



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, FEBRUARY 5TH, 2026 - 5:00 P.M.**

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

[https://us02web.zoom.us/j/86442273344?pwd=xwFGf6HdswunddsgD62azsKBbhehma.](https://us02web.zoom.us/j/86442273344?pwd=xwFGf6HdswunddsgD62azsKBbhehma.1)

1

Meeting ID: 864 4227 3344

Passcode: 044411

One tap mobile

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AGENDA

1. Call to Order

2. Land Acknowledgement Statement

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

3. Announcements

4. Additions/Deletions/Approval of Agenda

5. Declaration of Pecuniary Interest and the General Nature Thereof

6. Approval of Draft Minutes – January 15th, 2026

7. Business Arising from Minutes

1. December 11, 2025 Council Meeting - Email from Alicia Kimberly, Tatham Engineering regarding Strada Annual Groundwater Compliance Monitoring Reports

- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. 2026 Draft Operating and Capital Budget Discussion**
 1. 2026 Draft Operating and Capital Budget
 2. 2025 Statement of Development Charge Reserve Fund
- 11. Public Works**
 1. Accounts Ending December 31st, 2025
 2. Accounts January 2026
 3. Recommendation(s), if any, Infrastructure and Emergency Management Meeting – February 2, 2026
 4. Other
- 12. Planning**
 1. Applications to Permit
 2. Other
- 13. Strategic Plan**
 1. Strategic Priorities – Road Safety
- 14. Climate Change Initiatives**
- 15. Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur**
- 16. Committee/Board Reports & Recommendations**
 1. Recommendation from Parks & Recreation Board Meeting Held January 26th, 2026
- 17. Correspondence**

Board, Committee & Working Group Minutes

1. Mulmur-Melancthon Fire Department – December 17th, 2025
2. Parks & Recreation Board – July 7th, 2025

Items for Information Purposes

1. Nottawasaga Valley Conservation Authority Board Meeting Highlights – January 2026
2. Nottawasaga Valley Conservation Authority 2025 Board Members Per Diem and Expenses
3. Ministry of Agriculture, Food and Agribusiness – 2026 Agricultural Impact Assessment (AIA) Guidelines
4. Watson & Associates Economists Ltd. – Implementation of Development Charges Regulatory Changes – Ontario Regulations 339/25
5. RJ Burnside & Associates Limited – Drainage Superintendent Services September to December 2025
6. Township of Southgate – Notice of Motion – OMERS Bill 68 Municipal Resolution
7. Centre Grey Health Services Foundation – Update
8. Dufferin County Council Highlights – January 22nd, 2026
9. Dufferin County Resolution regarding Scrap Tire Disposal Services
10. Nottawasaga Valley Conservation Authority Media Release – Jonathan Scott and Gail Little to Continue Delivering for Communities as NVCA Chair and Vice Chair
11. Town of Shelburne Resolution regarding the Shelburne and District Fire Board

Items for Council Action

1. Mulmur-Melancthon Fire Board 2026 Draft Budget

18. General Business

1. Accounts Ending December 31, 2025
2. Accounts January 2026
3. Notice of Intent to Pass By-law
 1. By-law to Authorize the Execution of the Ontario Transfer Payment Agreement
4. New/Other Business/Additions
 1. Notice of Motion to Invite Sylvia Jones, MPP to a Future Council Meeting (Councillor Plowright)
 2. Ontario News Release – Canada and Ontario Investing \$20 Million to Protect Local Farmers and Agribusinesses (Deputy Mayor McLean)
 3. The Old Order Mennonite Church – Cemetery to be located on Part of Lot 241, Concession 1 NE – Municipal Approval for Care and Maintenance Fund – Staff to provide further information at the meeting
 4. Addition(s)
5. Unfinished Business
 1. Report from Denise B. Holmes regarding Advocating for Strong OMERS Governance
6. Reports/Updates from Members of Council & Administrative Staff

19. Delegations

1. 6:30 p.m. - Chris Johnston – Johnston Consulting By-law Enforcement Services – Update on an ongoing By-law Enforcement Matter (Closed Session)

20. Closed Session

1. Items for Discussion:
 1. Section 239(2)(d) – Labour relations or employee negotiations – Draft Township of Melancthon Human Resources Policy and Procedures Manual and Report from Sarah Culshaw, Treasurer regarding changes to the policy
 2. Section 239(2)(f) – Advice that is subject to Solicitor/Client privilege – Memo from Sarah Culshaw, Treasurer regarding Friday Office Closure and Lunch Hour Office Closure
 3. Delegation at 6:30 p.m. – Section 239(2)(b) – Personal Matters about and Identifiable Individual – Update on an ongoing By-law Enforcement Matter
2. Approval of Draft Minutes – January 15th, 2026
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

21. Third Reading of By-laws

22. Notice of Motion

23. Confirmation By-law

24. **Adjournment and Date of Next Meeting** – Thursday, February 19th, 2026 at 5:00 p.m.

Denise Holmes

From: Denise Holmes
Sent: Thursday, January 29, 2026 10:45 AM
To: Denise Holmes
Subject: FW: Strada Shelburne - Annual Groundwater and Surface Water Compliance Monitoring Reports

From: Alicia Kimberley <akimberley@tathameng.com>
Sent: Thursday, January 29, 2026 8:00 AM
To: Denise Holmes <dholmes@melancthontownship.ca>
Cc: Grant C. Horan <ghoran@strada-aggregates.com>
Subject: Re: Strada Shelburne - Annual Groundwater and Surface Water Compliance Monitoring Reports

Good morning Denise

The existing PTTW Condition 3.3 notes that only 230 days of water taking can occur between April 1 and November 16 of each year. In 2023 and 2024 water taking on-site extended beyond November 16. Water taking continued until November 20th in 2023 and November 19th in 2024 occurred. However, for both 2023 and 2024 the total number of water taking days did remain substantially below the allowed amount. There were 115 days of taking in 2023 and 140 days of taking in 2024, compared to a permitted amount of 230 days.

Unfortunately water taking did go beyond the November 19th cutoff, but the total number of days of water taking remained significantly below the permitted 230 days. Taking of water past the November 19th cutoff was an honest mistake, and going forward no water taking will continue beyond November 19 unless the PTTW Condition is amended as part of the on-going PTTW amendment application. I would then confirm that we have reported this to the MECP technical branch and we have since been directed to the Guelph district office.

If you have any questions please do not hesitate to reach out,
Alicia



Alicia Kimberley P.Geo.
Manager - Hydrogeology & Geoenvironmental

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645 Veterans Drive, Unit D, Barrie, Ontario L4N 9H8

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From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: Wednesday, December 17, 2025 12:03 PM
To: Alicia Kimberley <akimberley@tathameng.com>

Cc: Grant C. Horan <ghoran@strada-aggregates.com>

Subject: RE: Strada Shelburne - Annual Groundwater and Surface Water Compliance Monitoring Reports

CAUTION: This email originated from outside of Tatham Engineering or Envision-Tatham. Do not click on links or open attachments unless you know the sender and have verified the sender's email address and know the content is safe.

Good Afternoon Alicia,

At the meeting of Council held on December 11th, Councillor Neilson raised an issue with both compliance reports. For the 2023 report, the Permit to Take Water allows for water taking between April 1st and November 16th of each year, but in Section 3 on page 10 of the compliance monitoring results, it indicates that water was taken between April 26th and November 20th. While the water taking remains within the permitted volumes, it was not taken in accordance with the permitted timeline and there were concerns that the guidelines are not being followed. The same for the 2024 Report. The Permit to Take Water allows for water taking between April 1st and November 16th, however it was taken on April 11th until November 19th.

Council directed that these concerns be sent to you for a response.

Thank you.

Kind regards,

Denise B. Holmes, AMCT

CAO/Clerk, Township of Melancthon

519-925-5525 Ext. 101

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed. **Holiday Closure Notice – The Township Office will be closed for the holiday season from December 24th until January 5th. Wishing you a safe and happy holiday season.**



**The Corporation of the
TOWNSHIP OF MELANCTHON**

157101 Highway 10, Melancthon, Ontario, L9V 2E6

STAFF REPORT

TO: Council

FROM: Sarah Culshaw, Treasurer

DATE: January 15, 2026

SUBJECT: Budget Summary Draft

Purpose

The purpose of this report is to present the Draft 2026 Budget Summary to Council for review and discussion.

Discussion

Notable Points:

- The Draft Budget provided with this report includes the 2024 and 2025 approved budgets, the 2025 proposed expenditures, and the estimated budget figures for 2026.
- The 2025 proposed amounts will continue to change as additional 2025 expenditures are processed.
- The overall increase in the Draft 2026 Budget is **41.71%**.
- Road capital items included in the Draft Budget are those recommended by the Infrastructure and Emergency Management Committee and will be discussed further during budget deliberations. The approximate total cost for road, sidewalk, and bridge projects in 2026 is **\$1,530,000**, as outlined below:
 - Bridge #7: **\$405,000**
 - Horning's Mills Sidewalk: **\$400,000** (To be determined)
 - 260 Sideroad: **\$325,000**

- The Horning's Mills sidewalk project may be funded at **25% from Development Charge reserves**. The final amount is yet to be determined based on the options provided in the Engineer's Report included in the Budget Package.
- Wage calculations include the addition of one summer student for both the Roads Department and the Administration Department, contingent upon receipt of a **50% grant**.
- Capital project revenues include **\$125,000** from OCIF funding and **\$100,000** from the Canadian Community-Building Fund.
- The tractor that was proposed for purchase in 2025 and fully funded through Development Charges was not purchased and has therefore been included again in the 2026 Draft Budget.
- An allocation of **\$150,000** has been included for LPAT matters, fully funded through Working Reserves.
- An allocation of **\$100,000** has been included for the New Official Plan and Zoning By-law update, funded through Development Charges and Working Reserves.

At the next scheduled budget meeting, Council will be provided with information outlining the budgetary implications related to assessment.

Respectfully Submitted,

Sarah Culshaw
Treasurer

Reviewed By:
Denise Holmes
CAO/Clerk



TOWNSHIP OF MELANCTHON 2026 DRAFT BUDGET AS AT JANUARY 15, 2026

BUDGET PAGE	DEPARTMENT EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
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GENERAL GOVERNMENT SERVICES

4	COUNCIL	\$ 120,387.00	\$ 120,983.14	\$ 150,764.00	\$ 146,060.00	\$ 147,405.00
5	ADMINISTRATION	\$ 919,397.00	\$ 877,340.19	\$ 798,080.00	\$ 764,217.00	\$ 850,532.00
5	TAXATION WRITE OFFS	\$ 50,000.00	\$ 26,758.00	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00
		\$ 1,089,784.00	\$ 1,025,081.33	\$ 978,844.00	\$ 935,277.00	\$ 1,022,937.00

PROTECTION TO PERSONAL & PROPERTY

6	FIRE SERVICES	\$ 417,686.00	\$ 390,873.49	\$ 450,985.00	\$ 458,755.00	\$ 493,083.00
6	POLICING	\$ 488,370.00	\$ 486,660.31	\$ 527,573.00	\$ 527,573.00	\$ 588,397.00
6	BYLAW ENFORCEMENT	\$ 32,000.00	\$ 34,971.00	\$ 40,000.00	\$ 78,000.00	\$ 60,000.00
6	CONSERVATION AUTHORITY	\$ 36,016.00	\$ 37,561.11	\$ 40,460.00	\$ 40,460.00	\$ 41,625.00
6	ANIMAL CONTROL	\$ 11,500.00	\$ 9,315.00	\$ 11,500.00	\$ 6,500.00	\$ 9,500.00
6	STREET LIGHTS	\$ 6,500.00	\$ 6,678.00	\$ 7,100.00	\$ 6,600.00	\$ 6,800.00
		\$ 992,072.00	\$ 966,058.91	\$ 1,077,618.00	\$ 1,117,888.00	\$ 1,199,405.00

TRANSPORTATION SERVICES

7	SALARIES & ADMINISTRATION	\$ 715,300.00	\$ 657,119.00	\$ 731,518.00	\$ 757,655.00	\$ 760,274.00
7	ROAD DEPARTMENT BUILDING & MISC.	\$ 202,942.00	\$ 202,468.00	\$ 277,280.00	\$ 274,230.06	\$ 298,550.00
8	ROAD EQUIPMENT	\$ 416,444.20	\$ 381,029.00	\$ 344,500.00	\$ 362,500.00	\$ 354,500.00
8	NEW EQUIPMENT	\$ 150,000.00	\$ 17,300.00	\$ 954,615.00	\$ 454,615.00	\$ 500,000.00
9	BRIDGES, CULVERTS, DRAINS	\$ 310,907.00	\$ 301,574.00	\$ 145,907.00	\$ 74,907.00	\$ 515,907.00
9	ROADSIDE	\$ 21,700.00	\$ 27,255.00	\$ 68,500.00	\$ 34,510.00	\$ 443,500.00
9	HARDTOP	\$ 49,500.00	\$ 10,488.00	\$ 49,500.00	\$ 21,900.00	\$ 50,000.00
9	LOOSETOP	\$ 602,000.00	\$ 582,838.00	\$ 642,000.00	\$ 703,070.00	\$ 694,000.00
10	WINTER CONTROL	\$ 70,000.00	\$ 55,065.00	\$ 71,000.00	\$ 57,000.00	\$ 65,000.00
10	ROAD IMPROVEMENTS	\$ 375,000.00	\$ 293,894.00	\$ 750,000.00	\$ 670,000.00	\$ 725,000.00
10	RESERVES	\$ 270,000.00	\$ 285,918.10	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
		\$ 3,183,793.20	\$ 2,814,948.10	\$ 4,084,820.00	\$ 3,460,387.06	\$ 4,456,731.00

BUDGET PAGE	DEPARTMENT EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
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11	ENVIRONMENTAL SERVICES	\$ 33,918.00	\$ 26,318.00	\$ 26,998.00	\$ 26,898.00	\$ 27,100.00
		\$ 33,918.00	\$ 26,318.00	\$ 26,998.00	\$ 26,898.00	\$ 27,100.00

11	RECREATION	\$ 129,700.00	\$ 220,349.20	\$ 333,200.00	\$ 175,172.00	\$ 211,250.00
		\$ 129,700.00	\$ 220,349.20	\$ 333,200.00	\$ 175,172.00	\$ 211,250.00

11	HEALTH & SOCIAL SERVICES (CEMETERY)	\$ 5,000.00	\$ 341.00	\$ 5,000.00	\$ -	\$ -
		\$ 5,000.00	\$ 341.00	\$ 5,000.00	\$ -	\$ -

11	LIBRARY	\$ 69,490.00	\$ 69,490.00	\$ 72,888.00	\$ 72,468.00	\$ 76,520.00
		\$ 69,490.00	\$ 69,490.00	\$ 72,888.00	\$ 72,468.00	\$ 76,520.00

12	PLANNING	\$ 200,000.00	\$ 35,055.00	\$ 125,000.00	\$ 60,000.00	\$ 360,000.00
		\$ 200,000.00	\$ 35,055.00	\$ 125,000.00	\$ 60,000.00	\$ 360,000.00

12	DRAINAGE	\$ 55,000.00	\$ 28,103.00	\$ 65,000.00	\$ 65,000.00	\$ 55,000.00
		\$ 55,000.00	\$ 28,103.00	\$ 65,000.00	\$ 65,000.00	\$ 55,000.00

12	RESERVES	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -

12	SUBTOTAL EXPENSES	\$ 5,758,757.20	\$ 5,185,744.54	\$ 6,769,368.00	\$ 5,913,090.06	\$ 7,408,943.00
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BUDGET PAGE	DEPARTMENT REVENUE SUMMARY	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
13	TAXATION					
	SUPPLEMENTALS	\$ 90,000.00	\$ 108,912.00	\$ 100,000.00	\$ 67,840.00	\$ 65,000.00
	GRANT IN LIEU	\$ 2,050.00	\$ 2,015.00	\$ 2,050.00	\$ 2,120.00	\$ 2,150.00
		\$ 92,050.00	\$ 110,927.00	\$ 102,050.00	\$ 69,960.00	\$ 67,150.00
13	GRANTS	\$ 406,590.00	\$ 391,677.00	\$ 443,313.00	\$ 422,725.00	\$ 433,952.00
		\$ 406,590.00	\$ 391,677.00	\$ 443,313.00	\$ 422,725.00	\$ 433,952.00
13	ADMINISTRATION	\$ 93,664.20	\$ 90,875.50	\$ 24,720.00	\$ 23,390.00	\$ 22,790.00
		\$ 93,664.20	\$ 90,875.50	\$ 24,720.00	\$ 23,390.00	\$ 22,790.00
14	PROTECTIONS TO PERSONS & PROPERTY	\$ 5,500.00	\$ 6,590.00	\$ 5,500.00	\$ 18,591.00	\$ 7,500.00
		\$ 5,500.00	\$ 6,590.00	\$ 5,500.00	\$ 18,591.00	\$ 7,500.00
14	ROADS	\$ 902,137.00	\$ 565,380.00	\$ 1,605,409.00	\$ 868,834.00	\$ 897,935.00
		\$ 902,137.00	\$ 565,380.00	\$ 1,605,409.00	\$ 868,834.00	\$ 897,935.00
14	PLANNING	\$ 57,450.00	\$ 40,006.00	\$ 30,250.00	\$ 64,500.00	\$ 26,500.00
		\$ 57,450.00	\$ 40,006.00	\$ 30,250.00	\$ 64,500.00	\$ 26,500.00
15	OTHER	\$ 897,150.00	\$ 1,030,560.30	\$ 1,058,890.00	\$ 1,043,040.00	\$ 994,455.00
		\$ 897,150.00	\$ 1,030,560.30	\$ 1,058,890.00	\$ 1,043,040.00	\$ 994,455.00
15	SUBTOTAL REVENUE	\$ 2,454,541.20	\$ 2,236,015.80	\$ 3,270,132.00	\$ 2,511,040.00	\$ 2,450,282.00

GL ACCT # 5001	COUNCIL EXPENDITURES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
1010	SALARIES, MEETINGS	\$ 99,505.00	\$ 99,500.00	\$ 102,520.00	\$ 103,000.00	\$ 105,500.00
1025	RECEIVER GENERAL	\$ 4,840.00	\$ 4,850.00	\$ 5,145.00	\$ 5,100.00	\$ 5,305.00
1030	EHT	\$ 1,942.00	\$ 10,748.14	\$ 1,999.00	\$ 2,010.00	\$ 22,300.00
1070	MILEAGE	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00
1080	CONFERENCES/CONVENTIONS/SEMINARS/TRAINING	\$ 9,500.00	\$ 4,000.00	\$ 9,500.00	\$ 6,500.00	\$ 9,500.00
1090	MEALS	\$ 600.00	\$ 300.00	\$ 600.00	\$ 350.00	\$ 600.00
2190	MISCELLANEOUS/HYBRID COUNCIL	\$ 3,000.00	\$ 1,085.00	\$ 30,000.00	\$ 28,000.00	\$ 3,000.00
	TOTAL COUNCIL EXPENDITURES	\$ 120,387.00	\$ 120,983.14	\$ 150,764.00	\$ 146,060.00	\$ 147,405.00

GL ACCT # 5002	ADMINISTRATION EXPENDITURES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
1010	WAGES, VACATION PAY, UNUSED SICK PAY	\$ 379,180.00	\$ 384,564.00	\$ 425,148.00	\$ 410,000.00	\$ 445,950.00
1020	BENEFITS	\$ 32,000.00	\$ 30,717.71	\$ 36,000.00	\$ 35,500.00	\$ 40,000.00
1022	TRAINING	\$ 2,000.00	\$ 1,400.00	\$ 2,000.00	\$ 1,400.00	\$ 4,000.00
1025	RECEIVER GENERAL (CPP & EI)	\$ 21,100.00	\$ 18,777.47	\$ 21,984.00	\$ 22,000.00	\$ 24,000.00
1026	MEETINGS	\$ 1,000.00	\$ 37.00	\$ 1,000.00	\$ -	
1030	EHT	\$ 8,980.00	\$ 13,806.00	\$ 9,196.00	\$ 9,200.00	\$ 10,100.00
1040	WSIB	\$ 13,123.00	\$ 11,835.09	\$ 12,862.00	\$ 13,000.00	\$ 14,000.00
1065	OMERS TOWNSHIP	\$ 44,172.00	\$ 41,849.00	\$ 46,408.00	\$ 46,000.00	\$ 49,000.00
1070	MILEAGE	\$ 1,500.00	\$ 1,083.60	\$ 1,500.00	\$ 1,200.00	\$ 1,500.00
1080	CONFERENCES	\$ 4,000.00	\$ 1,230.00	\$ 4,000.00	\$ -	\$ 5,000.00
2025	OFFICE FURNITURE	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 2,500.00	\$ 4,000.00
2010	OFFICE SUPPLIES	\$ 8,000.00	\$ 8,300.00	\$ 8,500.00	\$ 8,500.00	\$ 9,000.00
2020	POSTAGE	\$ 6,000.00	\$ 6,000.00	\$ 7,000.00	\$ 6,000.00	\$ 7,000.00
2030	OFFICE EQUIPMENT	\$ 4,500.00	\$ 4,022.00	\$ 4,500.00	\$ 4,000.00	\$ 4,500.00
2035	COMPUTER PROGRAM UPDATES & IT SERVICES	\$ 32,500.00	\$ 41,124.00	\$ 40,000.00	\$ 40,000.00	\$ 42,000.00
2036	COMPUTERS & SERVER	\$ 30,500.00	\$ 28,616.00	\$ -		
2037	ESRI LICENSE AGREEMENT	\$ 3,100.00	\$ 2,650.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00
2040	ADVERTISING	\$ 1,500.00	\$ 1,486.00	\$ 1,000.00	\$ 300.00	\$ 1,000.00
2050	AUDIT	\$ 24,000.00	\$ 25,973.00	\$ 26,000.00	\$ 28,210.00	\$ 30,000.00
2060	MEMBERSHIPS	\$ 4,000.00	\$ 4,364.00	\$ 4,000.00	\$ 4,315.00	\$ 4,500.00
2070	HEATING	\$ 3,700.00	\$ 3,500.00	\$ 3,700.00	\$ 4,000.00	\$ 4,000.00
2080	HYDRO	\$ 5,500.00	\$ 5,300.00	\$ 5,500.00	\$ 5,500.00	\$ 5,800.00
2090	TELEPHONE	\$ 2,500.00	\$ 2,250.00	\$ 3,100.00	\$ 2,500.00	\$ 3,000.00
2094	INTERNET	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,700.00
2095	WEBSITE MAINTENANCE	\$ 500.00	\$ 500.00	\$ 500.00	\$ 200.00	\$ 500.00

GL ACCT # 5002	ADMINISTRATION EXPENDITURES EXPENDITURES (CONTINUED)	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
	STRATEGIC PLAN	\$ 30,000.00	\$ 26,270.00	\$ -	\$ -	\$ -
2100	PROFESSIONAL FEES - LEGAL	\$ 25,000.00	\$ 11,544.00	\$ 15,000.00	\$ 14,000.00	\$ 15,000.00
2102	INTEGRITY COMMISSIONER SERVICES	\$ 3,000.00	\$ 100.00	\$ 1,500.00	\$ 500.00	\$ 1,500.00
2103	HEALTH AND SAFETY SERVICES	\$ 6,022.00	\$ 6,044.00	\$ 6,100.00	\$ 6,100.00	\$ 6,100.00
2107	DEVELOPMENT CHARGE STUDY	\$ 27,000.00	\$ 28,020.32	\$ -	\$ -	\$ -
	RISK ASSESSMENT STUDY	\$ 17,000.00	\$ 16,923.00	\$ -	\$ -	\$ -
	ASSET RETIREMENT STUDY	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
	ASSET MANAGEMENT PLAN & FINANCIAL REPORTING	\$ 46,300.00	\$ 41,609.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
2109	EMPLOYEE TOWNSHIP COMPENSATION PLAN	\$ -	\$ -	\$ -	\$ -	\$ 500.00
2110	INSURANCE	\$ 64,000.00	\$ 38,478.00	\$ 42,000.00	\$ 42,010.00	\$ 45,000.00
2120	ELECTION	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00
2162	BLDG MAINTENANCE	\$ 6,000.00	\$ 14,100.00	\$ 6,000.00	\$ 2,000.00	\$ 6,000.00
2163	OFFICE CLEANING	\$ 3,664.00	\$ 2,595.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
2164	LANDSCAPING & GRASS CUTTING	\$ 300.00	\$ 225.00	\$ 300.00	\$ -	\$ 300.00
2165	WATER SAMPLING	\$ 125.00	\$ 116.00	\$ 125.00	\$ 125.00	\$ 125.00
2190	OTHER/MISCELLANEOUS	\$ 4,000.00	\$ 6,500.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00
2200	PETTY CASH	\$ 500.00	\$ 200.00	\$ 500.00	\$ 200.00	\$ 500.00
4030	BANK CHARGES	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 1,800.00	\$ 2,000.00
6135	GRANT TO OTHERS	\$ 3,750.00	\$ 5,850.00	\$ 5,000.00	\$ 1,000.00	\$ 2,000.00
	REMEMBRANCE DAY EXPENSIS					\$ 300.00
6133	DONATION TO MARKDALE HOSPITAL (5YRS)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
6136	ERSKINE CLINIC (2018-2027)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	MUNICIPAL PARKING LOT					
7011	LOAN FOR MUNICIPAL EXPANSION	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00
	TOTAL	\$ 919,397.00	\$ 877,340.19	\$ 798,080.00	\$ 764,217.00	\$ 850,532.00

4010	TOTAL TAX WRITE OFF EXPENDITURES	\$ 50,000.00	\$ 26,758.00	\$ 30,000.00	\$ 19,000.00	\$ 25,000.00
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TOTAL ADMINISTRATION EXPENDITURES	\$ 1,089,784.00	\$ 1,025,081.33	\$ 978,844.00	\$ 929,277.00	\$ 1,022,937.00
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GL ACCT #	PROTECTION TO PERSONS/PROPERTY EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
	FIRE SERVICES					
3 6010	MULMUR MELANCTHON FD	\$ 152,494.00	\$ 142,311.49	\$ 166,535.00	\$ 166,535.00	\$ 183,188.00
3 6020	SHELBURNE AND DISTRICT FD	\$ 190,192.00	\$ 176,252.00	\$ 204,450.00	\$ 212,220.00	\$ 224,895.00
3 6030	TOWNSHIP OF SOUTHGATE FD - OPER/CAP	\$ 75,000.00	\$ 72,310.00	\$ 80,000.00	\$ 80,000.00	\$ 85,000.00
	SUB TOTAL	\$ 417,686.00	\$ 390,873.49	\$ 450,985.00	\$ 458,755.00	\$ 493,083.00
	POLICING					
4 3050	POLICING	\$ 452,154.00	\$ 452,154.00	\$ 492,038.00	\$ 492,038.00	\$ 552,862.00
4 3055	POLICING - ESO	\$ 3,408.00	\$ 3,408.00	\$ 6,035.00	\$ 6,035.00	\$ 6,035.00
4 3052	POLICING - RIDE	\$ 27,508.00	\$ 28,042.82	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
4 3053	POLICE SERVICES BOARD	\$ 300.00	\$ 1,350.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
4 2310	TASK FORCE	\$ 5,000.00	\$ 1,705.49			
	SUB TOTAL	\$ 488,370.00	\$ 486,660.31	\$ 527,573.00	\$ 527,573.00	\$ 588,397.00
	BY LAW ENFORCEMENT					
4 6155	BY LAW ENFORCEMENT	\$ 32,000.00	\$ 34,971.00	\$ 40,000.00	\$ 78,000.00	\$ 60,000.00
	CONSERVATION AREA					
4 6040	NOTTAWASAGA VALLEY CA	\$ 14,226.00	\$ 15,869.11	\$ 18,010.00	\$ 18,010.00	\$ 18,500.00
4 6050	GRAND RIVER CA	\$ 21,790.00	\$ 21,692.00	\$ 22,450.00	\$ 22,450.00	\$ 23,125.00
	SUB TOTAL	\$ 36,016.00	\$ 37,561.11	\$ 40,460.00	\$ 40,460.00	\$ 41,625.00
	ANIMAL CONTROL					
13 6140	LIVESTOCK CLAIMS	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00	\$ 500.00	\$ 2,000.00
4 6150	ANIMAL CONTROL	\$ 7,500.00	\$ 7,315.00	\$ 7,500.00	\$ 6,000.00	\$ 7,500.00
	SUB TOTAL	\$ 11,500.00	\$ 9,315.00	\$ 11,500.00	\$ 6,500.00	\$ 9,500.00
	STREET LIGHTS					
6 3025	STREET LIGHTS LED	\$ 5,500.00	\$ 5,500.00	\$ 5,600.00	\$ 5,600.00	\$ 5,800.00
6 3026	STREET LIGHT REPAIR	\$ 1,000.00	\$ 1,178.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
	SUB TOTAL	\$ 6,500.00	\$ 6,678.00	\$ 7,100.00	\$ 6,600.00	\$ 6,800.00
	TOTAL PROTECTION TO PERSONS/PROPERTY	\$ 992,072.00	\$ 966,058.91	\$ 1,077,618.00	\$ 1,117,888.00	\$ 1,199,405.00

GL ACCT # 5005	ROADWAYS EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
SALARIES & ADMINISTRATION						
1010	SALARIES AND WAGES	\$ 542,420.00	\$ 504,545.00	\$ 549,295.00	\$ 567,885.00	\$ 578,674.00
1025	RECEIVER GENERAL, EHT & WSIB	\$ 70,610.00	\$ 64,285.00	\$ 65,115.00	\$ 65,200.00	\$ 71,000.00
1020	BENEFITS	\$ 34,000.00	\$ 32,784.00	\$ 36,000.00	\$ 35,000.00	\$ 36,000.00
1065	OMERS TOWNSHIP CONTRIBUTION	\$ 41,670.00	\$ 41,824.00	\$ 43,508.00	\$ 42,300.00	\$ 45,000.00
1070	MILEAGE	\$ 100.00	\$ 28.00	\$ 100.00	\$ 100.00	\$ 100.00
1022	STAFF TRAINING AND SEMINARS	\$ 7,500.00	\$ 1,690.00	\$ 7,500.00	\$ 8,800.00	\$ 9,000.00
2010	OFFICE SUPPLIES/COMPUTOR	\$ 2,000.00	\$ 1,114.00	\$ 2,000.00	\$ 1,900.00	\$ 2,000.00
2036	GPS MONTHLY TRACKING EXPENSE	\$ 5,000.00	\$ 4,849.00	\$ 5,000.00	\$ 6,470.00	\$ 6,500.00
2112	ASSET MANAGEMENT PLAN SUPPORT	\$ 12,000.00	\$ 6,000.00	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00
3105	BRIDGE STUDY/INSPECTIONS	\$ -	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -
TOTAL		\$ 715,300.00	\$ 657,119.00	\$ 731,518.00	\$ 757,655.00	\$ 760,274.00
ROAD DEPARTMENT BUILDING MISC.						
2070	UTILITIES - HEAT	\$ 16,000.00	\$ 13,000.00	\$ 15,000.00	\$ 22,000.00	\$ 22,000.00
2080	UTILITIES - HYDRO	\$ 8,200.00	\$ 7,280.00	\$ 8,000.00	\$ 8,000.00	\$ 8,500.00
2090	TELEPHONE	\$ 1,200.00	\$ 1,200.00	\$ 1,300.00	\$ 1,200.00	\$ 1,000.00
2091	MOBILE PHONE	\$ 700.00	\$ 1,208.00	\$ 780.00	\$ 780.00	\$ 800.00
2040	ADVERTISING	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ 750.00
2041	SIGNS	\$ 6,000.00	\$ 19,371.00	\$ 15,000.00	\$ 15,000.00	\$ 14,000.00
2110	INSURANCE	\$ 92,220.00	\$ 101,823.00	\$ 110,000.00	\$ 122,000.00	\$ 128,000.00
2100	LEGAL FEES	\$ 20,000.00	\$ 6,701.00	\$ 10,000.00	\$ 7,000.00	\$ 10,000.00
2050	AUDIT	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2060	MEMBERSHIPS	\$ 150.00	\$ 113.00	\$ 150.00	\$ 170.00	\$ 200.00
2165	MATERIALS AND SUPPLIES/STOCK	\$ 9,000.00	\$ 8,000.00	\$ 9,000.00	\$ 8,000.00	\$ 9,000.00
2166	COVERALLS	\$ 4,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,200.00	\$ 3,000.00
3000	SERVICES AND RENTS/MISC	\$ 7,500.00	\$ 1,500.00	\$ 12,500.00	\$ 7,500.00	\$ 7,500.00
2103	HEALTH & SAFETY SERVICES	\$ 6,022.00	\$ 6,022.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
2104	HEALTH & SAFETY SERVICES/SUPPLIES	\$ 1,000.00	\$ 2,650.00	\$ 2,500.00	\$ 500.00	\$ 2,500.00
2162	BUILDING MAINTENANCE	\$ 10,000.00	\$ 12,000.00	\$ 62,000.00	\$ 12,000.00	\$ 62,000.00
2185	OIL SEPARATER	\$ 2,200.00	\$ 2,600.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
2192	SHOP TOOLS	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00
2190	MISCELLANEOUS	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 4,000.00
2105	EMERGENCY EXPENSES (ICE STORM)				\$ 46,580.06	
3800	CONTRACT WORK	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
TOTAL		\$ 202,942.00	\$ 202,468.00	\$ 277,280.00	\$ 274,230.06	\$ 298,550.00

GL ACCT # 5005	ROADWAYS EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
	ROAD EQUIPMENT					
2150	FUEL - CLEAR	\$ 74,000.00	\$ 55,000.00	\$ 72,000.00	\$ 72,000.00	\$ 74,000.00
2155	FUEL - DYED	\$ 65,000.00	\$ 55,000.00	\$ 65,000.00	\$ 57,000.00	\$ 65,000.00
3070/3072	FUEL - PATROL TRUCKS	\$ 20,000.00	\$ 17,000.00	\$ 20,000.00	\$ 18,000.00	\$ 20,000.00
	COLVEY RENT TO PAY				\$ 12,500.00	
2180	OIL - TRUCKS AND GRADER	\$ 5,000.00	\$ 4,875.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
3071	TR # 1 - REPAIRS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
3073	TR # 2 - REPAIRS	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00	\$ 12,000.00	\$ 15,000.00
3074	TR # 3 - REPAIRS	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00	\$ 8,000.00	\$ 15,000.00
3075	TR # 4 - REPAIRS	\$ 15,000.00	\$ 12,000.00	\$ 15,000.00	\$ 20,000.00	\$ 15,000.00
3076	TR # 5 - REPAIRS	\$ 15,000.00	\$ 25,630.00	\$ 15,000.00	\$ 29,000.00	\$ 15,000.00
3077	TR # 6 - REPAIRS	\$ 15,000.00	\$ 25,000.00	\$ 15,000.00	\$ 36,000.00	\$ 15,000.00
3069	TR # 7 - REPAIRS	\$ 5,000.00	\$ 202.00	\$ 5,000.00	\$ 3,000.00	\$ 5,000.00
3068	TR # 8 - REPAIRS	\$ 5,000.00	\$ 3,600.00	\$ 5,000.00	\$ 9,000.00	\$ 5,000.00
3067	TR # 9 - REPAIRS	\$ 5,000.00	\$ 1,500.00	\$ 5,000.00	\$ 3,000.00	\$ 5,000.00
3079	GR#1 - CAT - REPAIRS	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00	\$ 7,000.00	\$ 15,000.00
3080	GR#2 - REPAIRS	\$ 81,444.20	\$ 85,687.00	\$ 10,000.00	\$ 18,500.00	\$ 15,000.00
3065	GR#3 - REPAIRS	\$ 15,000.00	\$ 10,500.00	\$ 15,000.00	\$ -	\$ 15,000.00
3081	BACKHOE REPAIRS	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00	\$ 7,500.00	\$ 3,000.00
3082	LOADER	\$ 2,500.00	\$ 20,000.00	\$ 2,500.00	\$ 9,000.00	\$ 2,500.00
3083	JOHN DEERE MOWER	\$ 1,000.00	\$ 150.00	\$ 1,000.00	\$ 3,400.00	\$ 1,500.00
3084	POWER WASHER	\$ 3,000.00	\$ 300.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00
3085	CHAIN SAW	\$ 1,000.00	\$ 785.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
3086	ROADSIDE MOWER	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
3500	WINTER CONTROL-PLOW & WING PARTS	\$ 20,000.00	\$ 15,000.00	\$ 20,000.00	\$ 10,000.00	\$ 20,000.00
2191	RADIO AND TRUCK LICENSES	\$ 12,000.00	\$ 12,300.00	\$ 12,500.00	\$ 14,600.00	\$ 15,000.00
2195	RADIO MAINTENANCE & REPAIR	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
	TOTAL	\$ 416,444.20	\$ 381,029.00	\$ 344,500.00	\$ 362,500.00	\$ 354,500.00
	NEW EQUIPMENT (CAPITAL)					
7010	VEHICLES - TRUCK	\$ 70,000.00		\$ 65,000.00	\$ 65,000.00	
7005	MOWER	\$ 20,000.00	\$ 17,300.00			
	TRACTOR WITH BLOWER BRUSHER	\$ 60,000.00	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
	SNOW PLOW			\$ 389,615.00	\$ 389,615.00	
	TOTAL	\$ 150,000.00	\$ 17,300.00	\$ 954,615.00	\$ 454,615.00	\$ 500,000.00

GL ACCT # 5005	ROADWAYS EXPENDITURES	2024 BUDGET			2025 PROPOSED	2026 BUDGET
BRIDGES, CULVERTS, DRAINS						
3100	BRIDGE & CULVERT MTCE	\$ 15,000.00	\$ 667.00	\$ 15,000.00	\$ -	\$ 15,000.00
3102	BRIDGE # 7 (ENG. 2025 - CONST. 2026)	\$ -	\$ -	\$ 35,000.00	\$ 28,000.00	\$ 405,000.00
3118	BRIDGE # 2033, 2007, 6 - ENGINEERING DESIGN	\$ 200,000.00	\$ 260,000.00		\$ 6,000.00	
3851	ROAD CROSSINGS DUE TO DRAIN MTCE	\$ 55,000.00		\$ 55,000.00	\$ -	\$ 55,000.00
7021	CULVERT 2027 LOAN PAYMENT	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00
	TOTAL	\$ 310,907.00	\$ 301,574.00	\$ 145,907.00	\$ 74,907.00	\$ 515,907.00
ROADSIDE						
3215	GRASS MOWING & WEED SPRAYING	\$ 5,200.00	\$ 6,921.00	\$ 7,000.00	\$ 6,510.00	\$ 7,000.00
3212	PARK MAINTENANCE	\$ 4,000.00	\$ 3,371.00	\$ 4,000.00	\$ -	\$ 4,000.00
3205	BRUSHING - TREE TRIM AND REMOVAL		\$ 5,785.00	\$ -		
3206	DITCHING	\$ -	\$ 5,373.00	\$ 20,000.00	\$ -	\$ 20,000.00
3322	CATCH BASINS	\$ 2,500.00	\$ 1,870.00	\$ 2,500.00	\$ -	\$ 2,500.00
3610	GUIDE POSTS & HARDWARE	\$ 5,000.00	\$ 235.00	\$ 5,000.00	\$ -	\$ 5,000.00
3315	SHOULDER MAINTENANCE	\$ 5,000.00	\$ 3,700.00	\$ 5,000.00	\$ -	\$ 5,000.00
	SIDEWALK- HORNING'S MILLS ENGINEERING			\$ 25,000.00	\$ 28,000.00	\$ 400,000.00
	TOTAL	\$ 21,700.00	\$ 27,255.00	\$ 68,500.00	\$ 34,510.00	\$ 443,500.00
HARDTOP						
3304	PREVENTATIVE MAINTENANCE	\$ 20,000.00	\$ 3,000.00	\$ 20,000.00	\$ 5,000.00	\$ 20,000.00
3310	COLD MIX, PATCHING, ROUTINE MTCE	\$ 6,000.00	\$ 2,400.00	\$ 6,000.00	\$ 1,550.00	\$ 6,000.00
3320	SWEEPING, FLUSHING, CLEANING	\$ 5,500.00	\$ 5,088.00	\$ 5,500.00	\$ 5,100.00	\$ 6,000.00
3321	LINE PAINTING	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 10,250.00	\$ 18,000.00
	TOTAL	\$ 49,500.00	\$ 10,488.00	\$ 49,500.00	\$ 21,900.00	\$ 50,000.00
LOOSETOP						
3750	TOWNLINES	\$ 1,000.00	\$ 112.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
3200	ROADSIDE MAINTENANCE	\$ 1,000.00	\$ 1,300.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00
3210	GRAVEL RESURFACING	\$ 400,000.00	\$ 430,458.00	\$ 440,000.00	\$ 475,700.00	\$ 476,000.00
3211	GRAVEL MAINTENANCE	\$ 30,000.00	\$ 15,650.00	\$ 30,000.00	\$ 46,000.00	\$ 36,000.00
3410	DUST LAYER (CALCIUM CHLORIDE)	\$ 170,000.00	\$ 135,318.00	\$ 170,000.00	\$ 180,620.00	\$ 180,000.00
	TOTAL	\$ 602,000.00	\$ 582,838.00	\$ 642,000.00	\$ 703,070.00	\$ 694,000.00
GL ACCT # 5005	ROADWAYS EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
WINTER CONTROL						
3510	SAND & SALT	\$ 65,000.00	\$ 53,065.00	\$ 65,000.00	\$ 57,000.00	\$ 65,000.00
3505	SNOW REMOVAL/BLOWING	\$ 5,000.00	\$ 2,000.00	\$ 6,000.00		
	TOTAL	\$ 70,000.00	\$ 55,065.00	\$ 71,000.00	\$ 57,000.00	\$ 65,000.00
ROAD IMPROVEMENT						
	260 SIDEROAD - 2ND LINE SW TO HIGHWAY 10	\$ -	\$ -	\$ -		\$ 325,000.00
	7TH LINE SW - 2KM SOUTH OF 077572 7TH LINE	\$ -	\$ -	\$ -		\$ 400,000.00
	15 SR MAIN ST 1 KM EAST	\$ 250,000.00	\$ 141,250.00			
	GEORGE STREET ADDESON ST AND LLOYD ST	\$ 125,000.00	\$ 49,710.00			
	MILL LANE		\$ 102,934.00			
	260 SIDEROAD - 2ND LINE NE TO RIVERVIEW			\$ 750,000.00	\$ 670,000.00	
	TOTAL	\$ 375,000.00	\$ 293,894.00	\$ 750,000.00	\$ 670,000.00	\$ 725,000.00
RESERVE						
5030	REPLACEMENT EQUIPMENT RESERVE	\$ 220,000.00	\$ 220,000.00	\$ -	\$ -	\$ -
	TRANSFER TO RESERVES FOR INSURANCE SUPRLUS		\$ 15,918.10	\$ -	\$ -	\$ -
	ROAD CAPITAL RESERVES	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	TOTAL	\$ 270,000.00	\$ 285,918.10	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
TOTAL ROAD EXPENDITURES		\$ 3,183,793.20	\$ 2,814,948.10	\$ 4,084,820.00	\$ 3,460,387.06	\$ 4,456,731.00

GL ACCT # 5007	ENVIRONMENTAL SERVICES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
2171	LEVELLING	\$ 7,500.00	\$ -			
2105	LANDFILL STUDY/MONITORING	\$ 16,318.00	\$ 16,318.00	\$ 16,898.00	\$ 16,898.00	\$ 17,000.00
2190	MISCELLANEOUS	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
7001	REHABILITATION RESERVE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	TOTAL	\$ 33,918.00	\$ 26,318.00	\$ 26,998.00	\$ 26,898.00	\$ 27,100.00

GL ACCT # 5010	RECREATION SERVICES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
5055	CORBETTON PARK	\$ 2,500.00	\$ 10,500.00	\$ 6,500.00	\$ 3,600.00	\$ 26,500.00
	RIVERVIEW PARK (Beautification)			\$ 10,000.00	\$ -	\$ 5,000.00
6060	HORNING'S MILLS PARK	\$ 12,000.00	\$ 11,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
	HORNING'S MILLS PARK UPGRADES (TWP PORTION)			\$ 150,000.00	\$ -	\$ -
6065	HORNING'S MILLS COMMUNITY HALL	\$ 15,000.00	\$ 47,497.00	\$ 22,500.00	\$ 26,000.00	\$ 26,000.00
6063	HORNING'S MILLS HALL PARKING LOT (capital)		\$ 12,733.00	\$ -	\$ -	\$ -
6064	HORNING'S MILLS HALL BLDNG (Trillium Grant)		\$ 41,183.00	\$ -		
6066	HORNING'S MILLS HERITAGE PROJECT	\$ 500.00	\$ 252.20	\$ 500.00	\$ 372.00	\$ 500.00
6070	CENTRE DUFFERIN RECREATION COMPLEX	\$ 60,000.00	\$ 79,904.00	\$ 84,000.00	\$ 84,000.00	\$ 88,200.00
6080	DUNDALK COMMUNITY CENTRE	\$ 16,200.00	\$ 15,600.00	\$ 16,700.00	\$ 16,700.00	\$ 18,000.00
6100	NORTH DUFFERIN COMMUNITY CENTRE	\$ 20,000.00	\$ 1,427.00	\$ 29,000.00	\$ 31,000.00	\$ 32,550.00
6200	HERITAGE COMMITTEE	\$ 3,500.00	\$ 253.00	\$ 2,000.00	\$ 1,500.00	\$ 2,500.00
	TOTAL	\$ 129,700.00	\$ 220,349.20	\$ 333,200.00	\$ 175,172.00	\$ 211,250.00

GL ACCT # 5016	CEMETARY EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
8902	HORNING'S MILLS CEMETERY	\$ 5,000.00	\$ 341.00	\$ 5,000.00		
8904	ST. PAUL'S CEMETERY					
	TOTAL	\$ 5,000.00	\$ 341.00	\$ 5,000.00	\$ -	\$ -

GL ACCT # 5011	LIBRARY EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
6110	SHELBURNE LIBRARY	\$ 60,000.00	\$ 60,000.00	\$ 62,968.00	\$ 62,968.00	\$ 66,120.00
6120	DUNDALK LIBRARY	\$ 9,490.00	\$ 9,490.00	\$ 9,920.00	\$ 9,500.00	\$ 10,400.00
	TOTAL	\$ 69,490.00	\$ 69,490.00	\$ 72,888.00	\$ 72,468.00	\$ 76,520.00

GL ACCT # 5012	PLANNING SERVICES EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
2100	PROFESSIONAL/LEGAL FEES	\$ 60,000.00	\$ 20,000.00	\$ 25,000.00	\$ 15,000.00	\$ 10,000.00
2111	BUILDING PERMIT REVIEW					
2307	LEGALS/PROFESSIONAL FEES STRADA				\$ 25,000.00	\$ 100,000.00
2108	OFFICIAL PLAN	\$ 50,000.00	\$ -	\$ 100,000.00	\$ 20,000.00	\$ 100,000.00
2109	NEW ZONING BY-LAW	\$ 75,000.00	\$ -		\$ -	\$ -
2101	LPAT/OLT APPEALS				\$ -	\$ -
2102	LPAT/OLT APPEALS RESERVES	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ 150,000.00
2304	STRADA OPA/ZBA		\$ 55.00		\$ -	\$ -
	TOTAL	\$ 200,000.00	\$ 35,055.00	\$ 125,000.00	\$ 60,000.00	\$ 360,000.00

GL ACCT # 5009	DRAINAGE EXPENDITURES	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
3060	DRAINAGE SUPERINTENDENT	\$ 50,000.00	\$ 22,032.00	\$ 60,000.00	\$ 60,000.00	\$ 50,000.00
3070	NUISANCE BEAVER & BEAVER DAM REMOVAL	\$ 5,000.00	\$ 6,071.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	TOTAL	\$ 55,000.00	\$ 28,103.00	\$ 65,000.00	\$ 65,000.00	\$ 55,000.00

TOTAL EXPENDITURER	\$ 5,758,757.20	\$ 5,185,744.54	\$ 6,769,368.00	\$ 5,907,090.06	\$ 7,408,943.00
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GL ACCT #	TAXATION REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
4001 0700	SUPPLEMENTAL TAXES	\$ 90,000.00	\$ 108,912.00	\$ 100,000.00	\$ 67,840.00	\$ 65,000.00
4003 0100	PAYMENT IN LIEU	\$ 2,050.00	\$ 2,015.00	\$ 2,050.00	\$ 2,120.00	\$ 2,150.00
	TOTAL TAXATION REVENUE	\$ 92,050.00	\$ 110,927.00	\$ 102,050.00	\$ 69,960.00	\$ 67,150.00

GL ACCT # 4004	GRANT REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
150	OMPF	\$ 168,900.00	\$ 168,900.00	\$ 193,300.00	\$ 193,300.00	\$ 206,700.00
300	RIDE GRANT	\$ 7,508.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00
172	COURT SECURITY & PRISONER TRANSPORT	\$ 730.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
500	LIBRARY GRANT	\$ 4,452.00	\$ 4,452.00	\$ 4,452.00	\$ 4,452.00	\$ 4,552.00
156	OCIF FUNDING (FORMULA COMPONENT)	\$ 100,000.00	\$ 100,000.00	\$ 110,361.00	\$ 110,361.00	\$ 125,000.00
	MUNICIPAL EMERGENCY REDINESS FUNDS			\$ 12,500.00	\$ 12,500.00	\$ -
700	ONTARIO AGGREGATE LIC. FEE	\$ 100,000.00	\$ 86,573.00	\$ 85,000.00	\$ 64,412.00	\$ 65,000.00
100	DRAINAGE SUPERINTENDENT	\$ 25,000.00	\$ 24,052.00	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00
	TOTAL COUNCIL REVENUE	\$ 406,590.00	\$ 391,677.00	\$ 443,313.00	\$ 422,725.00	\$ 433,952.00

GL ACCT # 4010	ADMINISTRATION REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
100	TAX CERTIFICATES	\$ 2,500.00	\$ 3,000.00	\$ 2,800.00	\$ 3,000.00	\$ 2,500.00
110	TAX STATEMENT/DUPLICATE TAX BILLS	\$ 500.00	\$ 560.00	\$ 500.00	\$ 600.00	\$ 500.00
115	REMINDER/OVERDUE NOTICE FEE	\$ 3,000.00	\$ 2,234.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
200	BUILDING PERMIT APPROVAL	\$ 5,500.00	\$ 4,950.00	\$ 5,300.00	\$ 4,500.00	\$ 4,500.00
250	SITE ALTERATION PERMIT APPROVAL	\$ 500.00		\$ 500.00	\$ 1,500.00	\$ 500.00
300	NSF CHEQUE CHARGE	\$ 200.00	\$ 70.00	\$ 100.00	\$ 70.00	\$ 70.00
400	PHOTOCOPIES					
4015 0100	DOG LICENCES	\$ 10,000.00	\$ 9,580.00	\$ 9,500.00	\$ 9,700.00	\$ 9,700.00
4066 0000	LOTTERY LICENSES	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
4040 0100	LIVESTOCK CLAIM GRANTS	\$ 3,000.00	\$ 2,017.50	\$ 3,000.00	\$ 1,000.00	\$ 2,000.00
	TAX SALE PROCEEDS (2024)	\$ 68,444.20	\$ 68,444.00	\$ -		
	TOTAL ADMINISTRATION REVENUE	\$ 93,664.20	\$ 90,875.50	\$ 24,720.00	\$ 23,390.00	\$ 22,790.00

GL ACCT # 4012	FIRE REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
100	FIRE REVENUE	\$ 2,000.00	\$ 2,900.00	\$ 2,000.00	\$ 13,566.00	\$ 4,000.00
300	FIRE PERMIT	\$ 3,500.00	\$ 3,690.00	\$ 3,500.00	\$ 5,025.00	\$ 3,500.00
	TOTAL FIRE REVENUE	\$ 5,500.00	\$ 6,590.00	\$ 5,500.00	\$ 18,591.00	\$ 7,500.00

GL ACCT # 4020	ROAD REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
110	ROADS MISC REVENUE	\$ 750.00	\$ 24,150.00	\$ 1,000.00	\$ 1,400.00	\$ 500.00
115	ROAD OCCUPANCY PERMITS	\$ 9,500.00	\$ 12,000.00	\$ 8,000.00	\$ 9,125.00	\$ 8,000.00
125	ENTRANCE PERMITS	\$ 4,000.00	\$ 5,400.00	\$ 3,000.00	\$ 5,400.00	\$ 3,000.00
130	WIDE LOAD PERMITS	\$ 1,000.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
200	CULVERTS					
	ICE STORM RECOVER GRANTS				\$ 10,000.00	\$ 29,000.00
500	SHELBURNE ROAD AGREEMENT	\$ 6,887.00	\$ 6,887.00	\$ 7,094.00	\$ 7,094.00	\$ 7,235.00
	TRANSFER FROM RESERVES					
703	TRFR FROM GAS TAX	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
704	TRFR FROM ROAD CAPITAL RESERVE	\$ -	\$ -	\$ -		
702	TRFR FROM EQUIPMENT RESERVE - TRUCK	\$ 120,000.00	\$ 17,300.00	\$ 514,615.00	\$ 514,615.00	\$ -
	TRFR FROM WORKING TO FUND LPAT (NOT USED IN 2025 FOR PARKS)					\$ 150,000.00
700	TRFR FROM Working (Asset Management)		\$ 41,610.00			
	TRFR DEV CHG (DC STUDY)(BRIDGE STUDY)	\$ 27,000.00	\$ 28,020.00	\$ 9,000.00	\$ 8,500.00	
	TRFR DEV CHG (ZONING BY-LAW)			\$ 67,500.00	\$ -	\$ 67,500.00
	TRFR TAX STABILIZATION (Risk Asses & Strat Plan)	\$ 217,000.00	\$ 43,193.00			
	TRFR WORKING (HM PARK UPGRADES-GRANT)			\$ 150,000.00	\$ -	\$ -
	TRFR DEV CHG (SNOW BLOWER)			\$ 500,000.00	\$ -	\$ 500,000.00
	TRFR MMAH (HYBRID COUNCIL CHAMBERS)	\$ 16,000.00	\$ -	\$ 12,500.00	\$ 12,500.00	
	TRFR WORKING (ROAD PROJECTS)			\$ 200,000.00	\$ 200,000.00	
	TRFR WORKING (BRIDGE)	\$ 200,000.00	\$ 200,000.00			
	TRFR WORKING (ZONING BY-LAW)			\$ 32,500.00	\$ -	\$ 32,500.00
	TRFR WORKING (ROADS)	\$ 200,000.00	\$ 86,620.00	\$ -		
	TOTAL ROADS REVENUE	\$ 902,137.00	\$ 565,380.00	\$ 1,605,409.00	\$ 868,834.00	\$ 897,935.00

GL ACCT # 4035	PLANNING REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
100	OFFICIAL PLAN APPLICATION		\$ 5,000.00	\$ 1,000.00	\$ 13,000.00	\$ 1,000.00
310	SITE PLAN APPLICATION FEES	\$ 750.00	\$ 500.00	\$ 750.00	\$ 5,000.00	\$ 500.00
350	ZONING BY-LAW AMENDMENT	\$ 3,000.00	\$ 10,000.00	\$ 6,000.00	\$ 21,000.00	\$ 6,000.00
300	CONSENT APPLICATIONS	\$ 8,000.00	\$ -	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00
325	MINOR VARIANCE	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00
200	ZONING REQUESTS	\$ 1,200.00	\$ 3,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,000.00
360	CHANGE OF USE CERTIFICATE APPLICATION	\$ 2,500.00	\$ 3,764.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00
375	PRE-APPLICATION CONSULTATION	\$ 10,000.00	\$ 7,582.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00
	TRAILER LICENSES		\$ 160.00			
500	PROFESSIONAL SERVICES REIMBURSEMENT	\$ 30,000.00		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
320	SUBDIVISION AGREEMENT		\$ 10,000.00	\$ -		
	TOTAL PLANNING REVENUE	\$ 57,450.00	\$ 40,006.00	\$ 30,250.00	\$ 64,500.00	\$ 26,500.00

