



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, FEBRUARY 6TH, 2025 - 5:00 P.M.**

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/88217300692?pwd=CIRfBXIjsdMoBxVq6LICcZdHMIczL8.1>

Meeting ID: 882 1730 0692

Passcode: 036693

One tap mobile

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Meeting ID: 882 1730 0692

Passcode: 036693

AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**

- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – January 16th, 2025**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
 1. Accounts
 1. Accounts Ending December 31, 2024
 2. Accounts January 2025
 2. Report from Craig Micks, Public Works Superintendent & Kaitlin Dinnick, Deputy Clerk/Planning Coordinator – Mennonite Signage Placement & Costing
 3. Report from Craig Micks, Public Works Superintendent & Kaitlin Dinnick, Deputy Clerk/Planning Coordinator – 2025 Public Works Capital Expenditure Recommendations
 4. Report from Craig Micks, Public Works Superintendent & Kaitlin Dinnick, Deputy Clerk/Planning Coordinator – Five (5) Year Capital Plan Summary
 5. Other
- 11. Planning**
 1. Applications to Permit
 2. Other
- 12. Strategic Plan**
- 13. Climate Change Initiatives**
- 14. Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur**
- 15. Committee/Board Reports & Recommendations**
- 16. Correspondence**

Board, Committee & Working Group Minutes

1. Mulmur-Melancthon Fire Board – December 2nd, 2024
2. Shelburne & District Fire Board – December 3rd, 2024
3. Roads Sub-Committee – December 2nd, 2024
4. Heritage Advisory Committee – December 3rd, 2024

Items for Information Purposes

1. Email from Steve Murphy, Manager, 911 & Corporate Projects County of Dufferin Regarding 2024 Compliance for Dufferin County and Lower Tiers
2. Letter from RLB Charters Professional Accounts – 2024 Audit Plan
3. Email from County of Dufferin advising Melancthon’s Motion regarding Multi-Jurisdictional Fire Prevention and Protection Modernization Plan was received by County Council
4. County of Dufferin Council Highlights – January 9th, 2025
5. Ministry of Natural Resources – Update: Proposed Regulations regarding Minister’s Permit and Review Powers under the Conservation Authorities Act
6. Ministry of Rural Affairs – Ontario’s Rural Economic Development Strategy
7. Nottawasaga Valley Conservation Authority Media Release – Jonathan Scott and Gail Little Acclaimed as NVCA Chair and Vice Chair

8. Letter from Prabmeet Singh Sarkaria, Minister of Transportation regarding ROMA Conference Delegation
9. Township of Southgate Notice of Virtual Public Meeting Concerning a Proposed Zoning By-law Amendment
10. Nottawasaga Valley Conservation Authority Opinion – Living out a Culture of Excellence and Continuous Improvement
11. Nottawasaga Valley Conservation Authority Opinion – Conservation Authorities are a Pillar in our Communities
12. RJ Burnside & Associates – Drainage Superintendent Services

Items for Council Action

1. Centre Dufferin Recreation Complex 2025 Approved Budget
2. 2025 Dundalk Fall Fair Sponsorship
3. 2025 Good Roads Conference – Request for Municipal Delegations

17. General Business

1. Accounts
 1. Accounts Ending December 31, 2024
 2. Accounts January 2025
2. Notice of Intent to Pass By-law
 1. By-law to Provide Remuneration, Allowances and Expenses for Members of Council
3. New/Other Business/Additions
 1. Report from Denise B. Holmes, CAO/Clerk regarding Township Owned Properties
 2. Additions/Other
4. Unfinished Business
 1. 2025 Draft Capital and Operating Budgets, Sarah Culshaw, Treasurer
5. Reports/Updates from Members of Council & Administrative Staff
 1. ROMA Delegation with the Minister of Transportation - Update

18. Delegations

1. 5:30 p.m. – Chief Dave Pratt, Shelburne and District Fire Department – Report on Levels of Service
2. 5:45 p.m. – Jessie Hooker, President and Barbara Dobreen, Secretary – Friends of the Dundalk Library – Presentation

19. Closed Session

1. No Closed Session for this meeting.

20. Third Reading of By-laws

21. Notice of Motion

22. Confirmation By-law

23. Adjournment and Date of Next Meeting – Thursday February 20th, 2025 at 5:00 p.m.



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

**Corporation of the Township of Melancthon
Memorandum**

TO: Mayor White and Members of Council
FROM: Craig Micks – Public Works Superintendent & Kaitlin Dinnick – Deputy Clerk/Planning Coordinator
SUBJECT: Mennonite Signage Placement & Costing
DATE: February 6th, 2025

Background/Executive Summary

This Report will identify Mennonite Signage Placement and Costing for the 2025 budget. These recommendations are based on the discussions that took place with the Mennonite Community during Public Meetings and the Public Works Departments knowledge.

Options/Analysis

After the Public Meeting with the Mennonite Community regarding road safety it was determined that the Township would like to place signage around the Township to make motorists aware that Mennonite's travel the roads in Melancthon and that they need to share the road with the Mennonite Buggy's. Attached is a map of the Township that shows the proposed locations for signage, which would mostly be posted at intersections off major roadways onto the roads that are travelled the most by the Mennonite Community. The cost per sign is approximately \$52, the cost per post per sign is approximately \$84 and this would require approximately two days with the Vacuum Truck for installation at \$250 an hour. The total cost to purchase and install approximately 30 signs in the Township would be \$7500-\$8000.

Financial Impact

The Financial Impact would be between \$7500 and \$8000 for the cost to purchase the signs and posts and to hire the vacuum truck to assist with the installation.

Recommendation

THAT Council receive the Report of Craig Micks, Public Works Superintendent and Kaitlin Dinnick, Deputy Clerk/ Planning Coordinator dated February 6th, 2025, entitled Mennonite Signage Placement & Costing;

AND THAT Council add \$8000 to Signage in the 2025 Budget to allow for the purchase and installation of Mennonite Signs throughout the Township for awareness.

Respectfully Submitted:

Craig Micks, Public Works Superintendent

Kaitlin Dinnick, Deputy Clerk/Planning Coordinator



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

**Corporation of the Township of Melancthon
Memorandum**

TO: Mayor White and Members of Council
FROM: Craig Micks – Public Works Superintendent & Kaitlin Dinnick – Deputy Clerk/Planning Coordinator
SUBJECT: 2025 Public Works Capital Expenditure Recommendations
DATE: February 6th, 2025

Background/Executive Summary

This Report will identify Capital Expenditures for the 2025 budget. These recommendations are based on the Road Management Plan and on the needs identified through patrolling the Township Road Network.

Options, Analysis and Financial Impact

Below are two options for 2025 Road Projects:

Option 1:

Road Section	Approx KMs	Approx Cost
260 Sideroad – Riverview to 2 nd Line SW	4km	\$700,000
Total Cost		\$700,000

Option 2:

Road Section	Approx KMs	Approx Cost
260 Sideroad – Riverview to 4 th Line SW	2km	\$375,000
Total Cost		\$375,000

260 Sideroad between 2nd Line SW and 4th Line SW was discussed to be done in 2024, however it did not make the final budget cut and was discussed that it should be completed in 2025. This would be the only Capital Road Project to be completed in 2025 and, as Option 2 indicates, if we split the sections up and only complete 2kms at a time it costs the Township more money than completing it all at once. Below is a chart

of the road projects identified already for the 2026 budget that should be kept in mind if we put off a section of 260 Sideroad until 2026 as well.

2026				
5 Sideroad	3rd Line OS to County Rd 124	1.3km	\$375,000	\$1,575,000
3rd Line OS	County Rd 17 to 15 Sideroad	3km	\$600,000	
3rd Line OS	5 Sideroad to County Rd 17	3km	\$600,000	

This is what would be proposed for the 2026 Budget if part of 260 Sideroad is put off until 2026, as we also had to add the 4th Line OS project as it is not being completed in 2025 either:

2026				
5 Sideroad	3rd Line OS to County Rd 124	1.3km	\$375,000	\$2,125,000
3rd Line OS	County Rd 17 to 15 Sideroad	3km	\$600,000	
3rd Line OS	5 Sideroad to County Rd 17	3km	\$600,000	
4 th Line OS	County Road 17 S to Lot 9 & 10	750m	\$150,000	
260 Sideroad	2 nd Line SW to 4 th Line SW	2km	\$400,000	

Below are the 2025 Capital Assets:

Equipment	Cost
Tractor with Brusher & Snowblower Attachment	\$500,000 Approx
Pickup Truck (Ordered in 2024 for 2025 Delivery)	\$65,526.24 Incl Tax
Plow Truck (Ordered in 2024 for 2025 Delivery)	\$382,872.41 Plus Tax

Purchasing a Tractor with a brusher attachment and snow blower would eliminate these budget items going forward once we have received the tractor; this can be funded up to \$500,000 by Development Charges. It is suggested that once we have a quote for the Tractor and attachments that include what the Public Works Department requires, we suspend the procedural by-law to accept the quote instead of going through the tender process. This would save the Township money and staff time, and we can get a quote from a dealership that is close by which is beneficial for servicing.

We tendered the purchase of a new Pickup truck to replace Truck 1 in 2024 for a delivery date of February 1st, 2025, this was ordered and approved by Council in 2024 and is being funded through the Equipment Reserve.

We ordered a new plow truck in 2024 for a 2025 delivery date, this was approved by Council in 2024 and is being funded through the Equipment Reserve.

Snow blowing is still listed in the budget at \$3,000 as we will not have the Tractor for this current winter and may require snow blowing services weather depending.

Ditching has also been added into the budget at \$20,000 as originally, we discussed getting an excavator so we could do our own ditching, however by going the route of the tractor we will require our ditching to still be hired out and completed annually.

Recommendation

THAT Council receive the Report of Craig Micks, Public Works Superintendent and Kaitlin Dinnick, Deputy Clerk/ Planning Coordinator dated February 6th, 2025, entitled 2025 Public Works Capital Expenditure Recommendations;

AND THAT Council review and apply this information during 2025 budget discussions.

Respectfully Submitted:

Craig Micks, Public Works Superintendent

Kaitlin Dinnick, Deputy Clerk/Planning Coordinator



The Corporation of
THE TOWNSHIP OF MELANCTHON
 157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

**Corporation of the Township of Melancthon
 Memorandum**

TO: Mayor White and Members of Council
FROM: Craig Micks – Public Works Superintendent & Kaitlin Dinnick – Deputy Clerk/Planning Coordinator
SUBJECT: Five (5) Year Capital Plan Summary
DATE: February 6th, 2025

Background/Executive Summary

This Report will identify Capital Road, Bridge and Equipment Upgrades over the next 5 years. These recommendations are based on the Road Management Plan, Bridge Study and on the needs identified by the Public Works Department.

Options, Analysis and Financial Impact

5 Year Capital Road Projects 2025-2029

5 YEAR CAPITAL PLAN - ROADS				
Road	Road Section	Approximate Distance	Approximate Costing	Annual Total
2025				
260 Sideroad	2nd Line SW - Outskirts of Riverview	4km	\$700,000	\$920,000
4th Line OS	County Rd 17 S to Lot 9 & 10	750m	\$150,000	
Hunter Parkway	5 Sideroad to County Rd 124	300m	\$70,000	
2026				
5 Sideroad	3rd Line OS to County Rd 124	1.3km	\$375,000	\$1,575,000
3rd Line OS	County Rd 17 to 15 Sideroad	3km	\$600,000	
3rd Line OS	5 Sideroad to County Rd 17	3km	\$600,000	
2027				
2nd Line SW	300 Sideroad to County Rd 17	2km	\$400,000	\$1,100,000
2nd Line SW	County Rd 17 to 270 Sideroad	4km	\$700,000	
2028				
2nd Line SW	270 Sideroad to 250 Sideroad	4km	\$700,000	\$875,000
5 Sideroad	3rd Line OS to County Rd 124	1.3km (2nd Lift)	\$175,000	
2029				
3rd Line OS	15 Sideroad 1km North	1km	\$200,000	\$1,500,000
7th Line SW	280 Sideroad to 270 Sideroad	2km	\$400,000	
3rd Line OS	20 Sideroad to County Rd 21	3km	\$550,000	
20 Sideroad	County Rd 124 to 3rd Line OS	1.25km	\$350,000	
			5 Year Total	\$5,970,000

5 Year Capital Bridge Projects 2025-2029

5 YEAR CAPTIAL PLAN - BRIDGES				
Structure No./Name	Road Name	Recommended Work	Estimated Cost	Annual Costing
2025				
2033	7th Line SW	Engineering – Design (Embankment Stabilization)	\$12,500	\$197,500
6	4th Line SW	Engineering – Design (Waterproof & Pave)	\$10,000	
2007	15 Sideroad	Engineering – Design (Waterproof & Pave)	\$10,000	
2033	7th Line SW	Construction – Rehabilitation (Embankment Stabilization)	\$60,000	
6	4th Line SW	Construction – Waterproof and Pave	\$50,000	
2007	15 Sideroad	Construction - Waterproof and Pave	\$40,000	
16	250 Sideroad	Construction – Rock Protection along Abutment Walls	\$15,000	
2026				
7	7th Line SW	Engineering – Design (Rehabilitation)	\$35,000	\$60,000
18	2nd Line NE	Engineering – Design (Rehabilitation)	\$25,000	
2027				
7	7th Line SW	Construction - Rehabilitation	\$370,000	\$600,000
18	2nd Line NE	Construction – Rehabilitation (keeping existing barrier)	\$230,000	
2028				
14	4th Line SW	Engineering – Design (Scoped Rehabilitation)	\$25,000	\$50,000
9	8th Line SW	Engineering – Design (Scoped Rehabilitation)	\$25,000	
2029				
14	4th Line SW	Construction – Scoped Rehabilitation	\$200,000	\$450,000
9	8th Line SW	Construction – Scoped Rehabilitation	\$250,000	
			5 Year Total	\$1,357,500

5 Year Capital Equipment 2025-2029

5 YEAR CAPTIAL PLAN - EQUIPMENT		
Equipment	Approximate Costing	Comments
2025		
Plow Truck	\$450,000	Would replace a plow truck
2026		
Backhoe	\$300,000	Would replace current backhoe
2027		
Plow Truck	\$450,000	Would replace a plow truck
2028		
Pick-up Truck	\$110,000	Would replace a Truck
2029		
Grader	\$1,000,000	Would replace a Grader
5 Year Total	\$2,310,000	

Below is a chart of the Township’s existing equipment, make & model and the age of each piece of equipment:

CURRENT EQUIPMENT IN PUBLIC WORKS			
#	Equipment	Model	Year
#1	Pick-up Truck	Ford F150	2016
#2	Plow Truck	Western Star	2004
#3	Water Truck	Western Star	2002
#4	Plow Truck	Volvo	2007
#5	Plow Truck	Volvo	2010
#6	Plow Truck	International	2014
#7	Pick-up Truck	GMC Sierra	2011
#8	Plow Truck	Western Star	2022
#9	Dually Truck	Ford	2023
GR #2	Grader	John Deere	2011
GR #1	Grader	CAT	2005
GR #3	Grader	John Deere	2015
	Loader	CAT	1986
	Backhoe	JCB	1999

Recommendation

THAT Council receive the Report of Craig Micks, Public Works Superintendent and Kaitlin Dinnick, Deputy Clerk/ Planning Coordinator dated February 6th, 2025, entitled Five (5) Year Capital Plan Summary;

AND THAT Council review and apply this information during 2025 budget discussions.

Respectfully Submitted:

Craig Micks, Public Works Superintendent

Kaitlin Dinnick, Deputy Clerk/Planning Coordinator

**APPLICATIONS TO PERMIT FOR APPROVAL
February 6, 2025 COUNCIL MEETING**

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS
Shelwest Inc - Orvie Bauman Agent: Aaron Bauman	Lots 291 to 294, Con 4 SW 096157 4th Line SW	56.49m2 (608.05sqft)	Farm Shed	Agricultural	\$25,000	No	Failed



MULMUR-MELANCTHON FIRE BOARD MINUTES

December 2, 2024 at 5:00 p.m.

Present: Earl Hawkins, Chair – Mulmur Township
Ralph Moore, Vice Chair – Melancthon Township
Kim Lyon – Mulmur Township
Mathew Waterfield – Fire Chief
Roseann Knechtel – Secretary

Regrets: Darren White – Melancthon Township

1. Call to Order

The Chair called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3. Approval of the Agenda

Moved by Moore and Seconded by Lyon
THAT the agenda be approved as circulated.

Carried.

4. Minutes of the Previous Meeting

Moved by Lyon and Seconded by Moore
THAT the minutes of September 17, 2024 be approved.

Carried.

5. Declaration of Pecuniary Interest - None

6. Administration

6.1 Simulcast Radio System Update

Chief Waterfield provided a verbal update on the Simulcast Radio Project and notified the Board that Shelburne and Grand Valley Fire Departments are scheduled to be up and running by the end of the year with Mulmur-Melancthon Fire Department to follow in Q1 of 2025.

6.2 General Fire Chief Update

Chief Waterfield highlighted that calls for service have increased with 102 calls being received to date, up from 89 calls in total for 2024. The new truck is scheduled to be in service by the end of the week.

7. Closed Session

7.1 Firefighter Appointment

7.2 Annual Performance Review

Moved by Lyon and Seconded by Moore

That the Mulmur-Melancthon Fire Board adjourn to closed session at 5:08 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for two (2) matters relating to personal matters about an identifiable individual, including a municipal or local board employee under section 239(2)(b).

Carried.

Moved by Lyon and Seconded by Moore

That the Mulmur-Melancthon Fire Board do rise out of closed session and into open session at 5:10 p.m. with the following motion:

That Molly Nicholson and Kurtis Vanstone be appointed as firefighters, effective December 1, 2024.

Carried.

8. Information Items

8.1 Accounts

8.2 YTD Fire Call Summary

8.3 Township of Mulmur: 2025 Budget Motion

8.4 Dufferin County Multi-Jurisdictional Fire Services Review

8.5 2025 Meeting Dates

Members discussed proposed 2025 meeting dates and requested appointments be reviewed to ensure each municipality is being fairly represented at the meetings.

8.6 Dufferin County Fire Chiefs Minutes: November 13, 2024

Moved by Moore and Seconded by Lyon

That the Mulmur-Melancthon Fire Board received the items as information.

Carried.

8. Adjournment

Moved by Lyon and Seconded by Moore

That we do now adjourn at 5:15 p.m. to meet again on January 21, 2025 at 5:00 p.m.,
or at the call of the Chair.

Carried.

Bill Neilson

Roseann Knechtel

Chair

Secretary



SHELburne & DISTRICT FIRE BOARD

December 3, 2024

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Vice Chair, Gail Little, called meeting to order at 7:04 pm.

1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. **Additions or Deletions**

8.1 Fire Service Review Update

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by E. Hawkins – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by A. Stirk – Seconded by J. Horner

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of November 5, 2024 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

None.

8. **Unfinished Business**

8.1 Fire Service Review Update

The Board had a brief discussion and would like this added to the next agenda.

9. **New Business**

9.1 Levels of Service Presentation

Resolution # 3

Moved by B. Neilson – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Levels of Service presentation;

AND THAT the Chief be invited to attend each Municipalities Council to share the presentation.

Carried

The Chief presented the Levels of Service presentation to the Board and the Board has requested the Chief attend each of their Municipalities to present to each Council.

10. **Chief's Report**

10.1 **Monthly Reports (November 2024)**

There was a total of 25 incidents for the month of November.

10.2 **Update from the Fire Chief**

No report this month.

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – November 2024**

12.1 **Resolution # 4**

Moved by F. Nix – Seconded by A. Stirk

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$43,019.39 for the period of November 1, 2024 to November 28, 2024 as presented and attached be approved for payment.

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 5**

Moved by J. Horner – Seconded by E. Hawkins

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution #**

Moved by J. Horner – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:56 pm to meet again on January 7, 2025 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Gail Little
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of December 3, 2024

Municipality / Member	Present	Absent
Township of Amaranth		
Andrew Stirk	X	
Gail Little	X	
Town of Mono		
Melinda Davie		X
Fred Nix	X	
Township of Melancthon		
Darren White		X
Bill Neilson	X	
Town of Shelburne		
Wade Mills		X
Shane Hall		X
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Dave Pratt – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on December 2nd, 2024, at 9:30 a.m. The following members were present: James McLean, Chair, and Bill Neilson, Vice-Chair. Also present were: Denise Holmes, CAO/Clerk, Craig Micks, Public Works Superintendent (virtual), Sarah Culshaw, Treasurer/Deputy Clerk, and Kaitlin Dinnick, Roads Sub-Committee Secretary. Member White was absent with prior notice given.

Call to Order

Chair McLean called the meeting to order at 9:31 a.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Addition: County Road 2 Closure

Moved by Neilson, Seconded by McLean that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by McLean, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting held on November 4th, 2024, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig advised that they have all the plow trucks ready for the snow and they are just waiting for two more truck safeties to be complete. They have one truck away right now and the other one will go when this one is back. Craig advised everything worked

pretty well this weekend in the snow and the winter schedule started today with the afternoon shift.

2. Horning's Mills Park Grant

Chair McLean advised that this item was put on the agenda for awareness and asked Sarah Culshaw, Treasurer for a timeline on finding out if we were successful. Sarah advised that there were issues with the website during submission, however the submission is currently under review, and we probably will not find out until March 2025 if we are successful.

3. Discussion on Emergency Management, Parks, Infrastructure and Transportation

The Roads Sub-Committee discussed the potential for changing the Terms of Reference of the Roads Sub-committee to not only discuss roads but to encompass all Township infrastructure, as well as emergency management. It was discussed that the Sub-Committee already addresses more than its current scope and it would be helpful to have a Sub-Committee to make recommendations to Council on Infrastructure and Emergency Management. The changes would also include renaming the Sub-Committee.

Recommendation

The Roads Sub-Committee recommends to Council that we revise the Terms of Reference of the Roads Sub-Committee to include all Township Infrastructure (Township Buildings, Roads, Bridges, Horning's Mills Community Hall, Parks), and Emergency Management. The proposed new name for the Committee would be the Infrastructure and Emergency Management Committee.

4. Mennonite Town Hall Summary Report

Chair McLean spoke to this and advised that the report was made up of notes from Denise Holmes, CAO/Clerk, Councillor Plowright and himself. Vice-Chair Neilson advised that there was a great turnout from the Mennonite Community. The Committee directed that the summary report be put on the December 12th, 2024, Council Agenda for discussion and posted on the Township Website once approved. Craig was directed to bring signage recommendations forward for the 2025 budget and locations for Mennonite buggy signage. Staff were directed to follow up with the County of Dufferin regarding the information brochure that Liam Morgan did up and look into doing up a pamphlet and having it professionally done. Collaborating on a social media campaign with the Dufferin OPP was also suggested.

5. Email from Al Blundell regarding Thanksgiving Weekend Paid Duty Results

Al Blundel was in attendance to speak to this and advise that Thanksgiving Weekend there were 25 new charges laid however he waiting to hear back from Sergeant Buligan regarding this as he is unsure if these numbers are correct.

6. Update from Al Blundell

Al was in attendance and provided the Committee with an update regarding the 3M Police Service Board. He advised that they met last week and there was discussion on Road Sub-Committees and Mono and Mulmur do not have active Roads Committees.

7. Other/Additions

County Road 2 Closure

The Roads Sub-Committee discussed the Road Closure of County Road 2 as a tractor trailer rolled over and petroleum leaked from the truck and the Ministry of Environment has closed the road until at least Wednesday. Staff were directed to post about the closure on social media to inform residents after we receive confirmation from the County of Dufferin later today regarding the closure. Staff was directed to put discussion on communication with the MTO regarding road closures on the next Agenda for discussion. Staff was directed to look into linking Municipal 511 to the Township Website.

Recommendations to Council

Recommendation outlined above.

Public Question Period

None.

Confirmation Motion

Moved by Neilson, Seconded by McLean that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

10:17 a.m. - Moved by Neilson, Seconded by McLean that we adjourn this Roads Sub-Committee meeting to meet again at the Call of the Chair. Carried.

CHAIR

SECRETARY

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Heritage Advisory Committee held an electronic meeting on December 3, 2024 at 6:30 p.m. The following members were present: Chair Kristine Pedicone, Vice Chair Todd McIntosh, Members James McLean and David Thwaites, also present was Becky Cunnington, Heritage Advisory Committee Secretary. Absent was Member Dennis Scace. Chair Pedicone called the meeting to order at 6:30 p.m. Chair Pedicone advised that the meeting was being recorded and would be posted to the Township website.

Land Acknowledgement

Chair Pedicone shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Additions

None

Deletions

None

Approval of Agenda

Moved by McLean, Seconded by McIntosh that the agenda be approved as circulated.
Carried

Approval of Draft Minutes

Moved by Thwaites, Seconded by McLean that the minutes of the Heritage Advisory Committee Meeting held on November 5, 2024 be approved as circulated. Carried.

Business Arising from Minutes

None

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

General Business

1. New/Other/Addition

None

2. Unfinished Business

- 1) **One Room Schoolhouse Project** – A reminder was given that the due date to have written materials submitted is February 2025.
- 2) **Photos From Centennial Hylands** – Township staff advised the Committee that a space inside the main entrance will be made available for the photos to be displayed. Chair Pedicone and Member McLean will meet at the Township office to discuss how the photos will be displayed on the wall. The Committee also discussed the possibility of getting a plaque made to display with the photos as well as location information to be displayed with each. The Committee also inquired about sharing the photos on the Township’s electronic sign and requested Township staff to see if this is possible.
- 3) **Heritage Week 2025** – Further discussion was had regarding Heritage Week 2025 which will highlight the settlement areas of the Township. Chair Pedicone will work on Horning’s Mills, Vice Chair McIntosh on Redickville, Member McLean on Jessopville and Member Scace on Riverview. An update will be given at the next meeting with the progress of the project.
- 4) **New Initiatives** – The Committee will be focusing on researching and sharing information on Veterans from the Township. Member McLean suggested that the Committee could make the criteria for the student bursary this year be to do research and report on a veteran from Melancthon Township. The Committee agreed that this would be a good idea and have directed Member McLean to take the lead with assistance from Member Thwaites.
- 5) **Budget for 2025** – A discussion was had regarding expenses for 2025, and it was decided to defer until the January meeting.
- 6) **Vacancies on the Committee** – Deferred until after the December 12th, 2024 Council Meeting where the Boards and Committees will be discussed.

3. Brainstorming Roundtable

None

Recommendations to Council

None

Public Question Period

None.

Confirmation Motion

Moved by McIntosh, Seconded by McLean that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

7:11 p.m. - Moved by Thwaites, Seconded by McLean that we adjourn this Heritage Advisory Committee meeting to meet again on Tuesday, January 7, 2025 at 6:30 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY

Denise Holmes

From: Steven Murphy <smurphy@dufferincounty.ca>
Sent: Thursday, January 9, 2025 11:51 AM
To: Sonya Pritchard; Nicole Martin; Peter Avgoustis; Meghan Townsend; Denise Holmes; Michael Dunmore (mike.dunmore@townofmono.com); Tracey Atkinson; David Smith; Denyse Morrissey
Cc: Brenna Thompson; Holly Boardman; Jessica Kennedy; fred.simpson@townofmono.com; rknechtel@mulmur.ca; John Snider; Tracy Barry; jwilloughby@shelburne.ca
Subject: FW: 2024 Compliance - Dufferin County and Lower Tiers

Hello all,

I am pleased to forward this email to you. Thank you for all of your efforts during 2024 to ensure that our community is prepared for any emergency that may arise.

As the email states, a formal letter of compliance will be sent to your Head of Council in the spring.

Steve Murphy | Manager – Preparedness, 911 & Corporate Projects | Office of the Chief Administrative Officer

County of Dufferin | Phone: 519-941-2816 Ext. 2401 | Mobile: 519-938-7215
smurphy@dufferincounty.ca | 55 Zina St, Orangeville, ON L9W 1E5

Serving with humility and gratitude upon the traditional territory and ancestral lands of the Tionontati, Attawandaron, Haudenosaunee and Anishinaabe peoples. To learn more about the Indigenous History and Treaty Lands in Dufferin County check out this [resource guide](#).

From: MacMullin, Brendan (TBS) <Brendan.MacMullin@ontario.ca>
Sent: Thursday, January 9, 2025 11:30 AM
To: Steven Murphy <smurphy@dufferincounty.ca>
Cc: de Hetre, Bobby (TBS) <Bobby.deHetre@ontario.ca>
Subject: 2024 Compliance - Dufferin County and Lower Tiers

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Good morning Steve,

I wanted to reach out and provide an update on the compliance submission for Dufferin County and all lower tiers. I am happy to say upon review of the documentation submitted, I have recommended that the municipalities have satisfied all thirteen (13) program elements required under the Emergency Management and Civil Protection Act (EMPCA) in 2024. Once reviewed and signed off by our management team, official compliance letters will be generated. These letters are typically issued in the spring.

Thank you for supporting the compliance submission process and please don't hesitate to reach out with any questions.

