

# **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Infrastructure and Emergency Management Committee held a meeting on June 2<sup>nd</sup>, 2025, at 9:30 a.m. The following members were present: James McLean, and Ruth Plowright. Also present were: Denise Holmes, CAO/Clerk, Craig Micks, Public Works Superintendent, and Kaitlin Dinnick, Infrastructure and Emergency Management Committee Secretary. Member Darren White was absent with prior notice given.

***This meeting was not recorded due to technical difficulties.***

## **Call to Order**

Chair McLean called the meeting to order at 9:38 a.m.

## **Land Acknowledgement**

Chair McLean shared the Land Acknowledgement Statement.

## **Additions/Deletions/Approval of Agenda**

**Moved by Plowright, Seconded by McLean,** that the agenda be approved as circulated. Carried.

## **Declaration of Pecuniary Interest or Conflict of Interest**

None.

## **Approval of Draft Minutes**

**Moved by Plowright, Seconded by McLean,** that the minutes of the Infrastructure and Emergency Management Committee Meeting held on May 8<sup>th</sup>, 2025, be approved as circulated. Carried.

## **Business Arising from Minutes**

None.

## **Correspondence Items**

None.

## **General Business**

### **1. Update from Public Works Superintendent**

Craig Micks, Public Works Superintendent advised that they started Spring gravel last Wednesday and have paused roadside tree cleanup and will resume in the Fall. Craig advised that the street sweeping has been completed, and the line painting should be done this week so the ped zones can go up in the next few weeks. Craig advised that three Public Works Employees took a grader training course a few weeks ago.

Councillor Plowright brought up a stop sign in Riverview that is set back from the intersection to not impede the driveway of the resident on the corner. Staff was directed to go out and see if a painted stop bar is required.

Staff was directed to get quotes for both speed bumps and speed tables for in Riverview and Corbetton.

## **2. Establishing a Township Building Capital Needs Plan/Assessment**

The Committee discussed that it would be beneficial to have someone attend the Township Office and assess the building every few years. Staff was directed to reach out to the Dufferin County Building Department to see if they would come out and assess the building or recommend someone who could. The Committee would like the assessment completed by the Fall to be included in the 2026 budget discussions.

## **3. Update on Proposed Riverview Park**

Staff advised that the Township does not have a survey for the property on file. However, based on historical mapping, it appears that a survey may have been conducted in the past. It may simply require a surveyor to visit the site and stake the lot lines.

## **Recommendation**

The Infrastructure and Emergency Management Committee recommends to Council that we hire a surveyor to stake the lot lines at the Riverview Park.

## **4. Update on Horning's Mills Proposed Paved Shoulders**

Staff advised that we have not received the quote from RJ Burnside and Associates yet for the engineering for the proposed paved shoulders in Horning's Mills. Staff was directed to bring the quote to our Thursday June 5<sup>th</sup> Council Meeting if we have received it for discussion.

## **5. Discussion on Black Cat Radar**

The Committee discussed the black cat data that was in the Agenda Package. Staff was directed to send the data from River Road to the Township of Mulmur for their

information. Staff was also directed to send the data to Inspector Di Pasquale at the Dufferin OPP and to the Police Service Board.

The Paid Duty Officer Locations were discussed by the Committee they would like to see the OPP presence maintained the same as last year including the following roads:

- The three Hamlets (Horning's Mills, Corbetton, Riverview)
- The bus pickup and drop off location in Corbetton
- River Road (Melancthon section)
- 2<sup>nd</sup> Line SW
- 5<sup>th</sup> Line OS - County Road 17 to County Road 21
- Third Line from Highway 10 to County Road 17
- County Road 17 – specifically the section east of County Road 124 to the Mulmur-Melancthon Townline

Staff were directed to put the black cat on 8<sup>th</sup> Line NE, 2<sup>nd</sup> Line SW and 4<sup>th</sup> Line NE next.

### **Update on Road Projects**

Staff advised that the Paving Tender went out last week and closed June 30<sup>th</sup>. A Special Council Meeting will be held to accept the bid.

### **6. Other/Additions**

None.

### **Recommendations to Council**

Recommendation outlined above.

### **Public Question Period**

None.

### **Confirmation Motion**

**Moved by Plowright , Seconded by McLean,** that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken

by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed. Carried.

### **Adjournment**

10:08 a.m. - **Moved by McLean, Seconded by Plowright**, that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on Monday July 7<sup>th</sup>, 2025, at 9:30 a.m. or at the call of the Chair. Carried.

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CHAIR

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SECRETARY