GL ACCT # 4050	OTHER REVENUE	2024 BUDGET	2024 Actual	2025 BUDGET	2025 PROPOSED	2026 BUDGET
100	MISCELLANEOUS REVENUE	\$ 600.00	\$ 9,633.00	\$ 1,000.00	\$ 1,100.00	\$ 1,000.00
125	CHD COMMUNITY CONTRIBUTION	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00
130	PLATEAU COMMUNITY CONTRIBUTION	\$ 35,000.00	\$ 37,998.30	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00
135	DWP COMMUNITY CONTRIBUTION	\$ 264,000.00	\$ 291,169.66	\$ 291,000.00	\$ 291,000.00	\$ 291,000.00
4015 0400	BY-LAW INFRACTION TO TAXES	\$ 6,000.00	\$ 17,905.00	\$ 10,000.00	\$ 26,478.00	\$ 20,000.00
200	PENALTIES AND INTEREST ON TAXES	\$ 105,000.00	\$ 116,662.00	\$ 105,000.00	\$ 132,000.00	\$ 110,000.00
300	INTEREST ON DEPOSITS	\$ 100,000.00	\$ 165,474.33	\$ 130,000.00	\$ 85,000.00	\$ 75,000.00
400	POA	\$ 50,000.00	\$ 48,968.01	\$ 50,000.00	\$ 36,000.00	\$ 35,000.00
4077 0000	LAND RENTAL	\$ 2,550.00	\$ 2,550.00	\$ 5,775.00	\$ 5,347.00	\$ 5,455.00
	TRFR FROM EMERGENCY RELIEF FUND	\$ 25,000.00	\$ 25,000.00	\$ 9,115.00	\$ 9,115.00	
	TRFR FROM PARKS ACCOUNT			\$ 10,000.00	\$ 10,000.00	\$ -
	TRFR FROM DC's FOR PARKS					\$ 10,000.00
	TRFR FROM DC SIDE WALK (25%)	\$ -	\$ -			\$ 100,000.00
	HORNINGS MILLS OTF PROJECT	\$ -	\$ 6,200.00			
	2024 SURPLUS TO ASSIST IN ROADS CAPITAL PROJECT			\$ 100,000.00	\$ 100,000.00	
	TOTAL OTHER REVENUE	\$ 897,150.00	\$ 1,030,560.30	\$ 1,058,890.00	\$ 1,043,040.00	\$ 994,455.00
	TOTAL REVENUE	\$ 2,454,541.20	\$ 2,236,015.80	\$ 3,270,132.00	\$ 2,511,040.00	\$ 2,450,282.00
	TOTAL EXPENDITURES	\$ 5,758,757.20	\$ 5,185,744.54	\$ 6,769,368.00	\$ 5,907,090.06	\$ 7,408,943.00
		\$ 3,304,216.00	\$ 2,949,728.74	\$ 3,499,236.00	\$ 3,396,050.06	\$ 4,958,661.00

Obigatory Reserve Funds
Unaudited

	2023 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	Interest Income	2024 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2025 Closing
Subdivider Cont - Park Levies	\$ 21,000.00				\$ 21,000.00			\$ 21,000.00
Parkland Reserve Fund	\$ 2,844.99			906.97	\$ 3,751.96		3,751.96	\$ (0.00)
Development Charges Reserve Fund	\$ 1,029,189.52	132,468.00	28,020.00	55,790.99	\$ 1,189,428.51		8,500.00	\$ 1,180,928.51
Cdn Community Building Reserve Fund (CCBF)	\$ 3,145.77	99,956.00	100,000.00	809.92	\$ 3,911.69	102,573.00	100,000.00	\$ 6,484.69
	\$ 3,145.77							
Total	\$ 1,059,326.05	232,424.00	128,020.00		\$ 1,218,092.16	102,573.00	112,251.96	\$ 1,208,413.20

Discretionary Reserves/ Reserve Funds
Unaudited

	2023 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	Interest Income	2024 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2025 Closing
Building Maintenance	\$ 31,769.57			\$ 1,572.83	\$ 33,342.40			\$ 33,342.40
Bridge Reserve Fund	\$ -				\$ -	\$ -		\$ -
Insurance Reserve Fund	\$ 23,199.67	\$ 15,918.00		\$ 1,148.54	\$ 40,266.21	\$ -		\$ 40,266.21
Equipment Replacement Reserve Fund	\$ 595,601.90	\$ 220,000.00	\$ 17,300.00	\$ 31,664.54	\$ 829,966.44	\$ -	\$ 448,626.00	\$ 381,340.44
Roads Capital Reserve Fund	\$ 15,135.29	\$ 50,000.00		\$ 4,439.78	\$ 69,575.07	\$ 50,000.00		\$ 119,575.07
Tax Rate Stabilization Reserve Fund	\$ 182,145.47		\$ -	\$ 9,017.54	\$ 191,163.01		\$ -	\$ 191,163.01
Landfill Rehabilitation Reserve Fund	\$ 168,430.54			\$ 8,154.03	\$ 176,584.57			\$ 176,584.57
Recreation Capital Reserve Fund	\$ 11,350.59		\$ 5,894.30	\$ 531.96	\$ 5,988.25			\$ 5,988.25
Quarry Reserve Fund	\$ 124,572.61			\$ 6,167.25	\$ 130,739.86		\$ -	\$ 130,739.86
Special Reserve Fund Emergency Relief	\$ 32,407.60		\$ 25,000.00	\$ 1,604.41	\$ 9,012.01		\$ 9,012.01	\$ 0.00
Paving Capital Reserve	\$ 5,155.09			n/a	\$ 5,155.09			\$ 5,155.09
Road Construction Capital	\$ 11,942.36			n/a	\$ 11,942.36			\$ 11,942.36
Park Reserve	\$ 13,537.40				\$ 13,537.40	\$ 12,187.08	\$ 10,000.00	\$ 15,724.48
Working Capital Reserve	\$ 1,255,044.14	\$ 298,830.00	\$ 371,423.00	n/a	\$ 1,182,451.14		\$ 312,500.00	\$ 869,951.14
PSAB	\$ 1,537.40			n/a	\$ 1,537.40			\$ 1,537.40
LPAT (new 2022)	\$ 30,000.00	\$ 15,000.00		n/a	\$ 45,000.00			\$ 45,000.00
Total	\$ 2,501,829.63	\$ 599,748.00	\$ 419,617.30		\$ 2,746,261.21	\$ 62,187.08	\$ 780,138.01	\$ 2,028,310.28



2025 STATEMENT OF DEVELOPMENT CHARGE RESERVES FUND

Category	%	Balance	Transfer (budget)	DC Fees Collected	Interest	Balance
Growth Related Studies	5.97%	\$ 71,008.90	\$ (8,500.00)	\$ 6,209.63	\$ 2,113.64	\$ 70,832.17
Services Related to a Highway	38.17%	\$ 454,005.00		\$ 39,702.09	\$ 13,513.86	\$ 507,220.94
Fire Protection Services	17.37%	\$ 206,603.79		\$ 18,067.21	\$ 6,149.74	\$ 230,820.74
Parks & Recreation Services	36.77%	\$ 437,352.99		\$ 38,245.89	\$ 13,018.19	\$ 488,617.08
Library	1.72%	\$ 20,458.18		\$ 1,789.04	\$ 608.96	\$ 22,856.17
Total		\$ 1,189,428.86	\$ (8,500.00)	\$ 104,013.85	\$ 35,404.39	\$ 1,320,347.10

Township Tax Rate Comparatives 2025

Mono	0.407949%
Mulmur	0.526266%
Melancthon	0.532752%
East Garafraxa	0.587907%
Amaranth	0.631648%
Grand Valley	0.788331%
Shelburne	0.825909%
Orangeville	0.892550%

Broad Tax Class	2022	2023	2024	2025	2026
Commercial	10,719,000	11,333,700	11,446,000	\$ 12,076,600.00	\$ 12,171,600.00
Farmland	251,367,400	249,747,300	257,446,226	\$ 258,894,126.00	\$ 259,263,426.00
Industrial	39,079,500	41,051,100	45,744,800	\$ 44,634,200.00	\$ 45,067,500.00
Manage Forests	3,252,500	2,770,000	2,672,000	\$ 2,779,000.00	\$ 2,931,300.00
Pipeline	1,939,000	1,942,000	1,941,000	\$ 1,948,000.00	\$ 1,951,000.00
Residential	431,872,000	444,598,100	446,488,800	\$ 457,031,200.00	\$ 464,333,900.00
Aggregate				\$ 4,455,000.00	\$ 4,455,000.00
Taxable	738,229,400	751,442,200	765,738,826	\$ 781,818,126.00	\$ 790,173,726.00
Grand Total CVA	738,229,400	751,442,200	765,738,826	\$ 781,818,126.00	\$ 790,173,726.00
change		13,212,800	14,296,626	16,079,300	8,355,600
% change		1.79%	1.90%	2.10%	1.07%

Year 2020 reflects 2016 Assessed Values;
changes since 2022 are from new builds & renovations

Kaitlin Dinnick

From: Chris Knechtel <Chris.Knechtel@rjburnside.com>
Sent: Wednesday, December 3, 2025 11:37 AM
To: Denise Holmes
Cc: Roads Department; Kaitlin Dinnick; Sarah Culshaw; Matt Vinski; 060983 Horning's Mills Proposed Walkway Extension
Subject: Horning's Mills Proposed Walkway Extension Alternatives Review - Technical Memo
Attachments: 060983_Horning's Mills Sidewalk Tech Memo_251203.pdf

Hi Denise,

As discussed, attached is a technical memo that reviews four options for the proposed walkway extension in Horning's Mills. It provides cost estimates for each option with a preferred recommendation for the Township's consideration.

This memo is considered very 'high-level' at this point in time, for context please consider the following when the Township completes your review.

- The recommendation in the memo was primarily based on safety and providing users with a formal pedestrian walkway. However, the memo does not consider the Township's budget or ability to maintain this new portion of sidewalk.
- The options and costs presented are preliminary in nature. Once the Township selects a preferred option, Burnside will then complete the detailed design. As part of the detailed design, we will need to confirm with the Geotech and NVCA if filling on the east side of the road by the wetland is even a viable option.
- We have showed new steel beam guiderail for a few of the options to protect vehicles from the roadside slope, however depending on the option selected by the Township, we can discuss the possibility of eliminating the need for guiderail (if barrier curb is present), but this would require a further discussion on liability.
- In addition, we can explore moving the guiderail to allow the new walkway to be installed behind the guiderail. We just didn't want to spend too much time as part of this exercise, until we had a better understanding of the Township's budget and preferred option.
- If the preferred option involves installing new curb, we will need to confirm the outlet as part of the detailed design, and if any new storm sewer is required.
- If there is another option the Township would like us to consider (that is not in the current memo), just let us know and we can make a revision.

Once the Township has had a chance to review, we would be happy to meet and discuss further (virtual or on site). In the meantime, if any further clarification is required, just let us know.

Thank you

Chris



Chris Knechtel, P.Eng.

Senior Vice President, Municipal Services and Structures

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Thank you.



Technical Memorandum – Horning's Mills Proposed Walkway Extension Alternatives Review

Date: December 3, 2025 **Project No.:** 300060983.0000

Project Name: Horning's Mills Proposed Walkway Extension

Client Name: Township of Melancthon

Submitted To: Denise B. Holmes, AMCT, CAO/Clerk

Prepared By: Matt Vinski, C.E.T.

Reviewed By: Chris Knechtel, P.Eng.

1.0 Introduction

This technical memorandum has been prepared by R.J. Burnside & Associates Limited (Burnside) to evaluate various proposed alternatives for extending the existing walkway on the western side of the Main Street right-of-way from its current terminus at 108 Main Street to Oldfield Court, a length of approximately 550 metres (m), in the village of Horning's Mills, Township of Melancthon (Township).

The scope of work for this assignment includes:

- Background document and site review
- Topographic survey
- Geotechnical investigation, if required, pending the recommended design alternative (by others)
- Detailed design including preparation of all required tender documents
- Tendering
- Contract administration and part-time site representation (construction 2026, pending budget approval)

The following subsections will provide an overview of the existing site conditions, evaluation of the proposed design alternatives to be considered including high-level costing, as well as identifying the recommended design alternative.

2.0 Existing Conditions

The subject portion of Main Street features a rural cross-section complete with 3.5-metre-wide north and southbound travel lanes and narrow gravel shoulders. The posted speed limit is 40 km/h. The right-of-way is bounded by dense mature tree coverage on both sides of the road for most of its length. The subject section of the road features two tee intersections, one at Oldfield Court, and another at Fieldway Court, both of which are stop-controlled on the minor street only. A horizontal curve with a radius of approximately 200 metres is located 100 metres north of Fieldway Court and features three-cable guiderail on wooden posts on both sides of the roadway. The majority of the project limits are within the Nottawasaga Valley Conservation Authority's (NVCA) regulated limit; an undocumented wetland and private pond are both located to the east of the road between Oldfield Court and Fieldway Court.

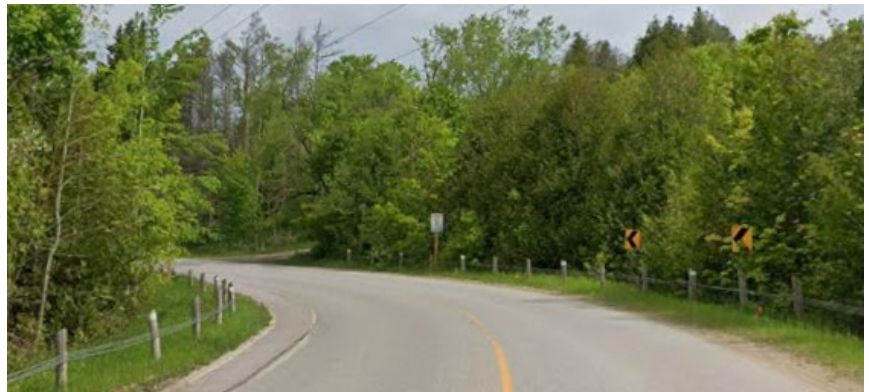


Image 1 – Existing steel cable guiderail



Image 2 – Undocumented wetland and private pond

3.0 Proposed Design Alternatives

Representatives from the Township and Burnside convened for a project kickoff call on Tuesday, October 7. During this call, several potential alternatives for the proposed walkway extension on Main Street were identified. These alternatives, including potential constraints and high-level costing, are detailed in the following subsections. Plans for each of the proposed alternatives are presented in Attachment A, and high-level opinions of probable cost are provided in Attachment B.

We note that all alternatives explored as part of this assessment share the following commonalities:

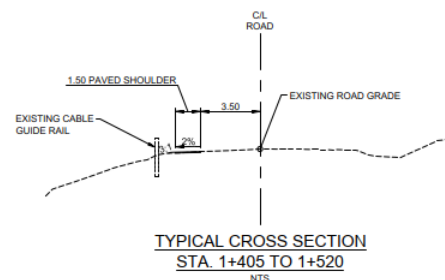
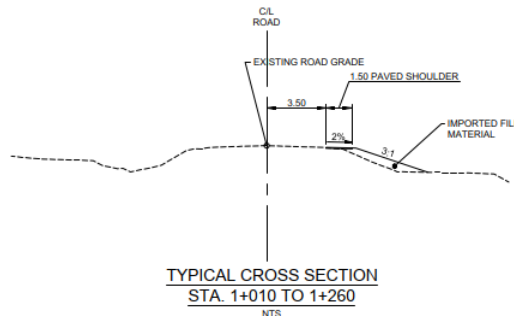
- An extension of the walkway on the western side of the road from its existing terminus to north of Fieldway Court, where an unsignalized crossing is provided to the eastern side of the road, continuing to Oldfield Court

- The need to either relocate a portion of the existing steel cable guiderail (Alternatives 1 and 3) or replace it entirely with a new steel beam guiderail (Alternatives 2 and 4)
- A requirement to place imported fill on the east side of the road, adjacent to the undocumented wetland
- Consultation with the NVCA to determine permitting and approvals requirements, specifically regarding whether imported fill material can be placed within the undocumented wetland area

3.1 Alternative 1 – Paved Shoulder

Alternative 1 involves widening the existing paved shoulder to 1.5 metres. This alternative is the least disruptive to implement, though it also provides the least amount of horizontal and physical separation from the traveled roadway with only line painting as delineation, and would not be considered a formal pedestrian walkway. As a result, it is the most cost-effective of the four alternatives reviewed.

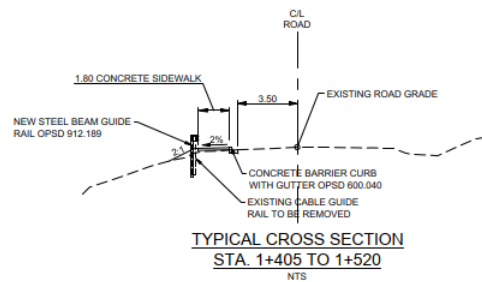
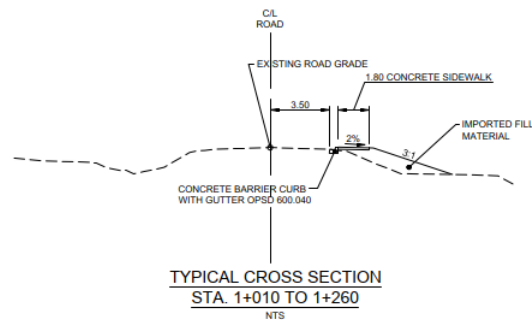
High-level opinion of probable cost: \$110,110.00 (+HST).



3.2 Alternative 2 – Concrete Sidewalk

Alternative 2 proposes construction of a new 1.8-metre-wide concrete sidewalk including new standard barrier curb and gutter (OPSD 600.040), which adds an additional 0.5 metres to the footprint. With the inclusion of curb and gutter, this is the only alternative that provides vertical separation from the traveled roadway as well as more horizontal clearance than Alternative 1. We do note that, given the vertical separation, this alternative is not as well suited to cyclist traffic as the other alternatives.

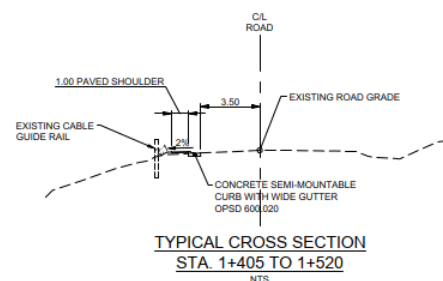
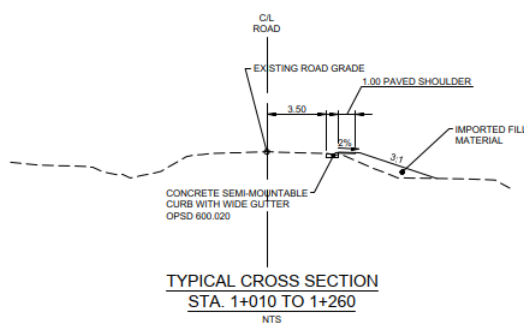
High-level opinion of probable cost: \$310,800.00 (+HST)



3.3 Alternative 3 – Rollover Curb with Paved Shoulder

Alternative 3 includes construction of a new 0.7-metre-wide rollover curb (OPSD 600.020) in addition to a one-metre-wide paved shoulder. While it provides more horizontal separation than Alternatives 1 and 2, the semi-mountable curb only provides 50 to 75 millimetres of vertical separation. This provides very minimal advantage over a painted/hatched delineation of the same width, while increasing cost significantly.

High-level opinion of probable cost: \$171,500.00 (+HST).



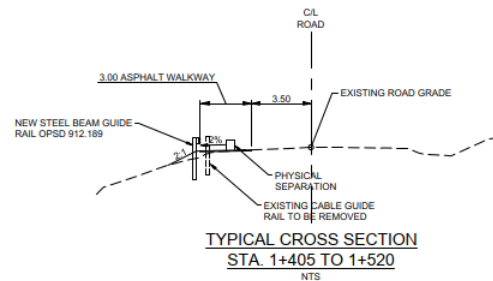
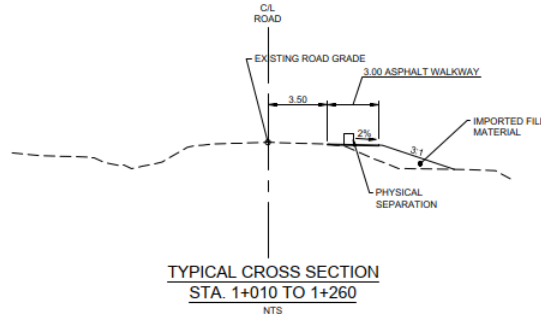
3.4 Alternative 4 – Paved Shoulder with Physical Separation

Alternative 4 features a wider paved shoulder of three metres and includes physical separation to delineate the pedestrian/cyclist portion of the shoulder. Various types of physical separation could be considered for this alternative, providing varying levels of protection from vehicles, ease of implementation, and capital and maintenance costs. In addition to the curbs specified above, these could include, but are not necessarily limited to:

- Flex bollards
- Planters
- Precast concrete curb
- Rubber curb
- Guiderail

For the purposes of this analysis, the implementation of concrete planters has been assumed.

High-level opinion of probable cost: \$437,010.00 (+HST).



4.0 Recommended Design Alternative

Taking into consideration safety and perceived user comfort, ease of implementation and impacts to existing conditions, and anticipated capital/maintenance costs, our evaluation of the presented design alternatives is as follows:

Table 1 - Evaluation of Proposed Design Alternatives				
Proposed Design Alternative	Safety* / User Comfort	Implementation / Impacts	Cost	Overall Score (Out of 20)
Alt. 1 - Paved Shoulder	-	✓✓✓✓✓	✓✓✓✓✓	10
Alt. 2 - Concrete Sidewalk	✓✓✓✓	✓✓	✓✓✓	13
Alt. 3 - Rollover Curb w/ Paved Shoulder	✓	✓✓✓	✓✓✓✓	9
Alt. 4 - Paved Shoulder w/ Physical Separation	✓✓✓✓✓	✓	✓	12

* Note: The weight of safety is double the other criteria

Based on this, we have ranked the alternatives as follows, in order of most to least desirable for the subject corridor:

- Alternative 2 – Concrete Sidewalk
- Alternative 4 – Paved Shoulder with Physical Separation
- Alternative 1 – Paved Shoulder
- Alternative 3 – Rollover Curb with Paved Shoulder

While anticipated to be the second most costly option, Alternative 2 provides a formal walkway in addition to providing vertical separation from the traveled roadway from the traveled roadway. Although not ideally suited for cyclists, given the relatively low volume of these users in this area, we do not see this as a significant issue.

5.0 Closing

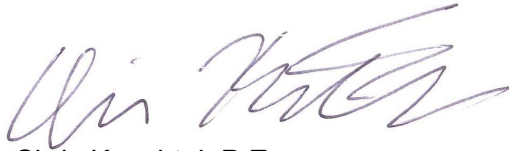
The above recommendation did not take Township budget into consideration, as it was unknown at the time of preparing this memorandum. Once the Township decides on a preferred option, Burnside will then proceed to detailed design and will provide the Township with an updated construction cost estimate for budget purposes.

If the Township has any questions or requires clarification of any of the information provided in this memorandum, contact the undersigned.

R.J. Burnside & Associates Limited



Matt Vinski, C.E.T.
Regional Vice President, Public Sector
MV:ao



Chris Knechtel, P.Eng.
Senior Vice President, Municipal Services &
Structures

Enclosure(s) Attachment A – Proposed Design Alternatives
Attachment B – High-Level Opinions of Probable Cost

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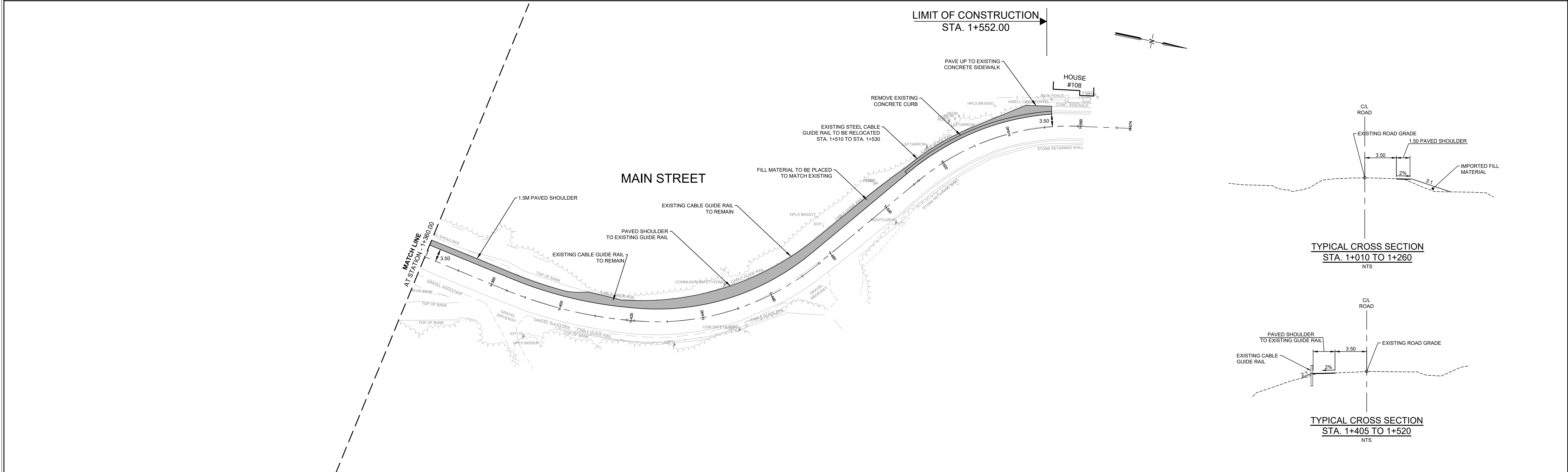
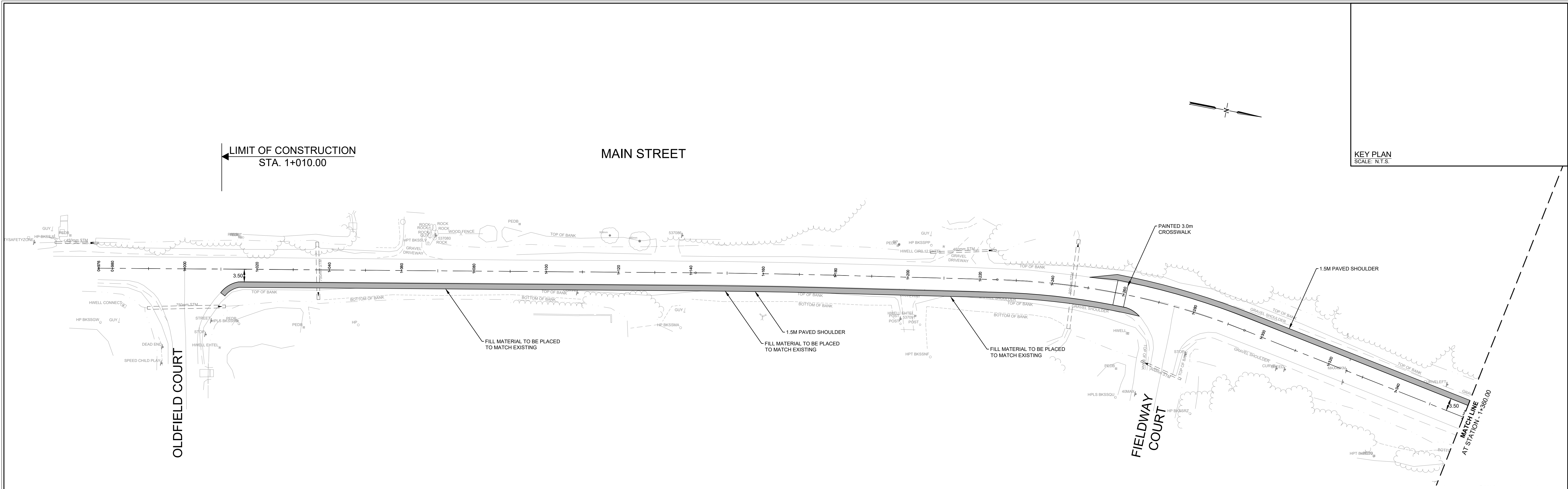


