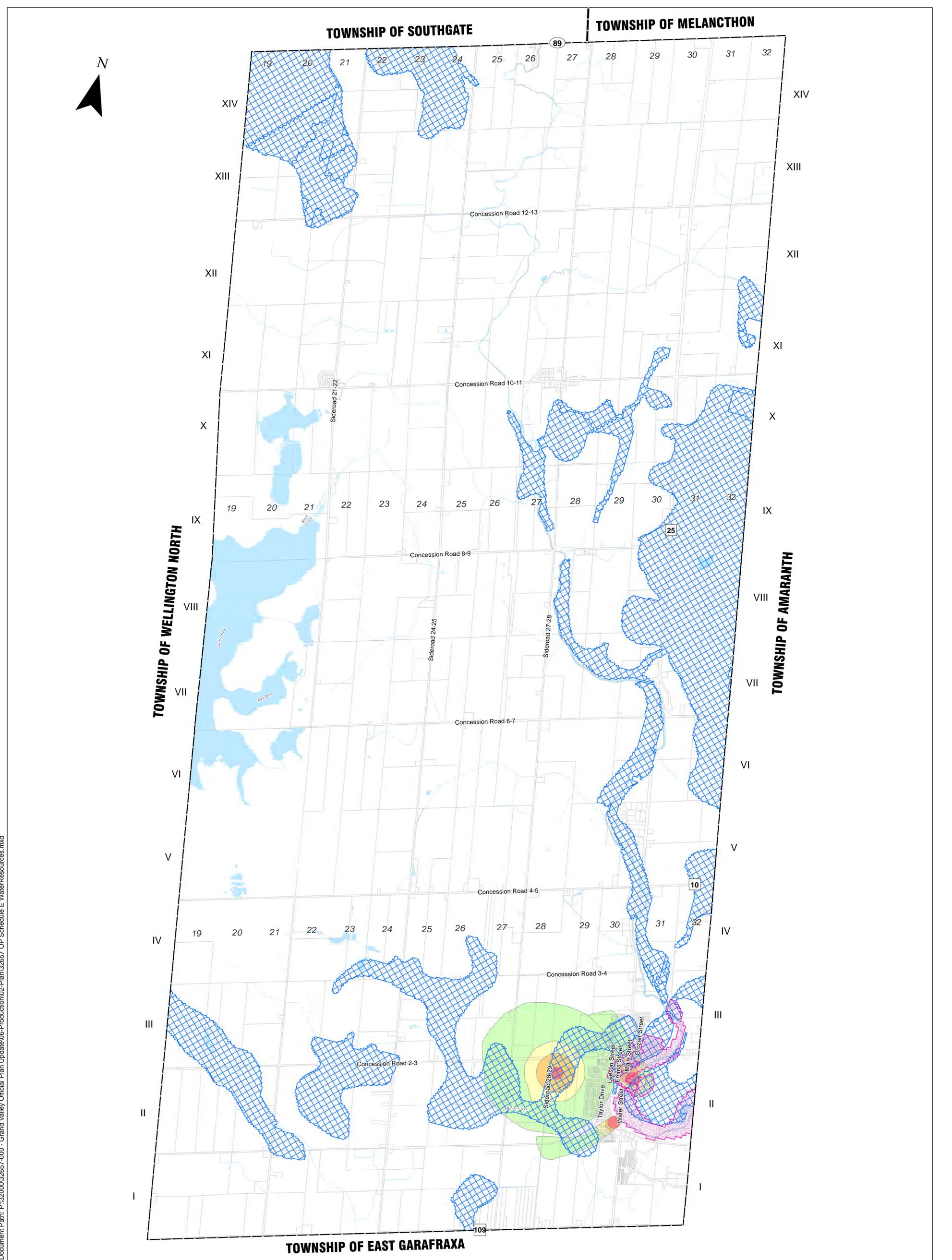


Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley



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JLR No.: 32657-000

Document Path: P:\32000\32657-000 - Grand Valley Official Plan Update\06-Production\02-Plan\32657-OP-Schedule E-WaterResources.mxd

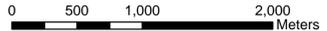


# Official Plan

## Town of Grand Valley

### Schedule E

### Water Resources



#### Legend

- Provincial Highway
- County Road
- Municipal Boundary
- Watercourse
- Waterbody

#### Water Resources

- Highly Vulnerable Aquifer
- Significant Groundwater Recharge Area
- Wellhead Protection Area Zone**
- A
- B
- C
- D

Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley



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Document Path: P:\32000\32657-000 - Grand Valley Official Plan Update\06-Production\02-Plan\32657-OP-Schedule F-Transportation.mxd



# Official Plan

## Town of Grand Valley

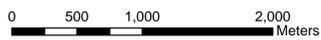
### Schedule F Transportation

#### Legend

- Provincial Highway
- County Road
- Municipal Boundary
- Watercourse
- Waterbody

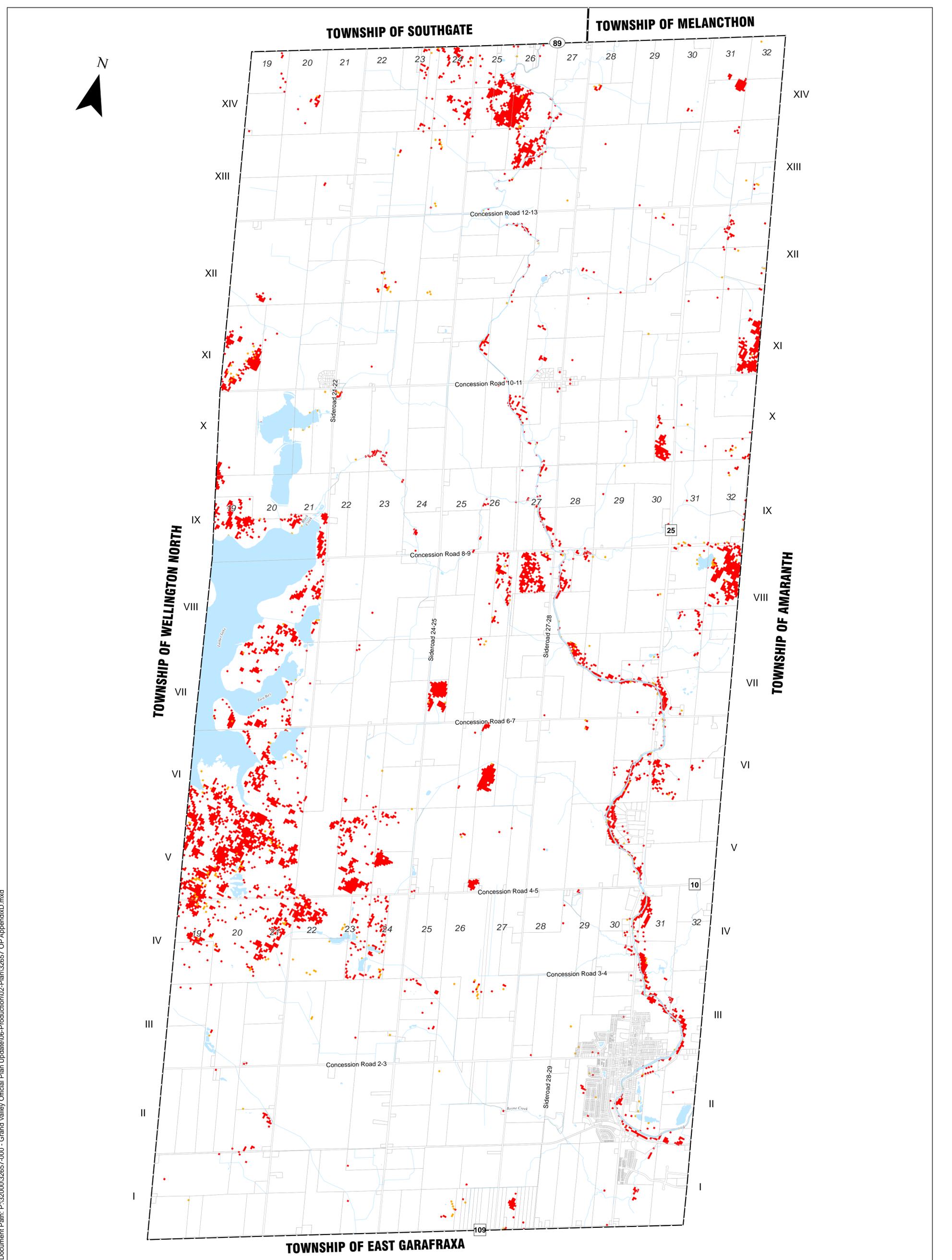
#### Transportation

- Grand Valley By-Pass
- Roads**
- Provincial Highway
- County Road
- Town Road
- Seasonal



Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley

Document Path: P:\32000\32657-000 - Grand Valley Official Plan Update\06-Production\02-Plan\32657-OP-AppendixD.mxd



# Official Plan

## Town of Grand Valley

### Appendix D Wildland Fire Risk

#### Legend

- Provincial Highway
- County Road
- Municipal Boundary
- Watercourse
- Waterbody

#### Natural and Human Made Hazards

- ##### Wildland Fire Risk
- Extreme
  - High



Data Source: Source Data has been provided by the Ministry of Natural Resources, Grand River Conservation Authority, Dufferin County and Town of Grand Valley



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Print Date: 09-Feb-2026  
JLR No.: 32657-000

## Denise Holmes

---

**From:** Eowyn Spencer <espencer@grandriver.ca>  
**Sent:** Tuesday, March 3, 2026 3:38 PM  
**To:** minister.mecp@ontario.ca; ca.office (MECP); admin@puslinch.ca; aknight@get.on.ca; acarter@pertheast.ca; Clerk, Haldimand; clerks@halton.ca; clerks@norfolkcounty.ca; County of Brant Clerk's Office; Denise Holmes; Dylan McMahon (clerks@guelph.ca); Kerri O'Kane; kwallace@wellington-north.com; Larry Wheeler; lgreen@southgate.ca; Lindsay Cline (lcline@northperth.ca); Matthew Trennum (clerk@hamilton.ca); Meghan Townsend; Nicole Martin; Office of the Clerk (clerks@brantford.ca); Oxford County Clerk's Office; Peter Avgoustis; Regional Clerk; Town Clerk, Town of Erin  
**Cc:** Karen Armstrong; Kayleigh Keighan  
**Subject:** RE: Grand River CA - 2026 Budget, 2025 Audited Financial Statements

Greetings,

In accordance with the *Conservation Authorities Act section 38.4*, please be advised that the Grand River Conservation Authority's [2025 Audited Financial Statements and Independent Auditor's Report](#), and our complete [2026 Budget Package](#) are now [posted under our Governance webpage](#).

Hard copies of these documents or alternate formats are available by request.

Should you have any questions or concerns, please contact [Karen Armstrong](#), Deputy CAO/Secretary-Treasurer, or [Kayleigh Keighan](#), Director of Finance.

Kind regards,

**Eowyn Spencer**

Supervisor of Administrative Services  
Grand River Conservation Authority

400 Clyde Road, PO Box 729  
Cambridge, ON N1R 5W6  
Office: 519-621-2763 ext. 2200  
Toll-free: 1-866-900-4722

[www.grandriver.ca](http://www.grandriver.ca) | [Connect with us on social](#)



# Budget 2026



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## Message from the Chair

The Grand River Conservation Authority is governed through a partnership of 38 watershed municipalities, working together to reduce flood risk, maintain and support a healthy watershed, and connect people to nature.

With a population of more than one million people, the Grand River watershed continues to grow and evolve. Faced with rapid population growth, the escalating impacts of climate change and increasing pressure on natural systems, sustaining the human, ecological and economic health of the watershed requires us to work collaboratively in the stewardship of the Grand River watershed and its natural resources.

As we look ahead to 2026, we are confident that this budget reflects the GRCA's steadfast commitment to providing excellent, fiscally responsible watershed programs and services to our participating municipalities and the residents we serve.



**John Challinor II, Chair**

# 1) Summary Information

## GRCA 2026 Budget Highlights

### Conservation Authority (CA) Act – Programs and Services Inventory

As required under O.Reg.687/21 Transition Plans and Agreements for Programs and Services under Section 21.2.2 of the CA Act, the GRCA has developed an Inventory of Programs and Services based on the categories identified in the Regulation. These categories include: (1) Mandatory, (2) Municipally requested, (3) Other (Authority determines are advisable), and General Operating Expenses. In accordance with regulatory reporting requirements, the budget package includes a “Programs and Services Inventory” chart which outlines the expenditures and funding sources applicable to each category, along with the reallocation of program surplus between programs and services. These reporting requirements became effective January 1, 2024.

The 2026 budget framework corresponds with the GRCA’s Program and Services Inventory which was prepared in accordance with provincial regulations. The GRCA business areas are divided into the following categories and programs and services (P&S) groups:

#### Category 1 – Mandatory Programs & Services

- P&S #1 - Watershed Management
- P&S #2 - Flood Forecasting and Warning
- P&S #3 - Water Control Structures
- P&S #4 - Resource Planning
- P&S #5 - Conservation Lands Management
- P&S #6 - Source Protection Program

#### General Operating Expenses

- P&S #7 - General Operating Expenses

#### Category 2 – Programs & Services delivered in accordance with funding agreements with Participating Municipalities

- P&S #8 - Watershed Services

#### Category 3 – Other Programs & Services the Authority deems Advisable (non-mandatory)

- P&S #9 - Burford Tree Nursery and Planting Services
- P&S #10 - Conservation Services
- P&S #11 - Environmental Education Program
- P&S #12 - Property Rentals
- P&S #13 - Hydro Production
- P&S #14 - Conservation Areas
- P&S #15 - Administrative Support



To carry out these programs and services, the GRCA draws revenues from a variety of sources:

- User fees, such as conservation area admissions, environmental education programs, tree planting, planning and permitting fees and others
- Revenues from property rentals and hydro generation at some GRCA dams
- Municipal apportionment (previously referred to as levy), which are applied to category 1 mandatory programs and the general operating expense category
- Municipal funding granted via agreements with participating municipalities, which are applied to category 2 watershed services such as private land stewardship and outreach, subwatershed planning, and water quality programs
- Provincial transfer payments for flood forecasting and water control structure expenses
- Provincial grants for specific purposes, such as the provincial drinking water Source Protection Program and capital projects related to water management
- Donations from the Grand River Conservation Foundation for programs such as environmental education, tree planting activities, and various special projects
- Federal grants and other miscellaneous sources of revenue

Overall, the 2026 budget reflects the continued delivery of prior year programs and services with the use of self-generated revenue (46%), government funding (45%) and the use of reserves (9%).

### Category 1 – Mandatory Programs

Mandatory programs and services include watershed management, flood forecasting and warning to help protect residents from flooding, the operation of water control structures such as dams and dikes, resource planning, conservation lands management, and the drinking water source protection program.

Watershed management and monitoring programs help protect watershed residents from flooding and provide the information required to develop appropriate resource management strategies and to identify priority actions to maintain a healthy watershed.

Resource planning includes managing: (a) Natural Hazard Regulation (Permitting and Compliance) - the administration of conservation authority regulations related to development, alteration and other activities in regulated areas (i.e., floodplains, wetlands, slopes, shorelines and watercourses), and (b) Plan Input and Review – planning and technical review of municipal planning documents and recommending policies related to natural hazards; providing advice and information to municipal councils or committees on development proposals and applications; review of environmental assessments and proposals under other legislation (i.e., Aggregate Act and Drainage Act).

Conservation Lands management includes expenses associated with managing GRCA-owned lands. Land management examples include managing trails, infrastructure (i.e., fences, roads, bridges, other structures), passive land holdings and natural areas including wetlands, grasslands and forests.

Drinking water source protection includes programs and services to carry out the GRCA's duties as a Source Protection Authority under the *Clean Water Act, 2006*. The program includes updating and amending technical work and policies in Source Protection Plans for each of the four watersheds in the



Lake Erie Source Protection Region, maintaining a multi-stakeholder Source Protection Committee, and reporting annually on implementation of the Source Protection Plans.

**Expenditures:**

• P&S #1 - Watershed Management	\$ 975,700
• P&S #2 - Flood Forecasting and Warning	\$ 2,856,600
• P&S #3 - Water Control Structures	\$ 5,413,700
• P&S #4 - Resource Planning	\$ 2,877,500
• P&S #5 - Conservation Lands Management	\$ 3,100,200
• P&S #6 - Source Protection Program	\$ 800,000

**Total Expenditures: \$ 16,023,700**

**Revenue sources:**

Municipal Apportionment, permit fees, enquiry fees, plan review fees, provincial and federal grants, and reserves.

**General Operating Expenses**

Administrative expenses related to the Office of the CAO, Communications, Finance, Payroll, Human Resources (HR), health and safety, head office facility, insurance, Digital Information and Innovation (DI&I) and other administrative expenses that support the provision of programs and services.

**Expenditures:**

• P&S #7 - General Operating Expenses	\$ 4,765,065
• DI&I and Vehicle & Equipment	\$ 498,100

**Total Expenditures \$ 5,263,165**

**Revenue sources:**

Municipal Apportionment, interest income, and reserves.

**Category 2 – Watershed Services (non-mandatory)**

The programs included under watershed services are: subwatershed planning, conservation services, water quality, and watershed sciences and collaborative planning.

Subwatershed planning includes recommending where subwatershed or watershed studies are needed, reviewing and providing input to subwatershed studies, monitoring support, and collaborative work.

Conservation services includes delivering municipal and partnership cost-share programs to support private land stewardship, facilitating private and public land tree planting, and coordinating education and outreach activities for watershed health.



Water quality programs include the operation of continuous water quality stations, analysis and reporting on surface water and groundwater quality, and delivery of the Watershed-Wide Wastewater Optimization Program.

Watershed sciences and collaborative planning includes watershed and landscape-scale science and reporting, cross-disciplinary integration, and collaborative water planning with municipalities and provincial and federal agencies.

**Total Expenditures:**

- P&S #8 – Watershed Services \$ 2,519,200

**Revenue sources:**

Municipal funding agreements, provincial and federal grants.

**Category 3 – Other Programs & Services (non-mandatory)**

The programs and services included in Category 3 are: Burford tree nursery and planting services, special conservation projects, environmental education program, property rentals, hydro production, conservation areas, and administrative support.

Burford Tree Nursery and planting services includes the operation of the Burford Tree Nursery and facilitating tree planting contracts.

Special projects under the conservation services program include special studies and evaluations, and events such as children’s water festivals and the Mill Creek Rangers program.

The Environmental Education Program provides curriculum-based programs to about 30,000 students annually, as well as some community groups throughout the watershed at five GRCA environmental education centres, as well as at schools, Conservation Areas and virtually.

Property Rental activities include residential leases, cottage lot leases, agricultural leases, and other miscellaneous leases.

Hydro production includes hydro generation at Belwood (Shand), Conestogo, Guelph, and Elora dam locations.

Conservation areas include the operation of 11 active conservation areas and one Wildlife Management Area. The GRCA offers camping, hiking, fishing, swimming, skiing, tubing, and other activities at its conservation areas. It provides over 2,000 campsites, making it the second-largest provider of camping accommodation in Ontario. Over 1.7 million people visit Grand River Conservation Areas each year.

Administrative Support includes administrative expenses related to finance, communications, capital support, and other administrative expenses that support category 3 programs and services.

**Expenditures:**

• P&S #9 - Burford Tree Nursery & Planting Services	\$	963,900
• P&S #10 - Conservation Services	\$	132,400
• P&S #11 - Environmental Education Program	\$	1,099,000
• P&S #12 - Property Rentals	\$	1,178,500
• P&S #13 - Hydro Production	\$	168,500
• P&S #14 - Conservation Areas	\$	13,198,600
• P&S #15 - Administrative Support	\$	1,239,523

**Total Expenditures:** **\$ 17,980,423**

**Revenue sources:**

**Burford Nursery/Planting Services:** Trees sales, landowner contributions and donations.

**Conservation Services (Special Projects):** Special local and government grants and Grand River Conservation Foundation funding.

**Environmental Education Program:** School boards, other user fees (i.e., individual schools, community program fees, donations from the Grand River Conservation Foundation and reserves).

**Property Rentals:** Lease agreement income.

**Hydro Production:** Sale of hydroelectricity.

**Conservation Areas:** Conservation Area user fees, government grants, donations, and reserves.



## Budget 2026 Summary

	Budget 2025	Budget 2026	Incr/(decr)
Operating Budget*	31,557,965	33,007,388	1,449,423 4.6%
Major Maintenance & Equipment Budget	6,053,000	6,696,100	643,100 10.6%
Special Projects Budget	2,419,000	2,083,000	(336,000) -13.9%
<b>TOTAL*</b>	<b>40,029,965</b>	<b>41,786,488</b>	<b>1,756,523</b> 4.4%

\* Operating Budget includes \$50,000 funding to reserve compared to Statement of Operations which shows reserve transfers separately.



## Operating Budget Summary

	Budget 2025	Budget 2026	Incr/(Decr)	% change
<b><u>EXPENDITURES</u></b>				
OPERATING EXPENSES	31,491,465	32,957,388	1,465,923	4.7%
FUNDING TO RESERVES-Hydro Revenue (2025), Property Rentals (2026)	66,500	50,000	(16,500)	-24.8%
<b>Total Expenses &amp; Reserve Movements</b>	<b>31,557,965</b>	<b>33,007,388</b>	<b>1,449,423</b>	<b>4.59%</b>
<b><u>SOURCES OF FUNDING</u></b>				
MUNICIPAL APPORTIONMENT - CATEGORY 1 & General Operating	11,755,000	12,199,000	444,000	3.8%
MUNICIPAL APPORTIONMENT - CATEGORY 2	1,052,000	1,089,000	37,000	3.5%
OTHER GOVT FUNDING	1,347,188	1,365,388	18,200	1.4%
SELF-GENERATED	16,117,000	16,948,000	831,000	5.2%
FUNDING FROM RESERVES	788,000	906,000	118,000	15.0%
SURPLUS CARRYFORWARD	498,777	500,000	1,223	0.2%
<b>Total Funding</b>	<b>31,557,965</b>	<b>33,007,388</b>	<b>1,449,423</b>	<b>4.59%</b>



## Major Maintenance & Equipment Budget Summary

<b>Budget 2026</b>	<b>Watershed Management</b>	<b>Flood Forecasting &amp; Warning</b>	<b>Water Control Structures</b>	<b>Conservation Areas</b>	<b>General Operating</b>	<b>BUDGET TOTAL</b>
<b>Expenses:</b>						
WQ Monitoring Equipment & Instruments	60,000					60,000
Flood Forecasting Warning Hardware and Gauges		1,138,000				1,138,000
Flood Control Structures - Major Maintenance			3,000,000			3,000,000
Conservation Areas Capital Projects				2,000,000		2,000,000
Net IT/MP Capital Spending not allocated to Departments					498,100	498,100
<b>TOTAL EXPENSE</b>	<b>60,000</b>	<b>1,138,000</b>	<b>3,000,000</b>	<b>2,000,000</b>	<b>498,100</b>	<b>6,696,100</b>
<b>Funding</b>						
Municipal Apportionment	35,000	165,000	750,000			950,000
Provincial & Federal Government			1,450,000			1,450,000
Self Generated				1,500,000		1,500,000
Funding from Reserves	25,000	973,000	800,000	500,000	498,100	2,796,100
<b>TOTAL FUNDING</b>	<b>60,000</b>	<b>1,138,000</b>	<b>3,000,000</b>	<b>2,000,000</b>	<b>498,100</b>	<b>6,696,100</b>
<b>Budget 2025</b>						
<b>Budget 2025</b>	<b>Watershed Management</b>	<b>Flood Forecasting &amp; Warning</b>	<b>Water Control Structures</b>	<b>Conservation Areas</b>	<b>General Operating</b>	<b>BUDGET TOTAL</b>
<b>Expenses:</b>						
WQ Monitoring Equipment & Instruments	110,000					110,000
Flood Forecasting Warning Hardware and Gauges		190,000				190,000
Flood Control Structures - Major Maintenance			3,000,000			3,000,000
Conservation Areas Capital Projects				2,000,000		2,000,000
Net IT/MP Capital Spending not allocated to Departments					753,000	753,000
<b>TOTAL EXPENSE</b>	<b>110,000</b>	<b>190,000</b>	<b>3,000,000</b>	<b>2,000,000</b>	<b>753,000</b>	<b>6,053,000</b>
<b>Funding</b>						
Municipal Apportionment	35,000	165,000	750,000			950,000
Provincial & Federal Government			1,450,000			1,450,000
Self Generated				1,500,000		1,500,000
Funding from Reserves	75,000	25,000	800,000	500,000	753,000	2,153,000
<b>TOTAL FUNDING</b>	<b>110,000</b>	<b>190,000</b>	<b>3,000,000</b>	<b>2,000,000</b>	<b>753,000</b>	<b>6,053,000</b>



## Special Projects Budget Summary

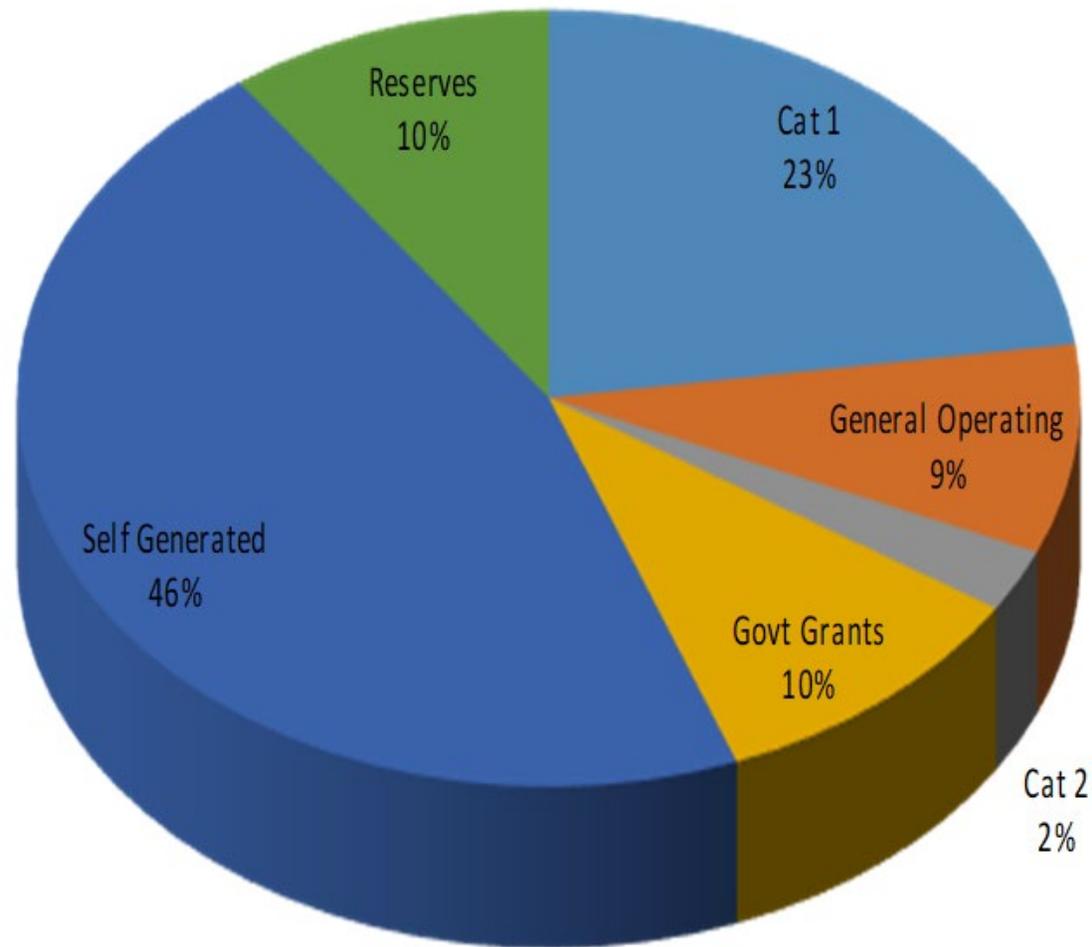
Schedule	EXPENDITURES	Budget 2025	Budget 2026
P&S #2	Floodplain Mapping	250,000	475,000
P&S #5	Ecological Restoration	100,000	100,000
P&S #8	Subwatershed Plans - City of Kitchener	96,000	85,000
P&S #8	Waste Water Optimization Program	130,000	20,000
P&S #8	Upper Grand Restoration	-	10,000
P&S #8	Conservation Services Grants (RWQP)	800,000	800,000
P&S #8	Species at Risk	70,000	70,000
P&S #8	Fresh Water Ecosystem Project	138,000	-
P&S #8	Water Management Plan (WQ)	100,000	80,000
P&S #8	Great Lakes Renewal Project	-	35,000
P&S #8	Resilient Agriculture Landscape Program	-	167,000
P&S #8	Grand River Simulation Model	-	50,000
P&S #10	Brant/Brantford Children's Water Festival	45,000	45,000
P&S #10	Watloo Wellington Children's Water Festival	-	6,000
P&S #10	Mill Creek Rangers	40,000	40,000
P&S #11	Guelph Lake Nature Centre	650,000	100,000
<b>Total SPECIAL Project Expenditures</b>		<b>2,419,000</b>	<b>2,083,000</b>
<b>SOURCES OF FUNDING</b>			
	OTHER GOVERNMENT FUNDING	1,334,000	1,417,000
	SELF-GENERATED	185,000	185,000
	FUNDING FROM/(TO) RESERVES	900,000	481,000
<b>Total Funding</b>		<b>2,419,000</b>	<b>2,083,000</b>



## Overview – 2026 Revenue by Source

**2026 Budget: \$41.7 million**

**(2025: \$40.0 million)**



## Programs and Services (P&S) Inventory

Programs & Services Inventory		TOTAL EXPENDITURES (includes transfers to reserves)	MUNICIPAL APPORTIONMENT/ Cat 2-MOU FUNDING	MUNICIPAL- OTHER	SELF-GENERATED REVENUE	PROVINCIAL & FEDERAL GRANTS	Funding from RESERVES	Programs & Services SURPLUS allocation	TOTAL REVENUE (after P&S surplus allocation)	NET RESULT
CATEGORY 1	Watershed Management	975,700	913,200			37,500	25,000		975,700	-
	Flood Forecasting & Warning	2,856,600	1,244,262			364,338	1,248,000		2,856,600	-
	Water Control Structures	5,413,700	2,828,350			1,735,350	850,000		5,413,700	-
	Resource Planning	2,877,500	1,828,500		1,049,000				2,877,500	-
	Conservation Lands Management	3,100,200	2,695,200		205,000		200,000		3,100,200	-
	Source Protection Program	800,000	-			800,000			800,000	-
	<b>Total Category 1</b>	<b>16,023,700</b>	<b>9,509,512</b>		<b>1,254,000</b>	<b>2,937,188</b>	<b>2,323,000</b>		<b>-</b>	<b>16,023,700</b>
		59%	0%	8%	18%	14%	0%	100%		
General Operating	<b>General Operating Expenses (note 5)</b>	<b>5,263,165</b>	<b>3,639,488</b>		<b>650,000</b>		<b>713,100</b>	<b>260,577</b>	<b>5,263,165</b>	<b>-</b>
		69%	0%	12%	0%	14%	5%	100%		
CATEGORY 2	<b>Category 2 Watershed Services</b>	<b>2,519,200</b>	<b>1,089,000</b>	<b>945,000</b>	<b>-</b>	<b>335,200</b>	<b>150,000</b>		<b>2,519,200</b>	<b>-</b>
		43%	38%	0%	0%	13%	6%	0%	100%	
CATEGORY 3	Burford Tree Nursery & Planting Services	963,900			725,000			238,900	963,900	-
	Conservation Services	132,400		15,000	70,000	-	8,000	39,400	132,400	-
	Outdoor Environmental Education	1,099,000			610,000		489,000	-	1,099,000	-
	Property Rentals	1,178,500			3,208,000		-	(2,029,500)	1,178,500	-
	Hydro Production	168,500			545,000			(376,500)	168,500	-
	Conservation Areas	13,198,600			12,071,000		500,000	627,600	13,198,600	-
	Administrative Support (note 6)	1,239,523						1,239,523	1,239,523	-
<b>Total Category 3</b>	<b>17,980,423</b>	<b>-</b>	<b>15,000</b>	<b>17,229,000</b>	<b>-</b>	<b>997,000</b>	<b>(260,577)</b>	<b>17,980,423</b>	<b>-</b>	
		0%	0%	96%	0%	6%	-1%	100%		
<b>TOTAL Programs &amp; Services</b>		<b>41,786,488</b>	<b>14,238,000</b>	<b>960,000</b>	<b>19,133,000</b>	<b>3,272,388</b>	<b>4,183,100</b>	<b>-</b>	<b>41,786,488</b>	<b>-</b>
		34%	2%	46%	8%	10%	0%	100%		

NOTE 1, NOTE 4

NOTE 2

NOTE 3

**COMMENTARY:**

- NOTE 1 Total Programs & Services expenditures (includes transfers to reserves) is funded 34% by the combined total of mandatory municipal apportionment and Category 2 MOA municipal funding.
- NOTE 2 46% of total expenses is funded with self-generated revenue.
- NOTE 3 Category 3 'Property Rentals' and 'Hydro Production' generate a surplus which is allocated to Category 3 programs and General Operating expenses to achieve breakeven results for each P&S.
- NOTE 4 In 2025 Municipal funding totalled \$13,757,000. Therefore Municipal funding is increasing by \$465,000 (or 3.5%) to \$14,238,000 in 2026 as compared to 2025.
- NOTE 5 **General Operating Expenses** include administrative expenses related to Office of the CAO, communications, capital support, finance, payroll, human resources, health and safety, head office facility, and other administrative expenses that support the provision of programs and services.
- NOTE 6 **Administrative Support** includes administrative expenses related to finance, communications, capital support and other administrative expenses that support category 3 programs and services.



## Summary of Municipal Apportionment

	% CVA In Watershed	2025 CVA (Modified)	2025 CVA In Watershed	CVA-Based Apportionment	2026 Budget General Operating Expenses*	2026 Budget Category 1 Operating Expenses*	2026 Budget Category 2 Operating Expenses*	2026 Budget Total Apportionment	2025 Actual Total Apportionment	% Change
Brant County	82.9%	8,261,080,919	6,848,436,082	3.08%	112,247	293,286	33,586	439,119	417,037	5.3%
Brantford C	100.0%	16,496,208,031	16,496,208,031	7.43%	270,375	706,455	80,901	1,057,730	1,018,547	3.8%
Amaranth Twp	82.0%	891,570,825	731,088,077	0.33%	11,983	31,309	3,585	46,876	44,515	5.3%
East Garafraxa Twp	80.0%	693,656,670	554,925,336	0.25%	9,095	23,765	2,721	35,581	35,355	0.6%
Town of Grand Valley	100.0%	658,134,422	658,134,422	0.30%	10,787	28,185	3,228	42,200	40,333	4.6%
Melancthon Twp	56.0%	646,397,562	361,982,634	0.16%	5,933	15,502	1,775	23,210	22,543	3.0%
Southgate Twp	6.0%	1,317,227,449	79,033,647	0.04%	1,295	3,385	388	5,068	4,652	8.9%
Haldimand County	41.0%	7,920,129,193	3,247,252,969	1.46%	53,223	139,064	15,925	208,212	200,742	3.7%
Norfolk County	5.0%	10,103,660,718	505,183,036	0.23%	8,280	21,635	2,478	32,393	31,589	2.5%
Halton Region	10.7%	51,406,109,099	5,479,852,401	2.47%	89,815	234,676	26,874	351,366	339,779	3.4%
Hamilton City	26.8%	101,728,598,671	27,212,400,145	12.25%	446,015	1,165,378	133,456	1,744,849	1,689,795	3.3%
Oxford County	35.7%	4,804,815,775	1,716,115,455	0.77%	28,127	73,493	8,416	110,036	107,510	2.3%
North Perth T	2.0%	2,597,387,936	51,947,759	0.02%	851	2,225	255	3,331	3,231	3.1%
Perth East Twp	40.0%	2,177,655,169	871,062,068	0.39%	14,277	37,303	4,272	55,852	54,089	3.3%
Region of Waterloo	100.0%	112,135,908,861	112,135,908,861	50.50%	1,837,921	4,802,248	549,940	7,190,113	6,960,138	3.3%
Centre Wellington Twp	100.0%	6,061,622,649	6,061,622,649	2.73%	99,351	259,591	29,728	388,669	358,987	8.3%
Erin T	49.0%	2,764,894,614	1,354,798,361	0.61%	22,205	58,020	6,644	86,869	82,570	5.2%
Guelph C	100.0%	29,458,533,371	29,458,533,371	13.27%	482,829	1,261,570	144,471	1,888,870	1,837,395	2.8%
Guelph Eramosa Twp	100.0%	3,048,245,188	3,048,245,188	1.37%	49,961	130,542	14,949	195,452	191,176	2.2%
Mapleton Twp	95.0%	2,032,932,118	1,931,285,512	0.87%	31,654	82,708	9,471	123,833	117,152	5.7%
Wellington North Twp	51.0%	2,025,261,218	1,032,883,221	0.47%	16,929	44,234	5,065	66,227	60,669	9.2%
Puslinch Twp	75.0%	2,955,815,044	2,216,861,283	1.00%	36,335	94,938	10,872	142,144	139,196	2.1%
<b>Total</b>		<b>370,185,845,501</b>	<b>222,053,760,508</b>	<b>100.00%</b>	<b>3,639,488</b>	<b>9,509,512</b>	<b>1,089,000</b>	<b>14,238,000</b>	<b>13,757,000</b>	<b>3.5%</b>

\*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.



## Category Two – Watershed Services Program Breakdown

Programs & Services	Cost	Offsetting Funding	Apportionment	Description of Offsetting Funding
Sub-watershed Services	\$ 368,000	\$ (135,000)	\$ 233,000	Municipal Funding
Conservation Services	\$ 1,678,200	\$ (1,130,200)	\$ 548,000	Municipal, Provincial, Federal Funding
Water Quality	\$ 473,000	\$ (165,000)	\$ 308,000	Provincial Funding, Reserves
Watershed Sciences & Collaborative Planning *				
	<b>TOTAL \$2,519,200</b>	<b>\$ (1,430,200)</b>	<b>\$1,089,000</b>	

\* Costs related to this activity integrated in the above listed programs and services.





## 2) Programs and Services (P&S) Reports



# Statement of Operations - Revenue

	<b>New Regulations Category</b>	<b>P&amp;S Ref #</b>	<b>Actual 2025</b>	<b>Budget 2025</b>	<b>Budget 2026</b>
<b>REVENUE</b>					
<b><u>Municipal</u></b>					
Municipal Apportionment	Category 1	various	12,705,000	12,705,000	13,149,000
Memorandums of Understanding Apportionment	Category 2	various	1,052,000	1,052,000	1,089,000
Other	Category 1	various	-	-	-
Other	Category 2 & 3	various	593,185	946,000	960,000
<b>Total Municipal</b>			<b>14,350,185</b>	<b>14,703,000</b>	<b>15,198,000</b>
<b><u>Government Grants</u></b>					
MNRF Transfer Payments	Category 1	various	449,688	449,688	449,688
Source Protection Program-Provincial	Category 1	various	605,097	780,000	800,000
Other Provincial	Category 1	various	1,768,458	1,487,500	1,687,500
Other Provincial	Category 2	8	201,563	220,000	217,000
Other Provincial	Category 3	10	21,572	40,000	-
Federal	Category 1 & 2	various	219,205	208,000	118,200
<b>Total Government Grants</b>			<b>3,265,583</b>	<b>3,185,188</b>	<b>3,272,388</b>
<b><u>Self Generated</u></b>					
User Fees and Sales					
<i>Resource Planning</i>	Category 1	4	1,019,605	924,000	1,049,000
<i>Burford Operations &amp; Planting Services</i>	Category 3	9	666,895	705,000	725,000
<i>Conservation Lands Income</i>	Category 3	14	58,959	71,000	71,000
<i>Timber Revenue</i>	Category 1	5	286,528	15,000	95,000
<i>Conservation Areas User Fees</i>	Category 3	14	13,927,902	11,400,000	12,000,000
<i>Environmental Education</i>	Category 3	11	644,774	600,000	610,000
Property Rentals	Category 3	12	3,176,303	3,150,000	3,208,000
Hydro Generation	Category 3	13	383,370	475,000	545,000
Land Sales	Category 1	5	826,107	-	-
Grand River Conservation Foundation	Category 1,2,3	various	521,020	197,000	180,000
Donations	Category 1,2,3	various	39,730	15,000	-
Investment Income	General Operating	7	2,187,918	2,300,000	2,050,000
Miscellaneous Income	various	various	1,289,889	-	-
<b>Total Self-Generated Revenue</b>			<b>25,029,000</b>	<b>19,852,000</b>	<b>20,533,000</b>
<b>TOTAL REVENUE</b>			<b>42,644,768</b>	<b>37,740,188</b>	<b>39,003,388</b>



# Statement of Operations - Expenses

			New		
			Regulations	Actual	Budget
			Category	2025	2025
			P&S Ref #		Budget
					2026
<b>EXPENSES</b>					
<b>OPERATING</b>					
Watershed Management	Category 1	1		691,096	915,700
Flood Forecasting and Warning	Category 1	2		1,174,922	1,243,600
Water Control Structures	Category 1	3		2,369,583	2,413,700
Resource Planning	Category 1	4		2,681,155	2,877,500
Conservation Lands Management	Category 1	5		3,117,003	3,000,200
Source Protection Program	Category 1	6		605,097	800,000
General Operating Expenses	General Operating	7		3,921,665	4,765,065
Watershed Services	Category 2	8		1,119,037	1,202,200
Burford Operations & Planting Services	Category 3	9		831,263	963,900
Conservation Services	Category 3	10		16,577	41,400
Environmental Education Program	Category 3	11		892,121	999,000
Property Rentals	Category 3	12		1,371,847	1,128,500
Hydro Production	Category 3	13		109,638	168,500
Conservation Areas	Category 3	14		11,174,536	11,198,600
Administrative Support	Category 3	15		1,172,765	1,239,523
<b>Total Operating Expenses</b>				<b>31,248,305</b>	<b>32,957,388</b>
<b>MAJOR MAINTENANCE &amp; EQUIPMENT</b>					
Watershed Management	Category 1	1		12,734	60,000
Flood Forecasting and Warning	Category 1	2		182,157	1,138,000
Water Control Structures	Category 1	3		3,842,333	3,000,000
Environmental Education	Category 3	11		35,932	-
Conservation Areas	Category 3	13		701,834	2,000,000
Information Systems	General Operating	16		209,414	355,000
Motor Pool	General Operating	16		31,092	143,100
<b>Total Major Maintenance &amp; Equipment Expenses</b>				<b>5,015,496</b>	<b>6,696,100</b>
<b>SPECIAL PROJECTS</b>					
Flood Forecasting and Warning	Category 1	2		148,829	475,000
Conservation Lands	Category 1	5		110,438	100,000
Watershed Services	Category 2	8		993,413	1,317,000
Conservation Services	Category 3	10		108,280	91,000
Environmental Education Program	Category 3	11		477,733	100,000
<b>Total Special Projects Expenses</b>				<b>1,838,693</b>	<b>2,083,000</b>
<b>Total EXPENSES</b>				<b>38,102,494</b>	<b>41,736,488</b>
<b>Gross Surplus/(Defecit)</b>				<b>4,542,274</b>	<b>(2,733,100)</b>
<b>Prior Year Surplus Carryforward</b>				<b>498,777</b>	<b>500,000</b>
<b>Net Funding FROM/(TO) Reserves</b>				<b>(4,541,051)</b>	<b>2,233,100</b>
<b>NET SURPLUS</b>				<b>500,000</b>	<b>-</b>



## P&S #1 - Watershed Management

This category includes the collection and analysis of environmental data and the development of management plans for protection and management of water resources.

### **Specific Activities:**

- Implementation of a Watershed-based Resource Management Strategy per Ontario Regulation 686/21 (Mandatory Programs and Services).
- Monitoring at 16 stream flow monitoring stations.
- Monitoring at 27 groundwater wells under the Provincial Groundwater Monitoring Network and other wells that inform groundwater-surface water interactions.
- Monitoring at 37 water quality monitoring stations under the Provincial Water Quality Monitoring Network.
- Maintain a water budget to support sustainable water use in the watershed and maintain a drought response program.
- Provide advice to Provincial Ministries regarding water taking permits to ensure that drinking water source protection concerns are identified so that potential impacts can be addressed.

