

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 17th day of July, 2025 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright (Virtual) were present. Denise Holmes, CAO/Clerk, Kaitlin Dinnick, Deputy Clerk/Planning Coordinator, and Sarah Culshaw, Treasurer were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

None.

Additions

Proposed Tractor for the PW Department – Request to suspend Procurement By-law regarding obtaining tenders and obtain three written quotations. (Staff Note: this was not discussed at the Meeting)

Deletions

None.

Approval of the Agenda

Moved by Moore, Seconded by McLean, that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Moore, Seconded by Neilson, that Council approve the minutes of the June 19, 2025 Council meeting as amended. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

None.

Public Works

Accounts

Moved by McLean, Seconded by Neilson, that Council receive the Public Works accounts as presented. Carried.

Other

Nothing for this matter.

Planning

Applications to Permit

There were no questions or concerns with the applications on the spreadsheet.

Other

Nothing for this matter.

Strategic Plan

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

Ontario Provincial Police – 2026 Municipal Policing Billing Statement Property Count

Moved by Moore, Seconded by Neilson, that Council receive the OPP 2026 Municipal Policing Billing Statement Property Count as information. Carried.

Ontario Provincial Police - Dufferin Detachment 2024 Detachment Board Annual Report

Al Blundell, Chair of the 3M Board spoke to the 2024 Detachment Board Annual Report.

Moved by McLean, Seconded by Moore, that Council receive the 2024 Dufferin OPP Detachment Board Annual Report. Carried.

County Council Update

Mayor White advised that Sylvia Jones, MP delegated to County Council and took questions. He also advised that the Road Rationalization Study was moving forward.

Deputy Mayor McLean spoke to the Dufferin County Master Plan which was discussed at the meeting.

Committee/Board Reports & Recommendations

Nothing for this matter.

Correspondence

Board, Committee & Working Group Minutes

1. Shelburne Public Library Board Meeting – May 27th, 2025
2. Park & Recreation Board Meeting – June 9th, 2025

Moved by Moore, Seconded by Neilson, that the Board, Committee & Working Group Minutes – Items 1 & 2 be received as information. Carried.

Items for Information Purposes

1. Email from Samir Adkar, Director, Energy Networks and Indigenous Policy regarding the Orangeville to Barrie Reconductoring Project
2. Resolution from the Town of Bradford West Gwillimbury Regarding the Advocacy for Increased Income Support Thresholds for Canadian Veterans
3. Nottawasaga Valley Conservation Authority Media Release – NVCA and the Building Industry and Land Development Associates (BILD) Establish Working Group to Support Ontario's Housing and Economic Development Goals
4. Town of Shelburne – Notice of Completion – Increased Capacity of the Town of Shelburne's Water Supply
5. Ministry of Municipal Affairs and Housing Letter to Provide Clarity Regarding the Authority of Municipalities in Setting Buildings Standards, Particularly in Light of the Recently Passed Legislative Changes under the Protect Ontario by Building Faster and Smarter Act, 2025 (Bill 17)
6. Letter from Rose Dotten, CEO of the Shelburne Public Library advising of her Retirement
7. Watson & Associates Economists Ltd. – Regulatory Registry Proposal 25-MMAH011 Comments – Assessment of Proposed Regulatory Changes to Ontario Regulation 82/98 under the Development Charges Act, 1997
8. Grand River Conservation Authority – Summary of the General Membership Meeting – June 27, 2025
9. County of Dufferin Waste Management Letter Regarding Residential Recycling Change to Blue Carts in Dufferin County – Starting January 1st, 2025
10. County of Dufferin Email regarding Melancthon Township Resolution Regarding Day Light Savings Time
11. Nottawasaga Valley Conservation Authority June 2025 Board Meeting Highlights
12. Letter from Nottawasaga Valley Conservation Authority to the Minister of the Environment, Conservation and Parks Regarding the Need for a Provincial Response to Rising Chloride Pollution in Ontario Watersheds
13. Nottawasaga Valley Conservation Authority Media Release – NVCA calls on Province to Act with Pro-Business Reforms to Prevent Rising Salt Pollution Threatening Local Waterways
14. Township of Mulmur – Motion to Endorse the Town of Caledon's Resolution Regarding the Illegal Land Use
15. Township of Amaranth – Resolution Regarding the County Road 109 Corridor Study
16. Strada Aggregates – Update on Strada Aggregates Application Process
17. NDACT – Strada Aggregates Resolution

Moved by McLean, Seconded by Neilson, that correspondence items 1-17, for information purposes, be received as information, except for item 5, pulled for further discussion. Carried.

Councillor Neilson spoke to Item 5. He was curious as to whether Bill 17 would impact our property standards by-law. Staff was directed to look into this.

General Business

Accounts

Moved by Neilson, Seconded by Moore, that Council receive the General Accounts as presented. Carried.

Notice of Intent to Pass By-law

By-law to Amend By-law No. 3-2025 passed in Open Council on January 16th, 2025

Moved by Neilson, Seconded by McLean, that leave be given to introduce a By-law to amend By-law No. 3-2025 (Township of Melancthon Parks and Recreation Board By-law) and it be hereby read a first and second time and numbered 27-2025. Carried.

New/Other Business/Additions

Report from Sarah Culshaw, Treasurer – Budget Summary

Councillor Neilson asked about how the ice storm was going to impact the budget. Sarah Culshaw, Treasurer advised that we got the \$10,000 grant from Hydro One and are applying for a Provincial Grant that we are hopeful about, however the ice storm was an unexpected expense that was not budgeted for and therefore will have some negative budget implications.

Deputy Mayor McLean asked about conferences and training being on the higher side and Sarah looked into this and advised that the number in the budget was incorrect.

Moved by Moore, Seconded by Neilson, that Council receive the Budget Summary Report prepared by Sarah Culshaw, Treasurer. Carried.

News Release – Strada Aggregates Submits Quarry Application

Staff advised that once the application has been uploaded to the Ontario Environmental Registry the public notification process will begin and the Township will send out the information through the Township Website, Facebook Page and MailChimp.

Fire Permit By-law Review and Discussion (Mayor White)

Mayor White spoke to the item. Staff were directed to review how other municipalities handle fire permits, particularly in cases involving individuals with multiple properties.

Report from Sarah Culshaw, Treasurer – Council Chambers Hybrid Council Meetings Equipment Upgrade

Moved by Neilson, Seconded by McLean, that Council suspend the provisions of the Township's Procurement By-law 3-2024 (Quotation Purchases) and award the quote for the Council Chambers Hybrid Meeting Equipment Upgrade to ME Audio & Visual for Option #2, in the amount of \$26,395.57 plus HST. Further, that staff be directed to proceed with the purchase of an additional television and laptop at an approximate cost of \$2,000.00 plus HST. Carried.

Student Volunteer Award (Councillor Plowright)

Councillor Plowright spoke to the item and noted that she has many student volunteers at hall events. She expressed interest in recognizing their contributions, possibly with a plaque or a gift. Council members are invited to bring forward ideas at the next meeting, and staff will inquire into how other municipalities acknowledge similar contributions.

Six Nations of the Grand River Council Delegation (Mayor White, Denise Holmes, CAO)

Mayor White spoke to this item. As a follow-up, the idea of delegating to their Council and introducing ourselves was discussed. August 11th and 25th are available dates for a delegation. Staff will request some fall dates from their Council and then circulate a Doodle poll to coordinate availability.

Unfinished Business

Township of Melancthon Parks and Recreation Board Terms of Reference

Denise spoke to the item and outlined the changes made.

Tabled Motion – June 19, 2025

Moved by Plowright, Seconded by Moore that Council approve the Township of Melancthon Parks and Recreation Terms of Reference as amended. Carried.

Reports/Updates from Members of Council & Administrative Staff

Deputy Mayor McLean – Dufferin County Homelessness Task Force

Deputy Mayor McLean provided the Township with an update on the Dufferin County Homelessness Task Force and would like to recommend to the County that lower tier municipalities put forth an inventory of land that could be used for low-income housing.

Denise Holmes CAO/Clerk – Administrative Updates

Denise advised that Van Harten will be marking the boundaries of Riverview Park next week. She also advised that Staff met with two additional companies to obtain quotes for the Horning's Mills sidewalks.

Delegations

None.

Closed Session

Moved by Moore, Seconded by Neilson, that Council move into a Closed Session Meeting at 5:51 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, as amended for the following reasons: (f) advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose – Strada Aggregates Applications; (e) litigation or potential litigation including matters before administrative tribunal affecting the local board – Tender 01-2025 and Section (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Town of Shelburne/Shelburne and District Fire Department – Future of Fire Services. Carried.

Rise With or Without Report from Closed Session

Moved by Neilson, Seconded by Moore, that we rise from Closed Session at 6:52 p.m. with report. Carried.

Report:

Moved by Neilson, Seconded by McLean, that Council concurs with the recommendations of David Germain, Township Solicitor, in his letter dated July 11, 2025, regarding Peer Review Consultants for the Strada Aggregates applications, and hereby directs Staff and/or Mr. Germain to proceed with retaining the recommended Peer Review Consultants and direct staff to obtain additional information as discussed. Carried.

Third Reading of By-laws

Moved by Plowright, Seconded by Moore, that By-law 27-2025 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by McLean, Seconded Plowright, that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on July 17, 2025 and it be given the required number of readings and numbered 28-2025. Carried.

Adjournment and Date of Next Meeting

Moved by Moore, Seconded Neilson, that Council adjourn this meeting at 6:54 p.m., to meet again on Thursday, September 4, 2025 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK