

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 15th day of January, 2026 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean (virtual), Councillor Neilson, Councillor Ralph Moore, and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer and Kaitlin Dinnick, Deputy Clerk/Planning Coordinator, were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

None.

Additions

None.

Deletions

None.

Approval of the Agenda

Moved by Neilson, Seconded by Moore, that Council approve the Agenda as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Plowright, Seconded by Neilson, that Council approve the minutes of the December 11, 2025 Council Meeting and the minutes of the December 19, 2025 Special Council Meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

During Public Question Period the following period – the answers can be found on the recording posted to the Township Website.

Paul Keefe - asked about an open by-law enforcement case.

Veronique Audette – asked about Sylvia Jones attending the meeting and the timeline for the peer reviews for the Strada Application to be completed.

Daljeet Randhawa –asked about Groundwater features like private ponds being mapped and protected during our peer reviews.

Public Works

Accounts

Moved by Moore, Seconded by Neilson, that Council receive the Public Works accounts as presented. Carried.

Councillor Neilson asked if we take the Equipment to Steer to be fixed or if they come to the Public Works yard to do repairs.

Other

Mayor White thanked the Public Works Department for their hard work over the Christmas holidays.

Planning

Applications to Permit

Councillor Neilson asked about the value of one of the permits on the building permit spreadsheet.

Other

Nothing for this matter.

Strategic Plan

None.

Climate Change Initiatives

None.

Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

Nothing for this matter.

Committee/Board Reports & Recommendations

Nothing for this matter.

Correspondence

Board, Committee & Working Group Minutes

1. Mulmur Melancthon Fire Board – September 23rd, 2025
2. Shelburne & District Fire Board – November 4th, 2025

Moved by Moore, Seconded by Plowright, that Council receive the Board, Committee & Working Group Minutes Items 1 & 2 as information. Carried.

Items for Information Purposes

1. Shelburne & District Fire Board – Motions from December 2nd, 2025 Board Meeting
2. Letter from the Solicitor General Regarding the 2026 Ontario Provincial Police (OPP) Annual Billing Statements
3. Letter from the Director of the Environmental Assessment (EA) Modernization Branch Seeking Input on a Revised Proposal for a New Environmental Assessment Regulation for Municipal Infrastructure
4. 2026 OPP Annual Billing Statement – Melancthon Township
5. Ministry of Emergency Preparedness and Response – Passage of Bill 25, Emergency Management Modernization Act, 2025 amending the Emergency Management and Civil Protection Act
6. OPP Detachment Revenues July to September 2025
7. Upper Grand District School Board – Long Term Accommodation Plan & Community Planning & Facilities Partnership
8. Town of Mono – Comments Submitted Through the ERO regarding the Proposed Boundaries for the Regional Consolidation of Ontario’s Conservation Authorities
9. Town of Grand Valley – Letter to the County of Dufferin Building Department Notice of Termination of the Building Services Agreement
10. Dufferin County Council Resolution Regarding Stockpiled American Alcohol
11. Grand River Conservation Authority 2025 General Membership Attendance
12. RLB Chartered Professional Accountants – Re-appointing Auditors for 2026
13. Ministry of Municipal Affairs and Housing – Ice Storm Assistance Program Update
14. Nottawasaga Valley Conservation Authority Media Release – NVCA Marks a Year of Progress, Modernisation and Environmental Stewardship in 2025
15. Nottawasaga Valley Conservation Authority November 2025 Board Meeting Highlights
16. Grand River Conservation Authority – 2026 Grand River Conservation Authority Municipal Apportionment and Budget Vote Meetings

Moved by Plowright, Seconded by Neilson, that correspondence items 1-16, for information purposes, be received as information, except for items 2 & 9, pulled for further discussion. Carried.

Councillor Neilson spoke to item 2.

Deputy Mayor McLean & Councillor Plowright spoke to item 9. Staff were directed to ask the Township of Amaranth for data and insight on how their withdrawal from the County Building Department has been working and bring back to the February Council Meeting.

Items for Council Action

Association of Municipalities of Ontario – Request for Comments on the OMERS Governance Changes and Bill 68

Denise Holmes, CAO/Clerk gave Council a brief overview and was directed to bring back a report and recommendation to the next Council Meeting.

Bluewater Geoscience Consultants Inc – Proposal to Provide 2026 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site

Moved by Neilson, Seconded by Plowright, that Council accepts the proposal to provide the 2026 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site, located at Part of Lot 12, Concession 4 NE in the amount of \$16,605.00 plus HST from Bluewater Geoscience Consultants Inc. Carried.