	Actual 2025	Budget 2025	Budget 2026
<b>Expenditures and Funding to Reserves</b>			
Compensation and Benefits	547,129	714,000	750,000
Administration Expenses	120,220	111,000	126,600
Other Operating Expenses	23,747	39,100	39,100
<b>Total OPERATING Expenditures</b>	<b>691,096</b>	<b>864,100</b>	<b>915,700</b>
Instrumentation	9	60,000	60,000
Water Quality Monitoring Equipment	12,725	50,000	-
<b>Total CAPITAL Expenditures</b>	<b>12,734</b>	<b>110,000</b>	<b>60,000</b>
Gauge Reserve	35,000	-	-
<b>Total FUNDING to RESERVES</b>	<b>35,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>738,830</b>	<b>974,100</b>	<b>975,700</b>
<b>Funding</b>			
<b>Municipal</b>			
Municipal Apportionment	861,600	861,600	913,200
<b>Government Grants</b>			
Other Provincial	13,502	37,500	37,500
<b>Funding From Reserves</b>			
Gauges	-	75,000	25,000
<b>TOTAL FUNDING</b>	<b>875,102</b>	<b>974,100</b>	<b>975,700</b>
<b>Net Surplus/(Deficit)</b>	<b>136,272</b>	<b>-</b>	<b>-</b>



## P&S #2 - Flood Forecasting and Warning

The flood warning system includes the direct costs associated with monitoring the streams and rivers to effectively provide warnings and guidance to municipalities and watershed residents during flood emergencies.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life.

### **Specific Activities:**

- Maintain a 'state of the art' computerized flood forecasting and warning system.
- Operate a 24-hour, year-round, on-call duty officer system to respond to flooding matters.
- Collect and manage data on precipitation, water quantity, reservoir conditions, water levels from 56 stream flow gauges, 24 rainfall gauges, and 12 snow courses and conduct analysis on hydrometric data in support of water quantity programs such as the low water response program for the watershed.
- Use Ignition system to continuously, monitor reservoir levels, river conditions and detect warning levels, assist municipalities with emergency planning, and respond to thousands of inquiries each year.
- Assist municipalities with municipal emergency planning and participate in municipal emergency planning exercises when requested.
- Hold annual municipal flood coordinator meetings to confirm responsibilities of agencies involved in the flood warning system. Test the system. Update and publish a flood warning system guide containing up-to-date emergency contact information. Maintain up-to-date emergency contact information throughout the year.
- Complete floodplain mapping projects as funding is made available.



*P&S #2 Flood Forecasting and Warning*

	Actual 2025	Budget 2025	Budget 2026
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	785,077	737,000	834,000
Administration Expenses	254,586	256,000	286,600
Other Operating Expenses	135,259	123,000	123,000
<b>Total OPERATING Expenditures</b>	<b>1,174,922</b>	<b>1,116,000</b>	<b>1,243,600</b>
Hardware	164,192	88,000	88,000
Stream Gauges	17,965	102,000	1,050,000
<b>Total CAPITAL Expenditures</b>	<b>182,157</b>	<b>190,000</b>	<b>1,138,000</b>
Floodplain Mapping Projects	148,829	250,000	475,000
<b>Total SPECIAL PROJECT Expenditures</b>	<b>148,829</b>	<b>250,000</b>	<b>475,000</b>
<b>Total FUNDING to RESERVES</b>	-	-	-
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>1,505,908</b>	<b>1,556,000</b>	<b>2,856,600</b>
<b><u>Funding</u></b>			
<b>Municipal</b>			
Municipal Apportionment	1,116,662	1,116,662	1,244,262
Municipal Other	-	-	-
<b>Government Grants</b>			
MNRF Transfer Payments	164,338	164,338	164,338
Other Provincial	-	-	200,000
<b>Funding From Reserves</b>			
Floodplain Mapping Projects & Gauges	17,000	275,000	75,000
Land Sale Proceeds Reserve	149,000	-	1,173,000
<b>TOTAL REVENUE</b>	<b>1,447,000</b>	<b>1,556,000</b>	<b>2,856,600</b>
<b>Net Surplus/(Deficit)</b>	<b>(58,908)</b>	-	-



## P&S #3 - Water Control Structures

This category includes costs associated with the capital and maintenance of structures, the primary purpose of which is to provide protection to life and property. These structures include dams, dikes, berms and channels, etc. Also included in this category are non-flood control dams and weirs, which maintain upstream water levels.

Overall, flood protection services provide watershed residents with an effective and efficient system that reduces exposure to the threat of flood damage and loss of life.

Multi-purpose reservoirs provide flow augmentation benefits to watercourses downstream of the reservoirs, improving water quality.

### **Specific Activities:**

- Operate and maintain seven major multi-purpose reservoirs, which provide flood protection and flow augmentation, and 25 kilometers of dikes in five major dike systems (Kitchener-Bridgeport, Cambridge-Galt, Brantford, Drayton and New Hamburg).
- Ensure structural integrity of flood protection infrastructure through dam safety reviews, inspections and monitoring, reconstruction of deteriorating sections of floodwalls and refurbishing of major components of dams and dikes.
- Carry out capital upgrades to the flood control structures to meet Provincial standards, including , gate repairs at Guelph Dam, gate control improvements at Woolwich Dam, concrete repairs to Cambridge floodwalls and dam safety assessments at Shand Dam and Laurel Dam. Carry out studies for improvements to flood control dike systems in Bridgeport and Brantford.
- Implement the Water Control Structures Asset Management Plan for GRCA flood control and flow augmentation dams.
- Operate and maintain 20 non-flood control dams, which are primarily for aesthetic, recreational, municipal fire suppression water supply, or municipal drinking water supply intake purposes.
- Develop and implement plans to decommission failing or obsolete dams.
- Ice management activities to help mitigate the impacts or respond to flooding resulting from ice jams.
- Develop and implement public safety plans for structures.



## P&amp;S #3 - Water Control Structures

	Actual 2025	Budget 2025	Budget 2026
<b>Expenditures and Funding to Reserves</b>			
Compensation and Benefits	1,515,732	1,770,000	1,699,000
Administration Expenses	40,658	49,200	49,200
Insurance	139,433	151,000	145,000
Other Operating Expenses	673,760	520,500	520,500
<b>Total OPERATING Expenditures</b>	<b>2,369,583</b>	<b>2,490,700</b>	<b>2,413,700</b>
<b>Total CAPITAL Expenditures</b>	<b>3,842,333</b>	<b>3,000,000</b>	<b>3,000,000</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>6,211,916</b>	<b>5,490,700</b>	<b>5,413,700</b>
<b>Funding</b>			
<b>Municipal</b>			
Municipal Apportionment	2,785,350	2,785,350	2,828,350
<b>Government Grants</b>			
MNRF Transfer Payments	285,350	285,350	285,350
Provincial	1,750,725	1,450,000	1,450,000
Federal	7,423	-	-
<b>Funding From Reserves</b>			
Water Control Structures/Water Mgmt Operating/Land Sale	1,321,000	970,000	850,000
<b>TOTAL REVENUE AND FUNDING FROM RESERVES</b>	<b>6,149,848</b>	<b>5,490,700</b>	<b>5,413,700</b>
<b>Net Surplus/(Deficit)</b>	<b>(62,068)</b>	<b>-</b>	<b>-</b>



## P&S #4 - Resource Planning

### (a) PLANNING - Regulation

This category includes costs and revenues associated with administering the Prohibited Activities, Exemptions and Permits Regulation made under the CA Act. This includes permit review, permit issuance, inspections, enforcement and follow-up, which may include defending appeals.

#### **Specific Activities:**

- Process about 800 permits each year related to development, alteration or activities that may interfere with the following types of regulated features:
  - hazardous lands;
  - valley lands, steep slopes;
  - wetlands including swamps, marshes, bogs, and fens;
  - any watercourse, river, creek;
  - floodplain;
  - the Lake Erie shoreline.
- The regulation applies to the development activities listed below in the areas listed above:
  - the construction, reconstruction, erection or placing of a building or structure of any kind;
  - any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure, or increasing the number of dwelling units in the building or structure;
  - site grading;
  - the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere.
- Maintain policies and guidelines to assist in the protection of people and property (i.e., Policies for the Administration of the Prohibited Activities, Exemptions and Permits Regulation).
- Enforcement of the Prohibited Activities, Exemptions and Permits Regulation and maintain compliance policies and procedures.
- Maintain natural hazards mapping in digital format to be integrated into municipal planning documents and Geographic Information Systems.

### (b) PLANNING - Municipal Plan Input and Review

This program includes costs and revenues associated with reviewing Official Plans, Secondary and Community Plans, Zoning By-laws, Environmental Assessments, development applications and other proposals.



**Specific Activities:**

- Review municipal planning and master plan documents and recommend policies and designations for natural hazard lands including watercourses, floodplains, wetlands, slopes, shorelines, and hazard sites.
- Provide advice to municipalities regarding environmental assessments, and other proposals such as aggregate and municipal drain applications to ensure that all natural hazard concerns are adequately identified and that any adverse impacts are minimized or mitigated.
- Provide information and technical advice to Municipal Councils and Committees regarding development applications to assist in making wise land use decisions regarding protection of people and property from natural hazards.

**P&S #4 – Resource Planning**

	<b>Actual 2025</b>	<b>Budget 2025</b>	<b>Budget 2026</b>
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	2,175,661	2,435,000	2,417,000
Administration Expenses	343,623	257,900	305,800
Other Operating Expenses	161,871	54,700	154,700
<b>Total OPERATING Expenditures</b>	<b>2,681,155</b>	<b>2,747,600</b>	<b>2,877,500</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>2,681,155</b>	<b>2,747,600</b>	<b>2,877,500</b>
<b><u>Funding</u></b>			
<b>Municipal</b>			
Municipal Apportionment	1,823,600	1,823,600	1,828,500
<b>Self Generated</b>			
Solicitor Enquiry Fees	59,943	70,000	70,000
Permit Fees	396,857	410,000	415,000
Plan Review Fees	562,805	444,000	564,000
<b>Funding from Reserves</b>			
Planning Enforcement Reserve	27,500	-	-
<b>TOTAL REVENUE</b>	<b>2,870,705</b>	<b>2,747,600</b>	<b>2,877,500</b>
<b>Net Surplus/(Deficit)</b>	<b>189,550</b>	<b>-</b>	<b>-</b>



## P&S #5 - Conservation Lands Management

Conservation Lands Management includes expenses associated with managing GRCA-owned lands.

### **Specific Activities:**

- Acquire and manage significant wetlands and floodplain lands, e.g., the Luther Marsh Wildlife Management Area, the Keldon Source Area, the Bannister-Wrigley Complex, and the Dunnville Marsh.
- Manage “passive” conservation lands in order to conserve forests and wildlife habitat (e.g., Arkell Springs Smith in Puslinch, Snyder’s Flats in Bloomingdale, etc.). Some are managed through maintenance agreements with municipalities or private organizations (Chicopee Ski Club in Kitchener, Scott Park in New Hamburg, etc.)
- Develop and maintain extensive trail network on former rail lines owned by GRCA and municipalities (much of this is part of the Trans-Canada Trail network). The Grand River Conservation Foundation is one source of funding for the trails.
- Carry out forestry disease control, woodlot thinning and selective harvesting on GRCA lands in accordance with the Forest Management Plan while generating income from sale of timber. Income generated helps pay for future forest management activities.
- Carry out tree planting and other forest management programs on over 7,000 hectares of managed forests on GRCA-owned lands.
- Hazard tree management on GRCA-owned lands to protect people and property.
- Natural heritage management: carry out restoration and rehabilitation projects for aquatic and terrestrial ecosystems, e.g., species at risk and ecological monitoring on GRCA lands, and prescribed burn activities.
- Where appropriate, dispose of lands that have been declared surplus and continue to identify and plan for disposition of other surplus lands. Proceeds from future dispositions will be used for acquisition of “Environmentally Significant Conservation Lands” and for other core programs.



## P&amp;S #5 Conservation Lands Management

	Actual 2025	Budget 2025	Budget 2026
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	1,797,100	1,921,000	1,907,000
Administration Expenses	155,536	168,100	177,400
Insurance	63,543	65,000	66,000
Other Operating Expenses	1,100,824	866,800	849,800
<b>Total OPERATING Expenditures</b>	<b>3,117,003</b>	<b>3,020,900</b>	<b>3,000,200</b>
Land Purchases/Land Sale Expenses	39,255	-	-
Ecological Restoration	71,183	100,000	100,000
<b>Total SPECIAL PROJECT Expenditures</b>	<b>110,438</b>	<b>100,000</b>	<b>100,000</b>
Forestry	271,000	-	-
Land Sale Proceeds	787,000	-	-
<b>Total FUNDING to RESERVES</b>	<b>1,058,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>4,285,441</b>	<b>3,120,900</b>	<b>3,100,200</b>
<b><u>Funding</u></b>			
<b>Municipal</b>			
Municipal Apportionment	2,778,900	2,778,900	2,695,200
<b>Government Grants</b>			
Provincial	4,231	-	-
<b>Self Generated</b>			
Forest Management	286,528	15,000	95,000
Land Sale Proceeds	826,107	-	-
Donations - Foundation	43,683	127,000	110,000
Donations - Other	39,730	-	-
Miscellaneous Other	9,238	-	-
<b>Funding From Reserves</b>			
Land Reserve (Demolitions/Land Sale Expenses)	136,000	100,000	100,000
Property (Demolitions)	64,000	-	-
Transition Reserve (Staffing)	100,000	100,000	100,000
<b>TOTAL REVENUE</b>	<b>4,288,417</b>	<b>3,120,900</b>	<b>3,100,200</b>
<b>Net Surplus/(Deficit)</b>	<b>2,976</b>	<b>-</b>	<b>-</b>



## P&S #6 - Source Protection Program

Drinking water Source Protection includes programs and services to carry out the GRCA's duties as a Source Protection Authority under the Clean Water Act, 2006. The program includes updating and amending technical work and policies in Source Protection Plans for each of the four watersheds in the Lake Erie Source Protection Region, maintaining a multi-stakeholder Source Protection Committee, and reporting annually on implementation of the Source Protection Plans. The focus continues to be completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

	Actual 2025	Budget 2025	Budget 2026
<b>Expenditures</b>			
Compensation and Benefits	548,375	625,000	615,000
Administration Expenses	48,959	45,000	45,000
Other Operating Expenses	7,763	50,000	50,000
Water Budget - Technical Studies	-	60,000	90,000
<b>TOTAL EXPENDITURES</b>	<b>605,097</b>	<b>780,000</b>	<b>800,000</b>
<b>Funding</b>			
<b>Government Grants</b>			
Provincial	605,097	780,000	800,000
<b>TOTAL FUNDING</b>	<b>605,097</b>	<b>780,000</b>	<b>800,000</b>
<b>Net Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>

## P&S #7 - General Operating Expenses



General operating expenses related to Office of the Chief Administrative Officer (CAO), communications, capital support, finance, payroll, human resources, health and safety, head office facility, insurance, and other administrative expenses that support the provision of programs and services and included in this group.

***Specific Activities:***

This category includes the following departments:

- Office of the CAO
- Capital Support
- Finance
- Human Resources
- Payroll
- Health & Safety
- Strategic Communications
- Information Management and Innovation
- Office Services

In addition, this category includes expenses relating to:

- The General Membership
- Head Office Building
- Office Supplies, Postage, Bank fees
- Head Office Communication systems
- Insurance
- Audit fees
- Consulting, Legal, Labour Relations fees
- Health and Safety Equipment, Inspections, Training
- Conservation Ontario fees
- Corporate Professional Development
- General expenses



## P&amp;S #7 General Operating Expenses

	Actual 2025	Budget 2025	Budget 2026
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	2,377,116	2,490,000	2,725,000
Administration Expenses	499,369	478,000	543,300
Insurance	258,232	298,000	268,300
Other Operating Expenses	830,209	1,118,465	1,298,465
LESS: Recovery of Corporate Services Expenses	(43,261)	(70,000)	(70,000)
<b>Total OPERATING Expenditures</b>	<b>3,921,665</b>	<b>4,314,465</b>	<b>4,765,065</b>
Interest Income	2,045,317	2,050,000	1,900,000
Stabilization Reserve-Category 1	10,805	-	-
Building Reserve	216,000	-	-
Personnel Reserve	833,000	-	-
<b>Total FUNDING to RESERVES</b>	<b>3,105,122</b>	<b>2,050,000</b>	<b>1,900,000</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>7,026,787</b>	<b>6,364,465</b>	<b>6,665,065</b>
<b><u>Funding</u></b>			
<b>Municipal</b>			
Municipal Apportionment (levy)	3,338,888	3,338,888	3,639,488
<b>Self Generated</b>			
Investment Income	2,187,918	2,300,000	2,050,000
Miscellaneous	833,326	-	-
<b>Funding From Reserves</b>			
Personnel	-	65,000	65,000
Building	-	-	150,000
<b>TOTAL REVENUE</b>	<b>6,360,132</b>	<b>5,703,888</b>	<b>5,904,488</b>
<b>Net Surplus/(Deficit)</b>	<b>(666,655)</b>	<b>(660,577)</b>	<b>(760,577)</b>



## P&S #8 - Watershed Services

The programs included under watershed services are subwatershed planning, conservation services, water quality, and watershed sciences and collaborative planning.

### **Specific Activities:**

#### **Subwatershed planning services**

- Identify and recommend where subwatershed or watershed studies are needed.
- Review and provide input to subwatershed studies.
- Undertake subwatershed monitoring to support municipal studies under agreement.
- Networking with conservation and environmental management agencies and organizations, and advocating on a watershed basis.
- In 2026, subwatershed studies/monitoring are ongoing or planned in the Region of Waterloo (City of Kitchener, City of Cambridge, Township of Woolwich), and City of Guelph.

#### **Conservation Services**

- Deliver municipal and partnership cost-share programs to support private land stewardship action.
- Facilitate private land, municipal and community partner tree planting.
- Coordinate education and outreach activities to promote actions to improve water quality and watershed health.

#### **Water Quality Programs**

- Support optimization of wastewater treatment plant operations through:
  - Knowledge sharing workshops;
  - Hands-on training;
  - Technical advice;
  - Delivering a recognition program.
- Provide technical support for municipal assimilative capacity studies, master plans for water and wastewater services.
- Engage the provincial and federal governments to develop programs to reduce nutrient loads in rivers and streams, and ultimately Lake Erie.
- Surface water quality monitoring, modelling, analysis, and reporting.
- Operate and maintain continuous water quality stations.
- Maintain a water quality database.
- Develop and maintain a water quality model.
- Analyze and report on groundwater and surface water quality and river health.



## Watershed Sciences & Collaborative Planning

- Watershed and landscape scale science and reporting.
- Support cross-disciplinary integration and inform municipal watershed planning and water, wastewater, and stormwater master planning.
- Foster cross-municipal resource management:
  - Grand River Water Management Plan;
  - Water Managers Working Group.
- Liaise with provincial, federal agencies, non-governmental organizations.

## P&S #8 Watershed Services

	Actual 2025	Budget 2025	Budget 2026
<b>Expenditures and Funding to Reserves</b>			
Compensation and Benefits	919,447	850,000	887,000
Administration Expenses	119,754	118,000	131,200
Other Operating Expenses	79,836	134,000	184,000
<b>Total OPERATING Expenditures</b>	<b>1,119,037</b>	<b>1,102,000</b>	<b>1,202,200</b>
<b>Total CAPITAL Expenditures</b>			
RWQP Grants	506,906	800,000	800,000
Upper Grand Restoration	-	-	10,000
Waste Water Optimization Project	126,880	130,000	20,000
Species at Risk	52,459	70,000	70,000
Nature Smart Climate Solutions	133,522	138,000	-
Water Management Plan (WQ)	59,696	90,000	80,000
Great Lakes Renewal	-	-	35,000
Resilient Agriculture Landscape Program	15,987	-	167,000
Municipal Drain Studies	7,793	-	-
Conservation Ontario/Tree Canada planting	35,490	-	-
Grand River Simulation Model	-	-	50,000
Upper Blair Subwatershed Study	54,680	96,000	85,000
<b>Total SPECIAL PROJECT Expenditures</b>	<b>993,413</b>	<b>1,324,000</b>	<b>1,317,000</b>
Stabilization Reserve-Category 2	-	-	-
<b>Total FUNDING to RESERVES</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>2,112,450</b>	<b>2,426,000</b>	<b>2,519,200</b>
<b>Funding</b>			
<b>Municipal</b>			
Memorandums of Understanding Apportionment	1,052,000	1,052,000	1,089,000
Municipal Other	576,153	946,000	945,000
<b>Government Grants</b>			
Other Provincial	201,563	220,000	217,000
Federal	208,774	208,000	118,200
<b>Self Generated</b>			
Miscellaneous	39,719	-	-
<b>Funding From Reserves</b>			
Water Management Plan	-	-	80,000
Gauge Reserve	18,000	-	50,000
Land Sale Proceeds Reserve	-	-	20,000
Stabilization Reserve	16,241	-	-
<b>TOTAL REVENUE</b>	<b>2,112,450</b>	<b>2,426,000</b>	<b>2,519,200</b>
<b>Net Surplus/ (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>



## P&S #9 - Burford Tree Nursery & Planting Services

The Nursery/Planting operations includes operation of the Burford Tree Nursery and sourcing and provision of stock and planting services to the public and other GRCA programs (i.e., Category 1 and 2 programs).

### Specific Activities:

- Plant trees on private lands (cost recovery from landowner) and on GRCA lands.
- Operate Burford Tree Nursery to grow and supply native and threatened species.
- Source trees from external commercial nurseries.



	Actual 2025	Budget 2025	Budget 2026
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	289,416	306,000	321,000
Administration Expenses	15,631	15,400	16,900
Other Operating Expenses	526,216	656,000	626,000
<b>Total OPERATING Expenditures</b>	<b>831,263</b>	<b>977,400</b>	<b>963,900</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>831,263</b>	<b>977,400</b>	<b>963,900</b>
<b><u>Funding</u></b>			
<b>Government Grants</b>			
Federal	3,008	-	-
<b>Self Generated</b>			
Burford Nursery	440,417	475,000	475,000
Landowner Contributions (Tree Planting)	226,478	230,000	250,000
Donations - Foundation			
<b>TOTAL REVENUE</b>	<b>669,903</b>	<b>705,000</b>	<b>725,000</b>
<b>Net Surplus/(Deficit)</b>	<b>(161,360)</b>	<b>(272,400)</b>	<b>(238,900)</b>



## P&S #10 - Conservation Services

Special projects under the conservation services program include special studies and evaluations, and events such as children's water festivals.

### Specific Activities:

In 2026, efforts will focus on:

- Co-ordination of the Brantford-Brant Children's Water Festival.
- Mill Creek Rangers Program.

	Actual 2025	Budget 2025	Budget 2026
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	7,148	28,000	12,200
Administration Expenses	3,100	36,200	26,200
Other Operating Expenses	6,329	22,000	3,000
<b>Total OPERATING Expenditures</b>	<b>16,577</b>	<b>86,200</b>	<b>41,400</b>
<b>Total CAPITAL Expenditures</b>			
Mill Creek Rangers Program	46,904	40,000	40,000
Waterloo Wellington Children's Water Festival	944	-	6,000
Heritage River Plaques	11,476	-	-
Great Lakes Agricultural Stewardship Initiative	1,159	-	-
Water Management Plan	9,238	-	-
Brant/Brantford Water Festival	38,538	45,000	45,000
Haldimand Children's Water Festival	21	-	-
Water Management Plan	-	10,000	-
<b>Total SPECIAL PROJECT Expenditures</b>	<b>108,280</b>	<b>95,000</b>	<b>91,000</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>124,857</b>	<b>181,200</b>	<b>132,400</b>
<b>Funding</b>			
<b>Municipal</b>			
Municipal-Other	16,500	-	15,000
<b>Government Grants</b>			
Other Provincial	21,572	40,000	-
<b>Self Generated</b>			
Donations - Foundation	69,265	70,000	70,000
Donations - Other	-	15,000	-
<b>Funding from Reserves</b>			
Cambridge Desiltation	1,931	-	2,000
Transition Reserve	944	-	6,000
<b>TOTAL REVENUE</b>	<b>110,212</b>	<b>125,000</b>	<b>93,000</b>
<b>Net Surplus/(Deficit)</b>	<b>(14,645)</b>	<b>(56,200)</b>	<b>(39,400)</b>



## P&S #11 - Environmental Education Program

This category includes costs and revenues associated with the environmental education program. The environmental education program provides curriculum-based programs to about 30,000 students annually, as well as some community groups throughout the watershed.

### **Specific Activities:**

- Provide hands-on, curriculum-based, environmental education school programs under agreements with four school boards in the watershed, as well as individual schools. Programs are delivered at five environmental education centres (Apps' Mill near Brantford, Taquanyah near Cayuga, Guelph Lake, Laurel Creek in Waterloo, Shade's Mills in Cambridge), as well as at schools, GRCA Conservation Areas and virtually.
- Provide community programs under agreements with third parties (i.e., watershed municipalities, etc.)



## P&amp;S #11 - Environmental Education Program

	Actual 2025	Budget 2025	Budget 2026
<b>Expenditures and Funding to Reserves</b>			
Compensation & Benefits	652,360	672,000	706,000
Administration Expenses	65,068	68,000	74,000
Other Operating Expenses	174,693	213,000	219,000
<b>Total OPERATING Expenditures</b>	<b>892,121</b>	<b>953,000</b>	<b>999,000</b>
Major Repairs & Maintenance Projects	35,932	-	-
<b>Total CAPITAL Expenditures</b>	<b>35,932</b>	<b>-</b>	<b>-</b>
Guelph Lake Nature Centre	477,733	650,000	100,000
<b>Total SPECIAL PROJECT Expenditures</b>	<b>477,733</b>	<b>650,000</b>	<b>100,000</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>1,405,786</b>	<b>1,603,000</b>	<b>1,099,000</b>
<b>Funding</b>			
<b>Municipal</b>			
Municipal-Other	532	-	-
<b>Self Generated</b>			
Donations - Foundation	376,091	-	-
Nature Centre Revenue - Schools	641,951	600,000	610,000
Nature Centre Revenue - Community	2,500	-	-
Nature Centre Revenue - Miscellaneous	323	-	-
<b>Funding from Reserves</b>			
Transition Reserve	251,389	353,000	389,000
Land Sale Proceeds Reserve (GLNC)	69,000	650,000	100,000
Shades Mills Nature Centre Reserve	19,000	-	-
Guelph Lake Nature Centre Reserve	45,000	-	-
<b>TOTAL REVENUE</b>	<b>1,405,786</b>	<b>1,603,000</b>	<b>1,099,000</b>
<b>Net Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>



## P&S #12 - Property Rentals

Property Leasing activities include residential, cottage lots, agricultural and other miscellaneous lease or licence agreements.

### **Specific Activities:**

Leasing portfolio includes:

- 733 cottage lots at Belwood Lake and Conestogo Lake.
- 1,200 hectares of agricultural land.
- 8 residential units.
- Over 50 other lease/license agreements for use of GRCA lands.

	<b>Actual 2025</b>	<b>Budget 2025</b>	<b>Budget 2026</b>
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	372,557	473,000	497,000
Administration Expenses	50,366	35,000	36,800
Other Operating Expenses	948,924	601,700	594,700
<b>Total OPERATING Expenditures</b>	<b>1,371,847</b>	<b>1,109,700</b>	<b>1,128,500</b>
Property Rentals	-	-	50,000
Land Sale Proceeds	335,000	-	-
<b>Total FUNDING to RESERVES</b>	<b>335,000</b>	<b>-</b>	<b>50,000</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>1,706,847</b>	<b>1,109,700</b>	<b>1,178,500</b>
<b><u>Funding</u></b>			
<b>Self Generated</b>			
Belwood	1,090,027	1,087,000	1,110,000
Conestogo	1,309,380	1,302,000	1,329,000
Agricultural	277,537	270,000	280,000
Residential	103,883	115,000	86,000
Miscellaneous	395,476	376,000	403,000
Miscellaneous - Gain on Contaminated Sites	334,578	-	-
<b>Funding FROM Reserves</b>			
Cottage Lot Operations	120,000	-	-
Property Rental Reserve	255,000	-	-
<b>TOTAL REVENUE</b>	<b>3,885,881</b>	<b>3,150,000</b>	<b>3,208,000</b>
<b>Net Surplus/(Deficit)</b>	<b>2,179,034</b>	<b>2,040,300</b>	<b>2,029,500</b>



## P&S #13 - Hydro Production

This program generates revenue from 'hydro production'.

### **Specific Activities:**

- Generate hydro from turbines in 4 dams, Shand, Conestogo, Guelph and Drimmie.

	<b>Actual 2025</b>	<b>Budget 2025</b>	<b>Budget 2026</b>
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	71,283	70,000	73,000
Administration Expenses	1,039	-	-
Other Operating Expenses	37,316	25,500	95,500
<b>Total OPERATING Expenditures</b>	<b>109,638</b>	<b>95,500</b>	<b>168,500</b>
General Capital	-	66,500	-
<b>Total FUNDING to RESERVES</b>	<b>-</b>	<b>66,500</b>	<b>-</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>109,638</b>	<b>162,000</b>	<b>168,500</b>
<b><u>Revenue</u></b>			
<b>Self Generated</b>			
Hydro Production-Belwood	264,551	315,000	285,000
Hydro Production-Conestogo	107,688	105,000	205,000
Hydro Production-Guelph	1,229	40,000	40,000
Hydro Production-Elora	9,902	15,000	15,000
<b>TOTAL REVENUE</b>	<b>383,370</b>	<b>475,000</b>	<b>545,000</b>
<b>Net Surplus/(Deficit)</b>	<b>273,732</b>	<b>313,000</b>	<b>376,500</b>



## P&S #14 - Conservation Areas

These programs include costs and revenues associated with delivering recreational programs on GRCA lands and include the costs and revenues associated with day-use, camping, concessions, and other activities at GRCA active Conservation Areas.

### **Specific Activities:**

- Operate 11 “active” Conservation Areas (8 camping and 3 exclusively day-use) and Luther Marsh Wildlife Management Area which are enjoyed by over 1.7 million visitors annually. These visitors also help generate significant spin-off revenues for the local economies.
- Offer camping, hiking, fishing, swimming, boating, picnicking, skiing and related facilities.
- Provide over 2,000 campsites – second only to the provincial park system as a provider of camping accommodation in Ontario.
- Provide 500 seasonal camping sites at 7 different locations.
- Operate 2 large pools [1.85 acres (Canada’s largest outdoor pool) and 1.5 acres in size]
- Manage hunting programs at various sites.
- Employ over 230 students seasonally within the conservation areas.
- General repairs to Conservation Area buildings, roads, bridges, pools, electrical infrastructure, water infrastructure, and septic infrastructure.



## P&amp;S #14 Conservation Areas

	Actual 2025	Budget 2025	Budget 2026
<b>Expenditures and Funding to Reserves</b>			
Compensation and Benefits	6,248,487	6,117,000	6,423,000
Administration Expenses	281,237	253,000	303,800
Other Operating Expenses	4,644,812	4,170,000	4,471,800
<b>Total OPERATING Expenditures</b>	<b>11,174,536</b>	<b>10,540,000</b>	<b>11,198,600</b>
<b>Total CAPITAL Expenditures</b>	<b>701,834</b>	<b>2,000,000</b>	<b>2,000,000</b>
Conservation Area Reserve	2,735,000	-	-
<b>Total FUNDING to RESERVES</b>	<b>2,735,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>14,611,370</b>	<b>12,540,000</b>	<b>13,198,600</b>
<b>Funding</b>			
<b>Self Generated</b>			
Brant	1,610,451	1,300,000	1,370,000
Byng Island	1,320,043	1,050,000	1,110,000
Belwood Lake	406,122	375,000	375,000
Conestogo Lake	616,471	600,000	600,000
Elora Gorge	3,134,998	2,400,000	2,650,000
Elora Quarry	528,630	350,000	450,000
Guelph Lake	1,985,216	1,650,000	1,750,000
Laurel Creek	843,905	700,000	700,000
Pinehurst Lake	1,140,682	975,000	975,000
Rockwood	1,643,709	1,475,000	1,475,000
Shade's Mills	697,675	525,000	545,000
Total Fee Revenue	13,927,902	11,400,000	12,000,000
Donations-Foundation	31,981	-	-
Other Areas Income	58,959	-	-
Miscellaneous Income	9,515	71,000	71,000
<b>Funding From Reserves</b>			
Conservation Areas - Capital Projects	-	500,000	500,000
<b>TOTAL REVENUE</b>	<b>14,028,357</b>	<b>11,971,000</b>	<b>12,571,000</b>
<b>Net Surplus/(Deficit)</b>	<b>(583,013)</b>	<b>(569,000)</b>	<b>(627,600)</b>



## P&S #15 - Administrative Support

Administrative Support includes expenses related to finance, communications, capital support and other administrative expenses that support Category 3 programs and services.

	Actual 2025	Budget 2025	Budget 2026
<b><u>Expenditures and Funding to Reserves</u></b>			
Compensation and Benefits	718,344	706,000	691,000
Administration Expenses	121,719	139,400	145,800
Insurance	182,616	208,500	190,000
Other Operating Expenses	150,086	240,000	212,723
<b>Total OPERATING Expenditures</b>	<b>1,172,765</b>	<b>1,293,900</b>	<b>1,239,523</b>
Stabilization Reserve-Category 3	124,440	-	-
<b>Total FUNDING to RESERVES</b>	<b>124,440</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES AND FUNDING TO RESERVES</b>	<b>1,297,205</b>	<b>1,293,900</b>	<b>1,239,523</b>
<b><u>Funding</u></b>			
<b>Self Generated</b>			
Miscellaneous	63,513	-	-
<b>TOTAL REVENUE</b>	<b>63,513</b>	<b>-</b>	<b>-</b>
<b>Net Surplus/(Deficit)</b>	<b>(1,233,692)</b>	<b>(1,293,900)</b>	<b>(1,239,523)</b>

## Supplementary Information (Digital Information & Innovation and Motor Pool)

### 1) DIGITAL INFORMATION & INNOVATION - COMPUTER CHARGES

The work of the DI&I Group includes wages, capital purchases and ongoing maintenance, and operation is funded through the Information Systems and Technology Reserve. The Information Systems & Technology Reserve is sustained through a chargeback framework. A "Computer Charge" is allocated to the individual programs based on the number of users and the nature of system usage or degree of reliance on DI&I activities and services.



The Digital Information and Innovation (DI&I) group leads GRCA's information management activities; develops and acquires business solutions; and oversees investment in information and communications technology as detailed below:

**Specific Activities:**

- Develop and implement GRCA's long-term information management, information technology and communications plans.
- Assess business needs and develop tools to address requirements, constraints and opportunities. Acquire and implement business and scientific applications for use at GRCA. Manage information technology and business solutions implementation projects on behalf of GRCA, GRCF and the Lake Erie Source Protection Region.
- Develop and implement GRCA's Geographic Information Systems (GIS) technology and spatial data infrastructure. Manage GRCA's water-related data. Create and maintain standards for the development, use and sharing of corporate data. Develop policies and implement tools to secure GRCA's data and IT and communications infrastructure.
- Acquire, manage and support GRCA's server, storage, network and personal computer infrastructure to support geographic information systems (GIS); flood forecasting and warning, including real-time data collection; database and applications development; website hosting; electronic mail; internet access; personal computing applications; and administration systems, including finance, property and human resources.
- Develop and operate a wide area network connecting 14 sites and campus style wireless point-to-multipoint networks at Head Office, Conservation Areas, Environmental Education Centres and Flood Control Structures. Develop and operate an integrated Voice over IP Telephone network covering nine sites and 220 handsets. Support and manage mobile phones, smart phones and pagers. Develop, implement and maintain GRCA's DI&I disaster recovery plan.
- Operate on-line campsite reservation and day-use systems with computers in 10 Conservation Areas. Provide computers and phone systems for use at environmental education centres.
- Build and maintain working relationships with all other departments within GRCA. Develop and maintain partnerships and business relationships with all levels of government, Conservation Ontario, private industry and watershed communities with respect to information technology, information management, business solutions and data sharing.

## 2) VEHICLES AND EQUIPMENT – MOTOR POOL CHARGES

Motor Pool charges are allocated to the individual sections based on usage of motor pool equipment. Effectively, motor pool charges are included under administrative costs or other operating expenses, as applicable, on P&S #1 to #15.



**Specific Activities:**

- Maintain a fleet of vehicles and equipment to support all GRCA programs.
- Purchases of new vehicles and/or equipment.
- Disposal of used equipment.
- Lease certain equipment.

**Information Management & Motor Pool**

	Actual 2025	Budget 2025	Budget 2026
<b>Expenditures</b>			
<b>Information Management</b>			
Compensation and Benefits	1,253,110	1,394,000	1,464,000
Administrative Expenses	21,182	25,500	36,900
Software and Hardware Maintenance	264,702	187,500	187,500
Supplies and Services	39,838	54,000	54,000
<b>Total OPERATING Expenditures</b>	<b>1,578,832</b>	<b>1,661,000</b>	<b>1,742,400</b>
<b>Capital Expenses</b>	<b>232,182</b>	<b>300,000</b>	<b>400,000</b>
<b>LESS Internal Charges</b>	<b>(1,601,600)</b>	<b>(1,532,000)</b>	<b>(1,787,400)</b>
<b>NET Unallocated Expenses</b>	<b>209,414</b>	<b>429,000</b>	<b>355,000</b>
<b>Motor Pool</b>			
Compensation and Benefits	314,538	330,000	346,000
Administrative Expenses	19,223	26,000	27,600
Insurance	62,006	63,000	64,500
Motor Pool Building and Grounds Maintenance	14,478	10,000	10,000
Equipment, Repairs and Supplies	408,935	336,000	336,000
Fuel	213,491	284,000	284,000
<b>Total OPERATING Expenditures</b>	<b>1,032,671</b>	<b>1,049,000</b>	<b>1,068,100</b>
<b>Capital Expenses</b>	<b>674,067</b>	<b>675,000</b>	<b>675,000</b>
<b>LESS Internal Charges</b>	<b>(1,675,646)</b>	<b>(1,400,000)</b>	<b>(1,600,000)</b>
<b>NET Unallocated Expenses</b>	<b>31,092</b>	<b>324,000</b>	<b>143,100</b>
<b>TOTAL EXPENDITURES</b>	<b>240,506</b>	<b>753,000</b>	<b>498,100</b>



### 3) Grand River Conservation Authority Members (2026)

**Region of Waterloo (including Cities of Kitchener, Waterloo, Cambridge and Townships of North Dumfries, Wellesley, Wilmot and Woolwich**

Doug Craig (Cambridge), Mike Devine (Citizen), Jim Erb (Waterloo), Sue Foxton (North Dumfries), Joe Gowing (Kitchener), Gord Greavette (Citizen), Colleen James (Kitchener), Matt Rodrigues (Kitchener), Sandy Shantz (Woolwich), and Pam Wolf (Cambridge)

**Regional Municipality of Halton**

John Challinor II

**Haldimand and Norfolk Counties**

Dan Lawrence and Rob Shirton

**City of Hamilton**

Alex Wilson

**County of Oxford**

Bruce Banbury

**City of Brantford**

Gino Caputo and Kevin Davis

**City of Guelph**

Christine Billings and Ken Yee Chew

**Townships of Amaranth, East Garafraxa, Southgate and Melancthon and Town of Grand Valley**

Guy Gardhouse

**Townships of Mapleton and Wellington North**

Lisa Hern

**Municipality of North Perth and Township of Perth East**

Jerry Smith

**Township of Centre Wellington**

Shawn Waters

**Town of Erin, Townships of Guelph-Eramosa and Puslinch**

James Seeley

**County of Brant**

Brian Coleman and David Miller





## **Dundalk Fire Department**

2025 Year End Report

January 1<sup>st</sup>, 2025 – December 31<sup>st</sup>, 2025

Fire Chief Derek Malynyk

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# Staff

Fire Chief	Derek Malynyk
Deputy Chief /Fire Prevention Officer	Richard Amyotte
Administration	Stephanie Johnson
Captains	Bradyn Thompson
	Michael Thompson
	Cheryl Inkster
Lieutenants	Kyle Tipple
	Steve Zezelic
Firefighters	Garret Childs
	Alexandria Reisenweber
	Amanda Coutts
	Kelsey Trudgeon
	Celine Wilson
	Madison Byers
	Steve Zezelic
	Kate Stepanov
	Zach Hull
	James Johnstone
	Matthew Brewer
	William Conley
	Brian Bernardo
	Adrian Simpson
	Zack Perry
	Justin Pate
	Brett Breedon
Robert O'Brien	
Recruits starting in 2026	Nicholas Stubbs
	James Pannaci
	Jordan Marshall
	Jason Vart
	Karey St. Clair
	Matthew Thurston
	Wyatt Goheen

# Training

## Recruitment

The year 2025 was a notable milestone for the Dundalk Fire Department. For the first time in a decade, the Department maintained sufficient staffing levels and did not require a volunteer firefighter recruitment campaign. This achievement reflects the strength of the Department’s recruitment and retention efforts, as well as the positive organizational culture fostered among its members. Additionally, the absence of a recruitment cycle provided training staff with a well-deserved opportunity to focus on program development and operational readiness.

## Regular Training

In 2025 firefighters completed a combined total of 2420 hours of regular training. In September of 2025 the department switched its training from two Tuesdays a month with a dedicated theory training each quarter to having training the first three Tuesdays of the month. This allowed for more hands-on training and brought the entire department back to training again as a group which hadn’t happened since the Covid-19 Pandemic.

## Additional Training

In 2025 firefighters attended regional training centres in Grey County, Caledon and worked with our neighbours at the Grand Valley and District Fire Department to have staff attend a learning contract put on by the department. The following Ontario Fire College Courses were taken:

Course	Number of staff
NFPA 1021 Fire Officer Level 1	3
NFPA 1002 Apparatus Equipped with a Fire Pump	1
NFPA 1041 Fire Instructor Level 1	3
NFPA 1041 Fire Instructor Level 2	1
NFPA 1521 Incident Safety Officer	1
NFPA 1035 Fire and Life Safety Educator Level 1	2
NFPA 1033 Fire Investigator	1

Health and Safety training was a focus for the department in 2025. The department sent five members for Health and Safety for Leaders training in Owen sound put on by PSHSA. Two members completed Part 1 and Part 2 Health and Safety training certifying them as certified health and safety reps. One member also completed

through PSHSA train the fit tester certification to be certified to conduct qualitative fit testing in house. This same member attended the Levitt-Safety train the trainer workshop for quantitative fit testing in November as well. This allows all fit testing to be completed in house moving forward vs using an external agency.

The Dundalk Fire Department taught several first aid classes over the year. The department was able to certify 29 Southgate Staff and 5 members of the public with Standard Level C First Aid and CPR.

## Public Education and Community Involvement

The department was busy again in 2025 with public education and community involvement. Several events were attended or hosted by the Dundalk Fire Department.

The “adopt a classroom program” continued for the third year. Each month the fire prevention officer attends Highpoint school in Dundalk and Egremont school in Holstein to present fire safety messages to all grade three students. This program was well received by the students, teachers and parents which allowed the department to continue this program for the third year and to make it a permanent program moving forward. Each year the same material is taught and follows the following schedule of topics for the school year.

October	Smoke alarms
November	Home escape planning
December	No fire prevention due to holidays
January	Reporting emergencies
February	Emergency planning
March	Home and cooking safety
April	Open flame fire safety
May	No classroom visit due to EQAO Provincial testing
June	Tour of the fire hall

Unfortunately, the department could not coordinate with the OPP to have the September Cyber bullying lesson in 2025 but are looking to have it included in 2026. Outside the adopt a classroom program which was completed by our Deputy Chief the following public education and community engagement was also completed for 2025.

### February

- Edgewood suites public education presentation on fire safety for seniors

### March

- The department hosted its annual march break programming. This programming had 88 individuals attend over four days

## April

- Staff attended Holstein Maple Fest for two days providing public education on smoke alarms
- The department put on an easter egg hunt at Memorial Park which was well attended
- The Department in collaboration with Grey Highlands Emergency Services held a parade for the South Grey Spartans U11 OMHA championship team. Players were able to ride in the fire apparatus's for the parade.
- Egremont School attended the Saugeen Valley Children's safety village.

## May

- Staff completed our annual emergency preparedness week campaigning by handing out educational material and local locations through-out the Township of Southgate.
- Kids and Us attended the fire hall for a hall tour
- Members from the department participated in McDonalds McHappy Day on May 8<sup>th</sup>
- The Dundalk Fire Department hosted its annual baseball tournament

## June

- The department hosted its annual firefighters frolic also celebrating the departments 75<sup>th</sup> anniversary. Proton St was shut down to provide access to vendors, games, street performers and a touch a truck event. It was well attended unfortunately the weather took a turn and had to end early. The Friday night before the department faced off vs Dundalk Minor Ball's coaches in a charity baseball game
- Highpoint Community School attended the Saugeen Valley Children's Safety Village. Any time a school from Southgate attends the Safety Village staff from the Dundalk Fire Department also attends to help provide the Safety Villages program to the group. By having our own staff there it ensures the same message is being delivered to all Southgate Children but also allows the Children to see a familiar face
- Dundalk and Proton Community School visited the fire hall for a hall tour

## August

- Staff attended the Hopeville Kite Festival.
- Jazz and Pizzazz summer program attended the fire hall for a visit and a presentation on home escape planning and smoke alarms

## September

- The department attended the annual Dundalk Fall Fair for two days providing public education to all attendees.
- Members attended the Friends of the Library annual BBQ fundraiser

## October

- The fire department attended Grey Highlands Secondary School with Grey Highlands Fire Service staff to provide fire extinguisher training to students enrolled in co-op programs.
- The fire department hosted an open house in conjunction with the downtown Halloween trick or treat as part of Fire prevention week.