Brendan Macmullin

Field Officer | Regional Field Services/ Emergency Operations Division
Emergency Management Ontario/Treasury Board Secretariat | Ontario Public Service
437-424-1214 | brendan.macmullin@ontario.ca



Taking pride in strengthening Ontario, its places and its people

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January 17, 2025

The Corporation of the Township of Melancthon
157101 Highway #10
Melancthon, ON
L9V 2E6

Dear Members of Council:

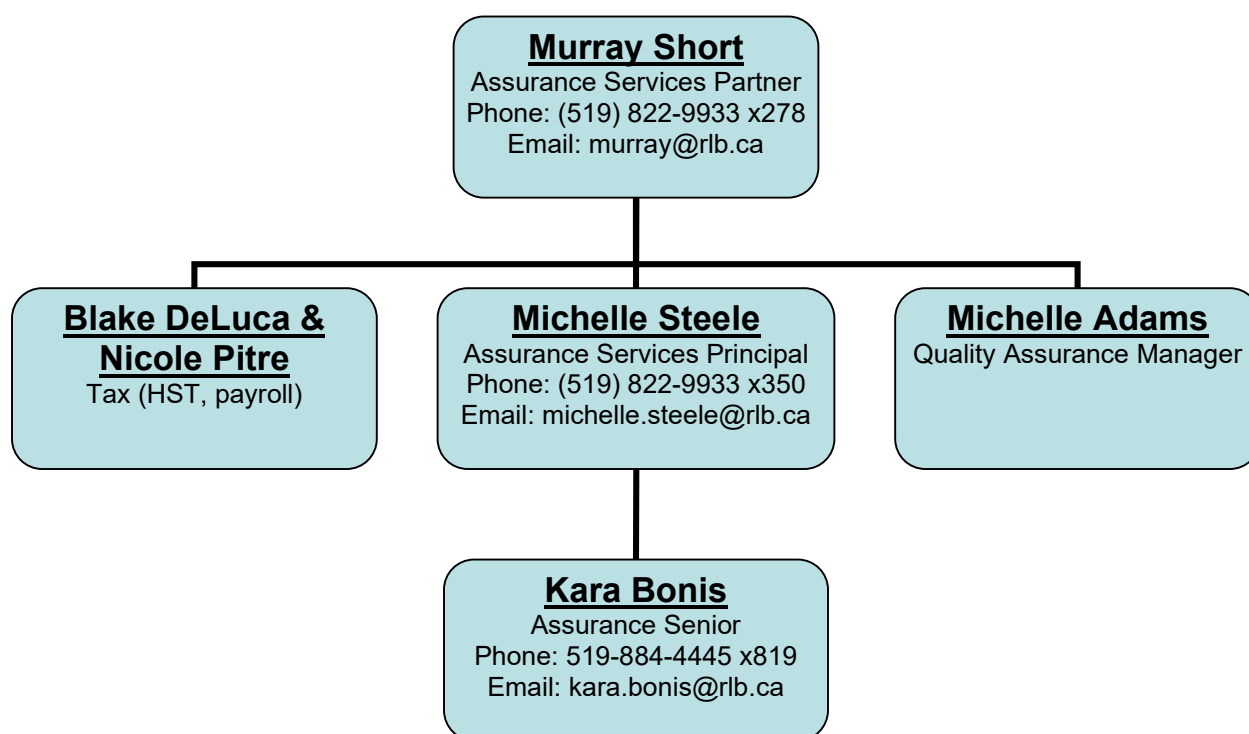
Thank you for re-appointing RLB LLP as auditors of The Corporation of the Township of Melancthon for the year ended December 31, 2024. The purpose of this letter is to communicate our 2024 audit plan for The Corporation of the Township of Melancthon and to ensure that management and Council are aware of the following:

- Objectives and scope of our audit
- Planned approach for the 2024 financial statement audit
- Update on issues that may impact the audit in current and future years
- Areas of emphasis

RLB LLP's Objectives and Scope of our Audit

- Obtain reasonable assurance that the financial statements are free of material misstatement
- Evaluate the fairness of presentation of the financial statements in conformity with accounting standards established by the Chartered Professional Accountants of Canada
- Report to management and Council:
 - Significant internal control weaknesses
 - Matters required under Canadian Auditing Standards
 - Matters we believe should be brought to your attention

RLB LLP's Assurance Service Team



Financial Reporting Responsibilities

Council

- Provide, as a part of financial process, effective corporate governance
- Regular oversight and review of financial information and management's financial processes
- Ensure accurate financial reporting and sound internal controls
- Review performance measures
- Approve the Audited Financial Statements

Management

- Maintain cost-effective internal control environment
- Provide timely and accurate disclosure of financial results
- Report results on a fair and consistent basis
- Exercise care in establishing accounting estimates
- Apply appropriate accounting principles
- Establish internal controls over fraud and error

RLB LLP

- Perform cost-effective risk based audits tailored for your organization's specific risks
- Review the effectiveness and reliability of key internal controls
- Assess accounting principles, estimates and financial disclosures in accordance with accounting standards
- Provide year end reporting to Council
- Provide our opinion in the audit report which we attach to management financial statements

Management Deliverables

- Prepare required information as agreed with RLB LLP to be able to perform the audit
- Provide documentation and support for accounting used by management for all significant or unusual transactions and estimates
- Identify related parties, if applicable
- Provide written representations

RLB LLP Deliverables

- Communicate with management and Council to review audit plan
- Review financial statements and management letter findings with management and Council
- Provide audit opinion on financial statements
- Prepare and file Financial Information Return
- Report to the Council as required under Canadian Generally Accepted Auditing Standards (CAS 260, 265 and 580)
- Seek pre-approval from management or Council for all additional services
- Communicate control deficiencies

Audit Approach

- Examine accounting systems and controls for all significant transaction cycles
- Adopt a control reliance strategy, where appropriate, to increase audit efficiency:
 - Taxation revenue, cash receipts, taxes receivable
 - Purchases, disbursements, payables
 - Payroll
- Gain an understanding of general computer controls and their impact on our audit
- Substantive testing of year end balances including grant revenue and receivables
- Search for unrecorded liabilities
- Independence reporting

Audit Timeline

Interim Audit Testing	December 16, 2024
Communication of Audit Plan to Management/Council	January 17, 2025
Year-end Testing	March 17 to 21, 2025
Reporting to Council	TBD
Issuance of Audit Report and Financial Statements	To follow Council approval

Annual Inquiry Related to the Risk of Fraud

Please consider the following questions to help determine the specific risks of fraud and error with the municipality. We will provide the annual representation letter for signature by a member of each Council and management with the audited Financial Statements, where representation will be made regarding the assessment of fraud at the municipality.

- Are you aware of any instances of fraud perpetrated against the municipality by any of its employees, management, or Council?
- Are you aware of any instances of fraud perpetrated by the municipality against creditors, suppliers, lenders, investors, funders, government agencies, or any other business associates?
- Do you believe there is a high level of risk of fraud being perpetrated against or by the municipality – specifically, which risks are classified as the highest risk, and what specifically is management or Council doing to mitigate these risks?
- Has Council made an assessment of the entity's susceptibility to fraud?
- Does management have a process for identifying and responding to fraud risk factors?

If you have any information to report to us on the above, please contact Murray Short or Michelle Steele at 519-822-9933.

New Public Sector Accounting Standards

These are effective for fiscal 2024, but no significant impact is anticipated:

- PS 3400: Revenue – describes how to account for and report on revenue and specifically differentiates between revenue arising from transactions including and excluding performance obligations.
- PSG-8: Purchased Intangibles – describes the scope of intangibles that are now allowed to be recognized in the financial statements.
- PS 3160: Public private partnerships – establishes standards for the recognition, measurement, presentation, and disclosure for public private partnership arrangements.

These are effective for fiscal years beginning on or after April 1, 2026:

- The Conceptual Framework for Financial Reporting in the Public Sector – defines a conceptual framework and provides additional guidance on the role of financial statements and the objectives of financial reporting.
- PS 1202: Financial Statement Presentation – sets out general and specific requirements for the presentation of information in the financial statements including the identification of financial and non-financial liabilities.

2024 Audit Plan: Materiality

When establishing the overall audit strategy, materiality is determined for assessing the risks of material misstatement and determining the nature, timing and extent of further audit procedures.

- Planning Materiality - \$150,000
- Materiality
 - Professional judgment that is made in the context of our knowledge, assessment of risk and reporting requirements
 - Very significant in determining the scope of our work
 - We will review all errors in excess of 2% of materiality

Areas of Emphasis

- Taxation revenue and receivables - collectability
- Grant revenue and receivables - completeness and existence
- Operating expenses - completeness and existence
- Tangible capital assets - completeness, existence and valuation
- Reserve, reserve funds and amounts set aside by Council - completeness and existence

If you have any questions about these or other matters relating to any of our professional services, we would be pleased to discuss them further with you.

Yours truly,

RLB LLP

Per:

A handwritten signature in black ink, appearing to read "Murray Short". The signature is written in a cursive, flowing style.

Murray Short, MBA, CPA, CA, C. Dir.
Engagement Partner

Denise Holmes

From: Michelle Hargrave <mhargrave@dufferincounty.ca>
Sent: Tuesday, January 14, 2025 11:39 AM
To: Denise Holmes
Subject: RE: Melancthon Motion - Multi-Jurisdictional Fire Prevention and Protection Modernization Plan

Good Morning,

The Township of Melancthon correspondence regarding the Multi-Jurisdictional Fire Prevention and Protection Modernization Plan was on the January 9, 2025 County Council agenda, Council pass the following resolution in response:

THAT the correspondence from Dufferin municipalities regarding the Multi-Jurisdictional Fire Protection and Prevention Plan, be received.

Thank you,
Michelle

**Michelle Hargrave | Administrative Support Specialist, Clerk's Department | Office of the CAO
County of Dufferin** Phone: 519-941-2816 Ext. 2506 | mhargrave@dufferincounty.ca | 30 Centre Street, Orangeville ON L9W 2X1

From: Michelle Dunne <mdunne@dufferincounty.ca>
Sent: Thursday, December 12, 2024 2:46 PM
To: Michelle Hargrave <mhargrave@dufferincounty.ca>; Rebecca Whelan <rwhelan@dufferincounty.ca>
Subject: FW: Melancthon Motion - Multi-Jurisdictional Fire Prevention and Protection Modernization Plan

Council pending

**Michelle Dunne, Dipl.M.M. | Clerk | Office of the CAO
County of Dufferin** | Phone: 519-941-2816 Ext. 2504 | mdunne@dufferincounty.ca | 30 Centre Street,
Orangeville, ON L9W 2X1
[Collaboration](#) | [Accountability](#) | [Innovation](#) | [Compassion](#) | [Courage](#)

From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: Thursday, December 12, 2024 2:37 PM
To: Michelle Dunne <mdunne@dufferincounty.ca>
Cc: Nicole Martin <nmartin@amaranth.ca>; Jessica Kennedy <jkennedy@eastgarafraxa.ca>; Meghan Townsend <mtownsend@townofgrandvalley.ca>; Fred Simpson <fred.simpson@townofmono.com>; Roseann Knechtel <rknechtel@mulmur.ca>; Jennifer Willoughby <jwilloughby@shelburne.ca>; Raylene Martell <rmartell@orangeville.ca>
Subject: Melancthon Motion - Multi-Jurisdictional Fire Prevention and Protection Modernization Plan

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Good afternoon Michelle,

Please see the attached motion, regarding the above, passed by Council at this morning's meeting.

Thank you.

Kind regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

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Council Highlights

County of Dufferin
W. & M. Edelbrock Centre
30 Centre Street, Orangeville, ON L9W 2X1

For Immediate Release: January 14, 2025

Dufferin County Council met on January 9, 2025, for a Council meeting. For the full Council meeting agenda and minutes, please see the County's [Meeting Agendas and Minutes page](#).

Here are the highlights from the January 9 meeting:

- [Dufferin OPP delegated to County Council regarding the annual Polar Plunge Challenge taking place on February 17, 2025, to support Special Olympics Ontario](#)
- [Selection process for County Homelessness Task Force approved and Councillors McLean and Post appointed to sit on Homelessness Task Force](#)
- [County Manager of Corporate Finance and Treasurer presented the 2025 Draft Budget Review](#)

Dufferin OPP delegated to County Council regarding the annual Polar Plunge Challenge taking place on February 17, 2025, to support Special Olympics Ontario

P.C. McLean, Dufferin OPP, delegated to County Council about the 5th Annual Shelburne Polar Plunge for Special Olympics Ontario, a thrilling, one-of-a-kind event where participants take the plunge into frigid waters to support Special Olympics athletes across Ontario. The event, presented by the Dufferin OPP, is open to anyone brave enough to make a splash for a great cause.

Learn more and register [here](#).

Selection process for County Homelessness Task Force approved and Councillors McLean and Post appointed to sit on Homelessness Task Force

At the County Health and Human Services meeting held on August, 22, 2024, the Director of Community Services provided an overview of existing policies and practices to address homelessness in Dufferin. The presentation provided details for consideration to create a Homelessness Task Force. Council adopted the Terms of Reference for the Homelessness Task Force at its regular meeting held on September 12, 2024.

As a result of recruitment efforts, the County received a total of 15 applications for six public member positions.

Community members will be selected through an application and interview process. The Selection Committee will include Councillor McLean, Chair of Health and Human Services, Councillor Post and Brenda Wagner, Director of Health and Human Services.

The Selection Committee will review submitted applications to identify candidates to invite for interviews. Public committee members must have the skills, knowledge and experience to contribute effectively to the Task Force's mandate. Public committee members must be a County of Dufferin resident, business owner or stakeholder, who has knowledge and expertise in social services, housing, mental health and addictions, and other relevant areas. After shortlisting candidates, the Selection Committee will conduct interviews and the successful applicants will be appointed with Council approval.

County Manager of Corporate Finance and Treasurer presented the 2025 Draft Budget Review

Dufferin County's Manager of Corporate Finance and Treasurer presented the County's Draft Budget to Council for review.

A Budget Overview and Budget packages for the County's Committees are available [here](#).

A Special Council Meeting has been scheduled for January 30, 2025 for further 2025 Budget discussion.

About Dufferin County Council

Dufferin County Council consists of 15 members representing each of the eight municipalities in Dufferin. Council meeting processes are set out in the County's Procedural By-Law.

Dufferin County Council and Committee meetings can be watched live on the [County's YouTube channel](#).

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MEDIA CONTACT:

Megan Ball, Manager of Communications
mball@dufferincounty.ca

Denise Holmes

From: ca.office (MNR) <ca.office@ontario.ca>
Sent: Friday, January 17, 2025 1:44 PM
To: ca.office (MNR)
Subject: Update: Proposed regulation regarding Minister's Permit and Review powers under the Conservation Authorities Act

** This email is being sent on behalf of Jennifer Keyes, Director, Development and Hazard Policy Branch **

Good afternoon:

I am writing to you today to notify you of a new regulation prescribing the circumstances under which the Minister of Natural Resources ("Minister") may make permitting decisions in the place of a conservation authority or review a conservation authority's permitting decision.

New provisions in the *Conservation Authorities Act* came into effect on April 1, 2024, that included powers for the Minister to 1) issue an order to prevent a conservation authority from issuing a permit and to take over the permitting process in the place of a conservation authority ("Minister's permit"), and 2) review a conservation authority permit decision at the request of the applicant ("Minister's review"). It is important to note that when making a permitting decision using one of these tools, the Minister is required to satisfy the same legislative criteria concerning natural hazards and public safety that are considered by conservation authorities.

The new regulation sets out the circumstances under which the Minister may use these powers as circumstances where the proposed development activity or other activity, in the opinion of the Minister, pertains to or supports a matter of provincial interest described in the regulation. Additionally, it includes a transparent process for individuals or businesses to request the use of these powers and sets out the information that must be submitted as part of such a request. This regulation came into effect on January 1, 2025.

A Decision Notice is available at the Environmental Registry of Ontario, posting #[019-8320](#) and supporting information describing the process for requesting the use of these powers is available [online](#).

If you have any questions, please reach out to the Ministry of Natural Resources at ca.office@ontario.ca.

Sincerely,
Jennifer

Jennifer Keyes
Director, Development and Hazard Policy Branch
Ministry of Natural Resources



Taking pride in strengthening Ontario, its places and its people

Please Note: As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

Ministry of Rural Affairs

Ministère des Affaires rurales

Office of the Minister

Bureau du ministre

777 Bay, 17th Floor
Toronto, Ontario M7A 2J3
Tel: 647-329-1485

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 647-329-1485



January 19, 2025

Denise Holmes
CAO/Clerk
Township of Melancthon
dholmes@melancthontownship.ca

Dear Ms. Holmes:

It is my pleasure to share our government's new plan to support rural economic development, increase and nurture a rural workforce, and strengthen rural communities.

[Enabling Opportunity: Ontario's Rural Economic Development Strategy](#) is designed to help rural communities leverage new economic opportunities and prepare themselves for growth.

The Strategy focuses on three key pillars:

- **Safe and Strong Rural Communities** – Improving local economic development capacity and championing local leadership, supporting the rehabilitation of municipal and community infrastructure, optimizing rural connectivity, and supporting communities in developing plans for housing and transportation to ensure rural communities are places where people want to live, work and play.
- **Business Development and Attraction**- Supporting rural and Indigenous communities and other economic development partners in strengthening and growing rural business, encouraging entrepreneurship and innovation, attracting investment, revitalizing downtowns and diversifying regional economies.
- **Growing the Rural Workforce** – Helping grow local talent, raising awareness of job opportunities available in rural Ontario, supporting workers in obtaining the skills needed to succeed, and attracting and retaining workers so that rural communities and small towns thrive.

We brought together municipal and Indigenous leaders and rural stakeholders to provide input into the development of the new strategy. We held 13 regional roundtables to hear the thoughts, experiences, ideas, and inspiration of those living and working in rural Ontario and received many online submissions through our website.

By listening to rural residents, we created a Strategy that represents their concerns. My thanks go out to all of those who participated in the consultation process and I look forward to continuing these conversations.

.../2



MEDIA RELEASE

FOR IMMEDIATE RELEASE

Jonathan Scott and Gail Little acclaimed as NVCA Chair and Vice Chair

UTOPIA, Ontario (January 24, 2025) – Today, Jonathan Scott, Councillor for the Town of Bradford West Gwillimbury and Gail Little, Deputy Mayor for the Township of Amaranth, were acclaimed to lead the 2025 Nottawasaga Valley Conservation Authority (NVCA) Board of Directors as Chair and Vice Chair.

Deputy Mayor Little and Councillor Scott served as Chair and Vice Chair, respectively, over the past two years.

“I want to thank Deputy Mayor Little for leading the organization,” said Councillor Scott. “I’ve learnt a lot from her, and I hope to carry those lessons forward in this new role.”

As Chair, Councillor Scott looks forward to leading the organization toward continuous improvement.

“Our job as a conservation authority is to serve the public,” he continued. “Over the coming months, I’m eager to support staff efforts to make our processes more efficient and meet the high expectations of residents, businesses and municipal partners alike.”

This is Deputy Mayor Little’s second time as Vice Chair. Through her years of service, she has led NVCA through the changes to the *Conservation Authorities Act*, and ensured that the organization worked toward protecting and enhancing the Nottawasaga Watershed, so communities, economies, and wildlife can thrive.

“I’m proud to have served as Chair of NVCA over the last two years,” said Deputy Mayor Little. “In this role, I’ve witnessed the fantastic work that staff has done. I look forward to working with Chair Scott to guide NVCA to serve our communities in even more efficient, more innovative ways.”

To learn about NVCA’s accomplishments, watch this [Year in Review video](#).

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About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist at 705-424-1479 ext.254, mleung@nvca.on.ca

**Ministry of
Transportation**

Office of the Minister
777 Bay Street, 5th Floor
Toronto ON M7A 1Z8

Tel: 416 327-9200

**Ministère des
Transports**

Bureau du ministre
777, rue Bay 5^e étage
Toronto ON M7A 1Z8

Tél : 416 327-9200



January 24, 2025

107-2025-46

Darren White
Mayor
Township of Melancthon
c/o: dholmes@melancthontownship.ca

Dear Mayor White:

Thank you for meeting with me at this year's Rural Ontario Municipal Association (ROMA) conference in Toronto. I was pleased to meet with your delegation to discuss local issues and ways to improve transportation in Township of Melancthon.

I appreciated hearing your views about our transportation initiatives, and your feedback on our work to improve transportation across Ontario. My ministry strives to ensure that our roads, highways, and public transit are all safe, efficient and reliable – and ready to keep Ontario moving and the economy growing.

My ministry is proud to work closely with our municipal partners to connect communities and build safe and reliable transportation systems for years to come. We are working hard to give Ontarians a say in how we can improve the effectiveness and efficiency of provincial programs and services.

I look forward to continuing to engage in discussions about how we can improve the transportation network throughout Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read "Prabmeet Singh Sarkaria".

Prabmeet Singh Sarkaria
Minister of Transportation



The Corporation of the Township of Southgate Notice of Virtual Public Meeting Concerning a Proposed Zoning By-law Amendment

What: The Township seeks input on proposed Zoning provisions to amend the Decks and Accessory Structure provisions within the municipality.

Public Meeting Date: February 19th, 2025 at 1:00 PM.

Location of the Public Meeting: In person at Council Chambers located at 123273 Southgate Road 12, Holstein Ontario N0G 2A0 **and** electronically via Zoom.

Please join the electronic public meeting from your computer, tablet, or smartphone at the below link: <https://zoom.us/j/98544110624?pwd=fgxDNzOEIjXR7Lpt8VAwJbmyQcc9cK.1>

You can also dial-in using your phone. **Phone:** [+1 647 374 4685](tel:+16473744685) **Meeting ID:** 985 4411 0624
Passcode: 866567

How can I participate in the Public Meeting?

Public participation is encouraged. To participate in the virtual meeting, please contact Lindsey Green, Clerk, by email at: lgreen@southgate.ca or by telephone at: 519-923-2110 ext. 230

What if I can't attend the Public Meeting?

You can learn more about the proposed development by contacting the Township office, or by reading the materials on the website at the below link(s). You may choose to submit comments via letter or email after taking the time to learn about the proposed development. See the relevant contact information below:

Web Link: [Zoning By-law Amendment Application C32-24 for Decks & Accessory Structures](#)

What can I expect at the Public Meeting?

The public meeting is an opportunity for members of the public to learn more about changes to the zoning rules for deck and accessory structure provisions for all of the Township of Southgate. Attendees can hear a brief presentation about the new zoning rules for accessory buildings, ask questions, and/or make statements either in favour of, or in opposition to the zoning changes. No decisions are made at this meeting, it is an opportunity to learn and provide feedback.

What is being proposed through the application?

Changes to the Zoning By-law proposed generally apply to the following:

- Section 3 changes definition of Accessory Building and Structure and add definitions of Carport, Required Yard and Required Setback.
- Section 5.1 (a) through (h) to clarify when main building setbacks apply versus when accessory buildings may encroach into required setbacks.
- Section 5.18 to implement regulations to establish clear rules for above and below ground swimming pools including safety features.
- Change interior side yard provisions in Residential-1, Residential-2, Residential-3, Residential-5 and Residential-6 zones to increase setback distances for dwellings without a garage or carport attached to the main building.
- Other minor changes pertaining to maximum one Additional Residential permitted in certain areas within a detached building and other provisions for separate accessory structures.

To support this proposal, a [Planning Report on Review of Section 5.1 Accessory Buildings and Structures](#) is available on the [Township Planning Applications and Public Notices Website Link](#).

Why is this Public Meeting being held and what are your rights?

In Ontario, the planning and development process is open and transparent, where opinions from all individuals and groups are welcomed. To change its policies and zoning rules the Township must hold a public meeting. This meeting is one of your chances to learn about the proposed changes and offer your opinions. Under the legislation covering this process, you have the following rights:

1. Attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Zoning By-law Amendment.
2. If a person or public body would otherwise have an ability to appeal the decision of the Township of Southgate to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of



The Corporation of the Township of Southgate Notice of Virtual Public Meeting Concerning a Proposed Zoning By-law Amendment

Southgate before the Township Zoning By-law amendment is approved or refused, the person or public body is not entitled to appeal the decision.

3. If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the Township Zoning By-law amendment is approved or refused, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.
4. Section 17(36) and Section 34(19) define the parties that are eligible to appeal the decision on the Zoning By-law amendment to the Ontario Land Tribunal.
5. If you wish to be notified of the decision of the Council of the Township of Southgate on the proposed Township Zoning By-law Amendment, you must make a written request to the Township of Southgate using the contact information noted above, and quote File **C32-24**.

If you have questions, please do not hesitate to contact Township staff, who can answer questions on the proposed changes, or the planning process.

Notice dated this **27th day of January 2025** at the Township of Southgate.

A note about information you may submit to the Township:

Under the authority of the Municipal Act, 2001 and in accordance with Ontario's Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), all information provided for, or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record, including resident deputations. This information may be posted on the Township or County websites, and/or made available to the public upon request. **Please note that all submissions and the personal information contained therein will become part of the public record in their entirety and may be posted to Southgate's website.**

Please be aware that the public meeting may be broadcast online and may be recorded.

Lindsey Green, Clerk
lgreen@southgate.ca
Township of Southgate
185667 Grey Rd 9,
Dundalk, ON N0C 1B0
Phone: (519) 923-2110 ext. 230



OPINION

Living out a culture of excellence and continuous improvement

By Sheryl Flannagan, Interim CAO of the Nottawasaga Valley Conservation Authority

Our last CAO, Doug Hevenor, retired in December, and I am honoured that the NVCA Board of Directors appointed me as interim CAO until a new leader comes on board.

I want to take this time to share how I intend to approach this new role.

The Nottawasaga Watershed is growing at an unprecedented pace. We must continue to work with our municipalities, funders, landowners, volunteers and community groups to keep our watershed safe, healthy and beautiful.

In 2024, our team restored rivers and grasslands, created wetlands, and planted forests. Their dedication made our conservation areas safer and more enjoyable. They started new initiatives, such as assessing whether our development and wetland policies are working, as well as establishing a climate change monitoring strategy for the watershed. Our team connected students with nature and helped them understand water quality issues and Indigenous communities.

The watershed is safer because of our team. They implemented new provincial regulations (including permitting timelines and plan review changes) to protect against natural hazards such as flooding and erosion. Our drinking water is clean and safe thanks to their hard work.

Though my tenure as interim CAO will only be a few months, I intend to lead the team to embrace our culture of excellence and continuous improvement by striving for better customer service and continuing to reduce our plan-review timelines. In the coming months, we must build a foundation of trust and collaboration with our municipalities and partners and be an organization that they can trust and rely upon.

As we approach our Annual General Meeting later this month, I know 2025 will be a transformative year for NVCA, and I am pleased to start it off with the support of the Board of Directors and a fantastic and dedicated team. As the new CAO comes on board, I am committed to a seamless transition to continue this transformation. During this time, I look forward to working with our partners to find solutions, improve customer service and explore new ways to exceed expectations.

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist 705-424-1479 ext.254, mleung@nvca.on.ca



OPINION

Conservation authorities are a pillar in our communities

By Jonathan Scott

This month, I had the honour of being elected chair of the Nottawasaga Valley Conservation Authority (NVCA). As I step into this new role, I've been reflecting on why conservation authorities matter so deeply to our communities, our province and our country.

What could be more Canadian than protecting our lakes, rivers, forests and wetlands? Conservation authorities like NVCA are responsible for stewarding these natural resources and preserving them for future generations. But this work isn't just about environmental responsibility—it's also about safeguarding our local economy.

In regions like ours, where agriculture and tourism thrive, conservation is as much about protecting livelihoods as it is about protecting nature. Our farmers depend on healthy ecosystems to sustain some of the best agricultural land in Ontario. Likewise, the beauty of our lakes and forests draws tourists, hunters and anglers from far and wide, fueling local businesses. Without clean water, thriving fish stocks or healthy wetlands, these economic drivers would suffer.

The work of conservation authorities is vital, but it's not always visible. Behind the scenes, our teams are planting trees, restoring creeks and riverbeds, and implementing nature-based solutions to tackle the impacts of climate change. These solutions—such as wetland restoration to reduce flooding or reforestation to capture carbon emissions—are among the most effective tools we have to address the environmental challenges of our time.

I've been passionate about the environment since high school, working on policy at both the provincial and federal levels and supporting environmental NGOs in my professional life. As a Councillor in Bradford West Gwillimbury, I've chaired our award-winning Green Initiatives Advisory Committee, where we've tackled everything from water conservation to energy retrofitting older buildings, expanding recycling programs, and advocating for the right to repair electronics and agricultural equipment. These initiatives are rooted in a simple principle: protecting the environment is both the right thing to do and the smart thing to do.

But conservation authorities aren't just about policy and projects—they're also about people. At NVCA, I've seen the dedication of our staff firsthand. Their work to plant thousands of trees, protect water quality and restore natural habitats is extraordinary. At the same time, we know that serving the public is at the heart of our mission. Residents, farmers and businesses deserve clear, efficient and fair processes when it comes to planning and permitting. Time is money, and we have to strike the balance between thorough reviews and expeditious customer service.

That's why, as chair, I'm committed to fostering a culture of continuous improvement at NVCA. This means responding quickly to enquiries, streamlining development approvals and ensuring consistent application of standards. It also means celebrating and communicating our successes. Conservation authorities do incredible work, and we need to share those stories to build trust and confidence in our role.

Conservation authorities like NVCA represent a uniquely Canadian way of protecting what matters: the natural beauty and resources that define our communities. This work isn't just about today—it's about ensuring a sustainable future for generations to come.

As I begin this new chapter, I'm optimistic about what lies ahead. With the support of our dedicated staff, board, municipal partners and the wider community, I'm confident we can continue making a difference—protecting our environment, strengthening our economy and serving the people who call this region home.

— Jonathan Scott is Chair of the Nottawasaga Valley Conservation Authority and a Councillor in Bradford West Gwillimbury

- 30 -

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist 705-424-1479 ext.254, mleung@nvca.on.ca



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

January 27, 2024

Via: Email

Sarah Culshaw
Treasurer/Deputy Clerk
Township of Melancthon
157101 Highway No. 10
Melancthon ON L9V 2E6

Dear Sarah:

Re: Drainage Superintendent Services
File No.: D-ME-SUP
Project No.: MSO019743.2024

As we are now into the new calendar year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from September 27, 2024, through December 31, 2024.

The work undertaken during this period includes the following:

October 2024

- Correspondence with property owner Leo Blydorp (Lot 271-273, Concession 3 & 4 S.W. / Lot 15, Concession 5 S.W.), regarding various aspects of the maintenance work on the Stewart Drainage Works including discussions about removing large stones from the excavated material prior to levelling, location of private tile outlets, etc. Correspondence with the Contractor and several site visits to inspect the work.
- Completed Notice of Request for Drain Maintenance and/or Repair for the Brausam Drainage Works and visited Donald and Mary Horst to have them sign the form.
- Correspondence with property owner, Chuck Forndron (Pt. Lot 268, Concession 1 S.W.) regarding the status of trapping on the Shier Drainage Works.
- Received notice from tenant farmer, Leo Blydorp (Pt. Lot 17, Concession 6 S.W.) of beaver activity in the Gray Drainage Works. Dispatched trapper, Dave Cowen, and subsequent correspondence with both Dave and Leo regarding the progress of trapping. Contacted Leo that trapping was complete and the beaver dam can be removed.
- Email correspondence with a GRCA representative regarding the installation of a small culvert for property owner, Jesse Martin (S1/2 Lot 28, Concession 5 N.E.) on the Bradley-French Drainage Works installed under our supervision to the gradeline specified in the report.

November 2024

- Correspondence with property owner Leo Blydorp and the Contractor, and conducted onsite inspections during the levelling work on the Stewart Drainage Works.
- Telephone discussion with Andy Sant, Assistant Manager of Operations and Fleet with Dufferin County, regarding the County Nuisance Beaver Program and the continuation of the County's payment of the beaver portion outside the program window (October 25 – April 30). Follow up email correspondence summarizing our discussion and the procedure moving forward.
- Received notice from property representative, Paulo Carrera (Pt. W1/2 Lot 285, Concession 2 S.W.) of beaver activity in the McCue Drainage Works. Dispatched trapper, Dave Cowen, and subsequent correspondence with both Dave and Paulo regarding the progress of trapping and timeline for removal of the beaver dam.
- Received notice from trapper, Dave Cowen, of a large beaver dam in the James Foley Municipal Drain (Lot 32, Concession 3 N.E.) that is causing flooding on the adjacent snowmobile trail. He indicated that the trail was opening shortly, therefore if the dam could be removed as soon as possible he would monitor for any further beaver activity.
- Received a telephone call from property owner, Brian Lemcke (Pt. Lot 292, Concession 2 N.E.) regarding the McManaman Drainage Works. It was indicated that there is no pending work on the drain at this time, but for any future maintenance his share would be roughly 3.3 percent of the total cost.
- Received notice from property owner, Alex Banks (Pt. W1/2 Lot 285, Concession 2 S.W.) of beaver activity in the Day Drainage Works. Dispatched trapper, Dave Cowen, and subsequent correspondence with both regarding timeline to complete the trapping work.

