



**INFRASTRUCTURE & EMERGENCY MANAGEMENT
COMMITTEE HYBRID MEETING
MONDAY, DECEMBER 8TH, 2025 AT 9:30 A.M.
AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/87352415863?pwd=z9rwOPjyoChwGaM2g9qQSCGorU1ZWw.1>

Meeting ID: 873 5241 5863

Passcode: 969112

One tap mobile

+14388097799,,87352415863#,,,,*969112# Canada

+15873281099,,87352415863#,,,,*969112# Canada

1. Call to Order

Welcome to all in Attendance and note to the Public – this Committee meeting is being recorded and will be available on the Township website under the Boards and Committee (Infrastructure and Emergency Management Committee) section within 5 business days of the Committee meeting.

2. Land Acknowledgement

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways, and resources.

3. Additions/Deletions/Approval of Agenda

Moved by _____ Seconded by _____ be it resolved that the agenda be approved as _____.

4. Declaration of Pecuniary Interest or Conflict of Interest

5. Acceptance of Draft Minutes – November 18th, 2025

Moved by _____ Seconded by _____ be it resolved that the minutes of the Infrastructure and Emergency Management Committee Meeting held on November 18th, 2025, be approved as circulated.

6. Business Arising from Minutes

7. Correspondence Items

8. General Business

1. Update from Public Works Superintendent
2. Black Cat Radar Data for County Road 17
3. Update on Proposed Riverview Park
4. Discussion on Park Structures and Infrastructure Needs
5. Discussion on Horning's Mills Hall Infrastructure Needs
6. Other/Additions
7. Unfinished Business

1. Report from Craig Micks & Kaitlin Dinnick – 2026 Public Works Capital Expenditures
2. Report from Craig Micks & Kaitlin Dinnick – 5 Year Capital Plan
3. Ontario Launches Pothole Prevention and Repair Program

9. Recommendations to Council

10. Public Question Period

11. Confirmation Motion

Moved by _____ Seconded by _____ be it resolved that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.

12. Adjournment and Date of Next Meeting

Moved by _____ Seconded by _____ be it resolved that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on January 12th, 2026, at 9:30 a.m. or at the call of the Chair.



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

**Corporation of the Township of Melancthon
Memorandum**

TO: Members of the Infrastructure & Emergency Management Committee

FROM: Craig Micks – Public Works Superintendent & Kaitlin Dinnick – Deputy Clerk/Planning Coordinator

SUBJECT: 2026 Public Works Capital Expenditure Recommendations

DATE: November 18th, 2025

Background/Executive Summary

This Report will identify Capital Expenditures for the 2026 budget. These recommendations are based on the Road Management Plan and 2025 Bridge Study and on the needs identified through patrolling the Township Road Network.

Options, Analysis and Financial Impact

Below are two options for 2026 Road Projects:

Option 1:

Road Section	Approx KMs	Approx Cost
260 Sideroad – 2 nd Line SW to Highway 10 (2 nd Lift – paved in 2021) includes lift on paved shoulder	2.3 kms	\$325,000
7 th Line SW – 2kms South of 077572 7 th Line SW	2 kms	\$400,000
Total Cost		\$725,000

Option 2:

Road Section	Approx KMs	Approx Cost
260 Sideroad – 2 nd Line SW to Highway 10 (2 nd Lift – paved in 2021) includes lift on paved shoulder	2.3kms	\$325,000
Total Cost		\$325,000

260 Sideroad between 2nd Line SW and Highway 10 was paved in 2021 and requires the 2nd lift to be added to ensure the life expectancy of the pavement. As it has been 5 years since the original paving was completed, Township Staff feel this should be made a priority for 2026 to preserve the life of the pavement. 7th Line SW is in rough shape with the worst section being the approximately 2kms south from 077572 7th Line SW. Staff would recommend based on the road conditions that Council proceed with Option 1, however if Council would like to only proceed with one road project in 2026 Staff recommend Option 2.

This is what the Road Management Plan proposes for 2026 which includes the 4th Line OS and Hunter Parkway projects that were not completed in 2025. Township Staff feel that these roads are not more of a priority than the recommended roads above and should be reevaluated in 2027.