## November

- The department hosted its annual Firefighters Toy Drive. Locations were set up at the Dundalk Foodland, the Esso gas station and McDonalds over two days. The department would like to thank the community for its generous donations. All toy and monetary donations raised are for the Dundalk Christmas Cheer Campaign. All nonperishable food donations are collected for the Dundalk and area food bank.
- The department in collaboration with Wellington North Fire attended the Holstein General Store on November 22<sup>nd</sup> to help raise funds for the Holstein and District Christmas Hamper. The department also helped hand out hot chocolate and apple cider at the Holstein Parade with proceeds going to the Holstein and District Christmas Hamper as well. The department looks forward to making this an annual tradition as well.



*Dundalk Fire Departments Easter Egg Hunt*



*South Grey Spartans U11 OMHA Champions*



*Dundalk Firefighters Frolic aerial photo of the touch a truck event*



*Wellington North Firefighters and Dundalk Firefighters in Holstein for the Holstein and District Hamper Campaign*

## Fire Prevention and Enforcement

Inspections in 2025.

Status	Count	Southgate	Melancthon
Assigned	0	0	0
In Progress	5	5	0
Follow Up	2	2	0
Legal Action	0	0	0
Rescinded	0	0	0
Closed	51	51	0
<b>Total Inspections</b>	<b>58</b>	<b>58</b>	<b>0</b>

The majority of the inspections in 2025 in Southgate were for on farm diversified use businesses. A total of fifty-eight address were inspected. Some of these inspections require multiple site visits to bring into compliance or through different stages of a new build. The goal is to get all these businesses initially inspected and then placed on a three-year inspection rotation.

## Emergency Calls

Over the last five years, the Dundalk Fire Department's call volume has been steadily increasing. There was a 25.87% increase in call volume from 2024 to 2025.

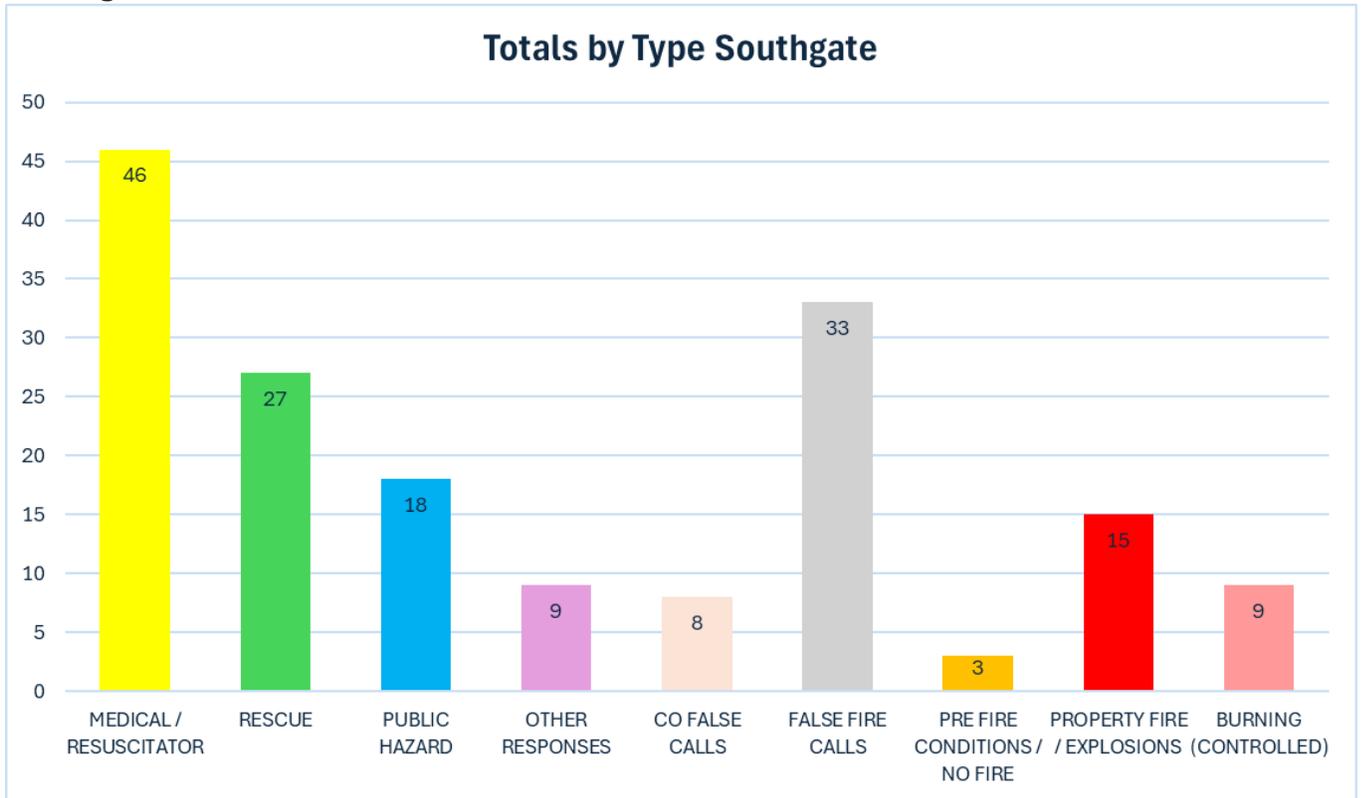
Last April Dufferin County EMS switched to the new MPDS system. Grey County EMS is anticipating switching to the MPDS system in December of 2026. It is anticipated that Dundalk's medical call responses should be reduced a bit.

Emergency Calls	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
2025	71	59	62	61	253
2024	54	44	47	56	201
2023	51	64	43	37	195
2022	34	54	61	40	189
2021	30	47	33	37	147
2020	38	33	31	34	136

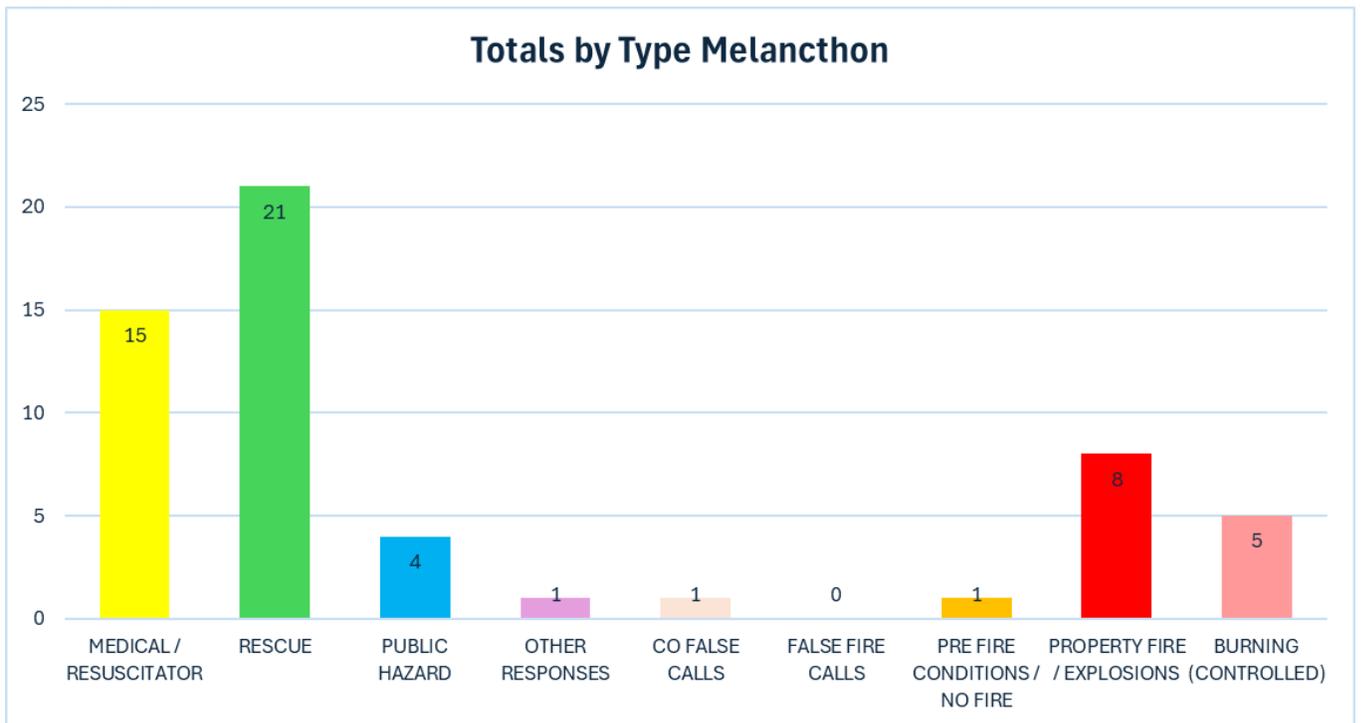
## Totals by Geographic Location

Responses by Municipality	Southgate	Melancthon	Grey Highlands	Other
2025	168	56	23	6
2024	125	49	23	4
2023	125	53	12	5
2022	123	50	13	3
2021	102	26	18	1
2020	85	28	21	2

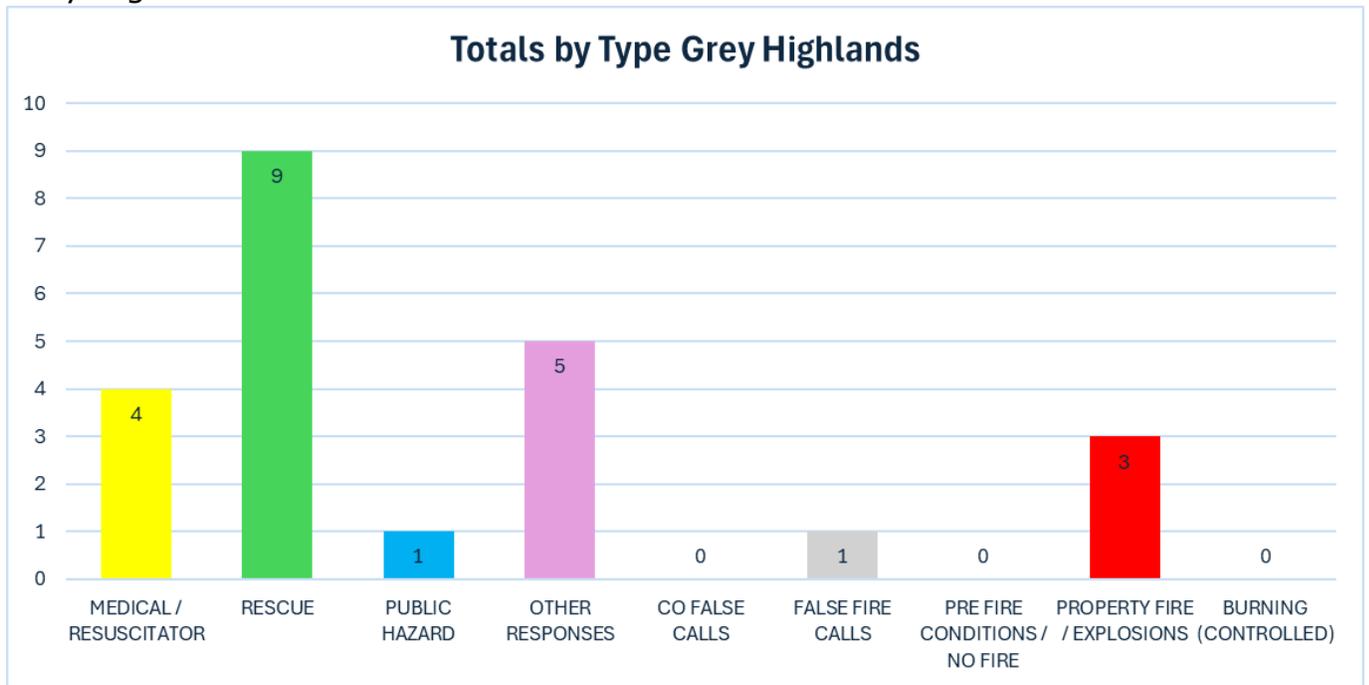
## Southgate



## Melancthon



## Grey Highlands



## Achievements

In this past year the Dundalk Fire Department has had many achievements.

The fire department obtained a Tanker Shuttle Accreditation Certificate. This accreditation is added to the fire departments FUS rating with insurance companies. Insurance companies are then able to provide insurance ratings to property owners within a certain radius of the fire hall. This accreditation was achieved in September. This accreditation would not have been possible without the hard work and dedication of staff but also from support of Council by providing the department with a newer fleet of fire apparatus.

The Department hosted its annual awards night in October. Firefighter Gabriel Lewis received the recruit of the year award, Lieutenant Steve Zezelic received the firefighter of the year award, Deputy Chief Amyotte received the Officer of the year award, firefighter William Conley received the most emergency responses award and firefighter Alex Reisenweber received the evolving excellence award.

The following members received their 5-year service recognition pins - Matthew Brewer, Celine Wilson, Bradyn Thompson, Brian Bernardo, Garret Childs, Zack Perry. Fire Chief Derek Malynyk received his 10-year service recognition pin.

The Dundalk Fire Department was able to purchase a new drone from generous donations from the community. This new drone can fly in more adverse weather conditions, has AI capabilities making it more effective for search and rescue operations, has scene light attachment, speaker with translation capabilities to communicate between the pilot and a patient but also has the ability to live stream

footage. This makes this drone invaluable in fire, rescue and emergency management operations.



*Drone picture from the tanker shuttle accreditation day (Dundalk, Grey Highlands, West Grey and Shelburne)*



*Mayor Milne, Deputy Mayor Dobreen with attendees from Dundalk Fire Departments Award Night*

## Message from the Chief

I would like to extend my appreciation to all members of the Dundalk Fire Department and their families for their continued hard work, dedication and perseverance throughout 2025. Our firefighters commit countless hours in service to our community and neighbouring areas, often sacrificing valuable time with their loved ones to ensure the safety and well-being of others. Their professionalism and commitment do not go unnoticed.

I would also like to thank Southgate Council for the continued opportunity to lead such an exceptional team. It is an honour to work alongside a close-knit group of individuals who consistently rise to meet challenges and remain focused on growth, improvement and delivering the highest standard of service to our community.

Finally, I want to extend my gratitude to Melancthon Township and the Municipality of Grey Highlands for the trust you place in our department to property portions of your community. We take this responsibility seriously and remain fully committed to providing the highest level of service and care to all residents we serve.



## NVCA February 2026 Board Meeting Highlights

**Next Meeting: March 27, 2026, held virtually**

For the full meeting agenda, including documents and reports, visit [NVCA's website](#)

### Presentation on the Nottawasaga Bluffs Conservation Area

NVCA's Director of Conservation Services, Kyra Howes, gave a presentation on Nottawasaga Bluffs Conservation Area.

Director Howes shared information on the cultural and ecological significance of the conservation area, as well as on the partnership with the Bruce Trail Conservancy for maintaining the conservation area.

### Deputation regarding fee request reduction

NVCA's Board of Directors received deputations from MHBC and a staff report regarding a request to reduce fees for a proposed development

The Board of Directors resolved to refer the item back to staff to bring it forward for discussion during the March 2026 board meeting.

### Conservation Services Fees

As directed by the Board of Directors in the November 2026 board meeting, staff reviewed Conservation Services fees to determine whether fees could be differentiated between watershed and non-watershed residents, similar to the structure currently used for NVCA hunting permits.

As several Conservation Services programs are actively being developed or expanded, introducing watershed-based fee distinctions could unintentionally discourage participation or complicate outreach efforts, particularly for

programs intended to grow and attract a broader user base.

Staff recommended continuing to apply a differentiated fee structure based on watershed and non-watershed residency to hunting permits only.

### Preferred Vendors

The NVCA Board of Directors approved the following contractors to be confirmed as preferred contractors based on price quotes and credentials submitted as part of NVCA RFQ 1/2026, including:

- Heavy Machinery and Trucking Services – Rumball Excavation and Haulage
- Stream Habitat Restoration Crew – Rumball Excavation and Haulage
- Water Resource Engineer – GSS Engineering Consulting Ltd. River Morphologist – GEO Morphix Ltd.
- Supplier of soil anchors – Nottawasaga Community Economic Development Corporation

The recommendations for preferred contractor status were based on the best overall value to NVCA, which takes into consideration cost, and expertise.

### Upcoming Events

#### Tiffin Nature School

At Tiffin Nature School, children aged 2.5 to 10 are invited to explore and connect with the natural world. We nurture their innate curiosity, offering immersive outdoor experiences that inspire discovery and growth.

**Dates:** Tuesdays & Thursdays

**Location:** Tiffin Centre for Conservation

[Register here](#)

### **March Break Camp Tiffin**

Led by NVCA's environmental educators, Camp Tiffin is an outdoor camp designed to enhance your child's knowledge, understanding and appreciation of the natural world and our amazing planet.

Our staff have been excited to plan winter camp activities this March Break which will be full of outdoor adventures.

**Dates:** March 16 – 20, 2026

**Location:** Tiffin Centre for Conservation

### **Spring Tonic Maple Syrup Festival**

Hosted in partnership with the Rotary Club of Barrie, the Spring Tonic Maple Syrup Festival is a tradition spanning more than three decades.

Visitors will journey back in time to discover how maple syrup was made in the past, then return to the present to see how it's crafted today.

Complete your tour with a delicious pancake and sausage breakfast topped with fresh maple syrup, followed by fun family-friendly activities!

**Date:** April 11 and 12, 2026

**Location:** Tiffin Centre for Conservation

## Denise Holmes

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**From:** Eowyn Spencer <espencer@grandriver.ca>  
**Sent:** Monday, March 9, 2026 11:27 AM  
**To:** dwilson@centrewellington.ca; mbaron@mapleton.ca; rregier@regionofwaterloo.ca; Nicole Martin; Denise Holmes; Meghan Townsend; mgivens@pertheast.ca; iroger@get.on.ca; cao@guelph.ca; mbradley@brantford.ca; Jim Ellis; mdilullo@haldimandcounty.on.ca; ksnell@northperth.ca; bob.gray@halton.ca; pavgoustis@eastgarafraxa.ca; cao@erin.ca; marnie.cluckie@hamilton.ca; baddley@oxfordcounty.ca; klandry@puslinch.ca; alison.newton@brant.ca; al.meneses@norfolkcounty.ca; blambert@wellington-north.com  
**Cc:** Ivy Cui; Nectar Tampacopoulos; curt.benson@halton.ca; brian.kavanagh@erin.ca; david.waters@erin.ca; McMullen, Brian; Pam Duesling  
**Subject:** Grand River CA's Annual Report on 2025 Watershed Services  
**Attachments:** GM-03-26-18 - Cat 2 (Municipal) Programs Annual Report.pdf

### Greetings:

The Grand River Conservation Authority's (GRCA) vision is of a healthy watershed that connects, strengthens and sustains resilient communities. To help achieve that vision, the GRCA delivers watershed services to twenty-two participating municipalities under Memorandums of Understanding. These non-mandatory programs are in addition to those mandated under the *Conservation Authorities Act*. The GRCA is pleased to provide the appended annual report on watershed services provided in 2025. The watershed services consist of watershed sciences and collaborative planning, water quality monitoring and reporting, wastewater treatment optimization, conservation services, and subwatershed services. A meeting to conduct an annual review of the Memorandum of Agreement and program accomplishments is available upon request to Eowyn Spencer, Supervisor of Administrative Services ([espencer@grandriver.ca](mailto:espencer@grandriver.ca), (519) 621-2763 ext. 2200).

Kind regards on behalf of,

[Samantha Lawson \(she/her\)](#)

Chief Administrative Officer

Grand River Conservation Authority

400 Clyde Road, PO Box 729

Cambridge, ON N1R 5W6

Office: 519-621-2763 ext. 2200

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[www.grandriver.ca](http://www.grandriver.ca) | [Connect with us on social](#)



# Watershed Services – 2025 Annual Report

March 1, 2026

## Introduction

The Grand River Conservation Authority's (GRCA) vision is of a healthy watershed that connects, strengthens and sustains resilient communities. To help achieve that vision, the GRCA delivers watershed services to twenty-two participating municipalities under a Memorandum of Understanding and funding agreement. These non-mandatory programs are in addition to those mandated under the Conservation Authorities Act (CAA).

The watershed services consist of watershed sciences and collaborative planning, water quality monitoring and reporting, wastewater treatment optimization, conservation services, and subwatershed services.

## Watershed Issues

The future prosperity, growth, and sustainability of the communities in the watershed depend on a healthy Grand River watershed. We face rapid population growth, the escalating impacts of climate change and increasing pressure on natural systems. The GRCA's watershed services help municipalities to address the water management challenges faced by growing communities and the watershed's dynamic agricultural sector.

The GRCA's watershed services are guided by its [2025-2029 Strategic Plan](#) and [Watershed-based Resource Management Strategy](#).

## 2025 Highlights

The GRCA's watershed services build understanding of watershed conditions; help landowners, municipalities, and others to take action to improve watershed health; and foster collaborative problem solving across geographic and jurisdictional boundaries.

### Understanding watershed conditions

- Conducted enhanced water quality monitoring at 10 rural stream sites and 24 groundwater wells, to better understand non-point sources of nutrients (phosphorus and nitrogen) in the watershed. This work was supported by funding from the Ministry of the Environment, Conservation and Parks.

- Operated nine automated water quality stations on the Grand and Speed rivers and provided real-time information about water temperature, pH level, dissolved oxygen, turbidity and conductivity on the GRCA's [website](#). Two stations provided real-time information about nitrate concentrations.
- Delivered subwatershed monitoring in 6 streams to support planning and implementation of urban area expansions and stormwater management, and documented stream flow and fish communities in 7 municipal drains.

### Improving water quality and watershed health

- Landowners across 100% of the rural watershed were eligible for cost-share grants to implement best practices, with grant rates and availability varying by program and location.
- Delivered \$520,000 in municipal grants to landowners who implemented 162 projects to improve water quality and watershed health. Cost-share grants are funded by the counties of Wellington, Brant, Haldimand, Dufferin, and Oxford, the Region of Waterloo, and the City of Hamilton. With landowner contributions, the total investment in these projects was more than \$2.25 million. Projects included agricultural best management practices to reduce nutrient, sediment, and chemical losses to the environment while maintaining agricultural production; natural area restoration work; and well decommissioning and upgrades to protect groundwater.
- An additional \$270,000 in grant funding from provincial, federal and other partner programs was delivered by the GRCA to landowners for 106 projects, including tree planting, wetland restoration, cover crop and nutrient planning incentives. Many projects provide additional environmental, economic, and social benefits by improving landscape resilience to extreme weather events, sequestering carbon, reducing greenhouse gas emissions, increasing recreational opportunities, and fostering biodiversity.
- Planted over 100,000 trees through GRCA's private land tree planting program and more than a dozen community tree planting events.
- As part of the Priority Watersheds Phosphorus Reduction project, supported by the Canada Water Agency, a series of [videos](#) were produced to highlight the GRCA's stewardship programs and promote agricultural best practices that keep nutrients and sediment on the land and out of local waterways and Lake Erie. Additional funding for the project was provided by the Ontario Ministry of the Environment, Conservation and Parks.
- Assessed wastewater treatment plant performance for the previous year and shared the [Annual Report](#) findings at a workshop attended by 40 participants from 14 municipalities, contract operators, and provincial agencies. For the first time, voluntary watershed-wide targets for phosphorus and ammonia were both met.
- At the workshop, 17 wastewater treatment plants were recognized for producing excellent quality effluent that exceeded environmental standards, the largest number in the program's history.

### Collaborative problem solving

- The GRCA and the Grand River Water Managers Working Group committed to updating the collaborative [Grand River Water Management Plan](#) over the next 3 years. The Working Group is a network of municipal, First Nations, provincial, and federal water managers that align water supply, wastewater, stormwater, and water quality objectives

and actions to achieve common watershed goals. More than 20 partner organizations were engaged in conversations about water management challenges that will shape the future Plan.

- Provided technical input to more than a dozen municipal wastewater master plans, water supply master plans, subwatershed plans, and technical and policy reports. Supported municipalities in identifying subwatershed studies and environmental information needed to guide future growth.
- Contributed to implementation of the federal-provincial Lake Erie Action Plan. The Grand River Water Management Plan, Watershed-wide Wastewater Optimization Program, and private land stewardship programs were recognized in a [Status of Actions Report](#) for their contribution to improving the health of the Grand River and Lake Erie.

### Financial summary

The GRCA's non-mandatory watershed services programs are funded through municipal agreements and other grants. The table below summarizes 2025 program expenses, off-setting funding, and the net cost to participating municipalities. Off-setting funds are received from provincial and federal grants, municipal funding for local or regional projects, and municipal Rural Water Quality Program capital grants for cost-share projects. Costs related to watershed sciences and collaborative planning are included in the other programs.

	<b>Total Expenses (\$)</b>	<b>Funding: Municipal Apportionment (\$)</b>	<b>Funding: Other (\$)</b>	<b>Net Surplus/ (Deficit) (\$)</b>	
<b>Programs</b>	<i>(a)</i>	<i>(b)</i>	<i>(c)</i>	<i>(b)+(c) less (a)</i>	
<b>Subwatershed Services</b>	335,046	233,000	82,040	(20,006)	Note 2
<b>Conservation Services</b>	1,280,960	531,000	748,593	(1,367)	
<b>Water Quality Programs</b>	496,445	288,000	213,577	5,132	Note 3
<b>Total</b>	<b>2,112,451</b>	<b>1,052,000</b>	<b>1,044,210</b>	<b>(16,241)</b>	Note 1

Note 1: Net Deficit funded from Category 2 Stabilization Reserve.

Note 2: Actual wages allocated to special projects (with external funding eligibility) were less than budgeted.

Note 3: Other funding includes \$18,000 of funding from Gauge Reserve to fund Water Quality Monitoring Equipment not budgeted.

### For more information

Additional information on program deliverables is provided in the attached appendix and at [www.grandriver.ca](http://www.grandriver.ca). The Grand River Conservation Authority's Board of Directors received updates on actions taken to address elevated nitrate concentrations (GM-03-25-21), the Watershed-wide Wastewater Optimization Program (GM-12-25-113), landowner stewardship (GM-02-25-15), subwatershed planning in the City of Brantford (GM-08-25-76), and the Grand River Water Management Plan (GM-08-25-69). These reports are available on the GRCA's website.

## Appendix: Category 2 Programs and Services Deliverables and Metrics – 2025 Summary

### Watershed Sciences and Collaborative Planning

Programs and Services Description	Deliverables	Metrics	2025 Watershed-wide Summary
Undertake watershed, regional, and landscape scale science and reporting: <ul style="list-style-type: none"> <li>• Inter-disciplinary analysis and reporting on watershed health (surface water, groundwater, forests, wetlands)</li> <li>• Collaborative work on the hydrologic functions of natural features</li> <li>• Other watershed-scale science (e.g., fisheries)</li> </ul>	Analysis and reporting on watershed conditions	Periodic reporting via Watershed Report Cards (e.g., 2023), Water Management Plan (e.g., State of Water Resources, 2020), technical reports, and reports to Authority board	An update to the 2014 Grand River Water Management Plan was initiated in 2025. The update, to be completed in 2028, will include an updated watershed characterization.
	Engagement of municipal, provincial, federal, non-governmental, academic and other stakeholders	As below for Water Managers Working Group and via other committees and meetings	See below for a summary of Water Managers Working Group meetings. The GRCA participated in federal-provincial initiatives under the Great Lakes Water Quality Agreement: <ul style="list-style-type: none"> <li>- Lake Erie Action Plan (LEAP) Implementation Team and Knowledge Mobilization workshop</li> <li>- Nuisance Algae Working Group and modelling workshops on nuisance algae, harmful algal blooms, and hypoxia in Lake Erie</li> <li>- Lake Erie Partnership Working Group (for the Lake Erie Lake wide Management Plan)</li> </ul> The GRCA engaged with researchers from collaborative initiatives on Integrated Chemical Mixtures (Environment and Climate Change Canada) and watershed nutrient modelling (University of Toronto).
Facilitating cross-municipal and inter-agency water resource management: <ul style="list-style-type: none"> <li>• Support cross-disciplinary integration and inform municipal watershed planning and water, wastewater, and stormwater master planning</li> <li>• Liaise with First Nations, municipal, and provincial and federal agencies</li> </ul>	Advance implementation of the collaborative, voluntary Grand River Watershed Water Management Plan. The Plan's objectives are to: <ul style="list-style-type: none"> <li>• Ensure sustainable water supplies for communities, economies and ecosystems</li> <li>• Improve water quality to improve river health and reduce the river's impact on Lake Erie</li> <li>• Reduce flood damage potential</li> <li>• Build resilience to deal with climate change</li> </ul>	Implementation tracking/reporting (scope TBD)	Collected data from the Water Managers Working Group and began preparing a 2019-2025 Report on Actions on implementation of the Grand River Water Management Plan. The Report on Actions will be finalized in 2026. Funding from the Ministry of the Environment, Conservation and Parks was secured to support the report.  The GRCA received reports on implementation of GRCA's actions under the Grand River Water Management Plan, including landowner stewardship (Integrated Action Plan action D7, see report GM-02-25-15), wastewater-optimization (Integrated Action Plan action D2, see report GM-12-25-113), and the groundwater program (supports various actions, see report GM-12-25-114).
	Update the Water Management Plan (WMP) and Integrated Action Plan as needed	Scope/timing TBD	The GRCA initiated an update of the 2014 Grand River Water Management Plan (see report GM-08-25-69), to be completed in 2028. The Water Managers Working Group endorsed the project charter for the update in December 2025.
	Chair the Water Managers Working Group (WMWG) with representation from watershed municipalities, First Nations, and provincial and federal agencies	Terms of Reference 2-4 meetings/workshops per year	WMWG Terms of Reference was reviewed in 2025 and extended to 2028 to support update of the Grand River Water Management Plan.  22 one-on-one and small group meetings were held with representatives from 23 WMP partner organizations to scope the planned update of the WMP. Discussion included water management challenges related to water supply, water quality, flooding and drought, and climate resilience.  2 WMWG meetings were held with participation from 3 federal agencies, 2 provincial agencies, 13 municipalities, 1 First Nation and the GRCA. Agenda items included WMP implementation reporting, WMP update project charter, water quality modelling, stormwater monitoring, and low water conditions.
	Provide input to municipal watershed planning – local, regional, and watershed conditions and issues identification	Upon request	Participated in and/or provided input to: <ul style="list-style-type: none"> <li>• Waterloo Region Water Supply Strategy Update</li> </ul>

## Water Quality Programs

Programs and Services Description	Deliverables	Metrics	2025 Watershed-wide Summary
<p>Deliver the Watershed-wide Wastewater Optimization Program (WWOP) to support municipal wastewater management and improve and protect water quality and watershed health</p>	<p>Collect data from municipalities, analyze, and produce an annual report on WWTP performance across the watershed.</p>	<p># of municipalities participating in annual reporting Annual report posted online</p>	<p>28 municipalities contributed data to annual reporting Yes, <a href="#">2024 Annual Report</a> finalized and posted online in September 2025</p>
<ul style="list-style-type: none"> <li>Support optimization of wastewater treatment plant (WWTP) operations through: knowledge sharing workshops, hands-on training, technical advice, and a recognition program</li> <li>Provide technical support for municipal assimilative capacity studies and master plans for water and wastewater services</li> <li>Engage the provincial and federal governments to develop programs to reduce nutrient loads in rivers and streams, and ultimately Lake Erie</li> </ul>	<p>Host annual workshop for information sharing and networking among municipal wastewater practitioners</p>	<p># of participants Workshop summary</p>	<p>40 participants in the annual workshop Workshop Summary: On November 13, 2025, the GRCA welcomed a group of 40 participants to the annual workshop, representing wastewater professionals from municipalities, contract operators, and the MECP. A presentation on watershed-wide WWTP performance highlighted a 93% reduction in total ammonia nitrogen (TAN) and 38% reduction in total phosphorus (TP) loading from WWTPs between 2012 and 2024, despite the watershed population increasing by about 17% over the same period. These improvements are the result of WWTP upgrades and optimization. Short presentations were received from the Town of Orangeville and AECOM on biological nutrient removal and the Township of Centre Wellington and Haldimand County, highlighting optimization studies and technical support examples. These presentations allow managers and operators to share experiences, engage in collaborative problem solving, and network with peers. For more information, see report GM-12-25-113 to the GRCA on the Watershed-wide Wastewater Optimization Program.</p>
	<p>Provide technical support and training workshops for operators, supervisors and managers to implement optimization techniques at individual WWTPs</p>	<p># of training, technical support events # of participants</p>	<p>3 events: i) Drumbo plant tour, highlighting its new Membrane Bioreactor (MBR); ii) virtual sludge accountability and data integrity workshop held virtually for staff at the Region of Waterloo plants; iii) advancing the TP Special Study and hosted an in-person Phase 1 review at GRCA Head Office in August. Total: ~60 participants i) 9 from 4 organizations (Oxford County, Haldimand County, Veolia, GRCA); ii) ~30 Regional and OCWA Staff from the Galt, Waterloo and Kitchener clusters, representing all Regional plants; iii) 16 from 7 organizations (City of Brantford, Haldimand County, Region of Waterloo, OCWA, Veolia, City of Guelph, GRCA)</p>
	<p>Deliver annual recognition program to acknowledge WWTPs that participate in WWOP activities and produce a very high-quality effluent</p>	<p>Awards presented</p>	<p>17 municipal WWTPs were recognized (<a href="#">news release</a>), which is the highest number since the program's inception in 2012. The following WWTPs were recognized for their exceptional performance:</p> <ul style="list-style-type: none"> <li>Bronze category – Brant County (Paris) and Region of Waterloo (Kitchener, Preston, St. Jacobs, Waterloo)</li> <li>Silver category – Town of Grand Valley, City of Guelph, Haldimand County (Caledonia, Cayuga, Dunnville), Township of Mapleton and Region of Waterloo (Ayr, Elmira, New Hamburg, Wellesley)</li> <li>Gold category – City of Brantford and Region of Waterloo (Conestogo)</li> </ul>
	<p>Support municipal assimilative capacity studies and master plans for water and wastewater</p> <ul style="list-style-type: none"> <li>Upon request, facilitate initial scoping, act as liaison with MECP, provide technical/methodological advice, provide stream data, provide watershed context, participation in steering committees (but not provide comments on EAs)</li> </ul>	<p>Studies are carried out by each municipality, as needed and GRCA staff participate at the request of the municipality</p>	<p>GRCA provided support to:</p> <ul style="list-style-type: none"> <li>The Region of Waterloo Wastewater Treatment Strategy Update (WWRSU)</li> <li>Caledonia Schedule C Class Environmental Assessment.</li> </ul>

<b>Programs and Services Description</b>	<b>Deliverables</b>	<b>Metrics</b>	<b>2025 Watershed-wide Summary</b>
Surface water quality monitoring, modelling, analysis and reporting <ul style="list-style-type: none"> <li>Operate and maintain continuous water quality stations</li> <li>Maintain a water quality database</li> <li>Develop and maintain a water quality model</li> <li>Report on water quality and river health</li> </ul>	Operate and maintain 9 continuous water quality monitoring stations	Continued operation of 9 stations	Ongoing
	Maintain a water quality database for continuous water quality data and grab sample data from GRCA, municipal and provincial water quality sampling programs within the watershed	Continued maintenance of the database	Ongoing
	Develop and maintain the Grand River Simulation Model (GRSM) for use in municipal assimilative capacity studies or for broader watershed planning purposes	GRSM is available for any municipal studies, upon request and GRCA staff will provide support for model application in assimilative capacity studies	Hired a consultant and initiated a study to comprehensively review the GRSM and provide recommendations for updating a watershed-wide water quality model. Draft Phase 1 Report has been received. Partial funding secured from the Ministry of the Environment, Conservation and Parks (MECP) to support this project.
	Analyze and report on surface water quality	Reports on water quality are produced cyclically or as needed (e.g., reports to Board, watershed report cards, technical updates to Water Management Plan)	Technical work (data collection, data management) to inform update of the Grand River Water Management Plan was underway in 2025.  Surface water quality enhanced tributary monitoring program: With funding from the MECP, surface water quality samples were collected from 10 sites in selected agricultural locations to fill data gaps and inform non-point source contributions of phosphorus and nitrates.  The GRCA received a report on activities undertaken to address elevated concentrations of nitrate in the surface and ground waters of the Grand River watershed (see report GM-03-25-21), which includes water quality monitoring and reporting.
Groundwater analysis and reporting	Analyze and report on groundwater quality	Reports on water quality are produced cyclically or as needed (e.g., reports to Board, watershed report cards, technical updates to Water Management Plan)	Groundwater quality enhanced monitoring program: With funding from the MECP, groundwater samples were collected from 24 monitoring wells across the watershed to fill data gaps and inform non-point source contributions of phosphorus and nitrates.

### Conservation Services

<b>Programs and Services Description</b>	<b>Deliverables</b>	<b>Metrics</b>	<b>2025 Watershed-wide Summary</b>
Deliver municipal and partnership cost-share programs to support private land stewardship action to improve and protect water quality and watershed health	Provide information and resources to landowners related to stewardship action including agricultural best practices, private water well maintenance, tree planting and naturalization projects.	Number of program participants, number of landowner inquiries	172 landowners completed 235 projects with support from GRCA-delivered stewardship programs in 2025. Conservation Services staff responded to an additional 100+ inquiries from landowners.
	Engage watershed residents in stewardship action through promotion of cost share opportunities	Number of residents engaged through program promotion	Private land stewardship action and GRCA cost-share programs were promoted through GRCA's Landowner Grants and Resources webpages, social media, one-on-one extension visits (265), and displays, presentations and participation in local agricultural industry and community events (3,000 participants/attendees). Total watershed resident engagement: 28,000 (estimated).
	Conduct site visits to assist landowners with planning stewardship projects and submitting applications to GRCA delivered cost share programs	Number of site visits	265 site visits were conducted to support proposed, new and existing private land stewardship projects.

Programs and Services Description	Deliverables	Metrics	2025 Watershed-wide Summary
	Administer and deliver municipally funded rural water quality programs (RWQP) as requested by watershed municipalities	Projects completed (number, type) Project investment by funding source	GRCA delivered municipal grant funding on behalf of 7 municipalities: Waterloo Region, Wellington, Brant, Haldimand, Dufferin, and Oxford counties, and well decommissioning program on behalf of the City of Hamilton. A total of \$520,000 in municipal grants supported 162 projects. Including the landowner's contribution, the total investment in these projects was \$2.25 million.
		Kg Phosphorus retained	An estimated 3,500 kg of phosphorus was retained on the landscape as a result of these projects.
	<p>Seek additional partner funding to enhance cost share programs GRCA offers to watershed landowners (ie. offering funds in municipalities without a RWQP or enhancing cost share funding opportunities in areas where municipal RWQPs exist).</p> <p>Examples of non-municipal grant funds delivered in 2023 to support private land stewardship <b>in all watershed municipalities</b>:</p> <ul style="list-style-type: none"> <li>• Habitat Stewardship Program for Aquatic SAR</li> <li>• ECCC Nature Smart Climate Solutions</li> <li>• OMAFRA profit mapping</li> <li>• Forests Ontario 50 Million Tree Program</li> </ul>	Projects completed (number, type) project investment by funding source, total grant, kg Phosphorus retained.	<p>Additional funding was secured by the GRCA to support private land stewardship. Funding sources included:</p> <ul style="list-style-type: none"> <li>• The governments of Canada and Ontario under the Sustainable Canadian Agricultural Partnership (Sustainable CAP), a 5-year, federal-provincial-territorial initiative</li> <li>• Fisheries and Oceans Canada Habitat Stewardship Program for Aquatic Species at Risk</li> <li>• The Government of Canada through the Canada Water Agency, Great Lakes Freshwater Ecosystem Initiative</li> <li>• Forests Canada</li> <li>• Tree Canada.</li> </ul> <p>In total, \$270,000 in grant from these GRCA-delivered programs supported 106 projects, including tree planting, wetland restoration, cover crop and crop nutrient planning incentives. These grants were combined with municipal RWQP program funding for eligible projects.</p>
Facilitate private land, municipal and community partner tree planting	Conduct field surveys and site assessments to develop tree planting plans for rural landowners and community groups (for projects that meet minimum property and project size requirements)	Number of landowners engaged, number of planting plans developed, number of projects completed, number of trees planted, planting area, km of windbreak, km of riparian buffer	<p>156 residents requested assistance from GRCA Forestry Specialists in planning tree planting projects.</p> <p>75 planting plans were developed; 61 of these private land projects were planted by GRCA contractors. 73,600 trees were planted (planting area 48 ha, 17 km windbreak and 6 km riparian buffer). Planting plans were also created for 13 community/municipal partner tree planting events.</p>
	Provide technical assistance to tree planting clients to ensure successful completion of projects.	Number of landowners, projects and trees planted by landowners (plant your own projects) with Forestry Specialist support	See above
	Support rural landowners to develop suitable applications to cost share programs	Summary of project investment by funding source	\$386,000 in grant provided to 61 landowners to cost-share tree and planting costs for 73,600 trees on 48 ha. \$205,000 was provided from municipal Rural Water Quality Programs and \$181,000 leveraged by GRCA from other sources (Forests Canada, Tree Canada, Fisheries and Oceans Canada Habitat Stewardship Program for Aquatic Species at Risk, Canada Water Agency). The total cost of these projects was \$559,000.
	Secure tree stock and manage contracted planting services for landowners	Number of trees, projects, grant and investment in projects planted through GRCA planting program	109,000 trees secured by GRCA for 205 watershed landowners. This includes 61 landowners who implemented planting plans developed by GRCA Forestry Specialists and trees planted by GRCA contractors, 13 community planting events and 131 plant your own tree orders from eligible watershed residents, many of which received technical support from Forestry Specialists.

Programs and Services Description	Deliverables	Metrics	2025 Watershed-wide Summary
	Serve as technical resource to landowners and community tree planting organizations	Number of community partner organizations supported; hours contributed	Trees for Mapleton, Trees for Woolwich, ReForest Woolwich, Brant Tree Coalition, Perth County Stewardship Program, Sustainable Waterloo Region, Community Living Haldimand. Estimated hours contributed = 175
	Support community partner and municipality hosted outreach events as capacity permits	Number of community partners, number of residents engaged/event participants, number of events, number of trees planted, total area planted, volunteer hours contributed	13 community planting events, 6,000 trees planted by 980 participant who contributed 1,900 hours, partners included Brant Tree Coalition, County of Brant, City of Brantford, Freshwater Conservation Canada, TD, Community Living Haldimand, Trees for Woolwich.
Coordinate education and outreach activities to promote actions to improve water quality and watershed health	Engage watershed residents through development and delivery of outreach events (tours, workshops, webinars) and participation in partner, community, and municipal events and meetings; as capacity and opportunities exist	Number of partners, events, event participants.	Private land stewardship action and GRCA stewardship programs were promoted by Conservation Services staff at 35 events in 2025. These events were hosted or offered in partnership with 27 local organizations (municipalities, community groups, agricultural industry associations). An estimated 2,900 participants attended these events.
	Develop promotional materials (print, website, social media) to promote stewardship action and recruit participants to GRCA Conservation Services Programs.		Maintained GRCA website, contributed to GRCA social media content, developed videos promoting Conservation Services programs and partner cost share programs.

