



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, SEPTEMBER 18TH, 2025 - 5:00 P.M.**
Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/84359451505?pwd=SVUnaGiclINaXD4HIWK0JrEyyNw6IV.1>

Meeting ID: 843 5945 1505

Passcode: 583276

One tap mobile

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AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.
- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**
- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – September 4th, 2025**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**

9. Public Question Period (Please visit our website under Agendas and Minutes for information on Public Question Period)

10. Public Works

1. Report from Denise B. Holmes, CAO/Clerk – Award of Engineering Services – Paved Shoulder/Sidewalk in Horning’s Mills
2. Recommendation from Infrastructure & Emergency Management Committee Meeting September 11, 2025
3. Other

11. Planning

1. Applications to Permit
2. Other

12. Climate Change Initiatives

13. Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

14. County Council Update

15. Correspondence

Board, Committee & Working Group Minutes

1. Shelburne & District Fire Board – June 3rd, 2025
2. Infrastructure & Emergency Management Committee – August 14th, 2025
3. Heritage Advisory Committee – June 9th, 2025
4. Heritage Advisory Committee – August 11th, 2025

Items for Information Purposes

1. April to June 2025 – OPP Detachment Revenues
2. Email from Enbridge Gas Inc – Consultation on the Future of Natural Gas Expansion in Ontario
3. Town of Shelburne – Resolution regarding Shelburne & District Fire Board
4. Township of Clearview – Notice of Zoning By-law Review – Clearview Township’s Draft Zoning By-law Available for Comment until November 5th
5. Nottawasaga Valley Conservation Authority – Media Release – NVCA Chair Calls for Provincial Action on Recycling and Waste Diversion

16. General Business

1. Notice of Intent to Pass By-law
2. New/Other Business/Additions
 1. Report from Denise B. Holmes, CAO/Clerk – Recognition of Lauren Smith’s Accomplishments
 2. South East Grey Community Health Centre Request for October 2025 Proclamation of Community Health & Wellness Month
 3. Recreation Grant Opportunities from Sarah Culshaw, Treasurer (Deferred from Infrastructure & Emergency Management Committee)
 4. Strada Aggregates – Proposed Quarry – Notice of ARA Application
 5. Addition(s)
3. Unfinished Business
 1. Six Nations of the Grand River Political Liaison Meetings for December
 2. Fall Town Hall Meeting Update
4. Reports/Updates from Members of Council & Administrative Staff

17. Delegations

18. Third Reading of By-laws

19. Notice of Motion

20. Confirmation By-law

21. Adjournment and Date of Next Meeting – Thursday, October 2nd, 2025 – 5:00 p.m.



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK

**SUBJECT: AWARD OF ENGINEERING SERVICES – PAVED
SHOULDER/SIDEWALK IN HORNING’S MILLS**

MEETING DATE: SEPTEMBER 18, 2025

Recommendation

That Council award the quote for Design and Contract Administration for the Horning’s Mills paved shoulder/sidewalk project to R.J. Burnside & Associates Limited in the amount of \$60,000.00 + HST, with \$25,000.00 to be funded from the 2025 Budget and the balance to be drawn from the Working Capital Reserve.

Purpose

The purpose of this Report is to seek Council’s approval to award the Design and Contract Administration services for the proposed paved shoulder/sidewalk project in Horning’s Mills.

Background

Township staff met with local engineering firms and requested quotes for engineering services related to the design and contract administration of the proposed paved shoulder/sidewalk project in Horning’s Mills. Three quotes were received, as outlined below.

Quotes Received

- **R.J. Burnside & Associates Limited, Orangeville – \$60,000.00 + HST**
 - **Triton Engineering Services Limited, Orangeville – \$61,300.00 + HST**
 - **S. Burnett & Associates Limited, Orangeville – \$61,720.00 + HST**
-

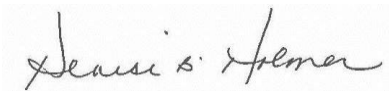
Analysis

R.J. Burnside & Associates submitted the lowest quote at \$60,000.00 + HST. In addition to being the lowest bidder, R.J. Burnside & Associates has a long history of providing engineering services to the Township and working with Township Staff and has extensive knowledge of local conditions. This experience will support the efficient delivery of the project.

Financial Implications

The Township allocated \$25,000.00 in the 2025 Budget toward this project. The remaining balance of the engineering costs will be funded through the Township's Working Capital Reserve.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Denise B. Holmes", is written over a light gray rectangular background.

Denise B. Holmes, AMCT
CAO/Clerk



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Corporation Of the Township of Melancthon

Memorandum

To: Mayor White And Members of Council

From: Kaitlin Dinnick, Secretary Infrastructure & Emergency Management Committee

Subject: Recommendation from Infrastructure and Emergency Management Committee Meeting Held September 11th, 2025

Date: September 18th, 2025

8.6 General Business; Discussion on Horning's Mills Hall Infrastructure Needs

Craig advised that he had contacted three companies for quotes to install heat cables on the roof of Horning's Mills Hall and has only received one quote to date. The Committee reviewed the quote and is recommending that Council proceed with it so the work can be completed this year.

Recommendation

The Infrastructure and Emergency Management Committee recommends to Council that we hire 519 Contracting to install heat cables on the roof of the Horning's Mills Hall before winter for a cost of \$2,853.25 inclusive of HST.

519 CONTRACTING

Jeremy Lacey
303 main st hornings mills L9V 1X7
(519) 217-1982
jjlacey_@hotmail.com

ESTIMATE
EST0294

DATE
Sep 6, 2025

TOTAL
CAD \$2,853.25

TO

Horning Mills Community Hall

14 Mill st Melancthon
519-925-5512
dholmes@melancthontownship.ca

DESCRIPTION	RATE	QTY	AMOUNT
Heat cables	\$2,525.00	1	\$2,525.00
Supply & install roof heat cable system to prevent ice dams and promote proper water drainage on eaves, valleys, gutters and downspouts			
West side of building \$1175+hst			
East side upper \$1350+hst			
SUBTOTAL			\$2,525.00
TAX13 (13%)			\$328.25
TOTAL			CAD \$2,853.25

APPLICATIONS TO PERMIT FOR APPROVAL
September 18, 2025 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS
Joseph, Emerson, Salome & Rachel Bowman Agent: Aaron Bauman	Pt Lot 218, Lot 219, Con 1 NE 159231 Highway 10	252.69m2 (2719.90sqft)	Farm Shed Relocation	Agricultural	\$30,000	No	Approved
Larry Crawford Agent: Reuben Jonker - Vanderwoerd Drafting & Desiqn	Pt Lot 246, Con 2 SW RP 7R5259 Part 1 118291 2nd Line SW	111.5m2 (1200sqft)	Garage	Residential	\$60,000	No	Approved
Manassa & Melinda Martin Agent: Aaron Bauman	Lot 24, Pt Lots 23 & 25, Con 7 SW 078106 7th Line SW	413.79 (4454sqft)	On-Farm	Industrial	\$400,000	Yes	Approved



SHELburne & DISTRICT FIRE BOARD

June 3, 2025

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Vice Chair, Gail Little, called meeting to order at 7:05 pm.

1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. **Additions or Deletions**

8.2 Fire Hall Sub-Committee

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by J. Horner – Seconded by W. Mills

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

BD COMM 1

SEPT 18 2025

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by A. Stirk – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the dates of May 6, 2025 as presented.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 **Fire Service Review Update**

The Chief advised the Board that he, along with Chief Foreman of Grand Valley, attended an Amaranth Township Council meeting where he did his Levels of Service Presentation. Amaranth Council has requested that the County Chief's meeting minutes be shared with the Fire Boards.

The Chief also advised that MPDS is coming to Dufferin County January 1st, 2026. Rosemont District Fire Department is exploring the possibility of increasing their medical capabilities.

The Chief is attempting to bring a Wildland Firefighting Course to Dufferin County.

The Board briefly discussed the Town of Shelburne's Council report and Mayor Mills clarified the intent of meeting invitations that were sent out that it is preferred to have one joint meeting with all of the Mayor's & Deputy Mayors and he would have Shelburne's CAO send a follow up message for clarification.

8.2 **Fire Hall Sub-Committee**

The Town of Shelburne has requested that the Board halt all spending in relation to the building, and if we're not moving forward should the \$100,000 that was allocated to an engineer study be returned to each municipality proportionately? The Board agreed to hold off on a decision until after the meeting with the Mayor's & Deputy Mayor's to decide the future of the Board.