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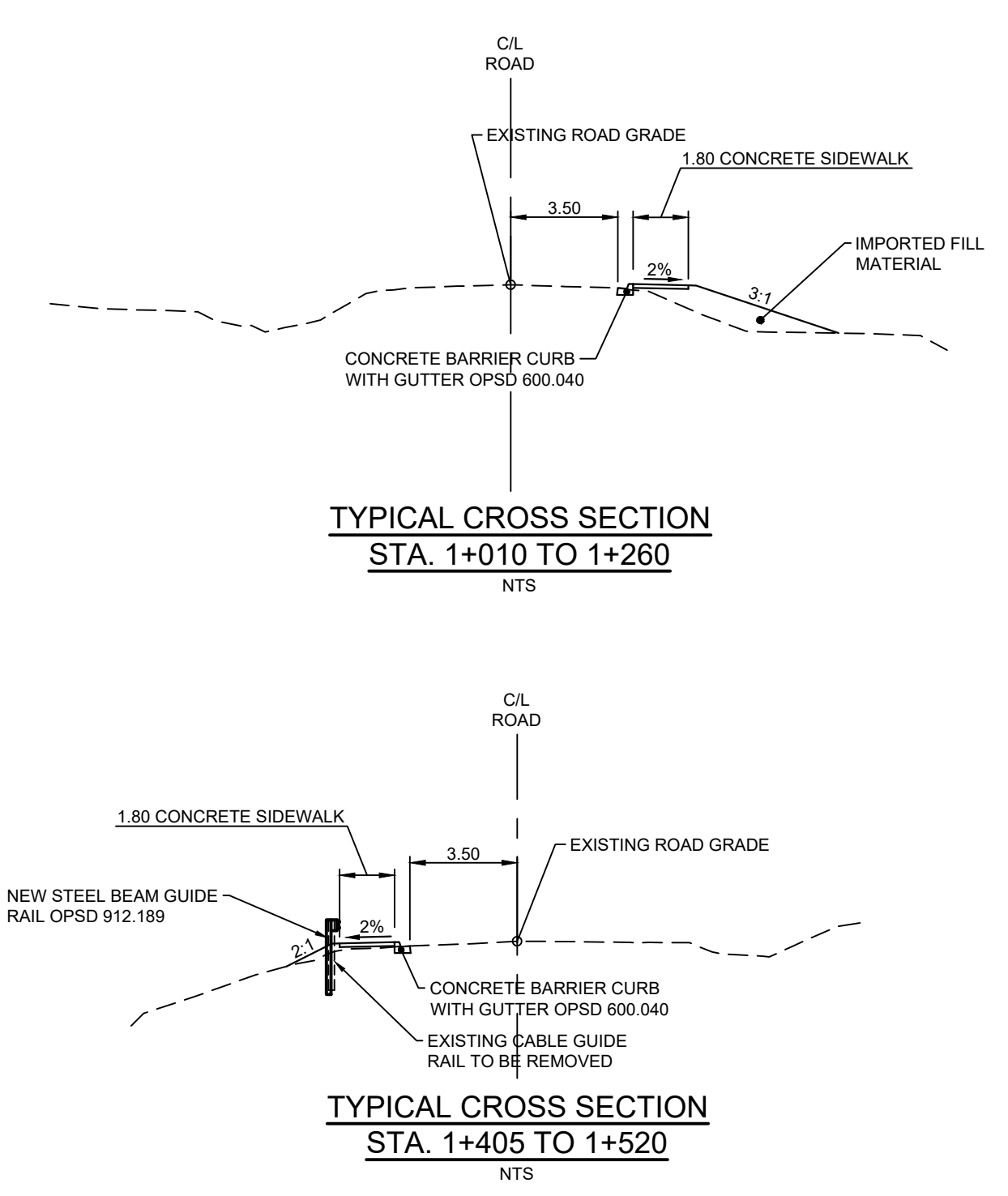
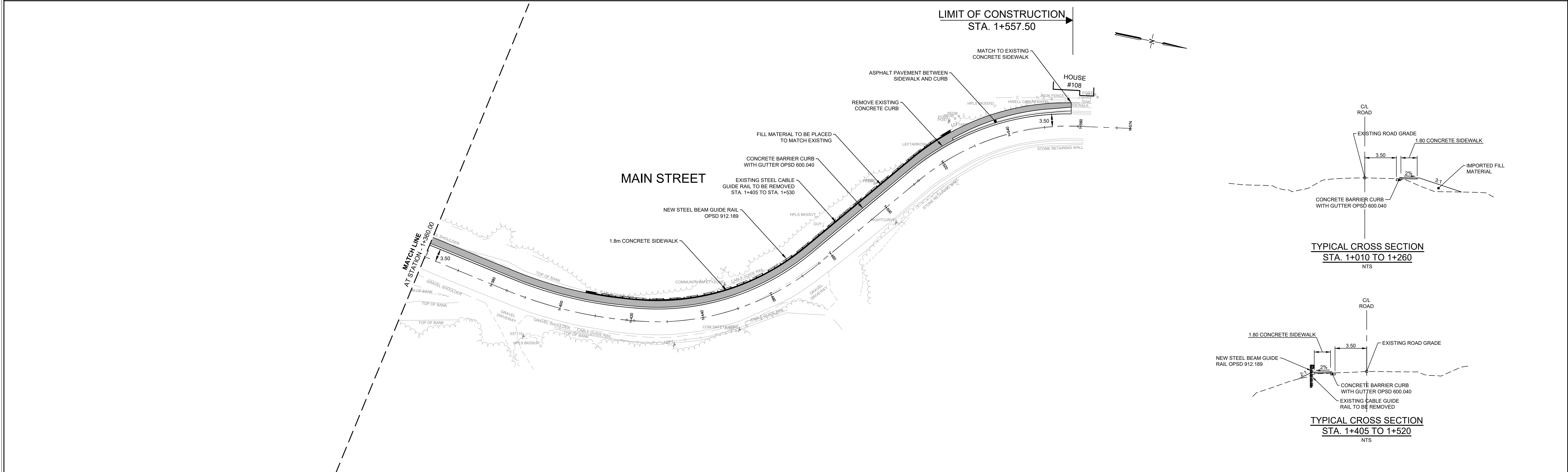
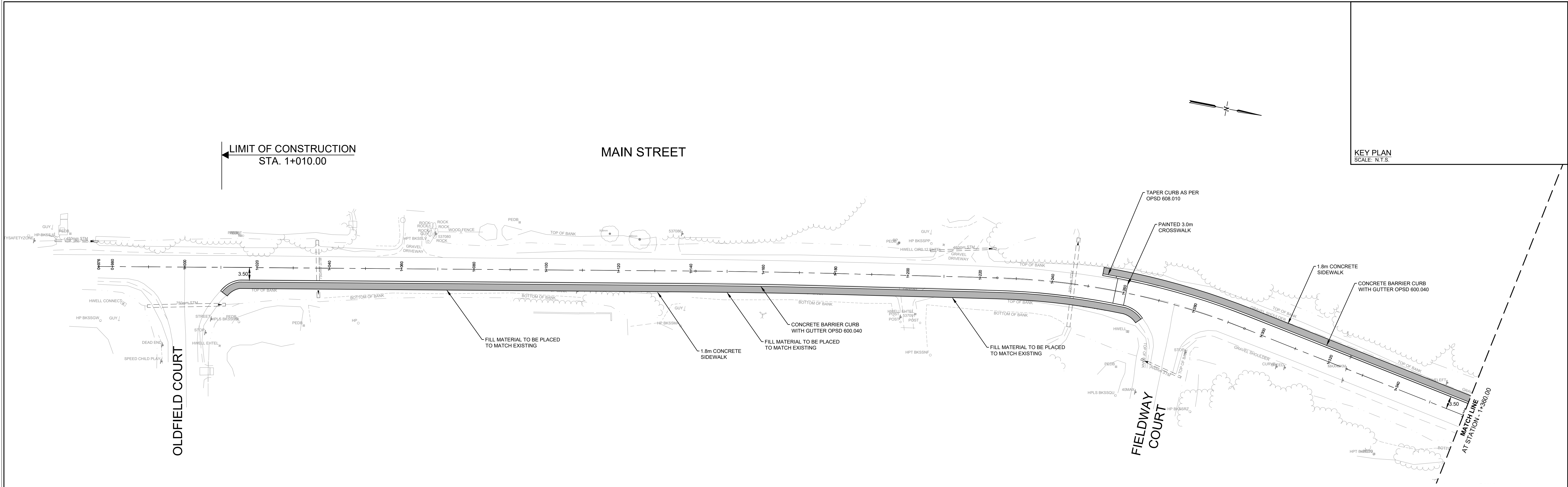
[THE DIFFERENCE IS OUR PEOPLE]

Attachment A

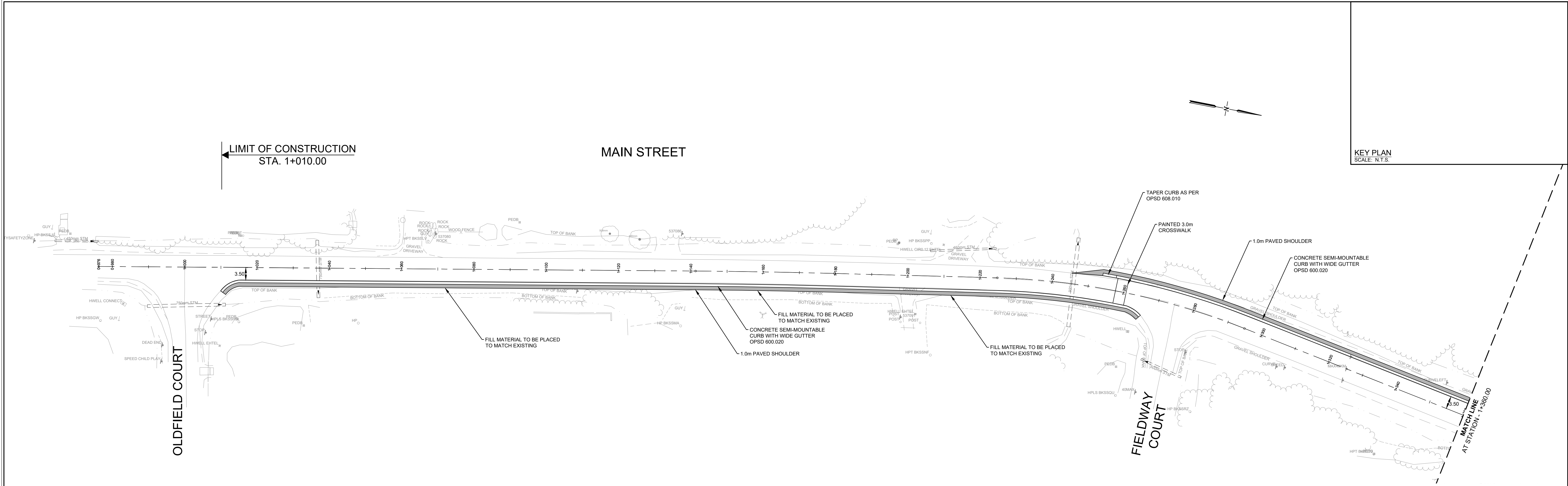
Proposed Design Alternatives



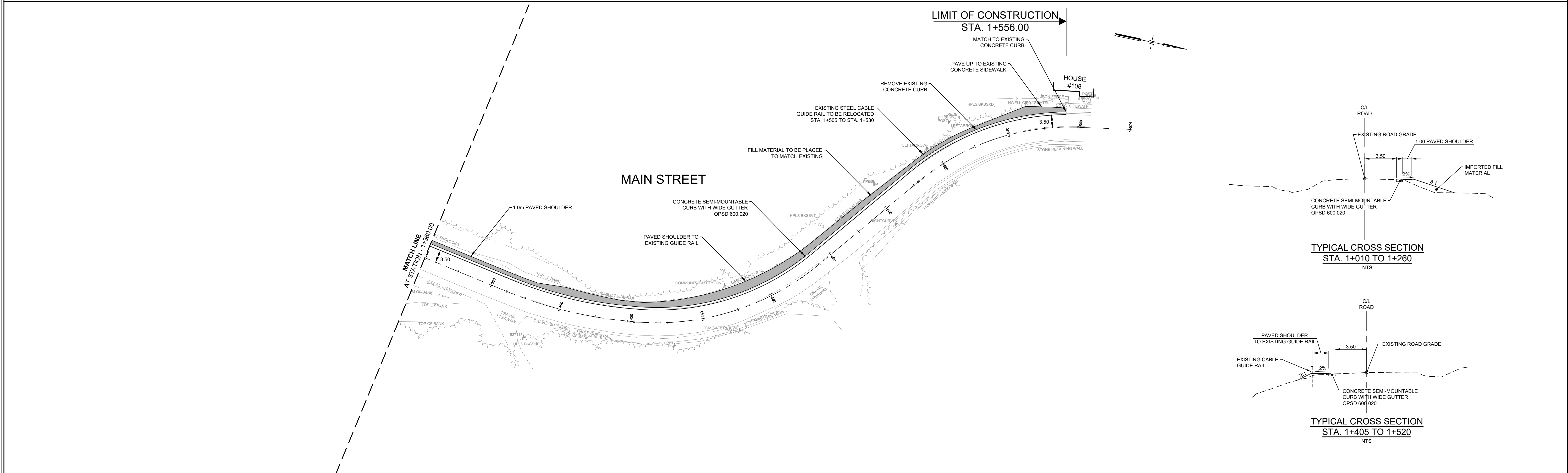
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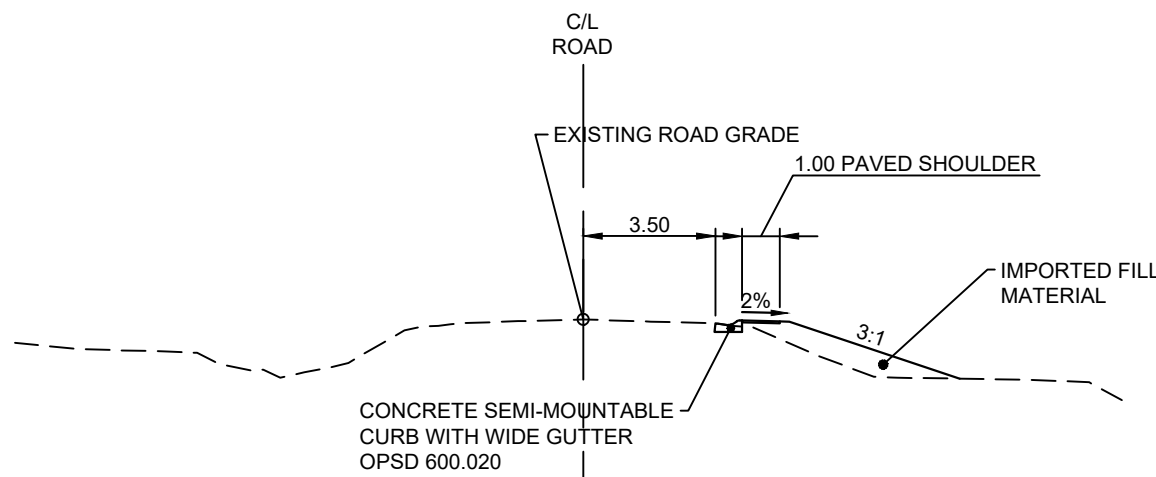
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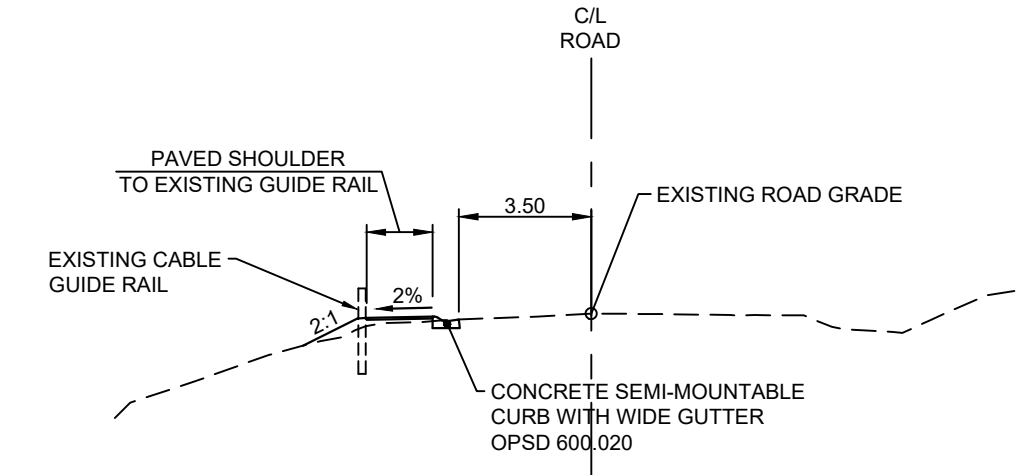
KEY PLAN
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TYPICAL CROSS SECTION
STA. 1+010 TO 1+260
NTS

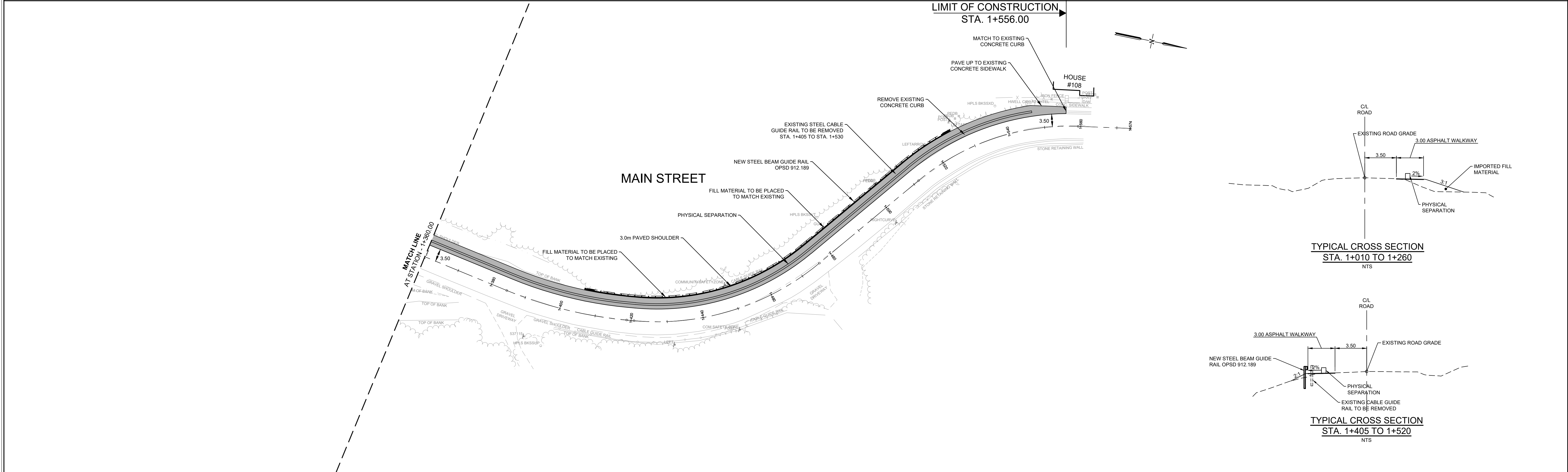
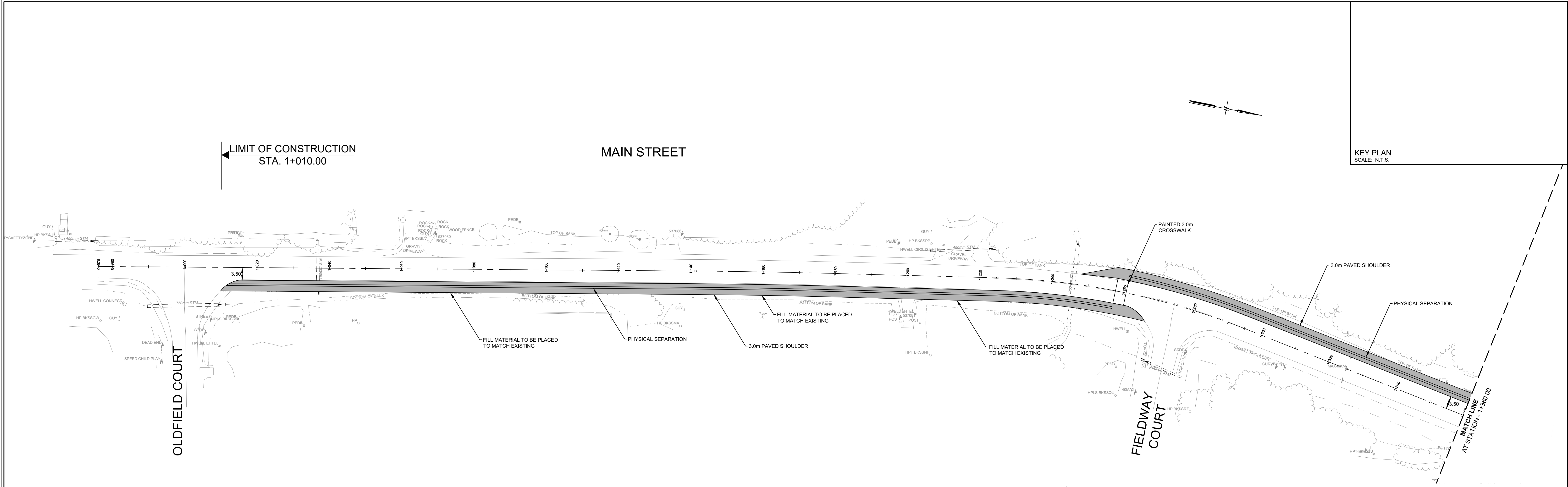


TYPICAL CROSS SECTION
STA. 1+405 TO 1+520
NTS



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NOT FOR CONSTRUCTION



Notes

- This drawing is the exclusive property of R. J. Burnside & Associates Limited. The reproduction of any part without prior written consent of this office is strictly prohibited.
- The contractor shall verify all dimensions, levels, and datums on site and report any discrepancies or omissions to this office prior to construction.
- This drawing is to be read and understood in conjunction with all other plans and documents applicable to this project.

No.	Issue / Revision	Date	Auth.
1	TECHNICAL MEMORANDUM SUBMISSION	25/12/03	C.K.

BURNSIDE

R.J. Burnside & Associates Limited
15 Townline
Orangeville, Ontario, L9W 3R4
telephone 1-800-365-6662
web www.rjburnside.com

Client
TOWNSHIP OF MELANCTHON

Project No.
000983

Scale
1:500

Drawing Title
**HORNING MILLS SIDEWALK DESIGN
CONCEPT
ALTERNATIVE 4 PAVED SHOULDER WITH SEPARATION
MAIN STREET**

Drawn	Checked	Designed	Checked	Date
K.G.	C.K.	K.G.	C.K.	25/11/27

Project No.	Contract No.	Revision No.
000983		1

Scale
1:500

Drawing No.
C103

NOT FOR CONSTRUCTION



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

Attachment B

High-Level Opinions of Probable Cost

Attachment B

Horning's Mills Proposed Walkway Extension - Alternative 1 (Paved Shoulder)
Opinion of Probable Cost

Item	Unit	Unit Price	Estimated Quantity	Total Cost
Roadworks				
Supply and place 50mm HL4	t	\$ 100.00	120	\$ 12,000.00
Supply and place 50mm HL3	t	\$ 120.00	120	\$ 14,400.00
Supply and place 450mm Granular A for widened shoulder	t	\$ 35.00	750	\$ 26,250.00
Supply and place imported fill for embankments	L.S.	\$ 10,000.00	1	\$ 10,000.00
Relocate existing steel cable guide rail	m	\$ 300.00	20	\$ 6,000.00
Site restoration	L.S.	\$ 10,000.00	1	\$ 10,000.00
Sub-Total - Roadworks:				\$ 78,650.00
Other Items and Contingency Allowance				
Other Items (25% of total cost)				\$ 19,662.50
Contingency Allowance (15% of total cost)				\$ 11,797.50
Sub-Total - Other Items and Contingency Allowance:				\$ 31,460.00
Total:				\$ 110,110.00

Notes and Assumptions:

1. This high-level opinion of probable cost has been prepared for comparison purposes only and will require further refinement once the Township has identified a preferred alternative.
2. Other Items includes any items not explicitly listed such as mobilization/demobilization, traffic control, etc.
3. Depths of new asphalt and granular have been assumed.

Horning's Mills Proposed Walkway Extension - Alternative 2 (Concrete Sidewalk with Curb)
Opinion of Probable Cost

Item	Unit	Unit Price	Estimated Quantity	Total Cost
Roadworks				
Supply and install new concrete sidewalk including Granular A	m ²	\$ 90.00	1000	\$ 90,000.00
Supply and install new concrete curb (OPSD 600.040) including Granular A	m	\$ 75.00	550	\$ 41,250.00
Supply and place 50mm asphalt for boulevard including Granular A	m ²	\$ 75.00	30	\$ 2,250.00
Supply and place imported fill for embankments	L.S.	\$ 25,000.00	1	\$ 25,000.00
Remove and replace existing guide rail with steel beam guide rail	m	\$ 300.00	115	\$ 34,500.00
Steel beam guide rail end treatments	ea.	\$ 9,500.00	2	\$ 19,000.00
Site restoration	L.S.	\$ 10,000.00	1	\$ 10,000.00
Sub-Total - Roadworks:				\$ 222,000.00
Other Items and Contingency Allowance				
Other Items (25% of total cost)				\$ 55,500.00
Contingency Allowance (15% of total cost)				\$ 33,300.00
Sub-Total - Other Items and Contingency Allowance:				\$ 88,800.00
Total:				\$ 310,800.00

Notes and Assumptions:

1. This high-level opinion of probable cost has been prepared for comparison purposes only and will require further refinement once the Township has identified a preferred alternative.
2. Other Items includes any items not explicitly listed such as mobilization/demobilization, traffic control, etc.
3. Depths of new asphalt and granular have been assumed.

Horning's Mills Proposed Walkway Extension - Alternative 3 (Rollover Curb with Paved Shoulder)
Opinion of Probable Cost

Item	Unit	Unit Price	Estimated Quantity	Total Cost
Roadworks				
Supply and place 50mm HL4	t	\$ 100.00	75	\$ 7,500.00
Supply and place 50mm HL3	t	\$ 120.00	75	\$ 9,000.00
Supply and place 450mm Granular A for widened shoulder	t	\$ 35.00	600	\$ 21,000.00
Supply and install new concrete curb (OPSD 600.020)	m	\$ 100.00	550	\$ 55,000.00
Supply and place imported fill for embankments	L.S.	\$ 12,500.00	1	\$ 12,500.00
Relocate existing steel cable guide rail	m	\$ 300.00	25	\$ 7,500.00
Site restoration	L.S.	\$ 10,000.00	1	\$ 10,000.00
Sub-Total - Roadworks:				\$ 122,500.00
Other Items and Contingency Allowance				
Other Items (25% of total cost)				\$ 30,625.00
Contingency Allowance (15% of total cost)				\$ 18,375.00
Sub-Total - Other Items and Contingency Allowance:				\$ 49,000.00
Total:				\$ 171,500.00

Notes and Assumptions:

1. This high-level opinion of probable cost has been prepared for comparison purposes only and will require further refinement once the Township has identified a preferred alternative.
2. Other Items includes any items not explicitly listed such as mobilization/demobilization, traffic control, etc.
3. Depths of new asphalt and granular have been assumed.

Horning's Mills Proposed Walkway Extension - Alternative 4 (Paved Shoulder with Physical Separation)
Opinion of Probable Cost

Item	Unit	Unit Price	Estimated Quantity	Total Cost
Roadworks				
Supply and place 50mm HL4	t	\$ 100.00	220	\$ 22,000.00
Supply and place 50mm HL3	t	\$ 120.00	220	\$ 26,400.00
Supply and place 450mm Granular A for widened shoulder	t	\$ 35.00	1550	\$ 54,250.00
Supply and place imported fill for embankments	L.S.	\$ 35,000.00	1	\$ 35,000.00
Remove and replace existing guide rail with steel beam guide rail	m	\$ 300.00	115	\$ 34,500.00
Steel beam guide rail end treatments	ea.	\$ 9,500.00	2	\$ 19,000.00
Supply and install concrete physical separation (e.g., planters)	m	\$ 200.00	530	\$ 106,000.00
Site restoration	L.S.	\$ 15,000.00	1	\$ 15,000.00
Sub-Total - Roadworks:				\$ 312,150.00
Other Items and Contingency Allowance				
Other Items (25% of total cost)				\$ 78,037.50
Contingency Allowance (15% of total cost)				\$ 46,822.50
Sub-Total - Other Items and Contingency Allowance:				\$ 124,860.00
Total:				\$ 437,010.00

Notes and Assumptions:

1. This high-level opinion of probable cost has been prepared for comparison purposes only and will require further refinement once the Township has identified a preferred alternative.
2. Other Items includes any items not explicitly listed such as mobilization/demobilization, traffic control, etc.
3. Depths of new asphalt and granular have been assumed.



