



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, NOVEMBER 7TH, 2024 - 5:00 P.M.**

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/84060600841?pwd=RJhva5WgcgAni5ibShvw9ui7Mb8Wsw.1>

Meeting ID: 840 6060 0841

Passcode: 369302

One tap mobile

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Dial by your location

- +1 204 272 7920 Canada
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- +1 780 666 0144 Canada

Meeting ID: 840 6060 0841

Passcode: 369302

AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**

- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – October 17th, 2024**
- 7. Business Arising from Minutes**
- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
 1. Accounts
 2. Other
- 11. Planning**
 1. Applications to Permit
 2. Report from Silva Yousif, Senior Planner - Amendment to the Mandatory Pre-consultation By-law
 3. Dufferin County Official Plan Amendment No. 2 and No. 3 – Notice of Decision
 4. Other
- 12. Strategic Plan**
 1. Strategic Priorities – Community Vitality and Recreation – Discussion
- 13. Climate Change Initiatives**
- 14. Police Services Board**
- 15. Committee/Board Reports & Recommendations**
- 16. Correspondence**

Board, Committee & Working Group Minutes

1. Shelburne Public Library Board – September 17, 2024

Items for Information Purposes

1. Nottawasaga Valley Conservation Authority September 2024 Board Meeting Highlights
2. Dufferin County Council Highlights – October 10, 2024
3. Grey County Notice of Public Meeting: OPA 23 Rural Permitted Uses and Development Policies
4. The Royal Canadian Legion Ontario Command – 12th Annual Military Service Recognition Book
5. RJ Burnside & Associates – Drainage Superintendent Services
6. Grand River Conservation Authority – Summary of the General Membership Meeting- October 25th, 2024
7. Dufferin-Peel Catholic District School Board Community Planning and Partnership 2024 Annual Meeting

Items for Council Action

1. Family Transition Place – Woman Abuse Prevention Month/Wrapped in Courage Campaign Proclamation
2. Shelburne Public Library Approved 2025 Draft Budget
3. Memo from Becky Cunnington, Heritage Advisory Committee Secretary – Resignation of Heritage Advisory Committee Member Tracy Webber
4. 2025 Grand River Conservation Authority Draft Budget for Consultation

17. General Business

1. Accounts
2. Notice of Intent to Pass By-law
 1. By-law to Repeal By-law No. 11-2023, requiring pre-consultation prior to the submission of planning applications
 2. By-law to amend By-law No. 57-2023, a By-law to appoint a Municipal Services Board for the Horning's Mills Community Hall
3. New/Other Business/Additions
 1. Significant Events Notification – SDFD & MMFD
 2. Additions
4. Unfinished Business
 1. Tabled Motion from the May 2, 2024 Council Meeting – Dissolving the Horning's Mills Park Board and the Corbetton Park Board to Establish a Melancthon Park Board
 1. Update from the Joint Park Board Meeting held on November 6, 2024

18. Delegations

1. 5:20 p.m. – Public Meeting – Zoning By-law Amendment – Part of Lot 14, Concession 5 NE – Yap/Zabal

19. Closed Session

20. Third Reading of By-laws

21. Notice of Motion

22. Confirmation By-law

23. Adjournment and Date of Next Meeting – Thursday, November 21st, 2024 at 5:00 p.m.

**APPLICATIONS TO PERMIT FOR APPROVAL
November 7, 2024 COUNCIL MEETING**

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS
Shelwest Inc - Orvie Bauman Agent: Aaron Bauman	Pt Lots 291 to 294, Con 4 SW RP 7R6664 096157 4th Line SW	418.06m2 (4499.96sqft)	On-Farm Shop	Industrial	\$350,000	Yes	Approved
Dennis Kidd Agent: Gord Zeggil - Mountain Ridge Custom Homes Inc	E Pt Lot 25, Con 4 OS 438280 4th Line	193m2 (2077.43sqft)	Dwelling with Accessory Dwelling Unit	Residential	\$600,000	No	Approved
Breezy Acres - Mahlon Martin Agent: Aaron Bauman	E Pt Lots 12 7 13, Con 5 NE 397506 5th Line	139.35m2 (1500sqft)	Agricultural Building	Agricultural	\$46,000	No	Approved
Michael Poirer Agent: Kevin Zhu - Polaron Energy Corp	Plan 34A Lot 125 to 139 RP 7R1252 Parts 1 to 3 229 Main Street	36m2 (387.50sqft)	Roof Mounted Solar Panels	Residential	\$18,000	No	Approved



The Corporation of **THE TOWNSHIP OF MELANCTHON**
157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Website: www.melancthontownship.ca

Fax No. - (519) 925-1110

Email: info@melancthontownship.ca

Date: October 29, 2024 for November 7, 2024 Council Meeting

To: Mayor White and Members of Council

From: Silva Yousif – Senior Planner

Subject: Amendment to the Mandatory Pre-consultation By-law

Recommendation:

That the Staff Report of Silva Yousif, Senior Planner be received; and

That By-law 11-2023, a By-law to require mandatory pre-consultation prior to the submission of a planning application be repealed.

Background:

On June 6, 2024, Bill 185 the "Cutting Red Tape to Build More Homes Act" removed the authority to require, by By-law, mandatory Pre-Application Consultation prior to the submission of a planning application and have been amended to simply permit applicants to seek pre-consultation.

This revision introduced by Bill 185 to the Planning Act reflects that municipalities may no longer mandate Pre-Application Consultation meetings for Official Plan Amendments (OPAs), Zoning By-law Amendments (ZBAs), Site Plan approvals, and Plans of Subdivision or Condominiums. Instead, the decision to engage in these meetings now rests with the applicants. Furthermore, applicants have the option to seek a review by the Ontario Land Tribunal (OLT) should they find municipal application requirements unsatisfactory.