9. **New Business**

9.1 **Fire Fleet Capital Replacement Program**

Resolution # 3

Moved by F. Nix – Seconded by A. Stirk

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Fire Fleet Capital Replacement Schedule;

AND THAT The Shelburne & District Fire Board of Management approves the Fire Apparatus Replacement Life Cycle Schedule;

AND FURTHER THAT The Shelburne & District Fire Board of Management approves in principle, the annual Capital Budget funding to support the Fire Department's Fire Fleet Capital Budget Program.

Carried

9.2 **Capital Budget – 5 Year Forecast**

Resolution # 4

Moved by J. Horner – Seconded by M. Davie

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's SDFD Capital Budget – 5 Year Forecast report as information.

Carried

10. **Chief's Report**

10.1 **Monthly Reports (May 2025)**

There are a total of 32 incidents for the month of May 2025.

10.2 **Update from the Fire Chief**

The Chief advised the Board:

- We've recently had 2 formal retirements and 1 resignation
- We have 2 cadets that have been offered positions as recruits
- We currently have 4 Cadets

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – May 2025**

12.1 **Resolution # 5**

Moved by W. Mills – Seconded by J. McLean

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$28,817.16 for the period of May 3, 2025 to May 30, 2025 as presented and attached be approved for payment.

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 6**

Moved by J. McLean – Seconded by A. Stirk

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 7

Moved by F. Nix – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:24 pm to meet again at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Gail Little
Vice Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of June 3, 2025
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Municipality / Member	Present	Absent
Township of Amaranth		
Andrew Stirk	X	
Gail Little	X	
Town of Mono		
Melinda Davie	X	
Fred Nix	X	
Township of Melancthon		
James McLean	X	
Bill Neilson		X
Town of Shelburne		
Wade Mills	X	
Shane Hall		X
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Dave Pratt – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Infrastructure and Emergency Management Committee held a meeting on August 14th, 2025, at 9:30 a.m. The following members were present: James McLean, Darren White and Ruth Plowright. Also present were: Denise Holmes, CAO/Clerk, Craig Micks, Public Works Superintendent, and Kaitlin Dinnick, Infrastructure and Emergency Management Committee Secretary.

Call to Order

Chair McLean called the meeting to order at 9:32 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by White, Seconded by Plowright, that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by Plowright, Seconded by McLean, that the minutes of the Infrastructure and Emergency Management Committee Meeting held on June 2nd, 2025, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent, advised that the application of calcium has been completed, and gravel has been applied to all roads designated as No Winter

Maintenance. Installation of Mennonite buggy signs is scheduled to begin next week. In addition, Public Works Staff are starting up work again at trimming trees along the roads to address damage caused by the recent ice storm.

2. Update on Capital Project (260 Sideroad)

Craig Micks, Public Works Superintendent, advised that Cox Construction has installed the three crossing culverts. An additional culvert was identified and will also need to be completed. Once that work is finished, ditching will begin. The entire project is expected to be completed in September.

3. Update on Proposed Riverview Park

Denise Holmes, CAO/Clerk spoke to this item and advised that the staking took place on July 24, 2025. Member Plowright noted that now that the area has been staked, she will ask Louie Kay to visit the site and provide a proposal for the park, which will be brought forward for discussion at the September Meeting.

4. Update on Horning's Mills Proposed Paved Shoulders

There was discussion regarding the fact that only \$25,000 was budgeted for the project, while all received quotes were over \$60,000. The Committee considered the possibility of deferring the engineering work to next year and budgeting the remaining amount at that time. This item will be deferred to the September 4, 2025, Council Meeting for further discussion.

5. Discussion on Park Structures and Infrastructure Needs – Standing Item Now

Member Plowright advised that the letter that was prepared for sponsorship of the park will be distributed in September and October to gather support for park equipment. She also noted that Council could consider budgeting for some park upgrades next year. It was mentioned that signage at Horning's Mills Park needs to be updated; Member Plowright will prepare a proposal for this. Member White noted that Hydro One has grants available for park improvements, and Sarah Culshaw, Treasurer will look into the eligibility, requirements, and timelines for all applicable grants and report back at the next meeting. Regarding Riverview Park, a question was raised about whether the insurance company has been contacted regarding the park and associated costs for annual insurance.

6. Discussion on Horning's Mills Hall Infrastructure Needs – standing item now

1. Heat Cables for the Roof of the Hall (Councillor Plowright)

Member Plowright spoke to this item, noting that there have been ongoing issues with ice buildup on the roof of the Hall. She advised that the only long-term solution is to install heat cables, which consume very little power and can remain plugged in throughout the winter. A roofer or eavestrough specialist will be contacted to obtain a few quotes, which will be brought back to the next Committee Meeting for review. Member Plowright also requested that a few sections of damaged paint be repaired after the heat cables are installed. Additionally, it was reported that one of the poster boards at Oldfield Court in Horning's Mills is missing.

2. Repair of Ice Damage (Councillor Plowright)

This item was discussed above.

7. Update on Public Works General Labourer Position

Craig advised that we received some applications and are going to be setting up interviews in the next few weeks, to start as soon as possible.

8. Road Rationalization Study Update

Denise advised that she has reached out to Scott Burns regarding the downloading of three bridges to the Township. The bridges identified are located in Corbetton, on the Southgate Townline (the red bridge), and on the Mulmur-Melancthon Townline. She also provided an overview of the process involved. Further updates will be available in the new year.

9. Road Maintenance on Summer Access Roads (Mayor White)

Member White advised that he has received several calls regarding the condition of the summer maintenance roads, particularly concerning roadside trimming. He noted that the roads have become so overgrown and built up that a tractor can no longer pass through. He emphasized that the Township is obligated to keep these roads passable during the summer months. Craig is working on obtaining a quote for a machine to purchase which would help to complete this work, he hopes to present the quote to Council in September, with the goal of receiving the machine by the end of the year.

10. Discussion on 2nd Line SW and 260 Sideroad Intersection and 2nd Line SW and County Road 17 Intersection (Mayor White)

Member White spoke to this item, noting that the northbound lane approaching the intersection requires patch paving. As the area falls within the County's intersection footprint, it is believed to be their responsibility. Member White is seeking confirmation from Craig that the repair falls under the County's jurisdiction, and if so, he will bring the matter forward to them.

11. Other/Additions

Denise advised that the process to assume the streets in Bretton Estates has begun. There are securities in place that are expected to cover most of the associated costs. Craig is meeting with RJ Burnside & Associates this afternoon to discuss the required work.

Recommendations to Council

No Recommendations from this meeting.

Public Question Period

None.

Confirmation Motion

Moved by Plowright, Seconded by White, that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed. Carried.

Adjournment

10:26 a.m. - **Moved by White, Seconded by Plowright,** that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on Monday September 8th, 2025, at 9:30 a.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MINUTES OF HERITAGE COMMITTEE JUNE 9, 2025

The Township of Melancthon Heritage Advisory Committee held an electronic meeting on June 9, 2025 at 6:30 pm. The following members were present: Chair Kristine Pedicone, Vice-Chair Todd McIntosh, Members James McLean and David Thwaites.

1. **Call to Order**- Chair Pedicone called the meeting to Order and confirmed that the meeting was being recorded and would be posted to the Township website.
2. **Land Acknowledgement**- Chair Pedicone shared the Land Acknowledgement Statement.
3. **Agenda**- Moved by Todd McIntosh, seconded by James McLean that the Agenda be approved as circulated. Carried.
4. **Minutes of April 14, 2025**- Moved by Todd McIntosh, seconded by Kristine Pedicone that the Minutes of the Heritage Advisory Committee held on May 12, 2025 be approved as circulated. Carried.
5. **Business Arising** – None
6. **Declaration of Pecuniary Interest/Conflict of Interest**- None
7. **General Business**
 - A. **New**- None
 - B. **Unfinished Business**-

1. **One Room School House Project**

- James and Todd will be undertaking a review of the submissions for purposes of editing. They will make a recommendation and report before the next meeting so that all Members will have had the opportunity to consider in advance of the next meeting.
- David affirmed that he had obtained and circulated a rough costing, as circulated to the Members, but that no quotation will be obtained until James and Todd have reported with recommendations.

2. **Photos from Centennial of One Room Schools**

- Chair Pedicone reported that she will be attending the Township Office tomorrow to further the photo hanging.

3. **James Beachall Award**

- Chair Pedicone reported that she would be attending to the delivery of the Award cheque to the School. The Award presentation will be during the week of June 23, 2025. The Committee affirmed the consensus winner of the award.

4. **Melancthon Day**- (June 21/2025-Hornings Mills Park)- Chair Pedicone reported that she will have a Display Board and Table at the Park on the 21st. Photos will be posted and summary copies of select chapters from the One Room School House project made available. A sign-up sheet will be

available for persons interested in obtaining a copy of the Book once published. Chair Pedicone will be at the Table, Todd and David will be present to assist at points during the Day. In addition efforts will be made to have the next Project of the Committee, ie the War Veterans, presented, ie list of the war vets on the Hornings Mills Cenotaph.