2025 STATEMENT OF DEVELOPMENT CHARGE RESERVES FUND

Category	%	Balance	Transfer (budget)	DC Fees Collected	Interest	Balance
Growth Related Studies	5.97%	\$ 71,008.90	\$ (8,500.00)	\$ 6,209.63	\$ 2,113.64	\$ 70,832.17
Services Related to a Highway	38.17%	\$ 454,005.00		\$ 39,702.09	\$ 13,513.86	\$ 507,220.94
Fire Protection Services	17.37%	\$ 206,603.79		\$ 18,067.21	\$ 6,149.74	\$ 230,820.74
Parks & Recreation Services	36.77%	\$ 437,352.99		\$ 38,245.89	\$ 13,018.19	\$ 488,617.08
Library	1.72%	\$ 20,458.18		\$ 1,789.04	\$ 608.96	\$ 22,856.17
Total		\$ 1,189,428.86	\$ (8,500.00)	\$ 104,013.85	\$ 35,404.39	\$ 1,320,347.10

APPLICATIONS TO PERMIT FOR APPROVAL
February 5, 2026 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS
Michelle & Larry MacDonald & Paula Carnovale	W Pt Lot 3, Con 3 Os 436139 4th Line OS	46m2 (495.14sqft)	Dwelling Addition Renovation (Already Built)	Residential	\$50,000.00	No	With Planner for Review
David Scace Agent: Karen O'Brien	Pt Lot 14, Con 5 SW 097318 4th Line SW	111m2 (1200sqft)	Tarped Coverall	Residential	\$4,000	No	With Planner for Review
Mahlon Bauman Inc - Mahlon Bauman Agent: Mayway Carpentry Inc	Lot 8, Con 5 SW 097062 4th Line SW	650m2 (6996.54sqft)	Farm Storage	Agricultural	\$100,000	No	With Planner for Review

Strategic Priorities



The Strategic Plan is our community’s highest level policy document, created to shape and direct strategic decision making for our municipality.

Where should we focus our energy and attention?

The following strategic priorities guide the implementation of the Township of Melancthon's Strategic Plan. We believe these focus areas are critical to our success. Under each priority, we have identified key initiatives that are targeted for implementation over the course of 2024-2029. Every action that the municipality is committed to is organized under one of the pillars for change.



Road Safety

IMPROVE POLICING AND SUSTAINABILITY OF OPP DETACHMENT

- Increase recruitment efforts for trained traffic officers
- Conduct public education campaigns on safe driving practices
- Implement community policing programs to engage with communities

EDUCATE THE PUBLIC TO REDUCE ACCIDENTS AND SPEEDING

- Launch targeted road safety education campaigns

ENHANCE DATA COLLECTION FOR ROAD SAFETY ANALYSIS

- Collect data from various sources including Black Cat data, Radar signs, and Police Services Board data

ADVOCATE FOR IMPROVED SAFETY MEASURES FOR THE MENNONITE COMMUNITY

- Collaborate with relevant authorities to establish and enforce road safety policies

IMPLEMENT INNOVATIVE SOLUTIONS FOR ROAD SAFETY

- Explore and implement innovative traffic control measures (e.g., roundabouts, rumble strips)



*The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Hwy. 10, Melancthon, Ontario, L9V 2E6*

Corporation Of the Township of Melancthon

Memorandum

To: Mayor White And Members of Council
From: Becky Cunnington, Secretary Parks & Recreation Board
Subject: Recommendations from Parks & Recreation Board Meeting Held January 26th, 2026
Date: February 5th, 2026

8.7 General Business; Parks & Recreation 2026 Projects and Events

At its recent meeting, the Parks and Recreation Board discussed the projects and community events it would like to see completed in 2026.

Recommendation

As a result of the discussion the Board recommends that Council consider including the following items in the 2026 budget:

- **Corbetton Park Slide** – \$32,387.33 (inclusive of installation and HST)
- **Corbetton Park Shade Sails / Shade Structure** – \$1,500
- **Melancthon Weekend Celebrations** – \$7,000
- **Replacement of the Horning's Mills Park Sign** – \$1,000



MULMUR-MELANCTHON FIRE BOARD MINUTES

December 17, 2025

Present: Bill Neilson, Chair – Melancthon Township
Kim Lyon, Vice Chair – Mulmur Township
Earl Hawkins – Mulmur Township
Ralph Moore – Melancthon Township
Mathew Waterfield – Fire Chief
Roseann Knechtel – Secretary

1. Call to Order

The Chair called the meeting to order at 7:14 p.m.

2. Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3. Approval of the Agenda

Moved by Lyon Seconded by Moore

That the agenda be approved as amended to include item 6.4 Shelburne Fire Amalgamation.

Carried.

4. Minutes of the Previous Meeting

Moved by Moore Seconded by Lyon

That the minutes of September 23, 2025 be approved.

Carried.

5. Declaration of Pecuniary Interest - None

6. Administration

6.1 Draft 2026 MMFD Budget

Earl Hawkins joined the meeting via phone at 7:25 p.m.

Members reviewed the 2026 Draft Budget, noting increases to COLA, insurance and the audit. The draft budget proposed a 6% increase in operating expenses with a budget of \$312,498, and a 5% increase in capital, with a budget of \$492,498.

Moved by Moore Seconded by Lyon

That the Mulmur-Melancthon Fire Board approve the 2026 Budget as presented.

Carried.

6.2 Dispatch Contract Renewal

Chief Waterfield requested extending the contract for dispatch with Tillsonburg Fire as the Town of Orangeville completes its RFP.

Moved by Lyon Seconded by Moore

That the Mulmur-Melancthon Fire Board authorize the Chief to renew the Dispatch Contract with the Town of Tillsonburg to December 31, 2026.

Carried.

6.3 General Fire Chief Update

Chief Waterfield updated Members on Department activities, noting:

- 121 calls for service to date (finished last year with 111)
- Maintaining an active roster of 23 members with 3 currently off on medical leave.
- Radio project completed. Further testing is planned for 2026.
- Annual pump test passed, one with a minor repair.
- 4 recruits currently enrolled in the Southwest Fire Training Program.
- There has been a decrease in medical calls since the new medical priority dispatch system came into effect at the beginning of the month.

6.4 Shelburne Fire Amalgamation

Members discussed whether there would be interest in amalgamating to create a North Dufferin Fire Department, with the intention of preserving local input. Members agreed that the decision rests with each Township Council.

Direction was given to add Shelburne Fire Board Updates as a standing item for future meetings to allow for open discussion and updates.

7. Information Items

7.1 Accounts

7.2 2025 Budget to Actual

7.3 2026 Meeting Dates

Members reviewed the proposed 2026 meeting dates, adjusting the January and March dates to in-person meetings on the 3rd Wednesday of the month. Subsequent dates will be scheduled in 2026.

Moved by Lyon Seconded by Moore

That the Mulmur-Melancthon Fire Board receive the information items as presented.

Carried.

8. Closed Session

Moved by Lyon Seconded by Hawkins

That the Mulmur-Melancthon Fire Board adjourn to closed session at 7:53 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter relating to personal matters about an identifiable individual, including municipal or local board employees.

Carried.

8.1 Staffing Updates

8.2 Chief Annual Performance Review

Moved by Seconded by

THAT the Mulmur-Melancthon Fire Board do rise out of closed session into open session at 8:11 p.m. with the following motion:

That Jeff Merkley be appointed as Acting Deputy Chief retroactively as of December 1 2025;

And that the Secretary proceed as directed in closed session.

Carried.

9. Items for Future Meetings

9.1 Shelburne Fire Board Updates

9.2 Fire Chief Performance Review Policy

10. Adjournment

Moved by Lyon Seconded by Moore

That we do now adjourn at 8:13 p.m. to meet again on January 21, 2026 at 5:30 pm, in person at the Mulmur-Melancthon Fire Hall, or at the call of the Chair.

Carried.

Chair

Secretary

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Parks and Recreation Board held a meeting on July 7, 2025, at 7:00 p.m. The following members were present: Chair Ruth Plowright, Vice-Chair Doug Read, Members Jessica Plowright, David Thwaites, Lynn Hodgson and Bill Neilson, also present was Becky Cunningham, Parks and Recreation Board Secretary. Absent was Member Darren White. The meeting was called to order at 6:59 p.m.

Land Acknowledgement

Chair Plowright shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Amended Agenda

Additions

None

Deletions

None

Approval of Agenda

Moved by Thwaites, Seconded by J. Plowright that the agenda be approved as circulated. Carried.

Approval of Minutes

Moved by Neilson, Seconded by Hodgson that the minutes of the Parks and Recreation Board Meeting held on June 9, 2025, be approved as circulated. Carried.

Business Arising from Minutes

None

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

General Business

1) New/Other/Addition

None

2) Unfinished Business

BD COMM 2
FEB 5 2026

1. Melancthon Day/Weekend Events – Post Events Wrap-Up & Discussion

The following post event discussion was had:

Corbetton BBQ & Riverview Breakfast – Both events went very well and were well attended. Recommendation to continue to do both of these events moving forward.

Music Entertainment – Overall the Entertainment went well however a discussion was had that having only two bands or musical acts next year may be something to consider.

Glowsticks/Led Sparklers – These went over really well and it was recommended to order them again for next year.

Melancthon Shirts – T-Shirt sales did well, several sizes and styles sold out and additional shirt orders were taken. Chair Plowright will look after ordering the additional shirts sold.

Suggestions for Next Year:

The Members discussed the possibility of starting the event later next year, possibly around 5:00 p.m. unless additional entertainment, games or demonstrations are scheduled as they felt there was a lot of open time where there wasn't a lot going on to keep people entertained. The Board also discussed the possibility including an Indigenous element to the event, to reach out Indigenous entertainers and/or artists to come to the event. Member Plowright suggested the "Brave Canoe" who had attended an Early Years program and Chair Plowright suggested she could reach out to Janet Horner to see if she had a contact to reach out to.

Advertising – Some feedback given at one of the events was that more advertising for the event would be good. The group discussed the possibility of utilizing the radio and or newspaper next year to advertise the events if it is free or not too expensive to do so.

2. Riverview Park

Deferred to the next meeting.

3. Horning's Mills Park – Netting for Backstop

A discussion was had regarding the options Member Thwaites had included in his email. It was decided that further research should be done prior to selecting an option. It was suggested that if Members were visiting or driving by other ball diamonds to stop and see if they had installed something similar and report back. Additionally, Chair

Plowright would look for information on a heavy-duty screen/mesh that may also be an option.

4. Corbetton Park Basketball Nets & Slide

It was reported that the backstops on the basketball nets had been replaced. Member Thwaites had noticed the night of the Corbetton BBQ that one of the nets seemed to not be locking in place. Vice-Chair Read volunteered to have a look at it.

The Slide discussion had been deferred until additional money can be found to help with the cost.

The Board also discussed planting some trees at the Corbetton Park to help with shade in the future. Chair Plowright suggested using trees from the Horning's Mills Hall Tree Lighting could be a possibility next year.

5. Letter for Funding – Next Steps

Chair Plowright will compile a list of businesses and companies to approach for sponsorship and circulate to the group for review and suggestions of additional places to approach. A discussion was had that once the list was complete Chair Plowright and a few Board Members would deliver letters in person as opposed to mailing them out. Township Staff were directed to provide Information on the Wind Turbine companies currently operating in the Township as the Board would like to include them in their list.

6. Terms of Reference

Township Staff advised that Council had reviewed the Terms of Reference and requested some revisions be made prior to approval. Township Staff will complete the revisions and once approved will forward to the Board.

3) Brainstorming

1. Future Projects

The Board discussed possible future projects/events they could do, which included:

2. Touch a Truck Event – Spring or Fall 2026

This would include Trucks or Equipment from the Roads Department, Fire Trucks and a Car Show

3. An Outdoor Rink – Winter 2026-2027 Horning's Mills Park

Reach out to the Township of Mulmur to inquire what is involved with setting up and maintaining their outdoor rink. Township Staff were also directed to inquire if additional insurance would be required.

4. A Running Event or Biking Event – Possibly reach out to a gym or physio clinic to assist with the event.

5. A Trunk Sale – Held at the Horning's Mills Ball Park

The Board also discussed sending out a "Survey of Events" through the Township's email list to find out what type of events and activities the Residents of the Township would like to see in the future.

Recommendations to Council

None

Public Question Period

None.

Confirmation Motion

Moved by Read, Seconded by Hodgson that all actions of the Members and Officers of the Parks and Recreation Board with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

8:05 p.m. - Moved by Thwaites, Seconded by J. Plowright that we adjourn this Parks and Recreation Board meeting to meet again at the call of the Chair. Carried.

CHAIR

SECRETARY



NVCA January 2026 Board Meeting Highlights

Next Meeting: February 27, 2026, held virtually

For the full meeting agenda, including documents and reports, visit [NVCA's website](#).

NVCA Board of Directors Election

Jonathan Scott, Councillor for the Town of Bradford West Gwillimbury and Gail Little, Deputy Mayor for the Township of Amaranth, were acclaimed to lead the 2026 NVCA Board of Directors as Chair and Vice Chair, respectively.

Permits Approvals under the Conservation Authorities Act

NVCA reports permit application processing timelines against timelines set by Conservation Ontario's Best Practices timelines, which recommend conservation authorities to follow these timelines:

- Major permits processed within 90 days
- Minor permits processed within 30 days
- Notify applicants of the status of their applications within 21 days.

Between January 1, 2025, and December 31, 2025, NVCA issued 435 permits and consistently met these benchmarks:

- On average, both Minor and Major permits were issued within 17 days.
- Major permits were issued within 90 days 98% of the time
- Minor permits were issued within 30 days 92% of the time and within 90 days 100% of the time.

- NVCA staff notified applicants the status of their application within 21 days 90% of the time.

Process improvements

The implementation of Risk Based Review for new applications has significantly reduced review times. This change in the permitting process has allowed NVCA's technical staff to focus efforts on more complex files.

Staff track a permit's "Run Time" for when an application is with NVCA and when it is with the applicant. This tracking excludes periods when applications are returned to the Applicant to address any comments, and ensures transparent and accurate timeline reporting.

2026 Permit and Planning Fee Schedule

NVCA's Board of Directors approved NVCA's Permit and Planning fees to increase by 3%. This fee is intended to partially reflect the cost-of-living allowances (COLA) while being consistent with other Conservation authorities.

This fee increases considers NVCA's increased costs and the provincially mandated fee freeze in 2024 and 2025.

Upcoming Events

Families in Nature

NVCA's Families in Nature & Wellness Retreats invite you and your loved ones to slow down, breathe deeply, and rediscover what it means to truly be present, together.

Take your 'me time' with Nature-Infused Yoga, or explore hands-on outdoor experiences designed to inspire curiosity, confidence, and connection.

- Sunday, February 1, 2026 – Yoga & Winter Tree Identification
- Sunday, February 15, 2026 – Yoga & Kick Sledding Adventure

All yoga sessions are offered at 10:00 to 11:30 am & 1:00 to 2:30 pm, at the same time as Family Nature Experiences.

Location: Tiffin Centre for Conservation

[Register here](#)

Tiffin Nature School

At Tiffin Nature School, children aged 2.5 to 10 are invited to explore and connect with the natural world. We nurture their innate curiosity, offering immersive outdoor experiences that inspire discovery and growth.

Dates: Tuesdays & Thursdays

Location: Tiffin Centre for Conservation

[Register here](#)

March Break Camp Tiffin

Led by NVCA's environmental educators, Camp Tiffin is an outdoor camp designed to enhance your child's knowledge, understanding and appreciation of the natural world and our amazing planet.

Our staff have been excited to plan some winter camp activities this March Break which will be full of outdoor adventures.

Dates: March 16 – 20, 2026

Location: Tiffin Centre for Conservation

Spring Tonic Maple Syrup Festival

Hosted in partnership with the Rotary Club of Barrie, the Spring Tonic Maple Syrup Festival is a tradition spanning more than three decades.

Visitors will journey back in time to discover how maple syrup was made in the past, then return to the present to see how it's crafted today.

Complete your tour with a delicious pancake and sausage breakfast topped with fresh maple syrup, followed by fun family-friendly activities!

Date: April 11 and 12, 2026

Location: Tiffin Centre for Conservation



January 5, 2026

The Township of Melancthon
Denise Holmes, CAO/Clerk
157101 Hwy # 10
Melancthon, Ontario
L9V 2E6

Dear Ms. Holmes:

RE: NVCA BOARD MEMBER'S PER DIEM AND EXPENSES

I have been asked to supply municipalities with remuneration expenses paid to our NVCA Board members over the 2025 year in accordance with the Municipal Act, Section 284(3).

Your council's appointee for the 2025 term to the Nottawasaga Valley Conservation Authority was Darren White.

The Authority held 10 Board of Directors meetings from January 1 to December 31, 2025.

The total number attended by your member was 6 Authority meetings.

The total mileage expense paid was \$175.68 and the total per diem paid was \$492.18.

If you have any questions relating to the above, please do not hesitate to contact the undersigned at 705-424-1479 ext.228.

Sincerely,

A handwritten signature in cursive script that reads "S. Flannagan".

Sheryl Flannagan
Director, Corporate Services

Cc: Wendy Atkinson

Ministry of Agriculture,
Food and Agribusiness

Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074

Ministère de l'Agriculture,
de l'Alimentation et de l'Agroentreprise

Bureau du ministre

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074



January 12, 2026

Denise Holmes
CAO/Clerk
Township of Melancthon
dholmes@melancthontownship.ca

Dear Denise Holmes:

I am pleased to announce that the 2026 Agricultural Impact Assessment (AIA) Guidance Document is now available on Ontario.ca as [Publication 861: Agricultural Impact Assessment \(AIA\) Guidance Document](#) and the [Environmental Registry of Ontario](#). This updated guidance reflects stakeholder input and recent provincial policy changes, and is intended to support municipalities, consultants and interested parties in meeting the agriculture impact assessment requirements of the Provincial Planning Statement, 2024.

Agricultural impact assessments are an important tool for identifying and addressing the potential impacts of non-agricultural development on the agricultural system, promoting compatibility between agricultural and non-agricultural land uses, and supporting thoughtful land use planning and the long-term viability of Ontario's agricultural sector.

Ontario farms contribute significantly to local economies while supporting access to high-quality food both domestically and globally. The agri-food sector employs over 836,000 people and contributed \$48.8 billion to our provincial economy. Our government is committed to supporting the growth of the agriculture and food industry, which is why we released [Grow Ontario: a provincial agri-food strategy](#) to strengthen the agri-food sector, support economic growth, and ensure an efficient, reliable and responsive food supply for Ontarians.

I want to take this opportunity to thank you for your ongoing commitment to supporting the long-term viability of agriculture alongside planning for growth in Ontario. Should you have any questions about the Agricultural Impact Assessment guidance, please contact OMAFA staff at: www.ontario.ca/page/agricultural-land-use-planning-staff.

Sincerely,

Trevor Jones
Minister of Agriculture, Food and Agribusiness



Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1, rue Stone ouest, Guelph (Ontario) N1G 4Y2

INFO 3
FEB 5 2026

Le 12 janvier 2026

Bonjour,

J'ai le plaisir d'annoncer que le Document d'orientation sur l'évaluation des répercussions sur l'agriculture (ERA) est désormais accessible sur [Ontario.ca](https://ontario.ca) et [le Registre environnemental de l'Ontario](#). Ce document d'orientation actualisé reflète les observations des intervenants ainsi que les changements intervenus récemment dans la politique provinciale. Il vise à appuyer les municipalités, les experts-conseils et les parties intéressées à respecter les exigences d'évaluation des répercussions sur l'agriculture de la Déclaration provinciale sur la planification, 2024.

Les évaluations des répercussions sur l'agriculture sont un outil important pour circonscrire et régler les potentielles répercussions d'un aménagement non agricole sur le système agricole, promouvant la compatibilité entre les utilisations des terres à des fins agricoles et non agricoles, et favorisant la planification réfléchie du territoire et la viabilité à long terme du secteur agricole ontarien.

Les exploitations agricoles de l'Ontario contribuent de façon importante aux économies locales tout en favorisant l'accès à des aliments de qualité supérieure tant à l'échelle nationale qu'à l'échelle mondiale. Le secteur agroalimentaire emploie plus de 836 000 personnes et a contribué à hauteur de 48,8 milliards de dollars à notre économie provinciale. Notre gouvernement est déterminé à soutenir la croissance de l'industrie agricole et alimentaire, raison pour laquelle nous avons publié la [stratégie Cultiver l'Ontario : une stratégie provinciale pour le secteur agroalimentaire](#), afin de renforcer le secteur agroalimentaire, de favoriser la croissance économique et de garantir un approvisionnement alimentaire efficace, fiable et réactif pour la population ontarienne.

Je tiens à profiter de cette occasion pour vous remercier de votre engagement continu à soutenir la viabilité à long terme de l'agriculture parallèlement à la planification de la croissance en Ontario. Si vous avez des questions concernant le Document d'orientation sur l'évaluation des répercussions sur l'agriculture, je vous invite à communiquer avec le personnel du MAAAO : <https://www.ontario.ca/fr/page/personnel-de-lunite-de-la-planification-de-lutilisation-des-terres-agricoles>.

Je vous prie d'agréer nos salutations distinguées.

Le ministre de l'Agriculture, de l'Alimentation et de l'Agroentreprise,



Trevor Jones

Did you know about the Farmers' Wellness Initiative?

- Your mental health is important! If you're a farmer or a member of a farm family and in need of mental health support, please call 1-866-267-6255 and arrange to speak with a professional today.
- For additional resources visit: <https://farmerwellnessinitiative.ca/>.

Denise Holmes

From: Watson & Associates Economists Ltd. <info@watsonecon.ca>
Sent: Tuesday, January 13, 2026 8:41 PM
Subject: Implementation of Development Charges Regulatory Changes - Ontario Regulation 339/25
Attachments: Changes to the DC Framework - Bill 60.pdf

To our Municipal Clients,

In our continued efforts to keep you informed about legislative changes impacting municipalities, we are writing to inform you that Ontario Regulation 339/25 was filed on December 15, 2025 and was published in the Ontario Gazette on January 3, 2026. This regulation amends Ontario Regulation 82/98 (the *Development Charges Act* regulations) to address the following:

1. If a municipality includes land as a class of service for which development charges will be imposed, the value of land cannot be included in the calculation of the Level of Service ceiling for all other services.
2. For the capital projects identified for recovery in the development charges background study, a description of the methodology used to determine the benefit to existing development is required for each service.
3. If a municipality includes land as a class of service for which development charges will be imposed, the same information that is required for other services is required for land acquisition (i.e., estimate of capital costs, benefit to existing allocation methodology and amounts, value of credits, etc.).
4. For the purposes of applying credits provided under the *Development Charges Act*, water and wastewater are deemed to be one service.
5. Additional requirements for the Annual Treasurer's Statement.

For greater detail and explanation of the impacts of these changes, please see our November 4, 2025 letter (attached).

The amending regulations have been incorporated into Ontario Regulation 82/98 on the e-laws website: <https://www.ontario.ca/laws/regulation/980082> and the amending regulation can be reviewed here: [O. Reg. 339/25 GENERAL | ontario.ca](#).

Should you wish to discuss this matter further, please do not hesitate to contact us.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Andrew Grunda, MBA, CPA, CMA, CEO
Peter Simcisko, BA (Hons), MBE, Managing Partner
Sean-Michael Stephen, MBA, Managing Partner
Daryl Abbs, BA (Hons), MBE, PLE, Managing Partner

Byron Tan, BA (Hons), MBE, PLE, Managing Partner
Jamie Cook, MCIP, RPP, PLE, Managing Partner
Jack Ammendolia, BES, PLE, Managing Partner

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www.watsonecon.ca



November 4, 2025

To our Municipal Clients:

Re: Bill 60, *Fighting Delays, Building Faster Act, 2025* and Regulatory Proposals 25-MMAH018 and 25-MMAH030

In our continued efforts to keep our clients up to date on legislative changes that may impact them, we are writing to inform you of proposed legislative changes to the *Development Charges Act, 1997* (D.C.A.) and associated regulation (Ontario Regulation 82/98). The provincial government has introduced Bill 60, an Act to amend various Acts and to enact the *Water and Wastewater Public Corporations Act, 2025* (referred to as the *Fighting Delays, Building Faster Act, 2025*). This Bill proposes amendments to the following legislation:

- *Building Transit Faster Act, 2020*;
- *Construction Act*;
- *Development Charges Act, 1997*;
- *GO Transit Station Funding Act, 2023*;
- *Highway Traffic Act*;
- *Local Roads Boards Act*;
- *Municipal Act, 2021*;
- *Ontario Water Resources Act*;
- *Photo Card Act, 2008*;
- *Planning Act*;
- *Public Transportation and Highway Improvement Act*;
- *Residential Tenancies Act, 2006*;
- *Toronto Waterfront Revitalization Corporation Act*;
- *Towing and Storage Safety and Enforcement Act*;
- *Transit-Oriented Communities Act, 2020*;

The Bill also introduces new legislation: the *Water and Wastewater Public Corporations Act, 2025*.

In addition to the legislative amendments, the Province is also proposing changes to the development charge (D.C.) regulation (Ontario Regulation 82/98). The proposed changes, which are intended to standardize and streamline the D.C. framework, are available for comments via the Regulatory Registry at the following links:

- 25-MMAH018: <https://www.regulatoryregistry.gov.on.ca/proposal/52054>; and
- 25-MMAH030: <https://www.regulatoryregistry.gov.on.ca/proposal/52308>.



The deadline to submit comments on the above-referenced proposals is November 22, 2025, and November 23, 2025, respectively.

This letter provides a summary and preliminary analysis of the proposed changes to the D.C.A. and Ontario Regulation 82/98.

1. Proposed Changes to the Development Charge Framework

1.1 Proposed Changes to the *Development Charges Act, 1997*

The proposed changes to the D.C.A. are presented in Schedule 3 of Bill 60, *Fighting Delays, Building Faster Act, 2025*. The following is a list of the proposed changes, which are discussed in further detail below:

1. Addition of Class of Service for land acquisition;
2. Required timelines for the Annual Treasurer's Statement;
3. Addition of requirements for Local Service Policies; and
4. Requirement to provide documents to the Minister.

1.1.1 *Addition of Class of Service for Land Acquisition*

Background Context

In preparing the D.C. calculations as part of a D.C. background study, most services^[1] require a Level of Service calculation to be undertaken, as the D.C.A. requires that the increase in need for service must not exceed the historical Level of Service when determining the charge. This requirement is set out in subsection 5 (1) 4 of the D.C.A. and section 4 of Ontario Regulation 82/98. The regulation requires that the Level of Service be calculated by identifying quantity and quality measures of service. These measures have generally been interpreted to reflect the quantity of capital assets used to provide the service and the current replacement value (i.e., quality) of the capital assets. The combination of the measures results in the per capita historical replacement value, which, when applied to the forecast population, provides the total D.C.-eligible amount that can be included in the D.C. calculations for recovery.

In determining the replacement value (i.e., quality) of the assets, the scope of capital costs is consistent with the definition in subsection 5 (3) of the D.C.A. The Act defines capital costs to include “costs to acquire land or an interest in land, including a leasehold interest.” Compliance with the D.C.A. requires that the scope of capital costs included in the increase, the need for service, and the historical Level of Service be the same. As such, the historical Level of Service calculations commonly include the value of land. Over the past few years, the development community has raised concerns

^[1] All D.C.-eligible services, except water, wastewater, stormwater, and transit services.



regarding the inclusion of land in the required Level of Service calculations when no future land costs are identified. The increase in the value of land and all other infrastructure has led to an increase in the D.C.-eligible amount that can be included in D.C. calculations.

Proposed Changes

The legislative proposal is to include land acquisition as a separate class of service.^[1] Under this proposal, anticipated land acquisition capital needs would be grouped together for the purposes of the D.C. calculations. Land acquisition capital needs would also be excluded from the historical Level of Service restrictions.

In identifying the land acquisition needs by service, the proposal restricts the anticipated capital costs for land to 10 years for all services except for the following:

- Water;
- Wastewater;
- Stormwater;
- Services related to a highway;
- Electrical;
- Transit;
- Police; and
- Fire.

As land acquisition will be established as a class of service, municipalities will be required to establish a separate reserve fund for these capital costs. As such, funds would be segregated for this purpose, only to be used for land costs. Similar to other reserve funds, monies in this reserve fund can be borrowed and repaid, with interest. With respect to credits, municipalities will need to ensure that credits for land are accounted for separately from credits for other applicable services.

Section 35 of the D.C.A. is amended to add an exception to the use of monies in established reserve funds. This section states that monies in a reserve fund can be used for land acquisition; however, they cannot be used for land acquisition if those costs are to be paid for with the reserve fund established for land acquisition.

^[1] Section 7 of the D.C.A. states that a class of service may be established for the purposes of a D.C. by-law that is a combination of D.C.-eligible services or a subset of a D.C.-eligible service. Note, land acquisition related to the Toronto-York and Yonge North Subway Extensions is not required to be a class of service.



