



**INFRASTRUCTURE & EMERGENCY MANAGEMENT  
COMMITTEE HYBRID MEETING  
WEDNESDAY, JANUARY 15<sup>TH</sup>, 2025 AT 9:00 A.M.  
AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/84893588144?pwd=hnkVKznm1u3BUQgqbAhtj62k1AvGyO.1>

Meeting ID: 848 9358 8144

Passcode: 874603

One tap mobile

+17806660144,,84893588144#,,,,\*874603# Canada

+12042727920,,84893588144#,,,,\*874603# Canada

Dial by your location

- +1 780 666 0144 Canada
- +1 204 272 7920 Canada
- +1 438 809 7799 Canada
- +1 587 328 1099 Canada
- +1 647 374 4685 Canada
- +1 647 558 0588 Canada
- +1 778 907 2071 Canada

Meeting ID: 848 9358 8144

Passcode: 874603

1. Appointment of Chair and Vice-Chair (to be conducted by Secretary)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ be it resolved that \_\_\_\_\_ be appointed as the Chair of the Infrastructure and Emergency Management Committee of the Township of Melancthon.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ be it resolved that \_\_\_\_\_ be appointed as the Vice-Chair of the Infrastructure and Emergency Management Committee of the Township of Melancthon.

2. Call to Order

***Welcome to all in Attendance and note to the Public – this Committee meeting is being recorded and will be available on the Township website under the Boards and Committee (Infrastructure and Emergency***

***Management Committee) section within 5 business days of the Committee meeting.***

3. Land Acknowledgement

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways, and resources.

4. Additions/Deletions/Approval of Agenda

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ be it resolved that the agenda be approved as \_\_\_\_\_.

5. Declaration of Pecuniary Interest or Conflict of Interest

6. Acceptance of Draft Minutes – December 2<sup>nd</sup>, 2024

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ be it resolved that the minutes of the Roads Sub-Committee meeting held on December 2<sup>nd</sup>, 2024, be accepted.

7. Business Arising from Minutes

8. Correspondence Items

9. General Business

1. Update from Public Works Superintendent
2. Terms of Reference
3. Memorandum from Denise B. Holmes, CAO/Clerk regarding the Shelter Operations Manual
  1. Shelter Operation Manual
4. Barricading of the Unopened Road Allowance at 3<sup>rd</sup> Line OS (Map Attached)
5. Other/Additions

10. Recommendations to Council

11. Public Question Period

12. Confirmation Motion

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ be it resolved that all actions of the Members and Officers of the Infrastructure and Emergency Management Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified, and confirmed; and each motion, resolution and other actions taken by the Board members and Officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.

13. Adjournment and Date of Next Meeting

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ be it resolved that we adjourn this Infrastructure and Emergency Management Committee meeting to meet again on \_\_\_\_\_, 2025 at \_\_\_\_\_ a.m. or at the call of the Chair.



*The Corporation of*

**THE TOWNSHIP OF MELANCTHON**

*157101 Highway 10, Melancthon, Ontario, L9V 2E6*

**TOWNSHIP OF MELANCTHON ROADS SUB-COMMITTEE  
TERMS OF REFERENCE**

THAT the Sub-Committee shall be composed of three members, all of whom shall be Members of Council.

THAT the Sub-Committee will operate and conduct its meetings in accordance with the Township of Melancthon Procedural By-law No. 16-2015.

THAT the Sub-Committee's term will be concurrent with the Council term.

THAT the Sub-Committee's term shall have the authority and discretion to call upon the reasonable resources available from the Township, including and limited to;

- Township facilities, office machinery, GIS mapping.
- The Township Public Works Superintendent, his advice and guidance.
- The Township Engineers, their advice and guidance.
- The Township Planner, his advice and guidance.
- The Township Solicitor, his advice and guidance.

THAT the Sub-Committee will meet on an ad hoc basis, but will be required to meet at least once in budget decision process.

THAT the Sub-Committee is charged with the following mandate;

1. To hear and report on public delegations and correspondence regarding roads issues. To hear and deal with roads complaints of a general nature and outside the scope of the daily routines of Public Works. If the complaint is substantive, make a recommendation to Council.
2. To make recommendations to Council based upon the Asset Management Plan and the Road Management Plan.
3. To monitor a system of Road Monitoring for conditions and use through the "Road Patrol Log".
4. To investigate and develop a program of 'best practices'.

Township of Melancthon Roads Sub-Committee  
Terms of Reference  
Page 2

5. To communicate, direct and through staff, with other like municipalities on matters of road infrastructure and related capital equipment for purposes of exchanging information and consultations, including “best practices”, finances and other matters of mutual interest.
6. To identify possible improved methods of roads service delivery.
7. To explore and recommend education for Roads Employees.

**\*\* Approved by Council on January 17, 2019\*\***

# 3rd Line OS Unopened Road Allowance




1/10/2025, 10:07:59 AM

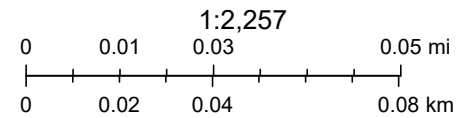
 Dufferin County Boundary

 Road Labels

 Assessment Lot Parcels (Notification)

 Assessment Lot Parcels (Details)

 Municipal Boundaries



Map data © OpenStreetMap contributors, CC-BY-SA

Township of Melancthon  
Map data © OpenStreetMap contributors, CC-BY-SA |