8. Recommendations to Council - None

9. Public Question Period - none

10. Confirmation Motion -

Moved by Todd McIntosh, seconded by Chair Pedicone that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

11. Adjournment- 6:54 pm- Moved by Todd McIntosh, seconded by James McLean be it resolved that we adjourn this Heritage Advisory Committee meeting to meet again on Monday, July 21st, 2025 at 6:30 pm or at the call of the Chair. Carried.


Chair

Secretary

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MINUTES OF HERITAGE COMMITTEE August 11, 2025

The Township of Melancthon Heritage Advisory Committee held an electronic meeting on August 11, 2025 at 6:30 pm. The following members were present: Chair Kristine Pedicone, Vice -Chair Todd McIntosh, Members James McLean and David Thwaites.

- 
- ✓ 1. **Call to Order-** Chair Pedicone called the meeting to Order and confirmed that the meeting was being recorded and would be posted to the Township website.
 2. **Land Acknowledgement-** Chair Pedicone shared the Land Acknowledgement Statement.
 3. **Agenda-** Moved by James McLean, seconded by Todd McIntosh that the Agenda be approved as circulated. Carried.
 4. **Minutes of June 9, 2025-** Moved by Dennis Scace, seconded by James McLean that the Minutes of the Heritage Advisory Committee held on June 9, 2025 be approved as circulated. Carried.
 5. **Business Arising – None**
 6. **Declaration of Pecuniary Interest/Conflict of Interest- None**
 7. **General Business**

A. **New-** None

B. **Unfinished Business-**

1. **One Room School House Project**

-James McLean reported that he had reviewed the draft submissions and had made several changes. He is to forward the draft to Todd for comment before finalizing the draft Book. Todd is to review the draft Book with a view to perhaps adding the Dufferin Museum Notes on select Section Schools to supplement what has been shared in the draft Book.

The proposal for circulation of the Book is to first have it posted to the Township website as a digital book. Persons with interest in the Book could provide their own "stick" to download the Book if they so wish. Access to the Library, Museum and Schools would be offered digitally and perhaps in hardcopy.

Target date- September, 2025.

2. **Photos from Centennial of One Room Schools**

- Chair Pedicone reported that she will be attending the Township Office to further completion of hanging of the Photos.

3. **James Beachall Award**

- James McLean reported that the Award had been presented to Miss French.

4. Melancthon Military War Veterans Project-

- Members commented on the draft Submissions prepared and circulated by Member Thwaites on the WW1 veterans who had died during the War. David provided a context and review for the Submissions noting the challenges with access to records for World War 2 and also some of the limitations in finding records. He advised that he had accessed the names of other Melancthon residents who served and survived the War but the list is not complete. He has offered to complete the Submission for the WW2 vets who paid the ultimate sacrifice and together, with the assistance of the other Committee members, compile a list of all Melancthonites who served in whatever war/conflict for Canada. It may well be that the project will take some time given the need to access names and records.

It is hoped that that at the very least some of the Submissions can be used/made available for the Cenotaph service in Hornings Mills in November, 2025 and the information shared using different methods, for example Poster Boards. It is definitely recommended that the names of all those who were from Melancthon and paid the ultimate sacrifice be read not just those named on the Hornings Mills cenotaph.

James McLean will contact the Hall Board to facilitate arrangements for the Cenotaph service and discuss ways to share the information.

All members are to provide Member Thwaites with the names of those war veterans from Melancthon.

5. Communication- Chair Pedicone has asked that all Members acknowledge receipt of any communication referencing the Committee so that we ensure no miscommunication.

8. Recommendations to Council- James McLean will be advising Counsel on the request for the digital book on the One Room Schoolhouse.

9. Public Question Period- none

10. Confirmation Motion-

Moved by Todd McIntosh, seconded by Dennis Scace that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and /or adopted by the Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

11. **Adjournment- 7:15 pm-** Moved by James McLean, seconded by Todd mcIntosh be it resolved that we adjourn this Heritage Advisory Committee meeting to meet again on Monday, September 8, 2025 at 6:30 pm or at the call of the Chair. Carried.

Chair

Secretary

Denise Holmes

From: OPP GHQ Municipal Policing (OPP) <opp.municipalpolicing@opp.ca>
Sent: Thursday, September 4, 2025 9:00 AM
To: Denise Holmes; Sarah Culshaw
Subject: Melancthon Tp - April to June 2025 Detachment Revenues

Good morning,

Revenues collected for worked performed by detachment staff is credited to municipalities quarterly throughout the year.

We are pleased to advise April to June 2025 revenue credits have been sent to Ontario Shared Services (OSS) for processing and have been issued. Your municipality will be receiving a credit memo in the amount of \$699.29.

The breakdown of the April to June revenue credit is as follows:

Security Checks = \$738
Reports = \$0
Fingerprints = \$115.04
Other = \$0
OPRCU 25% Reduction = -\$153.75
Total = \$699.29

Please note an adjustment has been made to remove 25% of the Security Checks revenues collected by the Online Police Record Check Unit as per the letter sent to all OPP-policed municipalities in September 2023.

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Respectfully,

MPU Financial Services Unit

Denise Holmes

From: Desiree Swance <desiree.swance@enbridge.com>
Sent: Thursday, September 4, 2025 9:01 AM
To: Darren White; Denise Holmes
Cc: Amal Sabrie
Subject: Have your say: Consultation on the future of natural gas expansion in Ontario
Attachments: Draft Council Resolution - Phase 3.docx; Draft Letter of Support - Phase 3 .docx; Template ERO submission - Phase 3.docx

Dear Mayor White, Ms. Holmes,

I hope all is well. I'm emailing today regarding the Ontario Ministry of Energy and Mines' consultation on the [Future of Community Natural Gas Expansion \(ERO 0250923\)](#), which is currently open for comments.

Municipalities across Ontario understand the critical link between infrastructure renewal, integrated energy planning, and economic development in supporting community growth and prosperity. This is a pivotal time in the province's energy sector, where municipalities can play a leadership role in shaping the future of natural gas expansion.

We encourage your municipality's participation in this consultation – your local perspective will help inform a potential Phase 3 of the Natural Gas Expansion Program (NGEP), ensuring that your community's priorities on housing development, economic growth, affordability, and service needs are well represented in Ontario's energy planning decisions.

The consultation is **open until September 22, 2025, at 11:59 p.m.** You can review the posting, register your municipality, and submit your comments at [ERO 0250923 – Future of Community Natural Gas Expansion](#).

To support your submission, I've attached:

- A **draft council resolution** supporting Phase 3
- A **draft letter of support**
- A **template ERO submission** for your consideration

I would be happy to arrange a briefing and provide you with more information on Phase 3 of the NGEP. This would be an opportunity to review your community's growth priorities, walk through the consultation process, and answer any questions about preparing a strong submission.

Please don't hesitate to reach out to me if you have any questions or for any support in tailoring your submission.

Thank you,

Desirée Swance

Advisor, Municipal and Stakeholder Affairs

ENBRIDGE GAS INC.

CELL: 519-671-1358

desiree.swance@enbridge.com

109 Commissioners Rd W, London, ON N6J1X7

enbridgegas.com

Safety. Integrity. Respect. Inclusion. High Performance.

Template ERO submission

Register Account for submission

Reference: ERO 0250923 – Consultation on the Future of Community Natural Gas Expansion.

Q1. Which application types should expansion focus on?

- Residential growth, employment areas/industrial parks, agricultural production, and community facilities – areas where access would unlock housing supply, economic development and job creation. [[Ontario Housing Progress](#)]
- What rationale should application types be based on, consider:
 - Highest economic development impact (jobs/investment/growth)
 - Housing target delivery (linked to municipal targets)
 - Highest possible customer connections (residential/commercial)
 - Constructability readiness (environmental assessment, shovel ready 12-24 months)
 - Municipal governance readiness (Council project support/direction to advance a project)
 - Cost effectiveness (assessment based on customer connection)
 - Equity (under served, remote rural and Indigenous communities)
 - Other (please specify)

Q2. How would access to natural gas support economic development?

- Consider areas of local growth and development, investment requirements, shovel ready projects.

Q3. Is access to natural gas included in your development plans?

- Cite relevant planning documents [i.e. Official Plan, Secondary Plan, Housing and Employment Lands Strategy] that identify natural gas servicing as part of your infrastructure strategy.

Q4. Have you engaged a natural gas developer?

- Status: [Yes/No]. If yes: summarize [project concept, timelines, constraints, readiness].

- If there had been no engagement, your municipality is interested in access to natural gas, provide feedback

Q5. What barriers are preventing access?

