

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 21st day of November, 2024 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean (virtual), Councillor Ralph Moore (virtual), Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright advised that November 30th from 2 – 4:30 p.m. is the Horning's Mills Community Hall's Christmas Event.

Additions

Deputy Mayor McLean regarding the County of Dufferin Fire Services Review.

Deletions

None.

Approval of the Agenda

Moved by Plowright, Seconded by Neilson

That Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Moore, Seconded by McLean

That Council approve the minutes of the November 7, 2024 Council meeting as circulated. Carried.

Business Arising from Minutes

The Clerk provided an update to Council from the Fire Chiefs of the Shelburne and District Fire Department and Southgate Fire Department regarding notification of significant events in the Township.

Point of Privilege or Personal Privilege

None.

Public Question Period

Harvey Lyon asked about the process for approving the subdivision in Horning's Mills and when would the documents be available. Staff advised that the documents are already posted on the website and the application has been deemed complete.

Public Works

Craig Micks, Public Works Superintendent was in attendance.

2024-2025 Winter Operations Plan

Moved by Moore, Seconded by Neilson

That Council receive the Winter Operations Plan 2024-2025 as presented. Carried.

Bridge 2023 Rehabilitation Change Order: Removal of Concrete from Previous Structure

Craig Micks spoke to the overage in this project due to the removal of concrete from a previous structure. Staff advised that we wanted to bring this to Council's attention before it was paid.

Other

Mayor White asked Craig a question about adding a flashing light to a stop sign at 260 Sideroad and Highway 10 and what procedure would we have to go through. Craig advised that we would have to go through the MTO to do this as it is their stop sign. He said we might be able to put a flashing light on the stop ahead sign.

Councillor Plowright mentioned about the number of vehicles on County Road 17 and concerns for snow clearing operations.

Deputy Mayor McLean raised concerns about the traffic lights at Masonville and the long delay for eastbound/westbound vehicles. Mayor White will bring this to the attention of the Dufferin County Public Works Department.

Craig advised that Glenn Clarke could meet on Wednesdays or Fridays for an onsite at Horning's Mills regarding the proposed sidewalks.

Planning

Applications to Permit

There were no questions or concerns regarding the applications on the spreadsheet.

Memorandum from Liam Morgan, Development Planner: MPC22-801 – 537086 Main Street – Zoning By-law Amendment

Liam Morgan, Development Planner was in attendance and spoke to his Report and the next steps in the process.

Moved by Neilson, Seconded by Moore

That the Memorandum from Liam Morgan, Development Planner regarding 537086 Main Street, Zoning By-law Amendment be received as information. Carried.

Other

There was nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Dufferin OPP Detachment Board – Melancthon, Mono, Mulmur

It was advised that there is a meeting next Thursday morning at the Dufferin OPP Detachment Office. Mr. Blundell spoke to the paid duty statistics and the 41% increase

in traffic charges from 2023. He is requesting that we look at expanding paid duty for 2025, by increasing the officers for a time period. Mr. Blundell is going to ask the Detachment Commander the difference between officer hours and patrol hours. Sarah Culshaw, Treasurer spoke to Council about the information she had obtained regarding a costing for next year.

County Council Update

Mayor White provided an update from the last County Council meeting. He advised that the Election of the Warden and Committee Chairs will take place on December 12, 2024 and begin at 6:00 p.m.

Correspondence

Board, Committee & Working Group Minutes

1. Shelburne and District Fire Board – October 1, 2024
2. Roads Sub-Committee – October 7, 2024
3. Heritage Advisory Committee – September 3, 2024

Moved by Plowright, Seconded by McLean

That the Board, Committee & Working Group Minutes Items 1-3, be received as information. Carried.

Items for Information Purposes

1. Town of Mono Resolution Supporting the Resolution by the Township of Melancthon regarding Dufferin County funding Policing Costs on County Roads
2. Minister of Finance letter regarding the Ontario Municipal Partnership Fund (OMPF) and 2025 Allocation
3. Nottawasaga Valley Conservation Authority October 2024 Board Meeting Highlights
4. Town of Mono letter to Honourable Doug Downey Attorney General regarding 2023 AMO Delegation
5. 2025 Rural Ontario Municipal Association (ROMA) Form
6. Western Ontario Wardens Caucus Motion to Support Ontario Big City Mayors Caucus, Solve the Crisis Campaign
7. Township of Mulmur Motion to Endorse Township of Melancthon's Resolution regarding Dufferin County funding Policing Costs on County Roads
8. Township of Larder Lake Resolution regarding Land Transfer Tax (LTT) and Goods and Services Tax (GST)
9. Town of Mono Resolution supporting the Big City Mayors Solve the Crisis Campaign

Moved by Neilson, Seconded by Plowright

That correspondence items 1-9, for information purposes, be received as information, except for item 2, pulled for further discussion. Carried.

2 – Councillor Neilson spoke to this item, as did Sarah Culshaw, Treasurer regarding the possible loss of revenue if the Township's Farm Area drops below 70% threshold. Sarah will look into this and provide further information to Council.