### Subwatershed Services

Programs and Services Description	Deliverables	Metrics	2025 Watershed-wide Summary
Deliver a subwatershed planning program and provide technical support for municipal stream monitoring and (sub)watershed planning*	Identify and recommend (sub)watershed or other regional-scale technical study priorities	Provide a table of recommendations annually	<ol style="list-style-type: none"> <li><b>Region of Waterloo:</b> Prioritized the completion of active studies and maintained long-term monitoring programs for the East Side and Blair Creek subwatersheds, which have been ongoing since 2005. <ol style="list-style-type: none"> <li>Engaged in consultations with the Region to define future priorities and determine the scope of regional support for subwatershed studies and monitoring programs moving forward. Scoped Phase 2 Subwatershed Study for Chilligo Creek (Township of Woolwich and City of Cambridge) identified as priority for inclusion in a North Hespeler Master Environmental Servicing Plan (MESP) to be initiated in 2026.</li> <li>Recommended completion of a Hopewell/Chilligo State of the Watershed update report.</li> </ol> </li> <li><b>Municipal Collaboration:</b> <ol style="list-style-type: none"> <li>Consulted with the City of Cambridge and the Township of Woolwich to align on subwatershed priorities.</li> <li>Collaborated with the Township of Wellesley to review recommended studies for designated Urban Expansion Areas.</li> </ol> </li> </ol>
	Upon request and in watershed priority sequences, provide technical advice on terms of reference, scoping, methods for (sub)watershed studies.	Identify studies where support has been provided within the watershed annually	<ol style="list-style-type: none"> <li><b>City of Kitchener:</b> Submitted subwatershed planning recommendations regarding the City's draft Official Plan during the formal circulation period.</li> <li><b>Township of Wellesley:</b> Reviewed and provided feedback on six Discussion Papers designed to establish the policy foundation for a new Official Plan.</li> <li><b>City of Brantford:</b> Participated in technical discussions to facilitate development within the Northwest Employment Lands.</li> <li><b>City of Brantford:</b> Provided formal comments on the Terms of Reference for the Powerline West Block Plan.</li> <li><b>City of Guelph:</b> Reviewed and submitted comments regarding the Terms of Reference for the GID Lands Block 3.</li> </ol>

Programs and Services Description	Deliverables	Metrics	2025 Watershed-wide Summary
	Seek additional partner funding to undertake subwatershed/regional studies	Identify the number of applications, specifics, success and financial information annually	<ol style="list-style-type: none"> <li>1. <b>Fisheries and Oceans Canada (DFO):</b> Secured \$10,000 in federal funding to classify municipal drains in the Townships of Perth East and Wellesley. This data will support future subwatershed characterization and inform monitoring plans for consolidated linear infrastructure approvals. <ul style="list-style-type: none"> <li>• <b>Field Results:</b> Successfully sampled seven municipal drains and 12 independent segments, collecting critical data on flow characteristics and fish communities.</li> </ul> </li> <li>2. <b>ECO Canada:</b> Obtained \$5,000 through the Student Work Placement Program for a 2025 Subwatershed Planning summer student. <ul style="list-style-type: none"> <li>• <b>Student Impact:</b> The summer student supported the implementation of subwatershed monitoring and DFO municipal drain assessments, among other responsibilities.</li> </ul> </li> <li>3. <b>DFO Habitat Stewardship Program:</b> Initiated discussions with the Region of Waterloo and LGL regarding a potential joint funding application. Partners agreed to revisit the proposal in the fall of 2026.</li> </ol>
	Review and provide input to watershed, regional and local scale subwatershed studies. <ul style="list-style-type: none"> <li>• Participate on steering committees, working groups</li> <li>• Scope of technical review in compliance with O. Reg 596/22 - Prescribed Acts</li> </ul>	Number of requests and reviews undertaken	<ol style="list-style-type: none"> <li>1. <b>North Brantford and Tutela Heights Subwatershed Study (City of Brantford)</b> <ol style="list-style-type: none"> <li>a) Reviewed and finalized the hydraulic model and updated floodplain mapping.</li> <li>b) Presented the Subwatershed Study and associated amendments to Ontario Regulation 41/24 mapping to the GRCA General Membership on August 22, 2025 (Board Report number GM-08-25-76). The Board approved the recommendations under Resolution Number 25-150.</li> </ol> </li> <li>2. <b>Clythe Creek Subwatershed Update Study (City of Guelph)</b> <ol style="list-style-type: none"> <li>a) Participated in Technical Workshop #4, focusing on future climate scenario modeling.</li> <li>b) Participated in Technical Advisory Group (TAG) Meeting No. 3 to facilitate the finalization of the Phase 1 Study.</li> <li>c) Supported the City and its consultants in finalizing the existing conditions floodplain mapping.</li> </ol> </li> <li>3. <b>Blair Creek (City of Kitchener)</b> <ol style="list-style-type: none"> <li>a) Evaluated annual site-scale development monitoring programs to ensure compliance with the Functional Drainage Study (Stantec, 2009).</li> <li>b) Reviewed and commented on Rapid Assessment and Action Protocols (RAAPs) submitted by developers from June through September.</li> </ol> </li> <li>4. <b>Dundee Secondary Plan (City of Kitchener):</b> Reviewed and provided technical comments on the draft Scoped Subwatershed Study Report for the Official Plan Amendment.</li> <li>5. <b>Erbsville North District MESP &amp; District Plan (City of Waterloo):</b> Review Phase 1: Existing conditions characterization report to support the scoped subwatershed study and MESP. Will continue to be involved during the development of Phase 2, development and completion of the MESP and District Plan.</li> </ol>
	Provide technical support and advice on municipal stream monitoring.	Number of plans reviewed and location within watershed	<ol style="list-style-type: none"> <li>1. <b>City of Brantford – Technical Coordination and Monitoring:</b> <ol style="list-style-type: none"> <li>a) Initial consultations to provide technical guidance on the installation and long-term monitoring of piezometers to support groundwater assessment.</li> <li>b) Commenced initial consultations on Consolidated Linear Infrastructure – Environmental Compliance Approval (CLI-ECA) monitoring. The City has requested feedback on early-stage implementation, with further discussions scheduled for early 2026.</li> </ol> </li> <li>2. <b>City of Cambridge:</b> Initiated preliminary discussions regarding surface water monitoring requirements and potential GRCA assistance under the CLI-ECA.</li> <li>3. <b>Ministry of Natural Resources and Forestry (MNR):</b> Held preliminary talks regarding updated fish assemblage sampling in the Guelph Lake reservoir. This study aims to document changes in Speed River fish populations over the 50-year period since impoundment</li> </ol>

Programs and Services Description	Deliverables	Metrics	2025 Watershed-wide Summary
	<p>Serve as digital custodian for previously completed subwatershed studies (listed on GRCA website)</p> <p>Respond to requests for digital copies of previously completed subwatershed studies from consultants and the public.</p>	Upon request	<ol style="list-style-type: none"> <li>1. <b>GRCA Website Enhancements:</b> Updated the public-facing website to include recently completed studies.               <ol style="list-style-type: none"> <li>a) Maintained real-time status updates for ongoing subwatershed studies to ensure public transparency.</li> </ol> </li> <li>2. <b>Data Requests:</b> Fulfilled 57 digital document requests for archived studies from municipalities, environmental consultants, and members of the public.</li> <li>3. <b>MNRF Collaboration:</b> Provided brook trout sampling data to the Ministry of Natural Resources and Forestry (MNRF) to support Fisheries Management Zone (FMZ) 16 monitoring coordination.</li> </ol>
<p>*Undertake subwatershed monitoring for watershed and regional scale subwatershed studies where services are cost-shared between the municipalities and the GRCA under separate agreements. May undertake monitoring for local scale subwatershed studies where 100% funding provided by municipal under separate agreement.</p>			<ol style="list-style-type: none"> <li>1. <b>Blair Creek (City of Kitchener):</b> <ol style="list-style-type: none"> <li>a) Administered the annual monitoring program executed by GRCA staff and consultants.</li> <li>b) Compiled field data and delivered the annual monitoring report.</li> <li>c) Finalized a four-year agreement with the City of Kitchener to secure continued system monitoring through 2028.</li> </ol> </li> <li>2. <b>East Side Lands Subwatersheds (Region of Waterloo):</b> <ol style="list-style-type: none"> <li>a) Managed the cost-shared monitoring program with the Region of Waterloo, encompassing sites in the City of Cambridge, City of Kitchener, and Township of Woolwich.</li> <li>b) Oversaw program implementation by GRCA staff and provided the consolidated annual monitoring report.</li> </ol> </li> <li>3. <b>State of the Watershed Updates:</b> <ol style="list-style-type: none"> <li>a) Completed and submitted the Randall/Breslau Drains State of the Watershed update to the Region of Waterloo in March 2025.</li> </ol> </li> </ol>

## Denise Holmes

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**From:** ca.office (MECP) <ca.office@ontario.ca>  
**Sent:** Tuesday, March 10, 2026 3:29 PM  
**Cc:** ca.office (MECP)  
**Subject:** Decision Notice on the Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities

Dear Municipal Partners and the Association of Municipalities of Ontario (AMO),

We are writing to inform you that a decision notice has been posted to the Environmental Registry of Ontario (ERO) regarding the proposal notice posting #025-1257 on the "Proposed boundaries for the regional consolidation of Ontario's conservation authorities."

The proposal initially consulted on by the government proposed boundaries that would have resulted in seven regional conservation authorities. As a result of the feedback received during consultation, the province adjusted the boundaries to accommodate areas with distinct geographies and development contexts, to better balance differing priorities across rural, urban and northern areas and improve alignment with watersheds and with source protection regions. The government is now planning to move forward with consolidation to create nine optimized regional CAs. A map showing the planned boundaries and the nine new CAs is available at [Ontario Provincial Conservation Agency | ontario.ca](https://www.ontario.ca).

In the coming weeks, the government plans to introduce amendments to the Conservation Authorities Act (CAA) that would implement the consolidation and set out a smooth path to consolidation to ensure service continuity for communities. Consolidation is targeted to take effect in early 2027 to allow transition planning to occur over the next year. The government's plan would ensure a clear, coordinated and successful transition led by the Ontario Provincial Conservation Agency (OPCA), that would minimize disruptions to CA staffing, services, permitting processes and with all existing partnerships and obligations carried forward to maintain service stability. A summary of the consolidation plan, and details on transition, are included in the decision notice [Proposed boundaries for the regional consolidation of Ontario's conservation authorities | Environmental Registry of Ontario](#).

The government's plans to consolidate CAs build on recent progress Ontario has made to improve the CA system, including establishing OPCA to provide centralized leadership and oversight for Ontario's CAs. Under these plans, the important work that conservation authorities do to protect people and property from the risks of flooding and other natural hazards would not change. The nine new regional CAs would continue to operate as independent, municipally governed organizations and to fulfill their provincially mandated programs such as managing flooding and other natural hazards, drinking water source protection under the Clean Water Act, watershed management programs, and the management of their lands and recreational trails, ensuring public access to local natural areas and outdoor activities.

We recognize the important role that municipalities have in the governance of conservation authorities. We are committed to keeping you informed throughout the transition and ensuring that the relationships, programs and services that CAs provide to municipalities continue.

The province is committed to working closely with municipal partners and AMO throughout this process and ensuring local knowledge informs next steps. In the coming weeks you will be invited to technical briefings to provide further information on the next steps in the planned transition process.

For questions regarding the plans for consolidation, please contact [CCEO@ontario.ca](mailto:CCEO@ontario.ca). If you have questions about the planned legislative amendments and day-to-day CA business, please reach out to MECP staff via [ca.office@ontario.ca](mailto:ca.office@ontario.ca).

We thank you for taking the time to share with us your perspectives during the consultations that helped to shape this plan and look forward to working closely with you and your municipal/association colleagues over the next year.

Sincerely,

Chloe Stuart  
ADM, Land and Water Division  
Ministry of the Environment, Conservation and Parks

Hassaan Basit  
Chief Conservation Executive  
Office of the Chief Conservation Executive

## Denise Holmes

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**From:** James McLean  
**Sent:** Friday, March 6, 2026 9:41 AM  
**To:** Denise Holmes  
**Cc:** Kaitlin Dinnick  
**Subject:** Fw: Meeting

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**From:** AOL. <hdspace@aol.com>  
**Sent:** Monday, March 2, 2026 7:06:31 p.m.  
**To:** James McLean <jmclean@melancthontownship.ca>; davidgthwaites@hotmail.com  
<davidgthwaites@hotmail.com>; Todd McIntosh <toddmcintosh@hotmail.com>  
**Subject:** Meeting

Hi guys

I have decided to remove myself from the committee.  
I have to anything's going on at this time. To be part of this special group.

Cheers Dennis

[Sent from the all new AOL app for iOS](#)

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NUMBER -2026**

BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR AND TO STRIKE THE RATES OF TAXATION, AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2026

**WHEREAS** the Council of the Corporation of the Township of Melancthon has, in accordance with the Municipal Act, 2001, S.O. 2001, Chapter 25 as amended, Section 290 (1)(2)(3)(4) and Section 291 (1) considered the estimates of the Municipality for the year 2026;

**AND WHEREAS** pursuant to the County of Dufferin By-law the County of Dufferin set tax ratios and to set tax rate reductions for prescribed property subclasses for county purposes and lower tier municipal purposes;

**AND WHEREAS** the tax ratios established the relative amount of taxation to be borne by each property class and have been set for the taxation year 2024 under the authority of the Municipal Act, 2001, S.O. 2001, Chapter 25 Section 308(5) as follows:

Residential Class is	1.000000
Multi-residential Class is	1.400000
New Multi-Residential	1.100000
Commercial Class is	1.220000
Industrial Class is	2.198400
Aggregate Extraction Class is	1.788852
Landfill Class is	1.181500
Pipeline Class is	0.842100
Farmland Class is	0.220000
Managed Forest Class is	0.250000

**AND WHEREAS** all property assessment rolls on which the 2026 taxes are to be levied have been returned and revised pursuant to the provision of the Assessment Act, R.S.O. 1990, c.A.31, as amended (hereinafter referred to as the “Assessment Act”) subject to appeals at present before the Assessment Review Board, the Ontario Municipal Board and the District Court;

**AND WHEREAS** the “Residential/Farm Assessment”, “Multi-Residential Assessment”, “Commercial Assessment”, “Industrial Assessment”, “Aggregate Extraction Assessment”, “Pipeline Assessment”, “Farmlands Assessment” and “Managed Forests Assessment” and the applicable subclasses pursuant to Section 7 of the Assessment Act, as amended by the Fair Municipal Finance Act, 1997 and Regulations thereto, have been determined on the basis of the aforementioned property assessment rolls and are detailed on Schedule “A” attached hereto and which forms part hereof;

**AND WHEREAS** the Province of Ontario has regulated all education tax rates for 2026; and hereby adopted to be applied against the whole of the assessment for real property.

**AND WHEREAS** the Treasurer shall add all or any arrears for special charges such as developer charges; fees regarding registered tax properties; service charges for cutting weeds, dog licensing fees and drain maintenance arrears pursuant to any statute or by-law to the respective properties chargeable thereto and that the same shall be collected by the collector in the manner as all other rates or levies.

**NOW THEREFORE** the Council of the Corporation of the Township of Melancthon enacts as follows:

**THAT** the Corporation of the Township of Melancthon adopt the sum of Three Million, Seven hundred and Four Thousand, Six Hundred and Sixty Six Dollars (\$3,704,660.00) as detailed in Schedule “B” attached hereto and which forms part hereof as the estimate of the Property Tax Levy required during the year 2026 for general purposes of the Corporation of the Township of Melancthon.

**THAT** for the year 2026 in the Corporation of the Township of Melancthon, the lower tier municipalities shall levy upon Residential/Farm Assessment, Multi-Residential Assessment,

Commercial Assessment, Industrial Assessment, Aggregate Extraction Assessment, Pipeline Assessment, Farmlands Assessment and Managed Forests Assessment and applicable subclasses the tax rates for Township purposes set out in “Schedule A” attached hereto and which forms part hereof.

**THAT** tax rates for the Township of Melancthon portion of the tax bill are hereby adopted to be applied against the whole of the assessment for real property as set out in Schedule “D”.

1. The taxes shall become due and payable in two instalments:

First installment due and payable on August 20, 2026

Second installment due and payable on November 19, 2026

2. A penalty at the rate of 1.25% will be charged on the first day of default and on the first day of each calendar month thereafter in which default continues, on all unpaid instalments of taxes until December 31, 2025 after which the interest rates of 1.25% per month for each month or fraction thereof will be added.
3. The Treasurer may mail or cause the same to be mailed to the resident or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
4. The taxes are payable at the Municipal Office, 157101 Highway 10, Melancthon, Ontario, L9V 2E6, the Toronto Dominion Bank or Credit Union in Shelburne, the CIBC or Credit Union in Dundalk, by mail, or by telephone/internet banking and by direct debit but not credit card.
5. In the event that the Provincial OPTA system does not have the necessary data to provide on Commercial, Industrial and Multi-Residential tax capping to permit processing tax bills for these installment dates, then the Treasurer is authorized to process tax bills for the remaining tax classes and to establish later tax installment due date(s) for the Commercial, Industrial and Multi-Residential tax classes on a separate bill.

This by-law shall come into force and effect upon the date of the final reading thereof.

**By-law read a first and second time this 19<sup>th</sup> day of March, 2026.**

**By-law read a third time and passed this 19<sup>th</sup> day of March, 2026.**

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Mayor

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Clerk

**SCHEDULE A  
TOWNSHIP OF MELANCTHON  
CALCULATION OF LOWER TIER TAX RATES**

**Weighted Assessments Calculation**

	"Pure" Assessment	Tax Ratio	Weighted Assessment	
Residential	464,333,900	1.0000	464,333,900	RT
Residential Payment in Lieu	0	1.0000	0	RH
Commercial Full (Occupied)	11,710,400	1.2200	14,286,688	CT
Commercial Vacant Land	393,200	1.2200	479,704	CU
Commercial Excess Land	68,000	1.2200	82,960	CX
Commercial New Const. - Full	0	1.2200	0	XT
Commercial New Const. Vacant	0	1.2200	0	XU
Shopping Centre (Occupied)	0	1.2200	0	ST
Parking Lot Full	0	1.2200	0	GT
Industrial (Occupied)	44,926,500	2.1984	98,766,418	IT
Industrial Aggregate	4,455,000	1.7889	7,969,336	VT
Vacant Units & Excess Land	141,000	2.1984	309,974	IX
Industrial PIL shared	117,000	2.1984	257,213	IH
New Construction Excess Land	0	1.5389	0	JU
Residential - Payment in Lieu	0	1.0000	0	
Pipeline	1,951,000	0.8421	1,642,937	PT
Farmlands	259,263,426	0.2200	57,037,954	FT
Managed Forest	2,931,300	0.2500	732,825	TT
<b>Total</b>	<b>790,290,726</b>		<b>645,899,908</b>	

Schedule B



**TOWNSHIP OF MELANCTHON 2026 BUDGET - MARCH 5TH, 2026**

BUDGET PAGE	DEPARTMENT EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
<b>GENERAL GOVERNMENT SERVICES</b>						
4	COUNCIL	\$ 120,387.00	\$ 120,983.14	\$ 150,764.00	\$ 146,060.00	\$ 139,405.00
5	ADMINISTRATION	\$ 919,397.00	\$ 877,340.19	\$ 798,080.00	\$ 766,317.00	\$ 842,532.00
5	TAXATION WRITE OFFS	\$ 50,000.00	\$ 26,758.00	\$ 30,000.00	\$ 25,000.00	\$ 20,000.00
		<b>\$ 1,089,784.00</b>	<b>\$ 1,025,081.33</b>	<b>\$ 978,844.00</b>	<b>\$ 937,377.00</b>	<b>\$ 1,001,937.00</b>

<b>PROTECTION TO PERSONAL &amp; PROPERTY</b>						
6	FIRE SERVICES	\$ 417,686.00	\$ 390,873.49	\$ 450,985.00	\$ 452,220.00	\$ 471,265.00
6	POLICING	\$ 488,370.00	\$ 486,660.31	\$ 527,573.00	\$ 521,538.00	\$ 582,362.00
6	BYLAW ENFORCEMENT	\$ 32,000.00	\$ 34,971.00	\$ 40,000.00	\$ 78,000.00	\$ 60,000.00
6	CONSERVATION AUTHORITY	\$ 36,016.00	\$ 37,561.11	\$ 40,460.00	\$ 40,460.00	\$ 41,565.00
6	ANIMAL CONTROL	\$ 11,500.00	\$ 9,315.00	\$ 11,500.00	\$ 6,500.00	\$ 9,500.00
6	STREET LIGHTS	\$ 6,500.00	\$ 6,678.00	\$ 7,100.00	\$ 6,600.00	\$ 6,800.00
		<b>\$ 992,072.00</b>	<b>\$ 966,058.91</b>	<b>\$ 1,077,618.00</b>	<b>\$ 1,105,318.00</b>	<b>\$ 1,171,492.00</b>

<b>TRANSPORTATION SERVICES</b>						
7	SALARIES & ADMINISTRATION	\$ 715,300.00	\$ 657,119.00	\$ 731,518.00	\$ 758,655.00	\$ 768,274.00
7	ROAD DEPARTMENT BUILDING & MISC.	\$ 202,942.00	\$ 202,468.00	\$ 277,280.00	\$ 282,250.00	\$ 267,050.00
8	ROAD EQUIPMENT	\$ 416,444.20	\$ 381,029.00	\$ 344,500.00	\$ 362,500.00	\$ 392,500.00
8	NEW EQUIPMENT	\$ 150,000.00	\$ 17,300.00	\$ 954,615.00	\$ 454,615.00	\$ 500,000.00
9	BRIDGES, CULVERTS, DRAINS	\$ 310,907.00	\$ 301,574.00	\$ 145,907.00	\$ 79,907.00	\$ 110,907.00
9	ROADSIDE	\$ 21,700.00	\$ 27,255.00	\$ 68,500.00	\$ 34,510.00	\$ 197,500.00
9	HARDTOP	\$ 49,500.00	\$ 10,488.00	\$ 49,500.00	\$ 21,900.00	\$ 47,000.00
9	LOOSETOP	\$ 602,000.00	\$ 582,838.00	\$ 642,000.00	\$ 703,070.00	\$ 698,000.00
10	WINTER CONTROL	\$ 70,000.00	\$ 55,065.00	\$ 71,000.00	\$ 57,000.00	\$ 77,500.00
10	ROAD IMPROVEMENTS	\$ 375,000.00	\$ 293,894.00	\$ 750,000.00	\$ 670,000.00	\$ 430,000.00
10	RESERVES	\$ 270,000.00	\$ 285,918.10	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
		<b>\$ 3,183,793.20</b>	<b>\$ 2,814,948.10</b>	<b>\$ 4,084,820.00</b>	<b>\$ 3,474,407.00</b>	<b>\$ 3,538,731.00</b>

BUDGET PAGE	DEPARTMENT EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
11	<b>ENVIRONMENTAL SERVICES</b>	\$ 33,918.00	\$ 26,318.00	\$ 26,998.00	\$ 26,898.00	\$ 27,100.00
		<b>\$ 33,918.00</b>	<b>\$ 26,318.00</b>	<b>\$ 26,998.00</b>	<b>\$ 26,898.00</b>	<b>\$ 27,100.00</b>
11	<b>RECREATION</b>	\$ 129,700.00	\$ 220,349.20	\$ 333,200.00	\$ 175,172.00	\$ 213,662.00
		<b>\$ 129,700.00</b>	<b>\$ 220,349.20</b>	<b>\$ 333,200.00</b>	<b>\$ 175,172.00</b>	<b>\$ 213,662.00</b>
11	<b>HEALTH &amp; SOCIAL SERVICES (CEMETERY)</b>	\$ 5,000.00	\$ 341.00	\$ 5,000.00	\$ -	\$ -
		<b>\$ 5,000.00</b>	<b>\$ 341.00</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>
11	<b>LIBRARY</b>	\$ 69,490.00	\$ 69,490.00	\$ 72,888.00	\$ 72,468.00	\$ 76,520.00
		<b>\$ 69,490.00</b>	<b>\$ 69,490.00</b>	<b>\$ 72,888.00</b>	<b>\$ 72,468.00</b>	<b>\$ 76,520.00</b>
12	<b>PLANNING</b>	\$ 200,000.00	\$ 35,055.00	\$ 125,000.00	\$ 60,000.00	\$ 360,000.00
		<b>\$ 200,000.00</b>	<b>\$ 35,055.00</b>	<b>\$ 125,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 360,000.00</b>
12	<b>DRAINAGE</b>	\$ 55,000.00	\$ 28,103.00	\$ 65,000.00	\$ 47,253.00	\$ 65,000.00
		<b>\$ 55,000.00</b>	<b>\$ 28,103.00</b>	<b>\$ 65,000.00</b>	<b>\$ 47,253.00</b>	<b>\$ 65,000.00</b>
12	<b>RESERVES</b>	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>\$ -</b>				
12	<b>SUBTOTAL EXPENSES</b>	<b>\$ 5,758,757.20</b>	<b>\$ 5,185,744.54</b>	<b>\$ 6,769,368.00</b>	<b>\$ 5,898,893.00</b>	<b>\$ 6,454,442.00</b>

BUDGET PAGE	DEPARTMENT REVENUE SUMMARY	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
13	<b>TAXATION</b>					
	SUPPLEMENTALS	\$ 90,000.00	\$ 108,912.00	\$ 100,000.00	\$ 67,840.00	\$ 80,000.00
	GRANT IN LIEU	\$ 2,050.00	\$ 2,015.00	\$ 2,050.00	\$ 2,120.00	\$ 2,150.00
		<b>\$ 92,050.00</b>	<b>\$ 110,927.00</b>	<b>\$ 102,050.00</b>	<b>\$ 69,960.00</b>	<b>\$ 82,150.00</b>
13	<b>GRANTS</b>	\$ 406,590.00	\$ 391,677.00	\$ 443,313.00	\$ 413,852.00	\$ 443,952.00
		<b>\$ 406,590.00</b>	<b>\$ 391,677.00</b>	<b>\$ 443,313.00</b>	<b>\$ 413,852.00</b>	<b>\$ 443,952.00</b>
13	<b>ADMINISTRATION</b>	\$ 93,664.20	\$ 90,875.50	\$ 24,720.00	\$ 23,390.00	\$ 22,790.00
		<b>\$ 93,664.20</b>	<b>\$ 90,875.50</b>	<b>\$ 24,720.00</b>	<b>\$ 23,390.00</b>	<b>\$ 22,790.00</b>
14	<b>PROTECTIONS TO PERSONS &amp; PROPERTY</b>	\$ 5,500.00	\$ 6,590.00	\$ 5,500.00	\$ 18,591.00	\$ 7,500.00
		<b>\$ 5,500.00</b>	<b>\$ 6,590.00</b>	<b>\$ 5,500.00</b>	<b>\$ 18,591.00</b>	<b>\$ 7,500.00</b>
14	<b>ROADS</b>	\$ 902,137.00	\$ 565,380.00	\$ 1,605,409.00	\$ 868,834.00	\$ 903,435.00
		<b>\$ 902,137.00</b>	<b>\$ 565,380.00</b>	<b>\$ 1,605,409.00</b>	<b>\$ 868,834.00</b>	<b>\$ 903,435.00</b>
14	<b>PLANNING</b>	\$ 57,450.00	\$ 40,006.00	\$ 30,250.00	\$ 64,500.00	\$ 26,500.00
		<b>\$ 57,450.00</b>	<b>\$ 40,006.00</b>	<b>\$ 30,250.00</b>	<b>\$ 64,500.00</b>	<b>\$ 26,500.00</b>
15	<b>OTHER</b>	\$ 897,150.00	\$ 1,030,560.30	\$ 1,058,890.00	\$ 1,085,444.00	\$ 1,263,455.00
		<b>\$ 897,150.00</b>	<b>\$ 1,030,560.30</b>	<b>\$ 1,058,890.00</b>	<b>\$ 1,085,444.00</b>	<b>\$ 1,263,455.00</b>
15	<b>SUBTOTAL REVENUE</b>	<b>\$ 2,454,541.20</b>	<b>\$ 2,236,015.80</b>	<b>\$ 3,270,132.00</b>	<b>\$ 2,544,571.00</b>	<b>\$ 2,749,782.00</b>

GL ACCT # 5001	COUNCIL EXPENDITURES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
1010	SALARIES, MEETINGS	\$ 99,505.00	\$ 99,500.00	\$ 102,520.00	\$ 103,000.00	\$ 115,500.00
1025	RECEIVER GENERAL	\$ 4,840.00	\$ 4,850.00	\$ 5,145.00	\$ 5,100.00	\$ 5,305.00
1030	EHT	\$ 1,942.00	\$ 10,748.14	\$ 1,999.00	\$ 2,010.00	\$ 2,300.00
1070	MILEAGE	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00
1080	CONFERENCES/CONVENTIONS/SEMINARS/TRAINING	\$ 9,500.00	\$ 4,000.00	\$ 9,500.00	\$ 6,500.00	\$ 6,500.00
1090	MEALS	\$ 600.00	\$ 300.00	\$ 600.00	\$ 350.00	\$ 600.00
2190	MISCELLANEOUS/HYBRID COUNCIL	\$ 3,000.00	\$ 1,085.00	\$ 30,000.00	\$ 28,000.00	\$ 8,000.00
	<b>TOTAL COUNCIL EXPENDITURES</b>	<b>\$ 120,387.00</b>	<b>\$ 120,983.14</b>	<b>\$ 150,764.00</b>	<b>\$ 146,060.00</b>	<b>\$ 139,405.00</b>

GL ACCT # 5002	ADMINISTRATION EXPENDITURES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
1010	WAGES, VACATION PAY, UNUSED SICK PAY	\$ 379,180.00	\$ 384,564.00	\$ 425,148.00	\$ 410,000.00	\$ 445,950.00
1020	BENEFITS	\$ 32,000.00	\$ 30,717.71	\$ 36,000.00	\$ 35,500.00	\$ 40,000.00
1022	TRAINING	\$ 2,000.00	\$ 1,400.00	\$ 2,000.00	\$ 1,400.00	\$ 4,000.00
1025	RECEIVER GENERAL (CPP & EI)	\$ 21,100.00	\$ 18,777.47	\$ 21,984.00	\$ 22,000.00	\$ 24,000.00
1026	MEETINGS	\$ 1,000.00	\$ 37.00	\$ 1,000.00	\$ -	\$ -
1030	EHT	\$ 8,980.00	\$ 13,806.00	\$ 9,196.00	\$ 9,200.00	\$ 10,100.00
1040	WSIB	\$ 13,123.00	\$ 11,835.09	\$ 12,862.00	\$ 13,000.00	\$ 14,000.00
1065	OMERS TOWNSHIP	\$ 44,172.00	\$ 41,849.00	\$ 46,408.00	\$ 46,000.00	\$ 49,000.00
1070	MILEAGE	\$ 1,500.00	\$ 1,083.60	\$ 1,500.00	\$ 1,200.00	\$ 1,500.00
1080	CONFERENCES	\$ 4,000.00	\$ 1,230.00	\$ 4,000.00	\$ -	\$ 2,000.00
2025	OFFICE FURNITURE	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 2,500.00	\$ 2,000.00
2010	OFFICE SUPPLIES	\$ 8,000.00	\$ 8,300.00	\$ 8,500.00	\$ 8,500.00	\$ 9,000.00
2020	POSTAGE	\$ 6,000.00	\$ 6,000.00	\$ 7,000.00	\$ 6,000.00	\$ 7,000.00
2030	OFFICE EQUIPMENT	\$ 4,500.00	\$ 4,022.00	\$ 4,500.00	\$ 4,000.00	\$ 4,500.00
2035	COMPUTER PROGRAM UPDATES & IT SERVICES	\$ 32,500.00	\$ 41,124.00	\$ 40,000.00	\$ 41,000.00	\$ 42,000.00
2036	COMPUTERS & SERVER	\$ 30,500.00	\$ 28,616.00	\$ -	\$ -	\$ -
2037	ESRI LICENSE AGREEMENT	\$ 3,100.00	\$ 2,650.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00
2040	ADVERTISING	\$ 1,500.00	\$ 1,486.00	\$ 1,000.00	\$ 300.00	\$ 1,000.00
2050	AUDIT	\$ 24,000.00	\$ 25,973.00	\$ 26,000.00	\$ 28,210.00	\$ 30,000.00
2060	MEMBERSHIPS	\$ 4,000.00	\$ 4,364.00	\$ 4,000.00	\$ 4,315.00	\$ 4,500.00
2070	HEATING	\$ 3,700.00	\$ 3,500.00	\$ 3,700.00	\$ 4,000.00	\$ 4,000.00
2080	HYDRO	\$ 5,500.00	\$ 5,300.00	\$ 5,500.00	\$ 5,500.00	\$ 5,800.00
2090	TELEPHONE	\$ 2,500.00	\$ 2,250.00	\$ 3,100.00	\$ 3,100.00	\$ 3,000.00
2094	INTERNET	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,700.00
2095	WEBSITE MAINTENANCE	\$ 500.00	\$ 500.00	\$ 500.00	\$ 200.00	\$ 500.00

GL ACCT # 5002	ADMINISTRATION EXPENDITURES EXPENDITURES (CONTINUED)	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
	STRATEGIC PLAN	\$ 30,000.00	\$ 26,270.00	\$ -	\$ -	\$ -
2100	PROFESSIONAL FEES - LEGAL	\$ 25,000.00	\$ 11,544.00	\$ 15,000.00	\$ 14,000.00	\$ 15,000.00
2102	INTEGRITY COMMISSIONER SERVICES	\$ 3,000.00	\$ 100.00	\$ 1,500.00	\$ 500.00	\$ 1,500.00
2103	HEALTH AND SAFETY SERVICES	\$ 6,022.00	\$ 6,044.00	\$ 6,100.00	\$ 6,100.00	\$ 6,100.00
2107	DEVELOPMENT CHARGE STUDY	\$ 27,000.00	\$ 28,020.32	\$ -	\$ -	\$ -
	RISK ASSESSMENT STUDY	\$ 17,000.00	\$ 16,923.00	\$ -	\$ -	\$ -
	ASSET RETIREMENT STUDY	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
	ASSET MANAGEMENT PLAN & FINANCIAL REPORTING	\$ 46,300.00	\$ 41,609.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
2109	EMPLOYEE TOWNSHIP COMPENSATION PLAN	\$ -	\$ -	\$ -	\$ -	\$ 500.00
2110	INSURANCE	\$ 64,000.00	\$ 38,478.00	\$ 42,000.00	\$ 42,010.00	\$ 45,000.00
2120	ELECTION	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00
2162	BLDG MAINTENANCE	\$ 6,000.00	\$ 14,100.00	\$ 6,000.00	\$ 2,000.00	\$ 3,000.00
2163	OFFICE CLEANING	\$ 3,664.00	\$ 2,595.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
2164	LANDSCAPING & GRASS CUTTING	\$ 300.00	\$ 225.00	\$ 300.00	\$ -	\$ 300.00
2165	WATER SAMPLING	\$ 125.00	\$ 116.00	\$ 125.00	\$ 125.00	\$ 125.00
2190	OTHER/MISCELLANEOUS	\$ 4,000.00	\$ 6,500.00	\$ 4,000.00	\$ 5,000.00	\$ 4,500.00
2200	PETTY CASH	\$ 500.00	\$ 200.00	\$ 500.00	\$ 200.00	\$ 500.00
4030	BANK CHARGES	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 1,800.00	\$ 2,000.00
6135	GRANT TO OTHERS	\$ 3,750.00	\$ 5,850.00	\$ 5,000.00	\$ 1,000.00	\$ 2,000.00
	REMEMBRANCE DAY EXPENSIS					\$ 300.00
6133	DONATION TO MARKDALE HOSPITAL (5YRS)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
6136	ERSKINE CLINIC (2018-2027)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	MUNICIPAL PARKING LOT					
7011	LOAN FOR MUNICIPAL EXPANSION	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00
	<b>TOTAL</b>	<b>\$ 919,397.00</b>	<b>\$ 877,340.19</b>	<b>\$ 798,080.00</b>	<b>\$ 766,317.00</b>	<b>\$ 842,532.00</b>

4010	<b>TOTAL TAX WRITE OFF EXPENDITURES</b>	<b>\$ 50,000.00</b>	<b>\$ 26,758.00</b>	<b>\$ 30,000.00</b>	<b>\$ 19,000.00</b>	<b>\$ 20,000.00</b>
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	<b>TOTAL ADMINISTRATION EXPENDITURES</b>	<b>\$ 1,089,784.00</b>	<b>\$ 1,025,081.33</b>	<b>\$ 978,844.00</b>	<b>\$ 931,377.00</b>	<b>\$ 1,001,937.00</b>
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GL ACCT #	PROTECTION TO PERSONS/PROPERTY EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
	<b>FIRE SERVICES</b>					
3 6010	MULMUR MELANCTHON FD	\$ 152,494.00	\$ 142,311.49	\$ 166,535.00	\$ 160,000.00	\$ 161,370.00
3 6020	SHELBURNE AND DISTRICT FD	\$ 190,192.00	\$ 176,252.00	\$ 204,450.00	\$ 212,220.00	\$ 224,895.00
3 6030	TOWNSHIP OF SOUTHGATE FD - OPER/CAP	\$ 75,000.00	\$ 72,310.00	\$ 80,000.00	\$ 80,000.00	\$ 85,000.00
	<b>SUB TOTAL</b>	<b>\$ 417,686.00</b>	<b>\$ 390,873.49</b>	<b>\$ 450,985.00</b>	<b>\$ 452,220.00</b>	<b>\$ 471,265.00</b>
	<b>POLICING</b>					
4 3050	POLICING	\$ 452,154.00	\$ 452,154.00	\$ 492,038.00	\$ 492,038.00	\$ 552,862.00
4 3055	POLICING - ESO	\$ 3,408.00	\$ 3,408.00	\$ 6,035.00		\$ -
4 3052	POLICING - RIDE	\$ 27,508.00	\$ 28,042.82	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
4 3053	POLICE SERVICES BOARD	\$ 300.00	\$ 1,350.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
4 2310	TASK FORCE	\$ 5,000.00	\$ 1,705.49			
	<b>SUB TOTAL</b>	<b>\$ 488,370.00</b>	<b>\$ 486,660.31</b>	<b>\$ 527,573.00</b>	<b>\$ 521,538.00</b>	<b>\$ 582,362.00</b>
	<b>BY LAW ENFORCEMENT</b>					
4 6155	<b>BY LAW ENFORCEMENT</b>	<b>\$ 32,000.00</b>	<b>\$ 34,971.00</b>	<b>\$ 40,000.00</b>	<b>\$ 78,000.00</b>	<b>\$ 60,000.00</b>
	<b>CONSERVATION AREA</b>					
4 6040	NOTTAWASAGA VALLEY CA	\$ 14,226.00	\$ 15,869.11	\$ 18,010.00	\$ 18,010.00	\$ 18,355.00
4 6050	GRAND RIVER CA	\$ 21,790.00	\$ 21,692.00	\$ 22,450.00	\$ 22,450.00	\$ 23,210.00
	<b>SUB TOTAL</b>	<b>\$ 36,016.00</b>	<b>\$ 37,561.11</b>	<b>\$ 40,460.00</b>	<b>\$ 40,460.00</b>	<b>\$ 41,565.00</b>
	<b>ANIMAL CONTROL</b>					
13 6140	LIVESTOCK CLAIMS	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00	\$ 500.00	\$ 2,000.00
4 6150	ANIMAL CONTROL	\$ 7,500.00	\$ 7,315.00	\$ 7,500.00	\$ 6,000.00	\$ 7,500.00
	<b>SUB TOTAL</b>	<b>\$ 11,500.00</b>	<b>\$ 9,315.00</b>	<b>\$ 11,500.00</b>	<b>\$ 6,500.00</b>	<b>\$ 9,500.00</b>
	<b>STREET LIGHTS</b>					
6 3025	STREET LIGHTS LED	\$ 5,500.00	\$ 5,500.00	\$ 5,600.00	\$ 5,600.00	\$ 5,800.00
6 3026	STREET LIGHT REPAIR	\$ 1,000.00	\$ 1,178.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
	<b>SUB TOTAL</b>	<b>\$ 6,500.00</b>	<b>\$ 6,678.00</b>	<b>\$ 7,100.00</b>	<b>\$ 6,600.00</b>	<b>\$ 6,800.00</b>
	<b>TOTAL PROTECTION TO PERSONS/PROPERTY</b>	<b>\$ 992,072.00</b>	<b>\$ 966,058.91</b>	<b>\$ 1,077,618.00</b>	<b>\$ 1,105,318.00</b>	<b>\$ 1,171,492.00</b>

GL ACCT #	ROADWAYS EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
<b>SALARIES &amp; ADMINISTRATION</b>						
1010	SALARIES AND WAGES	\$ 542,420.00	\$ 504,545.00	\$ 549,295.00	\$ 567,885.00	\$ 578,674.00
1025	RECEIVER GENERAL, EHT & WSIB	\$ 70,610.00	\$ 64,285.00	\$ 65,115.00	\$ 65,200.00	\$ 71,000.00
1020	BENEFITS	\$ 34,000.00	\$ 32,784.00	\$ 36,000.00	\$ 36,000.00	\$ 38,000.00
1065	OMERS TOWNSHIP CONTRIBUTION	\$ 41,670.00	\$ 41,824.00	\$ 43,508.00	\$ 42,300.00	\$ 45,000.00
1070	MILEAGE	\$ 100.00	\$ 28.00	\$ 100.00	\$ 100.00	\$ 100.00
1022	STAFF TRAINING AND SEMINARS	\$ 7,500.00	\$ 1,690.00	\$ 7,500.00	\$ 8,800.00	\$ 15,000.00
2010	OFFICE SUPPLIES/COMPUTOR	\$ 2,000.00	\$ 1,114.00	\$ 2,000.00	\$ 1,900.00	\$ 2,000.00
2036	GPS MONTHLY TRACKING EXPENSE	\$ 5,000.00	\$ 4,849.00	\$ 5,000.00	\$ 6,470.00	\$ 6,500.00
2112	ASSET MANAGEMENT PLAN SUPPORT	\$ 12,000.00	\$ 6,000.00	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00
3105	BRIDGE STUDY/INSPECTIONS	\$ -	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -
<b>TOTAL</b>		<b>\$ 715,300.00</b>	<b>\$ 657,119.00</b>	<b>\$ 731,518.00</b>	<b>\$ 758,655.00</b>	<b>\$ 768,274.00</b>
<b>ROAD DEPARTMENT BUILDING MISC.</b>						
2070	UTILITIES - HEAT	\$ 16,000.00	\$ 13,000.00	\$ 15,000.00	\$ 22,000.00	\$ 22,000.00
2080	UTILITIES - HYDRO	\$ 8,200.00	\$ 7,280.00	\$ 8,000.00	\$ 8,000.00	\$ 8,500.00
2090	TELEPHONE	\$ 1,200.00	\$ 1,200.00	\$ 1,300.00	\$ 1,200.00	\$ 1,000.00
2091	MOBILE PHONE	\$ 700.00	\$ 1,208.00	\$ 780.00	\$ 780.00	\$ 800.00
2040	ADVERTISING	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ 750.00
2041	STGNS	\$ 6,000.00	\$ 19,371.00	\$ 15,000.00	\$ 15,000.00	\$ 14,000.00
2110	INSURANCE	\$ 92,220.00	\$ 101,823.00	\$ 110,000.00	\$ 122,000.00	\$ 128,000.00
2100	LEGAL FEES	\$ 20,000.00	\$ 6,701.00	\$ 10,000.00	\$ 7,000.00	\$ 10,000.00
2050	AUDIT	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2060	MEMBERSHIPS	\$ 150.00	\$ 113.00	\$ 150.00	\$ 170.00	\$ 200.00
2165	MATERIALS AND SUPPLIES/STOCK	\$ 9,000.00	\$ 8,000.00	\$ 9,000.00	\$ 8,000.00	\$ 9,000.00
2166	COVERALLS	\$ 4,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,200.00	\$ 3,000.00
3000	SERVICES AND RENTS/MISC	\$ 7,500.00	\$ 1,500.00	\$ 12,500.00	\$ 7,500.00	\$ 10,000.00
2103	HEALTH & SAFETY SERVICES	\$ 6,022.00	\$ 6,022.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
2104	HEALTH & SAFETY SERVICES/SUPPLIES	\$ 1,000.00	\$ 2,650.00	\$ 2,500.00	\$ 500.00	\$ 2,500.00
2162	BUILDING MAINTENANCE	\$ 10,000.00	\$ 12,000.00	\$ 62,000.00	\$ 30,000.00	\$ 30,000.00
2185	OIL SEPARATER	\$ 2,200.00	\$ 2,600.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
2192	SHOP TOOLS	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00
2190	MISCELLANEOUS	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 2,000.00
2105	EMERGENCY EXPENSES (ICE STORM)				\$ 36,600.00	
3800	CONTRACT WORK	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
<b>TOTAL</b>		<b>\$ 202,942.00</b>	<b>\$ 202,468.00</b>	<b>\$ 277,280.00</b>	<b>\$ 282,250.00</b>	<b>\$ 267,050.00</b>

GL ACCT # 5005	ROADWAYS EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
<b>ROAD EQUIPMENT</b>						
2150	FUEL - CLEAR	\$ 74,000.00	\$ 55,000.00	\$ 72,000.00	\$ 72,000.00	\$ 74,000.00
2155	FUEL - DYED	\$ 65,000.00	\$ 55,000.00	\$ 65,000.00	\$ 57,000.00	\$ 65,000.00
3070/3072	FUEL - PATROL TRUCKS	\$ 20,000.00	\$ 17,000.00	\$ 20,000.00	\$ 18,000.00	\$ 20,000.00
	COLVEY RENT TO PAY				\$ 12,500.00	
2180	OIL - TRUCKS AND GRADER	\$ 5,000.00	\$ 4,875.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
3071	TR # 1 - REPAIRS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00
3073	TR # 2 - REPAIRS	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00	\$ 12,000.00	\$ 15,000.00
3074	TR # 3 - REPAIRS	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00	\$ 8,000.00	\$ 15,000.00
3075	TR # 4 - REPAIRS	\$ 15,000.00	\$ 12,000.00	\$ 15,000.00	\$ 20,000.00	\$ 25,000.00
3076	TR # 5 - REPAIRS	\$ 15,000.00	\$ 25,630.00	\$ 15,000.00	\$ 29,000.00	\$ 15,000.00
3077	TR # 6 - REPAIRS	\$ 15,000.00	\$ 25,000.00	\$ 15,000.00	\$ 36,000.00	\$ 15,000.00
3069	TR # 7 - REPAIRS	\$ 5,000.00	\$ 202.00	\$ 5,000.00	\$ 3,000.00	\$ 5,000.00
3068	TR # 8 - REPAIRS	\$ 5,000.00	\$ 3,600.00	\$ 5,000.00	\$ 9,000.00	\$ 5,000.00
3067	TR # 9 - REPAIRS	\$ 5,000.00	\$ 1,500.00	\$ 5,000.00	\$ 3,000.00	\$ 5,000.00
3079	GR#1 - CAT - REPAIRS	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00	\$ 7,000.00	\$ 20,000.00
3080	GR#2 - REPAIRS	\$ 81,444.20	\$ 85,687.00	\$ 10,000.00	\$ 18,500.00	\$ 30,000.00
3065	GR#3 - REPAIRS	\$ 15,000.00	\$ 10,500.00	\$ 15,000.00	\$ -	\$ 20,000.00
3081	BACKHOE REPAIRS	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00	\$ 7,500.00	\$ 3,000.00
3082	LOADER	\$ 2,500.00	\$ 20,000.00	\$ 2,500.00	\$ 9,000.00	\$ 2,500.00
3083	JOHN DEERE MOWER	\$ 1,000.00	\$ 150.00	\$ 1,000.00	\$ 3,400.00	\$ 1,500.00
3084	POWER WASHER	\$ 3,000.00	\$ 300.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00
3085	CHAIN SAW	\$ 1,000.00	\$ 785.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
3086	ROADSIDE MOWER	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
3500	WINTER CONTROL-PLOW & WING PARTS	\$ 20,000.00	\$ 15,000.00	\$ 20,000.00	\$ 10,000.00	\$ 20,000.00
2191	RADIO AND TRUCK LICENSES	\$ 12,000.00	\$ 12,300.00	\$ 12,500.00	\$ 14,600.00	\$ 15,000.00
2195	RADIO MAINTENANCE & REPAIR	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
	<b>TOTAL</b>	<b>\$ 416,444.20</b>	<b>\$ 381,029.00</b>	<b>\$ 344,500.00</b>	<b>\$ 362,500.00</b>	<b>\$ 392,500.00</b>
<b>NEW EQUIPMENT (CAPITAL)</b>						
7010	VEHICLES - TRUCK	\$ 70,000.00		\$ 65,000.00	\$ 65,000.00	
7005	MOWER	\$ 20,000.00	\$ 17,300.00			
	TRACTOR WITH BLOWER BRUSHER	\$ 60,000.00	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
	SNOW PLOW			\$ 389,615.00	\$ 389,615.00	
	<b>TOTAL</b>	<b>\$ 150,000.00</b>	<b>\$ 17,300.00</b>	<b>\$ 954,615.00</b>	<b>\$ 454,615.00</b>	<b>\$ 500,000.00</b>

GL ACCT # 5005	ROADWAYS EXPENDITURES	2024 BUDGET			2025 PROPOSED	2026 BUDGET
<b>BRIDGES, CULVERTS, DRAINS</b>						
3100	BRIDGE & CULVERT MTCE	\$ 15,000.00	\$ 667.00	\$ 15,000.00	\$ 5,000.00	\$ 15,000.00
3102	BRIDGE # 7 (ENG. 2025 - CONST. 2026)	\$ -	\$ -	\$ 35,000.00	\$ 28,000.00	
3118	BRIDGE # 2033, 2007, 6 - ENGINEERING DESIGN	\$ 200,000.00	\$ 260,000.00		\$ 6,000.00	
3851	ROAD CROSSINGS DUE TO DRAIN MTCE	\$ 55,000.00		\$ 55,000.00	\$ -	\$ 55,000.00
7021	CULVERT 2027 LOAN PAYMENT	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00
<b>TOTAL</b>		<b>\$ 310,907.00</b>	<b>\$ 301,574.00</b>	<b>\$ 145,907.00</b>	<b>\$ 79,907.00</b>	<b>\$ 110,907.00</b>

<b>ROADSIDE</b>						
3215	GRASS MOWING & WEED SPRAYING	\$ 5,200.00	\$ 6,921.00	\$ 7,000.00	\$ 6,510.00	\$ 7,000.00
3212	PARK MAINTENANCE	\$ 4,000.00	\$ 3,371.00	\$ 4,000.00	\$ -	\$ 4,000.00
3205	BRUSHING - TREE TRIM AND REMOVAL		\$ 5,785.00	\$ -		\$ 20,000.00
3206	DITCHING	\$ -	\$ 5,373.00	\$ 20,000.00	\$ -	\$ 20,000.00
3322	CATCH BASINS	\$ 2,500.00	\$ 1,870.00	\$ 2,500.00	\$ -	\$ 2,500.00
3610	GUIDE POSTS & HARDWARE	\$ 5,000.00	\$ 235.00	\$ 5,000.00	\$ -	\$ 5,000.00
3315	SHOULDER MAINTENANCE	\$ 5,000.00	\$ 3,700.00	\$ 5,000.00	\$ -	\$ 5,000.00
	SIDEWALK- HORNING'S MILLS LOAN					\$ 14,000.00
	SIDEWALK- HORNING'S MILLS			\$ 25,000.00	\$ 28,000.00	\$ 120,000.00
<b>TOTAL</b>		<b>\$ 21,700.00</b>	<b>\$ 27,255.00</b>	<b>\$ 68,500.00</b>	<b>\$ 34,510.00</b>	<b>\$ 197,500.00</b>

<b>HARDTOP</b>						
3304	PREVENTATIVE MAINTENANCE	\$ 20,000.00	\$ 3,000.00	\$ 20,000.00	\$ 5,000.00	\$ 20,000.00
3310	COLD MIX, PATCHING, ROUTINE MTCE	\$ 6,000.00	\$ 2,400.00	\$ 6,000.00	\$ 1,550.00	\$ 6,000.00
3320	SWEEPING, FLUSHING, CLEANING	\$ 5,500.00	\$ 5,088.00	\$ 5,500.00	\$ 5,100.00	\$ 6,000.00
3321	LINE PAINTING	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 10,250.00	\$ 15,000.00
<b>TOTAL</b>		<b>\$ 49,500.00</b>	<b>\$ 10,488.00</b>	<b>\$ 49,500.00</b>	<b>\$ 21,900.00</b>	<b>\$ 47,000.00</b>

<b>LOOSETOP</b>						
3750	TOWNLINES	\$ 1,000.00	\$ 112.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
3200	ROADSIDE MAINTENANCE	\$ 1,000.00	\$ 1,300.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00
3210	GRAVEL RESURFACING	\$ 400,000.00	\$ 430,458.00	\$ 440,000.00	\$ 475,700.00	\$ 480,000.00
3211	GRAVEL MAINTENANCE	\$ 30,000.00	\$ 15,650.00	\$ 30,000.00	\$ 46,000.00	\$ 36,000.00
3410	DUST LAYER (CALCIUM CHLORIDE)	\$ 170,000.00	\$ 135,318.00	\$ 170,000.00	\$ 180,620.00	\$ 180,000.00
<b>TOTAL</b>		<b>\$ 602,000.00</b>	<b>\$ 582,838.00</b>	<b>\$ 642,000.00</b>	<b>\$ 703,070.00</b>	<b>\$ 698,000.00</b>

GL ACCT # 5005	ROADWAYS EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
<b>WINTER CONTROL</b>						
3510	SAND & SALT	\$ 65,000.00	\$ 53,065.00	\$ 65,000.00	\$ 57,000.00	\$ 70,000.00
3505	SNOW REMOVAL/BLOWING	\$ 5,000.00	\$ 2,000.00	\$ 6,000.00	\$ -	\$ 7,500.00
<b>TOTAL</b>		<b>\$ 70,000.00</b>	<b>\$ 55,065.00</b>	<b>\$ 71,000.00</b>	<b>\$ 57,000.00</b>	<b>\$ 77,500.00</b>
<b>ROAD IMPROVEMENT</b>						
	CORBETTON LANEWAY	\$ -	\$ -	\$ -		\$ 80,000.00
	7TH LINE SW - 2KM SOUTH OF 077572 7TH LINE	\$ -	\$ -	\$ -		\$ 350,000.00
	15 SR MAIN ST 1 KM EAST	\$ 250,000.00	\$ 141,250.00			
	GEORGE STREET ADDESON ST AND LLOYD ST	\$ 125,000.00	\$ 49,710.00			
	MILL LANE		\$ 102,934.00			
	260 SIDEROAD - 2ND LINE NE TO RIVERVIEW			\$ 750,000.00	\$ 670,000.00	
<b>TOTAL</b>		<b>\$ 375,000.00</b>	<b>\$ 293,894.00</b>	<b>\$ 750,000.00</b>	<b>\$ 670,000.00</b>	<b>\$ 430,000.00</b>
<b>RESERVE</b>						
5030	REPLACEMENT EQUIPMENT RESERVE	\$ 220,000.00	\$ 220,000.00	\$ -	\$ -	\$ -
	TRANSFER TO RESERVES FOR INSURANCE SUPRLUS		\$ 15,918.10	\$ -	\$ -	\$ -
	ROAD CAPITAL RESERVES	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
<b>TOTAL</b>		<b>\$ 270,000.00</b>	<b>\$ 285,918.10</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>
<b>TOTAL ROAD EXPENDITURES</b>		<b>\$ 3,183,793.20</b>	<b>\$ 2,814,948.10</b>	<b>\$ 4,084,820.00</b>	<b>\$ 3,474,407.00</b>	<b>\$ 3,538,731.00</b>

GL ACCT # 5007	ENVIRONMENTAL SERVICES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
2171	LEVELLING	\$ 7,500.00	\$ -			
2105	LANDFILL STUDY/MONITORING	\$ 16,318.00	\$ 16,318.00	\$ 16,898.00	\$ 16,898.00	\$ 17,000.00
2190	MISCELLANEOUS	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
7001	REHABILITATION RESERVE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	<b>TOTAL</b>	<b>\$ 33,918.00</b>	<b>\$ 26,318.00</b>	<b>\$ 26,998.00</b>	<b>\$ 26,898.00</b>	<b>\$ 27,100.00</b>

GL ACCT # 5010	RECREATION SERVICES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
5055	CORBETTON PARK	\$ 2,500.00	\$ 10,500.00	\$ 6,500.00	\$ 3,600.00	\$ 37,500.00
5057	RIVERVIEW PARK (Beautification)			\$ 10,000.00	\$ -	\$ 5,000.00
6060	HORNING'S MILLS PARK	\$ 12,000.00	\$ 11,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
	HORNING'S MILLS PARK UPGRADES (TWP PORTION)			\$ 150,000.00	\$ -	\$ -
6065	HORNING'S MILLS COMMUNITY HALL	\$ 15,000.00	\$ 47,497.00	\$ 22,500.00	\$ 26,000.00	\$ 15,000.00
6063	HORNING'S MILLS HALL PARKING LOT (capital)		\$ 12,733.00	\$ -	\$ -	\$ -
6064	HORNING'S MILLS HALL BLDNG (Trillium Grant)		\$ 41,183.00	\$ -	\$ -	\$ -
6066	HORNING'S MILLS HERITAGE PROJECT	\$ 500.00	\$ 252.20	\$ 500.00	\$ 372.00	\$ 500.00
6070	CENTRE DUFFERIN RECREATION COMPLEX	\$ 60,000.00	\$ 79,904.00	\$ 84,000.00	\$ 84,000.00	\$ 90,612.00
6080	DUNDALK COMMUNITY CENTRE	\$ 16,200.00	\$ 15,600.00	\$ 16,700.00	\$ 16,700.00	\$ 18,000.00
6100	NORTH DUFFERIN COMMUNITY CENTRE	\$ 20,000.00	\$ 1,427.00	\$ 29,000.00	\$ 31,000.00	\$ 32,550.00
6200	HERITAGE COMMITTEE	\$ 3,500.00	\$ 253.00	\$ 2,000.00	\$ 1,500.00	\$ 2,500.00
	<b>TOTAL</b>	<b>\$ 129,700.00</b>	<b>\$ 220,349.20</b>	<b>\$ 333,200.00</b>	<b>\$ 175,172.00</b>	<b>\$ 213,662.00</b>

GL ACCT # 5016	CEMETARY EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
8902	HORNING'S MILLS CEMETERY	\$ 5,000.00	\$ 341.00	\$ 5,000.00		\$ -
8904	ST. PAUL'S CEMETERY					
	<b>TOTAL</b>	<b>\$ 5,000.00</b>	<b>\$ 341.00</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

GL ACCT # 5011	LIBRARY EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
6110	SHELBURNE LIBRARY	\$ 60,000.00	\$ 60,000.00	\$ 62,968.00	\$ 62,968.00	\$ 66,120.00
6120	DUNDALK LIBRARY	\$ 9,490.00	\$ 9,490.00	\$ 9,920.00	\$ 9,500.00	\$ 10,400.00
	<b>TOTAL</b>	<b>\$ 69,490.00</b>	<b>\$ 69,490.00</b>	<b>\$ 72,888.00</b>	<b>\$ 72,468.00</b>	<b>\$ 76,520.00</b>

GL ACCT # 5012	PLANNING SERVICES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
2100	PROFESSIONAL/LEGAL FEES	\$ 60,000.00	\$ 20,000.00	\$ 25,000.00	\$ 15,000.00	\$ 10,000.00
2111	BUILDING PERMIT REVIEW					
2307	LEGALS/PROFESSIONAL FEES STRADA				\$ 25,000.00	\$ 100,000.00
2108	OFFICIAL PLAN	\$ 50,000.00	\$ -	\$ 100,000.00	\$ 20,000.00	\$ 100,000.00
2109	NEW ZONING BY-LAW	\$ 75,000.00	\$ -		\$ -	\$ -
2101	LPAT/OLT APPEALS				\$ -	\$ -
2102	LPAT/OLT APPEALS RESERVES	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ 150,000.00
2304	STRADA OPA/ZBA		\$ 55.00		\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 35,055.00</b>	<b>\$ 125,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 360,000.00</b>

GL ACCT # 5009	DRAINAGE EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
3060	DRAINAGE SUPERINTENDENT	\$ 50,000.00	\$ 22,032.00	\$ 60,000.00	\$ 42,253.00	\$ 60,000.00
3070	NUISANCE BEAVER & BEAVER DAM REMOVAL	\$ 5,000.00	\$ 6,071.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	<b>TOTAL</b>	<b>\$ 55,000.00</b>	<b>\$ 28,103.00</b>	<b>\$ 65,000.00</b>	<b>\$ 47,253.00</b>	<b>\$ 65,000.00</b>

<b>TOTAL EXPENITURER</b>		<b>\$ 5,758,757.20</b>	<b>\$ 5,185,744.54</b>	<b>\$ 6,769,368.00</b>	<b>\$ 5,892,893.00</b>	<b>\$ 6,454,442.00</b>
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GL ACCT #	TAXATION REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
4001 0700	SUPPLEMENTAL TAXES	\$ 90,000.00	\$ 108,912.00	\$ 100,000.00	\$ 67,840.00	\$ 80,000.00
4003 0100	PAYMENT IN LIEU	\$ 2,050.00	\$ 2,015.00	\$ 2,050.00	\$ 2,120.00	\$ 2,150.00
	<b>TOTAL TAXATION REVENUE</b>	<b>\$ 92,050.00</b>	<b>\$ 110,927.00</b>	<b>\$ 102,050.00</b>	<b>\$ 69,960.00</b>	<b>\$ 82,150.00</b>

GL ACCT #	GRANT REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
150	OMPF	\$ 168,900.00	\$ 168,900.00	\$ 193,300.00	\$ 193,300.00	\$ 206,700.00
300	RIDE GRANT	\$ 7,508.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00
172	COURT SECURITY & PRISONER TRANSPORT	\$ 730.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
500	LIBRARY GRANT	\$ 4,452.00	\$ 4,452.00	\$ 4,452.00	\$ 4,452.00	\$ 4,552.00
156	OCIF FUNDING (FORMULA COMPONENT)	\$ 100,000.00	\$ 100,000.00	\$ 110,361.00	\$ 110,361.00	\$ 125,000.00
	MUNICIPAL EMERGENCY REDINESS FUNDS			\$ 12,500.00	\$ 12,500.00	\$ -
700	ONTARIO AGGREGATE LIC. FEE	\$ 100,000.00	\$ 86,573.00	\$ 85,000.00	\$ 64,412.00	\$ 65,000.00
	POTHOLE GRANT					\$ 5,000.00
100	DRAINAGE SUPERINTENDENT	\$ 25,000.00	\$ 24,052.00	\$ 30,000.00	\$ 21,127.00	\$ 30,000.00
	<b>TOTAL COUNCIL REVENUE</b>	<b>\$ 406,590.00</b>	<b>\$ 391,677.00</b>	<b>\$ 443,313.00</b>	<b>\$ 413,852.00</b>	<b>\$ 443,952.00</b>

GL ACCT #	ADMINISTRATION REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
100	TAX CERTIFICATES	\$ 2,500.00	\$ 3,000.00	\$ 2,800.00	\$ 3,000.00	\$ 2,500.00
110	TAX STATEMENT/DUPLICATE TAX BILLS	\$ 500.00	\$ 560.00	\$ 500.00	\$ 600.00	\$ 500.00
115	REMINDER/OVERDUE NOTICE FEE	\$ 3,000.00	\$ 2,234.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
200	BUILDING PERMIT APPROVAL	\$ 5,500.00	\$ 4,950.00	\$ 5,300.00	\$ 4,500.00	\$ 4,500.00
250	SITE ALTERATION PERMIT APPROVAL	\$ 500.00		\$ 500.00	\$ 1,500.00	\$ 500.00
300	NSF CHEQUE CHARGE	\$ 200.00	\$ 70.00	\$ 100.00	\$ 70.00	\$ 70.00
4015 0100	DOG LICENCES	\$ 10,000.00	\$ 9,580.00	\$ 9,500.00	\$ 9,700.00	\$ 9,700.00
4066 0000	LOTTERY LICENCES	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
4040 0100	LIVESTOCK CLAIM GRANTS	\$ 3,000.00	\$ 2,017.50	\$ 3,000.00	\$ 1,000.00	\$ 2,000.00
	TAX SALE PROCEEDS (2024)	\$ 68,444.20	\$ 68,444.00	\$ -		
	<b>TOTAL ADMINISTRATION REVENUE</b>	<b>\$ 93,664.20</b>	<b>\$ 90,875.50</b>	<b>\$ 24,720.00</b>	<b>\$ 23,390.00</b>	<b>\$ 22,790.00</b>

GL ACCT #	FIRE REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
100	FIRE REVENUE	\$ 2,000.00	\$ 2,900.00	\$ 2,000.00	\$ 13,566.00	\$ 4,000.00
300	FIRE PERMIT	\$ 3,500.00	\$ 3,690.00	\$ 3,500.00	\$ 5,025.00	\$ 3,500.00
	<b>TOTAL FIRE REVENUE</b>	<b>\$ 5,500.00</b>	<b>\$ 6,590.00</b>	<b>\$ 5,500.00</b>	<b>\$ 18,591.00</b>	<b>\$ 7,500.00</b>

GL ACCT #	ROAD REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
110	ROADS MISC REVENUE	\$ 750.00	\$ 24,150.00	\$ 1,000.00	\$ 1,400.00	\$ 1,000.00
115	ROAD OCCUPANCY PERMITS	\$ 9,500.00	\$ 12,000.00	\$ 8,000.00	\$ 9,125.00	\$ 8,000.00
125	ENTRANCE PERMITS	\$ 4,000.00	\$ 5,400.00	\$ 3,000.00	\$ 5,400.00	\$ 3,000.00
130	WIDE LOAD PERMITS	\$ 1,000.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
200	CULVERTS					
	ICE STORM RECOVER GRANTS				\$ 10,000.00	\$ 29,000.00
500	SHELburne ROAD AGREEMENT	\$ 6,887.00	\$ 6,887.00	\$ 7,094.00	\$ 7,094.00	\$ 7,235.00
	<b>TRANSFER FROM RESERVES</b>					
703	TRFR FROM GAS TAX (CORBETTON)	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 80,000.00
	TRFR FROM GAS TAX (7TH LINE)					\$ 25,000.00
704	TRFR FROM ROAD CAPITAL RESERVE	\$ -	\$ -	\$ -		
702	TRFR FROM EQUIPMENT RESERVE - TRUCK	\$ 120,000.00	\$ 17,300.00	\$ 514,615.00	\$ 514,615.00	\$ -
	TRFR FROM WORKING TO FUND LPAT (NOT USED IN 2025 FOR PARKS)					\$ 150,000.00
700	TRFR FROM Working (Asset Management)		\$ 41,610.00			
	TRFR DEV CHG (DC STUDY)(BRIDGE STUDY)	\$ 27,000.00	\$ 28,020.00	\$ 9,000.00	\$ 8,500.00	
	TRFR DEV CHG (ZONING BY-LAW)			\$ 67,500.00	\$ -	\$ 67,500.00
	TRFR TAX STABILIZATION (Risk Asses & Strat Plan)	\$ 217,000.00	\$ 43,193.00			
	TRFR WORKING (HM PARK UPGRADES-GRANT)			\$ 150,000.00	\$ -	\$ -
	TRFR DEV CHG (SNOW BLOWER)			\$ 500,000.00	\$ -	\$ 500,000.00
	TRFR MMAH (HYBRID COUNCIL CHAMBERS)	\$ 16,000.00	\$ -	\$ 12,500.00	\$ 12,500.00	
	TRFR WORKING (ROAD PROJECTS)			\$ 200,000.00	\$ 200,000.00	
	TRFR WORKING (BRIDGE)	\$ 200,000.00	\$ 200,000.00			
	TRFR WORKING (ZONING BY-LAW)			\$ 32,500.00	\$ -	\$ 32,500.00
	TRFR WORKING (ROADS)	\$ 200,000.00	\$ 86,620.00	\$ -		
	<b>TOTAL ROADS REVENUE</b>	<b>\$ 902,137.00</b>	<b>\$ 565,380.00</b>	<b>\$ 1,605,409.00</b>	<b>\$ 868,834.00</b>	<b>\$ 903,435.00</b>

GL ACCT # 4035	PLANNING REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
100	OFFICIAL PLAN APPLICATION		\$ 5,000.00	\$ 1,000.00	\$ 13,000.00	\$ 1,000.00
310	SITE PLAN APPLICATION FEES	\$ 750.00	\$ 500.00	\$ 750.00	\$ 5,000.00	\$ 500.00
350	ZONING BY-LAW AMENDMENT	\$ 3,000.00	\$ 10,000.00	\$ 6,000.00	\$ 21,000.00	\$ 6,000.00
300	CONSENT APPLICATIONS	\$ 8,000.00	\$ -	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00
325	MINOR VARIANCE	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00
200	ZONING REQUESTS	\$ 1,200.00	\$ 3,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,000.00
360	CHANGE OF USE CERTIFICATE APPLICATION	\$ 2,500.00	\$ 3,764.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00
375	PRE-APPLICATION CONSULTATION	\$ 10,000.00	\$ 7,582.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00
	TRAILER LICENSES		\$ 160.00			
500	PROFESSIONAL SERVICES REIMBURSEMENT	\$ 30,000.00		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
320	SUBDIVISION AGREEMENT		\$ 10,000.00	\$ -		
	<b>TOTAL PLANNING REVENUE</b>	<b>\$ 57,450.00</b>	<b>\$ 40,006.00</b>	<b>\$ 30,250.00</b>	<b>\$ 64,500.00</b>	<b>\$ 26,500.00</b>

GL ACCT # 4050	OTHER REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
100	MISCELLANEOUS REVENUE	\$ 600.00	\$ 9,633.00	\$ 1,000.00	\$ 1,100.00	\$ 1,000.00
125	CHD COMMUNITY CONTRIBUTION	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00
130	PLATEAU COMMUNITY CONTRIBUTION	\$ 35,000.00	\$ 37,998.30	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00
135	DWP COMMUNITY CONTRIBUTION	\$ 264,000.00	\$ 291,169.66	\$ 291,000.00	\$ 291,000.00	\$ 291,000.00
4015 0400	BY-LAW INFRACTION TO TAXES	\$ 6,000.00	\$ 17,905.00	\$ 10,000.00	\$ 26,478.00	\$ 20,000.00
200	PENALTIES AND INTEREST ON TAXES	\$ 105,000.00	\$ 116,662.00	\$ 105,000.00	\$ 132,000.00	\$ 120,000.00
300	INTEREST ON DEPOSITS	\$ 100,000.00	\$ 165,474.33	\$ 130,000.00	\$ 95,000.00	\$ 85,000.00
400	POA	\$ 50,000.00	\$ 48,968.01	\$ 50,000.00	\$ 68,404.00	\$ 35,000.00
4077 0000	LAND RENTAL	\$ 2,550.00	\$ 2,550.00	\$ 5,775.00	\$ 5,347.00	\$ 5,455.00
	TRFR FROM EMERGENCY RELIEF FUND	\$ 25,000.00	\$ 25,000.00	\$ 9,115.00	\$ 9,115.00	
	TRFR FROM PARKS ACCOUNT/DC's for Park			\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
	TRFR FROM WORKING FOR ELECTION/ipads					\$ 19,000.00
	LOAN FOR SIDEWALK					\$ 90,000.00
	TRFR FROM DC SIDE WALK (25%)	\$ -	\$ -			\$ 30,000.00
	HORNINGS MILLS OTF PROJECT	\$ -	\$ 6,200.00			
	Equipment Reserves (for 7th Line Road Project)					\$ 200,000.00
	2024 SURPLUS TO ASSIST IN ROADS CAPITAL PROJECT			\$ 100,000.00	\$ 100,000.00	
	<b>TOTAL OTHER REVENUE</b>	<b>\$ 897,150.00</b>	<b>\$ 1,030,560.30</b>	<b>\$ 1,058,890.00</b>	<b>\$ 1,085,444.00</b>	<b>\$ 1,263,455.00</b>

**TOTAL REVENUE** \$ 2,454,541.20 \$ 2,236,015.80 \$ 3,270,132.00 \$ 2,544,571.00 \$ 2,749,782.00

**TOTAL EXPENDITURES** \$ 5,758,757.20 \$ 5,185,744.54 \$ 6,769,368.00 \$ 5,892,893.00 \$ 6,454,442.00

**\$ 3,304,216.00 \$ 2,949,728.74 \$ 3,499,236.00 \$ 3,348,322.00 \$ 3,704,660.00**

0.00%		5.87%	INCREASE	5.87%
1.07%			Including Growth	4.80%

**SCHEDULE C  
CALCULATIONS OF LOWER TIER TAX RATES**

**SCHEDULE C to BY-LAW -2026-**

**TOWNSHIP OF MELANCTHON**

**2026 TAX RATES & LEVIES**



**Township of Melancthon**

<b>Property Class</b>	<b>Tax Class</b>	<b>Township of Melancthon</b>	<b>County of Dufferin</b>	<b>Provincial Education</b>	<b>2026 Total</b>
		<b>Tax Rates</b>	<b>Tax Rates</b>	<b>Tax Rates</b>	<b>Tax Rates</b>
Residential	RT	0.573566%	0.432640%	0.153000%	1.159206%
Commercial Full (Occupied)	CT	0.699750%	0.527821%	0.880000%	2.107571%
Commercial Vacant Land	CU	0.699750%	0.527821%	0.880000%	2.107571%
Commercial Excess Land	CX	0.699750%	0.527821%	0.880000%	2.107571%
Industrial (Occupied)	IT	1.260927%	0.951116%	0.880000%	3.092042%
Industrial Aggregate	VT	1.026024%	0.773929%	0.511000%	2.310953%
Industrial Excess Land	IX	1.260927%	0.951116%	0.880000%	3.092042%
Industrial New Const. Full	IH	1.260927%	0.951116%	0.880000%	3.092042%
Pipeline	PT	0.483000%	0.364326%	0.856022%	1.703348%
Farmlands	FT	0.126184%	0.095181%	0.038250%	0.259615%
Managed Forest	TT	0.143391%	0.108160%	0.038250%	0.289801%
<b>TOTAL AMOUNTS TO BE RAISED</b>					

**SCHEDULE D  
CALCULATIONS OF LOWER TIER TAX RATES**

<b>SCHEDULE D to BY-LAW -2026- TOWNSHIP OF MELANCTHON 2026 TAX RATES &amp; LEVIES</b>		 <b>Township of Melancthon</b>								
<b>Property Class</b>	<b>Tax Class</b>	<b>Township of Melancthon</b>	<b>County of Dufferin</b>	<b>Provincial Education</b>	<b>2026 Total</b>	<b>2026</b>	<b>Township of Melancthon</b>	<b>County of Dufferin</b>	<b>Education</b>	<b>Total Tax Levy</b>
		<b>Tax Rates</b>	<b>Tax Rates</b>	<b>Tax Rates</b>	<b>Tax Rates</b>	<b>CVA</b>	<b>Tax Levy</b>	<b>Tax Levy</b>	<b>Tax Levy</b>	<b>Levy</b>
Residential	RT	0.573566%	0.432640%	0.153000%	1.159206%	\$464,333,900.00	\$2,663,259.75	\$2,008,894.18	\$710,430.87	\$5,382,584.80
Commercial Full (Occupied)	CT	0.699750%	0.527821%	0.880000%	2.107571%	\$11,710,400.00	\$81,943.53	\$61,809.93	\$103,051.52	\$246,804.98
Commercial Vacant Land	CU	0.699750%	0.527821%	0.880000%	2.107571%	\$393,200.00	\$2,751.42	\$2,075.39	\$3,460.16	\$8,286.97
Commercial Excess Land	CX	0.699750%	0.527821%	0.880000%	2.107571%	\$68,000.00	\$475.83	\$358.92	\$598.40	\$1,433.15
Industrial (Occupied)	IT	1.260927%	0.951116%	0.880000%	3.092042%	\$44,926,500.00	\$566,490.24	\$427,303.03	\$395,353.20	\$1,389,146.47
Industrial Aggregate	VT	1.026024%	0.773929%	0.511000%	2.310953%	\$4,455,000.00	\$45,709.37	\$34,478.53	\$22,765.05	\$102,952.96
Industrial Excess Land	IX	1.260927%	0.951116%	0.880000%	3.092042%	\$141,000.00	\$1,777.91	\$1,341.07	\$1,240.80	\$4,359.78
Industrial New Const. Full	IH	1.260927%	0.951116%	0.880000%	3.092042%	\$117,000.00	\$1,475.28	\$1,112.81	\$1,029.60	\$3,617.69
Pipeline	PT	0.483000%	0.364326%	0.856022%	1.703348%	\$1,951,000.00	\$9,423.32	\$7,108.00	\$16,700.99	\$33,232.32
Farmlands	FT	0.126184%	0.095181%	0.038250%	0.259615%	\$259,263,426.00	\$327,150.11	\$246,769.00	\$99,168.26	\$673,087.37
Managed Forest	TT	0.143391%	0.108160%	0.038250%	0.289801%	\$2,931,300.00	\$4,203.23	\$3,170.49	\$1,121.22	\$8,494.95
<b>TOTAL AMOUNTS TO BE RAISED</b>						<b>\$790,290,726.00</b>	<b>\$3,704,660.00</b>	<b>\$2,794,421.36</b>	<b>\$1,354,920.07</b>	<b>\$7,854,001.43</b>

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NUMBER \_\_\_\_\_ - 2026**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A USED  
CONSUMER-TYPE PORTABLE BATTERY RECYCLING AGREEMENT**

**WHEREAS** the Corporation of the Township of Melancthon wishes to enter into an Agreement for Used Consumer-Type Portable Battery Recycling;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON BY  
THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:**

1. THAT the Mayor and Clerk are hereby authorized to execute the Recycling Agreement for Used Consumer-Type Portable Batteries between Call2Recycle Canada, Inc. and the Corporation of the Township of Melancthon, in the same form or substantially the same form, as attached hereto as Schedule "A" to this By-law.

BY-LAW READ A FIRST AND SECOND TIME THIS 19<sup>TH</sup> DAY OF MARCH, 2026.

BY-LAW READ A THIRD TIME AND PASSED THIS 19<sup>TH</sup> DAY OF MARCH, 2026.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

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**USED CONSUMER-TYPE PORTABLE BATTERY RECYCLING AGREEMENT**

**THIS AGREEMENT** is made as of the \_\_\_ day of \_\_\_\_\_ (the “**Commencement Date**”).

**B E T W E E N:**

**CALL2RECYCLE CANADA, INC.**  
(hereinafter referred to as “**Call2Recycle**”)

- and -

**CORPORATION OF THE TOWNSHIP OF MELANCTHON**

(hereinafter referred to as the “**Local Government**”)

(hereinafter referred to as the “**Parties**” or singularly as a “**Party**”)

**WHEREAS:**

- A. Call2Recycle is a not-for-profit, stewardship organization which carries on business nationally, collecting, transporting, and recycling consumer batteries;
- B. Call2Recycle is a registered Producer Responsibility Organization operating a stewardship program in the Province of Ontario under Batteries Regulation 30/20 (the “**Province**”) (such stewardship program, as may be amended from time to time, being the “**Plan**”), and
- C. The Local Government collects Collected Materials (as defined below) for recycling and wishes to provide them in bulk to Call2Recycle for further handling.

**NOW THEREFORE** in consideration of the promises and mutual agreements contained herein and subject to the terms and conditions hereinafter set forth, the Parties covenant and agree as follows:

**1.0. Definitions and Interpretation**

- 1.1 In this Agreement:

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- (a) **“Agreement”** means this Agreement and includes all schedules and amendments hereto;
- (b) **“Business Day”** means Monday through Friday, excluding statutory holidays and any other day that the Government of the Province has elected to be closed for business;
- (c) **“Collected Materials”** means any Used Consumer-Type Portable Battery, and/or Used Cellphone provided under this Agreement and includes materials collected by the Local Government via depot collections, curbside collections and event days, among other methods;
- (d) **“Designated Facility”** means an approved Call2Recycle sorting facility;
- (e) **“Non-Conforming Battery(ies)”** means any Used Consumer-Type Portable Battery that: (i) weighs in excess of five (5) kilograms (eleven (11) pounds); or (ii) is not identifiable by Call2Recycle, in its sole discretion, as a battery or such battery’s chemistry is not identifiable, or (iii) is not intact, defective or otherwise damaged; or (iv) is corroded, or otherwise has been exposed to the elements; or (v) is considered non-confirming pursuant to the Plan; or (vi) is an Other Covered Battery, or (vii) has been recalled by the manufacturer or other distributor; or (viii) is otherwise deemed not safely recyclable or handled in accordance with standard protocols and procedures as determined by Call2Recycle in its sole discretion”;
- (f) **“Non-Conforming Materials”** means any liquids, refuse, litter, junk, trash, garbage, needles, medication, or any other materials deemed by Call2Recycle to be non-conforming materials;
- (g) **“Non-Conforming Shipment”** means any Shipment(s) made by the Local Government where any container included in that Shipment: (i) contains more than five (5%) percent by weight of materials that are Non-Conforming Materials; (ii) contains more than five (5%) percent by weight of materials that are Non-Conforming Batteries; or (iii) contains any amount of MHSW (other than hazardous waste comprising any eligible Used Consumer-Type Portable Battery), which is subject to any applicable laws or regulations in the Province, or any province where a Designated Facility may be located from time to time;
- (h) **“MHSW”** means municipal hazardous or special waste;
- (i) **“Other Covered Battery(ies)”** means batteries that are sold in or packaged with electric or electronic devices or equipment that are covered

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under any stewardship plan or extended producer responsibility plan, other than the **Plan**;

- (j) **“Regulation”** means the applicable recycling act or regulation as is in effect in the Province, as amended, including, but not limited to Ontario Regulation 30/20 under the *Resource Recovery and Circular Economy Act, 2016* (Ontario);
- (k) **“Service Provider”** means a third party that provides services to the Local Government in relation to MHSW;
- (l) **“Shipment”** means any conforming shipment of eligible Used Consumer-Type Portable Batteries that are shipped by the Local Government to a Designated Facility; and
- (m) **“Used Consumer-Type Portable Battery”** means a used battery or battery pack not considered to be a Non-Conforming Battery, including dry cell rechargeable and primary batteries weighing less than five (5) kilograms (eleven (11) pounds), that are sold for replacement purposes for use in electronic or electrical devices sold without batteries, containing no liquid electrolyte, and employing one of nickel cadmium, nickel metal hydride, lithium ion, nickel zinc, sealed lead, alkaline-manganese, zinc-carbon, zinc-air, silver oxide and/or and lithium; and

1.2 The Parties acknowledge that the recitals to this Agreement are true and correct.

## **2.0. Term of Agreement, Amendment and Assignment**

2.1 The term of this Agreement shall commence as of the Commencement Date and shall remain in effect for one year from date of signing, unless terminated in accordance with this Agreement or upon the termination of the Plan, in which case this Agreement shall automatically terminate. This Agreement shall automatically renew thereafter for subsequent one-year terms, unless either Party notifies the other at least ninety (90) days in advance of any renewal term commencement date that the Agreement shall not be renewed.

2.2 If, in the reasonable opinion of either Party, there has been a breach of this Agreement by the other Party (the **“Defaulting Party”**), the non-Defaulting Party may give the Defaulting Party written notice to remedy the breach or default within sixty (60) days, failing which the Agreement may be terminated.

2.3 Unless agreed to in writing by the Parties, or as otherwise provided for in this Agreement, this Agreement may not be amended, provided that in the event of

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any changes to the Regulation, Call2Recycle may unilaterally amend this Agreement as may be necessary to comply with the Regulation.

- 2.4 Neither Party shall subcontract or assign any of its rights or obligations under this Agreement or any part thereof without the prior written consent of the other Party, which consent shall not unreasonably be withheld.

### 3.0. Shipments of Collected Materials

- 3.1 Unless otherwise designated by Call2Recycle, the Local Government shall ship all Collected Materials to the Designated Facility in open top UN rated steel drums (1A) with a plastic liner and an open head and lever lock ring lid (“**Steel Drums**”), UN rated polyethylene drums (1H) with an open head and level lock ring lid (“**Polyethylene Drums**”), or any other Call2Recycle certified and/or approved box, receptacle, or containers, which may be designated and/or changed from time to time (collectively, “**Approved Containers**”). All Steel Drums and/or Polyethylene Drums must be completely full and must be sealed with their corresponding lever locking ring lid, prior to any Shipment to a Designated Facility. Approved Containers may be placed on a pallet and should be properly secured with shrink wrap prior to any Shipment to a Designated Facility. All lithium, lithium ion, button cells, or lead acid batteries placed in any Steel Drums, Polyethylene Drums or Approved Containers shall be terminally protected by either placing each such battery in an individual plastic bag, or have their terminals securely covered with tape to prevent any possible short circuits. Packaging of any Used Consumer-Type Portable Batteries may not under any circumstance contain any Non-Conforming Batteries, Other Covered Batteries, or other Non-Conforming Material. All Steel Drums, Polyethylene Drums and Approved Containers used for Shipment must be provided or otherwise approved by Call2Recycle and properly secured by the Local Government prior to Shipment.
- 3.2 The Local Government shall ship all Used Consumer-Type Portable Batteries collected to Call2Recycle only. In order to participate in this reimbursement program, the Local Government cannot ship Used Consumer-Type Portable Batteries to another service provider, program, or entity. All Shipments to the Designated Facility by the Local Government shall use a Call2Recycle designated freight provider and shall comply with the shipping instructions to be provided to the Local Government prior to its first Shipment. Call2Recycle shall notify the Local Government of its list of designated freight providers on or before the Commencement Date.
- 3.3 If Call2Recycle or a Designated Facility determines within thirty (30) days after receipt of a Shipment from or on behalf of the Local Government that such Shipment is a Non-Conforming Shipment, Call2Recycle or its Designated

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Facility shall (i) arrange with the Local Government for the satisfactory disposition of the materials that are not Used Consumer-Type Portable Batteries, on mutually agreeable terms and conditions, or (ii) reject and return Non-Conforming Materials to the Local Government without further obligation. In either event, Call2Recycle shall invoice the Local Government for out-of-pocket costs and expenses of receiving and handling any Non-Conforming Materials in a Non-Conforming Shipment, and such invoice shall be paid by the Local Government within thirty (30) days of the date of issuance.

- 3.4 All Local Government collection sites, whether fixed or temporary, may accept up to 15 kilograms of Used Consumer-Type Portable Batteries per day from any one person. If any Local Government collection site accepts more than 15 kilograms of Used Consumer-Type Portable Batteries per day from any one person, the Local Government shall ensure that certain information be collected from such a person, including: the person's name, contact information and the total weight of Used Consumer-Type Portable Batteries accepted.

#### **4.0. Financial Arrangements**

- 4.1 For each Shipment of Collected Materials that is shipped by the Local Government to the Designated Facility:
- (a) Call2Recycle shall pay Local Government:
    - (i) a fee of \$0.95 per kilogram for Used Consumer-Type Portable Batteries or any other eligible battery under the Regulation which are collected by Local Government through bulk depot collections ("**Depot Collections**"), to cover the cost of materials required for Shipments, including: supplies, materials, and handling of Approved Containers; and
    - (ii) a fee of \$1.42 per kilogram for Used Consumer-Type Portable Batteries, or any other eligible battery under the Regulation which are collected by Local Government through any household hazardous waste event day performed by a contracted third party ("**HHWE Collections/Event Collections**"), to cover costs associated with running such events, including: supplies, materials, and handling of Approved Containers;
  - (b) Call2Recycle shall directly compensate the Local Government's designated freight provider(s) for Shipment of bulk depot collections to

the Designated Facility, provided that designated freight provider is approved by Call2Recycle, as set out in Subsection 3.2 herein.

- 4.2 For Collected Materials from Depot Collections, Local Government will receive a payment summary along with payment on a monthly basis within sixty (60) days following receipt and sorting of Collected Materials, and according to Call2Recycle payment terms. The Local Government is not required to submit an invoice to receive payment for Collected Materials from Depot Collections. Prior to payment, Call2Recycle may also take steps to verify that the Collected Materials shipped by the Local Government were received at the Designated Facility. The Local Government shall provide Call2Recycle, or such other parties as Call2Recycle shall direct, with all the necessary information as may be reasonably required by Call2Recycle or its designee(s) to verify any claim by the Local Government for reimbursement of expenses pursuant to this Agreement.
- 4.3 For Collected Materials from HHWE Collections, the Local Government must submit an invoice, including a bill of lading and/or any other applicable shipping documentation to Call2Recycle within thirty (30) days of any Shipment. Prior to payment, Call2Recycle may also take steps to verify that the Collected Materials shipped by the Local Government were received at the Designated Facility. The Local Government will receive a payment summary and payment for materials from HHWE Collections within (60) days following receipt of invoice, supporting documentation and receipt and sorting of Collected Materials. The Local Government shall provide Call2Recycle, or such other parties as Call2Recycle shall direct, with all the necessary information as may be reasonably required by Call2Recycle or its designee(s) to verify any claim by the Local Government for reimbursement of expenses pursuant to this Agreement. HHWE Collections submitted without the necessary documentation will be compensated at the Depot Collections rate set out at Subsection 4.1(a)(i).
- 4.4 Local Government shall keep and preserve all applicable records and shipping documents for a period of not less than sixty (60) months following delivery of each applicable Shipment, as necessary to verify Shipments.

## **5.0. Regulatory and Compliance**

- 5.1 Authority. The Local Government hereby represents and warrants that it has the legal power and authority to enter into this Agreement, and that there are no outstanding contracts, commitments, or legal impediments which may limit, restrict, or otherwise impair its ability to perform its obligations hereunder.