- **Examples:** Upfront costs, corridor/ROW timing, coordination with road works, third-party relocations, other projects navigating approvals/design, customer connection/demand,

Q6. Phase 1 and 2 experience (if applicable)

Project: [Name/location].

Status: [Constructed / In progress]

Learnings: [e.g., coordination, communications, permitting]

Outcomes: [connections, economic indicators]

Attachments (recommended)

- Council Resolution (above)
- Letter of Support (above)

Template letter of support

**To be submitted in addendum to municipal filings, directly through the ERO online portal, and emailed to the Ministry of Energy and Mines.*

[Insert Municipal Letterhead Here]

[DATE]

Re: ERO 025-0923 – Consultation on the Future of Community Natural Gas Expansion

Dear Ministry of Energy and Mines,

On behalf of **[Organization/Municipality]**, we welcome the opportunity to contribute to the Ministry of Energy and Mines' consultation on the future of community natural gas expansion. As Ontario continues to grow, reliable, secure, and diversified energy solutions are essential to ensuring overall community prosperity. The **[Organization/Municipality]** is committed to advancing local growth while ensuring access to the energy infrastructure needed to meet evolving community needs.

We commend the Ontario government for its leadership in pursuing an integrated energy planning approach that balances reliability, sustainability, and affordability. In doing so, we believe the province is taking meaningful steps to ensure communities have the energy choice and flexibility they need to thrive. Natural gas continues to play a critical role in Ontario's energy system, providing reliable energy to homes, businesses, and industries, supporting housing and employment land development, and helping communities attract investment and enable economic growth. Expanding access to natural gas will equip municipalities with the tools to meet local development targets, and plan, and maintain long-term energy security and resilience.

Investing in Phase 3 of the Natural Gas Expansion Program (NGEP) represents an important opportunity to better align infrastructure planning with local development goals. Where Phase 1 and 2 projects have already been delivered, we have seen first-hand how expanded energy access can help advance municipal priorities, unlock new growth potential, and enhance community resilience. We also encourage the Ministry to consider implementation barriers, including on-the-ground-challenges, timelines, approvals, and infrastructure coordination, to ensure that Phase 3 is delivered efficiently and effectively.

We support a Phase 3 approach that prioritizes community growth, energy reliability, and customer choice, while enabling municipalities to align energy planning with local priorities. We appreciate the Ministry's continued engagement on these important issues and thank you for considering our perspectives as part of this consultation process.

Draft Council Resolution — Support for NGEP Phase 3 & local development targets

RESOLUTION

RESOLUTION NO. ____

DATE: _____

Moved by: _____

Seconded by: _____

WHEREAS the Province has posted ERO 0250923, *Consultation on the Future of Community Natural Gas Expansion*, seeking feedback from municipalities, Indigenous communities and other stakeholders on how Phase Three (3) could best support access to natural gas for community development.

AND WHEREAS expanding access to natural gas is identified as a tool to support affordability and economic growth in Ontario communities, with Phases One (1) and Two (2) estimated to enable connections for approximately 17,000 buildings across 59 communities, and 16 projects completed to date.

AND WHEREAS **[Municipality]** is working toward its housing and employment land goals that contribute to Ontario's broader objective to build at least 1.5 million homes by 2031 and recognizes that timely servicing solutions (including natural gas where appropriate) can help enable these targets. **[CUSTOMIZE TO MUNICIPAL PRIORITY: housing, economic developments goals, commercial and industrial investments, agriculture production, etc.]**

AND WHEREAS Ontario's energy future relies on a balance of affordability, reliability, and sustainability by leveraging a mix of energy solutions—including natural gas, electricity, and emerging energy technologies, to meet growing community needs. And whereas natural gas continues to play a critical role in supporting energy affordability, economic competitiveness, and enabling housing and employment growth across the province.

THEREFORE BE IT RESOLVED THAT Council:

1. Supports the Ministry's consultation on the Future of Community Natural Gas Expansion (NGEP Phase 3) and endorses access to natural gas as an option to other energy solutions to advance [Municipality]'s housing, employment lands, and economic development objectives.
2. Directs staff to submit comments to ERO 0250923 reflecting [Municipality]'s priorities, including: priority application types, alignment with Official

Plan/Secondary Plans, sites and corridors where gas access would enable development (housing/employment lands), any Phase 1 and 2 learnings (if applicable) and practical barriers (e.g., timing, permitting, costs, land access).

3. Forwards this resolution to [local MPP(s)], the Minister of Energy and Mines, the Ontario Energy Board, AMO, and neighbouring municipalities.

MAYOR: _____

Denise Holmes

From: Jennifer E. Willoughby <jwilloughby@shelburne.ca>
Sent: Tuesday, September 9, 2025 1:31 PM
To: Denise Holmes; Tracey Atkinson; Roseann Knechtel; Fred Simpson; Nicole Martin; Holly Boardman
Cc: Alice Byl
Subject: Council Resolution - Shelburne and District Fire Board

Good Afternoon

At its meeting of September 8, 2025, Shelburne Council passed the following resolution:

Moved by: Councillor Benotto
Seconded by: Councillor Fegan

WHEREAS the Shelburne and District Fire Board operates under a joint municipal board of management that was established by agreement in 1991 between the Town of Shelburne, the Township of Amaranth, the Township of Melancthon, the Town of Mono and the Township of Mulmur;

AND WHEREAS the existing joint municipal board of management model is no longer recognized by the current legislative framework and numerous subject-matter experts have recommended a transition to a municipal fire service model to be operated by the Town of Shelburne;

AND WHEREAS on November 25, 2024, Shelburne Council endorsed a negotiated dissolution of the Shelburne and District Fire Board in favour of a municipal fire service model, and then reaffirmed that position again on June 2, 2025;

AND WHEREAS the Town of Shelburne has been engaged in discussions with the other four municipal Fire Board partners to review:

1. A proposed one-time capital buy-out offer;
2. A proposed costing approach going forward including costs for contracted fire services based on a fee-per-call service model; and
3. The proposed establishment of Fire Service Advisory group.

all of which has been based upon a contemplated service model transition occurring in Q1 or Q2 2027;

AND WHEREAS these discussions have recently been complicated by some municipal Fire Board partners passing resolutions effectively endorsing a continuation of the status quo model;

AND WHEREAS the Town of Shelburne remains open and committed to further discussions with municipal Fire Board partners to reach a negotiated transition to a municipal fire service model;

NOW THEREFORE BE IT RESOLVED THAT Council receives the verbal update from the Mayor and CAO;

AND THAT Council again reaffirms its position that the Shelburne and District Fire Board be dissolved and transitioned to a municipal fire service through negotiation with the other four municipal Fire Board partners;

AND WHEREAS staff are directed to continue to complete the costing analyses for re-establishing a municipal fire service effective January 1, 2027;

AND WHEREAS if this negotiated dissolution of the Shelburne and District Fire Board in favour of establishing a municipal fire service is not achieved by October 29, 2025, then the Town of Shelburne, in accordance with Section 17 of the Fire Protection Agreement adopted by By-law # 22-1991, will give two (2) years written notice of its intention to cease participating in the Fire Board effective November 10, 2025.

CARRIED, W. Mills

A recorded vote was requested. The above resolution passed unanimously.

Thank You

Jennifer Willoughby, Director of Legislative Services/Clerk

Phone: 519-925-2600 ext 223 | Fax: 519-925-6134 | jwilloughby@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7