Potential Impacts

The removal of land from the Level of Service calculations would have varying impacts across municipalities. Where land values are significant, the removal of these amounts from the Level of Service calculations will result in a decrease in the D.C.-eligible amount that may restrict D.C. funding for future capital projects. For example, the removal of land values from the replacement costs of recreation facilities would have the effect of reducing the Level of Service cap on D.C. funding for recreation services. While this may be impactful, this change enables the Level of Service calculations to be more accurately compared to the anticipated increase in need for service and allows land needs to be included without the Level of Service restriction.

The restriction on the forecast period for certain services appears to be inconsistent with previous changes to the D.C.A., which removed the 10-year forecast period restriction for all services except Transit.^[1] As land purchases are commonly undertaken years before the construction of a facility, there may be some requirements to include a post-period benefit deduction if the land is required for a facility that will benefit growth outside the 10-year forecast period.

Municipalities may consider having different land acquisition calculations for the various forecast periods. For example, one calculation may be undertaken for the 10-year restricted services, whereas one or more calculations may be undertaken for those services with unrestricted forecast periods.

With respect to establishing a reserve fund for the land acquisition class of service, there may be some transitional matters to consider when preparing the D.C. background study calculations. For example, where land acquisition has been included in previous D.C. background studies, and reserve fund monies have been allocated and/or committed to land acquisition projects, reserve fund adjustments may be required. As the changes to the D.C.A. state that a class of service for land shall be established (i.e., required to recover land as a separate service), a separate reserve fund is required. Once a municipality undertakes a new D.C. by-law, the capital costs included in the class of service for land acquisition must be funded from the land acquisition reserve fund.

^[1] In 2019, the Province passed Bill 108, which removed the requirement to forecast capital needs over a 10-year period for all services other than water, wastewater, stormwater, services related to a highway, electrical power services, police, fire, and the Toronto-York subway extension, as these services were previously not restricted to a 10-year forecast.



1.1.2 Required timelines for the Annual Treasurer's Statement

Proposed Changes

Currently, the Annual Treasurer's Statement must be prepared each year by a date determined by Council. Subsection 43 (1) of the Act is amended to require the Treasurer's Statements to be completed by June 30 of each year.

Currently, the Annual Treasurer's Statement is required to be provided to the Minister of Municipal Affairs and Housing upon request. Subsection 43 (3) of the Act is amended to require a copy of the Treasurer's Statement to be submitted to the Minister by July 15 of each year.

Potential Impacts

Municipalities will need to ensure the Annual Treasurer's Statements are completed by June 30 and submitted to the Minister by July 15.

1.1.3 Addition of Requirements for Local Service Policies

Proposed Changes

Currently, subsection 2 (5) of the D.C.A. precludes a D.C. by-law from imposing charges with respect to local services described in section 59 of the D.C.A. Section 59 of the D.C.A. provides a link to the *Planning Act*, such that, as a condition of subdivision or consent agreement, a municipality may require local services to be installed or paid for by the owner. Local services are considered when preparing a D.C. background study to ensure compliance with the legislative requirements. As such, a Local Service Policy is generally included in our D.C. background studies for transparency to stakeholders and for municipal staff administration.

New subsections 59 (2.2) through 59 (2.11) are proposed, which generally set out the following:

- A Local Service Policy is required for all D.C.-eligible services to which a D.C. by-law imposes a charge and where some part of the service will be provided as a local service.
- A Local Service Policy is required to impose a condition of local services on development, and only to the extent it has been identified in the Local Service Policy. That is, a municipality could not require a work or classes of work to be provided as a local service if it is not identified as such in the Local Service Policy.
 - This does not apply where a municipality does not impose a D.C. for that service.



- This applies the day a municipality establishes the Local Service Policy or 18 months after Bill 60 receives Royal Assent.
- Required content for a Local Service Policy includes:
 - Works or classes of works related to development that are intended to be required as a Local Service.
- Optional content for a Local Service Policy includes:
 - Works or classes of works that are not intended to be required as a Local Service.
 - Works or classes of works that are partially required as a Local Service.
- The municipality shall give a copy of the Local Service Policy to the Minister of Municipal Affairs and Housing upon request, by the date requested.
- The Local Service Policy must be reviewed, requiring a resolution of Council declaring if a revision is needed. The resolution shall be passed at the time of passing any D.C. by-law or when a revision to the policy is required.

Note, there appears to be an error in the newly proposed subsection 59 (2.5). This subsection refers to subsection 2.8; however, that subsection refers to sending a copy of the Local Service Policy to the Minister of Municipal Affairs and Housing. It appears the appropriate reference should be subsection 2.7.

Potential Impacts

At Watson & Associates Economists Ltd. (Watson), it is our current practice to include Local Service Policies as part of D.C. background studies. This provides transparency to stakeholders and the municipality by delineating between local service capital costs and D.C.-eligible capital costs. The proposed changes regarding the required and optional content appear to be generally in line with Watson's current practice. Some municipalities, however, currently include wording in their Local Service Policies that provides flexibility for the municipality's interpretation of what costs can be deemed local service. The proposed changes aim to provide clarity on which costs would be deemed local service; therefore, municipalities may consider updating their current Local Service Policies to ensure removal of the "flexible" language. Furthermore, municipalities may require more frequent updates to their Local Service Policies as items are raised through the development approvals process that may not be appropriately captured in the Local Service Policy.

The proposed subsection 59 (2.2) requires that a Local Service Policy cover the services set out in subsection 2 (4) of the D.C.A. that are included in a D.C. by-law. Land acquisition is a service as defined in this section, as it is proposed to be a sub-service of capital costs for eligible services. As such, it would appear that land is required to be addressed in the Local Service Policy.

Proposed subsection 59 (2.6) appears to clarify that if a municipality does not impose a D.C. for a particular service, there is no requirement to have that service set out in the



Local Service Policy. This would also appear to apply to municipalities without D.C. by-laws.

Municipalities will need to ensure that all D.C. background study processes include a Local Service Policy and that the policy be expressly approved in the resolution of Council when the D.C. background study and by-law are adopted. This would appear to apply to all D.C. background study processes, including those prepared for by-law amendments and streamlined amendments to by-laws that do not require a background study under subsection 19 (1.1).

Given there is a transitional deadline of 18 months after this legislation takes effect, municipalities with existing D.C. by-laws that do not have Local Service Policies should consider reviewing and approving a Local Service Policy.

Note, if a municipality determines that there is no service in their D.C. by-law for which they will impose local service requirements, it does not appear that the municipality would be required to prepare a Local Service Policy.

1.1.4 Requirement to Provide Documents to the Minister

Proposed Changes

Currently, there is no requirement to provide the D.C. background study or by-law to the Minister of Municipal Affairs and Housing. The proposed changes to section 10 and section 13 of the D.C.A. would require municipalities to provide copies of the documents to the Minister upon request, by the date requested.

In addition, there is currently no requirement to provide the Local Service Policy to the Minister of Municipal Affairs and Housing. A proposed new subsection 59 (2.8) will require a copy of the Local Service Policy to be provided to the Minister upon request, by the date requested.

Potential Impacts

There does not appear to be any impact to municipalities, as the D.C. background study is already required to be posted on the municipality's website, and copies of the by-law and Local Service Policy are typically included within the D.C. background studies.

1.2 Proposed Changes to Ontario Regulation 82/98

In addition to the proposed changes to the D.C.A., the Province has proposed regulatory changes to Ontario Regulation 82/98. These changes are with respect to the following matters:

1. Merging of credits for water supply services and wastewater services;



2. Making Benefit to Existing allocations more transparent in D.C. background studies;
3. Detailing land acquisition costs in D.C. background studies; and
4. Making information in financial statements relating to D.C.s more transparent and easily accessible.

These changes are discussed in more detail below. Note that the draft regulation has not yet been released. Our preliminary comments are based on the summary of the proposed changes provided on the Provincial Regulatory Registry website.

1.2.1 Merging of Credits

Watson has previously provided commentary on the merging of credits.^[1] Our commentary included the following potential impacts:

Removal of municipal discretion

Currently, municipalities have the ability to agree to apply credits to other services within a D.C. by-law. In many cases, the municipality will undertake a cashflow analysis of their D.C. reserve funds to determine if this is feasible. This proposed change appears to remove a municipality's discretion to combine services by agreement in certain instances.

Cashflow implications for municipalities

Combining services for the purposes of credits would have cashflow implications for municipalities, where funds held in a D.C. reserve fund for a service not included under the section 38 agreement would be reduced. This could delay the timing of capital projects for these impacted services and/or increase financing costs, as municipalities tend to confine funding for projects to the reserve funds available for that service and not borrow between reserve funds/services.

Proposed Changes

This proposed change aims to merge water supply services and wastewater services for the purposes of credits. As provided in subsection 2 (4) of the D.C.A., the D.C.-eligible services of water supply and wastewater include distribution and treatment, and sewers and treatment, respectively.

^[1] Watson & Associates Economists Ltd. June 4, 2025 letter to the Ministry of Municipal Affairs and Housing: <https://www.watsonecon.ca/insights/opinions/bill-17-comments-for-regulatory-registry.pdf>



Potential Impacts

The proposal is of concern as some municipalities have invested significant amounts into their water and wastewater systems. To elaborate on why this is a concern, in certain circumstances, municipalities have separated their water and wastewater D.C.s into the following categories:

- Water supply and storage;
- Water distribution;
- Wastewater treatment; and
- Wastewater collection.

Where significant investments in water supply and storage or wastewater treatment have been made, separating the D.C.s into the categories above may assist in ensuring D.C. cashflows are available to pay existing debt payments. The proposal to combine water supply and wastewater services would entitle a developer to receive D.C. credits against both services if D.C.-eligible capital costs/works have been provided directly for either service. This would negatively impact cashflows for the service not directly provided by the developer.

1.2.2 Transparency of Benefit to Existing Calculations

Proposed Changes

The proposed regulatory changes would require municipalities to provide greater details with respect to how capital costs are determined and how the growth-related and non-growth-related shares of the costs are determined. The proposed wording appears to require this for each service, rather than on a project-by-project basis.

Potential Impacts

It is positive that the Province has not established a required methodology, as there is no standardized approach across all municipalities (although there are best practices that are generally followed).

Providing further details in the background study will enhance transparency for stakeholders. While this will require additional effort in the preparation of the D.C background study, it should reduce the effort required by municipal staff to address stakeholder questions related to the determination of capital and benefit to existing deductions once the background study is released. Although the proposal suggests that the D.C. background study will require the methodology to be provided by service, there may be situations where a project-by-project determination is required.



1.2.3 Details of Land Acquisition

Proposed Changes

It is proposed that land acquisition capital needs shall be treated as a class of service. As such, section 8 of Ontario Regulation 82/98 will be amended to require land acquisition costs to be included in the D.C. background presentation of:

- The total of the estimated capital costs relating to the service;
- The allocation of the total of the estimated costs between costs that would benefit new development and costs that would benefit existing development;
- The total of the estimated capital costs relating to the service that will be incurred during the term of the proposed D.C. by-law;
- The allocation of the costs incurred during the term of the proposed by-law between costs that would benefit new development and costs that would benefit existing development; and
- The estimated and actual value of credits that are being carried forward relating to the service.

Potential Impacts

See the comments above with respect to the inclusion of land acquisition as a class of service.

1.2.4 Information Accessibility

Proposed Changes

The proposed changes increase reporting requirements for the Annual Treasurer's Statements to include:

- The amount from each reserve fund that was committed to a project, but had not been spent, as of the end of the year;
- The amount of debt that had been issued for a project as of the end of the year; and
- The location in the D.C. background study where the project's capital costs were estimated.

This would not apply in circumstances where a municipality uses a unique identifier in both background studies and Treasurer's Statements to identify each project.

Potential Impacts

The proposed changes increase transparency for the public and can help demonstrate that D.C. funds are being used as required and to the extent allowable under the D.C.A.



These additional requirements will increase administrative effort by municipal staff. Municipalities may wish to provide unique project identifiers as part of the preparation of their next D.C. background study for ease of aligning projects in the D.C. background study with the projects identified in the Annual Treasurer's Statement.

2. Concluding Remarks

The proposed changes to the D.C.A. and Ontario Regulation 82/98 are generally positive as they provide additional transparency of the D.C. calculations and how D.C.s are used by municipalities. The changes with respect to including land acquisition as a class of service appear to have a minor impact on municipalities where land values are minimal, with a greater impact on the Level of Service calculations for larger urban municipalities. The requirement for a Local Service Policy and its contents are generally in line with Watson's current approach; however, updates may be required to existing Local Service Policies to provide more detail on which costs would be local service and which costs would be recovered through D.C.s. Watson continues to have concerns regarding the merging of services for the purposes of credits, as this may impact municipalities that have invested in water supply and/or wastewater treatment costs.

We will continue to monitor any changes and inform you of the potential impacts on municipalities.

Should you have any questions, please contact any of the undersigned or send an email to info@watsonecon.ca.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Andrew Grunda, MBA, CPA, CMA, CEO

Peter Simcisko, BA (Hons), MBE, Managing Partner

Sean-Michael Stephen, MBA, Managing Partner

Daryl Abbs, BA (Hons), MBE, PLE, Managing Partner

Jamie Cook, MCIP, RPP, PLE, Managing Partner

Jack Ammendolia, BES, PLE, Managing Partner



January 16, 2026

Via: Email

Sarah Culshaw
Treasurer/Deputy Clerk
Township of Melancthon
157101 Highway No. 10
Melancthon ON L9V 2E6

Dear Sarah:

Re: Drainage Superintendent Services
File No.: D-ME-SUP
Project No.: MSO019743.2025

As we are now into the new calendar year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from September 26, 2025, through December 31, 2025.

The work undertaken during this period includes the following:

October 2025

- Received an inquiry from property owner, Anson Martin (Lot 30, Concession 5 N.E.), regarding his intent to convert lands adjacent to the Bradley Drainage Works to pasture and the required fencing setback from the drain. Advised that, because he owns land on both sides of the drain, there are no concerns with the installation of fencing on the east side, provided the west side of the drain is maintained free from obstructions to preserve a maintenance access corridor.
- Onsite inspections and discussions with the Contractor during the maintenance work on the Gray Municipal Drain, as well as several discussions with the directly affected owners regarding the status of the work.
- Received an inquiry from property owner, Timothy Frey (Lot 16, Concession 6 S.W.), regarding the estimated cost for a proposed access culvert on his property. Subsequently received an inquiry from tenant farmer, Leo Blydorp (Pt. Lot 17, Concession S.W.), regarding the estimated cost for replacement of an existing entrance culvert off 270 Sideroad.

- Completed a minor field survey to assist with the design of the proposed access culvert installation and measured the existing entrance culvert off 270 Sideroad for its proposed replacement. Reviewed the survey data and the drain file and prepared a design for both culvert installations. Correspondence with the culvert supplier to obtain pricing for various acceptable culvert specifications. Follow up discussions with both Mr. Frey and Mr. Blydorp advising of the required culvert diameter and length, and associated costs; both subsequently indicated that current culvert material costs were too high to proceed with the work at this time.
- Reviewed the revised allocation request figure and calculated the remaining grant funds available to ensure that all time associated with Drainage Superintendent Services would remain eligible for reimbursement under the provincial grant program.

November 2025

- Continued onsite inspections and discussions with the Contractor during maintenance work on the Gray Municipal Drain, along with several discussions with the directly affected owners regarding the status of the work and the timeline for levelling of the excavated material.
- Coordination and onsite assistance during daylighting of the tile outlets on the Stewart Drainage Works requiring replacement to document the replacement outlet pipe material specifications. Correspondence with outlet pipe manufacturer and placed an order for the required material.
- Onsite assistance during the replacement of the tile outlets. Ongoing discussions with the directly affected property owner to keep them informed of the status of the work.
- Received and reviewed and forwarded an invoice from the outlet pipe manufacturer for the outlet pipe materials to the Contractor for payment and inclusion on their invoice.
- Received, reviewed and forwarded an invoice from Demmans Excavating Inc. for levelling and cleanup work previously completed on the Stewart Drainage Works to Township staff for processing.

December 2025

- Onsite inspections and discussions with the Contractor during maintenance work on the Brausam Drainage Works.
- Submitted utility locate request through Ontario One Call for the downstream (north) side of the 270 Road crossing on the Brausam Drainage Works. As locates were received, they were compiled for reference by both our team and the Contractor, Demmans Excavating Inc.
- Received, reviewed and forwarded an invoice from Dirt Slinger Excavation for the repair of tile outlets on the Stewart Drainage Works to Township staff for processing.
- Prepared and forwarded an invoice summary for all accounts related to the maintenance and repair work on the Stewart Drainage Works to confirm that the balance aligns with Township records.
- Received, reviewed and forwarded an invoice from Demmans Excavating Inc. for completion of the cleanout of the Gray Municipal Drain to Township staff for processing.

- Received, reviewed and forwarded an invoice from Demmans Excavating Inc. for completion of the cleanout of the Brausam Drainage Works to Township staff for processing.
- Received an inquiry from property owner, Emerson Brubacher (Lot 292, Concession 1 N.E.), regarding outletting private tile drainage into the McManaman Drainage Works. Subsequently forwarded a copy of the Plan and Profile for the drain to the owner.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such, we will complete the grant application for submission shortly.

We trust we have handled the Township's drainage matters satisfactorily and look forward to being of service again this year.

Should you have any questions or if we can be of any further assistance in the meantime, please call.

Yours truly,

R.J. Burnside & Associates Limited

Drainage Superintendent



T.M. Pridham, P.Eng.
Drainage Engineer
TMP:md

Enclosure(s) Invoice No. MSO019743.2025-4

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019743.2025 SCulshaw Drainage Sup Services Q4 260116
16/01/2026 4:11 PM



BURNSIDE

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Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

07 January 2026
Invoice No: MSO019743.2025 - 4

ap@melancthontownship.ca

Project MSO019743.2025 D-ME-SUP-2025
Professional Services through 31 December 2025

	Hours	Amount	
Senior Engineer II			
Pridham, Thomas	5.50		
Tech VI			
Douglas, Myles	56.50		
Hilditch, Corey	4.00		
Project Support II			
Olmstead, Amanda	.50		
Totals	66.50		
Total Labour			9,455.00
Travel - Mileage		215.79	
Misc Reimbursable Expense		221.28	
Total Reimbursables		437.07	437.07
HST #885871228	13.00 % of 9,892.07	1,285.97	
Total Tax		1,285.97	1,285.97
Total Amount Due in CDN Funds			<u>\$11,178.04</u>

Billings to Date

	Current	Previously	Billed to Date
Labor	9,455.00	31,179.50	40,634.50
Expense	437.07	451.25	888.32
Tax	1,285.97	4,111.99	5,397.96
Totals	11,178.04	35,742.74	46,920.78

Payment terms are net 30 days. Late payments are subject to a penalty of 1.5% per month (18% annually).

Project	MSO019743.2025	D-ME-SUP-2025	Invoice	4
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Project Manager:	Thomas Pridham
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Client Number: 3187

Please reference your billing client number when making payments via direct deposit or electronic transfer.

To pay via e-Transfer please use etransfers@rjburnside.com as payee.

**When paying by electronic means, please check that Burnside address and banking information is entered correctly.
Be alert to potential scams suggesting a change in our banking information.**

Township of Southgate
Administration Office
185667 Grey County Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

January 21, 2026

Re: Township of Southgate - Notice of Motion – OMERS Bill 68 Municipal Resolution

Please be advised that at the January 21, 2026, regular Council meeting, the Council of the Corporation of the Township of Southgate, approved the following:

No. 2026-027

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and

WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant financial strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT the Township of Southgate does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

FURTHER BE IT RESOLVED THAT the Council of the Township of Southgate supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to maintain the current OMERS governance model, with two corporate Boards, as the structure that would best deliver on the long-term interests of municipalities, taxpayers, and employees.

BE IT FURTHER RESOLVED THAT this resolution be circulated to The Honourable Rob Flack, Minister of Housing and Municipal Affairs, The Honourable Peter Bethlenfalvy, Minister of Finance, MPP Paul Vickers, The Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

If you have any questions, please contact our office at (519) 923-2110.

Sincerely,

A handwritten signature in cursive script that reads "Lindsey Green".

Lindsey Green, Clerk
Township of Southgate

CC: Honourable Rob Flack, Minister of Housing and Municipal Affairs
Honourable Peter Bethlenfalvy, Minister of Finance
MPP Paul Vickers
The Association of Municipalities of Ontario (AMO)
Ontario Municipalities

Township of Melancthon Council and Staff

In the months ahead, you'll notice our Foundation's name and visual identity evolving to reflect the name of the hospital we support and to demonstrate our connection to, and partnership with, Brightshores Health System. This change will make it easier for people across Grey and Bruce to see how care is connected, and how your support strengthens services close to home and throughout the region.

Our local municipal partners showed up in a big way for the Together in Care Campaign. The successful campaign supported the construction of the new hospital site in Markdale. An accomplishment that our communities are very proud of, and one that will see care provided locally, supported by a broader regional system- Brightshores Health System.

We wanted to take this opportunity to demonstrate our continued gratitude for your support, and provide you with information about the changes coming to the Foundation so that you may be knowledgeable if presented with questions about a cause and organization you supported with public funds.

The changes outlined in the following Briefing Note will take full effect April 1st, 2026.

Thank you,



Reuben McCallum

Executive Director- Centre Grey Health Services Foundation

RE: Centre Grey Health Services Foundation – New Name and Rebranding

Purpose

To inform municipal leaders of the upcoming rebrand of the Centre Grey Health Services Foundation that supports Brightshores Health System – Markdale, and to provide consistent messaging for council, public events, and media.

Background

Brightshores Health System provides care across Grey and Bruce. Each site is supported by its own Foundation, which raises funds for equipment and priority projects that benefit patients and families.

Centre Grey Health Services has increasingly collaborated with the four other Brightshores Partner Foundations in planning and fundraising, while maintaining its own board, staff, and strong local identity.

Multiple names and logos can create confusion for residents about how the Foundations and Brightshores fit together. The Foundations will adopt an aligned brand that reflects their partnership with Brightshores while maintaining their local focus.

What is changing for Centre Grey Health Services Foundation?

- Updated legal name – Markdale Hospital Foundation
- Clearer alignment between Brightshores Health System by adopting the full Brightshores Brand Identity



- More consistent look and messaging on digital platforms, printed materials, signage, and events

What is Not Changing:

- The Markdale Hospital Foundation will remain a separate and independent registered charity with its own local board, financial stewardship, and legal responsibilities

- Local fundraising continues to support Brightshores Health System – Markdale priorities and shared regional needs
- Municipal leaders and community partners will continue to work with the same Foundation staff and leadership

Why This Matters:

- Strengthens the narrative linking local contributions to regional healthcare improvements
- Reinforces that Brightshores Health System – Markdale is part of a strong, coordinated regional system
- Improves competitiveness for major gifts, grants, and partnerships
- Increased philanthropic strength reduces long-term pressure on municipal fundraising efforts
- Helps ensure Brightshores Health System – Markdale and the entire regional system remains strong and well-equipped into the future

Key Messages for Local Leaders:

- Same local Foundation, clearer identity — The Markdale Foundation remains rooted in the community, now with branding that reflects its role within Brightshores.
- Local donations stay local — Funds continue to support care and equipment at Brightshores Health System – Markdale.
- Markdale benefits from regional collaboration — Shared messaging strengthens the whole system and Markdale’s position within it.
- Fiscal responsibility — Rebrand is phased; digital updates first; print/signage updated on normal replacement cycles.

Rollout (High-Level)

- Timing: Initial rollout January–March (digital first; physical assets phased in)
- Communications: Letters, stakeholder outreach, local media, social media
- Coordination: Municipal leaders will receive updated logos, short messaging, and sample wording when finalized

Role for Municipal Leaders

- Use consistent language when speaking about Brightshores Health System – Markdale and the Foundation
- Reinforce that this is evolution—**not loss of local identity or control**
- Connect with the Foundation ED for questions or opportunities to support messaging

Bottom Line

The rebrand makes visible what is already true: the Markdale Hospital Foundation will remain a trusted, community-led organization, now more clearly connected to Brightshores Health System and aligned with the four other Foundations that support care across Grey and Bruce, while continuing to strengthen local healthcare for residents of Grey and Bruce and surrounding communities.

Council Highlights

County of Dufferin
55 Zina Street, Orangeville, Ontario

For Immediate Release: January 23, 2026

Dufferin County Council met on January 22, 2026 for a Council meeting. For the full Council meeting agenda and minutes, please see the County's [Meeting Agendas and Minutes page](#).

Here are the highlights of the January 22 meeting:

- [Dufferin County proclaims February Black History Month in Dufferin](#)
- [Dufferin County to submit comments on the Government of Canada's Rural Development Action Plan](#)
- [Staff provided update on Older Adult Strategy Implementation Plan](#)
- [County Council endorsed advocacy recommendations for increased federal and provincial investment in housing and homelessness solutions](#)
- [County Council received report on Community Service impacts of Bill 60 - Fighting Delays, Building Faster Act, 2025](#)
- [County Council approved motion to express serious concern regarding the instability of Ontario's scrap tire recycling system under the current Producer Responsibility framework](#)

Dufferin County proclaims February Black History Month in Dufferin

Warden Lisa Post proclaimed February Black History Month in Dufferin County.

This year marks 30 years of Black History Month in Canada. Throughout February, Canadians are invited to learn more about and celebrate the diversity and accomplishments of Black Canadians across the country. Black History Month is also a time to reflect on Canada's painful history and the systemic barriers that Black communities continue to face, including anti-Black racism and discrimination, and to reaffirm our shared responsibility to address them.

Dufferin County to submit comments on the Government of Canada's Rural Development Action Plan

The federal department of Innovation, Science and Economic Development (ISED) is developing a Rural Development Action Plan to support rural-inclusive federal initiatives, targeted rural-specific initiatives, and rural stakeholder and partner engagement.

To help inform the development of the Rural Development Action Plan, the government is seeking consultation through a survey where submission can be made until February 6, 2026.

Dufferin staff have summarized responses from recent business visits conducted through data collection work with KPMG, as well as other stakeholder feedback, to submit a response to the survey.

Staff provided update on Older Adult Strategy Implementation Plan

The County's Older Adults Services Review includes many recommendations and the Implementation Plan translates these findings into actionable steps across eight priority areas: housing, long-term care, in-home supports, health and community services, social isolation, caregiver support, communications, and organizational capacity.

County staff provided an update on progress to date, with early implementation steps beginning in Spring 2025 and planned implementation continuing through 2027. The Implementation Plan focuses on housing engagement, transportation expansion, mental health outreach, caregiver supports, and the development of a centralized information hub.

Progress on the Older Adults Strategy is moving forward steadily, with early steps already improving access to transportation, health services, and caregiver supports. Ongoing efforts to build capacity, enhance communication and advocate for additional funding will continue.

County Council endorsed advocacy recommendations for increased federal and provincial investment in housing and homelessness solutions

County staff presented a report to Council with updated data on homelessness in Ontario from AMO, in conjunction with the Ontario Municipal Social Services Association and Northern Ontario Service Deliverers Association. "Municipalities Under Pressure One Year Later Updated Report", shows continued growth despite increased investment.

Key findings include:

- 84,973 Ontarians experienced homelessness in 2025, a 7.8% increase from 2024 and nearly 50% since 2021.
- People are staying homeless for longer periods of time. Chronic homelessness now accounts for 53% of all homelessness (45,111 people).
- Rural communities saw a 31% increase.
- Encampments: Nearly 2,000 reported across Ontario.
- 42 out of 47 Consolidated Municipal Service Managers (CMSM) reported encampments
- Municipalities Under Pressure One Year Later Updated Report Page 2 of 3 Collaboration
- Housing waitlist: Over 301,000 households with an average wait time of 65 months.
- Future projections: Homelessness could double by 2035 under steady conditions and triple under an economic downturn.
- Funding gap: Despite \$4 billion invested in 2025, homelessness continues to rise.

In Dufferin County, the trend identified in the report is in line with what is being experienced locally. County Council approved staff's recommendation to continue to advocate for increased federal and provincial investment. Staff will also continue to implement system-level improvements and report on progress and funding opportunities.

County Council received report on Community Service impacts of *Bill 60 - Fighting Delays, Building Faster Act, 2025*

The Province recently introduced [Bill 60 – Fighting Delays, Building Faster Act](#) and part of the Bill includes changes to the Residential Tenancies Act.

Staff reported to Council that Bill 60 introduces significant changes that will accelerate eviction timelines and reduce tenant protections. While intended to streamline processes, these updates risk increasing housing instability, disrupting communities and placing additional strain on municipal services and social supports.