General Business

Accounts

Moved by Plowright, Seconded by Moore, that Council receive the General Accounts as presented. Carried.

Councillor Plowright asked about the County being responsible for the Invoice for the servicing of the generator at the Horning's Mills Hall as it is an emergency shelter. She was advised that the Township is responsible for these costs.

Notice of Intent to Pass By-law

By-law to Authorize the Borrowing of \$3,751,778.44 (Borrowing By-law)

Moved by Moore, Seconded by Plowright, that leave be given to introduce a By-law to authorize the borrowing of monies to meet, until taxes are collected, the current expenditures of the Corporation for the year 2026 and it be hereby read a first and second time and numbered 1-2026. Carried.

By-law to Provide for the Levy and Collection of Rates or Levies Required for the Township of Melancthon for the Interim Levy for the Year 2026

Moved by Neilson, Seconded by Moore, that leave be given to introduce a By-law to provide for the levy and collection of rates or levies required for the Interim Levy for the year 2026 and it be hereby read a first and second time and numbered 2-2026. Carried.

By-law to Provide Remuneration, Allowances and Expenses for Members of Council

Moved by Neilson, Seconded by McLean, that leave be given to introduce a By-law to provide Remuneration, Allowances and Expenses for Members of Council and it be hereby read a first and second time and numbers 3-2026. Carried.

New/Other Business/Additions

Report from Kaitlin Dinnick, Deputy Clerk/Planning Coordinator – Multi-Year Accessibility Plan 2026-2030

Draft Township of Melancthon Multi-Year Accessibility Plan 2026-2030

Moved by Moore, Seconded by Plowright, that Council receive the Report from Kaitlin Dinnick, Deputy Clerk/Planning Coordinator – Multi-Year Accessibility Plan 2026-2030, and that Council approves the Township of Melancthon Multi-Year Accessibility Plan for 2026-2030. Carried.

Township of Melancthon 2026 Health and Safety Policy Statement

Moved by Plowright, Seconded by Neilson, that Council hereby accepts the 2026 Health and Safety Policy Statement as presented. Carried.

Fire Related Issues (Request for Response Time Data, Boundary Adjustments - (CAO/Clerk)

Denise Holmes, CAO/Clerk advised that Dave Pratt, Fire Chief for the Shelburne & District Fire Department would like to know the exact information we are looking for. Staff was directed to send him what Dundalk Fire Department and Mulmur-Melancthon Fire Department have provided for response time data. Staff were directed to create a

comparison chart for Council once all data from all three departments has been received.

Unfinished Business

Draft 2026 Operating/Capital Budgets

This item was deferred to the next meeting.

Six Nations of the Grand River Meeting Dates – January 26, February 9, February 23 (virtual)

Council would like to hold off on booking a new delegation date until they hear back from Chiefs of Ontario.

Amendments to the Township Salvage Yard By-law 56-2019 (Mayor White)

This item was deferred.

Reports/Updates from Members of Council & Administrative Staff

Councillor Neilson – Mulmur Melancthon Fire Board

Councillor Neilson advised that the Mulmur-Melancthon Fire Board is going back to in person meetings.

Councillor Plowright – Shelburne Library Board

Councillor Plowright advised that the Shelburne Public Library has been working on a Memorandum of Understanding with the Town of Shelburne.

Delegations

5:30 p.m. – Statutory Public Meeting for a Zoning By-law Amendment on the land described as Lot 32, Concession 3 NE – 783101 County Road 9 – File No. Z25-05 – Dundalk Metals Inc – Agent: Solomon Martin

A Public Meeting was called to consider a proposed Zoning By-law Amendment on Lot 32, Concession 3 NE – 783101 County Road 9. The purpose of the application is to implement site-specific zoning regulations for the lands municipally known as 783101 County Road 9. Specifically, the site-specific zoning regulations relate to the maximum floor area of the secondary dwelling unit and the sharing of a common driveway between the principal and secondary dwelling units. Solomon Martin (the Agent) and Liam Morgan, Township Development Planner, were in attendance for the Public Meeting. Solomon Martin gave a brief overview of the application. Liam Morgan spoke to his Report which recommends the application be approved. There were no concerns from Council or members of the public.

Moved by Neilson, Seconded by Moore, that leave be given to introduce a By-law to amend Zoning By-law No. 12-1979 as amended, as it affects properties known legally as Lot 32, Concession 3 NE, 783101 County Road 9, and it be hereby read a first and second time and numbered 4-2026. Carried.