December 2024

- Correspondence with trapper, Steve Belanger, regarding the progress of trapping on the Amos Drainage Works and informed him of our scheduled date for the removal of the beaver dam.
- Coordination and onsite inspection during the removal of a beaver dam and feed bed on the James Foley Municipal Drain, beaver dams on the Shier Drainage Works, beaver dams and feed bed on the McCue Drainage Works and a beaver dam on the Amos Drainage Works. Subsequent correspondence with the affected property owners and interested parties advising of the completed work.
- Received, reviewed and forwarded an invoice from Demmans Excavating Inc. for the removal of beaver dams and feed beds on several Municipal Drains.
- Received, reviewed and forwarded an invoice from Demmans Excavating Inc. for the cleanout and levelling of the majority of the Stewart Drainage Works.
- Received, reviewed and forwarded invoice from trapper, Dave Cowen, for travel expenses while trapping on the McCue Drainage Works and the James Foley Municipal Drain completed outside Dufferin County's nuisance beaver program window.
- Delivered 2' x 3' prints of the previously updated Township Artificial Drainage Systems plan to Township staff.

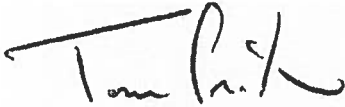
- Preparation of Draft Resolutions for Maintenance and Repair requests received on the Fraser-Lee Drainage Works, Brausam Drainage Works and Hicks Drainage Works.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such, we will complete the grant application for submission shortly.

We trust we handled the Township's drainage matters satisfactorily and look forward to being of service again this year. Should you have any questions or if we can be of any further assistance in the meantime, please call.

Yours truly,

R.J. Burnside & Associates Limited
Drainage Superintendent



T.M. Pridham, P.Eng.
Drainage Engineer
TMP:md

Enclosure(s) Invoice No. MSO019743.2024-4

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

019743.2024 SCulshaw Drainage Sup Services Q4 250127
27/01/2025 9:33 AM



R.J. Burnside & Associates Limited
 15 Townline
 Orangeville, ON L9W 3R4
 Phone: (519) 941-5331 Fax: (519) 941-7721
 www.rjburnside.com

Township of Melancthon
 157101 Highway 10
 Melancthon, ON L9V 2E6

13 January 2025
 Invoice No: MSO019743.2024 - 4

ap@melancthontownship.ca

Project MSO019743.2024 RJB File: D-ME-SUP-2024
Professional Services through 31 December 2024

	Hours	Amount	
Senior Engineer II			
Pridham, Thomas	13.00		
Tech V			
Douglas, Myles	54.00		
Project Support II			
Olmstead, Amanda	.30		
Totals	67.30		
Total Labour			9,369.70
Travel - Mileage		398.61	
Misc Reimbursable Expense		115.57	
Total Reimbursables		514.18	514.18
HST #885871228	13.00 % of 9,883.88	1,284.90	
Total Tax		1,284.90	1,284.90
	Total Amount Due in CDN Funds		<u><u>\$11,168.78</u></u>

Billings to Date

	Current	Previously	Billed to Date
Labor	9,369.70	34,295.00	43,664.70
Expense	514.18	1,334.37	1,848.55
Tax	1,284.90	4,631.81	5,916.71
Totals	11,168.78	40,261.18	51,429.96

Project Manager: Thomas Pridham

Client Number: 61

Please reference your billing client number when making payments via direct deposit or electronic transfer.

To pay via e-Transfer please use etransfers@rjburnside.com as payee.

When paying by electronic means, please check that Burnside address and banking information is entered correctly.
 Be alert to potential scams suggesting a change in our banking information.

Payment terms are net 30 days. Late payments are subject to a penalty of 1.5% per month (18% annually).

Denise Holmes

From: Kim Fraser <kfraser@shelburne.ca>
Sent: Sunday, January 19, 2025 8:03 PM
To: Carey Holmes; Maryon English; Nicole Martin; cgoustos@amaranth.ca; Denise Holmes; Sarah Culshaw; clerksoffice@townofmono.com; Alice Byl
Subject: CDRC 2025 Approved Budget
Attachments: 2025 Approved CDRC Budget_Nov 27.pdf

Hello,

For your review and comment, please find attached the CDRC 2025 Budget document approved at the CDRC Board meeting held November 27, 2024

The following motion was presented:

Motion – Moved by C. Gerrits seconded by D. Sample

Be it resolved that the 2025 CDRC draft budget distributed at the November 27, 2024 Board Meeting with an operating and capital deficit of \$2,214.00 and municipal contribution of \$559,330.00 be adopted. And that a copy of the budget be sent to all member municipalities.

Carried

Please let me know if you have any questions

Kind regards,

Kim Fraser
Facility Administration Manager

Centre Dufferin Recreation Complex
200 Fiddle Park Lane, Shelburne ON
L9V 3C9
519.925.2400
kfraser@shelburne.ca

CDRC 2025 DRAFT BUDGET (Board Approved at Meeting Nov 27 2024)

Description	2025 BUDGET	2024 BUDGET	2024 EST ACT	2023 ACT	25 VS 24 BGT	25 VS 24 ACT
Ice Rentals	\$261,928	\$257,390	\$249,069	\$264,579	2%	5%
Floor Rental	\$17,139	\$15,628	\$18,371	\$15,936	10%	-7%
Advertising	\$15,000	\$13,600	\$13,229	\$11,078	10%	13%
Room Rental	\$21,040	\$15,285	\$21,774	\$21,716	38%	-3%
Concession Sales	\$75,750	\$66,250	\$76,556	\$83,244	14%	-1%
Pool Fees	\$123,792	\$124,075	\$117,469	\$123,054	0%	5%
Recreation Programs	\$191,894	\$183,332	\$187,337	\$168,615	5%	2%
Miscellaneous	\$60	\$180	\$32	\$200	-67%	90%
Grants	\$12,000	\$10,000	\$27,490	\$15,190	20%	-56%
Total Operating Revenue	\$718,603	\$685,740	\$711,326	\$703,611	5%	1%
Payroll	\$657,864	\$653,303	\$568,715	\$546,893	1%	16%
Benefits / Source Dedns	\$94,550	\$110,752	\$90,579	\$90,152	-15%	4%
Maintenance	\$132,350	\$110,819	\$126,616	\$130,545	19%	5%
Utilities	\$151,400	\$154,789	\$146,149	\$147,757	-2%	4%
Vending	\$36,650	\$33,500	\$38,877	\$43,722	9%	-6%
Rec Programs	\$20,985	\$18,985	\$16,387	\$17,295	11%	28%
Admin	\$63,648	\$63,264	\$60,633	\$48,870	1%	5%
Total Operating Expense	\$1,157,447	\$1,145,412	\$1,047,957	\$1,025,234	1%	10%
Operating (Gain)/Loss	\$438,844	\$459,672	\$336,632	\$321,623	-5%	30%
Capital Expense	\$122,700	\$110,000	\$116,271	\$155,436	12%	6%
Capital Grants	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!
Total Capital Expense	\$122,700	\$110,000	\$116,271	\$155,436	12%	6%
Total Opr & Captl (Gain)/Loss	\$561,544	\$569,672	\$452,903	\$477,059	-1%	24%
Municipal Contribution	\$559,330	\$532,695	\$532,695	\$507,329	5%	5%
Total (Gain) / Loss	\$2,214	\$36,977	-\$79,792	-\$30,270		

Opening Reserve Balance	\$241	\$96	\$161	\$131
Current Year (Gain) / Loss	\$2	\$37	-\$80	-\$30
Closing Reserve Balance	\$239	\$59	\$241	\$161

2025 Assumptions:

3% rental rate increase on floor rentals and programs and on ice rentals starting in September

3% wage increase based upon Town of Shelburne increase (historical method of determining wage rate increases)

Appliance replacement (kitchens)			1200		3000							
Tables replacements plastic folding												
Lighting retro fit fluorescent phase out by 2026					5000		5000					
fridge for staff ice and water for summer staff		1200	1200									
New phone system			2000									
Capital (not yet identified) or bring item forward		9500	13550	15000	15000	15000	15000	15000	15000	15000	15000	
	115807	122700	122700	121000	123000	123000	145000	115000	112000	171750	115000	



Dundalk Fall Fair

SINCE 1855 * "TEAM WORK MAKES THE DREAM WORK"

PO Box 497, Dundalk, ON N0C 1B0 dundalkfair.com facebook.com/Dundalkfairsociety Instagram @dundalkagsociety

January 22, 2025

Dear Sponsor,

Our annual fall fair will take place on September 5-7th, 2025 at the Dundalk Fairgrounds. Last year, we had an amazing turnout and are hoping to build on this momentum.

The Dundalk Agricultural Society has been supporting the community since 1855. We put on several other events throughout the year, but our fall fair is the highlight and by far the largest event of them all. The fair is a community-minded, not-for-profit event run by a group of dedicated volunteers who strive to host an entertaining and educational weekend for all ages. The Dundalk Fall Fair is the longest running annual event in our community. With over 20 classes of exhibitor categories, including special sections for kids, youth & seniors, everyone can display and exhibit a multitude of items from horticulture, field crops, arts and crafts, baking, sewing, and quilting. Other popular features of our fair include the 4-H club shows, the truck and tractor pull, the demolition derby, and the Fair Ambassador Program.

Please help us to maintain these traditions and enhance our fall fair experience. We welcome businesses and individuals to support our efforts through our sponsorship program. The cost of organizing and promoting successful events is forever increasing, thus, our reliance upon generous donations grows each year. We recognize that sponsors are the major contributors to the success and future of our fair. Your support and assistance is greatly appreciated. In return for your financial support, we provide as much promotion and reward as we possibly can. See the sponsorship levels below:

<p>Recognition on our social media</p> <p>Free vendor spot at the fair (Fri - Sun)</p> <p>Logo on our website dundalkfair.com</p> <p>Name mentioned in Dundalk Herald</p> <p>May supply and erect a sign at this year's Dundalk Fall Fair</p> <p>4 Weekend Passes to this year's Dundalk Fall Fair</p> <p>Name in our fair book and on our website dundalkfair.com</p> <p>Name on our Sponsor Board</p> <p style="text-align: right; font-size: 2em;">DIAMOND</p> <p style="text-align: right; font-weight: bold;">\$750 +</p>	<p>Logo on our website dundalkfair.com</p> <p>Name mentioned in Dundalk Herald</p> <p>May supply and erect a sign at this year's Dundalk Fall Fair</p> <p>2 Weekend Passes to this year's Dundalk Fall Fair</p> <p>Name in our fair book and on our website dundalkfair.com</p> <p>Name on our Sponsor Board</p> <p style="text-align: right; font-size: 2em;">GOLD</p> <p style="text-align: right; font-weight: bold;">\$749 - \$300</p>	<p>Logo on our website dundalkfair.com</p> <p>Name mentioned in Dundalk Herald</p> <p>May supply and erect a sign at this year's Dundalk Fall Fair</p> <p>1 Weekend Pass to this year's Dundalk Fall Fair</p> <p>Name in our fair book and on our website dundalkfair.com</p> <p>Name on our Sponsor Board</p> <p style="text-align: right; font-size: 2em;">SILVER</p> <p style="text-align: right; font-weight: bold;">\$299 - \$100</p>	<p>Logo on our website dundalkfair.com</p> <p>Name mentioned in Dundalk Herald</p> <p>May supply and erect a sign at this year's Dundalk Fall Fair</p> <p>1 Weekend Pass to this year's Dundalk Fall Fair</p> <p>Name in our fair book and on our website dundalkfair.com</p> <p>Name on our Sponsor Board</p> <p style="text-align: right; font-size: 2em;">BRONZE</p> <p style="text-align: right; font-weight: bold;">\$99 & under</p>
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With sincerest thanks,

The Dundalk Agricultural Society

Brett Sherson, President & Jessica Cook, DDAS Director/Sponsorship

2025 SPONSORSHIP FORM

Company Name: _____

Name of Contact: _____

Address: _____

Telephone Number: _____

Email address: _____

We/I wish to be considered a (please check off):

* Diamond (\$750.00 +) _____

* Gold (\$300.00 - \$749.00) _____

* Silver (\$100.00 - \$299.00) _____

* Bronze (\$99.00 and under) _____

Form of donation: Cheque or E-transfer to dundalkagsoc@gmail.com

(For e-transfer please put in the comments name of business to allocate the sponsorship to for recognition)

Please complete this registration form and email or mail your donation payable to:

'Dundalk Agricultural Society'

PO Box 497, Dundalk, ON. N0C 1B0

If we could please receive your donation by May 1st to ensure that it gets put into our fair book. Any questions please call/text or email Jessica Cook at 226-923-0247

PLEASE SPECIFY HOW YOU WOULD LIKE YOUR DONATION ALLOCATED.

General Fair \$_____ 4-H Invitational \$_____ Ambassador Program \$_____

Other (please specify) \$_____

_____ Yes, I will provide a sign/banner (3'x3' or under) for the fair committee to erect on fair weekend (only applies to Gold and Diamond Sponsors).

_____ I would like to receive a Charitable Receipt for my donation.

Thank you very much for your support!

Sincerely,

Jessica Cook, DDAS Director, Sponsorship Chair

From: Good Roads <info@goodroads.ca>
Sent: Monday, January 27, 2025 10:33 AM
To: Denise Holmes
Subject: 2025 Good Roads Conference: Requests for Municipal Delegations Open

Good Roads
Conference 2025

Ideas. Inspirations.
Contacts.

March 30—
April 02, 2025



2025 Good Roads Conference: Requests for Municipal Delegations

The delegation request system is now open, and this is your opportunity to get in front of key provincial officials and staff to have your voice heard.

Only registered conference delegates will be able to request delegations with provincial representatives. To register, please visit the conference registration page, GoodRoads.ca/Conference.

Visit the municipal delegations page to submit your application: [Good Roads Delegation Requests](#). If you have any questions regarding this process, please email thomas@goodroads.ca.

Delegation requests close February 21, 2025.

Make the Most of Your Municipal Delegation

Make the most of your municipal delegation by watching a webinar Good Roads hosted in collaboration with Crestview Strategy. You will learn tips to take into your meeting with provincial officials and hear about the dos and don'ts.

[Visit the Delegation Page](#)



G



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[Click here to manage your subscriptions](#)

Sent to: dholmes@melancthontownship.ca

[Unsubscribe](#)

Good Roads, 22-1525 Cornwall Rd., Oakville, Ontario L6J 0B2, Canada

**CORPORATION OF THE TOWNSHIP OF MELANCTHON
BY-LAW NO. -2025**

A By-law to provide remuneration, allowances and expenses for Members of Council.

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, Section 283, provides that a municipality may pay any part of the remuneration and expenses of the members of Council, any local board and officers and municipal employees of the municipality; provides that Council may pass by-laws for payment of its Members.

AND WHEREAS the Council of the Township of Melancthon deems it necessary to enact a by-law to establish the rate of remuneration for Members of Council;

NOW THEREFORE the Township of Melancthon enacts as follows:

1. The annual remuneration for Mayor shall be \$20,419.93 per annum effective the first day of January, 2025.
2. The annual remuneration for the Deputy Mayor shall be \$17,627.98 per annum effective the first day of January, 2025.
3. The annual remuneration of a Councillor shall be \$16,325.71 per annum effective the first day of January, 2025.
4. Members of Council attending Conferences, shall be paid at the rate of \$100.00 per day and the CRA Mileage Rate per km.
5. In addition to the annual remuneration, a member of Council attending meetings outside the Municipality shall receive \$75.00 per diem and the CRA Mileage Rate per km for functions authorized by Council. The remuneration does not apply to Joint Council meetings.
6. The Mayor as an Ex Officio member of other Boards and Committees and each member of Council appointed by Council to serve on the following Boards shall be paid for attendance at meeting at the following rates:

<u>Board</u>	<u>Rate</u>
Cemetery, Park, Hall Boards	\$75.00
Other Boards of Management	\$75.00
Police Services Board	\$75.00
Advisory Committees	\$75.00

For attendance on the above Boards/Committees, the members of Council shall receive the CRA Mileage Rate per km. for necessary travel in connection with their duties.

7. Each member of Council appointed by Council to a Sub-Committee of Council shall be paid \$75.00 per meeting and shall receive the CRA Mileage Rate per km.
8. Members of Council shall be reimbursed to attend Municipal Conferences, Seminars and/or register for Online/In Class courses in accordance with the Township's Council Conference and Continuing Education Policy and subject to any changes.
9. Members of Council shall receive a monthly allowance of \$75.00 for IT and supplies.
10. The members of Council shall be paid the CRA Mileage Rate per km. for necessary travel in connection with their duties.
11. All by-laws inconsistent with this by-law are hereby repealed.

By-law read a first and second time this 6th of February, 2025.

By-law read a third time and passed this 6th day of February, 2025.

MAYOR

CLERK



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

MEMORANDUM TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, AMCT, CAO/CLERK

SUBJECT: TOWNSHIP OWNED PROPERTIES

MEETING DATE: FEBRUARY 6, 2025

At a previous Council meeting, Council requested information from Staff on how many properties are owned by the Township.

I have compiled the list below which shows the property description, acreage, current use and zoning. I have included the GIS mapping of each property.

1-044-00 – 14 Mill Street (Horning’s Mills)

(Note that Roll No. 1-043-50 (Myles Garden) and 1-044-00 were merged in 2024) – see Assessment map included with this memo.

Lot 58 Unregular and Lot 29, Plan 34 A

Acreage: 0.82

Use: Horning’s Mills Community Hall, Myles Garden, Cenotaph

Zoned: Institutional – I (Hall Property), Hamlet Residential R1 (Myles Garden and Cenotaph)

1-045-00 – 18 Mill Street (Horning’s Mills)

Lot 91, Plan 34A, RP7R5896 Part 1

Acreage: 0.25

Use: Parking Lot for the Horning’s Mills Community Hall, formerly was the Presbyterian Church

Zoned: Institutional - I

1-086-30 – Fieldway Court

Part Lot 14, Plan 132 RP7R3079 Part 5 Subject to Right-of-way

Acreage: 0.02

Use: Vacant Right-of-Way

Zoned: N/A

1-123 – 240 Main Street (Horning’s Mills)

Park Lot A, Lot 1, Plan 34A

Acreage: 2.48

Use: Horning’s Mills Cemetery

Zoned: Institutional – I

1-153 – Main Street (Horning’s Mills)

West Part of Lot 12, Concession 1 OS

Acreage: 0.62

Use: Spring Valley Cemetery

Zoned: Institutional – 1

1-168 – 537246 Main Street (Horning’s Mills)

East Part of Lot 15, Concession 2 OS

Acreage: 5

Use: Horning’s Mills Community Park

Zoned: Development - D

1-189-60 – Rutledge Heights (Bretton Estates)

Block 30, Plan 7M48

Acreage: 0.86 acres

Use: Stormwater Management

Zoned: Open Space Conservation - OS2 (to prevent the placement of buildings or structures in these areas)

1-189-61 – County Road 124 (Bretton Estates)

Block 31, Plan 7M48

Acreage: 0.68

Use: Storm Water Management

Zoned: Open Space Conservation - OS2 (to prevent the placement of buildings or structures in these areas)

1-189-62 – Ashlea Lane (Bretton Estates)

Block 32, Plan 7M48

Acreage: 0.90

Use: Stormwater Management

Zoned: Open Space Conservation - OS2 (to prevent the placement of buildings or structures in these areas)

1-204-75 located on 20 Sideroad between the 3rd and 4th Line OS

West Part of Lot 21, Concession 3 OS, RP7R-2324 Part 1

Acreage: 0.73

Use: Vacant Land – Conveyance given to the Township in 1985 for road widening

Zoned: N/A

1-270-50 – 4th Line NE

Part of Lot 13, Concession 4 NE, RP7R-3784, Part 1

Acreage: 1.01

Use: Vacant Land

Zoned: Rural Residential Exception (RR-68)

*This lot was purchased by the Township in 2004 as it is adjacent to the Landfill Site.

1-271-00 – 4th Line NE

Part of Lot 13, Concession 4 NE

Acreage: 98.49

Use: Vacant Land – currently being rented out to a local farmer for crops

Zoned: General Agricultural - A1

*This lot was purchased by the Township in 2003 as it is adjacent to the Landfill Site.

1-272-00 – 237234 4th Line NE

Part of Lot 12, Concession 4 NE

Acreage: 79.75

Use: Landfill Site, not active

Zoned: Disposal Industrial - M3

2-021 – 745443 30 Sideroad

West Part of Lot 31, Concession 1 OS

Acreage: 0.37

Use: Vacant Land

Zoning: Open Space Conservation - OS2

*There is no information in the property file as to how the Township obtained this lot.

This lot is fully zoned OS2 and fully regulated by the NVCA and no building permit would be issued for this lot.

3-066 - Located on County Road 2

Part of Lot 36, Concession 4 NE

Acreage: 0.76

Use: St. Paul's Cemetery

Zoned: Institutional - I

4-097 (formerly the old Jessopville Church property)

West Part of Lot 6, Concession 7 SW

Acreage: 0.25

Use: Vacant Land

Zoned: General Agricultural A1 Existing Lot

*Township acquired this property through Municipal Tax Sale in 1998

4-111-34 – Riverview 7th Line SW

Block 36, Plan 332

Acreage: 3.04

Use: Vacant Land

Zoned: Hamlet Residential R1

*This property is partially regulated by the GRCA, particularly the frontage and a permit would have to be obtained prior to any development on the property, including an entrance.

4-111-50 – Riverview – 7th Line SW

Lot 1, Plan 54

Acreage: 0.42

Use: Vacant Land

Zoned: Hamlet Residential R1 and Open Space Conservation OS2

*This property is fully regulated by the GRCA.

5-036 – located on County Road 21 between Highway 10 and 2nd Line NE (South side)

East Part of Lot 261, Concession 1 NE

Acreage: 2.00

Use: Vacant Land

Zoned: A1 Existing Lot

*This property is fully regulated by the GRCA, and no development permit would be approved by GRCA.

5-050 – 157101 Highway 10

Part of Lot 285 and Part of Lot 286, Concession 1 NE, RP7R-3558 Part 1

Acreage: 3.95

Use: Municipal Office and Public Works Yard

Zoned: Institutional – I

5-094-10 – Argyle Street

Lot 71, Plan 20A

Acreage: 0.25

Use: Vacant Land

Zoned: General Agricultural – A1 (Existing Lot)

*This property fronts on an unopened road and is fully regulated by the GRCA. No development permit would be issued for this lot.

6-124-03 – Located on the 2nd Line SW

Part of Lot 304, Concession 2 SW Parcel 3

Acreage: 10

Use: Vacant Land

Zoned: Open Space Conservation – OS2

*This property was acquired by the Township through Municipal Tax Sale in 2014. The Township would not issue a building permit on this property as it is fully zoned OS2 and is fully regulated by the GRCA.

6-151 – Located on Highway 10 between 5th Line OS and County Road 17 (East side)

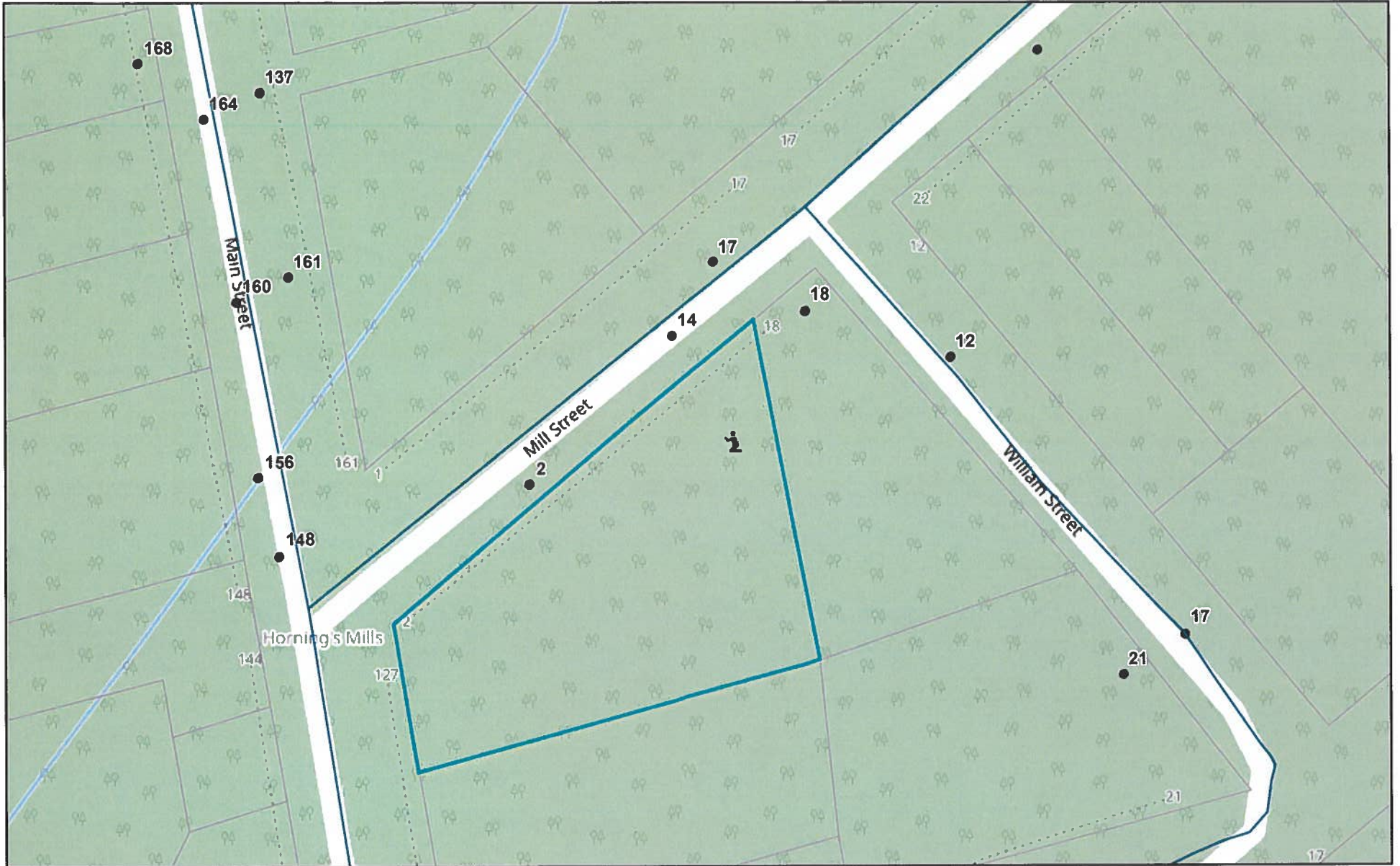
Part of Lot 295, Concession 1 NE

Acreage: 1.50







Use: Melancthon United Church Cemetery

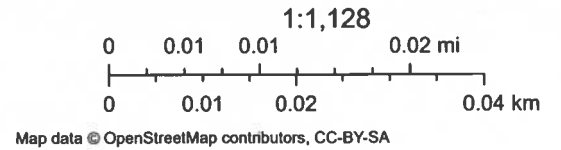
Zoned: General Agricultural – A1

Township of Melancthon 1-044-00



1/23/2025, 10:55:21 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

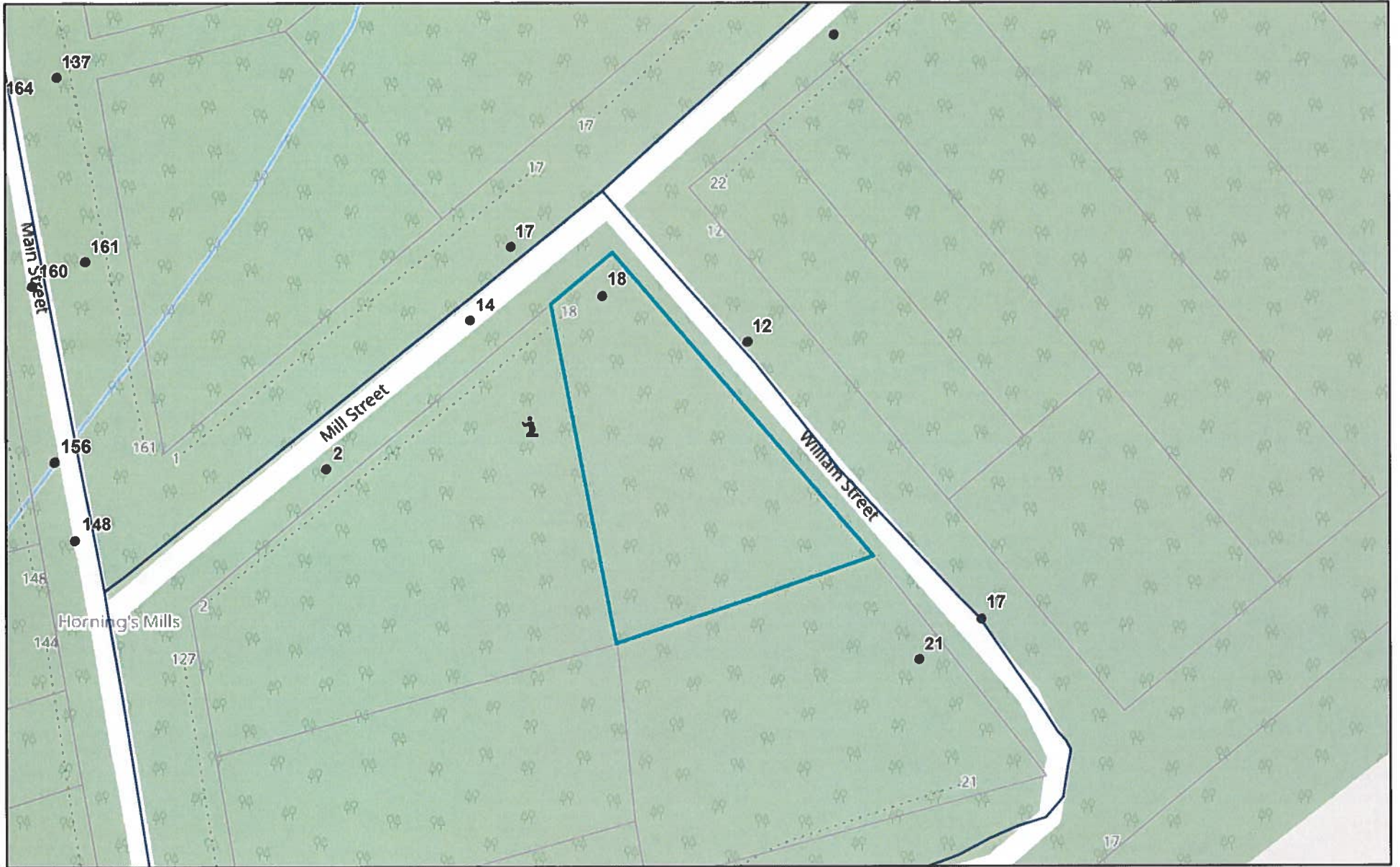


22-19-000-001-010-01

MAIN STREET

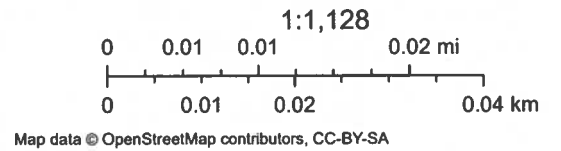


Township of Melancthon 1-045-00

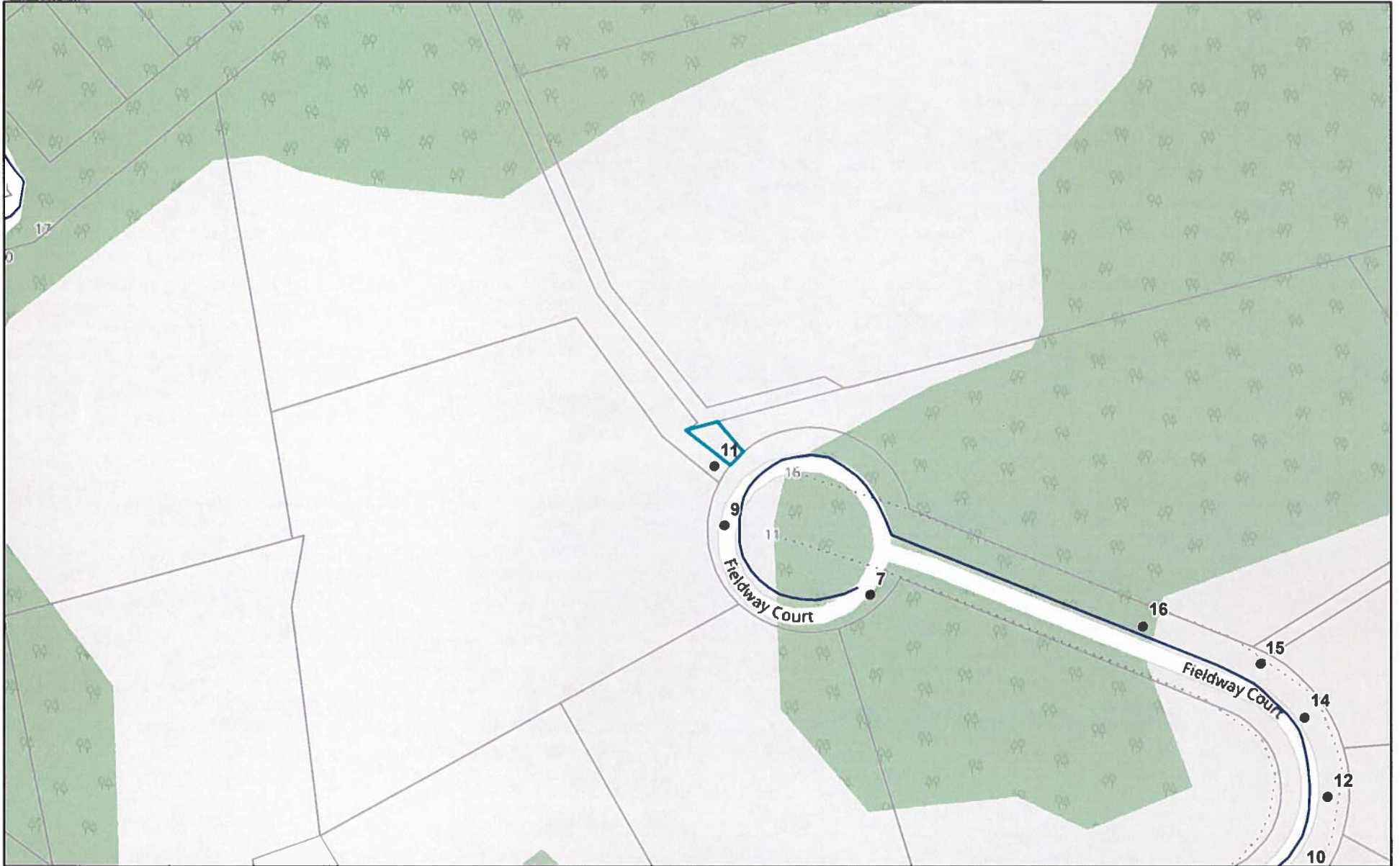


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- Dufferin County Boundary
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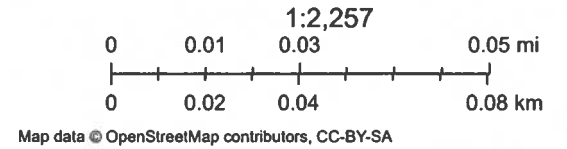