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- 5.2 Title to products: The Local Government shall be the owner of all right, title, and interest in all Collected Materials from the time when the Local Government collects and/or accepts them until such point in time that title has been transferred, conveyed, and assigned to any RPRA registered third party service provider or Designated Facility pursuant to a Shipment. At no time will Call2Recycle possess any right, title, or interest in or to any Collected Materials unless possessed and handled directly by designated Call2Recycle employees, notwithstanding any Shipment made to a Designated Facility.
- 5.3 Regulatory compliance: In performing its obligations under this Agreement, the Local Government shall obtain all permits, licenses, authorizations, and approvals required by applicable law and observe and comply with all applicable laws, including, if applicable in the Province, any certificates or approvals issued to the Local Government. The Local Government shall assist Call2Recycle, as required, in providing information and reports to satisfy regulatory and reporting requirements relating to the Plan. The Local Government shall take all reasonable steps to ensure any Service Providers meet the same requirements.
- 5.4 Site visits and audits: Upon reasonable notice, Call2Recycle or its agent shall have the right to enter upon any collection facility utilized by the Local Government for the purpose of conducting inspections or compliance audits. The Local Government shall take all reasonable steps to ensure that Call2Recycle has the same rights in respect of any Service Provider used by the Local Government. Call2Recycle or its agent shall be accompanied by a representative of the Local Government for any such visits or audits.

## **6.0. Indemnity and Insurance**

Indemnity: Each Party (the “Indemnifying Party”) hereby indemnifies and saves harmless the other Party (the “Indemnified Party”), its directors, officers, employees, and agents, from and against any and all manner of actions or causes of actions, damages (but not including consequential damages), costs, loss or expenses of whatever kind (including related legal fees on a full indemnity basis) which the Indemnified Party, its directors, officers, employees, and agents may sustain, incur or be put to by reason of or directly or indirectly arising out of any willful misconduct or negligence of the Indemnifying Party or any person for whom the Indemnifying Party is, at law, responsible, in relation to matters arising out of this Agreement. This indemnification clause shall be in addition to and not in lieu of insurance to be provided in accordance with this agreement and shall survive this agreement.

- 6.1 Limitations of Liability. In no event will either party claim any exemplary, aggravated, or punitive damages in connection with this Agreement, and under no circumstances will a party be liable to the other party for any indirect, special or consequential damages, compensation or loss of profits, anticipated revenue,

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savings or goodwill, or any other economic loss arising out of or in any way related to this Agreement, even if advised of the possibility thereof.

- 6.2 Insurance. Each party shall, during the term of the Agreement, maintain at its expense Commercial General Liability coverage with limits of not less than \$5,000,000 (five million dollars) per occurrence / aggregate.

Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; owners & contractors protective; occurrence property damage; products & completed operations; employees as Additional Insured(s); contingent employers liability; tenants legal liability; cross liability and severability of interest clause.

Each party shall add the other party as Additional Insured. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the additional Insured.

- 6.3 Each party shall add the other party as Additional Insured. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the additional Insured.
- 6.4 Each party shall keep their property / assets insured. Failure to do so shall not impose any liability on the other party.
- 6.5 Any and all deductibles applicable to the above-noted insurance policy shall be the sole responsibility of the Named Insured, and other shall bear no cost towards such deductibles.
- 6.6 The Township reserves the right to assess exposures and add additional insurance requirements where deemed necessary, if agreed upon by Call2Recycle.
- 6.7 Each party shall provide the other party with a certificate of insurance evidencing coverage as noted above. Such policies shall not be cancelled, changed, or lapsed unless the Insurer notifies the additional Insured in writing. The insurance policy will be in a form and with a company licensed to write business in the Province of Ontario and which are, in all respects, acceptable to both parties. Each party is responsible for maintaining the required insurance for the entire contract period.

## **7.0. Assignment**

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- 7.1 During the term of this Agreement, the Local Government hereby expressly covenants and agrees that it shall not subcontract or assign any of its rights or obligations under this Agreement or any part thereof without the prior written consent of Call2Recycle, which consent shall not unreasonably be withheld.
- 7.2 The Local Government hereby expressly acknowledges and agrees that Call2Recycle may subcontract or assign any of its rights or obligations under this Agreement or any part thereof to any affiliated company or successor, or otherwise in connection with the sale of all or substantially all of its assets, only where the subcontractor or assignee agrees in writing to assume all of Call2Recycle's obligations under this Agreement.

## **8.0. Notices**

- 8.1 Any notice, request, demand or other instrument or communication herein provided, permitted, or required to be given by either Call2Recycle or the Local Government shall be in writing and sufficiently given if delivered personally, by facsimile transmission or other electronic means of written communication tested prior to transmission to the extent such testing is available, or if sent by registered mail to the following respective address hereinafter set out, namely:

Notices to Call2Recycle shall be delivered to:

100 Sheppard Avenue East  
Suite 800  
Toronto, Ontario  
M2N 6N5  
**Attention: President**

Notices to the Local Government shall be delivered to:

157101 HIGHWAY 10  
MELANCTHON, ONTARIO  
L9V 2E6  
**Attention: Clerk**

- 8.2 Any such notice if delivered personally, by facsimile transmission or by other electronic means of written communication on a Business Day before 5:00 p.m. local time at place of receipt, shall be conclusively deemed to have been given on the day of personal delivery, or facsimile transmission or electronic communication (and if after 5:00 p.m. local time at place of receipt the next following Business Day), or, if mailed as aforesaid, shall be conclusively deemed to have been received on the fifth Business Day following the day on which such notice is mailed (except during a postal strike in which case such notice shall be delivered personally). Either Party may, at any time, give written notice to the other of any change of address of the Party giving such notice and from and after the giving of such notice the address therein specified shall (in the absence of knowledge to the contrary) be deemed to be the address of such Party for the giving of notices thereafter.

## **9.0. Dispute Resolution**

9.1 If any dispute arises between the Parties pursuant to this Agreement, the Parties shall attempt to resolve the dispute within 30 days upon which written notice of the dispute was first given, or as otherwise agreed upon. If the Parties are unable to resolve the dispute within 30 days, the Parties shall jointly select an arbitrator to arbitrate the dispute. The arbitrator shall render a decision on the dispute and the award arising therefrom, in accordance with the applicable arbitration legislation in effect in the Province, and as amended from time to time.

## **10.0. Term and Termination**

10.1 This Agreement is effective as of the Commencement Date and shall continue in full force and effect until otherwise terminated.

10.2 Either Party may terminate this Agreement for any reason whatsoever upon not less than Ninety (90) days prior written notice to the other Party.

10.3 Notwithstanding Section 10.2, Call2Recycle may terminate this Agreement immediately at any time, and without prior written notice to Local Government, if:

- (a) In any province that has an extended producer responsibility plan, in the event such a plan is cancelled, Call2Recycle may terminate this Agreement as it relates to that province;
- (b) The Local Government subcontracts or assigns any rights or obligations under this Agreement, or any part thereof;
- (c) Any Shipments made by Local Government are repeatedly deemed by Call2Recycle or any Designated Facility, to be a Non-Conforming Shipment; or
- (d) A receiver or trustee is appointed for any part of the assets of Call2Recycle.

10.4 Call2Recycle expressly reserves the right, in its sole discretion and without prior written notice, at any time, and for any reason whatsoever, to amend, suspend or terminate all or any portion of the Plan. The Township shall have the right to review the Plan changes and elect within 30 days of notice of the change to terminate the agreement if the change is unacceptable.

10.5 On the date of termination neither party shall have any obligations, financial or otherwise, hereunder save and except for matters arising prior to termination, which may involve obligations of the parties after termination. All sections of

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this Agreement which by their nature should survive termination, including, without limitation, accrued rights to payment, indemnities, and limitations of liability.

## **11.0. General Provisions**

- 11.1 This Agreement constitutes the entire agreement between the Parties and supersedes all prior or contemporaneous understandings or agreements, written or oral, regarding such subject matter.
- 11.2 All of the terms, covenants, conditions, and other provisions contained herein, and all of the obligations under or pursuant to this Agreement, shall be binding upon and shall enure to the benefit of the Parties hereto and their respective successors and permitted assigns.
- 11.3 There are no representations, warranties, collateral agreements, or conditions affecting this Agreement, other than those expressed in writing herein.
- 11.4 This Agreement shall be governed by and construed in accordance with the laws of the Province. Each of the Parties attorn to the non-exclusive jurisdiction of the courts of the Province.
- 11.5 This Agreement may be executed in counterparts, the counterpart copies of this Agreement together constituting a full, valid, and binding Agreement among the Parties hereto.
- 11.6 In the event that any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or invalid or unenforceable for any reason whatsoever, such provision shall be severed from this Agreement and will not affect the legality or validity or enforceability of the remainder of this Agreement or any other provision hereof.
- 11.7 The rights, remedies, and privileges in this Agreement given to the Parties:
- (a) are cumulative, and any one or more may be exercised;
  - (b) are without prejudice to and are in addition to and apply notwithstanding any other provisions in this Agreement; and
  - (c) are not and shall not be dependent or conditional upon, or in any way lessened, restricted, or affected by any other provisions of this Agreement.
- 11.8 Either Party may, from time to time, waive the performance of the other Party of any provision of this Agreement, either before or after that performance is done, but a waiver is not effective or binding upon the Party providing the waiver,

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unless it is in writing and signed by the Party providing the waiver or under its authority, and does not limit or affect the Party providing the waiver's right with respect to any other breach or non-performance, whether prior or subsequent thereto.

- 11.9 Any Service Providers engaged by the Local Government to assist in providing MHSW services shall be required by the Local Government to comply with and adhere to the terms and conditions, as applicable, of this Agreement.
- 11.10 Each Party shall perform the acts, execute and deliver the writings, and give the assurances necessary from time to time to give full effect to this Agreement.
- 11.11 This Agreement supersedes and replaces all oral and written communications between the Parties relating to the subject matter of this Agreement.

## **12.0. Confidentiality**

- 12.1 The provisions of this Agreement and any information disclosed by Call2Recycle or the Local Government to the other in the furtherance of this Agreement shall be regarded as confidential. Such confidential information may only be disclosed to individuals within Call2Recycle and the Local Government with a "need to know" in order to carry out the services under this Agreement, and may only be disclosed to a third party upon the written consent of the other party, provided, however, that the obligation to keep information confidential shall not apply to information which: (i) is already known to the recipient when disclosed; (ii) becomes part of the public domain without breach of this Agreement; (iii) is developed by the recipient independently or without reference to the received confidential information; or (iv) is required to be disclosed under operation of law.
- 12.2 The Local Government shall abide by the provisions of the Municipal Freedom of Information and Protection of Privacy Act ("MFIPPA"), other applicable privacy or data protection laws, and the Local Government's privacy policies in respect of its collection, use, disclosure, retention, and disposal of personal information as defined by MFIPPA.

*<Signature page follows>*

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**IN WITNESS WHEREOF** the Parties hereto have executed this Agreement as of the date first written above.

**CALL2RECYCLE CANADA, INC.**

Per: \_\_\_\_\_  
Name: Sophie Zabonas Ross  
Title: Director, National Account  
Management  
*I have authority to bind Call2Recycle*

**CORPORATION OF THE TOWNSHIP OF  
MELANCTHON**

Per: \_\_\_\_\_  
Name: Darren White  
Title: Mayor  
*I have authority to bind the Municipality*

Per: \_\_\_\_\_  
Name: Denise B. Holmes  
Title: CAO/Clerk  
*I have authority to bind the Municipality*

**SCHEDULE “A”**

**Compensation Rates**

<b>Effective Date</b>	<b>Depot Collections Fee (per kilogram)</b>	<b>Household Hazardous Waste Event Collections Fee (per kilogram)</b>
January 1, 2025	\$0.95	\$1.42

Document Revision History:

<b>REVISION #</b>	<b>REVISION DATE</b>	<b>CHANGE(S)</b>	<b>CHANGED BY</b>

# ONBOARDING DECK



# About Call2Recycle Canada

**Call2Recycle is Canada's leading organization for battery collection and recycling**, fulfilling product stewardship obligations on behalf of over **400 members**, including producers of single-use and rechargeable batteries. Not-For-Profit

**Provincially approved consumer battery collection and recycling program** for British Columbia, Alberta, Saskatchewan, Manitoba, Quebec, Nova Scotia, Prince Edward Island, Yukon, New Brunswick (Jan 1 2026), and operates as a registered Producer Responsibility Organization (PRO) in Ontario according to the Ontario Batteries Regulation.

**Call2Recycle accepts household batteries** (weighing up to 5 kg) for recycling

Since its inception in 1997, **Call2Recycle has diverted more than 55 million kilograms of batteries from Canadian landfills**. This reputation for excellence has enabled Call2Recycle to maintain trusted, long-term relationships with stakeholders and a network of more than **15,000 participating collection** locations across Canada, including at leading retailers and municipal facilities.

# ISO Standards

In addition to our ISO Standards, Call2Recycle Canada is also **R2v3 Certified**

Global Certification: Maintains highest standards of safety, compliance and performance

- ISO 9001 – Quality 
- ISO 14001 – Environmental 
- ISO 45001 – Occupational, Health & Safety 
- ISO 27001 – Information Security 



# Consumer Battery Program – Stand-Alone and Replacement Household Dry-Cell Batteries Weighing <5Kg

## Rechargeable Batteries



(SSLA/Pb)  
Small Sealed  
Lead Acid

(Ni-MH)  
Nickel Metal  
Hydride

(Ni-Zn)  
Nickel Zinc



(Li-Ion)  
Lithium Ion

(Ni-Cd)  
Nickel Cadmium

## Single-Use Batteries



Single Use  
Alkaline

Single-Use Batteries

also include:

- Silver oxide
- Zinc-air
- Zinc-carbon



Single Use  
Lithium Primary

# Battery Collection Boxes: Safe and Convenient for Consumer-Facing Collection Partners

- Best suited for sites collecting a moderate volume of batteries.
- Feature flame-retardant liners for safe management and transport.
- Certain batteries can be separated and placed in bags to ensure safe transport.
- Easy to set up, easy to return, and require minimal staff resources to manage.
- Batteries are sealed and shipped in collection boxes.



# How the Call2Recycle Battery Collection Program Works

- Upon registration, you will receive a minimum of two boxes, one for immediate use and one to store for future use.
- Box has special Transport Canada shipping permits and can hold up to 25 kg of batteries.
- Pre-paid Purolator or Loomis shipping slips are included with each box delivery to facilitate maintenance staff's coordination of box pick-ups.
- Auto-replenishment orders of collection boxes sent to sites upon receiving the full boxes.
- COST IS FREE

*Call2Recycle box  
with flame-retardant  
liner and packing  
bags*



# Box Program Made Easy

## BOX ASSEMBLY & SHIPPING INSTRUCTIONS

Call2Recycle recommends shipping the box when it is full (up to 25 kg) or within one year of the accumulation start date.

### BUILD THE BOX



**1. UNPACK AND OPEN THE BOX**  
Remove shrink wrap. Carefully, open the box by lifting the top flap and front flap of the outer box to reveal the inner box. Do not remove or damage the flame-retardant liner.



**2. REMOVE INNER BOX**  
Remove the inner box and store for later use.



**3. BASE ASSEMBLY**  
Rotate the front flap of the box and insert tabs into the slots on each side wall of the box.



**4. HEADER ASSEMBLY**  
Bring the top flap towards you. Then fold the large side wings inward and secure in place with the tabs.

### COLLECT BATTERIES



**5. DISPLAY**  
Box assembly is complete! Write the accumulation start date on the back of the box and place it in an accessible location to begin collecting batteries.



**6. PROTECT TERMINALS**  
Protect battery terminals by individually bagging or taping lithium-ion, NiMH, button cells, and alkaline batteries over 1.2V. For more details see the back of this document.



**7. SEAL IT**  
If you are using a Call2Recycle bag, peel away backing from adhesive and seal by folding flap over. If you are using another type of clear bag, make sure the opening is closed.



**8. DROP IT**  
Deposit sealed bag with batteries into the box.

### RETURN THE FULL BOX



**9. PREPARE TO SHIP**  
When maximum capacity (25 kg) is reached, or one year of accumulation has passed, release the header tabs, fold down and insert the side flaps to close the box.



**10. SECURE AND SHIP**  
Use packing tape to seal the box. Do NOT cover the return label. The pre-paid, pre-addressed return shipping label displays your assigned carrier. Schedule pick up with the assigned carrier.

**FOR PUROLATOR:**  
Call 1 888 744-7123 to schedule a pick-up.

**FOR LOOMIS:**  
Call 1 888 462-1044 or email [COR@Loomis-Express.com](mailto:COR@Loomis-Express.com) to schedule a pick-up.



# Box Program Made Easy: Once Your Box Is Full – Return The Full Box

## RETURN THE FULL BOX



### 17. PREPARE TO SHIP

When maximum capacity (25 kg) is reached, or one year of accumulation has passed, release the header tabs, fold down and insert the side flaps to close the box.



### 18. SECURE AND SHIP

Use packing tape to seal the box. Do NOT cover the return label. The pre-paid, pre-addressed return shipping label displays your assigned carrier. Schedule pick up with the assigned carrier.

### FOR PUROLATOR:

Call 1 888 744-7123  
to schedule a pick-up.

### FOR LOOMIS:

Call 1 855 452-1044 or email  
C2R@Loomis-Express.com to  
schedule a pick-up.



# Smart Containers: Public facing collections

Making responsible and safe battery disposal more accessible and convenient for Canadians nationwide.



27" Height X 41" Circumference



Reduces time and effort required by collection sites through an automatic fill-level indicator to inform when container is full.



Enhanced safety through innovative temperature sensor.



Increased collection reporting through data transfer via built-in SIM card.



Expand consumer awareness of battery collection and recycling through user-friendly design.

# Fire Services: Battery Safety Awareness Campaign



# Thank You!

---



**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NUMBER \_\_\_\_\_ - 2026**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A  
COMMUNITY CONTRIBUTION AGREEMENT FOR THE  
MELANCTHON I WIND PROJECT**

**WHEREAS** the Corporation of the Township of Melancthon wishes to enter into a Community Contribution Agreement with Melancthon Wolfe Wind LP for the Melancthon I Wind Project;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON BY THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:**

1. THAT the Mayor and Clerk are hereby authorized to execute the Community Contribution Agreement between the Corporation of the Township of Melancthon and Melancthon Wolfe Wind LP, in the same form or substantially the same form, as attached hereto as Schedule "A" to this By-law.

BY-LAW READ A FIRST AND SECOND TIME THIS 19<sup>TH</sup> DAY OF MARCH, 2026.

BY-LAW READ A THIRD TIME AND PASSED THIS 19<sup>TH</sup> DAY OF MARCH, 2026.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**COMMUNITY CONTRIBUTION AGREEMENT (this "Agreement")**

This Agreement is made effective as of the 1st day of April, 2026 (the "**Effective Date**").

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**  
(the "**Township**")

**OF THE FIRST PART**

- and -

**MELANCTHON WOLFE WIND LP**  
( "**Company**")

**OF THE SECOND PART**

(collectively referred to herein as the "**Parties**")

**WHEREAS** Company is the tenant of certain lands (the "**Lands**") in the Township of Melancthon, in the County of Dufferin, described in Schedule "A" attached hereto;

**AND WHEREAS** forty-five (45) wind turbine generators (the "**Turbines**") have been constructed and are known as "**Melancthon I**" on the Lands described in Schedule "A" hereto;

**AND WHEREAS** the Township and Canadian Hydro Developers, Inc., an affiliate of Company, entered into the Community Contribution Agreement dated July 24, 2007 (the "**2007 Community Contribution Agreement**"), and the 2007 Community Contribution Agreement expires on March 31, 2026;

**AND WHEREAS** Company has agreed with the Township, subject to the terms and conditions of this Agreement, to continue to voluntarily pay an annual contribution to supplement the tax revenue derived by the Township from Melancthon I;

**NOW THEREFORE**, this Agreement witnesseth that in consideration of the covenants herein contained, and other good and valuable consideration, the Parties hereto covenant and agree as follows:

**ARTICLE 1**  
**MELANCTHON I PAYMENT**

**1.1 Term**

The term of this Agreement (the "**Term**") shall commence on the Effective Date and shall end on the date that is eleven (11) years from the Effective Date, being March 31, 2037.

## 1.2 Payment

Subject to any applicable reductions pursuant to Section 1.5 of this Agreement, Company will pay the Township on or before the 31<sup>st</sup> day of March for each year of the Term (commencing on March 31<sup>st</sup>, 2027) the sum of **\$45,000** (the "**Annual Community Contribution**"). For further certainty, there will only be ten (10) payments of the Annual Community Contribution made under this Agreement. The first payment of the Annual Community Contribution under this Agreement will be made by Company on or before March 31, 2027, and be for the period of April 1, 2027 to March 31, 2028, while the last payment of the Community Contribution under this Agreement will be made by Company on or before March 31, 2036 and be for the period of April 1, 2036 to March 31, 2037.

## 1.3 Allocation of Payment Per Turbine

The payment of the Annual Community Contribution has been determined on the basis of **\$1,000** annually for each of the Turbines (the "**Annual Per Turbine Amount**").

## 1.4 No Reduction for Short-Term Cessation of Power Generation from Turbines

During the Term, there shall be no reduction of the Annual Community Contribution for any of the Turbines that are removed from commercial power generation for one or more periods of less than or equal to three (3) full calendar months each.

## 1.5 Temporary Reduction for Long-Term Cessation of Power Generation from Turbines

During the Term, there shall be a temporary reduction of the Annual Community Contribution for any of the Turbines that are removed from commercial power generation for any period greater than three (3) full calendar months (an "**Initial Period**"). Once any Turbine has been removed from commercial power generation for any period greater than an Initial Period, there shall be a reduction in all future Annual Community Contributions from the date of the end of an Initial Period until the date such Turbine has been put back into commercial power generation (a "**Reduction Period**"). Such reduction shall be calculated by reducing future Annual Community Contributions for the Reduction Period by the amount of the Annual Per Turbine Amount (including on a pro-rated basis as may be applicable) for every Turbine that has been removed from commercial power generation for a Reduction Period. Any reductions calculated under this section will be made to the next payment of the Annual Community Contribution.

## 1.6 Permanent Reduction for Permanent Cessation of Power Generation from Turbines

During the Term, there shall be a permanent reduction of the Annual Community Contribution for any of the Turbines that are permanently removed from commercial power generation. Such reduction shall be calculated by reducing all future Annual Community Contributions for the remainder of the Term, by the amount of the Annual Per Turbine Amount for every Turbine that has been permanently removed from commercial power generation.

**ARTICLE 2**  
**CONDITIONS REGARDING PAYMENT OF ANNUAL COMMUNITY CONTRIBUTION**

- 2.1** Company's commitment to pay the Annual Community Contribution is conditional upon the Township complying with all of the following during the Term:
- a) The Township promptly supporting such other permits and approvals as may reasonably be required in order to maintain, repair, operate, and if applicable repower or decommission Melancthon I where such approvals involve the Township, subject to Company acting in accordance with the then existing agreements between the Parties. The Township shall not be obliged to expend material public funds in so doing.
  - b) The Township not objecting to, opposing, delaying, or interfering with Melancthon I or the expansion thereof or the permits and approvals applicable thereto, including by way of filing any statement of concern or objection or any other participation in regulatory or court proceedings respecting Melancthon I claiming that it is directly or indirectly affected, or has standing in any legal, regulatory or other public process in respect of Melancthon I or the permits and approvals applicable thereto.
- 2.2** Company shall give the Township notice in writing of any alleged default by the Township in meeting the conditions set out in Section 2.1, together with reasonable particulars of the alleged default, and where the alleged default is capable of being remedied, shall provide the Township in the notice with a stipulated period for curing the alleged default.

**ARTICLE 3**  
**USE OF MONIES**

- 3.1** The Township shall use the Annual Community Contribution received pursuant to this Agreement for community betterment projects and/or services. The Township and Company shall work cooperatively to ensure that Company is appropriately recognized by the Township and its residents for the significant contribution that Company has made and continues to make toward the betterment of the community, including payment of the Annual Community Contributions.

**ARTICLE 4**  
**ADJUSTMENT FOR TAX REGIME CHANGES**

- 4.1** The Annual Community Contributions have been agreed upon in the context of the Township's share of municipal taxes in respect of Melancthon I expected under the municipal assessment and taxation regime that applied in 2024 and 2025. If as a result of changes to the municipal assessment and taxation regime during the term of this Agreement the Township's municipal tax revenue from Melancthon I increases materially, there shall be a corresponding reduction in the Annual Community Contribution otherwise payable in respect thereof. In the event of disagreement as to whether a reduction of the Annual Community Contribution is warranted, or as to the extent of the reduction, this dispute shall first attempt to be settled by negotiation between senior management of the Parties, failing which the Parties shall proceed to arbitration in accordance with Article 7 - Arbitration.
- 4.2** For further certainty, changes made by the Township to its tax rate structure do not constitute changes to the taxation regime for the purposes of this Article 4.

- 4.3** In no event shall the Annual Community Contribution be increased on account of changes to the Township's tax rate structure, nor on account of changes to the municipal tax or assessment regime applicable to the Township.

**ARTICLE 5  
ASSIGNMENT**

- 5.1** This Agreement may not be assigned by the Township. Company may freely assign this Agreement without requiring the consent of the Township to: (a) an affiliate of Company; or (b) any third-party purchaser of all or substantially all of the Turbines.

**ARTICLE 6  
NOTICES**

- 6.1** Any notices which may or are required to be given under this Agreement shall be in writing and shall be delivered personally or sent by registered mail, couriered or emailed to the Parties at their respective addresses as set out as follows:

**The Corporation of the Township of Melancthon  
Attention: CAO/Clerk  
157101 Highway 10  
Melancthon, ON L9V 2E6**

**Melancthon Wolfe Wind LP c/o  
Melancthon Wolfe Wind Inc.  
Attention: Corporate Secretary  
Suite 1400 1100 1 St SE  
Calgary, AB, T2G 1B1**

**with a copy to:**

**TransAlta Corporation  
Attention: VP, External Affairs, Regulatory & Market Policy  
Suite 1400 1100 1 St SE  
Calgary, AB, T2G 1B1**

- 6.2 Notices which are delivered or sent in the manner set out above shall conclusively be deemed to be received for all purposes hereof: (a) in the case of those emailed or personally delivered, on the date of such emailing or delivery; and (b) in the case of those given by registered mail or by courier, on the fourth business day following that upon which the notice was mailed or couriered.

## **ARTICLE 7 ARBITRATION**

- 7.1 Insofar as the Parties are unable to agree on any matter under this Agreement, the matter may be referred to arbitration hereunder, and either Party may serve the other Party written notice that it wishes such matter referred to arbitration (the "**Notice**"). The Parties shall, within ten (10) days of a Party's receipt of the Notice, select an Arbitrator. If the Parties cannot reasonably agree on the appointment of such Arbitrator, the Arbitrator shall be appointed in accordance with the provisions of the *Arbitration Act, 1991* (Ontario).
- 7.2 Township and Company shall, within five (5) Business Days of the date of selection of the Arbitrator, each deliver to the Arbitrator its methodology and reasoning supporting its conclusions. All submissions shall be in writing.
- 7.3 The Arbitrator shall, as soon as practicable, arrive at its own conclusions. The Arbitrator shall base its conclusions on the written submissions of Township and Company in accordance with generally accepted practices. The Arbitrator shall then communicate its conclusions to the Parties, and those conclusions shall be binding on the Parties.
- 7.4 The cost of the Arbitrator shall be paid by the Party who, in the Arbitrator's opinion, was unsuccessful in the matter arbitrated.
- 7.5 Except to the extent modified in this article, the arbitrator shall conduct any arbitration hereunder pursuant to the provisions of the *Arbitration Act, 1991* (Ontario).

## **ARTICLE 8 INTERPRETATION AND GENERAL**

- 8.1 In this Agreement, words importing the singular number include the plural and vice versa and words importing one gender include the other two genders as well.
- 8.2 Company covenants that it shall not contest the authority of the Township to enter into this Agreement and enforce it. The Parties conclusively stipulate that the Township has the authority to enter into this Agreement and enforce it. The parties covenant not to contest the legality of this Agreement.
- 8.3 This Agreement shall be binding upon and enure to the benefit of the Parties hereto and their respective successors and assigns.
- 8.4 Each Party will, from time to time, without further consideration, do such further acts and deliver all such further assurances, deeds and documents as shall be reasonably required in order to fully perform and carry out the terms and intent of this Agreement represents and warrants that it shall do all things necessary to carry out the terms of this Agreement.
- 8.5 Schedule "A" attached hereto forms part of this Agreement.

**8.6** This Agreement contains the entire agreement between the Parties and supersedes all prior or contemporaneous discussions, negotiations, representations or agreement relating to the subject matter of this Agreement, and there are no representations, warranties, conditions or collateral agreements, express or implied, relating to the subject matter of this Agreement other than as contained in this Agreement. For further certainty, as of the Effective Date, this Agreement shall supersede the 2007 Community Contribution Agreement.

**8.7** The Parties shall jointly agree on an announcement regarding the execution of this Agreement, which Company and Township may issue as soon as reasonably practicable following the execution of this Agreement. Following such announcement, the Parties agree that neither of them will make any further announcements in respect of this Agreement unless consented to by the other Party.

**IN WITNESS WHEREOF**, the Parties have duly executed this Agreement on the date of \_\_\_\_\_, and to be effective as of the Effective Date.

**THE CORPORATION OF THE TOWNSHIP OF  
MELANCTHON**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

We have the authority to bind the Corporation.

**MELANCTHON WOLFE WIND LP, by its  
Managing Partner, MELANCTHON WOLFE  
WIND INC.**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

We have the authority to bind the Corporation.

## SCHEDULE A

### Melancthon I Lands Legal Description

Concession	Lot	Legal Description	Exempt Regions
2SW	297, 298	Lot 297 and 298 Conc 2 SWTS	
2SW	281, 282	Pt Lots 281 & 282 Conc 2 SWTS as in MF150514	
2SW	299, 300	Lot 299 and 300 Conc 2 SWTS	Parts 1 and 2 7R2397
2SW	287, 288	Lot 287 and 288 Conc 2 SWTS	MF 27429, Part 1 7R3545 and Part 1 7R4907
2SW	Part 291, 292, 293, 294	Pt Lots 291 to 294 Conc 2 SWTS as in MF206028	Pts 1, 2 & 3 7R4396 and Pt 1, 7R4579
2SW	283, 284	Lots 283 & 284 Conc 2 SWTS	MF26352
3SW	298	298 Conc 3 SWTS	Part1 7R5067
3SW	285, 286	Pt Lots 285 & 286 Conc 3 SWTS as in MF67127	
3SW	299, 300	Lot 299 and 300 Conc 3 SWTS	
3SW	296, 297	Lot 296 and 297 Conc 3 SWTS	Part 1 and Part 2 7R35-93
3SW	302	Lot 302 Conc 3 SWTS as in MF 73809	MF 15823
3SW	291, 292, 293	Pt Lots 291 to 293 Conc 3 SWTS as in MF38644	MF52629 and Part 1 7R4569
3SW	287, 288	Lots 287 and 288 Conc 3 SWTS	MF25582, MF188077, Part 1 7R5129
3SW	289, 290	Lots 289 and 290 Conc 3 SWTS	Part 7R3055, MF29216, MF25375, MF17449 and Pt 1, 7R5841

<b>Concession</b>	<b>Lot</b>	<b>Legal Description</b>	<b>Exempt Regions</b>
4SW	286, 287, 288	Lots 286, 287, 288 Conc 4 STWS	
4SW	291, 292, 293, 294	Lots 292 and 290 Part 291 and 294 Conc 4 SWTS As in MF225915	
4SW	301	Lots 301 Conc 4 SWTS as in MF154083	
4SW	298, 299, 300	Pt Lts 298, 299 and 300 Conc 4 SWTS as in MR127081	
6SW	5, 6	Lots 5 and 6 Conc 6 SWTS	MF9384, MF 201188, Pts 1 & 2, 7R5215
6SW	7, 8	Lots 7 and 8 Conc 6 SWTS	Pts 1 & 2 7R4968
6SW	11	Pt Lot 11 Conc 6 SWTS as in MF213719	
7SW	7	Lot 7 Conc 7 SWTS as in MF54523	Pts 1, 2, 3 7R1606
7SW	6 (W½)	Pt Lot 6, Conc 7 SWTS as in MF38368	
7SW	8, 9	Lot 8 and Pt Lot 9 Conc 7 SWTS	Part 1 7R4156 and Part 1 7R6750
7SW	9	Pt Lot 9 Conc 7 SWTS, Part 17R6750	

**From:** [Kaitlin Dinnick](#)  
**To:** "N89 Treasurer"  
**Cc:** [REDACTED] [Denise Holmes](#)  
**Subject:** RE: North of 89 Alliance Cob Stock 2026  
**Date:** Friday, March 6, 2026 11:59:00 AM

---

Good Morning,

Our insurance provider has advised that without an alcohol policy in place, the Township cannot permit organizations to obtain a Special Occasion Permit to serve alcohol at Horning's Mills Park. This means that if a policy is not established by August, alcohol cannot be served at your event.

We can include your email in the March 19, 2026 Council Agenda Package for further discussion and direction from Council.

Thank you.

Kaitlin Dinnick



**Kaitlin Dinnick | Deputy Clerk/Planning Coordinator | Township of Melancthon | [kdinnick@melancthontownship.ca](mailto:kdinnick@melancthontownship.ca) | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | [www.melancthontownship.ca](http://www.melancthontownship.ca) |**

**The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.**

**Please consider the environment before printing this e-mail.** This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

---

**From:** N89 Treasurer <northof89treasurer@gmail.com>  
**Sent:** Tuesday, March 3, 2026 8:19 PM  
**To:** Kaitlin Dinnick <kdinnick@melancthontownship.ca>  
**Cc:** [REDACTED] [Denise Holmes](#) <dholmes@melancthontownship.ca>  
**Subject:** Re: North of 89 Alliance Cob Stock 2026

Hi Kaitlin,

To better explain our request, we are interested in renting the baseball

diamond and surrounding park property from the Township of Melancthon in order to independently host our event.

We are hoping to understand whether, as the renter of the space, we would be permitted to obtain our own Special Occasion Permit through the Alcohol and Gaming Commission of Ontario, or if the Township is currently opposed to any alcohol being served on the property regardless of who holds the licence.

We completely understand that there is not presently an alcohol policy in place and that a public engagement session and Council approval would be required before anything could move forward. Our intention at this stage is simply to determine whether it is even possible for us to pursue this avenue, or whether alcohol service would not be considered at all under the current circumstances.

If alcohol service is not feasible this year, we would still be interested in discussing rental of the space for the event and understanding what options are available to us.

Thank you again for your guidance, we appreciate your direction on how best to proceed.

Kind regards,

Lisa, Mandy, Carly, and Beckie

On Tue, Mar 3, 2026 at 1:22 PM N89 Treasurer <[northof89treasurer@gmail.com](mailto:northof89treasurer@gmail.com)> wrote:

Hello Kaitlin,

Thanks for your response.

We are looking for permission to use the property (baseball diamond & park) for Cob Stock.

On Tue, Mar 3, 2026 at 1:08 PM Kaitlin Dinnick <[kdinnick@melancthontownship.ca](mailto:kdinnick@melancthontownship.ca)> wrote:

Good Afternoon,

Could you please clarify what you mean by “is the Township willing to host”?

I will note that if you are wanting to host a beer garden similar to last year's Cob Stock event, that the Township does not currently have an alcohol policy in place that would allow groups renting the park to serve alcohol.

This matter was previously discussed by the Park Board and Council. At that time, it was determined that a town hall public engagement session would be held to gauge feedback from the community — particularly residents living near the park — to determine whether there is support for such a policy. This session has not yet taken place. As a result, we cannot guarantee that a policy would be approved by Council or implemented by August.

Once I have a clearer understanding of your request, I will be happy to better direct your inquiry.

Thank you.

Kaitlin Dinnick



**Kaitlin Dinnick | Deputy Clerk/Planning Coordinator | Township of Melancthon | [kdinnick@melancthontownship.ca](mailto:kdinnick@melancthontownship.ca) | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | [www.melancthontownship.ca](http://www.melancthontownship.ca) |**

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**From:** N89 Treasurer <[northof89treasurer@gmail.com](mailto:northof89treasurer@gmail.com)>

**Sent:** Friday, February 27, 2026 9:08 AM

**To:** Denise Holmes <[dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)>; Ruth Plowright <[rplowright@melancthontownship.ca](mailto:rplowright@melancthontownship.ca)>; [jmclean@melancthon.ca](mailto:jmclean@melancthon.ca)

**Cc:** [REDACTED]

**Subject:** North of 89 Alliance Cob Stock 2026

Hello Denise,

North of 89 Alliance is in the planning stages for Cob Stock 2026.

This year, we are hoping to host Cob Stock in Melancthon at the Horning Mills baseball diamond, our tentative date is **August 22, 2026.**

Our plans include:

Baseball tournament

Soap box derby (we are looking into this)  
games

Bingo

most importantly, CORN

We are still in the planning stages, but first we need to confirm the location.

If you please let us know if this is something the town is willing to host and what you would need from us to move forward.

Thanks in advance!

North of 89 Alliance team

Carly, Beckie, Mandy, and Lisa

## Denise Holmes

---

**From:** Debra Jones [REDACTED]  
**Sent:** Wednesday, March 4, 2026 11:35 AM  
**To:** Darren White; Denise Holmes  
**Subject:** Proposal to the Township of Melancthon

### **Proposal to the Township of Melancthon Implementation of a Free Online Business Directory for Dufferin County**

**Submitted to:** Township of Melancthon Council

**Purpose:** Strengthening Sustainable Economic Growth, Community Well-Being, and Local Business Resilience

---

#### **Executive Summary**

This proposal recommends that the Township of Melancthon develop and host a **free, centralized online business directory listing all businesses across Dufferin County**.

The directory would serve as:

- A one-stop digital hub for residents to find local trades, services, retailers, and professionals
- A visibility platform for small and rural businesses
- A tool to advance sustainable growth and economic resilience
- A cost-effective strategy to strengthen community well-being

In challenging economic times, municipalities have a unique opportunity to support local enterprise through infrastructure that increases visibility, connectivity, and access — without placing additional financial burdens on businesses.

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#### **Why This Matters Now**

##### **1. Supporting Local Businesses in Difficult Economic Conditions**

Small and rural businesses face increasing pressure from:

- Rising operational costs
- Competition from large urban and online corporations
- Limited marketing budgets
- Reduced walk-in traffic

A free, municipally supported online directory would:

- Increase discoverability of local businesses
- Keep consumer spending within the region
- Reduce dependence on paid advertising platforms
- Level the digital playing field for smaller operators

When residents can easily find local options, they are more likely to shop locally — strengthening the local tax base and sustaining employment within the county.

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### **Alignment with Township Goals**

The Township of Melancthon has consistently emphasized:

- Sustainable growth
- Responsible development
- Community well-being
- Economic resilience

A centralized business directory directly supports these goals.

### **Sustainable Growth**

Sustainable development is not only about land use — it is about economic circulation. A local business directory:

- Encourages residents to source goods and services locally
- Reduces travel distances and associated environmental impact
- Strengthens rural supply chains
- Supports long-term viability of small enterprises

Keeping economic activity local is one of the most effective forms of sustainable development.

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### **Community Well-Being**

Community health is strengthened when:

- Residents know who their local tradespeople are
- Services are easy to find in emergencies
- New residents can quickly integrate into the local economy

- Businesses feel supported by their municipality

A directory fosters:

- Local trust networks
- Increased interaction between residents and business owners
- Stronger civic identity

It creates visibility and cohesion — especially important in rural communities.

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## **A One-Stop-Shop for Residents**

Residents often struggle to quickly locate:

- Local contractors and trades
- Healthcare and wellness services
- Agricultural suppliers
- Home services
- Retail and specialty services

A searchable online directory would allow filtering by:

- Category
- Location
- Service type
- Contact information
- Website and social media links

This convenience reduces reliance on out-of-county providers and improves local economic circulation.

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## **Economic Development Benefits**

### **1. Increased Local Spending Retention**

When residents find local providers easily, spending remains within Dufferin County. This strengthens:

- Municipal revenues
- Employment stability

- Business expansion opportunities

## **2. Attraction of New Residents and Investors**

Prospective residents and entrepreneurs evaluating Melancthon look for:

- Service availability
- Economic vibrancy
- Community infrastructure

A comprehensive directory signals:

- Organization
- Business diversity
- Pro-growth municipal leadership

It becomes a marketing asset for the Township itself.

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## **3. Business Equity and Inclusion**

Not all businesses have:

- Websites
- SEO expertise
- Social media advertising budgets

A free directory ensures equal access to visibility — regardless of size or technical skill.

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## **Implementation Approach**

The directory could be:

- Hosted directly on the Township website
- Developed in collaboration with Dufferin County or the local Chamber of Commerce
- Updated annually via business self-registration and verification

### **Key Features:**

- Free listing for all Dufferin County businesses
- Searchable by industry and service category

- Mobile-friendly interface
- Optional map view
- Regular verification to ensure accuracy

Costs would be relatively modest compared to the economic benefit generated through improved business visibility.

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## **Long-Term Vision**

This initiative can evolve into:

- A “Shop Local” campaign integration
- Seasonal business promotion features
- Emergency services quick-reference lists
- New resident welcome resources
- Tourism and agri-business promotion tools

It becomes not merely a list — but a digital economic ecosystem.

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## **Conclusion**

A free online business directory for Dufferin County, hosted or supported by the Township of Melancthon, represents:

- A low-cost, high-impact economic development strategy
- A direct support mechanism for small and rural businesses
- A meaningful step toward sustainable growth
- A tangible investment in community well-being

In a time when local economies face increasing external pressures, strengthening internal connectivity is both practical and visionary.

This initiative demonstrates leadership, foresight, and a commitment to keeping Melancthon — and Dufferin County — economically resilient and community-focused.

I respectfully request that Council consider placing this item on the agenda for discussion at the next meeting.

**Debra**Jones



## Denise Holmes

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**From:** James McLean  
**Sent:** Wednesday, February 18, 2026 3:36 PM  
**To:** Denise Holmes  
**Subject:** Remuneration Report for Council  
**Attachments:** Melancthon\_Council\_Remuneration\_Report\_2026 - February 2026.pdf

Hi Denise,

Attached is the draft Remuneration Report for Council.

I've aimed to synthesize the ideas and comments raised by various Council members throughout the year, adding data and research to help ground the conversation. This is really intended as a "conversation starter" to help us weigh different paths forward, so I look forward to hearing the team's thoughts on where we go from here.

Thanks,

James

# REPORT TO COUNCIL

## Remuneration Realignment

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**DATE:** February 16, 2026

**SUBJECT:** Structural Adjustment to Council Salaries and Professional Governance Framework

## 1. Executive Summary

Over the past 3.5 years, Council has identified a critical need to transition toward a remuneration framework defined by transparency, consistency, and accountability. This need is in response to the largely arbitrary approach to compensation taken in previous years, as well as the failure to appropriately compensate members for the evolving demands of municipal office.

As the Township has experienced significant growth in workload over the past several years—driven by increasingly technical files and shifting legislative requirements—the status quo no longer reflects the professional commitment required of local representatives. With the coming term poised to bring even more complex governance challenges and with limited staff resource support, this structural realignment ensures that the Township is equipped with a stable, professional, and equitable foundation for decision-making and leadership. This report is intended to support Council deliberations on salaries using an evidence-based approach to inform decision-making.

The current compensation model for Melancthon Township's Council is currently anchored to a 'volunteer-stipend' philosophy that no longer aligns with the statutory, fiduciary, and time-intensive demands of modern municipal governance. Since the last major structural review in 2014, the legislative environment in Ontario has shifted significantly, placing increased legal and technical burdens on local elected representatives.

To maintain the Township's ability to attract qualified individuals and provide effective oversight of multi-million dollar corporate assets, this report proposes a transition to a 'Professional Salary' approach. Under this proposal, two models are examined that would increase the base salaries for the Mayor, Deputy Mayor and Councillors. Crucially, both include the strategic phase-out of extra compensation (per diems) for attending committee and board meetings, simplifying the budget while ensuring equitable pay for the total volume of work performed.

## 2. Benchmarking Analysis: The Regional Market Gap

Melancthon is a small, rural lower-tier municipality in Dufferin County that nonetheless faces a disproportionately high volume of complex, often controversial issues (aggregate mining, wind development, land use pressures, and agricultural policy). After a 2014 salary review, Melancthon's Council Remuneration Sub-Committee concluded that Council wages were comparable to similar-sized municipalities, and Council adopted a cost-of-living increase bringing remuneration to \$14,518.44 for the Mayor, \$10,063.74 for the Deputy Mayor and \$9,074.07 for Councillors. Since that time, no evidence-based review has taken place despite an arbitrary increase in the 2018-22 Council term that increased salaries for all members except the Mayor. Since the last professional review, responsibilities, public expectations, and the complexity of files have continued to grow, while remuneration has not kept pace with either inflation or contemporary comparators

in Ontario. As of 2024, the salary is \$19,758 for Melancthon’s Mayor, \$17,056 for the Deputy Mayor and \$15,796 for each Councillor.<sup>i</sup>

### The "Orangeville Shift": A Regional Market Correction

Orangeville, our largest neighbor in Dufferin County, recently conducted a comprehensive market review for the 2026–2030 term. They adopted a 60th percentile target to remain competitive.

**Table 1: Council salaries for Orangeville and Melancthon**

Position	Orangeville (2026-2030)	Melancthon (Current)
Mayor	\$82,358	\$19,758
Deputy Mayor	\$49,454	\$17,056
Councillor	\$44,958	\$15,796

### Council salaries in small rural municipalities

Evidence from comparable small municipalities in Ontario shows that councils performing similar or fewer responsibilities are remunerated at or above the levels now being proposed for Melancthon. In Tiny Township, the 2022 Council Remuneration By-law set annual remuneration at \$41,200.80 for the Mayor, \$30,901.02 for the Deputy Mayor and \$26,780.24 for Councillors, supplemented by per diem payments for additional meetings. This establishes that small, rural municipalities are already compensating councils at or near the proposed salary band for Melancthon (see sections below), even before considering Melancthon’s unique workload profile.

In Meaford, a small lower-tier municipality, base salary levels are \$45,400 for the Mayor, \$30,700 for the Deputy Mayor and \$24,500 for Councillors. More recent reporting shows that by 2024, Meaford’s Mayor earned \$48,292.80 in taxable remuneration (plus expenses), the Deputy Mayor \$32,656.08 (plus expenses), and Councillors \$26,061.24 each. These figures demonstrate that the current Melancthon salaries are outliers; they are outside of the evolving market range for small municipalities, particularly when recognizing Melancthon’s desire to attract and retain capable council members for increasingly complex policy and governance work.

**Table 2: Small rural municipality council salaries by position**

Municipality	Mayor	Deputy Mayor	Councillor
Meaford (2024) <sup>ii</sup>	\$48,292	\$32,656	\$26,061
Adjala-Tosorontio <sup>iii</sup>	\$43,896	\$34,883	\$25,871
Tiny Township <sup>iv</sup>	\$41,200	\$30,901	\$26,780
Grey Highlands (2026) <sup>v</sup>	\$39,500	\$29,500	\$22,500
Melancthon (2024)	\$19,758	\$17,056	\$15,796

Table 2 shows that Melancthon's current remuneration is significantly below contemporary peers, and that the proposed salaries would align the township with the lower to mid-range of current small-municipality practice.

A data-driven analysis of neighboring municipalities reveals that Melancthon has become a significant statistical outlier. As surrounding jurisdictions professionalize their councils to meet modern demands, Melancthon's 2024-era rates have fallen into a 'governance gap'.

### 3. Professionalizing the Role: Growing Complexity & Fiduciary Responsibility

Council roles in small municipalities are formally part-time, but the actual workload has grown to approximate a full-time or near full-time commitment. In Meaford, while council positions are officially part-time, members spend many hours reading hundreds of pages of reports, attending meetings and responding to constant resident correspondence, making it "a full-time job, or close to it" for many. Melancthon council members face a similar or greater burden, dealing with contested land use applications, energy projects, provincial policy changes, and regional collaboration, often with limited staff resources compared to larger centres.<sup>vi</sup>

The argument that small towns require only "part-time" oversight is a relic of the past. Melancthon Council now oversees a multi-million dollar public corporation facing technical challenges that mirror those of much larger urban centres.

#### a) Aggregate Management: The "Strada Quarry" Full-Time Mandate

The Strada Quarry application has fundamentally changed the scope of Council work. Unlike standard aggregate renewals, this below-the-water-table application has introduced a level of complexity that requires near-daily attention. Council is currently managing:

- **Constant Technical Oversight:** Regular consultations with hydrogeologists, lawyers, and noise/air quality peer reviewers to analyze thousands of pages of technical data.
- **Inter-Governmental Lobbying:** High-level meetings with provincial officials and MNRF representatives to protect local aquifers.
- **Community Coordination:** Acting as a bridge between specialized legal teams and concerned community groups (e.g., Melancthon Against Quarries, etc.).
- **Expansion Pressure:** With other major applications (e.g., Duivenvoorden expansion) also in the works, this is no longer a one-off file; it is a permanent, high-intensity regulatory role.

## b) Renewable Energy Hub: The Fiscal Renewal Imperative

Melancthon is home to one of Canada's largest wind farms, which provides a significant portion of the Township's annual revenue. However, these Community Vibrancy Agreements are voluntary and are set for re-negotiation in the upcoming term.

- **Fiscal Risk:** The Township's financial health relies on these voluntary payments.
- **Negotiation Burden:** Successfully renewing these agreements will require a sophisticated, professionalized Council capable of high-stakes corporate negotiation. Failure to secure these revenues would result in an immediate and drastic tax burden on residents.

## c) Provincial Legislative Burden: Navigating "Constant Change"

Recent and ongoing changes from the Government of Ontario (e.g., Bills 23, 97, and 185) have effectively moved land-use decision-making onto a "fast-track" system.

- **Resident Navigators:** In a rural municipality with limited planning staff, Council members have become the primary "navigators" for residents trying to understand new building rules and land-use permissions.
- **County-Level Advocacy:** The role now requires a full-time commitment to push for Melancthon's interests at the Dufferin County level, ensuring that provincial "one-size-fits-all" housing mandates do not destroy the Township's agricultural character or infrastructure capacity.

The Township of Melancthon is a multi-million dollar corporation. In 2026, the Council is responsible for an operating and capital budget around \$7.4M and infrastructure assets valued in the millions.

## 4. Two Models for Future Council Salaries

To ensure the professionalization of our governance, this proposal moves away from arbitrary honorariums and toward a Professional Salary approach. Two models are explored.

### a) Model 1: The "CAO-Equivalent" Compensation Model

The CAO-Indexed model takes the CAO's annual salary<sup>1</sup> and allocates percentages of that salary to members of Council on a weighted basis proportionate to their respective responsibilities and title. This model removes the political friction of Council having to vote on its own pay raises by creating an automatic, indexed link to our professional staff's compensation structure.

To ensure that future compensation debates are grounded in math rather than optics, this proposal ties elected representative salaries to the CAO salary, ensuring Council pay keeps pace with inflation and professional standards without requiring annual manual adjustments. The formula ensures that the cost of the Council should not exceed the cost of the CAO.

**Table 3: Council salaries as a percentage of the CAO salary**

Position	Weighting	Annual Salary
CAO (2025 salary)	-	\$171,221
Mayor	24%	\$41,093.04
Deputy Mayor	22%	\$37,668.62
Councillor (x3)	18% each	\$30,819.78
<b>TOTAL</b>	<b>100%</b>	<b>\$171,221</b>

### Strategic Advantages of This Model

- **Automatic Indexing:** By tying Council pay to a percentage of the CAO salary, the Township eliminates the need for Council to vote on their own raises ever again. When the CAO receives a Cost-of-Living Adjustment (COLA) or a performance increase, the Council "pool" increases proportionately. This removes the need for salary discussions in future agendas.
- **The "One-to-One" Ratio:** It creates a simple and predictable salary structure based on the premise that: The oversight of the entire municipality (The Council) should cost no more than the top executive (The CAO). It ensures that as the organization grows and executive pay increases to stay competitive, the Council's compensation keeps pace automatically.

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<sup>1</sup> In Melancthon, the CAO also functions as the Clerk, consolidating two senior executive roles into one. This deviates from the standard municipal model, which typically requires funding two distinct executive salaries for these functions.

## b) Model 2: Treating Council as Part-Time Employees

Rather than focus on peer municipality salary comparisons completely, this model accounts for administrative limitations and complexity inherent in the Township's unique operational structure. Melancthon's dedicated team of four professional staff operates with remarkable efficiency. However, given this lean structure, Council recognizes that staff bandwidth is fully committed to core operations. To safeguard staff capacity and respond to increasingly complex files, Council has stepped up to play a more integrated role in Township affairs. This ensures that major files move forward through a true partnership between elected officials and our professional team. This structural shift has been necessitated by high-intensity issues like aggregate applications, windmill negotiations, provincial advocacy and complex planning issues.

As such, Model 2 accounts for the more hands-on approach that Council members have taken on. It is not be tied to a specific benchmark per se, but would increase salaries on the higher end of some rural municipalities. Model 2 envisions salaries of \$45,000 for the Mayor, \$42,000 for the Deputy Mayor and \$39,000 for each Councillor.

If Model 2 is selected, Council will need to make decisions about how future salary increases (e.g., COLA) would be handled.

**Table 4: Small rural municipality council salaries by position with two models for Melancthon**

Municipality	Mayor	Deputy Mayor	Councillor
Meaford (2024) <sup>vii</sup>	\$48,292	\$32,656	\$26,061
Adjala-Tosorontio <sup>viii</sup>	\$43,896	\$34,883	\$25,871
Tiny Township <sup>x</sup>	\$41,200	\$30,901	\$26,780
Grey Highlands (2026) <sup>x</sup>	\$39,500	\$29,500	\$22,500
Melancthon (2024)	\$19,758	\$17,056	\$15,796
Melancthon (Model 1)	\$41,093	\$37,668	\$30,819
Melancthon (Model 2)	\$45,000	\$42,000	\$39,000

## 5. Fiscal Impact & Value for Money

Even in municipalities that have already moved to higher council salaries, the overall budget impact is modest in relation to the municipal tax levy. In Meaford, the total cost for all seven members of council in 2024, including remuneration and sundry expenses, was \$235,115—just 1.3 percent of an \$18.4 million tax-supported levy.

This example shows that even robust council remuneration packages remain a small fraction of municipal operating costs, while enabling more effective leadership and decision-making.<sup>xi</sup>

The same logic applies in Melancthon: council functions as the board of directors of a multi-million-dollar public corporation, responsible for risk, compliance, financial stewardship and strategic direction.

Currently, Melancthon's total Council cost represents 1.42% of all of Township expenditures (\$7.4M). Increasing this to the proposed levels in Model 1 would move that figure to approximately 2.31%, a marginal investment for the oversight of the Township's largest financial risks. Put another way, it represents a 1.89% tax levy increase.

If Council adopted Model 2, total Council salaries as a percentage of total expenditures would be 2.76%, or 2.83% of the tax levy.

Providing competitive remuneration is consistent with the level of fiduciary responsibility and risk assumed, and supports professionalization and stability in municipal governance.<sup>xii</sup>

When compared to the potential costs of missed meetings due to professional obligations, recruitment challenges, or suboptimal decision-making stemming from under-compensation, the investment in council remuneration is fiscally prudent. Council's decisions shape long-term infrastructure, land use, and service delivery outcomes that far exceed the incremental cost of salary adjustments.

While the percentage increase looks high, the absolute dollar impact on the taxpayer is minimal.

- **The "Price of a Coffee":** An increase of ~\$90,000 in total Council remuneration across the whole Township equates to approximately \$25.71 per resident per year or \$2.14 per month.<sup>2</sup>
- **Prevention of Costs:** One "bad" decision on a legal settlement, a poorly negotiated haul route agreement, or a missed provincial grant opportunity—often the result of a rushed or "part-time" Council—could cost the Township hundreds of thousands of dollars. Professional pay ensures professional focus.

## 6. Equity, Recruitment and Retention: Risk of Under-Compensation

Under-compensation can inadvertently limit who can realistically serve on council, favouring individuals with independent wealth, flexible employment or retirement income, and narrowing the diversity of voices at the table. Jurisdictions that have reviewed council remuneration, such as Tiny and Meaford, have framed adjustments as a way to ensure fair compensation and to recognize the true time and skill demands of the role. By aligning salaries with contemporary comparators, Melancthon can improve its ability to attract and retain qualified candidates from a broader range of backgrounds.<sup>xiii</sup>

Higher, market-aligned remuneration also signals respect for the work undertaken by Council and may help mitigate burnout, particularly in small municipalities where

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<sup>2</sup> Assumes a population of ~3,500 divided by \$90,000.

contentious, time-consuming files (e.g., aggregate, wind, and planning matters) are frequent. This, in turn, supports continuity of experience on Council, better long-term planning, and improved service to residents. The proposed salary framework therefore advances equity, institutional capacity, and democratic representation, while aligning Melancthon with the evolving standard among Ontario's small municipalities.

A Muskoka District 2025 report<sup>xiv</sup> highlights that when "current rates for all positions are below all market comparison data points" this leads to:

1. **High Turnover:** Qualified individuals cannot afford to stay for multiple terms.
2. **Narrow Candidate Pool:** Only those with supplemental income can run (limiting diversity).
3. **Suboptimal Oversight:** If the pay reflects "volunteer" status, the accountability remains "volunteer" status.

Using the Ontario Living Wage Network rate (\$24.60/hr), a 25-hour work week equates to \$31,980 annually. The proposed \$30,819 for a Councillor salary in Model 1 is the minimum threshold to ensure a diverse Council including working farmers and parents.<sup>3</sup>

## 7. Fiscal Option: Phasing Out Per Diems

The Professional Salary Model could phase out all extra meeting compensation for internal committees. This removes administrative burden and provides total budget reliability and transparency to residents.

## 8. Discussion

To assist Council in navigating the proposed changes to the remuneration framework, the following decision-points have been identified. These options represent the various paths toward finalizing a compensation structure that balances fiscal responsibility with the professional demands of the office.

### Option 1: Adopt the CAO-Indexed Model

Council may choose to approve a remuneration pool equivalent to the CAO's current salary (\$171,221). This model establishes a corporate-style "ceiling" where the total cost of the Board does not exceed the cost of the Chief Executive.

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<sup>3</sup> Tying Council salaries to the CAO's salaries generates a conservative number for Councillors that is modestly below the Ontario Living Wage Network rate.

- **Proposed Figures:** Mayor (\$41,093), Deputy Mayor (\$37,668), Councillors (\$30,819).
- **Impact:** A 1.89% tax levy increase.
- **Benefit:** Provides automatic indexing for future terms, removing the political friction of Council-voted raises.

### **Option 2: Adopt the Complexity-Based Model**

Alternatively, Council may adopt a model that recognizes the "hands-on" role required of Council members with a small administrative team and large files facing the municipality.

- **Proposed Figures:** Mayor (\$45,000), Deputy Mayor (\$42,000), Councillors (\$39,000).
- **Impact:** A 2.83% tax levy increase.
- **Benefit:** Aligns more closely with regional municipalities with complex files and accounts for the lack of deep departmental support.

### **Option 3: Maintain Status Quo**

Council may elect to remain with the current remuneration structure established after the 2018-2022 arbitrary adjustment, increased only by annual Cost-of-Living (COLA) increases.

- **Financials:** Total expenditure remains at approximately \$105,000 (1.42% of total budget).
- **Risk:** Potential for continued "governance gap," recruitment barriers for non-retirees, and absenteeism or lack of "ownership" over key files due to uncompensated workload volume.

### **Option 4: Examine Modified or Hybrid Models**

Council may direct staff to explore modified versions of existing models. This could include:

- Phasing in increases over a multi-year period (e.g., reaching target levels by 2028).
- Indexing to a different benchmark (e.g., the average of the Dufferin County lower-tier municipalities).

- Applying different weighting percentages to the "pool" distribution.

### **Additional Considerations: Phasing Out Meeting Per Diems**

Regardless of the salary model selected, Council must decide whether or not to move to an "All-In" salary. Two considerations are available:

- **A:** Phase out all per diems for internal committees and boards, consolidating all duties into the base salary for maximum budget transparency.
- **B:** Retain the current per diem structure for extra meetings, keeping base salaries at a lower threshold.

### **Timeline and Implementation**

Council must determine the effective date for any approved changes to ensure compliance with the *Municipal Act*.

- **Direction to Staff:** Direct the Clerk and Treasurer to draft a new Council Remuneration By-law based on the selected decision-points.
- **Effective Date:** Typically, structural adjustments are set to take effect at the start of the next term (November 2026) to maintain public confidence and avoid the perception of a mid-term self-adjustment.

## **9. Works Cited & Data Sources**

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- District Municipality of Muskoka. (2025). *Council Remuneration for the 2026 – 2030 Term of Council*. Finance and Corporate Services Committee Report. Retrieved from [Muskoka Ratepayers' Association](#).

<sup>i</sup> Township of Melancthon. "Council Remuneration Report 2024." <https://melancthontownship.ca/wp-content/uploads/2025/03/Council-Remuneration-Report-2024.pdf>

<sup>ii</sup> *The Meaford Independent*. "Small Town Councillors Take on a Huge Responsibility For Relatively Little Pay." <https://themeafordindependent.ca/small-town-councillors-take-on-a-huge-responsibility-for-relatively-little-pay/>

<sup>iii</sup> *Collingwood Today*. "Grey Highlands council pay will increase next term." <https://www.collingwoodtoday.ca/the-blue-mountains-and-grey-highlands/grey-highlands-council-pay-will-increase-next-term-5152245>

<sup>iv</sup> Township of Tiny. "Council Remuneration By-law 22-010." <https://www.tiny.ca/sites/default/files/2022-04/Council%20Remuneration%20By-law%2022-010.pdf>

<sup>v</sup> *Collingwood Today*. "Grey Highlands council salaries, expenses \$370k last year." <https://www.collingwoodtoday.ca/the-blue-mountains-and-grey-highlands/grey-highlands-council-salaries-expenses-370k-last-year-83820388382038#:~:text=Grey%20Highlands%20council%20cost%20just,Coun.>

<sup>vi</sup> *The Meaford Independent*. "Small Town Councillors Take on a Huge Responsibility For Relatively Little Pay."

<sup>vii</sup> Ibid.

<sup>viii</sup> <https://www.collingwoodtoday.ca/the-blue-mountains-and-grey-highlands/grey-highlands-council-pay-will-increase-next-term-5152245>

<sup>ix</sup> Township of Tiny. "Council Remuneration By-law 22-010." <https://www.tiny.ca/sites/default/files/2022-04/Council%20Remuneration%20By-law%2022-010.pdf>

<sup>x</sup> *Collingwood Today*. "Grey Highlands council pay will increase next term." <https://www.collingwoodtoday.ca/the-blue-mountains-and-grey-highlands/grey-highlands-council-pay-will-increase-next-term-5152245>

<sup>xi</sup> [Small Town Councillors Take on a Huge Responsibility For Relatively Little Pay | The Meaford Independent](#)

<sup>xii</sup> Ibid.

<sup>xiii</sup> Township of Melancthon. "Council Remuneration Policy." [Council-Remuneration-Policy.pdf](#)

<sup>xiv</sup> District Municipality of Muskoka. (2025). *Council Remuneration for the 2026 – 2030 Term of Council*. Finance and Corporate Services Committee Report. Retrieved from [Muskoka Ratepayers' Association](#).



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

*157101 Highway 10, Melancthon, Ontario, L9V 2E6*

**REPORT TO COUNCIL**

**TO: MAYOR WHITE AND MEMBERS OF COUNCIL**

**FROM: DENISE B. HOLMES, AMCT, CAO/CLERK**

**SUBJECT: FOUR-DAY IN OFFICE WORKWEEK PILOT PROJECT**

**MEETING DATE: FEBRUARY 19, 2026**

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**Recommendation**

That the Township of Melancthon implement a four-day in-office workweek for administration staff, operating Monday to Thursday from 8:00 a.m. to 6:00 p.m., maintaining total weekly hours at 37.5, with the office closed on Fridays, effective May 4, 2026, as a one-year pilot project to be reviewed by Council on May 6, 2027.

This schedule will provide extended public access, maintain staffing adequacy, and meet operational needs.

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**1. Purpose**

The purpose of this report is to seek Council approval to implement a four-day in-office workweek for all staff on a one-year pilot project, closing the office on Fridays, while maintaining a total of 37.5 hours per week. The proposal includes extending office hours Monday–Thursday to improve accessibility and customer service for residents.

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**2. Background**

The Township office currently operates Monday–Friday, 8:30 a.m. – 4:30 p.m., with four staff members working 7.5 hours per day (30-minute unpaid lunch). The Human Resources Sub-Committee has indicated that extended office hours would better serve the public, particularly those unable to visit during standard business hours.

Moving to a four-day workweek requires increasing daily hours to 9.5 while maintaining the same total weekly hours. This adjustment allows the office to open earlier and close later during staffed days, improving service availability.

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### 3. Proposed Options

All options assume:

- Four staff members working the same schedule
- Office closed Fridays
- 37.5 hours/week
- 30-minute unpaid lunch
- No staggered shifts

	<b>Option Office Hours</b>	<b>Opens Earlier</b>	<b>Closes Later</b>	<b>Notes</b>
A	7:30 a.m. – 5:30 p.m.	✓✓	—	Morning access for residents before work
B	8:00 a.m. – 6:00 p.m.	✓	✓✓	Balanced access, recommended option

---

### 4. Risk Management

Potential risks and mitigation measures:

<b>Risk</b>	<b>Mitigation</b>
Staff fatigue from longer days	9.5-hour days include 30-minute unpaid lunch; monitor staff feedback and adjust as necessary
Resident confusion about Friday closure	Public notice, website update, signage at the office, voicemail messages
Statutory holiday impacts	Adjust schedules as per Employment Standards Act; communicate in advance
Emergency coverage on	Staff may work remotely or in person at the office, but the office will remain closed to the public, except for the third Friday in August

Fridays of an Election year, when the office must be open for Nomination Day.

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## **5. Financial Considerations**

- Total hours remain the same; therefore, minimal direct financial impact.
  - Potential savings in overtime expenditures for two staff members who regularly attend evening Council meetings.
  - Potential minor cost savings from reduced utility usage on Fridays.
- 

## **6. Benefits Summary – Municipal Experience with Four-Day Workweeks**

Several Canadian municipalities have implemented or piloted four-day workweeks or compressed schedules in recent years. While approaches vary, the overall findings from municipal experience have been largely positive.

### **Employee Satisfaction and Morale**

Municipalities that have adopted four-day workweeks have reported high levels of employee satisfaction. For example, the Municipality of French River (Ontario) implemented a compressed four-day schedule following a pilot project, with approximately 87% of staff opting into the arrangement and more than 80% reporting satisfaction. Improved work-life balance was identified as a key benefit.

### **Recruitment and Retention**

Other Ontario and Atlantic Canadian municipalities, including Algonquin Highlands (ON) and Cumberland (NS), have cited four-day workweeks as a positive recruitment and retention tool, particularly in smaller or rural communities where attracting qualified staff can be challenging. Flexible work arrangements were seen as increasing the municipality's competitiveness as an employer.

### **Productivity and Service Levels**

Municipal case studies indicate that productivity generally remains stable following implementation. In several Ontario examples, management reported no decline in service levels after moving to a compressed schedule, with some noting improved efficiency due to fewer interruptions and higher staff engagement.

### **Customer Service Improvements**

A common benefit across municipal implementations is the ability to extend daily service hours without increasing staffing costs. By redistributing existing weekly hours over four longer days, municipalities have been able to offer earlier opening times and later closing times, improving accessibility for residents who work standard business hours.

## **Employee Well-Being and Absenteeism**

Broader public-sector and international studies (including government trials in Iceland and Nova Scotia) suggest that compressed or reduced workweeks can lead to improved employee well-being and, in some cases, reduced absenteeism and burnout. These findings are consistent with trends reported by Canadian municipalities.

---

### **Summary for Council**

Based on municipal experience, the primary anticipated benefits of a four-day workweek include:

- Improved employee satisfaction and morale
- Enhanced recruitment and retention
- Maintained productivity and service delivery
- Extended daily office hours for residents
- Potential improvements in staff well-being

Implementing the proposed one-year pilot project allows the Township of Melancthon to evaluate these potential benefits locally and determine whether the model is suitable for permanent adoption.

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### **7. Next Steps**

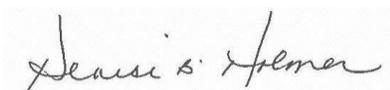
- Communicate schedule to staff with the anticipated start date of May 4, 2026
  - Update public website, signage, and voicemail messages
  - Monitor resident feedback and staff well-being post-implementation
  - Review effectiveness after 6 months and report back to Council on November 5, 2026
  - A further review after 12 months to determine if there is a desire from residents and staff to continue the four-day workweek on a permanent basis
- 

### **Attachments – Articles of Interest**

- **February 9, 2026**, *The Globe and Mail*, Amir Barnea – *Let's give everyone a four-day work week*
- **February 27, 2023**, *CBC News*, Vanessa Balintec – *Rural Ontario municipalities are adopting the four-day work week. What does it take to get others on board?*

It should be noted that I have reached out to the CAO for the Township of Algonquin Highlands to inquire if she would be willing to share any feedback on staff experience, challenges encountered and her overall assessment of the change; however, she is currently out of the office until February 17, 2026. A further update will be provided to Council at the Closed Session Council Meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Denise B. Holmes". The signature is written in black ink on a light-colored background.

Denise B. Holmes, AMCT  
CAO/Clerk

**Denise Holmes**

---

**From:** Denise Holmes  
**Sent:** Tuesday, February 10, 2026 12:13 PM  
**To:** Denise Holmes  
**Subject:** Globe and Mail Article

## Let's give everyone a four-day work week

Research shows that the benefits for individuals, society and corporations are all extremely positive

AMIR BARNEA

THE GLOBE AND MAIL

PUBLISHED 5 HOURS AGO Amir Barnea is an associate professor of finance at HEC Montréal.

-

This essay is part of the [Prosperity's Path](#) series. In a time of geopolitical instability and a shifting world order, the challenges facing Canada's economy have only gotten more visible, numerous and intense. This series brings solutions.

In 1930, at the beginning of the Great Depression, British economist John Maynard Keynes published a bold article with surprisingly optimistic predictions.

Keynes predicted – and was pretty much spot on – that within a century, the average standard of living in the world would be eight times higher.

But he went even further and conjectured that ultimately, the rat race will end. “In 100 years,” he wrote, “technological progress will allow the work week to be shortened to only 15 hours, or three hours a day.”

While Keynes forecasted future economic growth almost perfectly, he was dead wrong with respect to the amount of time we work today. His 15-hour work week projection is a far cry from the average 40-hour work week we have in Canada, and it seems like those 40 hours are experienced by employees as harder and harder over the years.

According to a [recent national survey](#) of 5,000 employed adults in Canada commissioned by Mental Health Research Canada, nearly 39 per cent of employees reported they feel workplace burnout, up from 35 per cent in 2023. This must change. Canada must adopt the four-day work week. Importantly, it's not just for the sake of individual workers' wellbeing. The entire economy will benefit as a result.

[Open this photo in gallery:](#)



British economist John Maynard Keynes, centre, in July, 1944. Almost a century ago Mr. Keynes predicted that 'technological progress will allow the work week to be shortened to only 15 hours, or three hours a day.' HULTON ARCHIVE/GETTY IMAGES

Kitfox Games, a gaming studio in Montreal, has done exactly that. Five years ago, Kitfox, which employs 15 people, switched to a 4-day 100 per cent pay work week, and the impact on the team has been tremendous.

The idea to shorten the work week came from Tanya Short, Kitfox's chief executive officer. "The video game industry typically has what they call crunch, which is unpaid overtime," she told me at the company's offices in downtown Montreal. "That was never my interest, possibly because my first salary job was in Scandinavia."

She said that at first, a 20 per cent reduction in the working time was scary. But then she realized that getting consistent "good quality" 40-hours a week out of her team is extremely hard and will result in burnout.

"I fully believe that I'm getting better work out of people than we would if we did five days a week. The reason why I believe that fairly strongly, is that I feel like I observe it in myself," Ms. Short told me.

[Open this photo in gallery:](#)



Commuters board a bus in Toronto. Research shows that the benefits of a four-day work week are extremely positive for individuals, society and corporations. FRED LUM/THE GLOBE AND MAIL

Kitfox's story is just one of hundreds of firms and non-profits who have implemented the 4-day work week model successfully around the world. That is exactly the path that Canada should take. Research shows that the benefits for individuals, society and corporations are all extremely positive.

Juliet Schor – an economist, and professor of sociology at Boston College – has the proof. She has been researching the labour market for decades, and in her recent book, *Four Days a Week*, she summarizes her findings as the lead researcher of 245 different experiments on shortening the work week conducted around the world over the past three years.

“The clearest evidence of the model's success is the fact that 90 per cent of companies chose to continue with the short work week after the trial period ended,” she said over Zoom.

Schor did her research in collaboration with Andrew Barnes, a New Zealand entrepreneur working in the financial sector. In 2018, Mr. Barnes decided to switch his entire company (of about 250 employees), to a four-day work week without a reduction in pay.

In his experience, a shorter week increases the productivity of individual employees and of the company in a way that completely offsets the fact that everyone is working 20 per cent less.

Higher levels of individuals' well-being that result from a four-day work week would ultimately translate to a significant increase in productivity across the economy.

Currently, burnout imposes a big hidden cost on Canadian firms. According to the mental health survey cited above, [“burnout costs employers between \\$5,500 and \\$28,500 per employee](#)

[annually.](#)” Recent evidence from the American Journal of Preventative Medicine also suggests that [burnout can cost an average American firm about US\\$5-million annually.](#)

Sure, in some parts of the economy, keeping pay constant while reducing working hours by 20 per cent would require some finessing. Consider, for example, nurses and doctors who work in shifts at a hospital, or employees at a local Tim Horton’s branch. But governments and public corporations alike need to find those funds and add more workers, as [shift workers](#) are among [the most overworked employees in the country.](#)

In fact, the extra costs paid for hiring additional employees for “high intensity” jobs, can be less than what is saved on retention and talent attraction. And as the world’s 10th largest economy, Canada has the capacity to do so.

Additionally, the fact that we’re in the midst of an “AI industrial revolution” means that now is the perfect time to pursue this structural change, since labour productivity is already on the rise. Implementing a short work week in Canada means that the extra profits which the new technology creates will be shared equally by all Canadians, instead of further enriching already rich shareholders.

With 39 per cent of Canadians feeling burnout, the sky won’t fall if profitable companies sacrifice a small fraction of their profits to give “life changing” benefits to their hard-working employees.

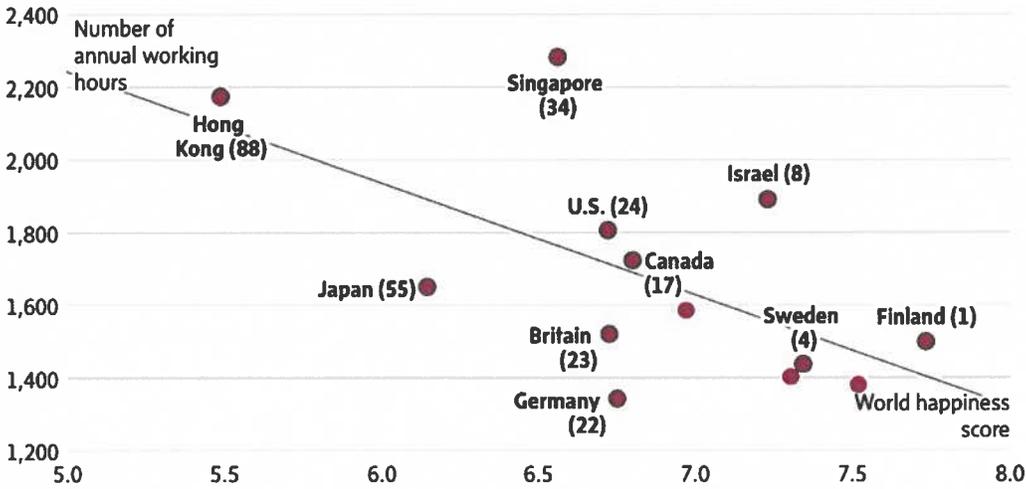
In collaboration with Canada’s largest unions, the public sector would be a natural place to start the design and implementation of a short work week. The legislation that follows should set a 32 hour work week as the new labour standard, with any hours worked beyond that defined as overtime and eligible for a higher pay. A 10-year time frame for the full implementation of a short work week should allow enough time for both the public and the private sector to make the necessary adjustments.

Ms. Schor agrees. “Within 10 years, I am certain that giant companies like Google and Apple will introduce a four-day work week. It will be the new standard in the labour market. Time and again, we hear from employees that shortening the work week by one day is a life-changing experience. That’s where we’re headed,” she concludes.

Keynes’ article [Economic Possibilities for our Grandchildren](#) was written in 1930. So, we still have four years to evaluate his optimistic predictions. An end to the rat race still seems a bit far-fetched, but if we wisely use the new technology that was introduced to us, and if our policy makers make the right calls, maybe we’ll get a step closer to Keynes’s rosier guess that the real problem for humanity will be how to deal with all the leisure that science and compound interest have created for us.

### Who's happiest?

Number of annual working hours and happiness scores, by country (rank), 2024



THE GLOBE AND MAIL, SOURCE: THE CONFERENCE BOARD TOTAL ECONOMY DATABASE, MAY 2024; THE WORLD HAPPINESS REPORT, 2025

### Effects of a four-day work week on work

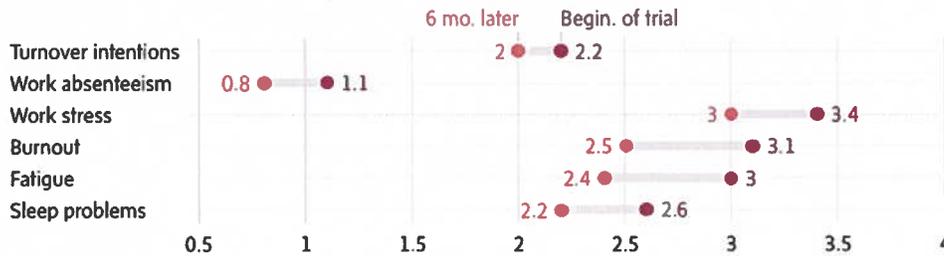
Work time, performance, and work design, scale 1-10



Work-related metrics based on employee surveys and interviews  
THE GLOBE AND MAIL, SOURCE: "FOUR DAYS A WEEK," JULIET B. SCHOR, HARPER BUSINESS, 2025

### Effects of a four-day work week on health and well-being

Labour supply and work-related strain, scale 1-5



Work-related metrics based on employee surveys and interviews  
THE GLOBE AND MAIL, SOURCE: "FOUR DAYS A WEEK," JULIET B. SCHOR, HARPER BUSINESS, 2025

Canada

# Rural Ontario municipalities are adopting the 4-day work week. What does it take to get others on board?

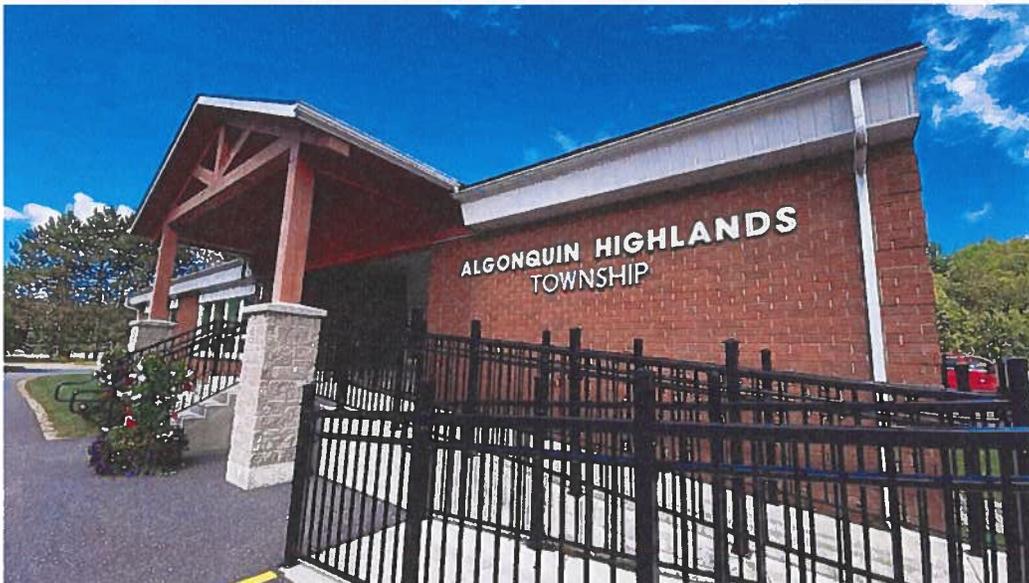
Local government and private sector can benefit from the switch, expert says

Vanessa Balintec · CBC News · Posted: Feb 27, 2023 4:00 AM EST | Last Updated: February 27, 2023



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Estimated 6 minutes



Algonquin Highlands is one of a handful of small municipalities in rural Ontario that have started offering their employees the option of a four-day work week. The mayor says it's necessary to keep up with what employees want. (Submitted by Township of Algonquin Highlands)

 comments

Algonquin Highlands will soon be the latest small-town municipality in rural Ontario to convert to a four-day work week.

Starting in March, the cottage country destination will join the townships of Aylmer, [Zorra](#), Springwater and [French River](#) — all which made the same move in recent years in a bid to boost work-life balance and attract and retain staff.

Providing this option, along with other flexible arrangements like remote work, is necessary to keep up with what employees want, says Algonquin Highlands Mayor Liz

"Since COVID, people are looking for a different way of approaching life," said Danielsen. Her town, some 220 kilometres west of Ottawa, houses roughly 2,500 people but surges during the summer tourist season.

"We want to be seen as a dynamic and progressive employer when we are looking for people, and I think this will go a long way to help that."

Data released last week in the U.K. supports what Danielsen says. [Researchers found](#) an overwhelming majority of over 60 companies — which took part in what was reportedly the world's largest four-day reduced work week trial — will continue with the shorter week for similar reasons.

While municipalities are going forward with the compressed work week instead, one work expert says it's just one way different industries can mould the overall concept of the four-day work week to fit their unique needs.

- **Interest grows in 4-day work week as employers consider impact on staff, retention, productivity**
- **How the pandemic has some Ontario employers switching to a 4-day work week**

In Algonquin Highlands, about 95 per cent of the town's staff have opted to work longer work days in exchange for a day off after a seven-month trial period. Not only was this a morale booster, but it had minimal impact on services, Danielsen says.

"I think that that's something that you'll see more and more as time goes by, especially when others can see that it's working successfully."

## What does it take?

Before the pandemic, four-day work arrangements were common for specific city roles, says David Arbuckle, the executive director of the volunteer-run Association of Municipal Managers, Clerks and Treasurers of Ontario.

But since COVID-19 hit, Arbuckle says conversations on making those arrangements more widespread started to "creep" throughout northern and rural Ontario — areas where employee burnout and turnover are big challenges made worse by municipalities and the private sector competing for the same talent pool.

"We're certainly supportive of our members and for our municipalities to move in that direction," said Arbuckle.



Before the pandemic, four-day work arrangements were common for specific city roles, but are now being considered for other positions. (Shutterstock)

While four-day weeks can be difficult depending on the size of the community, the potential for this model to work in other, bigger municipalities and beyond Ontario is already there, Arbuckle says. [Saint John](#) and the [District of Guysborough, N.S.](#), have also already made the switch.



The main challenges are making sure employees get equitable access to this arrangement — four-day weeks are easier to implement for office staff than those in the field — that things like union contracts are accounted for, and that cities can maintain or exceed service expectations for residents, says Arbuckle.

- **[How flexible back-to-work plans could tap the talents of workers facing employment barriers](#)**
- **[This young worker quit amid anxiety and exhaustion. Here's how the pandemic pushed some people to rethink work](#)**

To ensure this, residents in Zorra, a township some 30 kilometres northeast of London, Ont., got an extra hour to access services each day. Alycia Wettlaufer, the town's deputy clerk, says both employees and residents benefit from the change.

"Residents have been able to get all their questions answered and their needs met the same that they would when we were all working the five-day, if not better," said Wettlaufer.



Alycia Wettlaufer, deputy clerk for the Township of Zorra, Ont., says employees and residents have benefited from the change. (Submitted by Alycia Wettlaufer)

While it was a challenge getting used to the longer days and working around everyone's different schedules, things changed for the better, she says. She can't imagine leaving for a job that doesn't offer the same flexibility, and says other cities and industries would benefit from exploring a switch.

"The younger generation, we look for more alternative work arrangements and for things that are different than the typical nine to five," said Wettlaufer, 28.

"I think that it is so great for work life balance and I just couldn't imagine going back."

## Are other sectors interested?

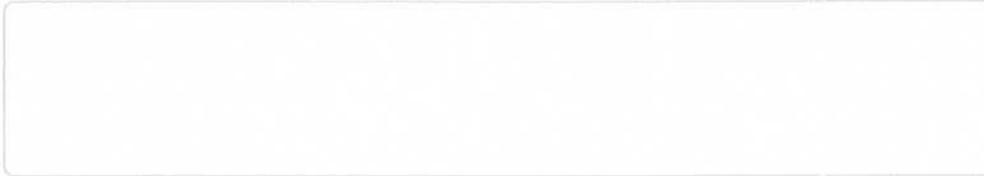
John Trougakos, a consultant and researcher with the Work Time Reduction Centre of Excellence, says municipalities are taking part in a compressed work week model, which squeezes the same total number of hours worked over four days rather than five.

This method makes sense for the public sector because no matter what changes it makes, it still needs to be accountable to the public, he says.

It remains to be seen how many of Ontario's 444 municipalities might make the change. But Trougakos says the four-day work week as a whole is likely to pick up as Canada continues to come out of the pandemic.

- **Noticing a labour shortage? Here's what's really going on in Ontario's job market**

"You're still going to have some organizations try to, for example, push people back into the office full-time, or forget about a work-time reduction model like a four-day work week," said Trougakos, who's also a management professor at the University of Toronto.



"But by and large, the companies that are going to be more effective and the companies that are going to see, I think, greater success, are going to find ways to implement various principles related to these issues."

Beyond municipalities, Trougakos says some in the service industry, along with manufacturing and the information sectors, are already embracing this model. In order to successfully implement a new way of work, each industry needs to carefully plan on what works best for their sector and workers, he says.

It's all an important shift compared to a decade ago, when people thought a four-day week was "some crazy idea," he said. But now?

"We're actually finding out that it is feasible."

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**MEMORANDUM**

**Date:** March 19, 2026

**To:** Mayor White and Members of Council

**From:** Liam Morgan, Acting Planning Manager

**Report:** P2026-04

**Re:** Z26-01 – 556024 & 556034 Mulmur Melancthon Townline – Application to Amend the Township Zoning By-law 12-1979

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**Recommendation(s)**

Be it resolved that Township of Melancthon Council receive Report P2026-04 as information;

And be it resolved that Township of Melancthon Council **approve** zoning by-law amendment application (Z26-01) for the properties municipally known as 556024 and 556034 Mulmur-Melancthon Townline, Melancthon and legally described as Part 1 of Lot 1, Concession 1 OS E, and Parts 2 and 3 of Lot 1, Concession 1 OS E, respectively.

**Background**

On February 2<sup>nd</sup>, 2026, the Township of Melancthon received an application from Susan Verduin ('Applicant') seeking an amendment to zoning by-law 12-1979, as amended. For context, the submission of this application was a direct request from Township planning staff as a condition of approval for a previously submitted consent application (File No.: B1-25). What the zoning by-law amendment application seeks to achieve is a more consistent and accurate zoning structure for both the parcels of land. In particular, both parcels of land will be rezoned from their current zones to the *Rural Residential (RR)* zone to reflect the lands predominant rural residential nature. What must also be noted, however, is that the lands municipally known as 556024 Mulmur-Melancthon Townline are also subject to a minor adjustment to an existing regulation under the newly proposed *RR* zone. The adjustment being proposed is a reduction to the minimum front yard regulation to allow for a setback of 14.1 metres, whereas zoning by-law 12-1979 requires a minimum of 25 metres.

Intent of Current Report

The purpose of the following report is to provide Council with a recommendation on whether the proposed Zoning By-law Amendment should be approved, denied, or deferred. It is the aim of this report to provide Council with a detailed overview of the application, an extensive policy analysis, and whether planning staff can recommend supporting the application as it is being presented currently. Using this report Council will be required to conclude whether a decision on the application, as it is currently presented, can be made.

**Description of Subject Lands**

The lands subject to the planning application are municipally known as 556024 and 556034 Mulmur-Melancthon Townline, Melancthon and legally described as Part 1 of Lot 1, Concession 1 OS E, and Parts 2 and 3 of Lot 1, Concession 1 OS E, respectively.

The lands referred to as 556024 Mulmur-Melancthon Townline are approximately 3.02 hectares (7.46 acres) in total size, with a lot frontage of around 280 m (918 ft) onto Mulmur-Melancthon Townline. Currently the subject lands contain an existing residential dwelling and four (4) accessory buildings.

For the lands known as 556034 Mulmur-Melancthon Townline that property is approximately 1.32 hectares (3.26 acres) and has a lot frontage of roughly 121 metres (396 ft) onto Mulmur-Melancthon Townline. The subject lands currently contain a residential dwelling and two (2) accessory buildings.