Road Management Suggestions for 2026					
5 Sideroad	3rd Line OS to County Rd 124	1.3km	\$275,000	\$1,695,000	
3rd Line OS	County Rd 17 to 15 Sideroad	3km	\$600,000		
3rd Line OS	5 Sideroad to County Rd 17	3km	\$600,000		
4 th Line OS	County Road 17 S to Lot 9 & 10	750m	\$150,000		
Hunter Parkway	5 Sideroad to County Road 124	300m	\$70,000		

Below is a chart of the road projects identified already for the 2027 budget that should be kept in mind which includes the projects that Township Staff are proposing postponing:

Road Management Suggestions for 2027 (including 2026 postponed projects)					
7 th Line SW	280 Sideroad 2kms North	2km	\$400,000	\$2,895,000	
2 nd Line SW	260 Sideroad to 270 Sideroad	2km	\$400,000		
2 nd Line SW	260 Sideroad to 250 Sideroad	2km	\$400,000		
5 Sideroad	3rd Line OS to County Rd 124	1.3km	\$275,000		
3rd Line OS	County Rd 17 to 15 Sideroad	3km	\$600,000		
3rd Line OS	5 Sideroad to County Rd 17	3km	\$600,000		
4 th Line OS	County Road 17 S to Lot 9 & 10	750m	\$150,000		
Hunter Parkway	5 Sideroad to County Road 124	300m	\$70,000		

Below are the 2026 Capital Assets:

Equipment	Cost
Tractor with Brusher & Snowblower Attachment	\$500,000 Approx
Backhoe	\$300,000 Approx

Purchasing a tractor with a brusher attachment and snow blower would eliminate these recurring budget items going forward once the equipment is received. This purchase

can be funded up to \$500,000 through Development Charges. Public Works is also hoping to demo an ILF Kommunal this fall, which may be considered as an alternative to the tractor if Staff determine that it is a better fit for the Township's needs. It is recommended that once quotes are obtained for either the tractor and attachments or the ILF Kommunal — including all required specifications — Council consider suspending the Procedural By-law to allow acceptance of one of the quotes without proceeding through the full tender process. This approach would save both money and staff time and would also allow the Township to obtain quotes from nearby dealerships, which is beneficial for servicing. This item was originally budgeted to purchase in 2025 and Township Staff are still hopefully this will be able to be purchased and delivered in 2025 however if it is not, we would recommend that it be put back into the budget for 2026, as the cost will be funded primarily, if not entirely, through Development Charges, the budget implications will be minimal. The Township backhoe is currently 26 years old and is starting to break down. Staff would recommend that we budget to purchase a backhoe in the 2026 budget.

Below are the 2026 Bridge Recommendations:

Bridge Work	Cost
Bridge 7 – 7 th Line SW Rehabilitation (Engineering completed in 2025.	Approx \$405,000

The engineering work for Bridge 7 was completed in 2025 and is scheduled to be rehabilitated in 2026, Staff recommend that this project be completed in 2026 as scheduled.

Recommendation

THAT the Infrastructure and Emergency Management Committee receive the Report of Craig Micks, Public Works Superintendent and Kaitlin Dinnick, Deputy Clerk/ Planning Coordinator dated November 18th, 2026 entitled 2026 Public Works Capital Expenditure Recommendations;

AND THAT the Committee recommend to Council that they review and apply this information during 2026 budget discussions.

Respectfully Submitted:

Craig Micks, Public Works Superintendent

Kaitlin Dinnick, Deputy Clerk/Planning Coordinator



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

**Corporation of the Township of Melancthon
Memorandum**

TO: Members of the Infrastructure & Emergency Management Committee

FROM: Craig Micks – Public Works Superintendent & Kaitlin Dinnick – Deputy Clerk/Planning Coordinator

SUBJECT: Five (5) Year Capital Plan Summary

DATE: November 18th, 2025

Background/Executive Summary

This Report will identify Capital Road, Bridge and Equipment Upgrades over the next 5 years. These recommendations are based on the Road Management Plan, Bridge Study and on the needs identified by the Public Works Department.