Township of Melancthon 1-086-30

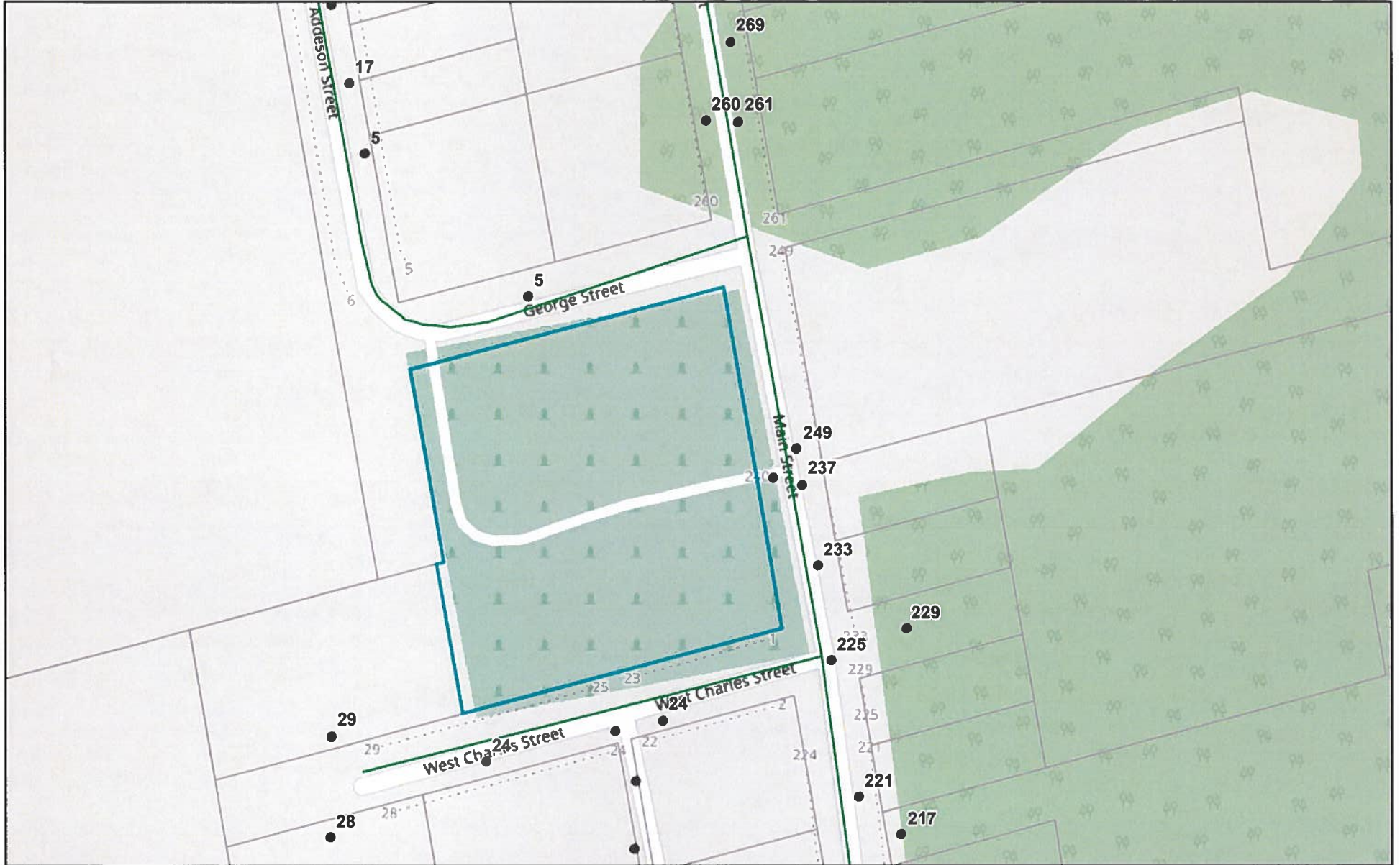


1/23/2025, 10:53:32 AM




-  Dufferin County Boundary
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-  Municipal Boundaries

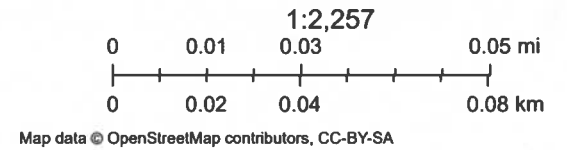


Township of Melancthon 1-123



1/23/2025, 3:17:14 PM







-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

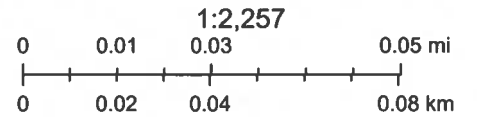


Township of Melancthon 1-153



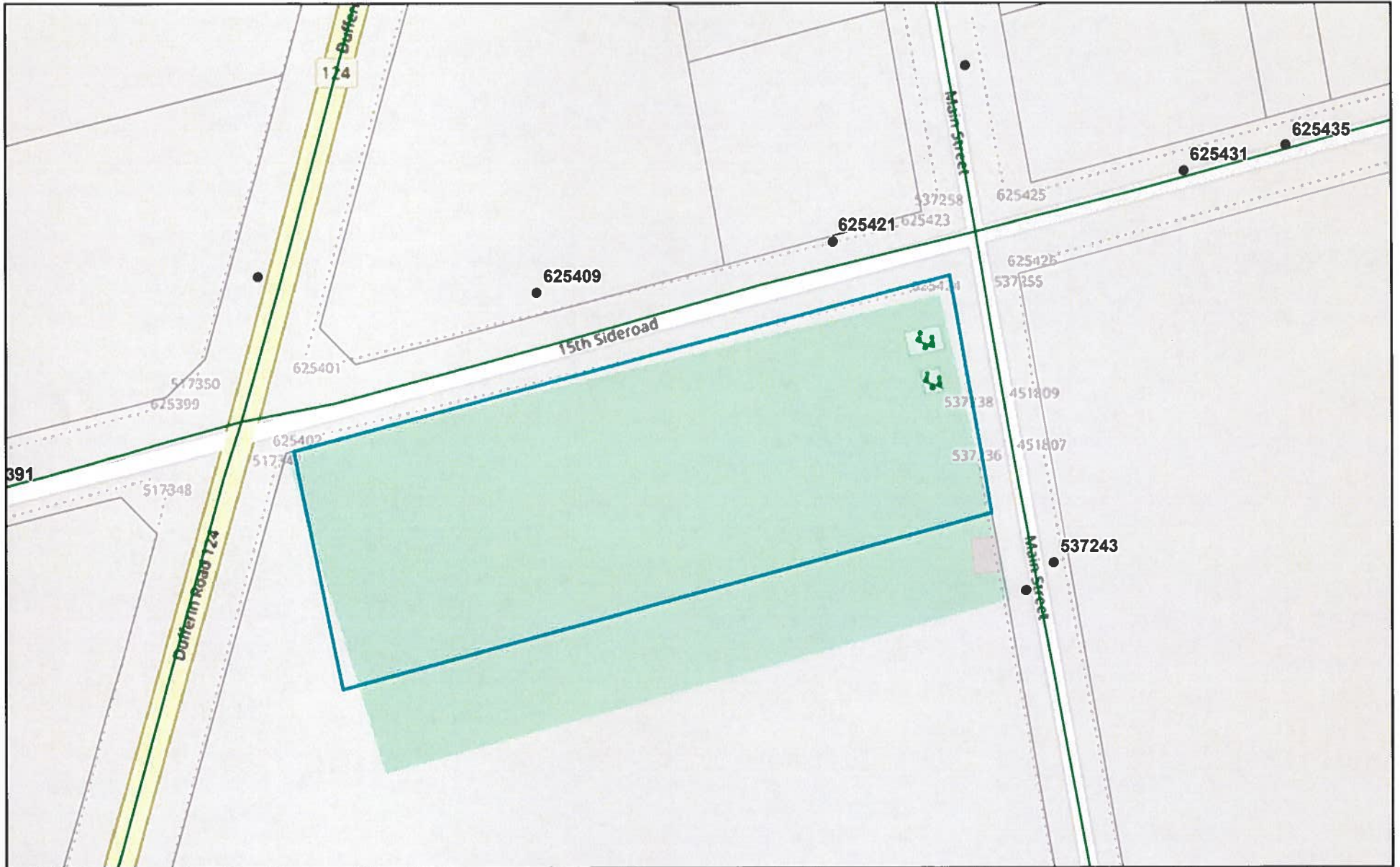
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-  Dufferin County Boundary
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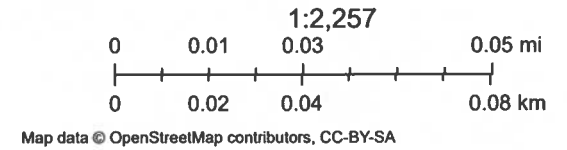
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Township of Melancthon 1-168



1/23/2025, 3:18:30 PM







- Dufferin County Boundary
- Road Labels
- Address Points and Entrances
- Assessment Lot Parcels (Notification)
- Assessment Lot Parcels (Details)
- Municipal Boundaries

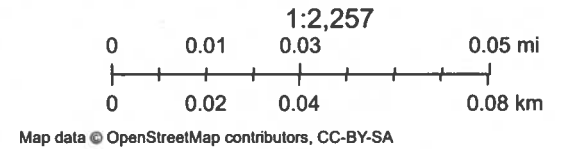


Township of Melancthon 1-189-60

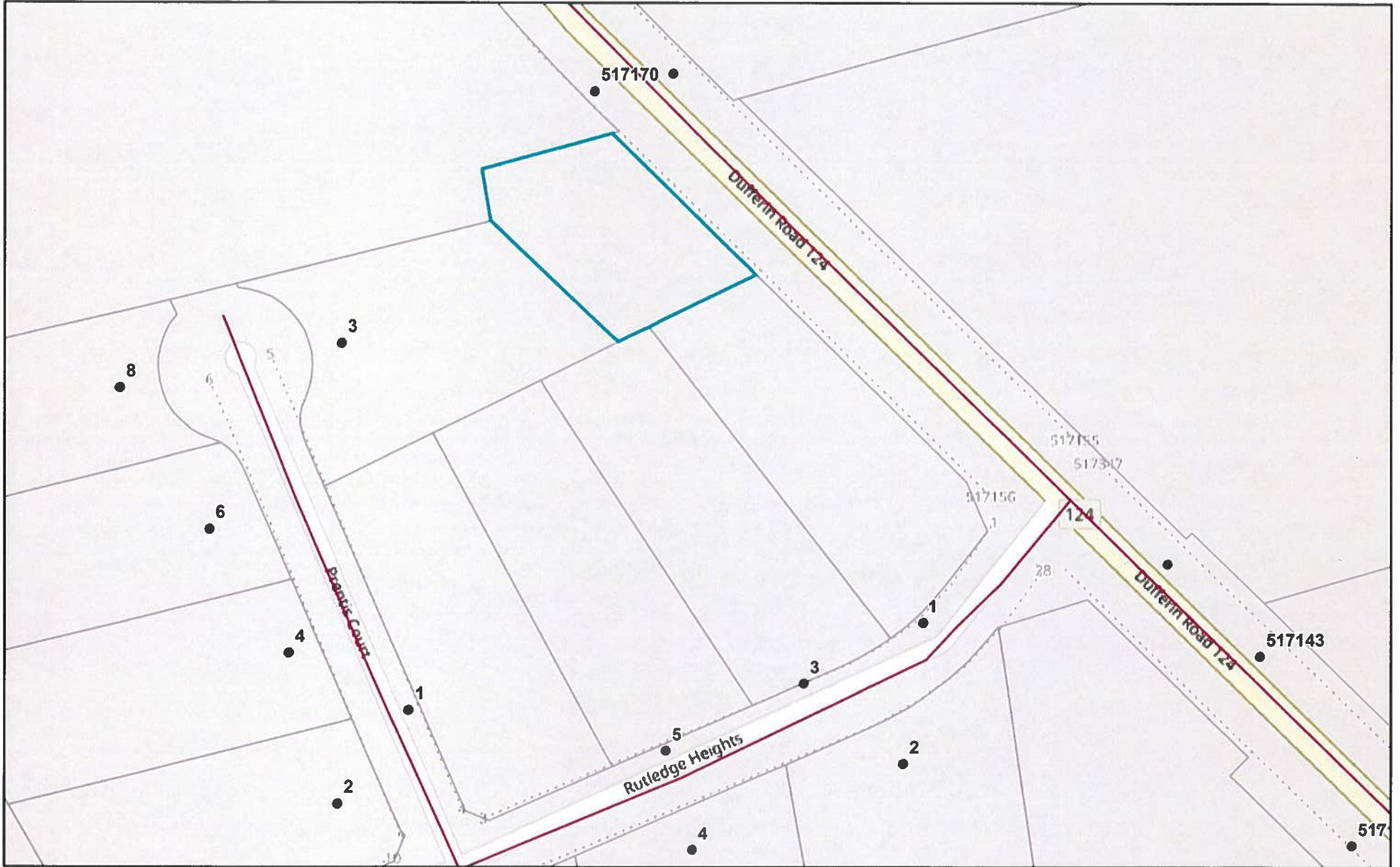


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-  Dufferin County Boundary
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-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

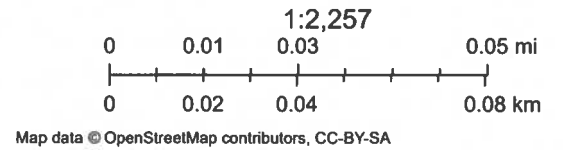


Township of Melancthon 1-189-61



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- Road Labels
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- Municipal Boundaries

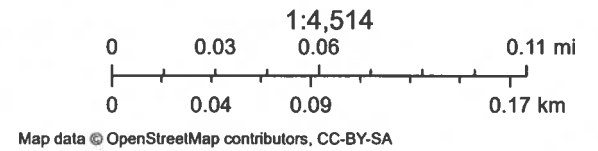


Township of Melancthon 1-189-62



1/23/2025, 10:58:51 AM

- Dufferin County Boundary
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EXPLANATORY NOTE

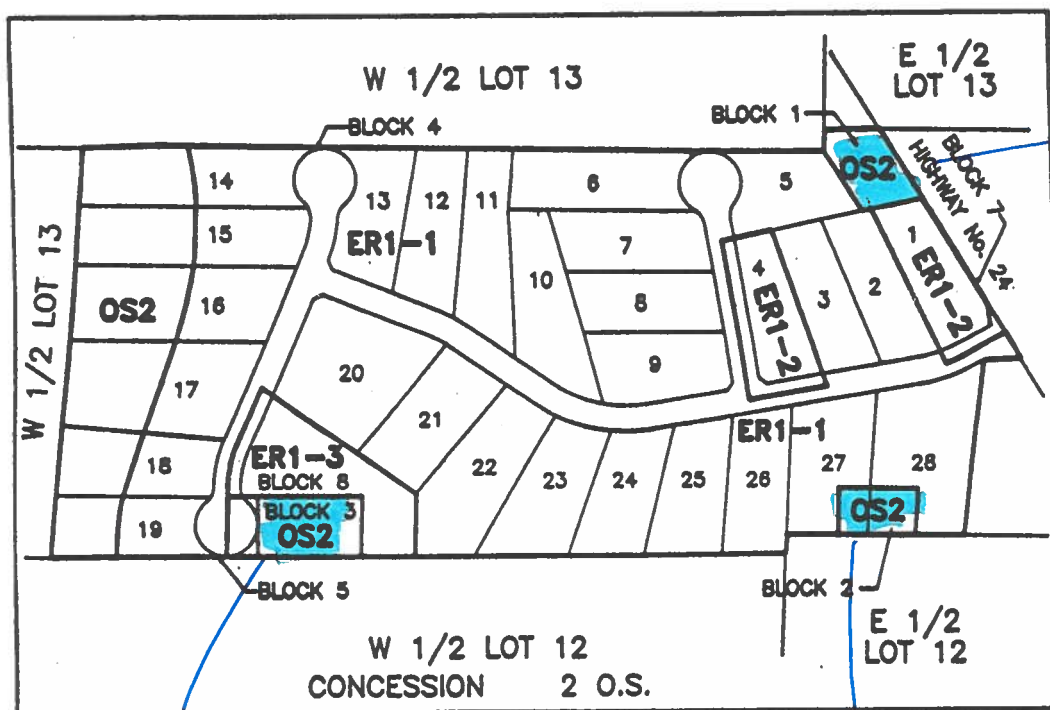
The purpose of By-law 32-95 is to rezone those lands described as part of Lot 13, Concession 2, O.S. from the General Agricultural (A1) and the Extractive Industrial (M2) Zones to the Small Lot Estate Residential Exception (ER1-1, ER1-2, and ER1-3) Zones and the Open Space Conservation (OS2) Zone. The effect of the rezoning is to permit the use of the subject property for an Estate Residential plan of subdivision which has received draft plan approval.

The Small Lot Estate Residential Exception Zones recognize the specifics of the proposed subdivision including the proposed minimum lot size of 0.45 hectares (1.1 acres), minimum lot frontage of 45 metres (147.6 feet) and minimum lot depth of 75 metres (246.1 feet). One of the exception zones permits a minimum exterior side yard of 15 metres (49.2 feet) on two of the lots in the proposed subdivision. A final exception zone, ER1-3, permits the future residential use of a block on the proposed plan subject to the approval of the Health Unit with regard to building siting, septic tile bed location and tile bed reserve area.

The OS2 zone applies to the wooded area on the western part of the site and certain other small areas intended for use as storm water management and detention areas. The intent is to prevent the placement of buildings or structures in these areas.

The by-law satisfies certain conditions of draft plan approval relating to the proposed plan of subdivision which has Ministry of Municipal Affairs' file number 22T-91006.







KEY MAP SHOWING AREAS COVERED BY NEW ZONES

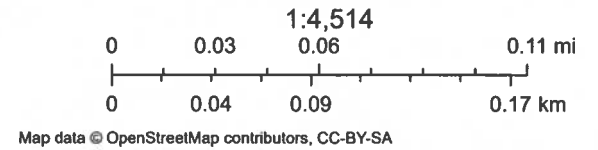


Township of Melancthon 1-204-75



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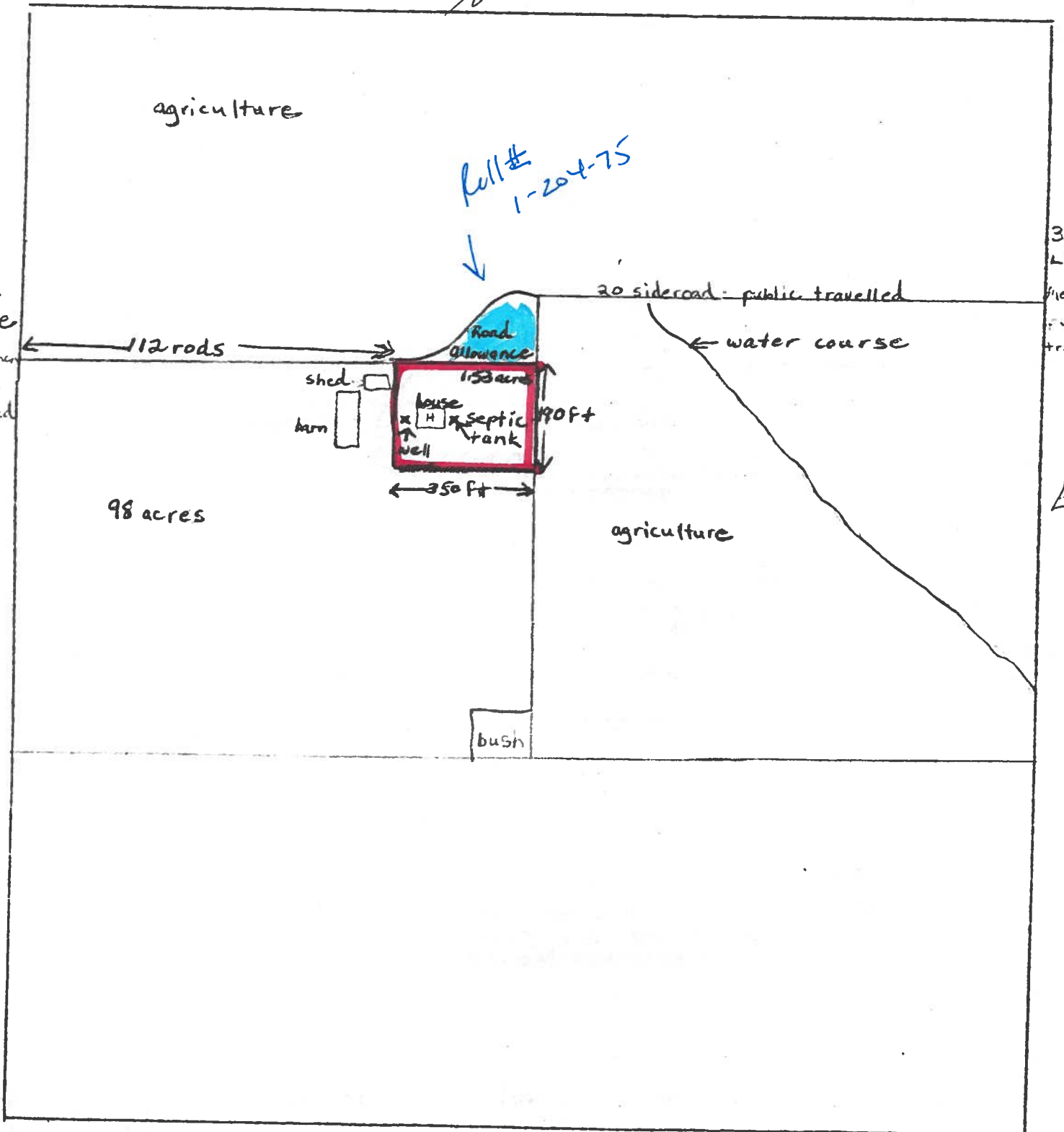
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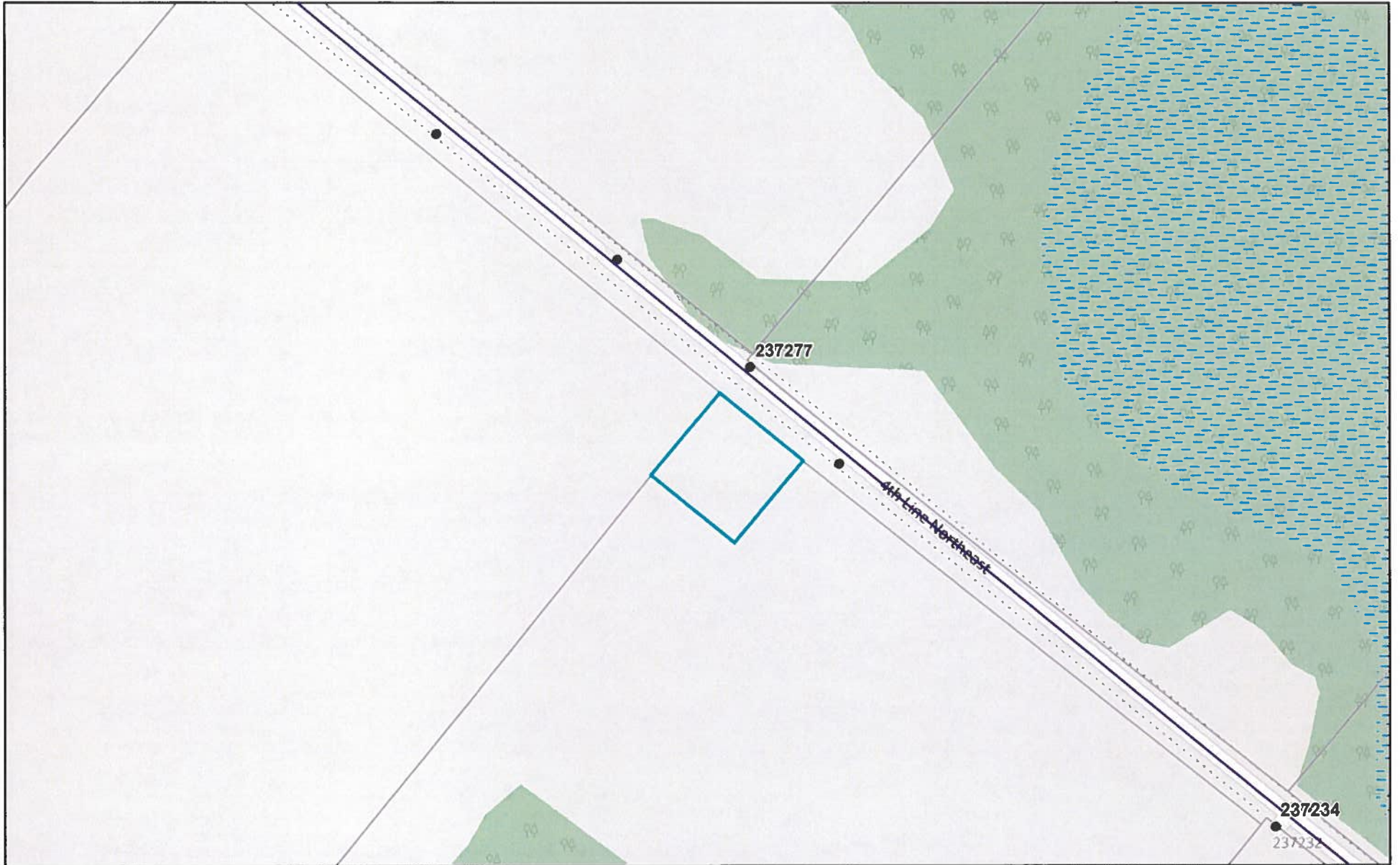
REQUIRED SKETCH

Applicant's Name P. L. H. N. T. E. L. G. I. E.
 Address R. R. # 3, SHELBY R. N. E., CNT., LOUISO.
 Lot 31 Concession 2 Municipality METAMETHON.
 Registered Plan Number







PLEASE REFER TO PAGE C WHICH OUTLINES THE INFORMATION TO BE SHOWN ON THIS MAP. IF THE INFORMATION ON THE SUBMITTED MAP IS INCOMPLETE, THE APPLICATION WILL BE RETURNED TO THE APPLICANT FOR COMPLETION.