www.shelburne.ca

Denise Holmes

From: Clearview Planning Team <plan@clearview.ca>
Sent: Wednesday, September 10, 2025 10:20 AM
To: 'salmas@collingwood.ca'; 'clerks@greyhighlands.ca'; 'planning@grey.ca'; 'clerk@wasagabeach.com'; 'dgouldbrown@adjtos.ca'; 'townclerk@thebluemountains.ca'; 'renee.ainsworth@springwater.ca'; Denise Holmes; 'llehr@essatownship.on.ca'; 'tatkinson@mulmur.ca'; 'dmowat@alderville.ca'; 'consultation@alderville.ca'; 'bfnconsultation@chimnissing.ca'; 'keithk@curvelake.ca'; 'paigew@curvelake.ca'; 'consultation@curvelake.ca'; 'natasha.charles@georginaisland.com'; 'donna.bigcanoe@georginaisland.com'; 'dbickell@ramafirstnation.ca'; 'consultation@ramafirstnation.ca'; 'environmentoffice@saugeenonjibwaynation.ca'; 'consultations@wendake.ca'; 'consultations@metisnation.org'; 'greggarratt63@gmail.com'; 'k.a.sandy-mckenzie@rogers.com'; 'planning@nvca.on.ca'; 'RMO@nvca.on.ca'; 'Planning.notices@simcoe.ca'; 'chris.doherty@simcoe.ca'; 'corey.rice@simcoe.ca'; 'LPUConsents@mpac.ca'; 'willy.behrens@canadapost.postescanada.ca'; 'nec@ontario.ca'; 'Christine.Bushey@smdhu.org'; 'Rachel.Abaza@smdhu.org'; 'chyde@smcdsb.on.ca'; 'planningdept@smcdsb.on.ca'; 'kkirton@scdsb.on.ca'; 'kbartmann@scdsb.on.ca'; 'cnunes@scdsb.on.ca'; 'sclee@scdsb.on.ca'; 'planninganddevelopment@bell.ca'; 'municipalplanning@enbridge.com'; 'LandUsePlanning@HydroOne.com'; 'tburrell@epcor.com'; 'mmehta@epcor.com'; 'jwilson@epcor.com'; 'simcoecirculations@rci.rogers.com'; 'executivevp.lawanddevelopment@opg.com'; 'Colin.Mulrenin@ontario.ca'; 'amjad.zahir@ontario.ca'; 'NoticeReview@infrastructureontario.ca'; 'ARAapprovals@ontario.ca'; 'Celia.Diephuis@forces.gc.ca'; 'info@CNY3.ca'; 'office@edenflight.com'
Cc: Derek Abbotts; Rossalyn Workman; Lori Kennedy; Clearview Planning Team
Subject: Notice of Zoning By-law Review - Clearview Township's Draft Zoning By-law Available for Comment until November 5th
Attachments: Release - Draft Zoning By-law Available for Comment.pdf

Good morning,

Clearview Township's Zoning By-law Review is underway with the release of the Draft Zoning By-law, now available on the Township's website for public comment until November 5th.

Please find attached the News Release and Statutory Notice of the Zoning By-law Review, including Notice of the Open House and Public Meeting for the Zoning By-law Review.

More information can be found on the [Zoning By-law Review webpage](#).

If you wish to be notified of the decision of Clearview Township Council on the proposed zoning by-law, you must make a written request to Clearview Township, using the [comment form](#) on the Zoning By-law Review Webpage.

If a person or public body would otherwise have an ability to appeal the decision of Clearview Township to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to Clearview Township before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to Clearview Township before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Colin Ens Funk, BES (they/them)
Planning and Development Technician
Township of Clearview
705-428-6230 ext. 279
plan@clearview.ca

Clearview has released a new Draft Zoning By-law. Learn more, find the Open House dates, and submit your comments on the [Zoning By-law Review webpage](#).



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Clearview Township Administration Centre
217 Gideon Street, Stayner ON L0M 1S0
www.clearview.ca

FOR IMMEDIATE RELEASE

Comment on Clearview's Draft Zoning By-law before November 5th

CLEARVIEW, ON September 9, 2025 – Clearview Township's Zoning By-law Review is underway with the release of the Draft Zoning By-law, now available on the Township's website for public comment until November 5th.

Mayor Measures and Clearview Council look forward to hearing from residents, "This is a great opportunity for our community to shape the future of Clearview Township." He said, "I encourage everyone to engage in the consultation process—whether through online feedback, attending the open house, or joining the public meeting. Your input is crucial in making sure the new by-law reflects the needs and vision of our residents."

You may interact with the Zoning By-law when building a shed, opening a business, or renovating your home. Zoning is the key tool for implementing the long-term land use planning vision set out in a Municipality's Official Plan. Our new Township [Official Plan](#) was adopted in 2024.

The next step is to update the Township's Zoning By-law to conform to the new Official Plan. There are a few key issues which are being reviewed through this process:

- **Agricultural Policy Changes:** We are proposing changes to include farm-related uses and On-Farm Diversified Uses. These new provisions provide more guidance for the diversity of agricultural uses and farm-related uses.
- **Additional Residential Units (ARUs):** We propose changing which zones ARUs are permitted in, and how many are permitted. This will support a greater diversity of housing types and allow ARUs to be in more residential zones.
- **Accessory Buildings:** We propose changing the way we regulate accessory buildings, such as sheds and garages. We are moving to restrict accessory buildings solely based on lot size, allowing for greater flexibility while ensuring they remain appropriately scaled.

- **Live-Work Units:** We are introducing live-work units, which are similar to a home business, but slightly more intensive. Examples include a small medical clinic, a small retail store, or an art or yoga studio.

You can find more about these key issues and the draft by-law on our website by visiting www.clearview.ca/ZBLReview.

How can you participate in the review process?

We want to hear your thoughts about our draft Zoning By-law. There are a couple of ways residents are encouraged to participate:

1. **Comment on the Draft By-law:** Submit comments using our online survey by visiting www.clearview.ca/ZBLReview. Questions can also be sent to our planning team by email at ZBLReview@clearview.ca.
2. **Attend the Open House on Wednesday, September 24th at 2:00 PM:** The Open House will be held in the Council Chambers at the Administration Centre, 217 Gideon Street, Stayner. Ask questions to the project team and tell us what you think.
3. **Attend the Public Meeting on Wednesday, October 29th at 5:30 PM:** The Public Meeting will be held in the Council Chambers at the Administration Centre, 217 Gideon Street, Stayner.

The purpose of these changes is to bring our Zoning By-law into conformity with Provincial Policy and our new Official Plan. The effect is to create a new Zoning By-law for the whole Township. You can learn more about each topic, review the draft by-law and stay engaged in the process by visiting our website at www.clearview.ca/ZBLReview.

- 30 -

For more information about this matter, including information about appeal rights, please contact:

Colin Ens Funk

Planning & Development Technician
Clearview Township
(705) 428-6230 ext. 238
ZBLReview@clearview.ca

Derek Abbotts

Director of Planning and Building
Clearview Township
(705) 428-6230 ext. 264
ZBLReview@clearview.ca





MEDIA RELEASE

FOR IMMEDIATE RELEASE

NVCA Chair Calls for Provincial Action on Recycling and Waste Diversion

UTOPIA, Ontario (September 10, 2025) – The Nottawasaga Valley Conservation Authority (NVCA) is urging Ontario's Minister of the Environment, Conservation and Parks, the Honourable Todd McCarthy, to strengthen recycling regulations that affect small businesses, community organizations and local infrastructure.

In a letter sent this week, NVCA Chair and Bradford West Gwillimbury Councillor Jonathan Scott raised concerns about gaps in the current provincial recycling framework. Without accessible services for smaller industrial, commercial and institutional (IC&I) locations, there is an increased risk of illegal dumping, blocked stormwater systems, degraded water quality and heightened flood and erosion hazards.

"Conservation authorities are on the front lines of protecting people, property and ecosystems from flooding and pollution," said Chair Scott. "When recycling isn't accessible, the environmental costs show up directly in our creeks, rivers and stormwater systems."

The NVCA's Board of Directors has endorsed the call for provincial changes. The letter specifically urges the Province to:

- Amend Ontario's recycling regulations to include small IC&I locations under producer responsibility;
- Expand IC&I waste separation requirements to more businesses and institutions; and
- Extend the Ontario Deposit Return Program to cover non-alcoholic beverage containers.

"Alongside our member municipalities, we are worried about a loss of recycling services to our downtown small businesses and places of worship resulting from unintended consequences in provincial regulations," said Chair Scott. "We hope the province will address these concerns."

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist at 705-424-1479 ext.254, mleung@nvca.on.ca



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK

SUBJECT: RECOGNITION OF LAUREN SMITH'S ACCOMPLISHMENTS

MEETING DATE: SEPTEMBER 18, 2025

Recommendation

That Council approve the recognition of Lauren Smith's accomplishments through the presentation of a commemorative plaque, to be presented to Ms. Smith at either a Council meeting or the Town Hall meeting, at Council's discretion.

Purpose

The purpose of this report is to seek Council's approval to formally recognize the athletic accomplishments of Lauren Smith through the presentation of a commemorative plaque.

Background/Discussion

At the Council meeting held on September 4, 2025, correspondence was received from Jackie Cameron, highlighting the outstanding achievements of Miss Lauren Smith.

Lauren, a lifelong resident of Dufferin County and current resident of Melancthon Township, has distinguished herself as a multi-sport athlete. She was named MVP in field hockey, hockey, rugby, and Female Athlete of the Year at the CDDHS athletic banquet in June 2025. Most notably, Lauren earned a place on the U18 Ontario Rugby Sevens Team, where she was selected as one of two team captains. The team competed at the 2025 Canada Summer Games in St. John's, N.L., finishing with a silver medal.

Her accomplishments are a source of pride for the Township and demonstrate excellence, leadership, and dedication to athletics.