Comments and Considerations:

The Pre-Application Consultation process provides a valuable opportunity for development applicants and the municipality to engage in preliminary discussions regarding a development proposal before formal application submission. This proactive approach enhances the development review process by promoting effective land use planning, facilitating a more streamlined review, optimizing resource allocation, and helping to align expectations.



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Notwithstanding this amendment introduced by Bill 185, it is advisable for municipalities to continue the practice of pre-application consultations, as these have consistently yielded positive outcomes for all stakeholders involved. Therefore, staff still encourage Pre-Application Consultation meeting to:

- Build strong and effective working relationships between the applicant and municipality staff
- Improve the quality of applications
- Shorten the time needed to make a decision on an application
- Allow for early revisions to meet complete application standards

Financial Impact:

None at this time

Respectfully,

Prepared By

Silva Yousif

Sr. Planner

Submitted By

Denise B. Holmes

CAO/Clerk

**Ministry of Municipal Affairs
and Housing**

Municipal Services Division

777 Bay Street, 16th Floor
Toronto ON M7A 2J3
Telephone: 416-585-6427

**Ministère des Affaires municipales
et Logement**

Division des services aux municipalités

777, rue Bay, 16^e étage
Toronto ON M7A 2J3
Téléphone: 416-585-6427



October 09, 2024

Rebecca Whelan
Deputy Clerk/Information Management Coordinator
County of Dufferin
30 Centre Street
Orangeville, ON, L9W
Email: rwhelan@dufferincounty.ca

**Re: County of Dufferin Official Plan Amendment 2
Phase 1 of Municipal Comprehensive Review
MMAH File No.: 22-OP-238596**

Dear Rebecca Whelan,

Please find attached the Notice of Decision and Decision regarding the above-noted matter.

If you have any questions regarding this matter, please feel free to contact Ian Kerr, Regional Director, Western Municipal Services Office, by email at Ian.Kerr@ontario.ca, or Erick Boyd, Manager, Community Planning and Development, Western Municipal Services Office, by email at Erick.Boyd@ontario.ca.

Sincerely,

Erick Boyd
Manager, Community Planning and Development

Cc: Silva Yousif, Senior Planner, County of Dufferin

File No: 22-OP-238596
Municipality: County of Dufferin
Subject Lands: All lands within the County of Dufferin

Date of Decision: xx 2024
Date of Notice: xx 2024

NOTICE OF DECISION
With respect to an Official Plan Amendment
Subsection 17(34) and 26 of the *Planning Act*

A decision was made on the date noted above to approve, with five (5) modifications, Official Plan Amendment 2 to the County of Dufferin Official Plan as adopted by By-law 2023-25.

Purpose and Effect of the Official Plan Amendment

Official Plan Amendment 2 proposes to implement the population and employment forecasts set out in Schedule 3 of A Place to Grow: Growth Plan for the Greater Golden Horseshoe to the year 2051. Official Plan Amendment No. 2 also sets intensification targets and allocates land for residential, commercial and employment needs of the County's lower tier municipalities in keeping with the County's Land Needs Assessment.

The five (5) modifications to Official Plan Amendment 2 have been made by the Minister to address provincial policy direction related to growth management. Official Plan Amendment 2 applies to all lands within the County of Dufferin.

Decision Final

Pursuant to subsections 17(36.5) and (38.1) of the *Planning Act*, this decision is final and not subject to appeal. Accordingly, Official Plan Amendment 2 for Dufferin County came into effect on October 09, 2024.

Other Related Applications

None.

Getting Additional Information

Additional information is available on the County of Dufferin website:
<https://joinindufferin.com/dufferin-county-municipal-comprehensive-review> or by contacting the Ministry of Municipal Affairs and Housing:

Ministry of Municipal Affairs and Housing
Municipal Services Office – West
659 Exeter Road, 2nd Floor
London ON N6E 1L3
519-873-4020

DECISION

**With respect to Official Plan Amendment 2
for the County of Dufferin
Subsection 17(34) and Section 26 of the *Planning Act***

I hereby approve, as modified, Official Plan Amendment 2 to the County of Dufferin Official Plan as adopted by By-law 2023-25, subject to the following modifications, with additions in **bold underline** and deletions in **~~bold strikethrough~~**:

- Section 3.2, subsection 3.2.1, the first paragraph is modified so that it reads:

The County’s population and employment growth forecasts guide planning decisions over the planning horizon. In accordance with the Growth Plan for the Greater Golden Horseshoe, the County and local municipalities should plan to accommodate a population of ~~400,600~~ **100,700** residents and 49,000 jobs to 2051.

- Section 3.2, subsection 3.2.1, the county’s population and employment projection table is modified so that it reads:

County Population Distribution

Distribution of Population and Employment for the Greater Golden Horseshoe County of Dufferin to 2051		
	Population	Employment
	2051	2051
County of Dufferin	400,600 <u>100,700</u>	40,900

- Section 3.2, subsection 3.2.2, Table 3.2a is modified so that it reads:

Population by Municipality (2021 estimate and forecasted allocations to 2051)

Municipality	Population (Nearest 100)		
	2021 Estimate	2051 Allocated	2021-2051 Growth
Amaranth	4,500	8,300	3,800
East Garafraxa	2,900	3,900	1,000
Grand Valley	4,000	16,500	12,500
Melancthon	3,200	4,300	1,100
Mono	9,700	9,600 <u>9,700</u>	-100 <u>0.00</u>
Mulmur	3,700	4,500	800
Orangeville	31,000	38,500	7,400
Shelburne	9,400	15,100	5,700

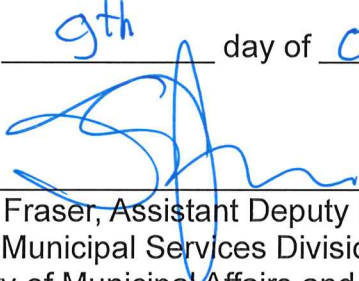
- Section 3.2, subsection 3.2.2, policy 3.2.2e is modified so that it reads:

To help achieve an appropriate mix of land uses, contributing to complete communities and employment needs, local municipalities **should shall** plan to accommodate Commercial, Institutional or Mixed-Use land uses equivalent to the land areas provided in the table below by 2051.