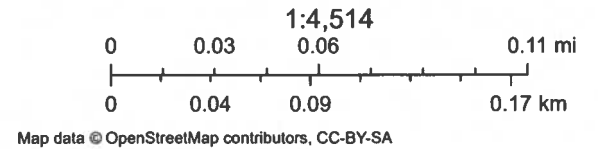


Township of Melancthon 1-270-50

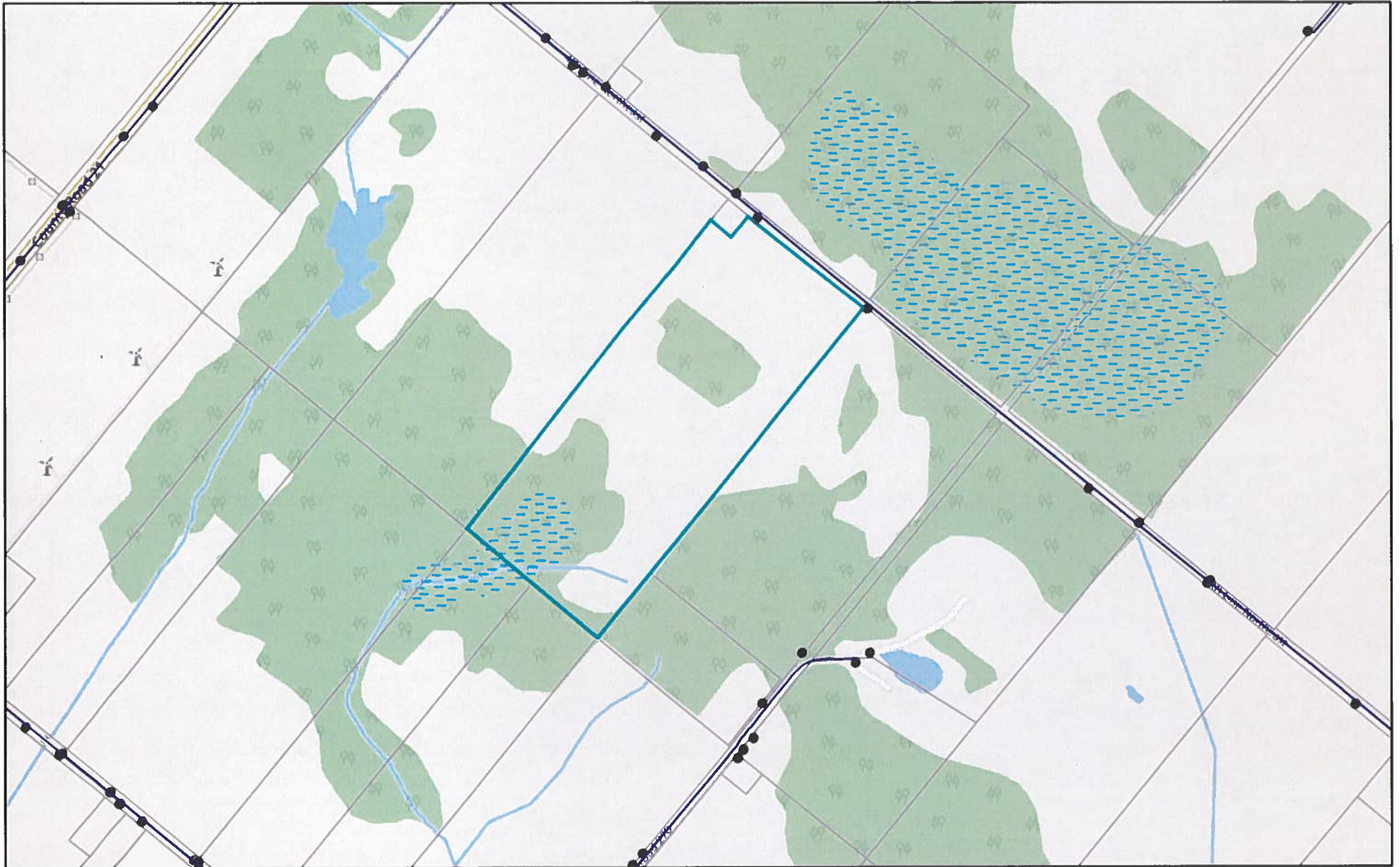


1/23/2025, 10:47:14 AM







-  Dufferin County Boundary
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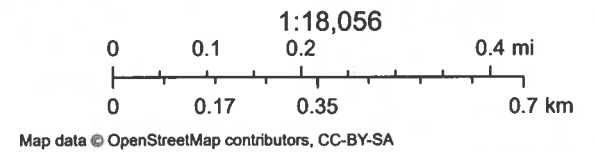


Township of Melancthon 1-271-00



1/23/2025, 10:49:51 AM







-  Dufferin County Boundary
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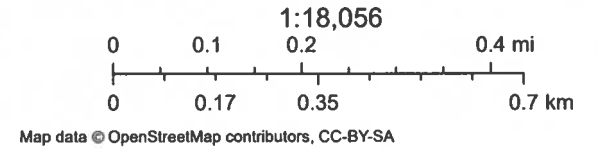


Township of Melancthon 1-272

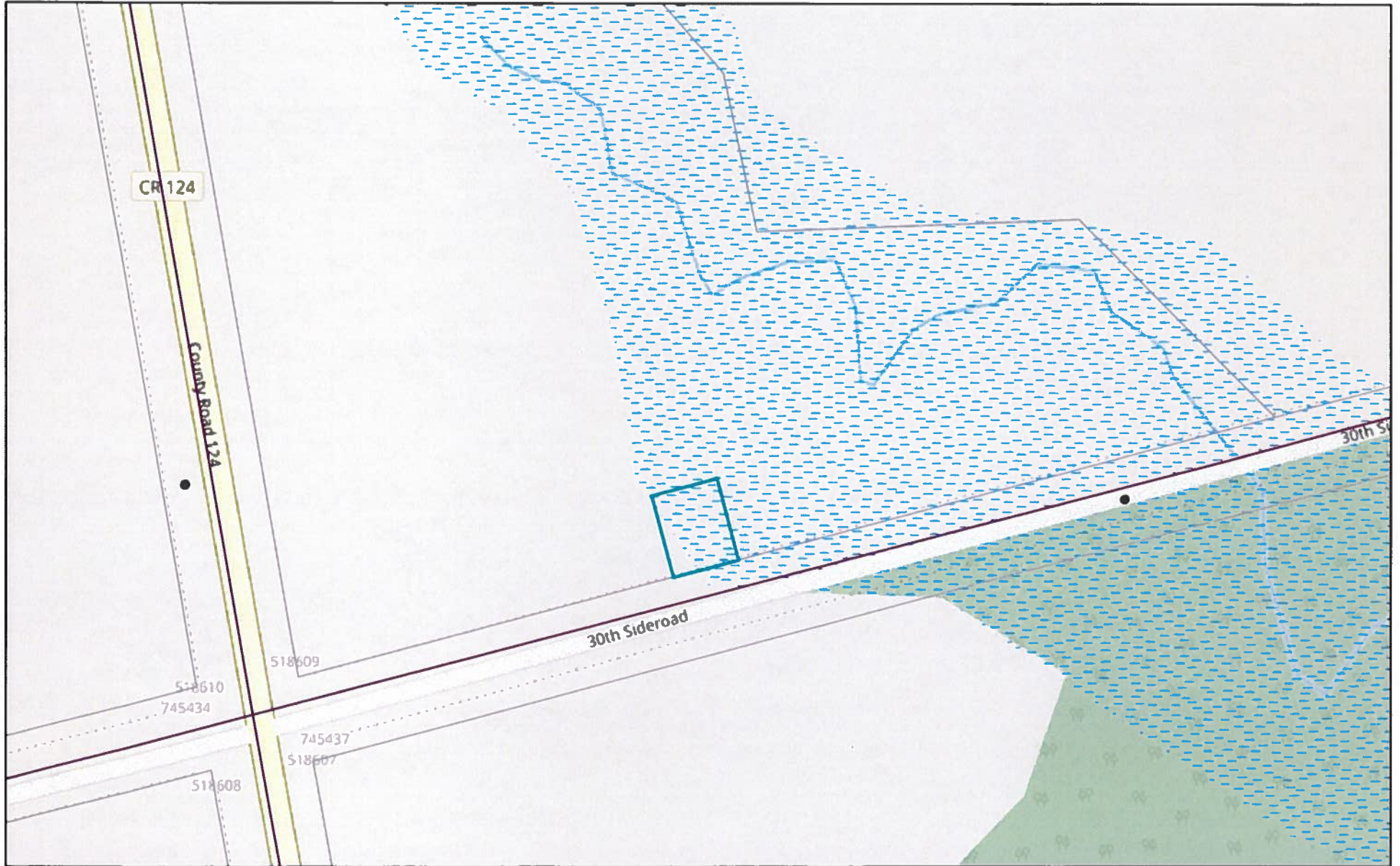


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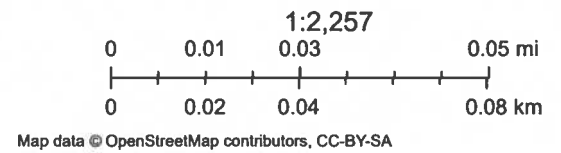


Township of Melancthon 2-021

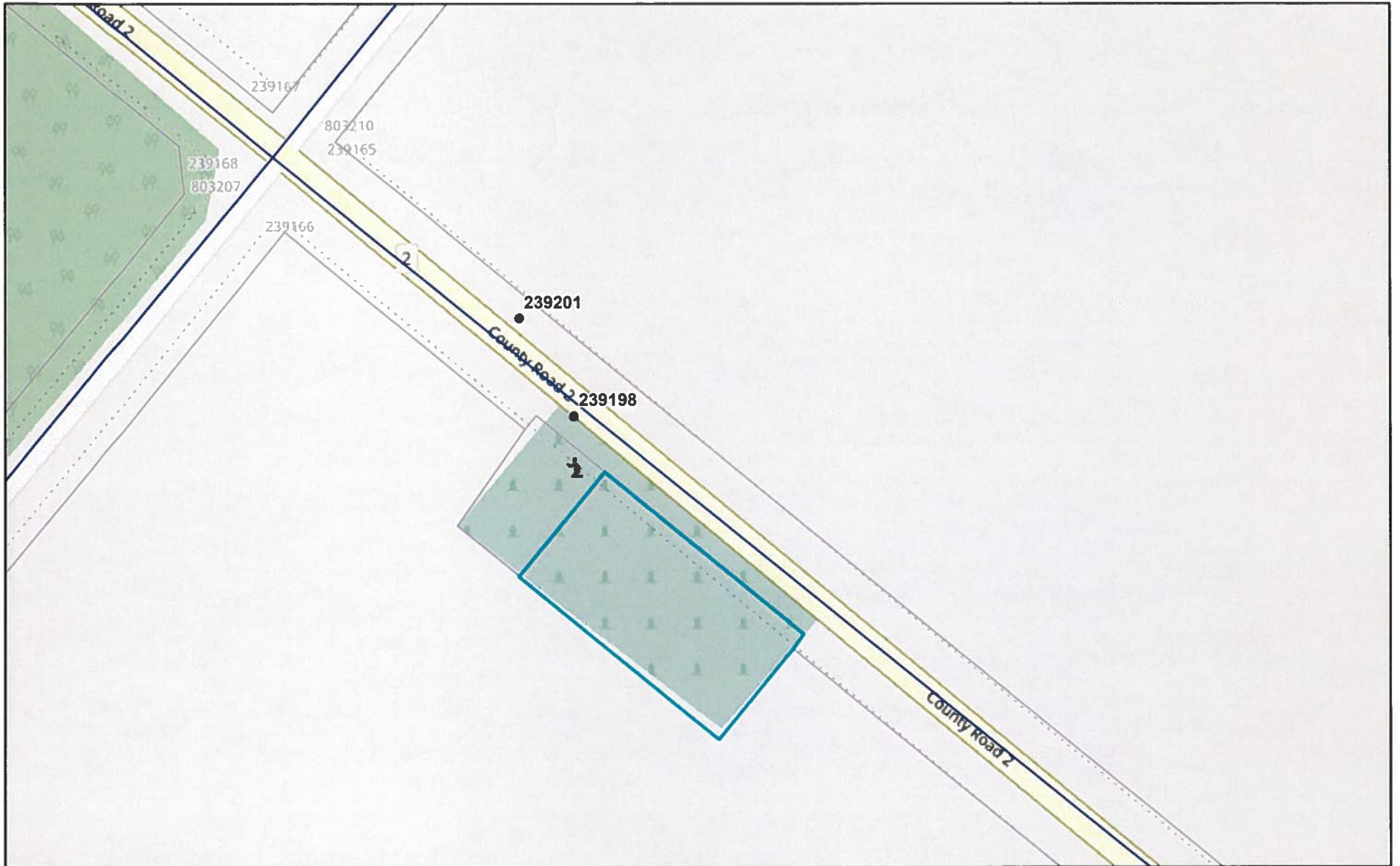


1/23/2025, 10:44:35 AM







-  Dufferin County Boundary
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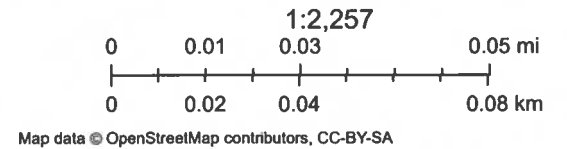


Township of Melancthon 3-066

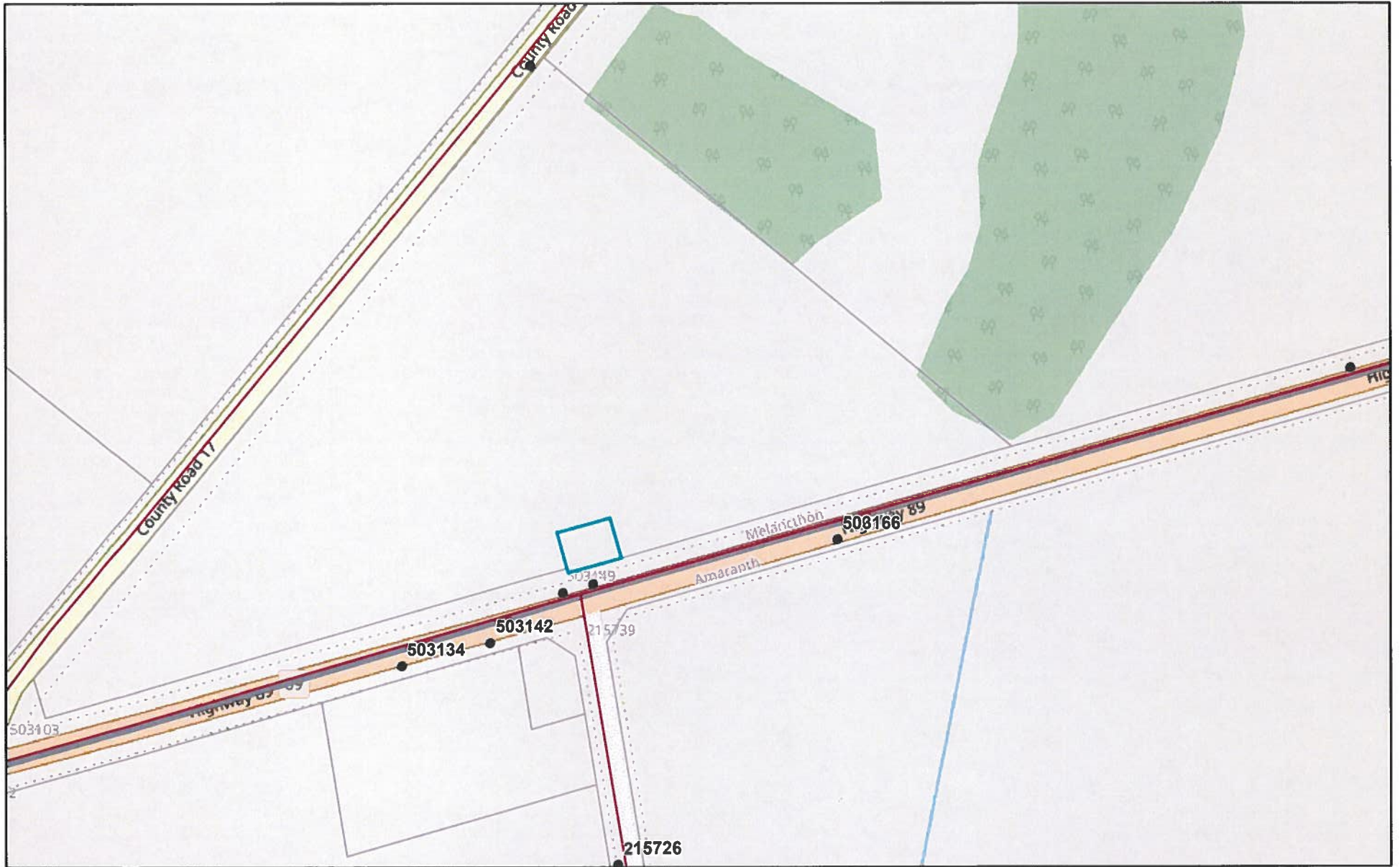


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-  Dufferin County Boundary
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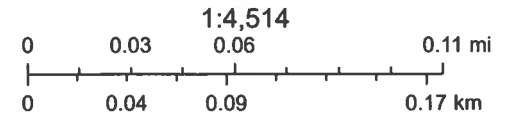


Township of Melancthon 4-097



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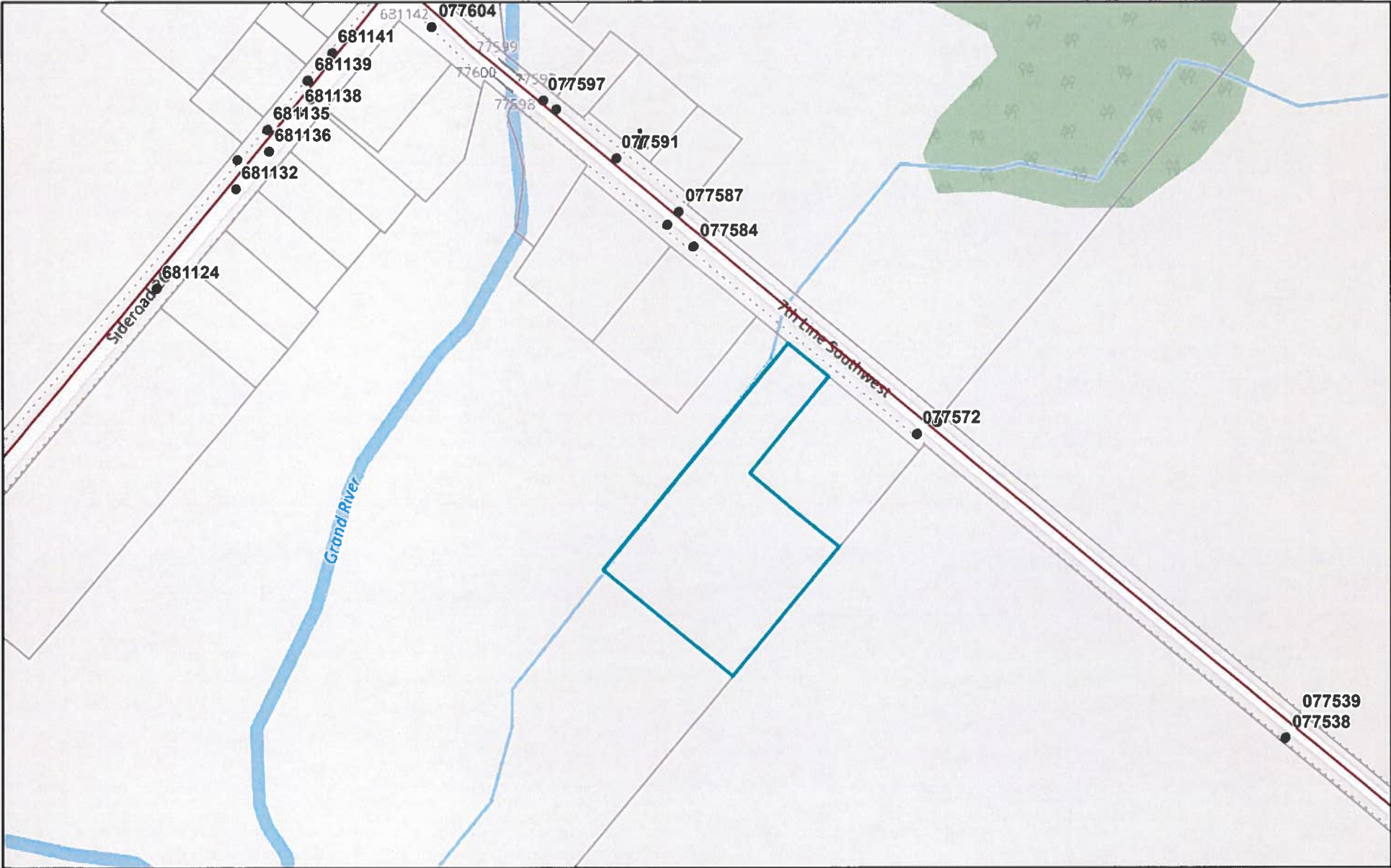
-  Dufferin County Boundary
-  Road Labels
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-  Municipal Boundaries



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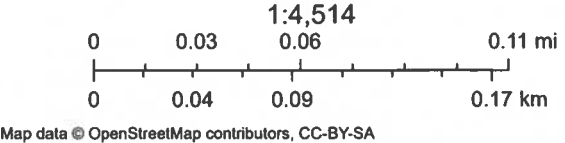
Township of Melancthon
Map data © OpenStreetMap contributors, CC-BY-SA |

Township of Melancthon 4-111-34

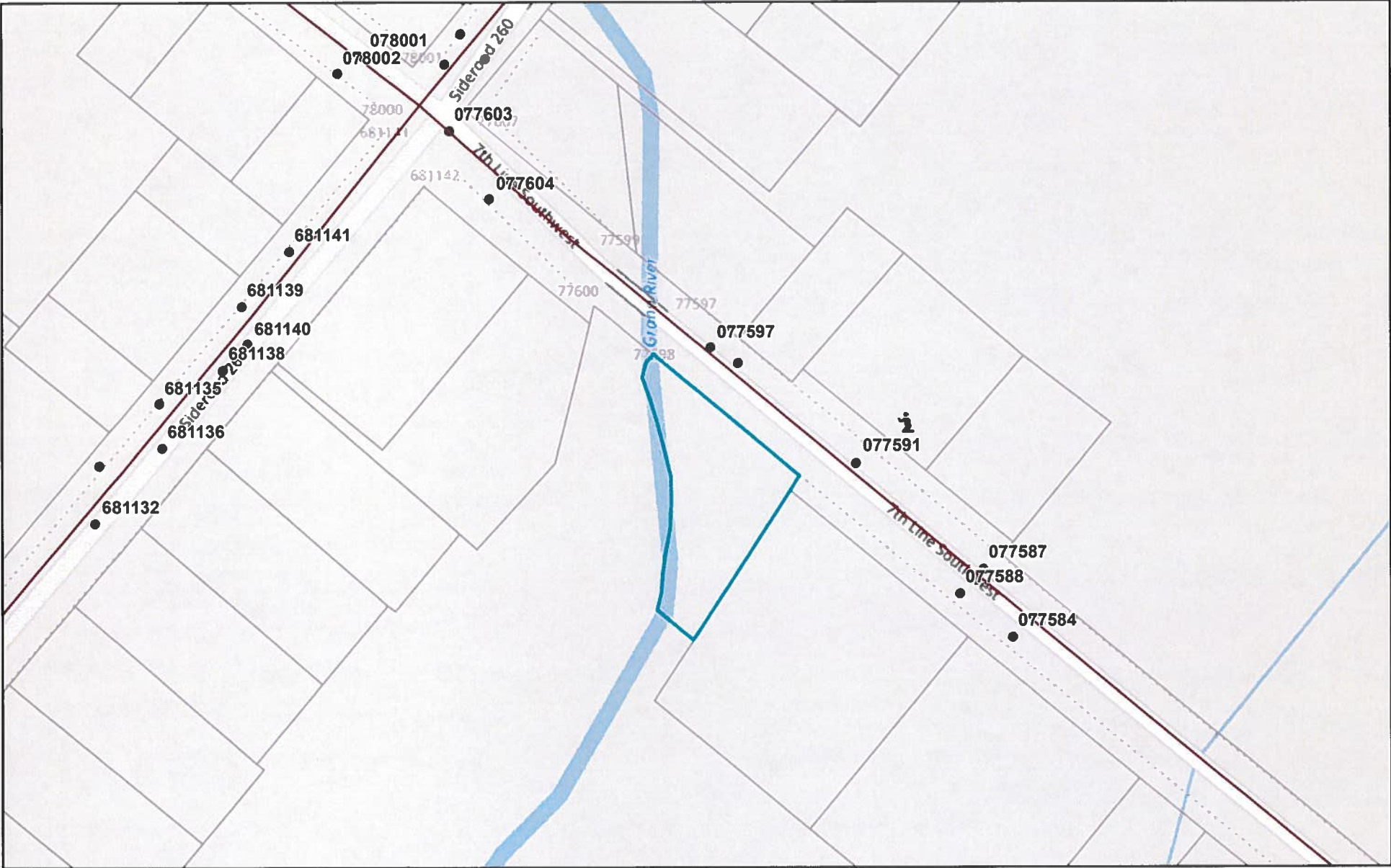


1/23/2025, 10:41:20 AM

- Dufferin County Boundary
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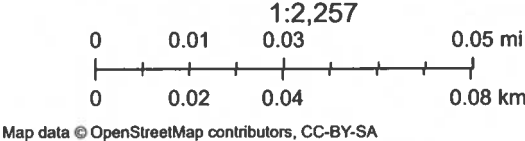


Township of Melancthon 4-111-50

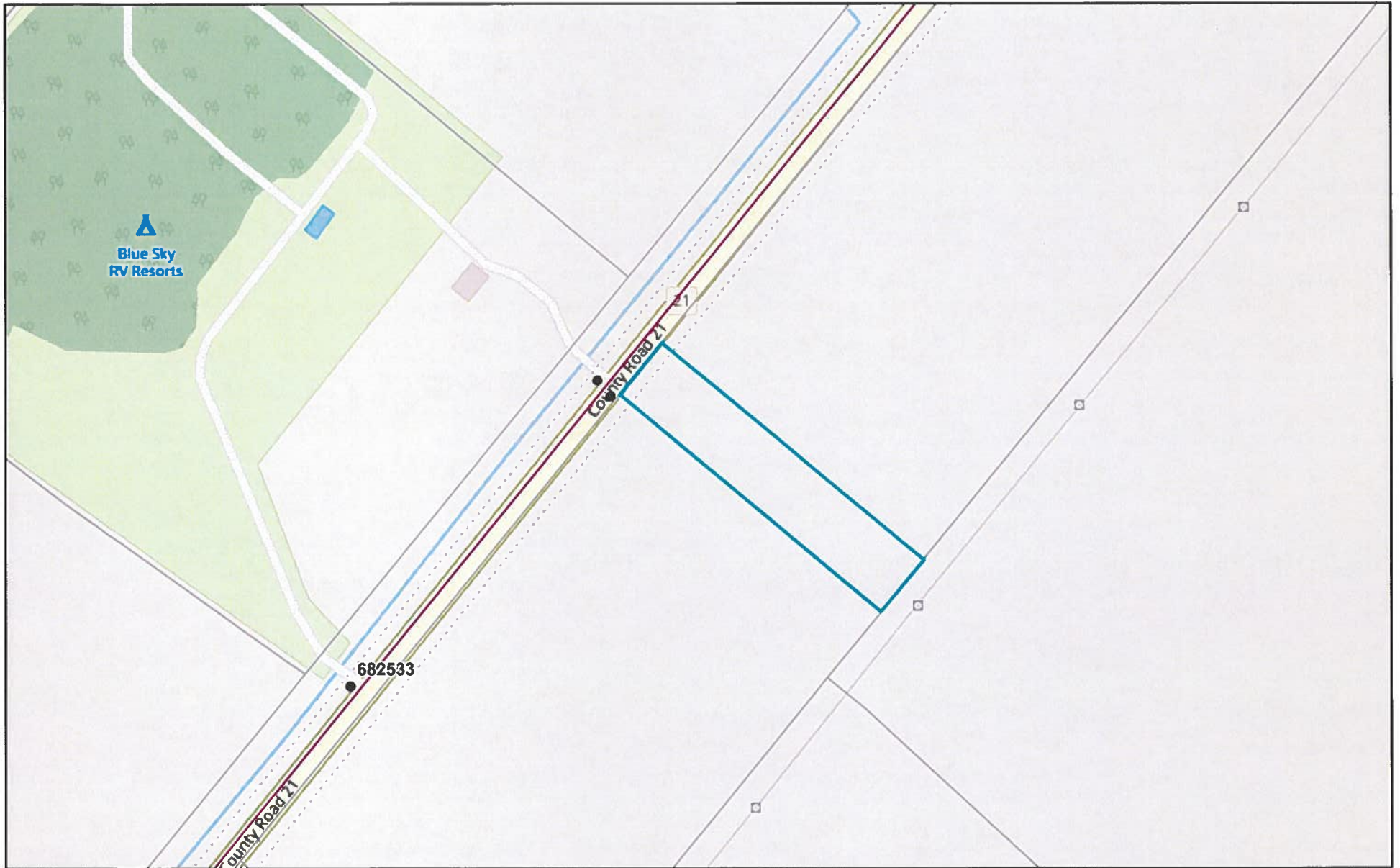


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- Dufferin County Boundary
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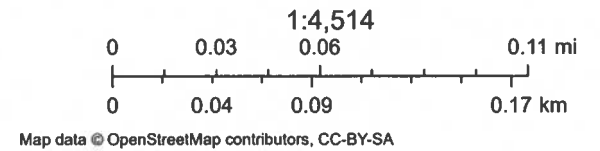