Staff recommend that Lauren Smith be recognized by way of a commemorative plaque. The plaque would be formally presented to Ms. Smith either:

- At a future Council meeting; or
- At the Town Hall meeting

GB 16.2.1

SEPT 18 2025

Staff propose the wording on the plaque as follows:

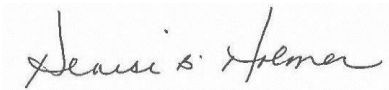
Lauren Smith

Recognized by the Township of Melancthon
for her outstanding athletic achievements and leadership,
including representing Ontario as Captain on the
Ontario Women's Rugby Sevens Team
2025 Canada Summer Games held in St. John's, N.L.
August 11-13, 2025

Financial Impact

The cost of a commemorative plaque is minimal (approximately \$100.00) and can be accommodated within the 2025 Budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Denise B. Holmes". The signature is written in a cursive style with a large initial 'D' and 'H'.

Denise B. Holmes, AMCT
CAO/Clerk

Denise Holmes

From: Denise Holmes
Sent: Monday, September 8, 2025 11:57 AM
To: Denise Holmes
Subject: FW: October 2025 is Community Health and Wellbeing Month
Attachments: Wellness Month Proclamation- Melancthon.pdf

From: Alex Hector <alex.hector@segchc.ca>
Sent: Monday, September 8, 2025 11:17 AM
To: Sarah Culshaw <sculshaw@melancthontownship.ca>
Cc: Crystal Ferguson <crystal.ferguson@segchc.ca>; Theresa Baker <theresa.baker@segchc.ca>
Subject: October 2025 is Community Health and Wellbeing Month

Community Health and Wellbeing month (CHWM) is an annual autumn initiative for the community health sector to draw focus to health equity work and its impacts, barriers being addressed, and collaboration for better health and wellbeing. CHWM is also a chance to amplify the efforts of community health collaborators in the pursuit of equitable health and wellbeing for everyone living in Ontario. This is our month to shine together, talk about what we do and why it matters in our communities (and beyond)! With this in mind, we would be very grateful if you would consider tabling the attached proclamation for adoption at an upcoming council meeting.

Cheers,

Alex

Alex Hector (he/him)
Executive Director
South East Grey Community Health Center
55 Victoria Ave. PO Box 360
Markdale On N0C 1H0
Tel: 519-986-3982
Fax: 519-986-3998



Proclamation – Community Health and Wellbeing Month October 2025

WHEREAS Ontario stands together to achieve equitable health and wellbeing for everyone living here;

WHEREAS health is much more than the absence of illness; it is the complete state of physical, mental, spiritual and social wellbeing;

WHEREAS community health is essential to the wellbeing of people, the places where we live, and our health system overall;

WHEREAS better health and wellbeing begins locally, in our homes, in our schools, in our workplaces, and in the community spaces where we live, work and play;

WHEREAS treating people's illnesses and sending them back to the same conditions that produced their sickness will only result in continued ill-health and stress on our health and social systems;

WHEREAS by ensuring better health and wellbeing for all, and by creating collaborative, coordinated programs and services that confront health inequities across our entire community, we will ease pressures on our health care system and strengthen public health care across the province, part of our core values as a society;

WHEREAS community health care workers, including social workers, nurses, mental health staff, and others, continue to be paid less than their counterparts in other provinces and health care sectors, hurting the ability of the community health organizations our community depends on to retain and recruit vital personnel;

WHEREAS to achieve this future we need to transform Ontario's health system to a Community Health and Wellbeing system rooted in comprehensive primary health care that promotes equitable health and wellbeing for everyone living in Ontario and supports community health workers and their organizations to keep people well and out of the hospital;

WHEREAS during the Month of October, 2025, people across the province will be standing together in support of community health organizations and workers to build a health system with primary health care as the foundation, for the best possible and equitable wellbeing and health of all people in our community and in communities all across Ontario;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Melancthon Council does hereby proclaim the Month of October, 2025, to be "Community Health and Wellbeing Month".

Everyone Matters

Report: Potential Funding Opportunities for Parks Initiatives

1. Current Status

- **No Provincial or Federal funding is available** for park-related projects at this time.
-

2. Potential Grant Opportunities

a. Free to Play – Community Foundations of Canada

- Matching grant: **up to \$15,000**.
- Applications open: **Late 2025**.
- Details (eligibility, timelines, project scope) will be released in **Fall 2025**.
- Focus: Equity-centered projects developed with local community foundations.

b. Richardson International – Supporting Our Communities

- Annual contribution: **over \$1 million** to community initiatives.
- Application: Requires a **detailed project proposal** to the Richardson Foundation.
- Priority: Projects in areas where their employees and customers live and work.

c. Honda Canada Foundation (HCF)

- Online grant application process.
- Supports projects that:
 - Address changing community needs.
 - Invest in people and charitable groups making a difference.
 - Focus on long-term community well-being.
- Eligibility: Must be a registered charity with the Canada Revenue Agency.

d. Canada Post Community Foundation

- Grants: **\$5,001 to \$25,000** for project-specific initiatives (not for ongoing operations).
- Eligible projects: Capacity building, new equipment, new program launches.
- Key dates:
 - **Application opens:** February 9, 2026
 - **Deadline:** February 27, 2026 (2:00 pm ET)
 - **Decisions communicated:** July–August 2026
 - **Public announcement:** September 2026
- Eligible applicants:
 - Registered charities
 - Registered non-profits
 - Canadian amateur athletic associations
 - Small municipalities (population under 5,000)



September 5, 2025

Delivered Via Email

Jason McLay , Aggregate Specialist Ministry of Natural Resources ARAApprovals@ontario.ca jason.mclay2@ontario.ca	Liam Morgan , Acting Planning Manager Dufferin County 30 Centre Street, Orangeville, ON L9W 2X1 lmorgan@dufferincounty.ca
Denise Holmes , CAO/Clerk Township of Melancthon 157101 Highway 10, Melancthon, ON L9V 2X1 dholmes@melancthontownship.ca	Ben Krul , Manager, Development Planning & Permits Nottawasaga Valley Conservation Authority 8195 8 th Line, Utopia, ON L0M 1T0 bkrul@nvca.on.ca
Regan Zink , Rural Planner Ministry of Agriculture, Food and Rural Affairs 3 rd Floor North, 1 Stone Road, Guelph, ON N1G 4Y2 regan.zink@ontario.ca	Khaleed Khalfan , Area Supervisor, Guelph District Office - MECP Ministry of Environment, Conservation and Parks Khaleed.Khalfan@ontario.ca Emily.Mrakava@ontario.ca
Ministry of Environment, Conservation and Parks Species at Risk SAROntario@ontario.ca	Bell Canada nicholas.kellar@bell.ca planninganddevelopment@bell.ca circulation@wsp.com
Enbridge MunicipalPlanning@enbridge.com planning@enbridge.com notification@enbridge.com	Rogers Chennette.DeGannes@rci.rogers.com
Hydro One Dennis.DERANGO@HydroOne.com Shannon.Jerry@hydroone.com subdivision@HydroOne.com	

GB 16.2.4

SEPT 18 2025

**RE: Proposed Strada Pit and Quarry – Class A, Below Water Pit and Quarry
West Half of Lots 11 to 14, Concession 3, Township of Melancthon, County of
Dufferin (Licence No. 626676)
OUR FILE Y349I**

On behalf of our Client, Strada Aggregates Inc. ("Strada"), we are pleased to submit the required documentation for an application for a Class A Licence under the Aggregate Resources Act ("ARA"). This application is referred to as the proposed Strada pit and quarry and is located on the Part of West half of Lot 11, Concession 3, West Half of Lots 12, 13 and 14, Concession 3 (former geographic Township of Melancthon), Township of Melancthon, County of Dufferin.

The proposed Pit and Quarry is located within Strada's existing Melancthon Pit #1, Melancthon Pit #2 and Melancthon Pit Extension. These sites consist of three existing licences under the ARA (Licence #129167, #625155, and #626199 respectfully) but operate as one consolidated pit operation. The existing pit licences only allow for the extraction of sand and gravel above the water table and the proposed Pit and Quarry would allow for the extraction of sand, gravel and bedrock above and below the water table.

The area proposed to be licenced under the ARA is the same 149.0 hectares that is currently licenced and the application does not propose to increase the existing approved extraction area. The new licence would permit a 123.7 hectare extraction area for the pit and a 65.7 hectare extraction area for the quarry. See attached **Figure 1** which shows the existing approved Pit and **Figure 2** which shows the proposed Pit and Quarry.

The existing Pit is permitted to ship 1.25 million tonnes per annum and the Pit and Quarry application proposes to increase the permitted tonnage limit to 2 million tonnes per annum. There will be no change to the existing haul route and the majority of truck traffic leaving the site travel south on the 4th Line, east on County Road 17 and south on Highway 124.