5. Section 3.4, subsection 3.4.3, paragraph b) is modified so that it reads:

- b) Local municipalities will develop and implement official plan policies, including phasing policies and other strategies for designated greenfield areas to achieve the density targets. To meet the minimum Designated Greenfield Density targets, the Towns of Grand Valley, Orangeville and Shelburne **should shall** plan to accommodate the following numbers of people and jobs within their greenfield areas by 2051:
- i. Grand Valley – At least 5,600 people and jobs to achieve a density target of 32 people and jobs per hectare.
 - ii. Orangeville – Approximately 7,038 people and jobs to achieve a density target of 46 people and jobs per hectare.
 - iii. Shelburne – Approximately 3,608 people and jobs to achieve a density target of 41 people and jobs per hectare.

Dated at Toronto this 9th day of OCTOBER, 2024


Sean Fraser, Assistant Deputy Minister
Municipal Services Division
Ministry of Municipal Affairs and Housing

**Ministry of Municipal Affairs
and Housing**

Municipal Services Division

777 Bay Street, 16th Floor
Toronto ON M7A 2J3
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October 09, 2024

Rebecca Whelan
Deputy Clerk/Information Management Coordinator
County of Dufferin
30 Centre Street
Orangeville, ON, L9W
Email: rwhelan@dufferincounty.ca

**Re: County of Dufferin Official Plan Amendment 3
Phase 2 of Municipal Comprehensive Review
MMAH File No.: 22-OP-237156**

Dear Rebecca Whelan,

Please find attached the Notice of Decision and Decision regarding the above-noted matter.

If you have any questions regarding this matter, please feel free to contact Ian Kerr, Regional Director, Western Municipal Services Office, by email at Ian.Kerr@ontario.ca, or Erick Boyd, Manager, Community Planning and Development, Western Municipal Services Office, by email at Erick.Boyd@ontario.ca.

Sincerely,

Erick Boyd
Manager, Community Planning and Development

Cc: Silva Yousif, Senior Planner, County of Dufferin

NOTICE OF DECISION
With respect to an Official Plan Amendment
Subsection 17(34) and 26 of the *Planning Act*

A decision was made on the date noted above to approve, with two (2) modifications, Official Plan Amendment 3 to the County of Dufferin Official Plan as adopted by By-law 2023-43.

Purpose and Effect of the Official Plan Amendment

Official Plan Amendment 3 updates the County of Dufferin settlement area, land use, and natural heritage schedules to conform with provincial plans and policies, as well as accommodate anticipated growth to 2051. Amendments to the text of the Official Plan are also included to ensure policies related to prime agricultural lands and the Natural Heritage System reflect the updated schedules.

The two modifications to Official Plan Amendment 3 have been made by the Minister to ensure that terminology used in the official plan schedules align with the meaning of the corresponding terminology in the Provincial Policy Statement (PPS). Official Plan Amendment 3 applies to all lands within the County of Dufferin.

Decision Final

Pursuant to subsections 17(36.5) and (38.1) of the *Planning Act*, this decision is final and not subject to appeal. Accordingly, Official Plan Amendment 3 for Dufferin County came into effect on October 09, 2024.

Other Related Applications

None.

Getting Additional Information

Additional information is available on the County of Dufferin website:
<https://joinindufferin.com/dufferin-county-municipal-comprehensive-review> or by contacting the Ministry of Municipal Affairs and Housing:

Ministry of Municipal Affairs and Housing
Municipal Services Office – West
659 Exeter Road, 2nd Floor
London ON N6E 1L3
519-873-4020

DECISION

**With respect to Official Plan Amendment 3
to the Official Plan for the County of Dufferin
Subsection 17(34) and Section 26 of the Planning Act**

I hereby approve, as modified, all of Official Plan Amendment 3 to the County of Dufferin Official Plan as adopted by By-law 2023-43, subject to the following modifications, with additions in **bold underline** and deletions in **~~bold strikethrough~~**:

1. The legend in Schedule C is modified so that it reads:
Rural **Area Lands**
2. The legend in Schedule E1 is modified so that it reads:
County **~~Preliminary~~** Natural Heritage System (s. 5.2)

Dated at Toronto this 9th day of OCTOBER, 2024



Sean Fraser, Assistant Deputy Minister
Municipal Services Division
Ministry of Municipal Affairs and Housing

Strategic Priorities



The Strategic Plan is our community's highest level policy document, created to shape and direct strategic decision making for our municipality.

Where should we focus our energy and attention?

The following strategic priorities guide the implementation of the Township of Melancthon's Strategic Plan. We believe these focus areas are critical to our success. Under each priority, we have identified key initiatives that are targeted for implementation over the course of 2024-2029. Every action that the municipality is committed to is organized under one of the pillars for change.



Community Vitality & Recreation

FOSTER COMMUNITY UNITY

- Organize engaging community events and programming

STRENGTHEN PUBLIC ENGAGEMENT

- Conduct regular Town Hall meetings and surveys

IDENTIFY GROWTH AREAS AND POTENTIAL SERVICING FOR MIXED HOUSING

- Initiate discussions with neighbouring municipalities to develop a plan for mixed housing with services
- Conduct a thorough analysis of current land use and zoning regulations to identify potential growth areas
- Engage with local stakeholders such as developers, planners, and community groups for input and feedback

ENHANCE RECREATIONAL OPPORTUNITIES

- Organize a charity run along the rail trail
- Establish community sports leagues for various age groups and interests

IMPROVE ACCESSIBILITY OF SERVICES

- Provide transportation options for seniors
- Enhance sidewalk infrastructure for better accessibility
- Develop social programs for community engagement



*Minutes for Shelburne Public Library Board Meeting
Tuesday, September 17, 2024*

Present: Geoff Dunlop-Town of Shelburne James Hodder-Town of Shelburne
Tricia Field-Town of Shelburne Patricia Clark- Township of Mulmur
Susan Graham-Township of Amaranth

Also Present: Rose Dotten, CEO/Head Librarian

Regrets: Lindsay Wegener-Town of Shelburne; Mikal Archer-Town of Shelburne;
Sharon Martin-Town of Mono; Ruth Plowright-Township of Melancthon

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, September 17, 2024.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy. These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Motion 31-24 J. Hodder, T. Field

Be it resolved that we approve the Agenda of the September 17, 2024, meeting, as amended.