Township of Melancthon 5-036

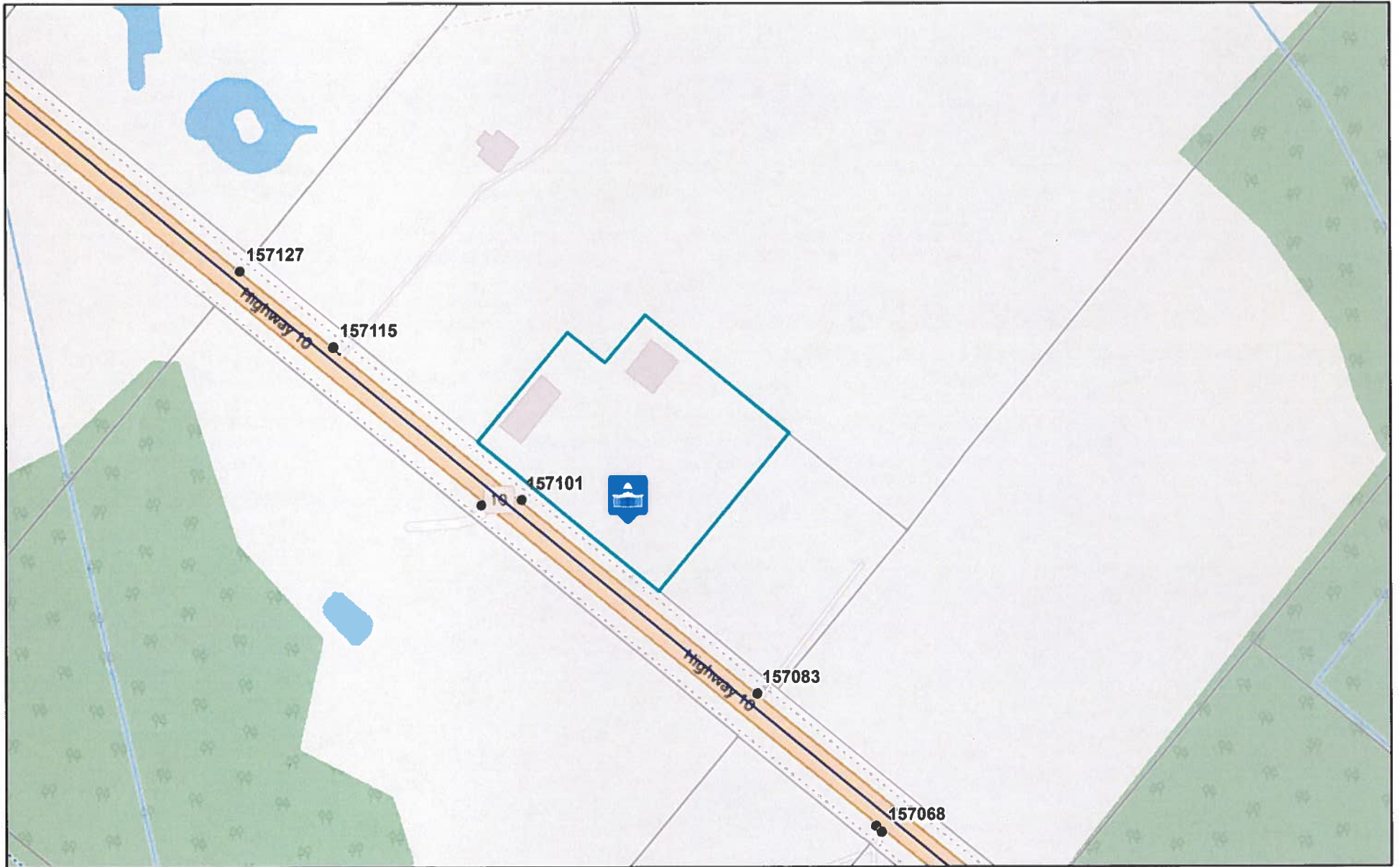


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-  Dufferin County Boundary
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Township of Melancthon 5-050






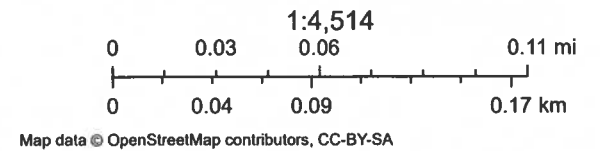
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-  Dufferin County Boundary
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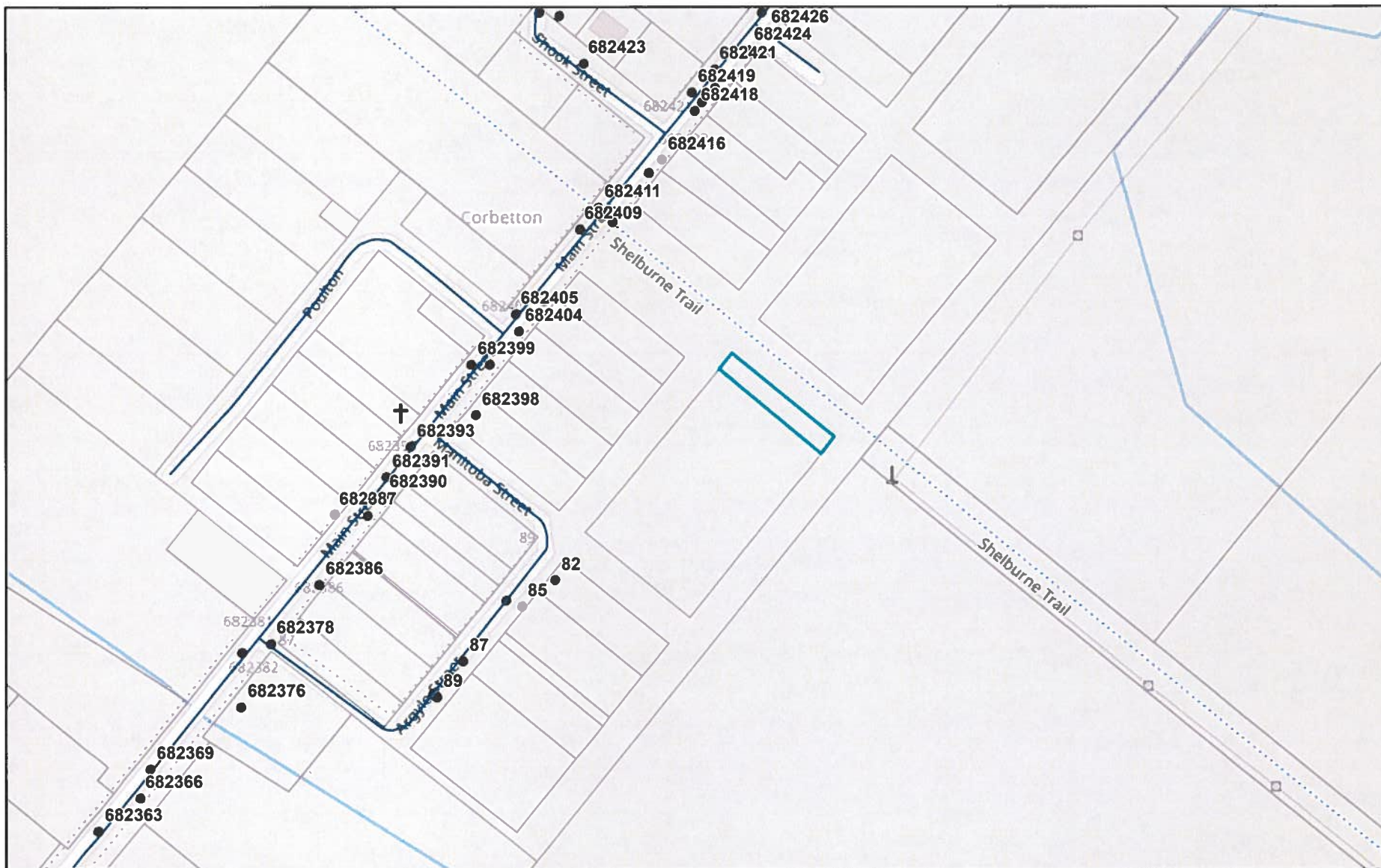


Municipal Offices

-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries

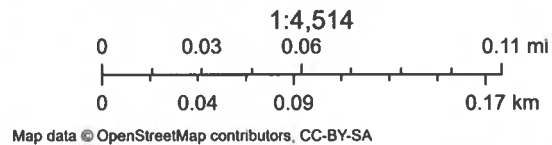


Township of Melancthon 5-094-10

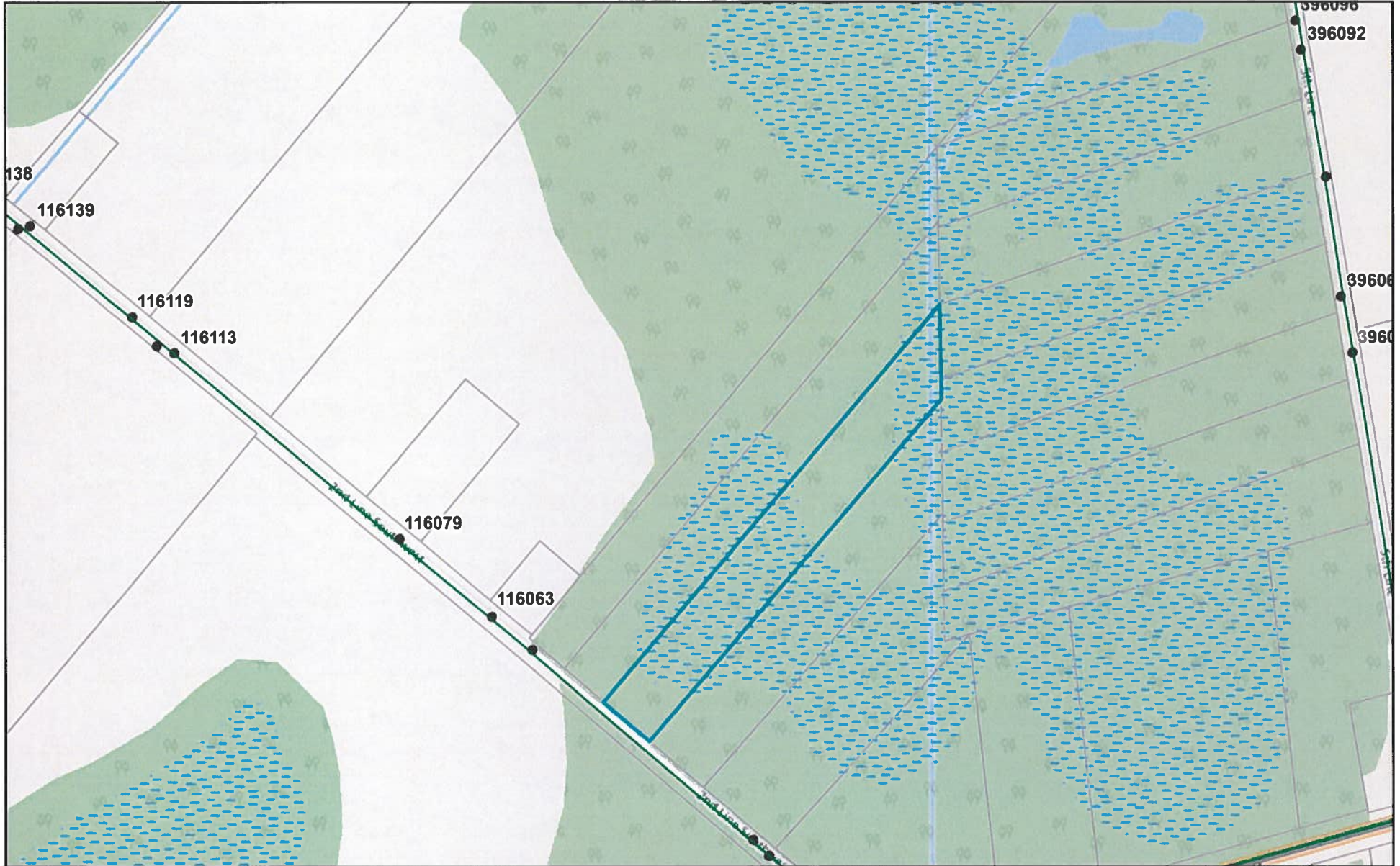


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- Dufferin County Boundary
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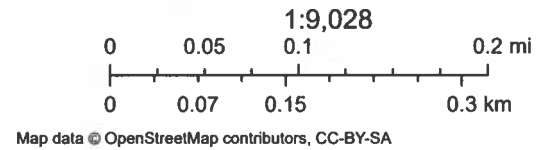


Township of Melancthon 6-124-03

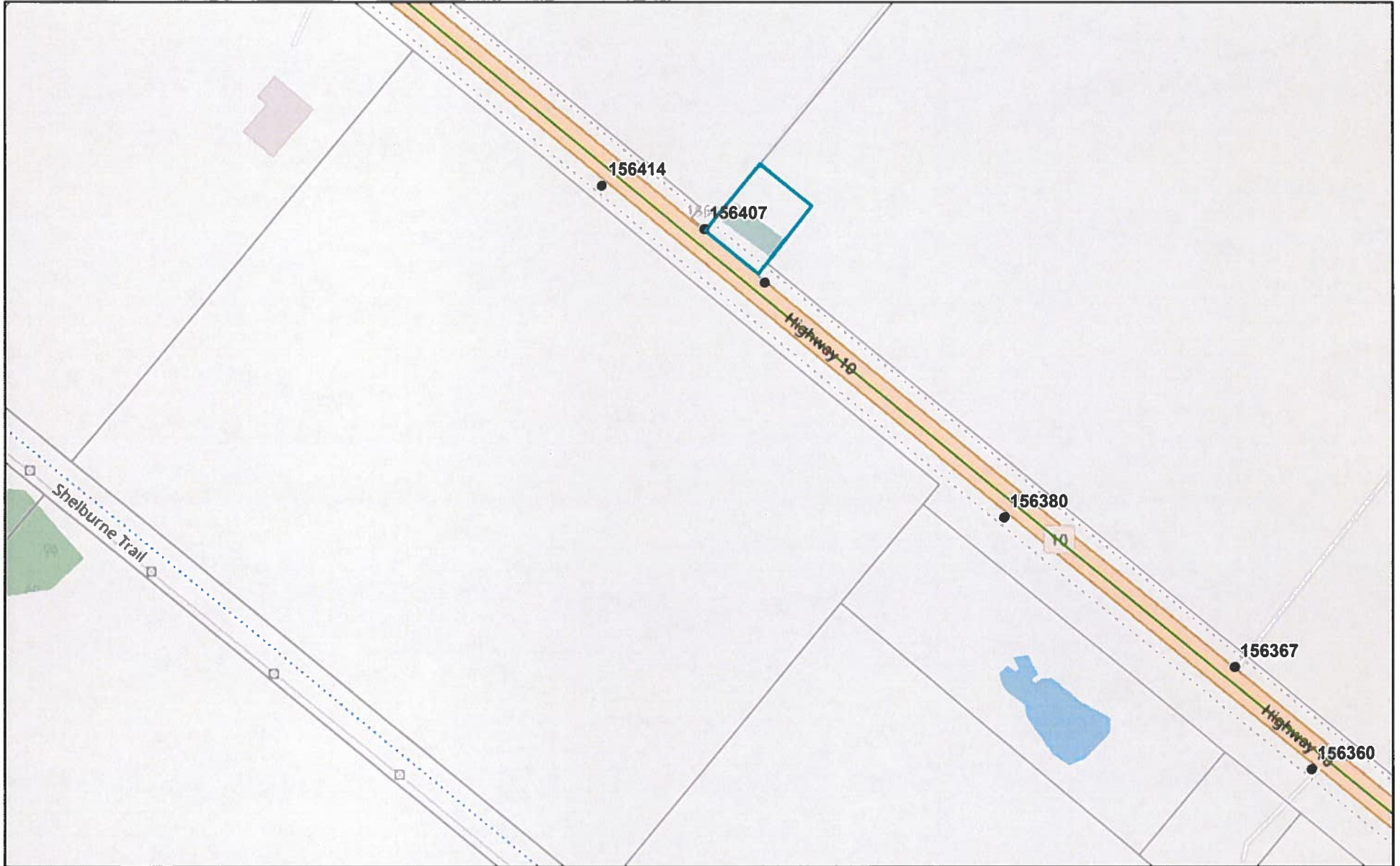


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-  Dufferin County Boundary
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-  Address Points and Entrances
-  Municipal Boundaries

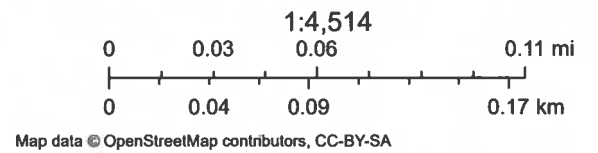


Township of Melancthon 6-151



1/23/2025, 10:36:18 AM

-  Dufferin County Boundary
-  Road Labels
-  Address Points and Entrances
-  Assessment Lot Parcels (Notification)
-  Assessment Lot Parcels (Details)
-  Municipal Boundaries





**The Corporation of the
TOWNSHIP OF MELANCTHON
157101 Highway 10, Melancthon, Ontario, L9V 2E6
STAFF REPORT**

TO: Council
FROM: Sarah Culshaw, Treasurer
DATE: February 6, 2025
SUBJECT: Budget Summary Draft

Purpose

The purpose of this Report is to present the 2025 Draft Budget to Council for review.

Discussion

Notable points:

- The Budget Summary provided with this report shows the 2023 and the 2024 approved Budget and the 2024 proposed expenditures, as well as estimated Budget numbers for 2025.
- The 2024 proposed amounts have changed as we have paid more 2024 expenditures.
- The increase on this Budget is 8.93 with growth calculated 2.08 allowing for an increase of 6.85%. Growth from 2022 to 2025 below.

	Broad Tax Class	2022	2023	2024	2025
	Commercial	10,719,000	11,333,700	11,446,000	\$ 12,076,600.00
	Farmland	251,367,400	249,747,300	257,446,226	\$ 258,894,126.00
	Industrial	39,079,500	41,051,100	45,744,800	\$ 44,634,200.00
	Manage Forests	3,252,500	2,770,000	2,672,000	\$ 2,779,000.00
	Pipeline	1,939,000	1,942,000	1,941,000	\$ 1,948,000.00
	Residential	431,872,000	444,598,100	446,488,800	\$ 457,031,200.00
					\$ 4,455,000.00
	Taxable	738,229,400	751,442,200	765,738,826	\$ 781,818,126.00
	Grand Total CVA	738,229,400	751,442,200	765,738,826	\$ 781,818,126.00
	change		13,212,800	14,296,626	16,079,300
	% change		1.79%	1.90%	2.10%
	Year 2020 reflects 2016 Assessed Values;				
•	changes in 2022, 2023 and 2024 are from new builds & renovations				

- Approximately 4% of the 6.8% increase is as a result of the increases from Recreation, OPP, and Fire Departments.
- Bridge work has been removed from this budget except for the engineering work for Bridge # 7, as recommended by our engineers. We have therefore removed the transfer from working reserves for bridges.
- Road work has been reduced to \$400,000.00 with the remaining part of project to be completed in 2026. As a result of this, we will no longer use \$200,000.00 of reserves for road work and will put an extra \$150,000.00 into Capital Road projects. This will be a total contribution to reserves in the amount of \$200,000.00 (with the exception of the audited surplus). If Council decides to do the entire project, we can reduce funding to \$50,000.00 for capital road projects, and use \$200,000.00 from working reserves, and this will cause no budgetary implications.
- This budget is taking \$1,476,115.00 out of reserves including Gas Tax and OCIF funding as indicated in the below chart.


Reserve Transfers			
Project	Funded from		Budget Cost
Municipal Parking Lot	Working Reserves	\$ 50,000.00	\$ 50,000.00
Truck	Equipment Reserves	\$ 65,000.00	\$ 65,000.00
Tractor with blower	Dev Chg Reserves	\$ 500,000.00	\$ 500,000.00
Snow Plow	Equipment Reserves	\$ 389,615.00	\$ 389,615.00
Bridges	Working Reserves		\$ 35,000.00
ROAD- 260 SIDEROAD	Working Reserves		\$ 400,000.00
	Gas Tax	\$ 100,000.00	
	OCIF	\$ 100,000.00	
Horning's Mills Park (twp portion)	Working Reserves	\$ 150,000.00	\$ 150,000.00
Horning's Mills Sidewalks			\$ 25,000.00
Official Plan	Dev Chg Reserves	\$ 67,500.00	\$ 100,000.00
Official Plan	Working Reserves	\$ 32,500.00	
Bridge Study	Dev Chg Reserves	\$ 9,000.00	\$ 18,000.00
Council Chambers (Twp Portion)	Working Reserves	\$ 12,500.00	\$ 12,500.00
	TOTAL	\$ 1,476,115.00	\$ 1,745,115.00
	Working Reserves	\$ 245,000.00	
	Equipment Reserves	\$ 454,615.00	
	Dev Chg	\$ 576,500.00	

Below and attached is the Reserve chart showing the ins and out for each department

Obligatory Reserve Funds Unaudited							
	2023 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2024 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2025 Closing
Subdivider Cont - Park Levies	\$ 21,000.00			\$ 21,000.00			\$ 21,000.00
Parkland Reserve Fund	\$ 2,844.99			\$ 2,844.99			\$ 2,844.99
Development Charges Reserve Fund	\$ 981,438.58	132,468.00	28,020.00	\$ 1,085,886.58		576,500.00	\$ 509,386.58
Cdn Community Building Reserve Fund (CC)	\$ 5,746.59	99,956.00	100,000.00	\$ 5,702.59	99,956.00	100,000.00	\$ 5,658.59
Total	\$ 1,011,030.16	232,424.00	128,020.00	\$ 1,115,434.16	99,956.00	676,500.00	\$ 538,890.16

Discretionary Reserves/ Reserve Funds Unaudited							
	2023 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2024 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2025 Closing
Building Maintenance	\$ 31,769.57			\$ 31,769.57			\$ 31,769.57
Bridge Reserve Fund	\$ -	\$ 118,723.68		\$ 118,723.68	\$ -		\$ 118,723.68
Insurance Reserve Fund	\$ 23,199.67	\$ 15,918.00		\$ 39,117.67	\$ -		\$ 39,117.67
Equipment Replacement Reserve Fund	\$ 595,601.90	\$ 220,000.00	\$ 17,300.00	\$ 798,301.90	\$ -	\$ 454,615.00	\$ 343,686.90
Roads Capital Reserve Fund	\$ 15,135.29	\$ 50,000.00		\$ 65,135.29	\$ 200,000.00		\$ 265,135.29
Tax Rate Stabilization Reserve Fund	\$ 182,145.47		\$ -	\$ 182,145.47		\$ -	\$ 182,145.47
Landfill Rehabilitation Reserve Fund	\$ 168,430.54			\$ 168,430.54			\$ 168,430.54
Recreation Capital Reserve Fund	\$ 11,350.59			\$ 11,350.59			\$ 11,350.59
Quarry Reserve Fund	\$ 124,572.61		\$ 118,723.68	\$ 5,848.93		\$ -	\$ 5,848.93
Special Reserve Fund Emergency Relief	\$ 32,407.60		\$ 25,000.00	\$ 7,407.60		\$ 9,115.00	\$ (1,707.40)
Paving Capital Reserve	\$ 5,155.09			\$ 5,155.09			\$ 5,155.09
Road Construction Capital	\$ 11,942.36			\$ 11,942.36			\$ 11,942.36
Corbetton Park Reserve	\$ 13,537.40			\$ 13,537.40			\$ 13,537.40
Working Capital Reserve	\$ 1,138,296.65	\$ 150,000.00	\$ 374,048.00	\$ 914,248.65		\$ 245,000.00	\$ 669,248.65
PSAB	\$ 1,537.40			\$ 1,537.40			\$ 1,537.40
LPAT (new 2022)	\$ 30,000.00	\$ 15,000.00		\$ 45,000.00			\$ 45,000.00
Total	\$ 2,385,082.14	\$ 569,641.68	\$ 535,071.68	\$ 2,419,652.14	\$ 200,000.00	\$ 708,730.00	\$ 1,910,922.14

Below and attached is the 2024 Statement of Development Charge Reserve Fund

 2024 STATEMENT OF DEVELOPMENT CHARGE RESERVES FUND						
Category	%	Balance	Transfer (budget) (2023)	DC Fees Collected	Interest	Balance
Growth Related Studies	5.97%	\$ 61,442.61	\$ (28,020.00)	\$ 7,908.36	\$ 3,330.72	\$ 44,661.70
Services Related to a Highway	38.17%	\$ 392,841.64		\$ 50,563.17	\$ 21,295.42	\$ 464,700.23
Fire Protection Services	17.37%	\$ 178,770.22		\$ 23,009.75	\$ 9,690.89	\$ 211,470.87
Parks & Recreation Services	36.77%	\$ 378,432.99		\$ 48,708.61	\$ 20,514.35	\$ 447,655.95
Library	1.72%	\$ 17,702.06		\$ 2,278.46	\$ 959.61	\$ 20,940.12
Total		\$ 1,029,189.52	\$ (28,020.00)	\$ 132,468.35	\$ 55,790.99	\$ 1,189,428.86

The tax increase proposed for the Township portion only, will have the below impact on assessment for rate payers.

TOWNSHIP TAX RATE IMPACT ON ASSESSMENT				
		Assessment	RT Tax Rate	Tax Amount
2024	Assessment	\$ 100,000.00	0.532752%	\$ 532.75
2025	Assessment	\$ 100,000.00	0.565640%	\$ 565.64
			Difference	\$ 32.89
			Monthly Amt	\$ 2.74
		Assessment	RT Tax Rate	Tax Amount
2024	Assessment	\$ 390,000.00	0.532977%	\$ 2,078.61
2025	Assessment	\$ 390,000.00	0.565640%	\$ 2,206.00
			Difference	\$ 127.39
			Monthly Amt	\$ 10.62

Our next scheduled Public Budget Meeting will take place on March 6, 2025, at the Horning's Mills Community Hall. All the above schedules as well as capital planning information will be provided in a presentation with any changes Council has made.

Respectfully submitted.

Sarah Culshaw



TOWNSHIP OF MELANCTHON 2025 DRAFT BUDGET AS AT FEBRUARY 6, 2025

BUDGET PAGE	DEPARTMENT EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED YEAR END AMOUNT	2025 BUDGET
GENERAL GOVERNMENT SERVICES						
4	COUNCIL	\$ 117,540.00	\$ 110,214.39	\$ 120,387.00	\$ 120,480.79	\$ 150,764.00
5	ADMINISTRATION	\$ 696,192.00	\$ 650,672.49	\$ 919,397.00	\$ 874,609.19	\$ 848,080.00
5	TAXATION WRITE OFFS	\$ 35,000.00	\$ 48,703.00	\$ 50,000.00	\$ 26,758.00	\$ 30,000.00
		\$ 848,732.00	\$ 809,589.88	\$ 1,089,784.00	\$ 1,021,847.98	\$ 1,028,844.00

PROTECTION TO PERSONAL & PROPERTY						
6	FIRE SERVICES	\$ 364,169.00	\$ 364,169.00	\$ 417,686.00	\$ 390,873.49	\$ 450,985.00
6	POLICING	\$ 447,718.00	\$ 442,670.00	\$ 488,370.00	\$ 486,660.31	\$ 527,573.00
6	BYLAW ENFORCEMENT	\$ 12,000.00	\$ 28,000.00	\$ 32,000.00	\$ 34,971.00	\$ 40,000.00
6	CONSERVATION AUTHORITY	\$ 34,800.00	\$ 34,800.00	\$ 36,016.00	\$ 37,561.11	\$ 40,460.00
6	ANIMAL CONTROL	\$ 11,200.00	\$ 8,934.00	\$ 11,500.00	\$ 9,315.00	\$ 11,500.00
6	STREET LIGHTS	\$ 6,000.00	\$ 4,653.00	\$ 6,500.00	\$ 6,678.00	\$ 7,100.00
		\$ 875,887.00	\$ 883,226.00	\$ 992,072.00	\$ 966,058.91	\$ 1,077,618.00

TRANSPORTATION SERVICES						
7	SALARIES & ADMINISTRATION	\$ 566,820.00	\$ 599,378.83	\$ 715,300.00	\$ 656,687.00	\$ 731,518.00
7	ROAD DEPARTMENT BUILDING & MISC.	\$ 189,300.00	\$ 163,862.00	\$ 202,942.00	\$ 202,468.00	\$ 277,280.00
8	ROAD EQUIPMENT	\$ 320,000.00	\$ 303,720.00	\$ 416,444.20	\$ 381,029.00	\$ 344,500.00
8	NEW EQUIPMENT	\$ 822,000.00	\$ 443,027.00	\$ 150,000.00	\$ 17,300.00	\$ 954,615.00
9	BRIDGES, CULVERTS, DRAINS	\$ 173,907.00	\$ 110,013.00	\$ 310,907.00	\$ 301,574.00	\$ 145,907.00
9	ROADSIDE	\$ 45,175.00	\$ 29,617.00	\$ 21,700.00	\$ 27,255.00	\$ 68,500.00
9	HARDTOP	\$ 48,500.00	\$ 32,652.00	\$ 49,500.00	\$ 10,488.00	\$ 49,500.00
9	LOOSETOP	\$ 602,000.00	\$ 732,398.00	\$ 602,000.00	\$ 582,838.00	\$ 642,000.00
10	WINTER CONTROL	\$ 55,000.00	\$ 63,011.00	\$ 70,000.00	\$ 55,065.00	\$ 71,000.00
10	ROAD IMPROVEMENTS	\$ 900,000.00	\$ 796,608.00	\$ 375,000.00	\$ 293,894.00	\$ 400,000.00
10	RESERVES	\$ 150,000.00	\$ 150,000.00	\$ 270,000.00	\$ 285,918.10	\$ 200,000.00
		\$ 3,872,702.00	\$ 3,424,286.83	\$ 3,183,793.20	\$ 2,814,516.10	\$ 3,884,820.00

BUDGET PAGE	DEPARTMENT EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
11	ENVIRONMENTAL SERVICES	\$ 33,918.00	\$ 18,169.00	\$ 33,918.00	\$ 26,318.00	\$ 26,998.00
		\$ 33,918.00	\$ 18,169.00	\$ 33,918.00	\$ 26,318.00	\$ 26,998.00
11	RECREATION	\$ 158,273.00	\$ 213,994.00	\$ 129,700.00	\$ 220,349.20	\$ 333,200.00
		\$ 158,273.00	\$ 213,994.00	\$ 129,700.00	\$ 220,349.20	\$ 333,200.00
11	HEALTH & SOCIAL SERVICES (CEMETERY)	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 341.00	\$ 5,000.00
		\$ 5,000.00	\$ -	\$ 5,000.00	\$ 341.00	\$ 5,000.00
11	LIBRARY	\$ 70,915.00	\$ 70,996.00	\$ 69,490.00	\$ 69,490.00	\$ 72,888.00
		\$ 70,915.00	\$ 70,996.00	\$ 69,490.00	\$ 69,490.00	\$ 72,888.00
12	PLANNING	\$ 150,000.00	\$ 38,285.00	\$ 200,000.00	\$ 35,055.00	\$ 125,000.00
		\$ 150,000.00	\$ 38,285.00	\$ 200,000.00	\$ 35,055.00	\$ 125,000.00
12	DRAINAGE	\$ 55,000.00	\$ 28,365.00	\$ 55,000.00	\$ 28,103.00	\$ 65,000.00
		\$ 55,000.00	\$ 28,365.00	\$ 55,000.00	\$ 28,103.00	\$ 65,000.00
12	RESERVES	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
12	SUBTOTAL EXPENSES	\$ 6,070,427.00	\$ 5,486,911.71	\$ 5,758,757.20	\$ 5,182,079.19	\$ 6,619,368.00