The potential rise in evictions and rental turnover could lead to higher rents and reduced affordability, compounding existing challenges for vulnerable populations. Staff informed Council that proactive planning and collaboration with community partners will be essential to mitigate these impacts and uphold the County's commitment to equity, stability, and well-being for all residents.

County Council passed motion to express serious concern regarding the instability of Ontario's scrap tire recycling system under the current Producer Responsibility framework

Dufferin County residents and businesses depend on reliable access to scrap tire disposal services to prevent illegal dumping, fire hazards, and environmental harm, and under the Province's transition to a Producer Responsibility system, tire manufacturers are required to meet annual collection obligations through Producer Responsibility Organizations. Multiple PROs have recently met their annual quotas, and are now slowing or pausing scrap tire pickups across Ontario, creating widespread service disruptions, including in Dufferin County.

County Council passed a motion to request that the Ministry of the Environment, Conservation and Parks conduct an immediate review of the tire recycling program and take steps to ensure year-round, province-wide collection services—particularly in rural areas like Dufferin County. Staff were directed to monitor local impacts resulting from service disruptions and report back as necessary, and Council are requesting that the Province report back on actions taken to stabilize the tire recycling system and protect rural communities from environmental and public-safety risks.

About Dufferin County Council

Dufferin County Council consists of 15 members representing each of the eight municipalities in Dufferin. Council meeting processes are set out in the County's Procedural By-Law.

Dufferin County Council and Committee meetings can be watched live on the [County's website](#).

MEDIA CONTACT:

Megan Ball, Manager of Communications
mball@dufferincounty.ca



January 26, 2026

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Honourable Doug Ford:

At its regular meeting on January 22, 2026, Dufferin County Council passed the following resolution:

WHEREAS Dufferin County residents and businesses depend on reliable access to scrap tire disposal services to prevent illegal dumping, fire hazards, and environmental harm;

AND WHEREAS the Province's transition to a Producer Responsibility system requires tire manufacturers to meet annual collection obligations through Producer Responsibility Organizations (PROs);

AND WHEREAS multiple PROs have recently met their annual quotas and are now slowing or pausing scrap tire pickups across Ontario, creating widespread service disruptions;

AND WHEREAS rural communities such as Dufferin County are at heightened risk of stockpiling, non-compliance, and illegal dumping due to limited disposal options;

AND WHEREAS consumers have already paid tire recycling and environmental fees at the time of purchase, yet are now experiencing reduced or unavailable access to the very disposal services those fees were intended to support;

THEREFORE BE IT RESOLVED THAT

- 1. Dufferin County Council express serious concern regarding the instability of Ontario's scrap tire recycling system under the current Producer Responsibility framework.**
- 2. Council request that the Ministry of the Environment, Conservation and Parks (MECP) conduct an immediate review of the tire recycling program**

and take steps to ensure year-round, province-wide collection services—particularly in rural areas like Dufferin County.

- 3. Council request that the Resource Productivity and Recovery Authority (RPRA) investigate whether PROs' service reductions comply with their regulatory obligations and take enforcement action where necessary.**
- 4. Council urge the Province to implement temporary stabilization measures, including mandating minimum year-round pickup capacity and establishing contingency plans to prevent illegal dumping and environmental risk.**
- 5. Council direct staff to share this motion with all local municipalities within Dufferin County, Dufferin–Caledon's Member of Provincial Parliament (MPP), the Ontario Tire Dealers Association (OTDA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), Local Conservation Authorities, the Resource Productivity and Recovery Authority (RPRA), other Ontario municipalities**
- 6. Council direct staff to monitor any local impacts resulting from service disruptions and report back as necessary;**

BE IT FURTHER RESOLVED THAT the Province be requested to report back on actions taken to stabilize the tire recycling system and protect rural communities from environmental and public-safety risks.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Ministry of the Environment, Conservation and Parks
 Syliva Jones, Dufferin-Caledon MPP
 Resource Productivity and Recovery Authority
 Ontario Tire Dealers Association
 AMO
 ROMA
 Conservation Authorities - NVCA, SVCA, CVCA, GRCA, TRCA
 Dufferin Clerks



MEDIA RELEASE

FOR IMMEDIATE RELEASE

Jonathan Scott and Gail Little to continue delivering for communities as NVCA Chair and Vice Chair

UTOPIA, Ontario (January 26, 2026) – Jonathan Scott, Councillor for the Town of Bradford West Gwillimbury, and Gail Little, Deputy Mayor for the Township of Amaranth, were acclaimed to lead the Board of Directors of the Nottawasaga Valley Conservation Authority as Chair and Vice Chair.

"I'm grateful to my colleagues for unanimously renewing their confidence in Vice-Chair Little and me," said Chair Scott. "Over the past year, the board and our staff focused on protecting nature across the watershed while improving the efficiency and timeliness of our planning and permitting work. Together, we strengthened flood and erosion hazard management, advanced stream and wetland restoration, expanded tree planting and stewardship, and continued to modernize how NVCA delivers its core services. Just as importantly, we've supported agricultural communities by promoting practical, science-based approaches that protect soil, water and farmland while recognizing the essential role farmers play as stewards of the landscape."

"We delivered a lean budget and modernized our operations to support the province's goals of sustainable housing and economic development," continued Chair Scott. "In 2026, we will continue that work to protect natural systems, support resilient communities, and ensure decisions are grounded in good governance and sound science."

Throughout 2025, NVCA worked with volunteers, funders and partners to restore rivers and streams, plant forests, and provide environmental education throughout the Nottawasaga Watershed. Residents and visitors alike explored nature and gathered at community events hosted at NVCA's conservation areas. To further support municipalities, landowners and development partners, NVCA reduced backlogs, improved customer satisfaction and completed permit reviews in an average of 17 days.

"As we continue to address the varying needs across our watershed, I appreciate the ongoing, excellent support and commitment of our staff and board members," said Vice Chair Gail Little. "Their dedication to NVCA is essential to build on what we have already accomplished. I would encourage our urban and rural communities to share their diverse

perspectives to assist in the development of our objectives as we continue the work of protecting our water and natural environment.”

The NVCA Board of Directors elects its Chair and Vice Chair annually at its January meeting.’

- 30 -

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist at 705-424-1479 ext.254, mleung@nvca.on.ca

Denise Holmes

From: Jennifer E. Willoughby <jwilloughby@shelburne.ca>
Sent: Wednesday, January 28, 2026 3:15 PM
To: Tracey Atkinson; Mike Dunmore; Nicole Martin; Denise Holmes; Denyse Morrissey; Carey Holmes
Cc: Wade Mills; Shane Hall; Walter Benotto; Kyle Fegan; Len Guchardi; Dan Sample; Lindsay Wegener
Subject: Town of Shelburne Council Resolution - Shelburne & District Fire Board

Good Afternoon

At the regular council meeting held Monday January 26, 2026 the following resolution was passed unanimously:

Moved By: Councillor Benotto
Seconded By: Councillor Fegan

WHEREAS the Town of Shelburne (the "Town") is a participating municipality in the Shelburne and District Fire Board, which provides fire protection services pursuant to joint arrangements among participating municipalities;

AND WHEREAS the Town maintains that the Fire Board and participating municipalities are governed by the Fire Protection Agreement executed in 2019 (the "2019 Fire Protection Agreement"), which was fully executed by all participating municipalities upon the Town's execution in 2025;

AND WHEREAS section 18(a) of the 2019 Fire Protection Agreement permits a participating municipality to terminate its participation in the Fire Board by providing notice within the first sixty (60) 3 days of a fiscal year, such termination to be effective for the following fiscal year;

AND WHEREAS the Town intends to withdraw from participation in the Fire Board in accordance with section 18 of the 2019 Fire Protection Agreement and to re-establish fire protection services as a direct municipal service of the Town;

AND WHEREAS the Town acknowledges that sections 18(b) - (e) of the 2019 Fire Protection Agreement govern the financial, asset-related, and service-delivery consequences of withdrawal, including responsibility for debt, capital asset valuation and redistribution, and the option to receive fire services on a fee-for-service basis;

NOW THEREFORE BE IT RESOLVED THAT:

1. Pursuant to section 18(a) of the 2019 Fire Protection Agreement, the Town hereby gives written notice, effective as of the date of this resolution, of its intention to terminate its participation in the Shelburne and District Fire Board.

2. The Town's termination of participation under the 2019 Fire Protection Agreement shall take effect at the start of the following fiscal year, in accordance with section 18(a) of the Agreement.
3. The Town acknowledges that, upon termination, financial obligations, asset valuation, redistribution, and any applicable payment arrangements shall be addressed in accordance with sections 18(b), (c), and (d) of the 2019 Fire Protection Agreement.
4. The Town confirms its willingness to negotiate arrangements for the continued provision of fire protection, fire prevention, and fire inspection services on a fee-for-service basis, in accordance with section 18(e) of the 2019 Fire Protection Agreement.
5. The Fire Hall remains the sole and exclusive property of the Town, subject only to previously agreed capital improvements reflected in the Fire Board's records. Effective upon the Town's withdrawal from the Fire Board, the Fire Board and all other participating municipalities shall cease all use and occupation of the Fire Hall.
6. This resolution is intended to implement and give effect to the Town's previously stated intent to withdraw from the Fire Board in reliance on the 2019 Fire Protection Agreement and shall be read consistently with the resolution adopted by Council on December 15, 2025.
7. Staff are authorized and directed to deliver this notice to all participating municipalities on the Shelburne and District Fire Board and to take all necessary administrative steps to give effect to this resolution.

A recorded vote was requested:

Councillor Benotto – Yes

Councillor Fegan – Yes

Councillor Guchardi – Yes

Councillor Sample – Yes

Councillor Wegener – Yes

Mayor Mills – Yes

CARRIED; Wade Mills

Thank You

Jennifer Willoughby, Director of Legislative Services/Clerk

Phone: 519-925-2600 ext 223 | Fax: 519-925-6134 | jwilloughby@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7

www.shelburne.ca

Denise Holmes

From: Roseann Knechtel <rknechtel@mulmur.ca>
Sent: Thursday, January 15, 2026 9:53 AM
To: Denise Holmes
Subject: MMFB Budget
Attachments: MM Fire 2026 Draft Budget.pdf

Hi Denise,

Please see the motion below from the MMFB approving the 2026 Draft Budget. A copy of the budget is also attached for approval at Melancthon Council.

6.1 Draft 2026 MMFD Budget

Moved by Moore Seconded by Lyon

That the Mulmur-Melancthon Fire Board approve the 2026 Budget as presented.

Carried.

Please let me know if you have any questions.

Roseann Knechtel, BA | Clerk / Planning Coordinator

Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8

Phone 705-466-3341 ext. 223 | Direct 705-980-1192 | rknechtel@mulmur.ca

[Receive our Newsletter](#) | [Survey: How are we doing?](#) | [Donate to the Honeywood Arena Renovation Fund](#)

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MULMUR MELANCTHON FIRE DEPARTMENT										
updated Nov 10, 2025		YTD	FINAL	YTD	FINAL	Draft		%	%	
		2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Budget	VARIANCE	Increase	Share	
CAPITAL BUDGET										
CAPITAL REVENUE										
02-1095-4010	MM FIRE-CAPITAL DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	-			
02-1095-4030	MM FIRE-INTEREST EARNED	\$ 18,883	\$ 1,000	\$ 2,361	\$ 2,000	\$ 2,000	-	0%		
02-1095-4040	MM FIRE-CAPITAL GRANT REVENUE	\$ -	\$ -	\$ 8,592	\$ -	\$ -	-			
02-1095-4050	MM FIRE-SALE OF VEHICLE	\$ -	\$ -	\$ 8,313	\$ -	\$ -	-			
02-1095-4060	MM FIRE-SALE OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	-			
02-1095-4140	MM FIRE-CAP REVENUE MELANCTHON	\$ 85,000	\$ 85,000	\$ 86,913	\$ 87,550	\$ 90,000	2,450	3%		
02-1095-4240	MM FIRE-CAP REVENUE MULMUR	\$ 85,000	\$ 85,000	\$ 86,913	\$ 87,550	\$ 90,000	2,450	3%		
02-1095-4300	MM FIRE-TSFR FROM CAPITAL RESERVES	\$ 560,317	\$ 573,570	\$ 89,054	\$ 57,184	\$ 110,695	53,511			
	Total Capital Revenue	\$ 749,200	\$ 744,570	\$ 282,146	\$ 234,284	\$ 292,695	58,411			
CAPITAL EXPENSES							-			
02-1095-5200	MM FIRE CAPITAL PURCHASES	\$ 579,200	\$ 574,570	\$ 108,321	\$ 59,184	\$ 112,695	53,511		SCBA's, ARGO, Misc	
02-1095-5300	MM FIRE TSF TO CAPITAL RESERVES	170,000	\$ 170,000	\$ 173,825	\$ 175,100	\$ 180,000	4,900			
		\$ 749,200	\$ 744,570	\$ 282,146	\$ 234,284	\$ 292,695	58,411			
	Capital Surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ -				
			\$ 436,703		\$ 470,316	\$ 492,498		5%		

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER _____ - 2026

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF THE
ONTARIO TRANSFER PAYMENT AGREEMENT**

WHEREAS the Corporation of the Township of Melancthon wishes to enter into an Agreement in order to participate in the Pothole Prevention and Repair Program;

AND WHEREAS to receive funding under the Agreement, the Council of the Corporation of the Township of Melancthon must authorize the execution of an Ontario Transfer Payment Agreement with His Majesty the King in right of Ontario as represented by Hon. Minister of Transportation (the “Province”).

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON BY
THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:**

1. THAT the Mayor and Clerk are hereby authorized to execute the Ontario Transfer Payment Agreement for the Pothole Prevention and Repair Program between His Majesty the King in right of Ontario as represented by Hon. Minister of Transportation and the Corporation of the Township of Melancthon, in the same form or substantially the same form, as attached hereto as Schedule “A” to this By-law.

BY-LAW READ A FIRST AND SECOND TIME THIS 5TH DAY OF FEBRUARY, 2026.

BY-LAW READ A THIRD TIME AND PASSED THIS 5TH DAY OF FEBRUARY, 2026.

MAYOR

CLERK

**ONTARIO TRANSFER PAYMENT AGREEMENT
POTHOLE PREVENTION AND REPAIR PROGRAM**

THE AGREEMENT is effective as of the 30th day of January 2026.

BETWEEN:

**His Majesty the King in right of Ontario
as represented by Hon. Minister of Transportation

(the “Province”)**

- and -

**CORPORATION OF THE TOWNSHIP OF MELANCTHON

(the “Recipient”)**

WHEREAS the Recipient has requested funding from the Province for the Project (as defined in section A.1.2) and the Province has agreed to provide such funding to the Recipient subject to certain terms and conditions;

AND WHEREAS the Agreement sets out the terms and conditions upon which the Province has agreed to provide funds, up to the Maximum Funds (as defined in section A1.2) to the Recipient for the purpose of carrying out the Project, and upon which the Recipient has agreed to carry out the Project.

NOW THEREFORE in consideration of the mutual covenants and agreements contained in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 Schedules to the Agreement. The following schedules form part of the Agreement:

Schedule “A” -	General Terms and Conditions
Schedule “B” -	Project Specific Information
Schedule “C” -	Project Description and Timelines

Schedule "D" - Eligible Expenditures and Ineligible Expenditures
Schedule "E" - Payment Plan
Schedule "F" - Reporting and Compliance Audit
Sub-Schedule F1 - Project Reports

- 1.2 Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to its subject matter and contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

- 2.1 Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions, identified in Schedule "B" and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

- 3.1 One and the Same Agreement.** The Agreement may be executed in any number of counterparts, with the same effect as if the Parties had signed the same document, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

- 4.1 Amending the Agreement.** The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

- 5.1 Acknowledgement.** The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor*

General Act (Ontario);

- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project;
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and
- (f) the Province is bound by the *Financial Administration Act* (Ontario) ("FAA") and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to:
 - (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
 - (ii) the payment having been charged to an appropriation for a previous fiscal year.

- SIGNATURE PAGE FOLLOWS -

IN WITNESS WHEREOF the Parties have executed the Agreement on the dates set out below.

HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Minister of Transportation

Date

Name: Prabmeet Sarkaria

Title: Minister

**CORPORATION OF THE TOWNSHIP OF
MELANCTHON**

Date

Name: Denise B. Holmes

Title: CAO/Clerk

I have authority to bind the Recipient

Date

Name: Darren White

Title: Mayor

I have authority to bind the Recipient

SCHEDULE “A” GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.
- (f) all accounting terms not otherwise defined in the Agreement have their ordinary meanings.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

“Additional Provisions” means the terms and conditions set out in Schedule “B”.

“Agreement” means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

“Business Day” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

“Effective Date” means the date set out at the top of the Agreement.

“Eligible Expenditures” means the costs of the Project that are eligible for funding by the Province under the Agreement and that are further described in Scheduled D.

“Event of Default” has the meaning ascribed to it in section A12.1.

“Expiry Date” means the expiry date set out in Schedule “B”.

“Final Report” means the report described in Schedule “F”.

“Funding Year” means in the case, the period commencing on the Effective Date and ending on the following March 31.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means His Majesty the King in right of Ontario, and includes His ministers, agents, appointees, and employees.

“Loss” means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

“Materials” means material, machinery, equipment and fixtures forming part of the Project.

“Maximum Funds” means the maximum set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b), and includes any such period or periods of time by which the Province extends that time pursuant to section A12.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Proceeding” means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

“Project” means the undertaking described in Schedule “C”.

“Records Review” means any assessment the Province conducts pursuant to section A7.4.

“Reports” means the reports described in Schedule “F” and Sub-schedule “F1”.

“Requirements of Law” means all applicable requirements, laws, statutes,

codes, acts, ordinances, approvals, orders, decrees, injunctions, by laws, rules, regulations, official plans, permits, licenses, authorizations, directions and agreements with all authorities.

“Substantial Performance” means when the Work or a substantial part thereof has passed inspection and testing and is ready for use or is being used for intended purposes.

A1.3 References This Agreement refers to the following standards, specifications or publications:

Ontario Provincial Standard Specifications, Construction

OPSS PROV 127

OPSS MUNI 301

OPSS MUNI 303

OPSS MUNI 304

OPSS MUNI 310

OPSS MUNI 336

OPSS MUNI 337

OPSS MUNI 341

OPSS MUNI 369

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) that, unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and capacity to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 Governance. The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient with \$38,000 in Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E" ; and

- (c) deposit the Funds into an account the Recipient designates provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2 ;
- (b) the Province may adjust the amount of Funds it provides to the Recipient for any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.2.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the maximum funds set out in Schedule B.”;
- (d) not use the Funds to cover any cost that has been or will be funded or reimbursed by any other funding program or source. .

A4.4 Interest-Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 Rebates, Credits, and Refunds. The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 Acquisition. If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

A5.2 Disposal. The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which the Funds were provided.

A6.0 CONFLICT OF INTEREST

A6.1 Conflict of Interest Includes. For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.2 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
 - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and
 - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may prescribe in its consent.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Province Includes. For the purposes of sections A7.4, A7.5 and A7.6, “Province” includes any auditor or representative the Province may identify.

A7.2 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address set out in Schedule “B”:
 - (i) all Reports in accordance with the timelines and content requirements set out in Schedule “F”;
 - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;
- (b) ensure that all Reports and other reports are:
 - (i) completed to the satisfaction of the Province; and
 - (i) signed by an authorized signing officer of the Recipient.

A7.3 Record Maintenance. The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles or any comparable accounting standards that apply to the Recipient; and
- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

A7.4 Records Review. The Province may, at its own expense, upon twenty-four hours’ Notice to the Recipient and during normal business hours enter upon the Recipient’s premises to conduct an audit or investigation of the Recipient regarding the Recipient’s compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient’s representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient’s allocation and expenditure of the Funds.

A7.5 Inspection and Removal. For the purposes of any Records Review, the Province may take one or both of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3;
- (b) remove any copies the Province makes pursuant to section A7.5(a).

A7.6 Cooperation. To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;
- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
- (d) carrying out any other activities the Province requests.

A7.7 No Control of Records. No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.

A7.8 Auditor General. The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs; and
- (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 Indemnify. The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule “B” per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient’s obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) at least 30 days’ written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage required by section A10.1; or
 - (ii) other proof that confirms the insurance coverage required by section A10.1; and
- (b) in the event of a Proceeding, and upon the Province’s request, the Recipient will provide to the Province a copy of any of the Recipient’s insurance policies that relate to the Project or otherwise to the Agreement, or both.

A10.3 Subcontractor insurance. The Recipient will ensure that any subcontractors retained to perform any part or parts of the Project will obtain and maintain all the necessary and appropriate insurance that a prudent person in the business of the subcontractor would obtain and maintain.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving 30 days’ Notice to the

Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A12.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);
- (b) the Recipient's operations, its financial condition, its organizational structure or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;

- (d) the Recipient ceases to operate.

A12.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient the payment of an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and
- (j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

A12.3 Opportunity to Remedy. If, pursuant to section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A12.4 Recipient not Remediating. If the Province provides the Recipient with an

opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

A12.5 When Termination Effective. Termination under Article A12.0 will take effect as provided for in the Notice.

A13.0 FUNDS AT THE END OF A FUNDING YEAR

A13.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in the maximum funds set out in Schedule B.”, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds;
- (b) adjust the amount of any further instalments of Funds accordingly.

A14.0 FUNDS UPON EXPIRY

A14.1 Funds Upon Expiry. Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

A15.0 DEBT DUE AND PAYMENT

A15.1 Payment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

A15.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds, an amount equal to any Funds or any other amounts owing under the Agreement; or
- (b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

A15.3 Interest Rate. The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

A15.4 Payment of Money to Province. The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province at the address set out in Schedule “B”.

A15.5 Fails to Pay. Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

A16.0 NOTICE

A16.1 Notice in Writing and Addressed. Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, or courier; and
- (c) addressed to the Province or the Recipient as set out in Schedule “B”, or as either Party later designates to the other by Notice.

A16.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery or courier on the date on which the Notice is delivered.

A16.3 Postal Disruption. Despite section A16.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or courier.

A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A17.1 Consent. When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

A18.0 SEVERABILITY OF PROVISIONS

A18.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

A19.0 WAIVER

A19.1 Condonation not a waiver. Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

A19.2 Waiver. Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

A20.0 INDEPENDENT PARTIES

A20.1 Parties Independent. The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any actions that could establish or imply such a relationship.

A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A21.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A21.2 Agreement Binding. All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and
- (b) the successors to His Majesty the King in right of Ontario.

A22.0 GOVERNING LAW

A22.1 Governing Law. The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A23.0 FURTHER ASSURANCES

A23.1 Agreement into Effect. The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A24.0 JOINT AND SEVERAL LIABILITY

A24.1 Joint and Several Liability. Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A25.0 RIGHTS AND REMEDIES CUMULATIVE

A25.1 Rights and Remedies Cumulative. The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A26.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of His agencies (a "Failure");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A27.0 SURVIVAL

A27.1 Survival. The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, section A12.1, sections A12.2(d), (e), (f), (g), (h), (i) and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

A28.0 ELECTRONIC SIGNATURE

A28.1 Electronic Signature. The Province and the Recipient agree that the Agreement may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature. An electronic signature of an authorized signing representative may be evidenced by (i) a manual signature, (ii) a digital signature including the name of the authorized signing representative in the respective signature line of the Agreement, (iii) an image of a manual signature, (iv) an Adobe signature, or (v) any other digital signature with the prior written consent of both Parties, placed in the respective signature line of the Agreement and the Agreement delivered by electronic means to the other Party,

including by email.

END OF GENERAL TERMS AND CONDITIONS

**SCHEDULE “B”
PROJECT SPECIFIC INFORMATION**

Maximum Funds	\$38,000
Program Title	Pothole Prevention and Repair Program
Expiry Date	June 30, 2026
Insurance	\$ 5,000,000
Contact information for the purposes of Notice to the Province	<p>Position: James Flanders, Team Lead, Special Highway Operations Initiatives Highway Operations Management Branch, Operations Division</p> <p>Address: 2nd Floor 301 St. Paul Street St. Catharines, Ontario L2R 7R4</p> <p>Email: PPRP@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient	<p>Position: Denise Holmes - CAO/Clerk</p> <p>Address: 157101 Highway 10, Melancthon, ON L9V 2E6</p> <p>Fax: 519 925 1110</p> <p>Email: dholmes@melancthontownship.ca</p>
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Position: Sarah Culshaw - Treasurer</p> <p>Address: 157101 Highway 10, Melancthon, ON L9V 2E6</p> <p>Fax: 519 925 1110</p> <p>Email: sculshaw@melancthontownship.ca</p>

Additional Provisions:

None

SCHEDULE “C” PROJECT DESCRIPTION AND TIMELINES

C1.0 PROJECT DESCRIPTION

C1.1 Project Details. The Project will use the pothole prevention and repair measures set out in section C1.2, C1.3 and C1.4 on road(s) under the jurisdiction of the Recipient. The Project will deploy one or a combination of the methods set out in this Schedule “C”.

C1.2 Pothole Prevention Strategies

- (a) Rout and Seal, means routing, cleaning and sealing cracks using hot poured rubberized asphalt sealant compound as per OPSS MUNI 341.
- (b) Microsurfacing means applying a thin lift of polymer modified asphalt emulsion mix to distressed pavement.as per OPSS MUNI 336.
- (c) Slurry Seal means applying a homogeneous mixture of emulsified asphalt, fine aggregates, water, mineral filler, and, if required, additive in a cold fluid state on a prepared bituminous surface as per OPSS.MUNI 337.
- (d) Single Surface Treatment means a single application of bituminous binder followed by a single application of Class 1, Class 2, Class 3, Class 4, Class 5, or Class 6 aggregate as per OPSS.MUNI 304
- (e) Double Chip Seal means two successive single chip seals with different aggregate gradations as per OPSS.MUNI 303.and
- (f) Granular In-Fill and Grading, Drainage and Stabilization of Unpaved Roadways means surfaces that are typically existing granular but may include sub grade soil surfaces as per OPSS.MUNI 301.

C1.3 Pothole Repair Strategies

- (a) Hot Mix Asphalt (HMA) Patching of Flexible Pavement means resurfacing localized areas of distressed pavement using Hot Mix Asphalt as per OPSS MUNI 310.
- (b) Scarification and Grading of Unpaved Roadways means uniform loosening of the roadway surface to remove damaged areas such as raveling and potholes as per OPSS.MUNI 301.
- (c) Concrete – Pavement and Joint Seal Repairs means sawcutting, cleaning and sealing or resealing cracks in concrete pavement and concrete base as per OPSS MUNI 369.

C1.4 Other

- (a) Project design works related to pothole preservation and repair works that will be completed between April 1, 2025 and March 31, 2026.

C2.0 PROJECT TIMELINES

C2.1 Project Timelines. The Recipient will begin the Project by April 1, 2025, and will achieve Substantial Performance of the Project by March 31, 2026.

SCHEDULE “D”

ELIGIBLE AND INELIGIBLE EXPENDITURES

D1.0 ELIGIBLE EXPENDITURES

D1.1 Eligible Expenditures. Subject to Article D2.0, Eligible Expenditures include the direct costs incurred and paid by the Recipient between April 1, 2025, and March 31, 2026 and that, in the opinion and at the sole discretion of the Province, are considered to have been properly and reasonably incurred and are necessary for the successful implementation of the Project, and include:

- (a) Purchase and delivery of materials required for the Project;
- (b) Project design related to preservation and repair works that will be completed between the period of April 1, 2025, and March 31, 2026;
- (c) Labour for contracted construction and repairs if used for Eligible Expenditures;
- (d) Recipient-owned equipment to be reimbursed at OPSS 127 Rates if used for Eligible Expenditures;
- (e) Updating Road Condition Reports if prepared by an external consultant;
- (f) Any other costs, as determined by the Province from time to time and at its sole discretion.

D1.2 Required Documentation. Eligible Expenditures must be documented through paid invoices or original receipts, or both, satisfactory to the Province.

D2.0 INELIGIBLE EXPENDITURES

D2.1 Ineligible Expenditures. Without limitation, the following costs, unless they have received the prior written approval of the Province, will be considered Ineligible Expenditures:

- (a) Costs not associated with the Project;
- (b) Costs incurred before April 1, 2025, or after March 31, 2026;
- (c) Costs associated with feasibility studies and design work that will not be completed between April 1, 2025 and March 31, 2026;
- (d) Any costs related to a project that has already received funding for eligible expenses from another funding source;
- (e) Administrative costs;
- (f) Audit and financial reporting costs;
- (g) Any other costs, as determined by the Province from time to time and at its sole discretion.