Carried

Motion 32-24 P. Clark, S. Graham

Be it resolved that we approve the minutes, as amended, of the board meeting, dated June 18, 2024.

Carried

Motion 33 -24 S. Graham, S. Martin

Be it resolved that we approve the Accounts Payable Register for June, 2024, with invoices and payments in the amount of \$34,252.98;

Be it resolved that we approve the Accounts Payable Register for July, 2024, with invoices and payments in the amount of \$86,113.17;

Be it resolved that we approve the Accounts Payable Register for August, 2024, with invoices and payments in the amount of \$36,115.32;

Carried

CEO/ Head Librarian’s Report:

- **Statistics—Including Social Media and e-resources**

- Attached is a summary of the Monthly Statistics for June, July, and August, 2024.

- **Programming-**

- **TD Summer Reading Program** – We had a wonderful summer reading program. The Kick-off party was on July 5/24, and the Grand Finale was on August 23/24. The children participated in all sorts of programs such as Art Station, Story time and Story time Rewind, Lego club, MOD Green Screen, Movie Nights, PJ & Pancake Party, Check out Challenges, The Fungus Among Us, etc.

▪ **Children’s Programming:**

Children’s programming will continue with Lego Time on Wednesday afternoons and morning Story Time every Friday morning, and Books & Babies and STEM will continue throughout the year but commencing again in October.

Adult Programming:

- **Archivist on the Road**—Laura Camilleri, Archivist, continues to come in once a month during 2024, and specifically in September, she will be here on Sept 21/24 with “Children Playing”, another scanning project;
- **David T. Chapman** – Wild-Life Photographer will also be here on September 21/24 at 3 pm. He has a fabulous program—this time also providing some photography lessons.
- **Rose’s Book Club**—the 4th Tuesday of each month—The next meeting in 2024 will be on September 24, 2024.
- **“Get Crafty” sessions:** Crafters come to the library to work on various crafts with other crafters every Tuesday from 2 – 4 pm. One of our volunteers, Anne Crowder, and Rose, coordinate this program and the attendance has been high and continues to grow every week.
- **Seed Saving** – Another session will be held on October 19/24 with Kim Delaney. Participants can learn about “seedy” concepts such as isolation, population size and rogueing.
- **Tech Help**—The program “Seniors Helping Seniors”, involves volunteer seniors helping others. We have a number of seniors helping other seniors, by appointment, with myriad tech issues.
- **Summer Students**-Two students were hired for the summer months and started on June 4, 2024. One student was hired through a Canada Summer Jobs program grant and had responsibility to help with the TD Summer Reading program and the other student provided staffing Thursday nights and Saturdays. They have gone back to school and we are now looking for another student to help throughout the year.
- **Professional Development:**
 - Rose and Jade visited West Grey Library in Durham. They met with Kim Storz, CEO, and exchanged some very constructive ideas for both libraries.
 - Rose attended the meeting on June 20/24, of the Saugeen Consortium, with whom we are joined in KOHA, our circulation system. It was a tremendous opportunity to exchange ideas and find some mutually beneficial projects.
 - On September 9/24, we hosted a professional development day here and were joined by Southgate and Grand Valley Libraries. Joanne Stevenson, CEO, of Grand Valley organized the program which featured An Indigenous Blanket Ceremony, a session on the meaning of Truth and Reconciliation, Readers’ Advisory, and a Customer Service workshop presented by the Dufferin BIA.

Business

- **Kiosk**—The Kiosk is up and running. Board members and the public were present at the “Grand Opening” that took place at the Foodland store on Monday, June 24, 2024, at 11 am. Sylvia Jones, MPP, for the riding was present at the Grand Opening, as well as Geoff, Rose, and library employee, Trudy Gamble-Jacklin, niece of the late

Kenneth and Mildred Gamble, whose bequest to the library made the Kiosk possible. There was a wonderful article in the Shelburne Free Press & Economist.

- **Mould.** A report by the consultants about the issue was presented to the Board in June, 2024. Rose and Geoff are writing a letter to the Town of Shelburne CAO, Deputy Mayor, and Mayor regarding responsibilities for the Facilities.
- **Accessibility**—The electricians and Door installation company, Nabco, were here on June 24/24 and did the work of making the majority of the doors such as the washroom doors, the door to the KTH room, the door to the back hall, accessible. This will include an app that can be used on anyone's phone to open the doors as well.
- **Suggested Promotions:** The board made a number of suggestions for promoting the library:
 - It was suggested that we feature one of our e-resource databases such as Mango – language learning or Press Reader – 60 international newspapers, on a continual basis to make our patrons aware of what we offer. It has been done in the past but perhaps repetition will catch people's attention..
 - It was also suggested that we feature the Kiosk in the newsletters sent out by the townships to generate ongoing interest.
 - Another suggestion was to add last year's current month statistics to the handout so that we can quickly compare any changes.

Motion 34 -24 T. Field, S. Graham

That we now adjourn at 8:46 p.m., to meet again October 15, 2024, at 7 pm., or at call of the Chair.

Carried



NVCA September 2024 Board Meeting Highlights

Next Meeting: October 25, 2024, held virtually

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

NVCA 2025 Draft Budget

Sheryl Flannagan, NVCA's Director, Corporate Services gave a presentation on [NVCA's Draft 2025 Budget](#) in this board meeting.