BUDGET PAGE	DEPARTMENT REVENUE SUMMARY	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
13	TAXATION					
	SUPPLEMENTALS	\$ 85,000.00	\$ 87,652.00	\$ 90,000.00	\$ 108,912.00	\$ 100,000.00
	GRANT IN LIEU	\$ 1,950.00	\$ 2,015.00	\$ 2,050.00	\$ 2,015.00	\$ 2,050.00
		\$ 86,950.00	\$ 89,667.00	\$ 92,050.00	\$ 110,927.00	\$ 102,050.00
13	GRANTS	\$ 427,082.00	\$ 398,174.00	\$ 406,590.00	\$ 391,677.00	\$ 443,313.00
		\$ 427,082.00	\$ 398,174.00	\$ 406,590.00	\$ 391,677.00	\$ 443,313.00
13	ADMINISTRATION	\$ 25,870.00	\$ 25,172.00	\$ 93,664.20	\$ 90,875.50	\$ 24,720.00
		\$ 25,870.00	\$ 25,172.00	\$ 93,664.20	\$ 90,875.50	\$ 24,720.00
14	PROTECTIONS TO PERSONS & PROPERTY	\$ 5,000.00	\$ 5,920.00	\$ 5,500.00	\$ 6,590.00	\$ 5,500.00
		\$ 5,000.00	\$ 5,920.00	\$ 5,500.00	\$ 6,590.00	\$ 5,500.00
14	ROADS	\$ 1,501,442.00	\$ 1,183,536.00	\$ 902,137.00	\$ 568,005.00	\$ 1,455,409.00
		\$ 1,501,442.00	\$ 1,183,536.00	\$ 902,137.00	\$ 568,005.00	\$ 1,455,409.00
14	PLANNING	\$ 53,500.00	\$ 34,983.00	\$ 57,450.00	\$ 40,006.00	\$ 30,250.00
		\$ 53,500.00	\$ 34,983.00	\$ 57,450.00	\$ 40,006.00	\$ 30,250.00
15	OTHER	\$ 876,150.00	\$ 927,611.42	\$ 897,150.00	\$ 1,030,305.17	\$ 958,890.00
		\$ 876,150.00	\$ 927,611.42	\$ 897,150.00	\$ 1,030,305.17	\$ 958,890.00
15	SUBTOTAL REVENUE	\$ 2,975,994.00	\$ 2,665,063.42	\$ 2,454,541.20	\$ 2,238,385.67	\$ 3,020,132.00

GL ACCT # 5001	COUNCIL EXPENDITURES EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
1010	SALARIES, MEETINGS	\$ 96,140.00	\$ 95,291.00	\$ 99,505.00	\$ 99,500.00	\$ 102,520.00
1025	RECEIVER GENERAL	\$ 4,450.00	\$ 4,630.00	\$ 4,840.00	\$ 4,850.00	\$ 5,145.00
1030	EHT	\$ 1,850.00	\$ 1,858.00	\$ 1,942.00	\$ 10,748.14	\$ 1,999.00
1070	MILEAGE	\$ 1,000.00	\$ 126.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
1080	CONFERENCES/CONVENTIONS/SEMINARS/TRAINING	\$ 7,500.00	\$ 5,310.39	\$ 9,500.00	\$ 4,000.00	\$ 9,500.00
1090	MEALS	\$ 600.00	\$ 232.00	\$ 600.00	\$ 300.00	\$ 600.00
2190	MISCELLANEOUS/HYBRID COUNCIL	\$ 6,000.00	\$ 2,767.00	\$ 3,000.00	\$ 582.65	\$ 30,000.00
	TOTAL COUNCIL EXPENDITURES	\$ 117,540.00	\$ 110,214.39	\$ 120,387.00	\$ 120,480.79	\$ 150,764.00

GL ACCT # 5002	ADMINISTRATION EXPENDITURES EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
1010	WAGES, VACATION PAY, UNUSED SICK PAY	\$ 320,360.00	\$ 317,712.95	\$ 379,180.00	\$ 384,564.00	\$ 425,148.00
1020	BENEFITS	\$ 32,000.00	\$ 29,101.99	\$ 32,000.00	\$ 30,717.71	\$ 36,000.00
1022	TRAINING	\$ 1,500.00	\$ 1,912.60	\$ 2,000.00	\$ 1,400.00	\$ 2,000.00
1025	RECEIVER GENERAL (CPP & EI)	\$ 18,720.00	\$ 18,518.13	\$ 21,100.00	\$ 18,777.47	\$ 21,984.00
1026	MEETINGS	\$ 1,000.00	\$ 81.66	\$ 1,000.00	\$ 37.00	\$ 1,000.00
1030	EHT	\$ 6,240.00	\$ 6,222.53	\$ 8,980.00	\$ 13,806.00	\$ 9,196.00
1040	WSIB	\$ 8,840.00	\$ 9,000.00	\$ 13,123.00	\$ 11,835.09	\$ 12,862.00
1065	OMERS TOWNSHIP	\$ 34,300.00	\$ 32,688.56	\$ 44,172.00	\$ 41,849.00	\$ 46,408.00
1070	MILEAGE	\$ 1,500.00	\$ 483.00	\$ 1,500.00	\$ 1,083.60	\$ 1,500.00
1080	CONFERENCES	\$ 4,000.00	\$ 2,556.73	\$ 4,000.00	\$ 758.00	\$ 4,000.00
2025	OFFICE FURNITURE	\$ 1,200.00	\$ 376.71	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00
2010	OFFICE SUPPLIES	\$ 6,800.00	\$ 8,170.00	\$ 8,000.00	\$ 7,800.00	\$ 8,500.00
2020	POSTAGE	\$ 7,000.00	\$ 5,853.44	\$ 6,000.00	\$ 4,683.00	\$ 7,000.00
2030	OFFICE EQUIPMENT	\$ 4,500.00	\$ 3,944.88	\$ 4,500.00	\$ 4,022.00	\$ 4,500.00
2035	COMPUTER PROGRAM UPDATES & IT SERVICES	\$ 23,500.00	\$ 23,500.00	\$ 32,500.00	\$ 41,124.00	\$ 40,000.00
2036	COMPUTERS & SERVER	\$ 500.00	\$ -	\$ 30,500.00	\$ 28,616.00	\$ -
2037	ESRI LICENSE AGREEMENT	\$ 3,100.00	\$ 2,605.00	\$ 3,100.00	\$ 2,650.00	\$ 3,100.00
2040	ADVERTISING	\$ 1,500.00	\$ 358.00	\$ 1,500.00	\$ 1,486.00	\$ 1,000.00
2050	AUDIT	\$ 24,000.00	\$ 22,436.00	\$ 24,000.00	\$ 25,973.00	\$ 26,000.00
2060	MEMBERSHIPS	\$ 4,000.00	\$ 3,878.00	\$ 4,000.00	\$ 4,364.00	\$ 4,000.00
2070	HEATING	\$ 3,400.00	\$ 3,400.00	\$ 3,700.00	\$ 3,500.00	\$ 3,700.00
2080	HYDRO	\$ 5,300.00	\$ 5,300.00	\$ 5,500.00	\$ 5,300.00	\$ 5,500.00
2090	TELEPHONE	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,100.00	\$ 3,100.00
2094	INTERNET	\$ 1,800.00	\$ 2,480.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
2095	WEBSITE MAINTENANCE	\$ 500.00	\$ 264.00	\$ 500.00	\$ 500.00	\$ 500.00

GL ACCT # 5002	ADMINISTRATION EXPENDITURES EXPENDITURES (CONTINUED)	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
	STRATEGIC PLAN	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 26,270.00	\$ -
2100	PROFESSIONAL FEES - LEGAL	\$ 25,000.00	\$ 22,242.31	\$ 25,000.00	\$ 11,544.00	\$ 15,000.00
2102	INTEGRITY COMMISSIONER SERVICES	\$ 3,000.00	\$ 662.00	\$ 3,000.00	\$ 100.00	\$ 1,500.00
2103	HEALTH AND SAFETY SERVICES	\$ 4,700.00	\$ 6,064.00	\$ 6,022.00	\$ 6,044.00	\$ 6,100.00
2107	DEVELOPMENT CHARGE STUDY			\$ 27,000.00	\$ 28,020.32	\$ -
	RISK ASSESSMENT STUDY			\$ 17,000.00	\$ 16,923.00	\$ -
	ASSET RETIREMENT STUDY			\$ 10,000.00	\$ -	\$ -
	ASSET MANAGEMENT PLAN & FINANCIAL REPORTING			\$ 46,300.00	\$ 41,609.00	\$ 6,000.00
2109	EMPLOYEE TOWNSHIP COMPENSATION PLAN	\$ 15,000.00	\$ 15,264.00	\$ -	\$ -	\$ -
2110	INSURANCE	\$ 52,000.00	\$ 57,000.00	\$ 64,000.00	\$ 38,478.00	\$ 42,000.00
2120	ELECTION	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
2162	BLDG MAINTENANCE	\$ 8,000.00	\$ 5,050.00	\$ 6,000.00	\$ 14,100.00	\$ 6,000.00
2163	OFFICE CLEANING	\$ 2,400.00	\$ 2,239.00	\$ 3,664.00	\$ 2,595.00	\$ 3,000.00
2164	LANDSCAPING & GRASS CUTTING	\$ 300.00		\$ 300.00	\$ 225.00	\$ 300.00
2165	WATER SAMPLING	\$ 125.00	\$ 82.00	\$ 125.00	\$ 116.00	\$ 125.00
2190	OTHER/MISCELLANEOUS	\$ 4,000.00	\$ 3,845.00	\$ 4,000.00	\$ 6,208.00	\$ 4,000.00
2200	PETTY CASH	\$ 500.00	\$ 200.00	\$ 500.00	\$ 200.00	\$ 500.00
4030	BANK CHARGES	\$ 1,300.00	\$ 1,350.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00
6135	GRANT TO OTHERS	\$ 3,750.00	\$ 3,250.00	\$ 3,750.00	\$ 5,850.00	\$ 5,000.00
6133	DONATION TO MARKDALE HOSPITAL (5YRS)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
6136	ERSKINE CLINIC (2018-2027)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	MUNICIPAL PARKING LOT					\$ 50,000.00
7011	LOAN FOR MUNICIPAL EXPANSION	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00	\$ 13,057.00
	TOTAL	\$ 696,192.00	\$ 650,672.49	\$ 919,397.00	\$ 874,609.19	\$ 848,080.00

4010	TOTAL TAX WRITE OFF EXPENDITURES	\$ 35,000.00	\$ 48,703.00	\$ 50,000.00	\$ 26,758.00	\$ 30,000.00
	TOTAL ADMINISTRATION EXPENDITURES	\$ 848,732.00	\$ 809,589.88	\$ 1,089,784.00	\$ 1,021,847.98	\$ 1,028,844.00

GL ACCT #	PROTECTION TO PERSONS/PROPERTY EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
	FIRE SERVICES					
3 6010	MULMUR MELANCTHON FD	\$ 127,070.00	\$ 127,070.00	\$ 152,494.00	\$ 142,311.49	\$ 166,535.00
3 6020	SHELBURNE AND DISTRICT FD	\$ 167,099.00	\$ 167,099.00	\$ 190,192.00	\$ 176,252.00	\$ 204,450.00
3 6030	TOWNSHIP OF SOUTHGATE FD - OPER/CAP	\$ 70,000.00	\$ 70,000.00	\$ 75,000.00	\$ 72,310.00	\$ 80,000.00
	SUB TOTAL	\$ 364,169.00	\$ 364,169.00	\$ 417,686.00	\$ 390,873.49	\$ 450,985.00
	POLICING					
4 3050	POLICING	\$ 435,468.00	\$ 435,468.00	\$ 452,154.00	\$ 452,154.00	\$ 492,038.00
4 3055	POLICING - ESO	\$ 350.00	\$ 360.00	\$ 3,408.00	\$ 3,408.00	\$ 6,035.00
4 3052	POLICING - RIDE	\$ 6,600.00	\$ 6,742.00	\$ 27,508.00	\$ 28,042.82	\$ 28,000.00
4 3053	POLICE SERVICES BOARD	\$ 300.00	\$ 100.00	\$ 300.00	\$ 1,350.00	\$ 1,500.00
4 2310	TASK FORCE	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 1,705.49	
	SUB TOTAL	\$ 447,718.00	\$ 442,670.00	\$ 488,370.00	\$ 486,660.31	\$ 527,573.00
	BY LAW ENFORCEMENT					
4 6155	BY LAW ENFORCEMENT	\$ 12,000.00	\$ 28,000.00	\$ 32,000.00	\$ 34,971.00	\$ 40,000.00
	CONSERVATION AREA					
4 6040	NOTTAWASAGA VALLEY CA	\$ 13,745.00	\$ 13,745.00	\$ 14,226.00	\$ 15,869.11	\$ 18,010.00
4 6050	GRAND RIVER CA	\$ 21,055.00	\$ 21,055.00	\$ 21,790.00	\$ 21,692.00	\$ 22,450.00
	SUB TOTAL	\$ 34,800.00	\$ 34,800.00	\$ 36,016.00	\$ 37,561.11	\$ 40,460.00
	ANIMAL CONTROL					
13 6140	LIVESTOCK CLAIMS	\$ 4,000.00	\$ 1,014.00	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00
4 6150	ANIMAL CONTROL	\$ 7,200.00	\$ 7,920.00	\$ 7,500.00	\$ 7,315.00	\$ 7,500.00
	SUB TOTAL	\$ 11,200.00	\$ 8,934.00	\$ 11,500.00	\$ 9,315.00	\$ 11,500.00
	STREET LIGHTS					
6 3025	STREET LIGHTS LED	\$ 5,000.00	\$ 4,653.00	\$ 5,500.00	\$ 5,500.00	\$ 5,600.00
6 3026	STREET LIGHT REPAIR	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,178.00	\$ 1,500.00
	SUB TOTAL	\$ 6,000.00	\$ 4,653.00	\$ 6,500.00	\$ 6,678.00	\$ 7,100.00
	TOTAL PROTECTION TO PERSONS/PROPERTY	\$ 875,887.00	\$ 883,226.00	\$ 992,072.00	\$ 966,058.91	\$ 1,077,618.00

GL ACCT # 5005	ROADWAYS EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
SALARIES & ADMINISTRATION						
1010	SALARIES AND WAGES	\$ 421,200.00	\$ 452,681.90	\$ 542,420.00	\$ 504,545.00	\$ 549,295.00
1025	RECEIVER GENERAL, EHT & WSIB	\$ 45,760.00	\$ 52,690.00	\$ 70,610.00	\$ 64,285.00	\$ 65,115.00
1020	BENEFITS	\$ 28,000.00	\$ 28,195.00	\$ 34,000.00	\$ 32,784.00	\$ 36,000.00
1065	OMERS TOWNSHIP CONTRIBUTION	\$ 37,960.00	\$ 37,535.93	\$ 41,670.00	\$ 41,824.00	\$ 43,508.00
1070	MILEAGE	\$ 100.00	\$ 12.00	\$ 100.00	\$ 28.00	\$ 100.00
1022	STAFF TRAINING AND SEMINARS	\$ 4,000.00	\$ 2,954.00	\$ 7,500.00	\$ 1,690.00	\$ 7,500.00
2010	OFFICE SUPPLIES/COMPUTOR	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 682.00	\$ 2,000.00
2036	GPS MONTHLY TRACKING EXPENSE	\$ 5,500.00	\$ 3,385.00	\$ 5,000.00	\$ 4,849.00	\$ 5,000.00
2112	ASSET MANAGEMENT PLAN SUPPORT	\$ 6,000.00	\$ 13,311.00	\$ 12,000.00	\$ 6,000.00	\$ 5,000.00
2112	ASSET MANAGEMENT PLAN UPDATE	\$ -	\$ -	\$ -	\$ -	\$ -
3105	BRIDGE STUDY/INSPECTIONS	\$ 16,300.00	\$ 6,614.00	\$ -	\$ -	\$ 18,000.00
TOTAL		\$ 566,820.00	\$ 599,378.83	\$ 715,300.00	\$ 656,687.00	\$ 731,518.00
ROAD DEPARTMENT BUILDING MISC.						
2070	UTILITIES - HEAT	\$ 16,000.00	\$ 11,586.00	\$ 16,000.00	\$ 13,000.00	\$ 15,000.00
2080	UTILITIES - HYDRO	\$ 7,000.00	\$ 8,000.00	\$ 8,200.00	\$ 7,280.00	\$ 8,000.00
2090	TELEPHONE	\$ 1,200.00	\$ 1,142.00	\$ 1,200.00	\$ 1,200.00	\$ 1,300.00
2091	MOBILE PHONE	\$ 1,500.00	\$ 674.00	\$ 700.00	\$ 1,208.00	\$ 780.00
2040	ADVERTISING	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ 750.00
2041	SIGNS	\$ 6,000.00	\$ 5,800.00	\$ 6,000.00	\$ 19,371.00	\$ 15,000.00
2110	INSURANCE	\$ 70,000.00	\$ 82,100.00	\$ 92,220.00	\$ 101,823.00	\$ 110,000.00
2100	LEGAL FEES	\$ 20,000.00	\$ 12,000.00	\$ 20,000.00	\$ 6,701.00	\$ 10,000.00
2050	AUDIT	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2060	MEMBERSHIPS	\$ 150.00	\$ 113.00	\$ 150.00	\$ 113.00	\$ 150.00
2165	MATERIALS AND SUPPLIES/STOCK	\$ 7,000.00	\$ 6,762.00	\$ 9,000.00	\$ 8,000.00	\$ 9,000.00
2166	COVERALLS	\$ 6,000.00	\$ 5,756.00	\$ 4,000.00	\$ 3,000.00	\$ 1,000.00
3000	SERVICES AND RENTS/MISC	\$ 7,500.00	\$ 2,207.00	\$ 7,500.00	\$ 1,500.00	\$ 12,500.00
2103	HEALTH & SAFETY SERVICES	\$ 5,000.00	\$ 5,000.00	\$ 6,022.00	\$ 6,022.00	\$ 6,500.00
2104	HEALTH & SAFETY SERVICES/SUPPLIES	\$ 1,000.00	\$ 1,100.00	\$ 1,000.00	\$ 2,650.00	\$ 2,500.00
2162	BUILDING MAINTENANCE	\$ 20,000.00	\$ 5,600.00	\$ 10,000.00	\$ 12,000.00	\$ 62,000.00
2185	OIL SEPARATER	\$ 2,200.00	\$ -	\$ 2,200.00	\$ 2,600.00	\$ 2,800.00
2192	SHOP TOOLS	\$ 5,000.00	\$ 4,022.00	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00
2190	MISCELLANEOUS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00
3800	CONTRACT WORK	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
TOTAL		\$ 189,300.00	\$ 163,862.00	\$ 202,942.00	\$ 202,468.00	\$ 277,280.00

GL ACCT # 5005	ROADWAYS EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
ROAD EQUIPMENT						
2150	FUEL - CLEAR	\$ 70,000.00	\$ 76,000.00	\$ 74,000.00	\$ 55,000.00	\$ 72,000.00
2155	FUEL - DYED	\$ 65,000.00	\$ 60,000.00	\$ 65,000.00	\$ 55,000.00	\$ 65,000.00
3070/3072	FUEL - PATROL TRUCKS	\$ 18,000.00	\$ 17,780.00	\$ 20,000.00	\$ 17,000.00	\$ 20,000.00
2180	OIL - TRUCKS AND GRADER	\$ 5,000.00	\$ 2,300.00	\$ 5,000.00	\$ 4,875.00	\$ 6,000.00
3071	TR # 1 - REPAIRS	\$ 5,000.00	\$ 3,100.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
3073	TR # 2 - REPAIRS	\$ 15,000.00	\$ 20,737.00	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00
3074	TR # 3 - REPAIRS	\$ 15,000.00	\$ 2,800.00	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00
3075	TR # 4 - REPAIRS	\$ 15,000.00	\$ 16,833.00	\$ 15,000.00	\$ 12,000.00	\$ 15,000.00
3076	TR # 5 - REPAIRS	\$ 15,000.00	\$ 15,404.00	\$ 15,000.00	\$ 25,630.00	\$ 15,000.00
3077	TR # 6 - REPAIRS	\$ 15,000.00	\$ 21,650.00	\$ 15,000.00	\$ 25,000.00	\$ 15,000.00
3069	TR # 7 - REPAIRS	\$ 5,000.00	\$ 867.00	\$ 5,000.00	\$ 202.00	\$ 5,000.00
3068	TR # 8 - REPAIRS		\$ 2,771.00	\$ 5,000.00	\$ 3,600.00	\$ 5,000.00
3067	TR # 9 - REPAIRS		\$ 2,840.00	\$ 5,000.00	\$ 1,500.00	\$ 5,000.00
3079	GR#1 - CAT - REPAIRS	\$ 15,000.00	\$ 6,721.00	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00
3080	GR#2 - REPAIRS	\$ 15,000.00	\$ 9,000.00	\$ 81,444.20	\$ 85,687.00	\$ 10,000.00
3065	GR#3 - REPAIRS		\$ 4,392.00	\$ 15,000.00	\$ 10,500.00	\$ 15,000.00
3081	BACKHOE REPAIRS	\$ 3,000.00	\$ 1,651.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00
3082	LOADER	\$ 2,500.00	\$ 2,390.00	\$ 2,500.00	\$ 20,000.00	\$ 2,500.00
3083	JOHN DEERE MOWER	\$ 1,000.00		\$ 1,000.00	\$ 150.00	\$ 1,000.00
3084	POWER WASHER	\$ 3,000.00	\$ 3,840.00	\$ 3,000.00	\$ 300.00	\$ 3,000.00
3085	CHAIN SAW	\$ 1,000.00		\$ 1,000.00	\$ 785.00	\$ 1,000.00
3086	ROADSIDE MOWER	\$ 2,000.00	\$ 1,086.00	\$ 1,000.00	\$ -	\$ 1,000.00
3500	WINTER CONTROL-PLOW & WING PARTS	\$ 20,000.00	\$ 19,900.00	\$ 20,000.00	\$ 15,000.00	\$ 20,000.00
2191	RADIO AND TRUCK LICENSES	\$ 12,000.00	\$ 11,658.00	\$ 12,000.00	\$ 12,300.00	\$ 12,500.00
2195	RADIO MAINTENANCE & REPAIR	\$ 2,500.00		\$ 2,500.00	\$ -	\$ 2,500.00
TOTAL		\$ 320,000.00	\$ 303,720.00	\$ 416,444.20	\$ 381,029.00	\$ 344,500.00
NEW EQUIPMENT (CAPITAL)						
7010	VEHICLES - TRUCK	\$ -		\$ 70,000.00		\$ 65,000.00
7005	MOWER			\$ 20,000.00	\$ 17,300.00	
	GRADER	\$ 610,000.00	\$ 293,781.00	\$ -	\$ -	
	TRUCK - 2 TONNE DUALY PICK-UP	\$ 100,000.00	\$ 116,982.00	\$ -	\$ -	
	PICK-UP EQUIPMENT	\$ 60,000.00	\$ 32,264.00	\$ -	\$ -	
	TRACTOR WITH BLOWER BRUSHER (loan)	\$ 52,000.00		\$ 60,000.00	\$ -	\$ 500,000.00
	SNOW PLOW					\$ 389,615.00
TOTAL		\$ 822,000.00	\$ 443,027.00	\$ 150,000.00	\$ 17,300.00	\$ 954,615.00

GL ACCT # 5005	ROADWAYS EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET		
BRIDGES, CULVERTS, DRAINS						
3100	BRIDGE & CULVERT MTCE	\$ 15,000.00	\$ 7,212.00	\$ 15,000.00	\$ 667.00	\$ 15,000.00
	BRIDGE # 7 (ENG. 2025 - CONST. 2026)	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 35,000.00
3111	BRIDGE # 11	\$ -				
3115	BRIDGE # 18 (ENGINEERING 2026)	\$ -				
	BRIDGE 2030 REHABILITATION	\$ -				
3100	BRIDGE # 6 - CONSTRUCTION - WATERPROOF/PAVE	\$ 20,000.00				
	BRIDGE # 2007 WATERPROOF & PAVE					
3118	BRIDGE # 2033, 2007, 6 - ENGINEERING DESIGN	\$ 18,000.00	\$ 24,500.00	\$ 200,000.00	\$ 260,000.00	
	BRIDGE # 16 - ROCK PROTECTION					
3851	ROAD CROSSINGS DUE TO DRAIN MTCE	\$ 55,000.00	\$ 37,394.00	\$ 55,000.00		\$ 55,000.00
7021	CULVERT 2027 LOAN PAYMENT	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00	\$ 40,907.00
	TOTAL	\$ 173,907.00	\$ 110,013.00	\$ 310,907.00	\$ 301,574.00	\$ 145,907.00
ROADSIDE						
3215	GRASS MOWING & WEED SPRAYING	\$ 2,675.00	\$ 5,098.00	\$ 5,200.00	\$ 6,921.00	\$ 7,000.00
3212	PARK MAINTENANCE		\$ 3,155.00	\$ 4,000.00	\$ 3,371.00	\$ 4,000.00
3205	BRUSHING - TREE TRIM AND REMOVAL				\$ 5,785.00	\$ -
3206	DITCHING	\$ 30,000.00	\$ 16,062.00	\$ -	\$ 5,373.00	\$ 20,000.00
3322	CATCH BASINS	\$ 2,500.00		\$ 2,500.00	\$ 1,870.00	\$ 2,500.00
3610	GUIDE POSTS & HARDWARE	\$ 5,000.00	\$ 202.00	\$ 5,000.00	\$ 235.00	\$ 5,000.00
3315	SHOULDER MAINTENANCE	\$ 5,000.00	\$ 5,100.00	\$ 5,000.00	\$ 3,700.00	\$ 5,000.00
	SIDEWALK - HORNING'S MILLS ENGINEERING					\$ 25,000.00
	TOTAL	\$ 45,175.00	\$ 29,617.00	\$ 21,700.00	\$ 27,255.00	\$ 68,500.00
HARDTOP						
3304	PREVENTATIVE MAINTENANCE	\$ 20,000.00	\$ 8,366.00	\$ 20,000.00	\$ 3,000.00	\$ 20,000.00
3310	COLD MIX, PATCHING, ROUTINE MTCE	\$ 6,000.00	\$ 2,266.00	\$ 6,000.00	\$ 2,400.00	\$ 6,000.00
3320	SWEEPING, FLUSHING, CLEANING	\$ 5,500.00	\$ 5,164.00	\$ 5,500.00	\$ 5,088.00	\$ 5,500.00
3321	LINE PAINTING	\$ 17,000.00	\$ 16,856.00	\$ 18,000.00	\$ -	\$ 18,000.00
	TOTAL	\$ 48,500.00	\$ 32,652.00	\$ 49,500.00	\$ 10,488.00	\$ 49,500.00
LOOSETOP						
3125	POULTON PLACE - CORBETTON		\$ 132,194.00	\$ -	\$ -	\$ -
3750	TOWNLINES	\$ 1,000.00	\$ 224.00	\$ 1,000.00	\$ 112.00	\$ 1,000.00
3200	ROADSIDE MAINTENANCE	\$ 1,000.00		\$ 1,000.00	\$ 1,300.00	\$ 1,000.00
3210	GRAVEL RESURFACING	\$ 400,000.00	\$ 440,254.00	\$ 400,000.00	\$ 430,458.00	\$ 440,000.00
3211	GRAVEL MAINTENANCE	\$ 30,000.00	\$ 31,691.00	\$ 30,000.00	\$ 15,650.00	\$ 30,000.00
3410	DUST LAYER (CALCIUM CHLORIDE)	\$ 170,000.00	\$ 128,035.00	\$ 170,000.00	\$ 135,318.00	\$ 170,000.00
	TOTAL	\$ 602,000.00	\$ 732,398.00	\$ 602,000.00	\$ 582,838.00	\$ 642,000.00
GL ACCT # 5005	ROADWAYS EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
WINTER CONTROL						
3510	SAND & SALT	\$ 55,000.00	\$ 63,011.00	\$ 65,000.00	\$ 53,065.00	\$ 65,000.00
3505	SNOW REMOVAL/BLOWING	\$ -		\$ 5,000.00	\$ 2,000.00	\$ 6,000.00
	TOTAL	\$ 55,000.00	\$ 63,011.00	\$ 70,000.00	\$ 55,065.00	\$ 71,000.00
ROAD IMPROVEMENT						
3139	7TH LINE SW/ 4TH LINE OS	\$ 150,000.00	\$ 186,750.00	\$ -	\$ -	\$ -
3138	RIVERVIEW/HUNTER PKWY	\$ 250,000.00	\$ 153,635.00	\$ -	\$ -	\$ -
3124	15 SR 3RD L TO CTY RD 124/GEORGE, ADDESON LLOYD ST	\$ 250,000.00	\$ 171,745.00	\$ -	\$ -	\$ -
3144	3RD LINE 20 SR 1.2 KM SOUTH/MILL LANE	\$ 250,000.00	\$ 284,478.00	\$ -	\$ -	\$ -
	15 SR MAIN ST 1 KM EAST			\$ 250,000.00	\$ 141,250.00	
	GEORGE STREET ADDESON ST AND LLOYD ST			\$ 125,000.00	\$ 49,710.00	
	MILL LANE				\$ 102,934.00	
	260 SIDEROAD - 2ND LINE NE TO RIVERVIEW					\$ 400,000.00
	4TH LINE OS - COUNTY7 ROAD 17 TO LOTS 9 & 10					\$ -
	TOTAL	\$ 900,000.00	\$ 796,608.00	\$ 375,000.00	\$ 293,894.00	\$ 400,000.00
RESERVE						
5030	REPLACEMENT EQUIPMENT RESERVE	\$ 150,000.00	\$ 150,000.00	\$ 220,000.00	\$ 220,000.00	\$ -
	TRANSFER TO RESERVES FOR INSURANCE SUPRLUS				\$ 15,918.10	
	ROAD CAPITAL RESERVES			\$ 50,000.00	\$ 50,000.00	\$ 200,000.00
	TOTAL	\$ 150,000.00	\$ 150,000.00	\$ 270,000.00	\$ 285,918.10	\$ 200,000.00
TOTAL ROAD EXPENDITURES		\$ 3,872,702.00	\$ 3,424,286.83	\$ 3,183,793.20	\$ 2,814,516.10	\$ 3,884,820.00

GL ACCT # 5007	ENVIRONMENTAL SERVICES EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
2171	LEVELLING	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	
2105	LANDFILL STUDY/MONITORING	\$ 16,318.00	\$ 8,159.00	\$ 16,318.00	\$ 16,318.00	\$ 16,898.00
2190	MISCELLANEOUS	\$ 100.00	\$ 10.00	\$ 100.00	\$ -	\$ 100.00
7001	REHABILITATION RESERVE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
7010	ENVIRONMENTAL/SUSTAINABILITY	\$ -				
	TOTAL	\$ 33,918.00	\$ 18,169.00	\$ 33,918.00	\$ 26,318.00	\$ 26,998.00