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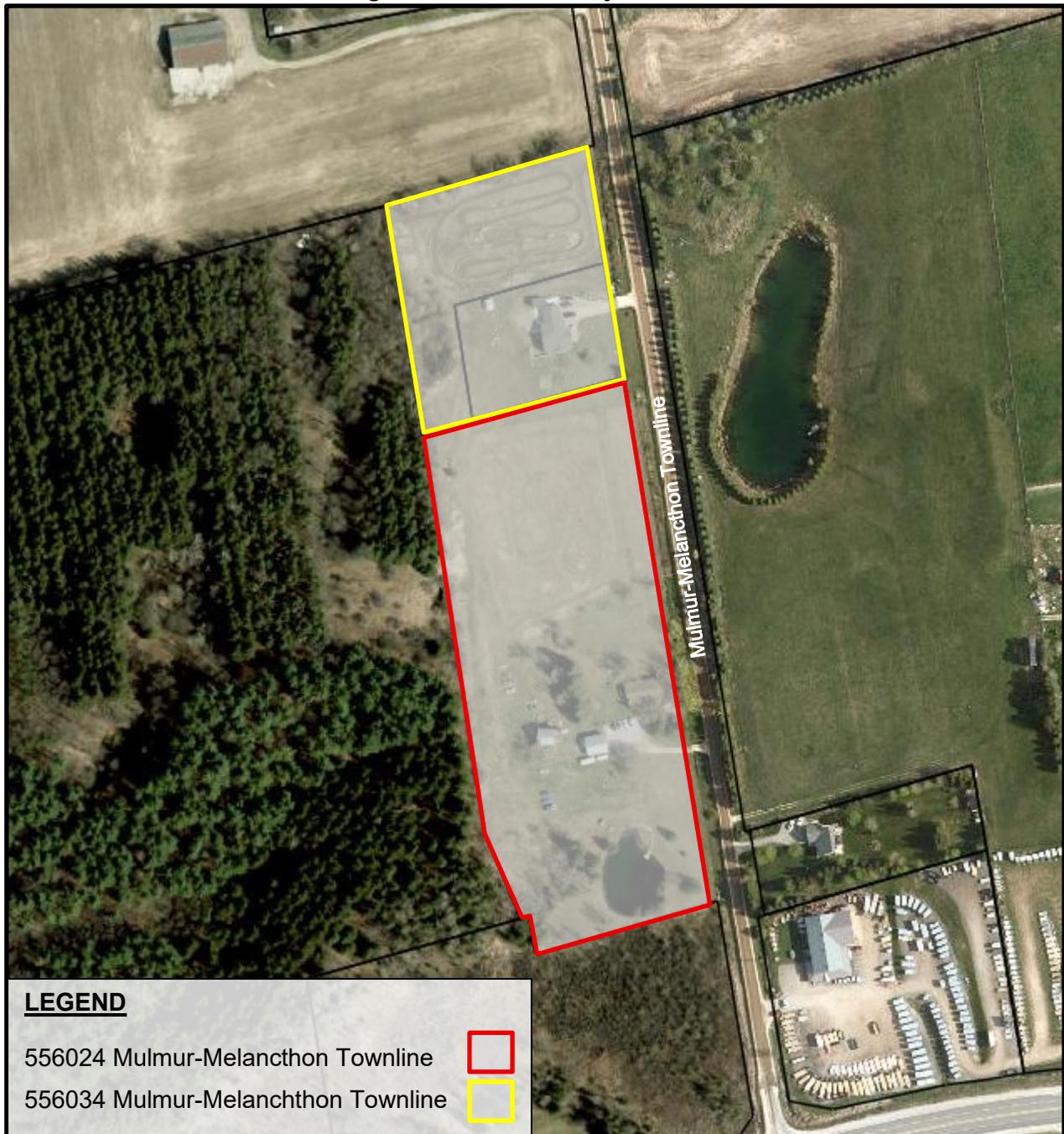
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Surrounding land uses include existing rural residential properties, agricultural lands, residential subdivisions, mature vegetative areas, and a trailer storage operation.

An aerial of the subject lands has been provided for reference below in *Figure 1*.

**Figure 1: Aerial of Subject Lands**



**Policy Overview**

*Provincial Planning Statement, 2024*

The *Provincial Planning Statement, 2024* ('PPS, 2024') is the province's guiding document for land use planning and development in Ontario. A revised version of the PPS, 2024 was implemented on October 20<sup>th</sup>, 2024, and replaced both the *Provincial Policy Statement, 2020* ('PPS, 2020') and *A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019* ('Growth Plan'). All decisions relating to land use planning and development, as such, must be consistent with the policies provided in the PPS, 2024.

The PPS, 2024 designates both parcels of land as *prime agricultural area*. Permitted uses, as outlined under section 4.3.2, include agricultural uses, agricultural-related uses, on-farm diversified uses, and residential dwellings. Further to that, both parcels of land are also adjacent to a *woodland*, which is identified as a natural heritage feature in the PPS, 2024. Section 4.1.8 of the PPS, 2024 provides



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explicit directive on how to approach lands that are adjacent to natural heritage features in that it states the following:

*Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 4.1.4, 4.1.5, and 4.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.*

*Dufferin County Official Plan, 2025*

The Dufferin County Official Plan, 2025 ('DCOP, 2025'), which has been recently updated through a Municipal Comprehensive Review ('MCR'), offers over-arching policy direction for land use and development matters in Dufferin County. What must be noted is that given the submission timing of the current application, Official Plan Amendment #4 of the MCR process is not applicable being that the application as submitted prior to Ministerial approval. Official Plan Amendment's #2 and #3 are in force and effect based on their Ministerial approval date of October 2024.

Similar to that of the PPS, 2024, the DCOP, 2025 designates both parcels as *prime agricultural*. Permitted uses in *prime agricultural* areas, as per section 4.2.2, include agricultural uses, agricultural-related uses, on-farm diversified uses, residential dwellings, home occupations, home industries, forestry, conservation, wildlife and fisheries management, passive recreational uses, watershed management, and flood and erosion control projects. The DCOP, 2025 draws further comparison to the PPS, 2024 in that it also identifies the lands as being adjacent to a *woodland*, which the County similarly defines as a natural heritage feature. For lands adjacent to a natural heritage feature the DCOP, 2025 states the following in section 5.3.9:

*No development or site alteration will be permitted on adjacent lands unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated, through an Environmental Impact Study (EIS), that there will be no negative impact on the natural features or their ecological functions.*

*Township of Melancthon Official Plan*

The Township of Melancthon Official Plan was approved on September 5<sup>th</sup>, 2017. The purpose of the Official Plan is to guide land use and infrastructure development in Melancthon to ensure the long-term vision of the Plan is maintained.

The Township Official Plan designates both parcels as *rural*. Permitted uses under the *rural* designation include all uses permitted in the *agricultural* designation, development pertaining to the use and management of resources, resource based recreational activities, limited residential development, tourism and economic development, rural oriented institutional uses (i.e., farm rehabilitation facility), and uses that cannot be located in settlement areas.

Remaining consistent with the PPS, 2024 and DCOP, 2025, the Township Official Plan also identifies the lands as being adjacent to a *significant woodland*. For clarity, "adjacent" is defined as being any area within 120 metres of the significant woodland, as per subsection g) of section 5.5.2 of the Township Official Plan. The Township Official Plan provides further directive for lands adjacent to a *significant woodland* through subsection o) of section 5.5.2, which states the following:

*... Environmental impact documentation may also be required for any development on adjacent lands to significant woodlands. The construction of a dwelling or accessory buildings to a dwelling on such adjacent lands may not require an assessment of environmental impact.*

*Township of Melancthon Zoning By-law 12-1979*

The lands municipally referred to as 556024 Mulmur-Melancthon Townline are currently zoned as



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*General Agricultural – Exception 52 (A1-52)*. For 556034 Mulmur-Melancthon Townline, which was the beneficiary of the previous consent application, the lands are now split zoned as both *Rural Residential Exception 95 (RR-95)* and *A1-52*. In reviewing the existing zoning for each parcel, it is clear that the current in-effect zoning is no longer applicable and, as such, is the reason why a zoning by-law amendment application was submitted.

To assist in facilitating Township planning’s review of the newly proposed zone, a zoning comparison chart has been provided below in *Table 1*. This chart outlines the required zoning regulations for *RR* zone and compares those to what is currently existing on both parcels of land.

<b>Table 1: Zoning Comparison Chart</b>				
<b>Principal Dwelling</b>				
<i>Regulation</i>	<i>Required</i>	<i>Existing (556024)</i>	<i>Existing (556034)</i>	<i>Conformity?</i>
Min. Lot Area	8,000 m <sup>2</sup>	30,227.15 m <sup>2</sup>	13,265.17 m <sup>2</sup>	✓
Min. Lot Frontage	60 m	280.32 m	121.24 m	✓
Min. Front Yard	25 m	14.1 m	36.57 m	× / ✓
Min. Interior Side	6 m	118.9 m; 160 m	26.82 m; 71.32 m	✓
Min. Rear Yard	25 m	88.4 m	43.89 m	✓
Min. GFA (1-storey)	93 m <sup>2</sup>	195.1 m <sup>2</sup>	204.4 m <sup>2</sup>	✓
Max. Building Height	10 m	7 m	7 m	✓
Max. Lot Coverage	10%	1.46%	1.77%	✓
<b>Accessory Building(s)</b>				
<i>Regulation</i>	<i>Required</i>	<i>556024 (Garage; Barn; Shed; Shed)</i>	<i>556034 (Shed; Garden Shed)</i>	<i>Conformity?</i>
Front Yard	N/A	N/A	N/A	✓
Interior Side Yard	6 m	94.5 m/179.8 m 106.7 m/167.6 m 51.8 m/228.6 m 146.3 m/152.4 m	53.42 m/67.97 m 50.29 m/62.48 m	✓
Rear Yard	6 m	61 m 36.6 m 42.7 m 54.9 m	46.9 m 23.46 m	✓

**Summary of Comments Received**

To date, comments have been provided by two (2) agencies. Those agencies, and a high-level summary of their respective comments, are further outlined below.

*County of Dufferin*

Dufferin County circulated comments on March 11<sup>th</sup>, 2026. The comment package received by staff include comments from two (2) internal divisions – Building Services and Planning. The planning division indicated no concern with the application, and, while the building services division did provide a comment pertaining to a letter of lot suitability, this comment was removed after additional discussions between Township planning staff and the building services team on March 12<sup>th</sup>, 2026. Therefore, the County had no concerns regarding the application.

*Enbridge Gas*

Comments were issued to the Township on March 6<sup>th</sup>, 2026. In their comments the agency indicated no objections to the proposed application; however, they did reserve the right to amend or remove development conditions.

**Comprehensive Analysis of All Findings**

Township planning staff undertook an extensive review of all overarching planning policies and agency comments provided to determine if the proposed development represented ‘good planning’. Through our review it was determined that in fact the proposed development was consistent with all critical land



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**THE TOWNSHIP OF MELANCTHON**

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use policies and, in instances where that was not achieved, the proposed amendments addressed those discrepancies. Provided in the paragraphs below is a detailed overview of each overarching planning policy and how the proposed development remained consistent with each policy.

In reviewing the PPS, 2024, Township planning staff were able to determine that the proposed application remains consistent with all applicable policies. The application maintains the existing residential nature of the two parcels, which is a permitted use under the *prime agricultural area* designation of the PPS, 2024. Further to that, the application remains consistent with the housing policies (section 2.2) of the PPS, 2024, but specifically that of subsection 1.b) of section 2.2. This policy states that “planning authorities shall provide for an appropriate range and mix of housing options and densities...by permitting and facilitating all housing options required to meet the social, health, economic, and well-being requirements of current and future residents...”. Though no additional dwellings are proposed as part of this application, the application still continues to uphold the residential nature of the two parcels and, therefore, ensures consistency with this policy. The PPS, 2024 also provides directive on natural heritage features, which is of relevance due to the presence of an adjacent *woodland*. Though the natural heritage policies of the PPS, 2024 request an evaluation be completed for lands adjacent to natural heritage features to determine if negative impacts arise, this is only in the case when development and/or site alteration is occurring. Development is defined in the PPS, 2024 as “the creation of a new lot, a change in land use, or the construction of buildings and structures requiring approval under the Planning Act”. Site alteration is defined as “activities, such as grading, excavation and the placement of fill that would change the landform and natural vegetative characteristics of a site”. Through our review it was determined that the application does not propose any development and/or site alteration based on the definitions provided by the PPS, 2024 and, as such, an evaluation of the natural heritage feature was not required.

Township planning staff, similar to that of the PPS, 2024, identified no consistency issues between the application and the DCOP, 2025. The DCOP, 2025 echoes the PPS, 2024 land use designation for the subject properties in that it designates them as *prime agricultural*, with “one single detached dwelling” being permitted per lot in these areas. Given this type of use currently exists on the subject lands, the application upheld consistency with this section of the DCOP, 2025. Similar to the PPS, 2024, the DCOP, 2025 also identifies the lands as being adjacent to a natural heritage feature – *woodland*. Though the DCOP, 2025 offers more detail pertaining to the type of study that is required for adjacent lands to natural heritage features, it still only requires this for proposed development and site alteration. The DCOP, 2025 definitions for these terms reflects that of what is provided in the PPS, 2024, and, as such, Township planning staff do not believe that an EIS would be required, nor that any impact to the adjacent *woodland* would occur being that no development or site alteration is proposed.

Our review of the Township Official Plan also brought forth no significant concerns with the proposed developments consistency with that land use policy. Though the two properties are designated as *rural* under the Township Official Plan, which differs from that of the PPS, 2024 and DCOP, 2025, this designation still permits residential uses. Land use policies are provided under the *rural* designation regarding how development should occur in these areas; however, such policies mainly speak to new or expanding uses, which is not what is being proposed under this application. Township planning’s review of the Township Official Plan also identified these lands as being adjacent to a *significant woodland*, as well as being located in a high vulnerability aquifer area. Similar to our evaluation in the PPS, 2024 and DCOP, 2025 sections, the absence of development or site alteration in this application all but eliminates the potential for negative impacts to arise to those features present on the lands.

The approved, with conditions, consent application (File No.: B1-25) has resulted in the zoning for each of the two parcels of land not reflecting the current character of the properties. It is our belief that the proposed rezoning creates a zoning structure that more appropriately reflects the newly established rural residential nature of the property, and, ultimately, reflects ‘good planning’. One notable reason is that only one change to the *RR* zoning regulations is required to facilitate the rezoning. Currently the front yard setback for the property municipally known as 556024 Mulmur-Melancthon Townline is 14.1 metres whereby the *RR* zone requires a minimum setback of 25 metres. While an 11 metre reduction



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in the requirement is quite significant, the residential dwelling does currently exist on the property and has been since 1971, which, therefore, means the dwelling precedes this By-law. Further, section 3.9 f) of Zoning By-law 12-1979 does state that “where a building has been erected prior to the date of the passing of this By-law on a lot having less than the minimum frontage and/or area, or having less than the minimum front yard and/or side yard and/or rear yard required by this By-law, the said building may be enlarged, reconstructed, repaired, or renovated provided said enlargement, reconstruction, repair or renovation shall comply with all provisions of this By-law. Though no changes to the existing dwelling is proposed as part of this application, this policy reflects a directive of flexibility for lots that do not conform to minimum requirements similar to the one identified as part of this application. The fact that no new development is proposed, combined with the fact that the reduction in front yard setback would allow for the zoning of the property to more accurately reflect on-site conditions, allows for Township planning staff to support this reduction. More broadly speaking, Township planning staff also believe this application reflects ‘good planning’ because of how it creates a more accurate zoning structure for the two lands. The lands municipally known as 556024 Mulmur-Melancthon Townline are currently zoned as *A1-52*, while the lands known as 556034 Mulmur-Melancthon Townline are now split zoned as *RR-95* and *A1-52*. From our perspective the current exemptions for the two properties are no longer applicable, nor is the use of the overarching *A1* zone. The *A1* zone is generally reserved for lots that align with agricultural production and uses, which those properties do not represent due to their small parcel size and absence of significant agricultural production. While an exception would still be required for 556024 Mulmur-Melancthon Townline as a result of the inconsistency with the minimum front yard setback requirement, it would not be required for 556034 Mulmur-Melancthon Townline. That property, which is currently split zoned, would be rezoned to *RR*, with no conditions or split zonings.

**Conclusion**

Township planning staff have undertaken a comprehensive review of the proposed zoning by-law amendment. In reviewing all applicable planning policies, in combination with the comments received from the respective external agencies, Township planning staff have no concerns with the proposed zoning by-law amendment. Given that, Township planning staff will be recommending that the zoning by-law amendment application be approved by Council.

Prepared by:

Handwritten signature of Liam Morgan in black ink.

**Liam Morgan**, MCIP, RPP  
Acting Planning Manager  
Phone: 519-941-2816 Ext. 2511  
[lmorgan@melancthontownship.ca](mailto:lmorgan@melancthontownship.ca)

**List of Appendices:**

- Appendix #1 – Draft Zoning By-law Amendment
- Appendix #2 – Agency Comments



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**Appendix #1 – Draft Zoning By-law Amendment**



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**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NO. \_\_\_\_\_**

Being a By-law to amend By-law No. 12-79, as amended, the Zoning By-law for the Township of Melancthon as it affects the properties municipally known as 556024 and 556034 Mulmur-Melancthon Townline and legally described as Part 1 of Lot 1, Concession 1 OS E, and Parts 2 and 3 of Lot 1, Concession 1 OS E, respectively, as shown on attached Schedule "A".

WHEREAS the Council of the Corporation of the Township of Melancthon is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act, 1990*, as amended;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it advisable to amend By-Law 12-79, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

1. Schedule 'A' to Zoning By-law No. 12-79, as amended, is further amended by rezoning the lands in Part 1 of Lot 1, Concession 1 OS E, from *General Agriculture – Exception 52 (A1-52)* to *Rural Residential - Exception 177 (RR-177)*.
2. Schedule 'A' to Zoning By-law No. 12-79, as amended, is also amended by rezoning the lands in Parts 2 and 3 of Lot 1, Concession 1 OS E, from *General Agriculture – Exception 52 (A1-52)* and *Rural Residential – Exception 95 (RR-95)* to *Rural Residential (RR)*.
3. Notwithstanding any other provision of Zoning By-law No. 12-79, as amended, the following special provision shall apply to the lands legally described as Part 1 of Lot 1, Concession 1 OS E.
  - i. The minimum required front yard setback shall be 14.1 metres.
4. Further to that, By-law No. 21-1996 is hereby repealed upon the passing of this By-law.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the *Planning Act, 1990*, as amended.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK



The Corporation of

**THE TOWNSHIP OF MELANCTHON**

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**SCHEDULE A – LANDS AFFECTED**



Lands to be rezoned from *General Agricultural – Exception 52 (A1-52)* to *Rural Residential – Exception 177 (RR-177)*



Lands to be rezoned from *General Agricultural – Exception 52 (A1-52)* and *Rural Residential – Exception 95 (RR-95)* to *Rural Residential (RR)*



The Corporation of

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**Appendix #2 – Agency Comments**



**Date:** March 11, 2026

**To:** Township of Melancthon

**Re:** Zoning By-law – Z26-01 – 556024 Mulmur-Melancthon Townline

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The County of Dufferin is in receipt of the Request for Comments for the above noted application, dated 2026-02-25. The request for comments was circulated to the following department(s):

1. [Building Division](#)
2. [Planning Division](#)

The department(s) have reviewed the documents submitted with the request for comments against the applicable policies. The comments are on the following pages.

Please keep Dufferin County informed with respect to the status of the attached comments and the decision of the Council related to the subject application.

Should you have any questions pertaining to this letter, please do not hesitate to contact the undersigned.

Kind Regards,

*AS*

**Aneil Sihota**, RPP Candidate Member  
Junior Planner  
Phone +1 (519) 939-3453  
[asihota@dufferincounty.ca](mailto:asihota@dufferincounty.ca)



**Date:** March 11, 2026

**From:** Building Division

---

If approved, we require a condition be added to the committee's decision that the applicant provide an approved letter of lot suitability prepared by the County of Dufferin Building Department that the severed lot(s) can accept the installation of a sewage system.

Regards,

A handwritten signature in black ink, appearing to read 'K. Millar'.

Kristina Millar, Plans Examiner, CBCO,  
Development and Tourism, County of Dufferin

Phone: 519.941.2816 x 2710  
kmillar@dufferincounty.ca



**Date:** March 9, 2026

**From:** Planning Division

---

The planning division has reviewed the zoning by-law amendment application and has **no concerns** with the proposed amendment.

Best regards,

*AS*

**Aneil Sihota**, RPP Candidate Member  
Junior Planner  
Phone +1 (519) 939-3453  
[asihota@dufferincounty.ca](mailto:asihota@dufferincounty.ca)

**From:** [Kristina Millar](#)  
**To:** [Liam Morgan](#)  
**Cc:** [Aneil Sihota](#)  
**Subject:** Re: Z26-01 - 556024 Mulmur-Melancthon Townline - Lot Suitability Request  
**Date:** Thursday, March 12, 2026 9:10:30 AM  
**Attachments:** [image001.png](#)  
[Outlook-1wnghoem.png](#)

---

Good morning Liam,

Thank you for the email. As the application is not proposing any development, the Building Services comment regarding the submission of a lot suitability application is no longer applicable and we have no further comments pertaining to this application.

Thank you,

**Kristina Millar, CBCO** | Plans Examiner | Development and Tourism County of Dufferin |

Phone: 519.941.2816 x 2710 | [kmillar@dufferincounty.ca](mailto:kmillar@dufferincounty.ca) | 55 Zina St. Orangeville, ON L9W 1E5

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**From:** Liam Morgan <[lmorgan@melancthontownship.ca](mailto:lmorgan@melancthontownship.ca)>

**Sent:** Thursday, March 12, 2026 9:03 AM

**To:** Kristina Millar <[kmillar@dufferincounty.ca](mailto:kmillar@dufferincounty.ca)>

**Cc:** Aneil Sihota <[asihota@dufferincounty.ca](mailto:asihota@dufferincounty.ca)>

**Subject:** Z26-01 - 556024 Mulmur-Melancthon Townline - Lot Suitability Request

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Hi Kristina,

As per our conversation earlier today, the application does not propose any development and, as such, it was agreed that the Building Services comment pertaining to the submission of a lot suitability application is no longer applicable. It is my understand that the Building Services division has no further comments or concerns relating to the application.

Can you confirm the above.

Best regards,



Liam Morgan, MCIP, RPP | Acting Planning Manager | Township of Melancthon  
| [lmorgan@melancthontownship.ca](mailto:lmorgan@melancthontownship.ca) | [www.melancthontownship.ca](http://www.melancthontownship.ca) |

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**From:** [Kaitlin Dinnick](#)  
**To:** [Liam Morgan](#); [Denise Holmes](#)  
**Subject:** FW: Notice of Public Meeting - ZBA - 556024 & 556034 Mulmur-Melancthon Townline  
**Date:** Monday, March 9, 2026 10:18:29 AM

---

FYI



**Kaitlin Dinnick | Deputy Clerk/Planning Coordinator | Township of Melancthon | [kdinnick@melancthontownship.ca](mailto:kdinnick@melancthontownship.ca) | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | [www.melancthontownship.ca](http://www.melancthontownship.ca) |**

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**From:** Municipal Planning <[MunicipalPlanning@enbridge.com](mailto:MunicipalPlanning@enbridge.com)>  
**Sent:** Friday, March 6, 2026 2:44 PM  
**To:** Kaitlin Dinnick <[kdinnick@melancthontownship.ca](mailto:kdinnick@melancthontownship.ca)>  
**Subject:** RE: Notice of Public Meeting - ZBA - 556024 & 556034 Mulmur-Melancthon Townline

Thank you for your circulation.

Enbridge Gas does not object to the proposed application(s) however, we reserve the right to amend or remove development conditions. This response does not signify an approval for the site/development.

Please continue to forward all municipal circulations and clearance letter requests electronically to [MunicipalPlanning@Enbridge.com](mailto:MunicipalPlanning@Enbridge.com).

Regards,

**Willie Cornelio** CET (he/him)

Sr Analyst, Municipal Planning  
**Engineering**

**ENBRIDGE**  
TEL: 416-495-6411  
500 Consumers Rd, North York, ON M2J1P8

[enbridge.com](http://enbridge.com)

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---

**From:** Kaitlin Dinnick <[kdinnick@melancthontownship.ca](mailto:kdinnick@melancthontownship.ca)>

**Sent:** Wednesday, February 25, 2026 4:12 PM

**To:** Howard, Dellarue (MMAH) <[dellarue.howard@ontario.ca](mailto:dellarue.howard@ontario.ca)>; Planner <[planner@dufferincounty.ca](mailto:planner@dufferincounty.ca)>; [lpiconsents@mpac.ca](mailto:lpiconsents@mpac.ca); Planning Dept <[planning@nvca.on.ca](mailto:planning@nvca.on.ca)>; Six Nations of the Grand River <[lonnybomberry@sixnations.ca](mailto:lonnybomberry@sixnations.ca)>; LANDUSEPLANNING <[landuseplanning@hydroone.com](mailto:landuseplanning@hydroone.com)>; planninganddevelopment <[planninganddevelopment@bell.ca](mailto:planninganddevelopment@bell.ca)>; Consultations <[consultations@metisnation.org](mailto:consultations@metisnation.org)>; contactus <[contactus@metisnation.org](mailto:contactus@metisnation.org)>; Chief Sherri-Lyn Hill <[sngr.chief@sixnations.ca](mailto:sngr.chief@sixnations.ca)>; Haudenosaunee <[info@hdi.land](mailto:info@hdi.land)>; Amber Debassige <[execassist.ri@saugeenojibwaynation.ca](mailto:execassist.ri@saugeenojibwaynation.ca)>; [sfn@saugeen.org](mailto:sfn@saugeen.org); [manager.ri@saugeenojibwaynation.ca](mailto:manager.ri@saugeenojibwaynation.ca); DOCA <[doqa@mncfn.ca](mailto:doqa@mncfn.ca)>; Abby LaForme <[abby.laforme@mncfn.ca](mailto:abby.laforme@mncfn.ca)>; Dave Pratt <[dpratt@sdfd.ca](mailto:dpratt@sdfd.ca)>; Community Planning <[community.planning@wdgpublichealth.ca](mailto:community.planning@wdgpublichealth.ca)>; Ontario Power Generation <[executivevp.lawanddevelopment@opg.com](mailto:executivevp.lawanddevelopment@opg.com)>; municipal circulations <[municipal.circulations@ugdsb.on.ca](mailto:municipal.circulations@ugdsb.on.ca)>; [planning@dpccsb.org](mailto:planning@dpccsb.org); [planification@cscmonavenir.ca](mailto:planification@cscmonavenir.ca); [planification@csviamonde.ca](mailto:planification@csviamonde.ca); Municipal Planning <[MunicipalPlanning@enbridge.com](mailto:MunicipalPlanning@enbridge.com)>; - OFA <[lisa.hern@ofa.on.ca](mailto:lisa.hern@ofa.on.ca)>; Sherri Gray <[sherri.dfa@hotmail.com](mailto:sherri.dfa@hotmail.com)>; Roseann Knechtel <[rknechtel@mulmur.ca](mailto:rknechtel@mulmur.ca)>

**Cc:** Liam Morgan <[lmorgan@melancthontownship.ca](mailto:lmorgan@melancthontownship.ca)>; Denise Holmes <[dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)>

**Subject:** [External] Notice of Public Meeting - ZBA - 556024 & 556034 Mulmur-Melancthon Townline

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Good Afternoon,

Please see attached Notice of Public Meeting for ZBA File No. Z26-01.

Thank you.

Kaitlin Dinnick



**Kaitlin Dinnick | Deputy Clerk/Planning Coordinator | Township of Melancthon | [kdinnick@melancthontownship.ca](mailto:kdinnick@melancthontownship.ca) | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | [www.melancthontownship.ca](http://www.melancthontownship.ca) |**

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**NOTICE OF STATUTORY PUBLIC MEETING**  
**ZONING BY-LAW AMENDMENT**  
**File No. Z26-01**

**RECEIPT OF COMPLETE APPLICATION**

**TAKE NOTICE** that the Township of Melancthon has received a complete application for a Zoning By-law Amendment for the lands legally described as the East Part of lot 1, Concession 1 OS, Part 1 RP 7R6932 and East Part of Lot 1, Concession 1 OS, Parts 2 and 3 RP 7R6932 and municipally referred to as 556024 and 556034 Mulmur-Melancthon Townline, respectively.

**AND PURSUANT** to Section 34 of the *Planning Act*, R.S.O. 1990, C.P.13 as amended, the application file is available for review at the Municipal Office. Please contact the Clerk to arrange to review this file.

**PUBLIC MEETING:** The Council for the Corporation of the Township of Melancthon will be holding a public meeting described below under Section 34 of the *Planning Act*, R.S.O. 1990, C.P.13 as amended, to allow the public to comment on a proposed Zoning By-law Amendment.

**DATE AND LOCATION OF PUBLIC MEETING**

*Date and Time*                      Thursday, March 19, 2026, at 5:30 p.m.  
*Location*                              Council Chambers – 157101 Highway 10 or Virtual via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/83339253400?pwd=ue3iZky2io8YTHmzsHGq0oEZmplqrR.1>

Meeting ID: 833 3925 3400

Passcode: 911214

One tap mobile

+16473744685,,83339253400#,,,,\*911214# Canada

+16475580588,,83339253400#,,,,\*911214# Canada

**THE PURPOSE** of the application is to seek two (2) site-specific amendments to Zoning By-law 12-1979, as amended, to rezone both of the lands to *Rural Residential (RR)*. This zoning amendment application is an approval condition for a consent application (File No. B1-25).

**FURTHER INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION**

A key map has been appended (see *Appendix A*) that identifies the lands that are subject to the Zoning By-law Amendment application.

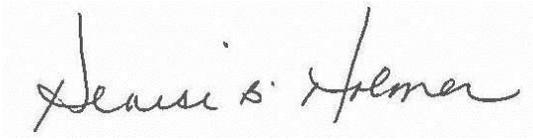
Additional information and materials regarding the proposed Zoning By-law Amendment application are available for review by contacting the Township office by telephone at 519-925-5525, by email to the Clerk at [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca), or by visiting the Township office located at 157101 Highway 10, Melancthon, ON during regular business hours Monday – Friday, 8:30 a.m. – 4:30 p.m. (the Office is closed between 12:00 p.m. and 1:00 p.m.).

**IF YOU WISH TO BE NOTIFIED** of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed amendment, you must submit a written request to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6, email - [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca).

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendments are approved, the person or public body is not entitled to appeal the decision of Council to the Ontario Land Tribunal. If a person

or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendments are approved, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**Mailing Date of this Notice:** Wednesday, February 25<sup>th</sup>, 2026



**Denise B. Holmes, AMCT**  
CAO/Clerk  
Township of Melancthon

**Appendix A – Lands Subject to Zoning By-law Amendment**



Lands to be rezoned from *General Agricultural – Exception 52 (A1-52)* to *Rural Residential (RR)*



Lands to be rezoned from *General Agricultural – Exception 52 (A1-52)* and *Rural Residential – Exception 95 (RR-95)* to *Rural Residential (RR)*

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NO. \_\_\_\_\_**

Being a By-law to amend By-law No. 12-1979, as amended, the Zoning By-law for the Township of Melancthon as it affects the properties municipally known as 556024 and 556034 Mulmur-Melancthon Townline and legally described as East Part of Lot 1, Concession 1 OS, Part 1 on RP 7R-6932 and the East Part of Lot 1, Concession 1 OS, Parts 2 and 3 on RP 7R-6932, respectively, as shown on attached Schedule "A".

WHEREAS the Council of the Corporation of the Township of Melancthon is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act, 1990*, as amended;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it advisable to amend By-Law 12-1979, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

1. Schedule 'A' to Zoning By-law No. 12-1979, as amended, is further amended by rezoning the lands in Part 1, RP 7R-6932, East Part of Lot 1, Concession 1 OS, from *General Agriculture – Exception 52 (A1-52)* to *Rural Residential - Exception 177 (RR-177)*.
2. Schedule 'A' to Zoning By-law No. 12-1979, as amended, is also amended by rezoning the lands in Parts 2 and 3, RP 7R-6932, East Part of Lot 1, Concession 1 OS, from *General Agriculture – Exception 52 (A1-52)* and *Rural Residential – Exception 95 (RR-95)* to *Rural Residential (RR)*.
3. Notwithstanding any other provision of Zoning By-law No. 12-1979, as amended, the following special provision shall apply to the lands legally described as Part 1, RP 7R-6932, East Part of Lot 1, Concession 1 OS:
  - i. The minimum required front yard setback shall be 14.1 metres.
4. Further to that, By-law No. 21-1996 is hereby repealed upon the passing of this By-law.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the *Planning Act, 1990*, as amended.

BY-LAW READ A FIRST AND SECOND TIME THIS 19<sup>TH</sup> DAY OF MARCH, 2026.

BY-LAW READ A THIRD TIME AND FINALLY PASSED THIS 19<sup>TH</sup> DAY OF MARCH, 2026.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**SCHEDULE A – LANDS AFFECTED**



Lands to be rezoned from *General Agricultural – Exception 52 (A1-52)* to *Rural Residential – Exception 177 (RR-177)*



Lands to be rezoned from *General Agricultural – Exception 52 (A1-52)* and *Rural Residential – Exception 95 (RR-95)* to *Rural Residential (RR)*



## TOWNSHIP OF MELANCTHON - DELEGATION REQUEST FORM

Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Wednesday of the week **prior to the requested meeting.**

REQUEST DATE: March 10, 2026 for March 19, 2026 Council

NAME: Bruce McCall-Richmond, GSAI PHONE: 647-987-9053

ADDRESS: 10 Kingsbridge Garden Circle, Mississauga, Ontario

EMAIL ADDRESS: brucemr@gsai.ca

SIGNATURE: 

### **Purpose of Delegation Request (state position taken on issue, if applicable).**

To provide Council with an update on the Chipwoods Park redevelopment project  
and to explain and confirm the anticipated servicing strategy.

### **DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK AND MUST BE IN PERSON UNLESS AN EXCEPTION HAS BEEN GRANTED (REFER TO PAGE 2).**

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

TOWNSHIP OF MELANCTHON  
157101 HIGHWAY 10  
MELANCTHON, ONTARIO, L9V 2E6  
519-925-5525

### ***In-Person Requirement***

All Delegations must appear in person before Council. Virtual Delegations shall not be permitted unless an exception is granted in accordance with the provisions below.

### ***Exceptions***

Exceptions to the in-person requirement may be granted in the following cases:

1. **Clerk's Discretion** – Where inclement weather, or other unforeseen circumstances make in-person attendance unsafe or impractical;
2. **Information Update to Council** – If the Delegation is solely for the purpose of providing an informational update to Council and does not include a request for action or decision by Council.
3. **Planning Consultants** – Planning Consultants or Agents attending Statutory Public Meetings related to planning applications, where virtual attendance may be appropriate due to travel distance or timing of the meeting.
4. **Council Invitation** – Where Council has specifically invited a Delegation and authorized virtual attendance.
5. **Council Approval** – Where Council, by resolution, approves a request for a virtual Delegation.

In the event that a virtual Delegation is disrupted due to internet connectivity issues on multiple occurrences during the Delegation, the Delegation shall be terminated and rescheduled as an in-person meeting at a later date.

# CHIPWOODS PARK COMMUNITY REVITALIZATION

476420 3RD LINE  
PART OF LOT 8, CONCESSION 3,  
TOWNSHIP OF MELANCTHON, COUNTY OF DUFFERIN



TOWNSHIP OF MELANCTHON - COUNCIL

March 19, 2026



**LEGEND**

- EXISTING WATERCOURSE
- EXISTING WATER FEATURE (AZIMUTH)
- ESTIMATED EX. REGIONAL FLOOD LINE (NVCA)
- EX. REGIONAL FLOOD LINE BUFFER (6m)
- WETLAND CONSTRAINT (AZIMUTH - JULY 30, 2024)
- WETLAND CONSTRAINT BUFFER (15m)
- EXISTING DEVELOPED AREA
- PERMANENT WATERCOURSE/DIRECT FISH HABITAT
- WATERCOURSE/DIRECT FISH HABITAT BUFFER (20m)
- DRAINAGE FEATURE/INDIRECT FISH HABITAT
- MEANDER BELT (20m)(GEOMORPHIX, 2025)
- BIKE PARKING AREA

**SITE STATISTICS - PROPOSED**

	TOTAL SITE AREA (GROSS):	37.38ha (92.37ac)
	NET SITE AREA*:	11.36ha (28.22ac) (30.4%)
	DETACHED RESIDENTIAL:	5.79ha (14.31ac) (15.5%)
	TOWNHOUSE (BUNGALOW) RESIDENTIAL:	0.36ha (0.89ac) (1.0%)
	COMMERCIAL AREA:	0.13ha (0.32ac) (0.3%)
	ROADS / SIDEWALKS:	2.05ha (5.07ac) (5.5%)
	AMENITY REC. AREAS / PARKETTES:	0.71ha (1.75ac) (1.9%)
	LANDSCAPE OPEN SPACE:	0.81ha (2.00ac) (2.2%)
	ADVANCED TREATMENT SYSTEM BLOCK:	0.13ha (0.32ac) (0.4%)
	SWM BLOCKS:	1.38ha (3.41ac) (3.6%)
	NATURAL HERITAGE SYSTEM:	26.02ha (64.30ac) (69.6%)

\*NOTE: NET SITE AREA EXCLUDES NATURAL HERITAGE SYSTEM AREAS



# CONCEPTUAL REDEVELOPMENT PLAN

CHIPWOODS PARK



# HOMES — SINGLE STOREY

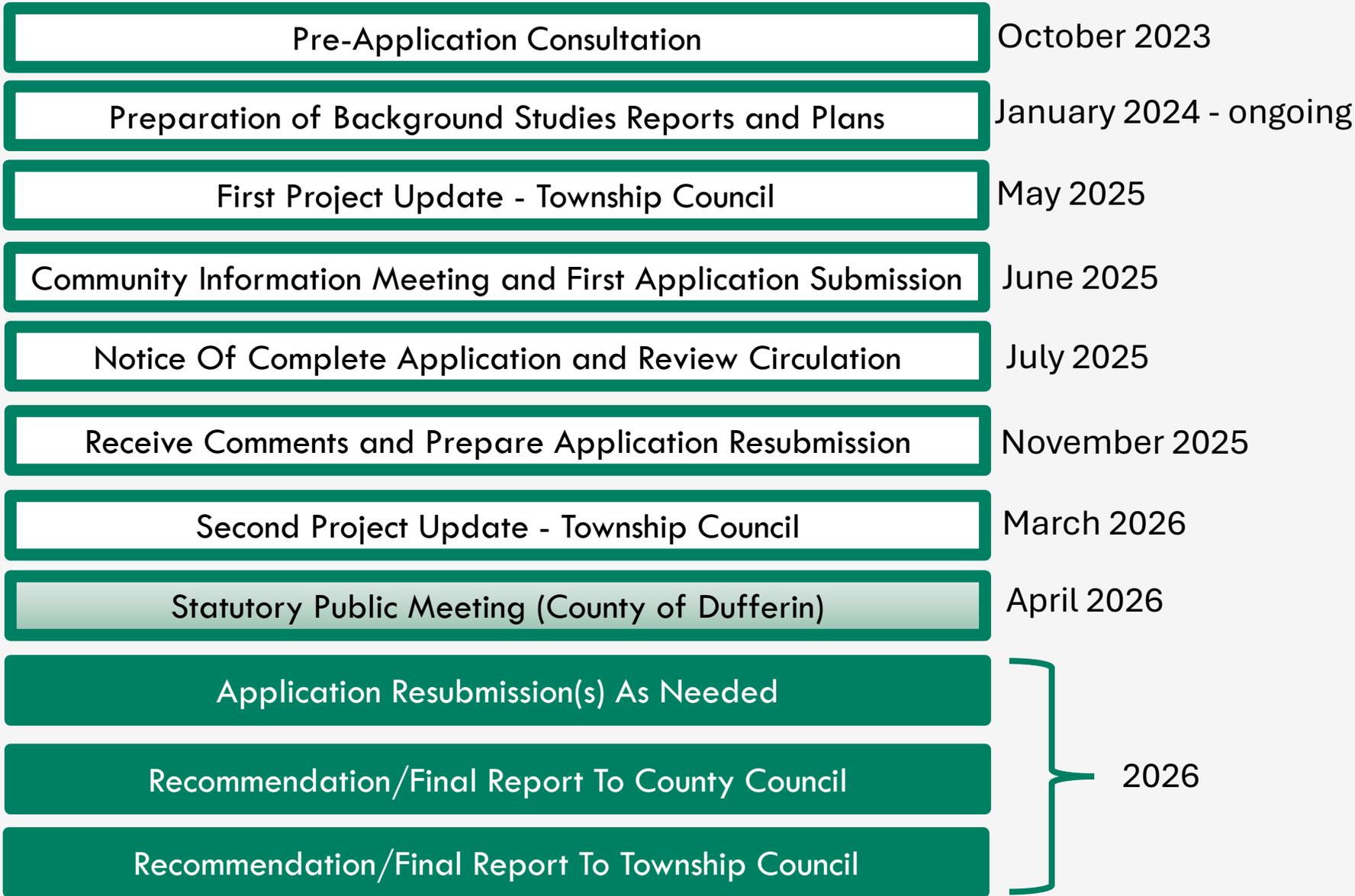
CHIPWOODS PARK



# HOMES — SECOND STOREY

CHIPWOODS PARK

**WE ARE  
HERE**



# PLANNING PROCESS

CHIPWOODS PARK



## Sanitary Strategy

- Remediation and removal of existing septic tanks and beds
- Internal sanitary network for collection and treatment from each home
- Introduction of an advanced self-contained Sewage Treatment System
- Design completed by Crozier through rigorous review and to Ministry of Environment, Conservation and Parks (MECP) standards and completion of Environmental Compliance Approval (ECA)
- Sewage Treatment System construction and initial maintenance by Owners, with oversight from Crozier

## Ownership Options

- Full Municipal Ownership
- Full Private Ownership with Municipal Responsibility Agreement (MRA)
- Ownership through a Municipal Services Corporation (MSC)
- **No cost to Township**

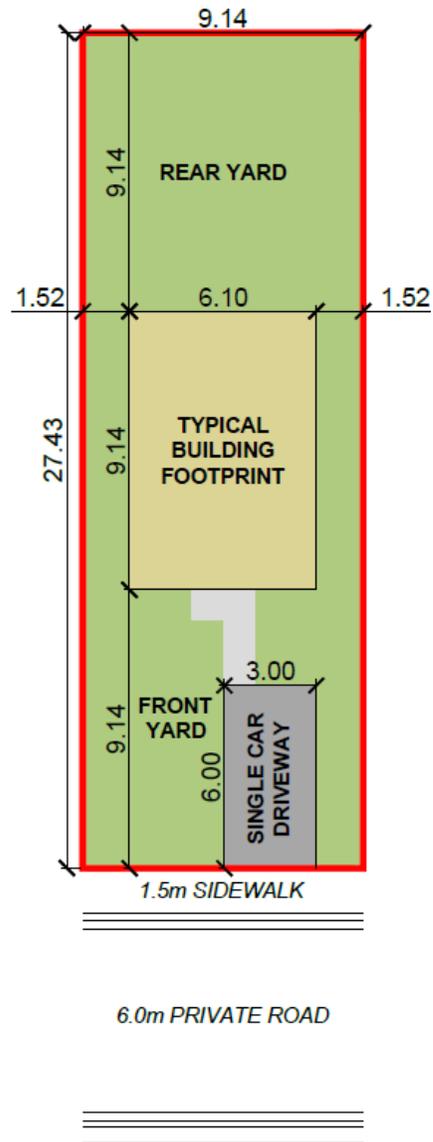
# THANK YOU

Bruce McCall-Richmond  
Glen Schnarr and Associates Inc.

647-987-9053  
brucemr@gsai.ca

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LOT AREA:	251m <sup>2</sup> (2,702ft <sup>2</sup> )
LOT COVERAGE:	22.2%
BLDG. FOOTPRINT:	55.7m <sup>2</sup> (600ft <sup>2</sup> )
LANDSCAPED AREA:	177m <sup>2</sup> (1,905ft <sup>2</sup> )
LANDSCAPE %:	70.5%
MAX. HEIGHT:	6-7m
PARKING:	1 SPACE

FRONT YARD SETBACK:	9.14m
REAR YARD SETBACK:	9.14m
INT. YARD SETBACK:	1.5m

# TYPICAL HOME SITING

CHIPWOODS PARK

## 1. Water

- Watermain distribution network and individual domestic service provided to each home
- Treatment system, well, and pump house
- Decommissioning of existing wells

## 2. Sanitary

- Removal of existing septic tanks and beds
- Introduction of advanced Sewage Treatment System
- Internal sanitary network for collection and treatment from each home
- Advanced treatment technologies – *Newterra, Aslan Technologies*
- Controlled release to existing Boyne River tributary in accordance with applicable Standards

## 3. Stormwater

- Pre-development drainage maintained
- Existing stormwater flows uncontrolled to Boyne River tributary
- Impervious stormwater flows quality-controlled and released to Boyne River tributaries (three stormwater management ponds – north/central/south)