Options, Analysis and Financial Impact

5 Year Capital Road Projects 2026-2030

5 YEAR CAPTIAL PLAN - ROADS				
Road	Road Section	Approximate Distance	Approximate Costing	Annual Total
2026				
260 Sideroad	2 nd Line SW to Highway 10 (2 nd Lift)	2km	\$325,000	\$725,000
7th Line SW	2kms South of 077572 7th Line SW	2km	\$400,000	
2027				
7th Line SW	280 Sideroad 2kms North	2km	\$400,000	\$620,000
Hunter Parkway	5 Sideroad to County Rd 124	300m	\$70,000	
4th Line OS	County Rd 17 S to Lot 9 & 10	750m	\$150,000	
2028				
2nd Line SW	300 Sideroad to County Rd 17	2km	\$400,000	\$1,475,000
2nd Line SW	County Rd 17 to 270 Sideroad	4km	\$800,000	
5 Sideroad	3rd Line OS to County Rd 124	1.3km	\$275,000	
2029				
3rd Line OS	County Rd 17 to 15 Sideroad	3km	\$600,000	\$2,000,000
3rd Line OS	5 Sideroad to County Rd 17	3km	\$600,000	
2nd Line SW	270 Sideroad to 250 Sideroad	4km	\$800,000	
2030				
3rd Line OS	15 Sideroad 1km North	1km	\$200,000	\$1,150,000
3rd Line OS	20 Sideroad to County Rd 21	3km	\$600,000	
20 Sideroad	County Rd 124 to 3rd Line OS	1.25km	\$350,000	
			5 Year Total	\$5,970,000

5 Year Capital Bridge Projects 2026-2030

5 YEAR CAPTIAL PLAN - BRIDGES				
Structure No./Name	Road Name	Recommended Work	Estimated Cost	Annual Costing
2025				
7	7th Line SW	Engineering – Design (Rehabilitation)	\$35,000	\$35,000
2026				
2033	7th Line SW	Engineering – Design (Embankment Stabilization)	\$12,500	\$282,500
6	4th Line SW	Engineering – Design (Waterproof & Pave)	\$10,000	
2007	15 Sideroad	Engineering – Design (Waterproof & Pave)	\$10,000	
2033	7th Line SW	Construction – Rehabilitation (Embankment Stabilization)	\$60,000	
6	4th Line SW	Construction – Waterproof and Pave	\$50,000	
2007	15 Sideroad	Construction - Waterproof and Pave	\$40,000	
16	250 Sideroad	Construction – Rock Protection along Abutment Walls	\$15,000	
2030	240 Sideroad	Construction - Rehabilitation	\$60,000	
18	2nd Line NE	Engineering – Design (Rehabilitation)	\$25,000	
2027				
7	7th Line SW	Construction - Rehabilitation	\$370,000	\$600,000
18	2nd Line NE	Construction – Rehabilitation (keeping existing barrier)	\$230,000	
2028				
14	4th Line SW	Engineering – Design (Scoped Rehabilitation)	\$25,000	\$50,000
9	8th Line SW	Engineering – Design (Scoped Rehabilitation)	\$25,000	
2029				
14	4th Line SW	Construction – Scoped Rehabilitation	\$200,000	\$450,000
9	8th Line SW	Construction – Scoped Rehabilitation	\$250,000	
			5 Year Total	\$1,417,500

5 Year Capital Equipment 2026-2030

5 YEAR CAPTIAL PLAN - EQUIPMENT		
Equipment	Approximate Costing	Comments
2026		
Backhoe	\$300,000	Would replace current backhoe
2027		
Plow Truck	\$450,000	Would replace a plow truck
2028		
Pick-up Truck	\$110,000	Would replace a Truck
2029		
Grader	\$1,000,000	Would replace a Grader
2030		
Plow Truck	\$450,000	Would replace a plow truck
5 Year Total	\$2,310,000	

Below is a chart of the Township’s existing equipment, make & model and the age of each piece of equipment:

CURRENT EQUIPMENT IN PUBLIC WORKS				
#	Equipment	Model	Year	Age
#1	Pick-up Truck	Ford F150	2016	9
#2	Plow Truck	Western Star	2004	21
#3	Water Truck	Western Star	2002	23
#4	Plow Truck	Volvo	2007	18
#5	Plow Truck	Volvo	2010	15
#6	Plow Truck	International	2014	11
#7	Pick-up Truck	GMC Sierra	2011	14
#8	Plow Truck	Western Star	2022	3
#9	Dually Truck	Ford 550	2023	2
#10	Pick-up Truck	Ford F150	2025	0
#11	Plow Truck	Freightliner	2025	0
GR #2	Grader	John Deere	2011	14
GR #1	Grader	CAT	2005	20
GR #3	Grader	John Deere	2015	10
	Loader	CAT	1986	39
	Backhoe	JCB	1999	26

Recommendation

THAT the Infrastructure and Emergency Management Committee receive the Report of Craig Micks, Public Works Superintendent and Kaitlin Dinnick, Deputy Clerk/ Planning Coordinator dated November 18th, 2025, entitled Five (5) Year Capital Plan Summary;

AND THAT the Committee recommended to Council that they review and apply this information during 2026 budget discussions.

Respectfully Submitted:

Craig Micks, Public Works Superintendent

Kaitlin Dinnick, Deputy Clerk/Planning Coordinator