GL ACCT # 5010	RECREATION SERVICES EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
5055	CORBETTON PARK	\$ 2,500.00	\$ 26,534.00	\$ 2,500.00	\$ 10,500.00	\$ 6,500.00
	RIVERVIEW PARK					\$ 10,000.00
6060	HORNING'S MILLS PARK	\$ 5,500.00	\$ 8,942.00	\$ 12,000.00	\$ 11,000.00	\$ 12,000.00
	HORNING'S MILLS PARK UPGRADES (TWP PORTION)					\$ 150,000.00
6065	HORNING'S MILLS COMMUNITY HALL	\$ 12,000.00	\$ 29,843.00	\$ 15,000.00	\$ 47,497.00	\$ 22,500.00
6063	HORNING'S MILLS HALL PARKING LOT (capital)				\$ 12,733.00	\$ -
6064	HORNING'S MILLS HALL BLDNG (Trillium Grant)				\$ 41,183.00	\$ -
6066	HORNING'S MILLS HERITAGE PROJECT	\$ 500.00		\$ 500.00	\$ 252.20	\$ 500.00
6070	CENTRE DUFFERIN RECREATION COMPLEX	\$ 54,000.00	\$ 57,075.00	\$ 60,000.00	\$ 79,904.00	\$ 84,000.00
6080	DUNDALK COMMUNITY CENTRE	\$ 15,500.00	\$ 15,500.00	\$ 16,200.00	\$ 15,600.00	\$ 16,700.00
6100	NORTH DUFFERIN COMMUNITY CENTRE	\$ 62,773.00	\$ 76,100.00	\$ 20,000.00	\$ 1,427.00	\$ 29,000.00
	HORNING'S MILLS HALL BOARD	\$ 2,000.00				
	HERITAGE COMMITTEE	\$ 3,500.00		\$ 3,500.00	\$ 253.00	\$ 2,000.00
	TOTAL	\$ 158,273.00	\$ 213,994.00	\$ 129,700.00	\$ 220,349.20	\$ 333,200.00

GL ACCT # 5016	CEMETARY EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
8902	HORNING'S MILLS CEMETERY	\$ 5,000.00		\$ 5,000.00	\$ 341.00	\$ 5,000.00
8904	ST. PAUL'S CEMETERY					
	TOTAL	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 341.00	\$ 5,000.00

GL ACCT # 5011	LIBRARY EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
6110	SHELBURNE LIBRARY	\$ 61,915.00	\$ 61,915.00	\$ 60,000.00	\$ 60,000.00	\$ 62,968.00
6120	DUNDALK LIBRARY	\$ 9,000.00	\$ 9,081.00	\$ 9,490.00	\$ 9,490.00	\$ 9,920.00
	TOTAL	\$ 70,915.00	\$ 70,996.00	\$ 69,490.00	\$ 69,490.00	\$ 72,888.00

GL ACCT # 5012	PLANNING SERVICES EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
2100	PROFESSIONAL/LEGAL FEES	\$ 60,000.00	\$ 23,285.00	\$ 60,000.00	\$ 20,000.00	\$ 25,000.00
2018	OFFICIAL PLAN	\$ 30,000.00		\$ 50,000.00	\$ -	\$ 100,000.00
2109	NEW ZONING BY-LAW	\$ 45,000.00		\$ 75,000.00	\$ -	
2101	LPAT/OLT APPEALS	\$ -				
2102	LPAT/OLT APPEALS RESERVES	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -
2304	STRADA OPA/ZBA				\$ 55.00	
	TOTAL	\$ 150,000.00	\$ 38,285.00	\$ 200,000.00	\$ 35,055.00	\$ 125,000.00

GL ACCT # 5009	DRAINAGE EXPENDITURES	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
3060	DRAINAGE SUPERINTENDENT	\$ 50,000.00	\$ 28,199.00	\$ 50,000.00	\$ 22,032.00	\$ 60,000.00
3070	NUISANCE BEAVER & BEAVER DAM REMOVAL	\$ 5,000.00	\$ 166.00	\$ 5,000.00	\$ 6,071.00	\$ 5,000.00
	TOTAL	\$ 55,000.00	\$ 28,365.00	\$ 55,000.00	\$ 28,103.00	\$ 65,000.00

TOTAL EXPENITURER		\$ 6,070,427.00	\$ 5,486,911.71	\$ 5,758,757.20	\$ 5,182,079.19	\$ 6,619,368.00
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GL ACCT #	TAXATION REVENUE	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
4001 0700	SUPPLEMENTAL TAXES	\$ 85,000.00	\$ 87,652.00	\$ 90,000.00	\$ 108,912.00	\$ 100,000.00
4003 0100	PAYMENT IN LIEU	\$ 1,950.00	\$ 2,015.00	\$ 2,050.00	\$ 2,015.00	\$ 2,050.00
	TOTAL TAXATION REVENUE	\$ 86,950.00	\$ 89,667.00	\$ 92,050.00	\$ 110,927.00	\$ 102,050.00

GL ACCT # 4004	GRANT REVENUE	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
150	OMPF	\$ 175,300.00	\$ 175,300.00	\$ 168,900.00	\$ 168,900.00	\$ 193,300.00
300	RIDE GRANT	\$ 6,600.00	\$ 6,700.00	\$ 7,508.00	\$ 6,600.00	\$ 6,600.00
172	COURT SECURITY & PRISONER TRANSPORT	\$ 730.00	\$ 730.00	\$ 730.00	\$ 1,100.00	\$ 1,100.00
500	LIBRARY GRANT	\$ 4,452.00	\$ 4,452.00	\$ 4,452.00	\$ 4,452.00	\$ 4,452.00
156	OCIF FUNDING (FORMULA COMPONENT)	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 110,361.00
	MUNICIPAL EMERGENCY REDINESS FUNDS					\$ 12,500.00
700	ONTARIO AGGREGATE LIC. FEE	\$ 115,000.00	\$ 97,967.00	\$ 100,000.00	\$ 86,573.00	\$ 85,000.00
100	DRAINAGE SUPERINTENDENT	\$ 25,000.00	\$ 13,755.00	\$ 25,000.00	\$ 24,052.00	\$ 30,000.00
	TOTAL COUNCIL REVENUE	\$ 427,082.00	\$ 398,174.00	\$ 406,590.00	\$ 391,677.00	\$ 443,313.00

GL ACCT # 4010	ADMINISTRATION REVENUE	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
100	TAX CERTIFICATES	\$ 2,500.00	\$ 2,600.00	\$ 2,500.00	\$ 3,000.00	\$ 2,800.00
110	TAX STATEMENT/DUPLICATE TAX BILLS	\$ 500.00	\$ 600.00	\$ 500.00	\$ 560.00	\$ 500.00
115	REMINDER/OVERDUE NOTICE FEE	\$ 3,000.00	\$ 3,200.00	\$ 3,000.00	\$ 2,234.00	\$ 3,000.00
200	BUILDING PERMIT APPROVAL	\$ 5,500.00	\$ 5,300.00	\$ 5,500.00	\$ 4,950.00	\$ 5,300.00
250	SITE ALTERATION PERMIT APPROVAL	\$ -	\$ 500.00	\$ 500.00		\$ 500.00
400	PHOTOCOPIES	\$ -				
4015 0100	DOG LICENCES	\$ 10,000.00	\$ 9,950.00	\$ 10,000.00	\$ 9,580.00	\$ 9,500.00
4066 0000	LOTTERY LICENCES	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
4040 0100	LIVESTOCK CLAIM GRANTS	\$ 4,000.00	\$ 2,792.00	\$ 3,000.00	\$ 2,017.50	\$ 3,000.00
	TAX SALE PROCEEDS (2024)			\$ 68,444.20	\$ 68,444.00	\$ -
	TOTAL ADMINISTRATION REVENUE	\$ 25,870.00	\$ 25,172.00	\$ 93,664.20	\$ 90,875.50	\$ 24,720.00

GL ACCT # 4012	FIRE REVENUE	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
100	FIRE REVENUE	\$ 1,500.00	\$ 2,395.00	\$ 2,000.00	\$ 2,900.00	\$ 2,000.00
300	FIRE PERMIT	\$ 3,500.00	\$ 3,525.00	\$ 3,500.00	\$ 3,690.00	\$ 3,500.00
	TOTAL FIRE REVENUE	\$ 5,000.00	\$ 5,920.00	\$ 5,500.00	\$ 6,590.00	\$ 5,500.00

GL ACCT # 4020	ROAD REVENUE	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
110	ROADS MISC REVENUE	\$ 9,000.00	\$ 755.00	\$ 750.00	\$ 24,150.00	\$ 1,000.00
115	ROAD OCCUPANCY PERMITS		\$ 46,875.00	\$ 9,500.00	\$ 12,000.00	\$ 8,000.00
125	ENTRANCE PERMITS	\$ 4,000.00	\$ 3,400.00	\$ 4,000.00	\$ 5,400.00	\$ 3,000.00
130	WIDE LOAD PERMITS	\$ 2,000.00	\$ 800.00	\$ 1,000.00	\$ 200.00	\$ 200.00
200	CULVERTS					
500	SHELburne ROAD AGREEMENT	\$ 6,442.00	\$ 6,442.00	\$ 6,887.00	\$ 6,887.00	\$ 7,094.00
	TRANSFER FROM RESERVES					
703	TRFR FROM GAS TAX (260 SIDE ROAD)	\$ 135,000.00	\$ 135,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
704	TRFR FROM ROAD CAPITAL RESERVE	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -
702	TRFR FROM EQUIPMENT RESERVE - TRUCK	\$ 595,000.00	\$ 268,027.00	\$ 120,000.00	\$ 17,300.00	\$ 514,615.00
0	TRFR FROM WORKING CAPITAL RESERVE	\$ 99,000.00	\$ 45,000.00			
700	TRFR FROM Working (Asset Management)				\$ 41,610.00	
	TRFR FROM PAVING RESERVE	\$ 74,000.00	\$ 74,000.00			
	TRFR DEV CHG (GRADER)	\$ 175,000.00	\$ 175,000.00			
	TRFR DEV CHG (DC STUDY)(BRIDGE STUDY)	\$ 52,000.00	\$ 52,000.00	\$ 27,000.00	\$ 28,020.00	\$ 9,000.00
	TRFR DEV CHG (ZONING BY-LAW)					\$ 67,500.00
	TRFR TAX STABILIZATION (Risk Asses & Strat Plan)	\$ 150,000.00	\$ 150,000.00	\$ 217,000.00	\$ 43,193.00	
	TRFR WORKING (HM PARK UPGRADES-GRANT)					\$ 150,000.00
	TRFR PARK PAVILLION		\$ 26,237.00			
	TRFR DEV CHG (SNOW BLOWER)					\$ 500,000.00
	TRFR MMAH (HYBRID COUNCIL CHAMBERS)			\$ 16,000.00	\$ -	\$ 12,500.00
	TRFR WORKING (MUNICIPAL PARKING LOT)					\$ 50,000.00
	TRFR WORKING (BRIDGE)			\$ 200,000.00	\$ 200,000.00	
	TRFR WORKING (ZONING BY-LAW)					\$ 32,500.00
	TRFR WORKING (ROADS)			\$ 200,000.00	\$ 89,245.00	\$ -
	TOTAL ROADS REVENUE	\$ 1,501,442.00	\$ 1,183,536.00	\$ 902,137.00	\$ 568,005.00	\$ 1,455,409.00

GL ACCT # 4035	PLANNING REVENUE	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
100	OFFICIAL PLAN APPLICATION	\$ -			\$ 5,000.00	\$ 1,000.00
310	SITE PLAN APPLICATION FEES	\$ -	\$ 750.00	\$ 750.00	\$ 500.00	\$ 750.00
350	ZONING BY-LAW AMENDMENT	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 6,000.00
300	CONSENT APPLICATIONS	\$ 6,000.00	\$ 9,000.00	\$ 8,000.00	\$ -	\$ 2,000.00
200	ZONING REQUESTS	\$ 1,000.00	\$ 1,400.00	\$ 1,200.00	\$ 3,000.00	\$ 2,000.00
360	CHANGE OF USE CERTIFICATE APPLICATION	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,764.00	\$ 2,500.00
370	TELECOMMUNICATION FACILITIES APPLICATION	\$ -				
375	PRE-APPLICATION CONSULTATION	\$ 12,000.00	\$ 11,000.00	\$ 10,000.00	\$ 7,582.00	\$ 4,000.00
	TRAILER LICENSES				\$ 160.00	
500	PROFESSIONAL SERVICES REIMBURSEMENT	\$ -	\$ 5,333.00	\$ 30,000.00		\$ 10,000.00
320	SUBDIVISION AGREEMENT				\$ 10,000.00	\$ -
	TOTAL PLANNING REVENUE	\$ 53,500.00	\$ 34,983.00	\$ 57,450.00	\$ 40,006.00	\$ 30,250.00

GL ACCT # 4050	OTHER REVENUE	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 PROPOSED	2025 BUDGET
100	MISCELLANEOUS REVENUE	\$ 600.00	\$ 5,805.00	\$ 600.00	\$ 9,633.00	\$ 1,000.00
125	CHD COMMUNITY CONTRIBUTION	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00	\$ 309,000.00
130	PLATEAU COMMUNITY CONTRIBUTION	\$ 35,000.00	\$ 36,763.00	\$ 35,000.00	\$ 37,998.30	\$ 38,000.00
135	DWP COMMUNITY CONTRIBUTION	\$ 264,000.00	\$ 264,000.00	\$ 264,000.00	\$ 291,169.66	\$ 291,000.00
4015 0400	BY-LAW INFRACTION TO TAXES		\$ 6,000.00	\$ 6,000.00	\$ 17,905.00	\$ 10,000.00
200	PENALTIES AND INTEREST ON TAXES	\$ 105,000.00	\$ 104,270.00	\$ 105,000.00	\$ 116,662.00	\$ 105,000.00
300	INTEREST ON DEPOSITS	\$ 45,000.00	\$ 118,115.00	\$ 100,000.00	\$ 165,474.33	\$ 130,000.00
400	POA	\$ 45,000.00	\$ 59,250.00	\$ 50,000.00	\$ 48,712.88	\$ 50,000.00
4077 0000	LAND RENTAL	\$ 2,550.00	\$ 2,550.00	\$ 2,550.00	\$ 2,550.00	\$ 5,775.00
4050 0460	HORNING'S MILLS PK (TRFR FROM MMAH 19)					
4004 0166	HORNING'S MILLS PK (TRFR FROM MAIN ST REV.)					
4050 0460	TRFR FROM MMAH-2019 FOR COUNCIL HYBRID	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -
	TRFR FROM EMERGENCY RELIEF FUND	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ 9,115.00
4050 0460	TRFR FROM TAX STABILIZATION (LEGALS OVERAGE)	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
	TRFR FROM PARKS ACCOUNT					\$ 10,000.00
	TRFR FROM DC CHARGES OPP		\$ 3,828.42	\$ -	\$ -	
	HORNINGS MILLS OTF PROJECT		\$ 13,030.00	\$ -	\$ 6,200.00	
	TOTAL OTHER REVENUE	\$ 876,150.00	\$ 927,611.42	\$ 897,150.00	\$ 1,030,305.17	\$ 958,890.00
	TOTAL REVENUE	\$ 2,975,994.00	\$ 2,665,063.42	\$ 2,454,541.20	\$ 2,238,385.67	\$ 3,020,132.00
	TOTAL EXPENDITURES	\$ 6,070,427.00	\$ 5,486,911.71	\$ 5,758,757.20	\$ 5,182,079.19	\$ 6,619,368.00
		\$ 3,094,433.00	\$ 2,821,848.29	\$ 3,304,216.00	\$ 2,943,693.52	\$ 3,599,236.00
				INCREASE	6.78%	8.93%
				Including Growth	4.88%	6.85%

Obigatory Reserve Funds
Unaudited

	2023 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2024 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2025 Closing
Subdivider Cont - Park Levies	\$ 21,000.00			\$ 21,000.00			\$ 21,000.00
Parkland Reserve Fund	\$ 2,844.99			\$ 2,844.99			\$ 2,844.99
Development Charges Reserve Fund	\$ 981,438.58	132,468.00	28,020.00	\$ 1,085,886.58		576,500.00	\$ 509,386.58
Cdn Community Building Reserve Fund (CCBF)	\$ 5,746.59	99,956.00	100,000.00	\$ 5,702.59	99,956.00	100,000.00	\$ 5,658.59
Total	\$ 1,011,030.16	232,424.00	128,020.00	\$ 1,115,434.16	99,956.00	676,500.00	\$ 538,890.16

Discretionary Reserves/ Reserve Funds
Unaudited

	2023 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2024 Closing	Transfer to Reserve Funds	Transfers from Reserve Funds	2025 Closing
Building Maintenance	\$ 31,769.57			\$ 31,769.57			\$ 31,769.57
Bridge Reserve Fund	\$ -	\$ 118,723.68		\$ 118,723.68	\$ -		\$ 118,723.68
Insurance Reserve Fund	\$ 23,199.67	\$ 15,918.00		\$ 39,117.67	\$ -		\$ 39,117.67
Equipment Replacement Reserve Fund	\$ 595,601.90	\$ 220,000.00	\$ 17,300.00	\$ 798,301.90	\$ -	\$ 454,615.00	\$ 343,686.90
Roads Capital Reserve Fund	\$ 15,135.29	\$ 50,000.00		\$ 65,135.29	\$ 200,000.00		\$ 265,135.29
Tax Rate Stabilization Reserve Fund	\$ 182,145.47		\$ -	\$ 182,145.47		\$ -	\$ 182,145.47
Landfill Rehabilitation Reserve Fund	\$ 168,430.54			\$ 168,430.54			\$ 168,430.54
Recreation Capital Reserve Fund	\$ 11,350.59			\$ 11,350.59			\$ 11,350.59
Quarry Reserve Fund	\$ 124,572.61		\$ 118,723.68	\$ 5,848.93		\$ -	\$ 5,848.93
Special Reserve Fund Emergency Relief	\$ 32,407.60		\$ 25,000.00	\$ 7,407.60		\$ 9,115.00	\$ (1,707.40)
Paving Capital Reserve	\$ 5,155.09			\$ 5,155.09			\$ 5,155.09
Road Construction Capital	\$ 11,942.36			\$ 11,942.36			\$ 11,942.36
Corbetton Park Reserve	\$ 13,537.40			\$ 13,537.40			\$ 13,537.40
Working Capital Reserve	\$ 1,138,296.65	\$ 150,000.00	\$ 374,048.00	\$ 914,248.65		\$ 245,000.00	\$ 669,248.65
PSAB	\$ 1,537.40			\$ 1,537.40			\$ 1,537.40
LPAT (new 2022)	\$ 30,000.00	\$ 15,000.00		\$ 45,000.00			\$ 45,000.00
Total	\$ 2,385,082.14	\$ 569,641.68	\$ 535,071.68	\$ 2,419,652.14	\$ 200,000.00	\$ 708,730.00	\$ 1,910,922.14



2024 STATEMENT OF DEVELOPMENT CHARGE RESERVES FUND

Category	%	Balance	Transfer (budget) (2023)	DC Fees Collected	Interest	Balance
Growth Related Studies	5.97%	\$ 61,442.61	\$ (28,020.00)	\$ 7,908.36	\$ 3,330.72	\$ 44,661.70
Services Related to a Highway	38.17%	\$ 392,841.64		\$ 50,563.17	\$ 21,295.42	\$ 464,700.23
Fire Protection Services	17.37%	\$ 178,770.22		\$ 23,009.75	\$ 9,690.89	\$ 211,470.87
Parks & Recreation Services	36.77%	\$ 378,432.99		\$ 48,708.61	\$ 20,514.35	\$ 447,655.95
Library	1.72%	\$ 17,702.06		\$ 2,278.46	\$ 959.61	\$ 20,940.12
Total		\$ 1,029,189.52	\$ (28,020.00)	\$ 132,468.35	\$ 55,790.99	\$ 1,189,428.86

The Municipality is compliant with s.s. 59.1 (1) of the Development Charges Act, whereby charges are not directly or indirectly imposed on development nor has a requirement to construct a service related to development been imposed, except as permitted by the Development Charges Act or another Act.



TOWNSHIP OF MELANCTHON - DELEGATION REQUEST FORM

Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Wednesday of the week **prior to the requested meeting.**

REQUEST DATE: January 3, 2025

For perhaps January 16th or February 6th, 2025 Council meeting

NAME: Friends of the Dundalk Library PHONE: **519-923-3248**
Jessie Hooker, President and Barbara Dobreen, Secretary

ADDRESS: c/o 80 Proton Street North Dundalk Ontario, Canada N0C 1B0

EMAIL ADDRESS: FOTLDundalk@gmail.com

SIGNATURE: *Barbara Dobreen*

Purpose of Delegation Request (state position taken on issue, if applicable).

Through its agreement with the Southgate Library, Melancthon residents enjoy all that the library has to offer.

The Friends of the Dundalk Library is a non-profit organization that raises funds that go directly back into the Library for programs and supplies that are not covered by normal Library provincial and municipal contributions. The Friends of the Dundalk Library wish to raise awareness of the Southgate Library and the work that we do to support it. We are not soliciting financial assistance.

We invite Melancthon Council, staff and residents to consider joining the Friends; to follow the Library on Facebook so they too are aware of special programs; and to come out to our fundraising events.

REMINDER - DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

TOWNSHIP OF MELANCTHON
157101 HIGHWAY 10
MELANCTHON, ONTARIO
L9V 2E6
519-925-5525



Friends of the Dundalk Library

Delegation to Township of Melancthon Council

2025

Southgate Ruth Hargrave Memorial Library

... more than just books



- It is a welcoming oasis and social hub of programs and services
- Offers a diverse selection of books, free computer and Wi-Fi access, meeting rooms, and various digital resources
- Delivers a variety of programs for members of all ages... crafting, skill development, cultural celebrations, and more

Friends of the Dundalk Library

OUR PURPOSE

To focus public attention on the Library

To promote use of Library resources & services

To receive and encourage gifts & bequests to the Library

To support & cooperate with the Library in developing services, resources, & facilities for the community

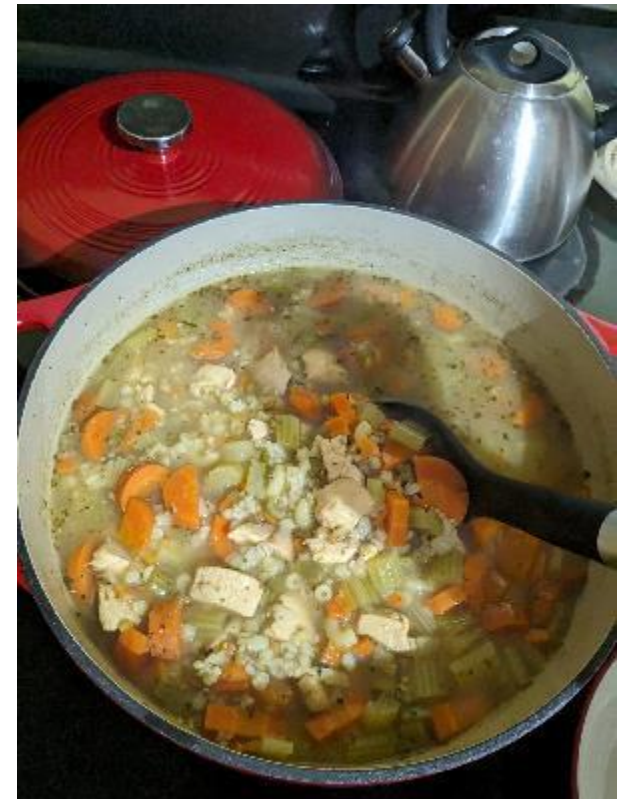
The Friends of the Dundalk Library

A non-profit organization that fundraises to support library services that are not covered by provincial or municipal funding:

On-line Auction



Mitchell's Soup Sale



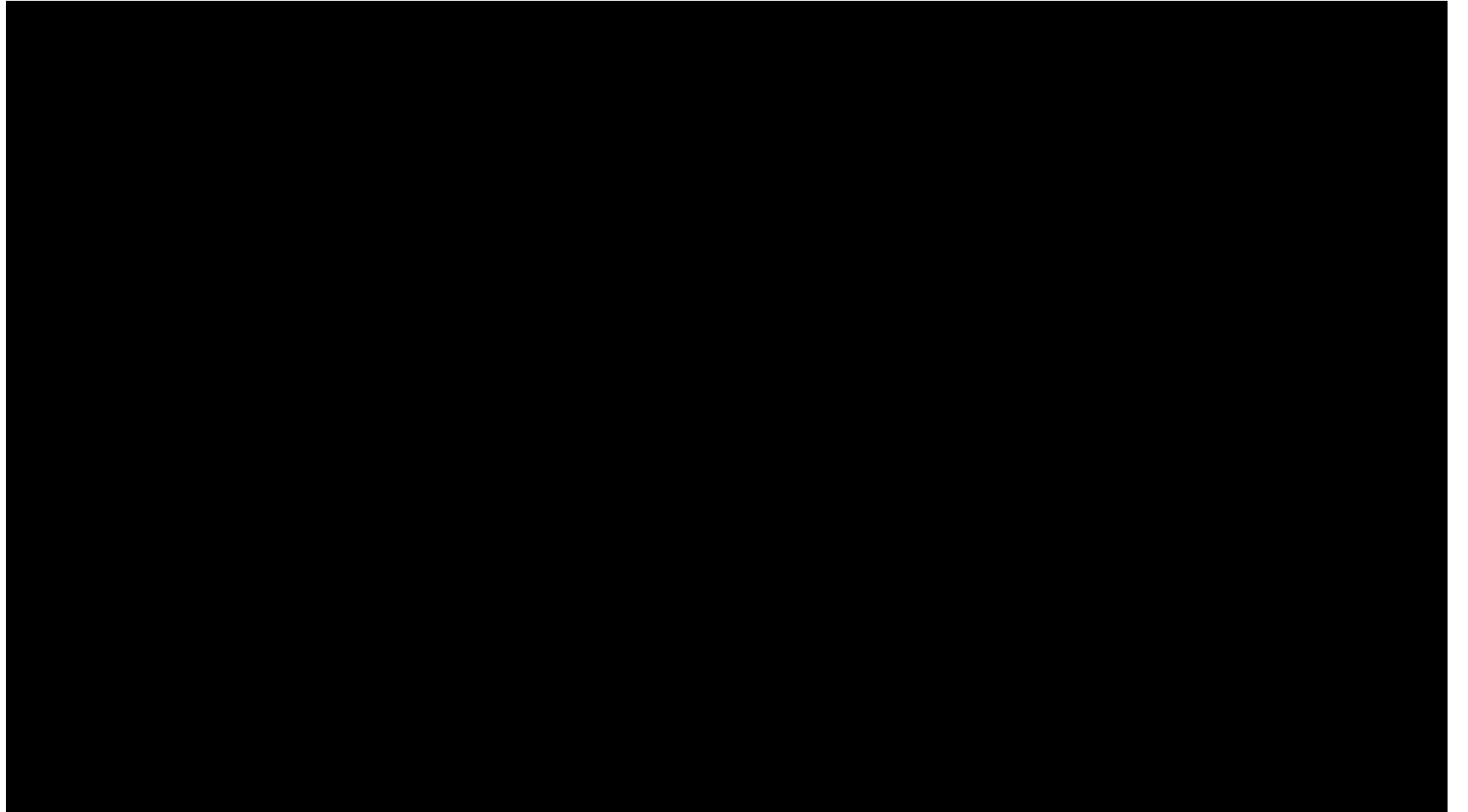
FRIENDS OF THE DUNDALK LIBRARY

BOOK SALE & BBQ



FRIENDS OF THE DUNDALK LIBRARY

BOOK SALE ★ & BBQ

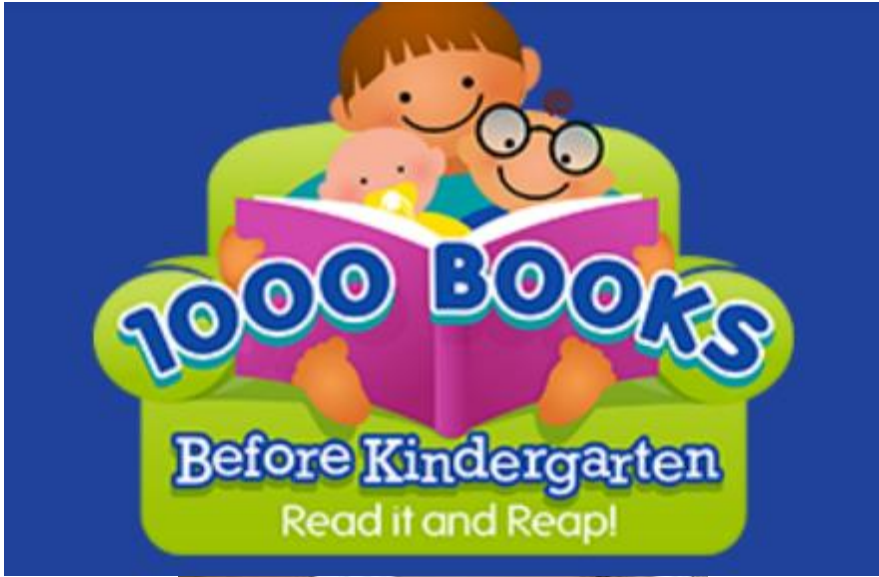


Past fundraising initiatives have supported...

Furniture for the teen area
Annual Criterion movie license
Technology like Yoto players
1000 Books before Kindergarten
Craft supplies
Dinovember
Incentives for reading clubs
Halloween Trick or Treat
March Break entertainment



Incentives for Programs for Adults, Teens and Children



Highlights from the 2024 March Break

MARCH BREAK
at the **LIBRARY** | **MAR. 12-15**
REGISTRATION REQUIRED

TUES-12th
Kid's S.T.E.A.M.
Learning based fun!
Ages 8-12. 1 PM

Scavenger Hunt
Complete the library scavenger hunt and get a candy! Ages 2-12. Happening all week!

WED-13th
Teen Video Games and Pizza
Have fun playing Super Smash Bros while you eat lunch. Ages 12-16. 11 AM-12:30 PM

Kids Movie
The Queen's Courage. Ages 3-12. 1 PM

THUR-14th
Magic Show and Dance Party with Lofty the Magician
All ages. One adult per family encouraged. Ticketed event (free). 10 AM **ONLY 8 SPOTS LEFT**

Teen Scary Movie
The Boogeyman. Ages 13-18. 6 PM

FRI-15th
Story Time and Baby Chicks
Listen to a story by author Carolyn Morris and visit with baby chicks. All ages. 10 AM **FULL**

Teen Nerf War! (at the arena)
We supply the guns and ammo, you bring the safety glasses. Grade 6-8, 2 PM. Grade 9-12, 3pm.

Southgate Public Library
80 Proton St. N., Dundalk - 519-923-3248



Love your local library?

Check out Friends of the Dundalk Library

Membership is \$5/Adult or \$10/Family

Evening meetings are held bi-monthly

Or

Join us in fundraising activities

Come for snacks, chat, make friends and enjoy some laughs

Find Us

Email FOTLDundalk@gmail.com

Phone 519-923-3248

<https://www.southgate.ca/municipal-services/southgate-public-library/about/>

Facebook @ Friends of the Dundalk Library

<https://www.facebook.com/profile.php?id=61551241971237>

Hope to see you
at the Library!