The pit and quarry have been designed to be extracted in four (4) phases as shown on the Aggregate Resources Act Site Plans. Rehabilitation of the pit and quarry includes the creation of a quarry lake, vegetated side slopes, a meadow, wetland creation and agricultural lands in addition to the existing rehabilitated area from the previous pit operation.

Prior to submitting the application, Strada and the North Dufferin Agricultural and Community Taskforce ("NDACT") entered into a Community Engagement Agreement. As part of this agreement, NDACT was engaged to conduct a peer review of the water resources, natural features, blasting, noise and air quality studies. Through this peer review process, NDACT provided comments on the technical studies and Strada collaboratively worked with NDACT to address these comments prior to the commencement of the ARA application notification and consultation period. As a result, NDACT has confirmed their comments and concerns have been addressed. Based on the peer reviewer's findings, NDACT will not object to this application. As part of this agreement, if the application is approved, Strada and NDACT will continue to work together to operationalize elements of the agreement.

The enclosed application package includes the following technical reports and plans which can be accessed via the following Dropbox link which will be available for download until November 10, 2025:

<https://www.dropbox.com/scl/fo/ed5xkbcnivqghwmtm19uk/AM7mLwc1kFLPAX7sr8qXwcI?rlkey=yboc87mghivty97smgn3nloe&st=01w5u849&dl=0>

	Document	Author	Date
1.	Planning Justification Report and Aggregate Resources Act Summary Statement	MHBC	January 2025
2.	Aggregate Resources Act Site Plans	MHBC	July 2025
3.	Level 1 and 2 Hydrogeological Assessment	Tatham Engineering and EarthFX Incorporated	June 26, 2025
4.	Maximum Predicted Water Table Report	Tatham Engineering	January 13, 2025
5.	Natural Environment Assessment	Natural Resource Solutions Inc.	January 2025
6.	Traffic Impact Study	HDR Inc.	August 20, 2024
7.	Noise Impact Study	Aercoustics Engineering Ltd.	January 24, 2025
8.	Stage 1 Archaeological Assessment (CV's and Archaeological Screening Checklist have been included as separate documents from the report)	ASI	March 14, 2025 (Screening Checklist dated January 30, 2025)
9.	Cultural Heritage Screening Report	MHBC	January 2025
10.	Cultural Heritage Screening Checklist	MHBC	January 2025
11.	Blast Impact Analysis	Explotech	January 27, 2025
12.	Agricultural Impact Assessment	MHBC	January 2025
13.	Air Quality Assessment	RWDI AIR Inc.	January 22, 2025
14.	Clearance Letter for the Stage 1 Archaeological Report	Ministry of Citizenship and Multiculturalism (MCM)	June 4, 2025

Also enclosed is the Public Notice of Application form. This public notice document combined with the above noted technical reports and ARA Site Plans constitute the complete application package.

A copy of the reports and site plans can be publicly accessed at the following website: www.StradaQuarry.com.

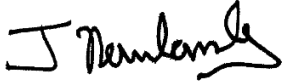
In accordance with the MNR's ARA notification and consultation process, **any comments on this ARA licence application must be submitted no later than Monday, November 10, 2025 to both Strada Aggregates Inc. and the MNR** (see attached Public Notice of Application Form for details).

Strada Aggregates Inc. will be hosting an in-person Public Information Session on Thursday, October 9, 2025 from 4:00 p.m. – 7:00 p.m. at the Horning's Mills Community Hall.

Please do not hesitate to contact our office should you have any questions or require further information.

Yours truly,

MHBC

A handwritten signature in black ink, appearing to read 'J Newlands', with a stylized flourish at the end.

James Newlands, HBComm, MSc, MCIP, RPP
Associate

cc. *Grant Horan, Strada Aggregates Inc.*
 Greg Richards, Strada Aggregates Inc.
 Brian Zeman, MHBC

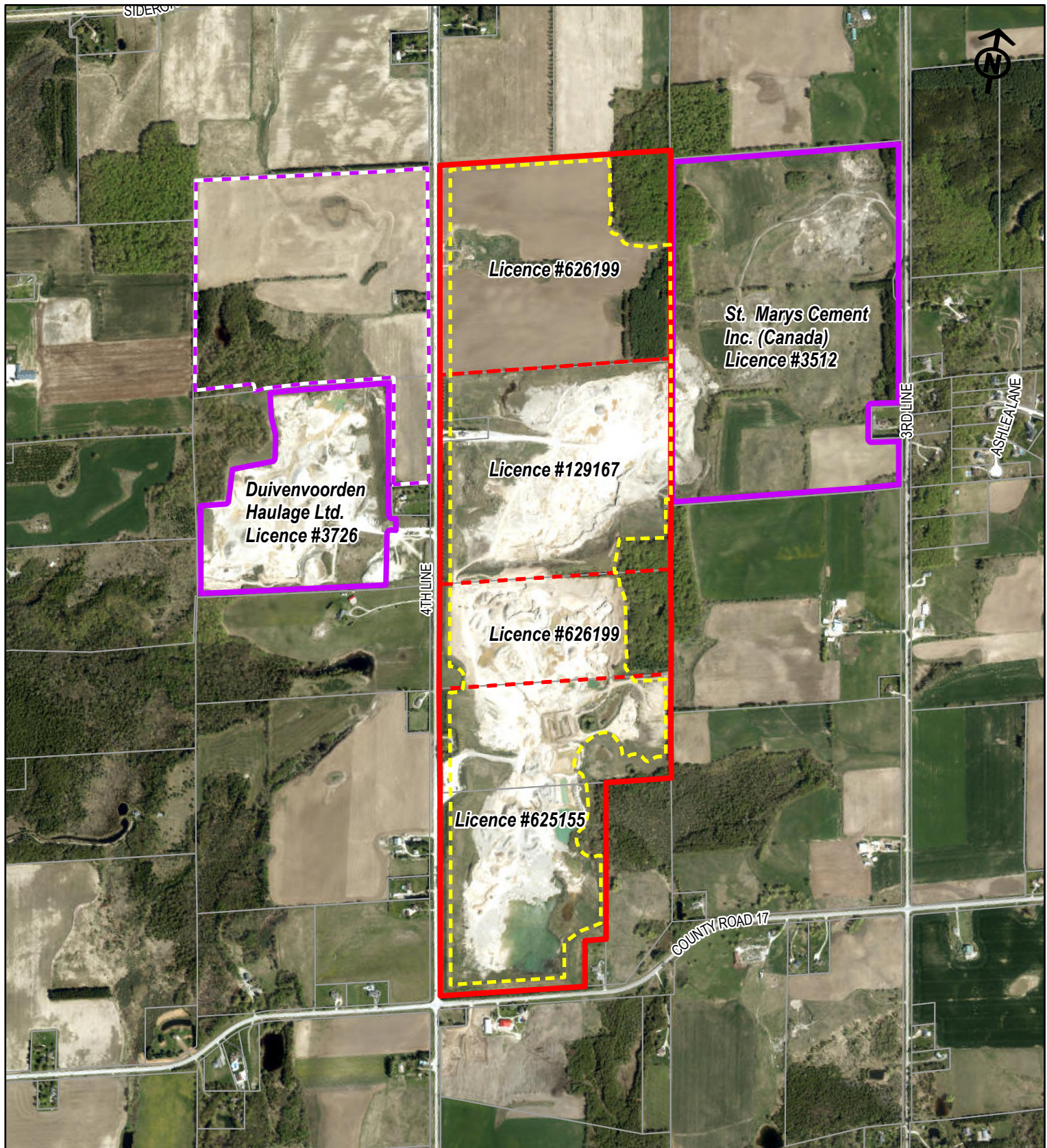


FIGURE 1
EXISTING PIT
LICENCES

Strada Pit and Quarry
Part of Lots 11 to 14, Con. 3
Township of Melancthon
County of Dufferin

LEGEND

- Subject Site / Proposed Licence Boundary
- Existing Pit Licences
- Pit Limit of Extraction
- Adjacent ARA Licences
- Potential Expansion Area to Licence #3726