5- This item was not pulled, but a question was asked about requesting a Delegation at the ROMA Conference and Staff were directed to request one with the Ministry of Transportation regarding County Road 17 and Highway 10 intersection.

Items for Council Action

1. Shelburne and District Fire Department Joint Board of Management 2025 Operating and Capital Budget Resolutions

Staff were directed to include the amounts in the 2025 Draft Operating Budget.

2. Dufferin Community Foundation National Day of Giving, Giving Tuesday in Dufferin County December 3rd, 2024 Proclamation

WHEREAS Giving Tuesday is a national day of giving taking place on Tuesday, December 3, 2024;

WHEREAS Giving Tuesday is a celebration of generosity and volunteerism that encourages residents to give as much as they can, in whatever way that they can;

WHEREAS giving can take many forms, including donating to local non-profits, volunteering your time, giving physical goods or helping your neighbours;

WHEREAS it is fitting and proper on Giving Tuesday to recognize the tremendous impact of donations, volunteerism and community service in the Township of Melancthon;

WHEREAS Giving Tuesday is an opportunity to encourage our citizens to serve others throughout the holiday season and throughout the year;

NOW, THEREFORE, I, Mayor Darren White, on behalf of Council, do hereby proclaim December 3rd to be Giving Tuesday in the Township of Melancthon and encourage all residents to embrace the spirit of generosity that has always strengthened our community by giving to their favourite local charity.

General Business

Notice of Intent to Pass By-law

There are no By-laws for this meeting.

New/Other Business/Additions

Melancthon Township Paid Duty Officer Final Statistics

Moved by Plowright, Seconded by Neilson

That Council receives the Melancthon Township Paid Duty Final Statistics Report for 2024, as information, and directs Staff to include monies in the 2025 Budget to continue the Paid Duty Program. Carried.

Rental Agreement between Township of Melancthon and Richard Wallace Farms Ltd., for Rental of Township Lands Located at Part of Lot 13, Concession 4 NE

Moved by Plowright, Seconded by McLean

That the Mayor and Clerk be directed to sign the Agreement between the Township of Melancthon and Richard Wallace Farms Ltd. for the rental of Township lands located at Part of Lot 13, Concession 4 NE. Carried.

Memo from Denise Homes, CAO/Clerk – Emergency Shelter Activation Procedures

Moved by Plowright, Seconded by Moore

That the Memo from Denise Holmes, CAO/Clerk regarding the Emergency Shelter Activation Procedures be received as information. Carried.

New/Other/Additions

County of Dufferin Fire Services Review

Deputy Mayor McLean asked that this item be added, as he would like to pass a motion to accept Recommendation # 1 in the Report and have the fire services uploaded to the County. Deputy Mayor McLean put a motion on the floor that Melancthon Council supports the recommendation of the Fire Services Review and that the County upload the fire services to the County and create a County of Dufferin Fire Service. Discussion ensued on the wording for the motion, and it was asked that further information be in the motion pertaining to other Dufferin County Emergency Services and the need for new and expanded infrastructure in the future. It was then decided that a notice of motion would be presented in the next Agenda package and then, if passed, the County Council members would take it with them when they go to the County Council meeting that evening, as this matter is to be on the Agenda.

Unfinished Business

Township of Mulmur Fire Service Delivery Review

Discussion ensued on the Report and this matter will be put on the December 12, 2024 meeting for further discussion. Staff were directed to respond to Mulmur to thank them for their resolution and report and advise that Council will be reserving any comment or decision on the matter until the County has decided on the recommendations in the Multi-Jurisdictional Fire Prevention and Protection Modernization Plan.

Delegations

There are no Delegations for this meeting.

Closed Session

Moved by Neilson, Seconded by Moore

That Council move into a Closed Session at 5:55 p.m. meeting pursuant to Section 239(2) of The Municipal Act, 2001, as amended for the following reasons: (b) personal matters about an identifiable individual, including municipal or local board employees – Report from Denise Holmes, CAO/Clerk regarding a Staff promotion to a Deputy Clerk/Planning Coordinator position and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Draft 2025 NDCC Amended Agreement. Carried.

Rise With or Without Report from Closed Session

Moved by Plowright, Seconded by Neilson

That we rise from Closed Session at 6:18 p.m. with Report. Carried.

Report: That Staff be directed to proceed with the direction given in Closed Session.

-and-

Moved by Neilson, Seconded by Moore

That Kaitlin Dinnick be promoted to the position of Deputy Clerk/Planning Coordinator effective January 6, 2025, and that Staff be directed to prepare the necessary By-law for the December 12, 2024 meeting for adoption. Carried.

Third Reading of By-laws

None.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by McLean, Seconded by Moore

That leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on November 21, 2024 and it be given the required number of readings and numbered 45-2024. Carried.

Adjournment and Date of Next Meeting

Moved by Neilson, Seconded by Moore

That Council adjourn this meeting at 6:19 p.m., to meet again on Thursday, December 12, 2024 at 9:00 a.m. or at the call of the Mayor. Carried.

MAYOR

CLERK