**SCHEDULE “E”
PAYMENT PLAN**

Project Milestones	Required Reports/ Documents	Date	Payment
# 1 TPA Dually Executed		January 30, 2026 to February 27, 2026	100% of Maximum Funds
# 2 Compliance Reporting	<ul style="list-style-type: none"> As per F1.1 	January 30, 2026	
# 3 Final Reporting	<ul style="list-style-type: none"> As per F2.1 	April 17, 2026	

SCHEDULE “F” REPORTING AND COMPLIANCE AUDIT

F1.0 DEFINITION

F1.1 Definition. In this Schedule “F”:

“Generally Accepted Auditing Standards” means Canadian Generally Accepted Auditing Standards as adopted by the Chartered Professional Accountants of Canada or the Public Sector Accounting Board applicable as of the date on which such a record is kept or required to be kept in accordance with such standards.

F2.0 REPORTS, DOCUMENTS AND SUBMISSION DATES

F2.1 Description and Submission Dates The Recipient will submit to the Province, at the email address prrp@ontario.ca, the Reports and other documents described as requested that are further described in Sub-schedule “F1” and section A.10.2 by their respective submission dates.

F3.0 COMPLIANCE AUDIT

F3.1 Compliance Audit. The Province may, at its sole discretion and within timelines set out by the Province, request that the Recipient carry out a Project compliance audit in accordance with Generally Accepted Auditing Standards and delivers the corresponding compliance audit report(s) within the timelines set out by the Province.

F3.2 Compliance Audit Requirements. If the Province requests a Project compliance audit pursuant to section F3.1, the Recipient will retain at the Recipient’s expense and within the timelines set out by the Province, an accredited external independent auditor(s) to carry out the audit and will deliver any compliance audit reports(s) from such audit to the province within seven Business Days of the Recipient’s receipt of the report.

F3.3 Compliance Audit Objectives. The key objectives of the compliance audit(s) are to:

- (a) determine whether Funds were expended for the purposes intended and with due regard to the economy, efficiency and effectiveness;
- (b) determine compliance with the Agreement;

- (c) ensure that the Project, Reports and other reports, and financial information are complete, timely, accurate, in accordance with the terms and conditions of the Agreement;
- (d) ensure that information and monitoring processes and systems are sufficient for the identification, capture, validation and monitoring of the service performance measures;
- (e) assess the overall management and administration of the Project;
- (f) provide recommendations for improvement or redress; and
- (g) ensure that prompt and timely corrective action is taken on audit findings.

SUB SCHEDULE “F1” PROJECT REPORTS

F1.0. COMPLIANCE REPORT

F1.1. The Recipient shall submit the following to the Province by January 30th, 2026:

- (a) a copy of the Recipient’s 2022 Asset Management Plan or current;
- (b) a copy of the Recipient’s most recent Pavement/Road Condition Reports;
- (c) a confirmation of submission of the Recipient’s 2024 Financial Information Return to Ministry of Municipal Affairs and Housing;
- (d) the number of pothole complaints received by the Recipient in the 2024 and 2025 calendar years, as available;
- (e) additional information requested by the Province.

F1.2.0 FINAL REPORT

F1.2.1 Description and Submission Date. The Recipient shall submit to the Province a description of the activities completed and certify the completion of the Project as per the Agreement. The reporting period for the Projects and information that pertains to them is April 1, 2025 to March 31, 2026. The deadline to submit required reporting is April 17, 2026.

The final report will include the following:

- (a) Quantitative data on road maintenance supported by the Program, that the Recipient carried out, including the number of kilometres maintained;
- (b) Project details of activities and/or materials related to the use of the Funds.
Examples of accepted documentation include: invoices and payment certificates, post construction report, purchase and delivery of assets or supplies;
- (c) Other activities that achieved the Project’s objectives.

F1.2.2 Reporting Failure. The Province requires submission of the program reports to inform future development of the Program, ensure effective administration and monitor performance of the Program. Any failure by the Recipient to provide Reports to the Province as set out in this Agreement may result in an Event of Default by the Recipient under Section A12.1.

From: Ontario News <do.not.reply@ontario.ca>
Sent: Tuesday, January 20, 2026 9:32 AM
To: Denise Holmes
Subject: Canada and Ontario Investing \$20 Million to Protect Local Farmers and Agribusinesses



NEWS RELEASE

Canada and Ontario Investing \$20 Million to Protect Local Farmers and Agribusinesses

Federal and provincial investment will help local food producers expand global sales of Ontario grown products

January 20, 2026

[Ministry of Agriculture, Food and Agribusiness](#)

TORONTO – The governments of Canada and Ontario are investing up to \$20 million through the new Market Diversification and Trade Resiliency Initiative to help farmers, food processors and agribusinesses sell more Ontario grown products around the world. The Initiative will fund a variety of projects to increase competitiveness for farmers and agribusinesses and support their expansion into new and international markets as part of the provincial government’s plan to protect Ontario’s agribusiness sector.

As part of the Sustainable Canadian Agricultural Partnership, this investment supports the province’s [Grow Ontario Strategy](#) to give farmers and businesses the tools they need to build long-term resiliency, create good-paying jobs and stay competitive in the face of tariffs and economic uncertainty.

“Expanding markets for Ontario food products ensures farmers and food processors have more reliable export opportunities,” said the Honourable Heath MacDonald, Minister of Agriculture and Agri-Food. “We are building a stronger, more resilient future for agriculture by improving market access and leveraging our shared strengths.”

“This investment will help our local farmers and agribusinesses sell more products grown in Ontario to markets around the world,” said Trevor Jones, Ontario Minister of Agriculture, Food and Agribusiness. “Our government is proud to support the farmers

and businesses who drive our nearly \$52 billion agri-food sector forward each and every day.”

The Market Diversification and Trade Resiliency Initiative will open for applications on February 17, 2026 to help Ontario farmers and agribusinesses expand domestic and international sales and strengthen production capacity through three funding streams.

- **Market development and diversification implementation planning:** supporting preparation and planning for market development and diversification in new or expanded markets.
- **Implement market development and diversification:** supporting the development of new products and broader marketing strategies.
- **Implementation of equipment and technology:** investments such as new production equipment to support diversified products, tailored to meet requirements to enter a new market.

Funding through the Initiative will cover a proportion of approved project costs. The cost-share level and the maximum eligible funding amount per project will vary based on the type of proposals submitted. The Initiative will offer increased support for export development projects targeting non-U.S. markets as well as provide support for projects in United States markets.

The Sustainable Canadian Agricultural Partnership is a 5-year (2023-2028), \$3.5-billion investment by federal, provincial, and territorial governments to strengthen competitiveness, innovation and resiliency of Canada’s agriculture, agri-food sector. This includes \$1 billion in federal programs and activities and a \$2.5 billion commitment for programs designed and delivered by the provinces and territories, cost-shared 60% federally and 40% provincially/territorially.

Quick Facts

- The Ontario Ministry of Agriculture, Food and Agribusiness will deliver the Market Diversification and Trade Resiliency Initiative.
- Information and guidelines about the Initiative are available on the ministry’s [website](#). Applications will be received from February 17, 2026 until 11:59 p.m. EST, on March 17, 2026.
- Building sector capacity and growth and enhancing its resiliency were among priorities set for Sustainable Canadian Agricultural Partnership by the federal-provincial-territorial agricultural ministers in [The Guelph Statement](#).
- For more information about OMAFA programs and services, contact the Agricultural Information Contact Centre (AICC) at 1-877-424-1300 or at ag.info.omafo@ontario.ca.

Quotes

"The CFFO supports the Market Diversification and Trade Resiliency Initiative as an important opportunity for producers of safe, high-quality food to expand their reach into new markets. By opening doors to more customers at home and abroad, this initiative strengthens our agri-food sector and creates greater opportunities for Ontario and Canadian producers to succeed on a global scale."

- Henk Vaarkamp
President, Christian Farmers Federation of Ontario

"As the largest manufacturing sector by employment in Ontario, food and beverage processing comprises over 4,000 companies, 90 per cent of which are small businesses. We appreciate the ongoing strong support of the sector from the provincial government. The creation of this fund highlights the need to increase competitiveness and encourage expansion into new markets. This will help ensure an ongoing viable processing sector in Ontario."

- Chris Conway
CEO, Food & Beverage Ontario

"Ontario farmers produce some of the highest quality food and agricultural products in the world. Creating and strengthening reliable markets for our products has never been more important both at the local level and globally. We appreciate the efforts of the province and the federal government as we work together to support a strong, vibrant, and growing agricultural sector."

- Drew Spoelstra
President, Ontario Federation of Agriculture

Additional Resources

[Sustainable Canadian Agricultural Partnership](#)

[Agriculture and Agri-Food Canada](#)

[Ontario Ministry of Agriculture, Food and Agribusiness](#)

[Grow Ontario](#)

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The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK

SUBJECT: ADVOCATING FOR STRONG OMERS GOVERNANCE

MEETING DATE: FEBRUARY 5, 2026

Recommendation:

That Council receive this report;

And that Council endorse the Association of Municipalities of Ontario (AMO) position opposing the proposed changes to OMERS governance, as outlined by the Province, by adopting the resolution attached to this Report;

And that Council direct staff to communicate Council's support to the Minister of Municipal Affairs and Housing, the Minister of Finance, Sylvia Jones, MPP and AMO.

Purpose

The purpose of this report is to inform Council of proposed provincial legislative changes affecting the governance of the OMERS pension plan and to outline potential financial and governance impacts on municipal employers. The report seeks Council's support for advocacy efforts being led by the Association of Municipalities of Ontario (AMO).

Background

OMERS is a jointly sponsored pension plan serving municipal employees across Ontario. It is currently governed through a bicameral structure consisting of:

- A **Sponsors Corporation**, responsible for plan design and contribution rates, with a statutory obligation to act in the best interest of the pension plan and its members; and
- An **Administration Corporation**, responsible for administering the plan,

investing assets, collecting contributions, and paying benefits.

This governance model has provided long-term stability, accountability, and balance between employer and employee interests.

In early 2026, the Province introduced legislation proposing significant changes to this governance framework, following the release of recommendations from a 2025 government-appointed governance review.

Proposed Legislative Changes

If passed, the legislation would:

- Replace the existing **Sponsors Corporation** with a new **Sponsors Council**, responsible for decisions on plan design, benefits, and contribution rates.
- Remove shared access to independent resources currently available to sponsors, instead allowing the **Administration Corporation to control what resources the Sponsors Council may access**.
- Grant the **Minister of Municipal Affairs and Housing broad regulation-making authority**, including restrictions on appointments to the Sponsors Council and the Administration Corporation Board.

Analysis and Implications for Municipalities

Governance Concerns

- The proposed Sponsors Council would **not have a legal duty to act in the best interest of the OMERS plan**, unlike the current Sponsors Corporation.
- This change could result in decisions driven by individual sponsor interests rather than long-term plan sustainability.
- Reduced access to independent expertise may weaken sponsor oversight and create reliance on advice from the Administration Corporation—the body being overseen.

Risk of Political Influence

- Increased ministerial authority over appointments and regulations risks eroding the independence of the OMERS plan.
- Jointly sponsored pension plans are intended to be protected from political interference, with sponsors retaining authority over plan design and governance.

Financial Impact on Municipal Employers

- Municipal employers ultimately bear the cost of changes to contribution rates.
- Governance instability or weakened sponsor control could lead to increased financial risk and long-term cost pressures on municipal budgets.
- Any erosion of sponsor oversight may reduce the ability to ensure that pension decisions reflect municipal realities and affordability.

AMO Position

AMO has expressed concern that the proposed changes could undermine OMERS' stability and governance integrity. Its advocacy focuses on:

- Retaining strong sponsor oversight over plan design and funding decisions;
 - Ensuring access to independent expertise for the Sponsors Council; and
 - Protecting municipalities from increased financial risk.
-

Financial Impact

There is no immediate financial impact associated with receiving this report. However, potential long-term impacts could arise if governance changes lead to increased contribution rates or reduced plan stability.

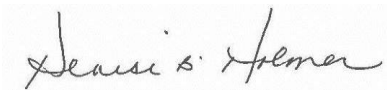
Conclusion

The proposed legislative changes represent a significant shift in how OMERS is governed and may have long-term consequences for municipal employers. Supporting AMO's advocacy efforts aligns with Council's responsibility to protect the Township's financial sustainability and ensure stable, accountable pension governance.

Attachments

- Proposed Resolution
- AMO Briefing: *Major Changes Coming to OMERS Pension Plan Governance*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Denise B. Holmes".

Denise B. Holmes, AMCT
CAO/Clerk

PROPOSED RESOLUTION

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant fiscal strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT the Township of Melancthon does not support the legislative changes to the OMERS Act contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

FURTHER BE IT RESOLVED THAT the Township of Melancthon Council supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to:

1. Ensure Sponsors retain full control without restrictions over their appointments to the new Sponsors Council and Administration Corporation;
2. Guarantee the Sponsors Council's independence from the plan administrator and access to resources needed to perform its duties; and
3. Limit the Minister's regulation-making authority over plan design and the Sponsors Council's internal affairs.

BE IT FURTHER RESOLVED THAT this resolution be circulated to: • The Honourable Rob Flack, Minister of Housing and Municipal Affairs; • The Honourable Peter Bethlenfalvy, Minister of Finance; • Sylvia Jones, MPP; and • The Association of Municipalities of Ontario (AMO)

Denise Holmes

From: AMO Communications <communicate@amo.on.ca>
Sent: Friday, December 5, 2025 2:34 PM
To: Denise Holmes
Subject: Help us advocate for strong OMERS governance



We Need Your Voice on OMERS Governance Changes & Bill 68

Tools to help you spread the word with a template letter to send to representatives.

Denise,

Following a successful webinar last week, here are some resources to make it easy for you to help AMO in advocating for a fair and transparent approach to the provincial government's proposed changes to OMERS governance under Bill 68.

How you can help:

- **Send a letter and Council resolution template** - [This toolkit](#) contains an overview of what's happening, Q&As, a draft motion and a **done-for-you template letter** to personalize and send to your local representatives.
- **Share the Fact Sheet** - this [Bill 68 Fact Sheet](#) offers a brief overview can be shared with colleagues to raise awareness about the proposed changes and their potential impact.
- **Stay informed** - [Slides](#) from last week's webinar recap what was covered in the information session.

[Get the Template Letter](#)

Together, we can help protect the integrity, independence, and long-term stability of OMERS.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

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OMERS Governance Changes & Bill 68 Municipal Resource Toolkit

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What Happened?

The province passed legislation through Bill 68 that would allow the Minister of Municipal Affairs & Housing to dissolve the OMERS Sponsors Corporation and replace it with a Sponsors Council that lacks corporate status, independent resources, and fiduciary protections.

The legislation is based on observations made in a Special Advisor’s report (“Poirier Report”) on OMERS governance that the Sponsors Corporation decision-making is ineffective and disconnected from the needs of members, employers, and sponsors. AMO did not express these views to the Special Advisor. In fact, AMO cautioned that major change isn’t needed and risks eroding confidence in the plan.

Why This Matters

The current OMERS governance model of two corporate boards with distinct responsibilities works because it balances independence, accountability, and fairness across the many different employers and employees.

- The dissolution of the Sponsors Corporation would shift the governance model from long-term stewardship to an interest-based bargaining table.
- The changes weaken sponsor and municipal employer oversight by shifting power with respect to appointments and resources to the plan administrator.
- The changes provide significant authority to the Minister to prescribe rules and regulations related to Sponsors Council business, which risk interference in the plan design and potential new costs without the say of sponsors, employers, or employees.

This is another example of provincial overreach into areas of municipal responsibility without a clear rationale or a full understanding of impacts. Other recent examples include: banning municipal speed cameras and reducing local representation on Conservation Authority boards.

What AMO is Asking For

AMO believes that the current OMERS structure with two corporate boards is the model that would best deliver on the long-term sustainability of the plan. AMO is ready to work with the Minister of Municipal Affairs and Housing on a path forward that protects the independence and long-term stability of OMERS. We’re sending the message: “Work with us, not in place of us.”

If the government dissolves the Sponsors Corporation, AMO is asking the government to:

1. Restore sponsor control over appointments to the Sponsors Council and Administration Corporation, removing vetoes or restrictions to appointees and restoring responsibility for the appointment of the Independent Board Chair;
2. Guarantee independence and appropriate resources for the Sponsors Council to fulfill its responsibilities through full sponsor control over the Council’s by-laws and budget;
3. Limit ministerial regulation-making powers over Sponsors Council affairs, recognizing that decisions on contributions, benefits or appointments belong to the employers and employees who pay into it.

Questions and Answers

What is the core issue with the province's proposed governance changes to OMERS?

Dissolving the Sponsors Corporation and giving the Minister authority in plan design violates the “pay for say” principle: municipal governments will pay the contributions bill and absorb plan risks without a full say on sustainability and affordability.

Why is removing the Sponsors Corporation a problem?

The current Sponsors Corporation reconciles employer and employee interests through a corporate body, with expert advice and a mandate to protect long-term sustainability. This model shields sponsors from lobbying, pressure campaigns, and short-term decisions.

How does the proposed Sponsors Council enable interest-based bargaining?

The Poirier Report expressly contemplates employer and employee sponsor caucusing, thus bargaining among factions. Further, without the corporate structure, the new Sponsors Council would be an entity of at least 14 organizations with different priorities, different advisors, and disparate resources. This creates the conditions for horse-trading between sponsors or short-term wins for one sponsor at the expense of others.

Will this really cost municipalities money? What's the worst-case?

It could, and that unpredictability is the concern. Sponsors own the risk of the pension plan; only employers and employees pay contributions to the plan and bear the risk if there is not enough money in the plan to pay out the benefits. The current governance model provides cost predictability; removing the Sponsors Corporation risks the opposite.

Will the new model affect workers' retirement security?

Only employers and employees bear the risk if there is not enough money in the plan to pay out the benefits. Without strong sponsor oversight, decisions could be made that undermine long-term stability. The goal is to ensure the new model protects pensions not put them at risk.

What is the concern about a veto over appointments?

A potential veto in the hands of the administrator (Administration Corporation) would give them the power to block sponsor appointments. Sponsors must have exclusive authority to determine who is appointed to invest the plan funds and pay pensions.

Are you saying the province is trying to interfere politically?

We're saying the structure must make interference impossible regardless of which government is in power. A good governance model protects pensions from political winds of any kind.

Template Letter

[Date]

The Honourable Rob Flack
Minister of Municipal Affairs and Housing
College Park, 17th Floor
777 Bay Street
Toronto, ON M7A 2J3

The Honourable Peter Bethlenfalvy
Minister of Finance
Frost Building South
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Ministers Flack and Bethlenfalvy,

As an employer within the Ontario Municipal Employees Retirement System (OMERS) pension plan, I am writing to express [Municipality]'s concern with the legislative changes contained in Bill 68.

We share the province's commitment to ensuring OMERS remains strong, sustainable, and responsive to the needs of employers and employees alike. However, Bill 68 risks weakening the very principles that have made the OMERS model stable and accountable for more than two decades.

The changes in Bill 68 would dissolve the independent Sponsors Corporation and replace it with a new "Sponsors Council" that lacks corporate status, independent resources, and fiduciary protections. In practice, this would allow pension decisions to be made without meaningful municipal oversight, increasing financial exposure for local governments and, ultimately, local taxpayers.

At a time when municipalities are already stretched thin by rising costs, downloaded responsibilities, and growing service demands, we cannot afford new, unfunded pension liabilities or diminished accountability. Ontarians expect their local governments to protect public dollars; we need pension governance structures to do the same.

We believe that current structure of OMERS, with two corporate Boards is the model that would best deliver on the long-term sustainability of the pension plan. This model works because it balances independence, accountability, and fairness between employers and employees.

We urge your ministries to work with the Association of Municipalities of Ontario (AMO) and all OMERS sponsors to chart a path forward on regulations, by-laws, and any further legislative changes. Municipalities stand ready to work collaboratively with the province to strengthen governance, enhance transparency, and protect the long-term interests of both workers and communities.

Sincerely,
[Head of Council's Name]
[Position], [Municipality Name]

Template Resolution

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and

WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant fiscal strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT [Municipality Name] does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

FURTHER BE IT RESOLVED THAT the [Municipality Name] Council supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to:

1. Ensure Sponsors retain full control without restrictions over their appointments to the new Sponsors Council and Administration Corporation;
2. Guarantee the Sponsors Council's independence from the plan administrator and access to resources needed to perform its duties; and
3. Limit the Minister's regulation-making authority over plan design and the Sponsors Council's internal affairs.

BE IT FURTHER RESOLVED THAT this resolution be circulated to:

- The Honourable Rob Flack, Minister of Housing and Municipal Affairs;
- The Honourable Peter Bethlenfalvy, Minister of Finance;
- [Local MPPs Names]; and
- The Association of Municipalities of Ontario (AMO).

Major changes coming to OMERS Pension Plan governance

What municipal employers should know

The Ontario government has tabled legislation that, if passed, would significantly change how OMERS makes decisions about contribution rates, benefits and plan design. These changes would have real, long-term consequences for municipal employer budgets.

What's changing

The legislation proposes a number of changes to the way OMERS operates. Key for municipal employers is:

- Replacing the existing Sponsors Corporation with a Sponsors Council. The Council would take on responsibility for making decisions around plan design, benefits and contribution rates.
- Ending Sponsor access to shared resources through the Sponsors Corporation, and empowering the Administration Corporation to determine which resources the new Sponsors Council can access.
- Providing the Minister of Municipal Affairs and Housing with broad regulation-making authority, and putting some restrictions on who Sponsors can appoint to the Sponsors Council and Administration Corporation Board.

AMO is concerned about long-term municipal consequences

New Sponsors Council

Unlike the existing Sponsors Corporation, the new Council has no duty to act in the best interest of the OMERS plan. With no accountability to the plan, individual sponsor interests could make it difficult for Sponsors Council members to agree on decisions around plan design, contribution rates and benefits. This creates a model that more closely resembles a bargaining table.

Sponsors Council resources

The new Sponsors Council will need its own experts and funding in order to play its critical role in plan design and overseeing the Administration Corporation. Without independent resources, the Sponsors Council could be forced to rely solely on advice from the Administration Corporation (the same body it's meant to oversee).

Ministerial regulation-making authority and appointment restrictions for the Sponsors Council and Administration Corporation

Pension plans must be protected from politics and interference. Both of these proposed changes dilute the authority of the employer and employee sponsors who are responsible for the plan. The Ontario *Pension Benefits Act* outlines that it is a fundamental right of sponsors of a jointly sponsored plan to determine the plan design and appoint the board members of the plan's administrator. These changes weaken the plan's independence and risk giving too much influence to the administrator or future governments.

Employers, employees and taxpayers all have an interest in the long-term health of the OMERS plan. It must be fair and affordable for all who contribute. A strong governance structure that prioritizes the long-term health of the plan, coupled with strong expertise and advocacy from AMO and MEPCO has long delivered peace of mind for municipal employers. Proposed changes could erode that stability and create new costs for municipal governments as AMO and MEPCO work to ensure that the decisions made at the Sponsors Council reflect municipal realities.

What's next

The legislation was introduced just one day after the release of recommendations from a 2025 review of plan governance, conducted by a government-appointed special advisor.

AMO will communicate our concerns to the provincial government with a focus on retaining strong Sponsor oversight over plan design and mitigating financial risk to municipal governments.

More about OMERS governance

OMERS is a **jointly sponsored pension plan** with a **bicameral governance structure** where employee and employer sponsors are jointly responsible for funding the plan and making decisions around plan design. Right now, OMERS is governed by two corporate boards, each made up of members appointed by employee and employer sponsor groups:

- The **Sponsors Corporation** determines plan design and contribution rates. The Sponsors Corporation has a legal obligation to act in the best interest of the plan and its members. This obligation helps ensure that the OMERS plan is fair, balanced and affordable for all sponsors as they must consider plan sustainability over individual interests.
- The **Administration Corporation** is the plan administrator, and responsible for investing plan funds, collecting contributions from participating employers, and paying pension benefits.



OMERS Governance Changes & Bill 68

Municipal Resource Toolkit



Association of
Municipalities
of Ontario



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- OMERS: Current Governance Model
- OMERS Sponsors Organizations
- What happened?
- Poirier Report Summary
- Bill 68 Summary
- What does this matter?
- What can we do?

OMERS: Current Governance Model

- OMERS is a defined benefit jointly sponsored pension plan where employee and employer sponsors are jointly responsible for funding the plan and making decisions around plan design.
- OMERS is governed by two corporate boards, each made up of members appointed by employee and employer sponsor groups:
 - The **Sponsors Corporation** determines plan design, contribution rates, and appointments to the Administration Corporation Board.
 - The **Administration Corporation** is responsible for the overall administration of the Plan, including making investment decisions and paying pension benefits to retirees.

The current OMERS governance model of two corporate boards with distinct responsibilities works because it balances independence, accountability, and fairness across the many different employers and employees.

OMERS: Sponsor Organizations

Employer Sponsors	Employee Sponsors
Association of Municipalities of Ontario	CUPE Ontario CUPE 416/79
City of Toronto	OPSEU
Ontario Public School Boards Association & Ontario Catholic School Trustees Association	Police Association of Ontario
Ontario Association of Police Services Boards	Ontario Professional Fire Fighters Association
Ontario Association of Children's Aid Societies	Ontario Secondary School Teachers' Federation
Electricity Distributors Association	Retirees Group

*Sponsor organizations currently appoint members to the Sponsors Corporation and *nominate* members to the Administration Corporation (Sponsors Corporation reviews nominations and appoints to AC).

What happened?

- As part of the Fall Economic Statement, the Province introduced and passed Bill 68 which contained significant changes to the *OMERS Act*
- Bill 68 is based on observations made in a Special Advisor's report ("Poirier Report") following a provincial review of OMERS governance
 - AMO/MEPCO participated in the review and cautioned that major change is not needed and risks eroding confidence in the plan.

Poirier Report Summary

	Recommendations
Sponsors Council	<ul style="list-style-type: none">• Wind down Sponsors Corporation and replace with a Sponsors Council• Maintain current composition with the addition of five (5) non-voting members• Re-establish employer/employee co-chair model and employer/employee sponsor caucuses
Appointments	<ul style="list-style-type: none">• Extend current Independent Board Chair term for three (3) years• Sponsors to directly appoint members to Administration Corporation Board• Give Administration Corporation Board veto (2/3 majority vote) over sponsor appointments
Resources	<ul style="list-style-type: none">• End corporate structure for Sponsors Corporation and access to independent resources• Administration Corporation to reimburse Sponsors Council for “reasonable costs”• Costs of arbitration be borne exclusively by sponsor organizations
Other	<ul style="list-style-type: none">• Legislate normal retirement age (NRA) 60/65 flexibility within plan text

Bill 68 Summary

- As part of Fall Economic Statement, Government introduced Bill 68 legislation to enact several (but not all recommendations)
- Provides authority to the Minister of Municipal Affairs & Housing to:
 - Dissolve Sponsors Corporation at a date determined by Ministerial order
 - Establish a Sponsors Council, subject to any rules Minister deems appropriate
 - Make regulations governing any elements of the Sponsors Council by-laws
 - Approve Sponsors Council by-laws, as established initially by the Administration Corporation
- Prohibits Sponsors from appointing:
 - to the Sponsors Council anyone who has been a member of the Administration Corporation Board or the Sponsors Corporation Board
 - to the AC anyone who has been a member of the Sponsors Corporation Board or the Sponsors Council

Why does this matter?

Report recommendations and legislation mean significant changes to overall OMERS governance that:

- Shifts from a stewardship model focused on long-term sustainability and affordability to one focused more on advocacy and interest-based bargaining
- Weakens sponsor and municipal employer oversight by shifting power to the administrator (Administration Corporation) with respect to appointments and resources
- Provides significant authority to the Minister to prescribe rules and regulations related to Sponsors Council business, which risk interference in the plan design and potential new costs without the say of sponsors, employers, or employees

This is another example of provincial overreach into areas of municipal responsibility without a clear rationale or a full understanding of impacts. Other recent examples include: banning municipal speed cameras and reducing local representation on Conservation Authority boards.

What can we do?

Key Message: AMO believes that the current OMERS structure with two corporate boards is the model that would best deliver on the long-term sustainability of the plan.

If the government dissolves the Sponsors Corporation, AMO is asking the government to:

- Restore sponsor control over appointments to Sponsors Council and Administration Corporation
- Guarantee independence and appropriate resources for the Sponsors Council to fulfill its responsibilities
- Limit Ministerial regulation-making power over internal affairs of the Sponsors Council and plan design