DATE August 19, 2025

SOURCES ESRI

0 60 120 240 360 480 600
Meters

Y349I - Report Figures



PLANNING
URBAN DESIGN
& LANDSCAPE
ARCHITECTURE

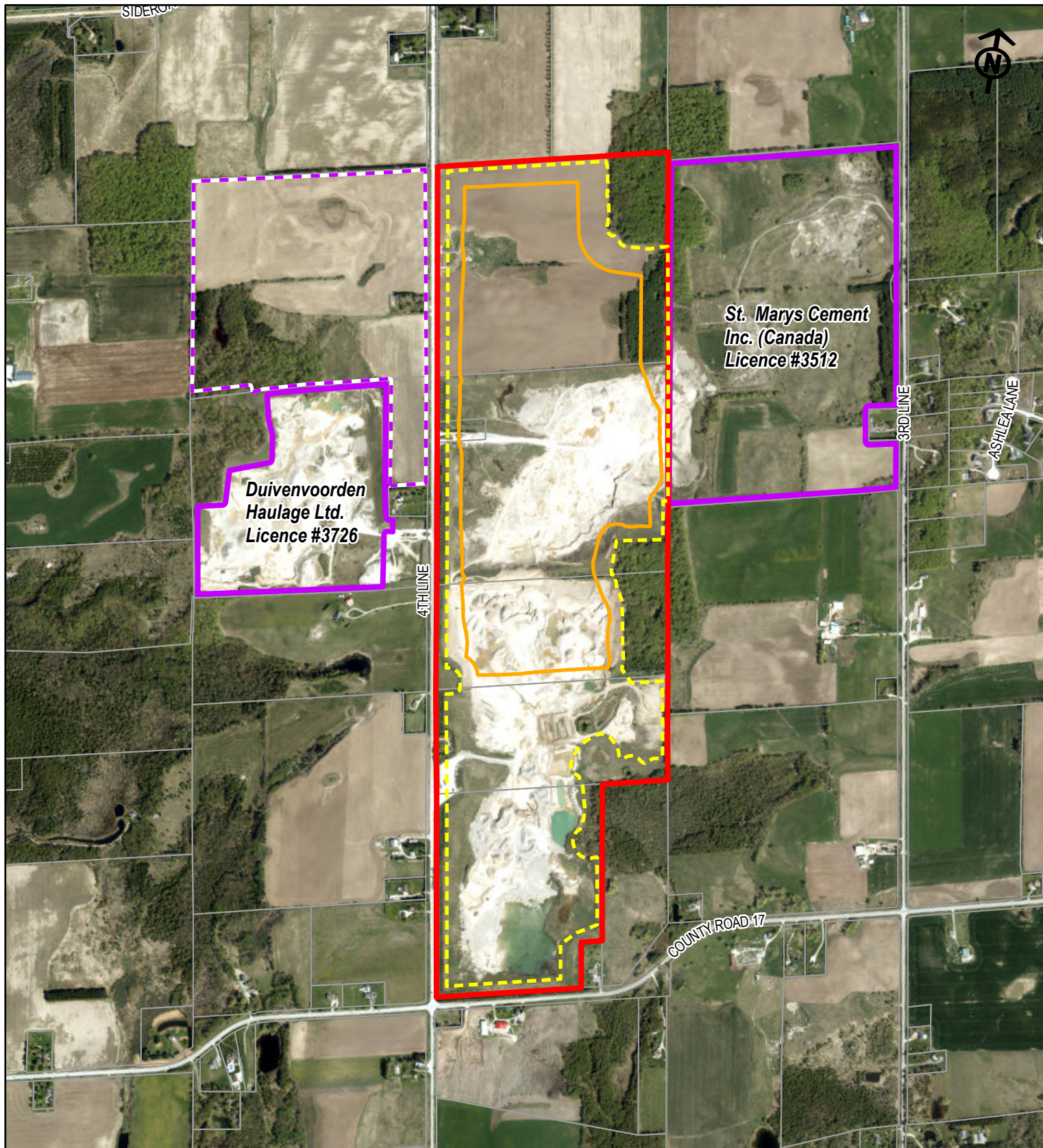


FIGURE 2
PROPOSED PIT AND QUARRY LICENCE

Strada Pit and Quarry
Part of Lots 11 to 14, Con. 3
Township of Melancthon
County of Dufferin

- LEGEND**
- Subject Site / Proposed Licence Boundary
 - Pit Limit of Extraction
 - Quarry Limit of Extraction
 - Adjacent ARA Licences
 - Potential Expansion Area to Licence #3726

DATE	August 19, 2025
SOURCES	ESRI
<div> <div>060120240360480600</div> <div>Meters</div> </div>	
Y349I - Report Figures	

Fields marked with an asterisk (*) are mandatory.

Instructions

All information in this form must be included in the notice served to landowners and agencies, in the notice published in a newspaper, and on the sign posted at the boundary of the site. Where noted, information may be inserted by the applicant to complete the required statements.

Section 1

Complete all required information noted below.

This is a notice that an application has been made under the *Aggregate Resources Act* by:

Name of Applicant *

[Strada Aggregates Inc.](#)

Section 2

Applicants must complete one of the following sections based on their selected type of application (all other sections must be removed from the notice prior to serving or posting).

If the application is for *

- ☒ a licence or aggregate permit for a new pit or quarry – complete section 2A and section 3
- ☐ a wayside permit for a new pit or quarry – complete section 2B
- ☐ a new pit or quarry adjacent to an established pit or quarry – complete section 2C and section 3
- ☐ an amendment to allow an established pit or quarry to extract below the water table – complete section 2D and section 3
- ☐ an amendment to expand into a road allowance adjacent to an established pit or quarry – complete section 2E and section 3

Section 2A

To be used if the applicant is proposing a licence or aggregate permit for a new pit or quarry. Complete all required information noted below.

This application proposes a * [Class A licence](#)

(Class A licence, Class B licence, or aggregate permit)

to excavate * [2,000,000.00](#) tonnes of aggregate from * [a below](#)
(insert proposed tonnage limit) (an above or a below)

the ground water table * [pit and quarry](#). The proposed site is * [149.00](#)
(pit or quarry or pit and quarry) (insert size of site)

hectares in size and is proposed to be located

(describe proposed location of site – e.g., lot, concession, local and upper tier municipality, geographic township, territorial district) *

[Part of West half of Lot 11, Concession 3](#)
[West Half of Lots 12, 13 and 14, Concession 3](#)
[\(former geographic Township of Melancthon\)](#)
[Township of Melancthon, County of Dufferin](#)

Section 3

Complete this section unless the proposal involves a wayside permit or a remote aggregate permit.

Information about the application will be provided at a session (details about the session to be held as per s.0.5(3) of O.Reg.244/97 – e.g., timing, date(s), location, venue, method of communication, etc).*

[Strada Aggregates Inc. will be hosting an in-person Public Information Session on Thursday, October 9, 2025 from 4:00 p.m. – 7:00 p.m. at the Horning's Mills Community Hall \(14 Mill St, Melancthon, ON L9V 3G6\)](#)

Section 4

Provide details about where/how detailed application documents can be viewed/accessed.

Detailed technical reports, information and the site plan related to the application can be viewed at *
[Technical reports, information and site plans are available at www.StradaQuarry.com](http://www.StradaQuarry.com).

Section 5 – Applicant Contact Information

Last Name *		First Name *		Middle Initial
Richards		Greg		
Telephone Number *		Email *		
905-669-5400 Extension		ARAComments@stradaquarry.com		
Address				
Unit Number	Street Number *	Street Name *		PO Box
	30	Floral Parkway		
City/Town *		Country *	Province/State *	Postal Code/Zip Code *
Concord		CA-Canada	ON-Ontario	L4K 4R1

Section 6

The following information must be included in the notice served to landowners and agencies and in the notice published in a newspaper, however it is not required to be included on the sign posted at the boundary of the site. Insert the deadline for comments in the space provided below.

Any person(s) wishing to comment on this application must send, in writing, their comments to the Applicant (at the address above) and send a copy to: ARAapprovals@ontario.ca or if email is not available, Integrated Aggregate Operations Section, Ministry of Natural Resources and Forestry, 300 Water Street, Peterborough ON K9J 3C7.

The last day on which comment(s) may be filed with the **Applicant** and **Ministry** is:

this * 10 day of * November, 2025
(day) (month) (year) *

Note: If you choose to participate in the *Aggregates Resources Act* (ARA) notification and consultation process, all personal information (PI) you provide may be subject to the *Freedom of Information and Protection of Privacy Act* (FIPPA), whether provided to the Applicant or MNRF at any point during the consultation process. The MNRF collects your PI under the authority of s. 11, s.13.1, s.23, s. 35 and other provisions of the ARA and maintains it for the purposes of ensuring consultation and other requirements in the ARA are met. Under the authority of s. 11(2), s.13.1(3), s.23(7), s.35(2) of the ARA, your name and address will form part of the public record (that is available to the general public as described in s 37 of FIPPA) and will appear with your comments, unless you request in your submission that your name and address be kept confidential. If you have any questions about the collection and use of your personal information, please contact Ministry of Natural Resources and Forestry, Natural Resources Information and Support Centre (NRISC) 300 Water Street Peterborough ON K9J 3C7 Toll free: 1-800-667-1940.

[Save Form](#)[Print Form](#)[Clear Form](#)