5:45 p.m. – Statutory Public Meeting for a Official Plan Amendment and Zoning By-law Amendment on the land described as Part of the East Half Lots 13 and 14, Concession 4 OS – 437202 and 437138 4th Line OS – Duivenvoorden Haulage Limited – Agent: Innovative Planning Solutions

A Public Meeting was called to consider a proposed Official Plan Amendment and Zoning By-law Amendment on East Half Lots 13 & 14, Concession 4 OS – 437202 and 437138 4th Line OS. The purpose of the application is to permit the expansion of an existing aggregate pit that currently operates on the adjacent parcel municipally known as 437138 4th Line as a Class 'A' Pit (Licence No. 3726) under the Aggregate Resources Act. In total, the proposed expansion would result in an additional 45 hectares (111 acres) of land to be licensed as an aggregate pit, with 34.5 hectares (85.2 acres) of that being utilized as the extraction area. Darren Vella, IPS (the Agent) and Liam Morgan, Township Development Planner, were in attendance for the Public Meeting. Darren Vella, IPS presented the application on behalf of the applicant. Liam Morgan spoke to his Report which recommends the application be deferred. Concerns were raised by Members of Council regarding the applications. The following members of the public raised concerns regarding the applications during the public meeting: Veronique Audette, Gerry Gordan, Daljeet Randhawa, Nancy Malek, Ernie Lynch, Paul Keefe, Ken Fryer, Kate Hepworth and Shaen Armstrong. Due to a scheduled delegation the public meeting was paused at 6:33 p.m. and resumed at 7:04 p.m.

Moved by Neilson, Seconded by Moore, that Council receive Report P2026-01 from Liam Morgan, Township Planner as information and that Council Defer the Decision on the jointly submitted Official Plan and Zoning By-law amendment applications for the properties municipally known as 437138 and 437202 4th Line, Melancthon and legally described as Part of the East Half of Lots 13 and 14, Concession 4 OS. Carried.

6:15 p.m. – Sylvia Jones, MPP, Dufferin-Caledon – Invited by Council to discuss issues going on in Melancthon

Sylvia Jones, MPP Dufferin-Caledon attended the meeting virtually and answered questions from Council regarding several issues in the Township.

Council took a break at 7:43 p.m.

Council reconvened at 8:00 p.m.

Delegation Originally Scheduled for 7:00 p.m. – Natalia Sidlar, Fogler, Rubinoff, LLP and Samiullah Khan, Northern Iron and Metal and Chris Johnston, Johnston By-law Enforcement Services, By-law Enforcement Officer regarding the Appeal of By-law 56-2019 and the Order to Discontinue Activity issued on November 21, 2025 and Revocation dated November 22, 2025 in relation to Northern Iron & Metal, Samiullah Khan and Hydrogen One Inc. (Closed Session)

This item took place in Closed Session.

Delegation Originally Scheduled for 7:30 p.m. – David Germain, Thomson Rogers, David Donnelly, Donnelly Law – Updates on the Strada Aggregates Applications (Closed Session)

This item took place in Closed Session.

Closed Session

Moved by Moore, Seconded by McLean, that Council move into a Closed Session Meeting at 8:01 p.m. pursuant Section 239(2) of the Municipal Act, 2001, as amended for the following reasons: (b) Personal matters about an identifiable individual – Appeal of By-law 56-2019 and the Order to Discontinue Activity issued on November 21, 2025 and Revocation dated November 22, 2025 in relation to Northern Iron & Metal, Samiullah Khan and Hydrogen One Inc and (f) – Advice that is subject to Solicitor-Client Privilege – Updates on the Strada Aggregates Applications. Carried.

Rise With or Without Report from Closed Session

Moved by Moore, Seconded by Neilson, that Council rise at 9:39 p.m. with Report. Carried.

Report being the directives given to Staff in closed session.

Third Reading of By-laws

Moved by Moore, Seconded by Neilson, that By-laws 1-2026, 2-2026, 3-2026 and 4-2026 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

Councillor Plowright brought forward a notice of motion to invite Sylvia Jones, MPP back to further discuss ongoing issues in the Township. The Motion will be brought to the next Council meeting.

Confirmation By-law

Moved by Moore, Seconded by Plowright, that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on January 15, 2026 and it be given the required number of readings and numbered 5-2026. Carried.

Adjournment and Date of Next Meeting

Moved by Neilson, Seconded by Moore, that Council adjourn this meeting at 9: 48 p.m., to meet again on Thursday, February 5, 2026 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK