



Melancthon Council Award for Community Leadership

This award celebrates one Melancthon resident per year who has made exceptional and outstanding contributions to the well-being of their community.

Eligibility

The person you nominate (the nominee) must be a resident of Melancthon.

You cannot nominate:

- yourself
- someone who has passed away
- an elected federal, provincial or municipal representative currently in office
- a public appointee if their achievements relate to their current appointment

Required information

To submit a nomination, you will need to provide:

- The nominee's first name, last name, email address and phone number.
- The nominator's first name, last name, email address and phone number.
- A detailed description of the nominee's achievements and/or contributions to the community.
- At least one signed testimonial letter. The letter must be from someone who is not the nominator. An electronic signature or scanned copy of the signed letters is acceptable. The testimonial writer should:
 - know the nominee
 - be able to explain the value and impact of the nominee's achievements/contributions
 - support the nomination
- The testimonial writers' first name, last name, email address and phone number should be included in their letter.

Additional information

You may include additional materials if they give more insight into your nominee's accomplishments/contributions, such as:

- supplementary testimonials

- publications
- media stories and news articles

The testimonial letters and supporting documents are accepted in these formats: doc, docx, pdf, jpeg, jpg, gif, png, txt. The maximum file size for each is 2 MB.

Deadline for nominations

The deadline to submit your nomination and supporting paperwork is **12:00 p.m. EST on May 7, 2025**. All materials must be submitted in person at the Township of Melancthon Office or by email to the Clerk at dholmes@melancthontownship.ca.

Selection process

The Township of Melancthon reviews all nominations. Nominations are assessed based on the following considerations (*These considerations are not listed in any priority order*):

- Impact on the Melancthon community.
- Quality of Commitment/Contributions to the Melancthon community:
 - Financial
 - In-Kind
 - Volunteer hours (themselves or their staff)
- Length of Service: *Has the nominee demonstrated sustained commitment to community leadership and service?*
- Leadership qualities: Has the nominee:
 - Served in a leadership capacity
 - Played a role in the creation of a project or non-profit organization
 - Effectively mobilized volunteers, partners and resources to serve the Melancthon community
- Role modeling: *How has the nominee inspired others to engage in community service?*

Award Presentation

The successful candidate will be publicly announced and awarded the Community Leader Recognition Award at Melancthon Day on June 21, 2025. If the candidate is unable to attend Melancthon Day, alternative arrangements can be made. More details about the award presentation will be available soon.