The budget is accompanied by NVCA's 2025 [Program Overview](#), which highlights the work that each program area does for the watershed.

The NVCA Board of Directors has approved the draft budget and program overview for circulation to municipalities for a 30-day review period. The final budget vote will be on December 13, 2024.

In the August 2024 board meeting, staff were directed to develop a draft budget with a \$400,000 increase to municipal operation levy.

Through looking at three-year trends, finding savings in expenditures, and increasing potential revenues (including applying for as many grants as possible), staff are pleased to present a budget with an increase of \$200,000 in general levy as well as an additional \$200,000 for two additional staff.

Resolution on Recycling resolutions

Vice Chair Scott shared a correspondence with the NVCA Board of Directors regarding calling on the Minister of the Environment, Conservation and Parks to amend Ontario Regulation 391/21 to include small IC&I locations as eligible sources to ensure Producer Responsibility Organizations are required to service these locations as part of their residential collection contract.

The correspondence also asks the Minister to amend Regulation 103/94 to expand the application of the IC&I waste regulatory

framework to additional businesses and institutions.

The NVCA Board of Directors resolved to endorse these requests.

Hiring of Engineering Technologist

As part of the 2025 budget discussions with the Board, staff identified the need to add a contract engineering position to assist with file review.

After discussions with NVCA's Senior Management Team, Chair and Vice Chair, NVCA is expediting the hiring of the contract engineering technologist position recommended as an immediate priority, rather than in the 2025 budget cycle.

The new position will allow NVCA's Engineering team to be in a better position to review a backlog of files and address the current bottleneck that is limiting the overall efficiency development planning & permits review process.

This position will help improve review timelines and enhance customer service for internal staff and external partners, agencies and the public.

Review of Conservation Areas Strategy Vision & Objectives

As part of the changes to the *Conservation Authorities Act*, conservation authorities are required to prepare a Conservation Areas Strategy.

NVCA's strategy outlines current uses on NVCA conservation lands and develops a framework for long-term decision-making process to support the management of NVCA's conservation areas.

The Board of Directors and the public were invited to comment on the overarching vision and 4 objectives for NVCA's Conservation Areas Strategy.

The Board of Directors will have the opportunity to review and approve the entire draft document prior to the December 31, 2024, deadline.

Upcoming Events

TD Tree Days

Thanks to funding from the TD Tree Days program, the Stewardship Team will be hosting potted stock plantings.

Date: October 19, 2024

Location: Creemore - Ganaraska Trail, 2186 S Nottawasaga Concession 6, Creemore, ON, L0M 1G0

Tiffin Nature School

At Tiffin Nature School, children aged 2.5 to 10 are invited to explore and connect with the natural world. We nurture their innate curiosity, offering immersive outdoor experiences that inspire discovery and growth.

Dates: Tuesdays & Thursdays until May 29, 2025

Location: Tiffin Centre for Conservation

PA/PD Day Camp Tiffin

Camp Tiffin encourages outdoor exploration, guided excursions in the forest fueled by student interest. Every day will be guided by student inquiry, seasonal changes, and weather and program availability.

Date: Friday, October 25, 2024 from 9:00 a.m. – 4 p.m.

Location: Tiffin Centre for Conservation



Council Highlights

County of Dufferin
W. & M. Edelbrock Centre
30 Centre Street, Orangeville, ON L9W 2X1

For Immediate Release: October 11, 2024

Dufferin County Council met on October 10, 2024 for a Council meeting. For the full Council meeting agenda and minutes, please see the County's [Meeting Agendas and Minutes page](#).

Here are the highlights from the October 10 meeting:

- [County Council proclaimed October Circular Economy Month in Dufferin County](#)
- [County Council proclaimed October Early Childhood Educator Month in Dufferin County](#)
- [County Council proclaimed November 5 to 11 Veterans' Week in Dufferin County](#)
- [Older Adults Services Review and Master Housing Strategy](#)

County Council proclaimed October Circular Economy Month in Dufferin County

Warden White and County Council proclaimed [October Circular Economy Month in Dufferin County](#).

A circular economy is an economic system that operates on reusing and recycling materials and products for as long as possible. Dufferin County residents are invited to do their part to help the environment this October by taking part in County activities and getting creative with reusing and recycling.

County Council proclaimed October Early Childhood Educator Month in Dufferin County

Warden White and County Council proclaimed October Early Childhood Educator Month in Dufferin County. This month recognizes the commitment, hard work and dedication of Early Childhood Educators and all that they contribute to the community.

Dufferin County knows that high-quality, licensed child care provides children with safe, responsive, and caring interactions that help them develop the vital skills and strong foundation they require to grow into healthy and productive adults.

Quality child care also supports economic growth, and is important to the success of women in the workplace.

County Council proclaimed November 5 to 11 Veterans' Week in Dufferin County

Warden White and County Council proclaimed November 5 to 11 Veterans' Week in Dufferin County.

Veterans' Week is an opportunity to reaffirm that, as Canadians, we each have a duty to reflect on and commemorate the sacrifices of all those who have served and continue to serve our country in times of war, military conflict and peace.

The Museum of Dufferin will host a [Veterans' Week Ceremony](#) on November 2 at 10:30am. The ceremony will be led by representatives of the Shelburne Legion Branch 220 and Orangeville Legion Branch 223. The ceremony is followed by a presentation by local historian and Governor General's Award Winner, Neil Orford.

Older Adults Services Review and Master Housing Strategy

The consultants engaged by the County to lead the development of the Older Adult Services Review (OASR) and Master Housing Strategy (MHS) initiatives made a presentation to County Council. The presentation highlighted:

- Information about the assessment of current and future service needs, population trends and analysis for the OASR and MHS
- Stakeholder engagement findings
- The final reports for the OASR and MHS. The MHS report included

Staff will report back to County Council on how to begin implementation of the MHS and OASR. As part of the implementation plan for the MHS, staff will focus on the top three County-owned sites recommended by the consultants in the Master Housing Strategy.

About Dufferin County Council

Dufferin County Council consists of 15 members representing each of the eight municipalities in Dufferin. Council meeting processes are set out in the County's Procedural By-Law.

Dufferin County Council and Committee meetings can be watched live on the [County's YouTube channel](#).

-30-

MEDIA CONTACT:

Megan Ball, Manager of Communications
mball@dufferincounty.ca

Denise Holmes

From: planning@grey.ca
Sent: Wednesday, October 9, 2024 5:07 PM
To: Denise Holmes
Subject: Notice of Public Meeting: OPA 23 Rural Permitted Uses and Development Policies

Notice of Public Meeting: OPA 23 Rural Permitted Uses and Development Policies



Dear Township of Melancton,
Please see the below link to the public meeting notice, including the draft Official Plan Amendment (OPA) 23, and a background staff report.

[DRAFT Public Notice - OPA 23.pdf](#)

More information on OPA 23 can be found on the County's website here: www.grey.ca/OPA23

OPA 23 applies across the County to lands in the County's Rural designation, with one additional policy change in the Agricultural designation. No mapping changes are being proposed through OPA 23. OPA 23 would not apply to existing planning applications which have already been submitted and are currently in process.

The County is seeking comments on OPA 23. We would appreciate receipt of any comments on OPA 23 by noon on Tuesday November 5, 2024. However, the County will still be accepting comments up to and following the public meeting.

Thank you and please let me know in case of any questions or concerns.

Regards,

Claudia Markworth

County of Grey, Owen Sound, ON

Denise Holmes

From: Bill Hubbard <bhubbard@campaign-office.com>
Sent: Monday, October 21, 2024 11:06 AM
To: Denise Holmes
Subject: The Royal Canadian Legion Ontario Command- 12th Annual Military Service Recognition Book
Attachments: Rates.pdf

Hello, Denise

Thank you in advance for your interest in the **Military Service Recognition Book**. As discussed in our recent phone conversation with Becky please find attached information outlining the Command Legion's important remembrance project this year on behalf of our Veterans.

This unique remembrance publication includes past and present-day Veterans biographies and photographs. With the help of our Veterans, their families and friends, submissions are collected at local legion branches and our next edition is scheduled for release in **October 2025**, in advance of our Annual Remembrance Day Ceremonies.

Proceeds raised from this annual project are used to support the **Veterans Transition Programs** that help Veterans who suffer from PTSD, Mental Illness and other such challenges. These programs assist them in transitioning from military life to civilian life.

It is available for all to see at local legion branches and online at the Ontario Command Legion's website: <http://www.on.legion.ca/remembrance/military-service-recognition-book>. It helps us, and our younger generations, appreciate and never forget the Sacrifices made by our Veterans for the freedoms we enjoy today.

We would sincerely appreciate **TOWNSHIP OF MELANCTHON** support and appreciation for our Veterans by purchasing an advertisement in our next edition.

If you require any additional information, please reply to this email or phone me at our toll-free number below. I will follow up with you in the near future.

Thank you for your consideration and/or support.

Sincerely,

Bill Hubbard
Advertising Rep / Publication Office
The Royal Canadian Legion Ontario Command
Campaign Office
(1-855-241-6967)
oncl@fenety.com



www.on.legion.ca

This e-mail and any attachment(s) is for authorized use by the intended recipient(s) only. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or any other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this e-mail and any attachment(s). Thank you. Ref [ED071422139]



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

The Royal Canadian Legion Ontario Command is very proud to be once again printing over **10,000 copies** of our **12TH annual “Military Service Recognition Book”**, scheduled for release by October 2025. This unique remembrance publication recognizes and honours our Province's Veterans and helps us fulfill the Legion's role as the **“Keepers of Remembrance”**. Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

The Legion is recognized as one of Canada’s largest Veterans Support Organizations and we are an integral part of the communities we serve. This project helps ensure the Legion’s continued success. We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”**

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at **1-855-241-6967**.

Thank you for your consideration and/or support.

Sincerely,

Derek Moore
President



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>		<u>HST</u>		<u>Total</u>
Full Colour Outside Back Cover	\$2,579.65	+	\$335.35	=	\$2,915.00
Inside Front/Back Cover (Full Colour)	\$2,243.36	+	\$291.64	=	\$2,535.00
2 Page Spread (Full Colour)	\$3,588.50	+	\$466.50	=	\$4,055.00
Full Page (Full Colour) 7" X 9.735"	\$1,765.49	+	\$229.51	=	\$1,995.00
½ Page (Full Colour) 7" X 4.735"	\$969.03	+	\$125.97	=	\$1,095.00
¼ Page (Full Colour) 3.375" X 4.735"	\$575.22	+	\$74.78	=	\$650.00
1/10 Page (Full Colour b/card) 3.375" X 1.735"	\$349.56	+	\$45.44	=	\$395.00

H.S.T. Registration # 10686 2824 RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



PLEASE MAKE CHEQUE PAYABLE TO:

**The Royal Canadian Legion
Ontario Command
(RCL ON)
(Campaign Office)
P O Box 8055, Station T CSC
Ottawa, ON K1G 3H6**





THE ROYAL CANADIAN LEGION *ONTARIO COMMAND*

DEAR VALUED SUPPORTER

Thank you for your pledge to the “Military Service Recognition Book”, a project of The Royal Canadian Legion, Ontario Command.

This annual publication helps identify and recognize many of the Veterans of Ontario who served their country. As “Keepers of Remembrance”, The Royal Canadian Legion strives to perpetuate the sacrifices that our soldiers and their families made for our freedom. The Military Service Recognition Book serves as a reminder for generations to come, of the contributions our veterans made to the creation of our nation and the continuance of Canada as a protector of freedom.

Our organization is Canada’s largest Veterans organization dedicated to serving them through advocacy, emergency assistance and providing free of charge assistance with pension applications. We are not affiliated with any level of government, nor do we receive funding from any level of government. Branches rely on membership dues, fundraising activities and donations. In Ontario we have over 390 branches with over 200 Ladies’ Auxiliaries made up of over 91,000 men and women. Together they support their communities through countless hours of volunteer work to support sponsorships of youth activities such as track and field, soccer, hockey, Cadets, Boy Scouts and Girl Guides. Branches award over \$815,000 each year in grants from poppy funds to ex-service and still serving personnel and/or their dependents.

With the support of our Branches and Ladies’ Auxiliaries our Command disburses over \$620,000 each year through our Charitable Foundation to Hospitals, Long Term Care Homes and Volunteer Fire Services for much needed medical equipment and over \$200,000 in bursary awards to deserving students.

Your support for this project helps support Veteran Transition Programs of the Royal Canadian Legion, Ontario Command.

Please Note: The Royal Canadian Legion Ontario Command is a non-profit association, but not a registered charitable organization, therefore a tax receipt will not be issued.

There will be over 10,000 hard copies of this book printed and distributed free of charge in our communities throughout Ontario. Copies will be given by branches to public schools and libraries which can be used as a teaching tool. An electronic version of our publication will also be posted on our website www.on.legion.ca.

Again thank you for your sponsorship and support of this very worthwhile project.

Yours sincerely,

Derek Moore
President
Ontario Command



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

October 21, 2024

Via: Email

Sarah Culshaw
Treasurer/Deputy Clerk
Township of Melancthon
157101 Highway No. 10
Melancthon ON L9V 2E6

Dear Sarah:

Re: Drainage Superintendent Services
File No.: D-ME-SUP
Project No.: MSO019743.2024

As we are now into the last quarter of the business year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from June 28, 2024, through September 26, 2024.

The work undertaken during this period includes the following:

July 2024

- Discussion with the owner of the S1/2 Lot 28, Concession 5 N.E., Jesse Martin, regarding the installation of an access culvert on the Bradley-French Drainage Works. Further discussions with the Grand River Conservation Authority (GRCA) to clarify the requirements for the culvert installation.
- Correspondence with trapper, Dave Cowen, and tenant, Leo Blydorp (Pt. Lot 17, Concession 6 S.W.), regarding a timeline for the removal of traps and subsequent removal of the beaver dam on the Gray Drainage Works.
- Requested and received the ownership information for the entire watershed area of the Stewart Drainage Works from Township Staff. Updated watershed plan with the current lot fabric and ownership information.
- Updated the Gray Drainage Works watershed plan with the current lot fabric and ownership information.
- Delivered signed Notice of Request for Drain Maintenance and/or Repair along with an accompanying updated watershed plan for the Stewart Drainage Works and the Gray Drainage Works to the Township CAO/Clerk for signature.

- Finalized and distributed a notification package which included a letter outlining the pending work, a location plan and a Municipal Drain Fact Sheet to all properties within the watershed area of the Stewart Drainage Works. Forwarded the notification package and distribution list to Township staff for their files.
- Telephone discussions with several property owners on the Stewart Drainage Works to explain what a Municipal Drain is, the scope of the upcoming maintenance work, location of outlets for private agricultural drainage and provide the approximate assessment to their property.
- Completed an additional inspection of the Stewart Drainage Works to further assess the pending work and determine a plan that will have the least impact on crops adjacent to the drain.
- Received a request from the Ministry of Agriculture Food and Rural Affairs (the Ministry) for supporting documentation for the 2023 maintenance grant submission for work completed on the Henderson Drainage Works in 2022. Provided supporting documentation which included: a copy of the Plan showing where the work was performed, a copy of the 1975 Engineer's Report, a letter dated February 8, 2023, with attachments including a Watershed Boundary Correction Plan and an Amended Assessment Schedule and a copy of the Maintenance Levying Schedule that assesses the cost of the project (using the updated Amended Assessment Schedule).

August 2024

- Further telephone discussions with property owners on the Stewart Drainage Works to explain what a Municipal Drain is, the scope of the upcoming maintenance work, and provide the approximate assessment to their property.
- Submitted utility locate requests through Ontario One Call for the entire length of the Stewart Drainage Works. As locates were received, they were compiled for reference by both our team and the Contractor, Demmans Excavating Inc. Discussions with utility Locators to clarify the locate request and the scope of the work.
- Received a request for maintenance of the Hicks Drainage Works from the owner of Lot 8, Concession 5 S.W., Mahlon Bauman. Conducted a preliminary inspection of the Drain to assess its condition and requested ownership information from Township staff.

September 2024

- Further correspondence with the owner of the S1/2 Lot 28, Concession 5 N.E., Jesse Martin, regarding the installation of an access culvert on the Bradley-French Drainage Works. Reviewed the file and completed a minor field survey to set a benchmark. Coordinated the ordering and delivery of the culvert to the site, as well as onsite inspection and grade control during the installation.
- Site meeting with the owner of Lot 8, Concession 5 S.W., Mahlon Bauman, to have Notice of Request for Drain Maintenance and/or Repair signed for the Hicks Drainage Works.
- Received, reviewed and forwarded an invoice from Blydorpe Farms Ltd. for the removal of beaver dams on Stewart Drainage Works and the Gray Drainage Works completed in 2024 to Township staff for processing and payment.

- Received a request from Township staff regarding an inquiry from a property owner about whether the ditch on their property is a Municipal Drain. It was confirmed that the ditch was not a Municipal Drain, and there is no issue with installing a culvert.
- Prepared and forwarded an updated copy of the Township Artificial Drainage Systems plan to Township staff.
- Onsite meeting with Contractor, Jeff Demmans, to review the maintenance work on the Stewart Drainage Works including the starting point, side of operation, bottom width and the location of outlets for private agricultural drainage.

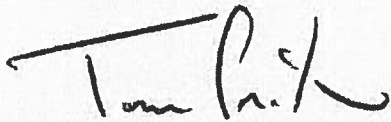
As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such, the application will be completed for you at year's end.

Should you have any questions or if we can be of any further assistance in the meantime, please call.

Yours truly,

R.J. Burnside & Associates Limited

Drainage Superintendent



T.M. Pridham, P.Eng.
Drainage Engineer
TMP:ao

Enclosure(s) Invoice No. MSO019743.2024-3

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

019743.2024 SCulshaw Drainage Sup Services Q3 241021
21/10/2024 1:23 PM



Grand River Conservation Authority

Summary of the General Membership Meeting – October 25, 2024

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-10-24-C09 – Labour relations and employee negotiations (Closed agenda)
- GM-10-24-91 - Conservation Areas Strategy
- GM-10-24-96 - Water Control Structures Asset Management Plan
- GM-10-24-95 - Shand Dam Spillway Stoplog Gains Refurbishment - Tender Award
- GM-10-24-97 - Membership, Ticketing, and Equipment Rentals System - Request for Proposals
- GM-10-24-99 - Financial Summary
- GM-10-24-87 - Budget 2025-Draft 1
- GM-10-24-93 - Fee Policy - Planning and Regulations Permit
- GM-10-24-94 - Fee Policy 2025
- GM-10-24-98 - 2025 Board Meeting Schedule
- GM-10-24-90 - Ice Management Plan

Information Items

The Board received the following reports as information:

- GM-10-24-89 - Elora Quarry and GRCA Membership Pass Pilot Project 2024 Update
- GM-10-24-86 - Permits Issued under Ontario Regulation 41/24
- GM-10-24-92 - Cash and Investment Status
- GM-10-24-88 - Budget 2025-Draft 1 - Municipal Apportionment
- GM-10-24-100 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Town of Bradford West Gwillimbury to the Ministry of Environment, Conservation and Parks regarding the Ontario Deposit Return Program
- Amy Haertel regarding public safety awareness around low head dams in the Grand River watershed
- Hugh Whitely regarding the Conservation Areas Strategy
- Halton Region regarding a municipal alcohol policy Delegations

Delegations

There was 1 registered delegation.

- Susan Watson – Conservation Areas Strategy

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board.

Correspondence & Action Items

The SPA Board approved the resolutions in the following reports as presented in the agenda:

- Ministry of the Environment, Conservation and Parks - Catfish Creek and Grand River Assessment Reports and Source Protection Plans
- Lake Erie Region Source Protection Committee regarding amendments to the Grand River Assessment Report and Source Protection Plan
- SPA-10-24-02 - Source Protection Committee Member Appointments

For full information, please refer to the [October 25 Agenda Package](#). Complete agenda packages for the General Membership and Source Water Protection Authority, and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

INFO 6

NOV 7 2024

Denise Holmes

From: Resource - Planning & Operations - Community Planning and Partnership - Info <CPPinfo@dpcdsb.org>
Sent: Tuesday, October 29, 2024 4:23 PM
To: Rogers, Joanne
Subject: DPCDSB Community Planning and Partnership, 2024 Annual Meeting

Dear Community Partner:

You are invited to attend the annual DPCDSB Community Planning and Partnership public meeting to be held as part of the regularly scheduled Administration and Finance Committee meeting on **Tuesday, November 12th at 7pm.**

The purpose of this meeting is to provide information with interested community partners regarding the potential use of available space and/or potential co-build opportunities and community needs. At this time, **there are limited classroom spaces available for community partners.** Any interested community partners will be evaluated on a case-by-case basis at any time throughout the calendar year. Consideration of co-build opportunities for new schools are still available subject to approval by the Ministry of Education through the Capital Priorities Program.

More information regarding Community Planning and Partnership can be found on DPCDSB's [website](#).

Link to the Annual Meeting: [Livestream for the November 12th Administration and Finance Committee Meeting](#)

Joanne Rogers, MCIP, RPP

Senior Planner, Planning Department

Dufferin-Peel Catholic District School Board

40 Matheson Boulevard West, Mississauga ON L5R 1C5

Tel: 905-890-0708, ext. 24299 | Cell: 647-233-3940 | Email: joanne.rogers@dpcdsb.org

Website: www.dpcdsb.org | Twitter: [@DPCDSBSchools](https://twitter.com/DPCDSBSchools) | Instagram: [@DPCDSB.Schools](https://www.instagram.com/DPCDSB.Schools)

Facebook: [@DPCDSBSchools](https://www.facebook.com/DPCDSBSchools) | YouTube: [DPCDSBVideos](https://www.youtube.com/DPCDSBVideos)

Extraordinary lives start with a great Catholic education.

Denise Holmes

From: Kelly Lee <kelly@familytransitionplace.ca>
Sent: Tuesday, October 8, 2024 4:03 PM
To: Denise Holmes
Cc: Ashlyne Cameron
Subject: Woman Abuse Prevention Month/Wrapped in Courage Campaign
Attachments: Wrapped in Courage Invite Package 2024_Township of Melancthon.pdf

Hi Denise,

I'm writing to request a proclamation this November in recognition of the **International Day for the Elimination of Violence Against Women**—an initiative that takes place annually as part of Woman Abuse Prevention Month (November). I've attached Wrapped in Courage Invite Package, which includes a proclamation template.

Please note, the number of femicides highlighted on the proclamation template might actually increase before you officially proclaim it. We will confirm this number closer to the date of your proclamation.

I will be away as of this Friday (October 11th) until October 28th. Please respond to my colleague, Ashlyne (cc'd) with any questions or confirmations.

Most sincerely,

Kelly



Kelly Lee (she/her)
Manager of Fund Development & Communication Strategies
519-942-4122 or 905-584-4357 ext.243
kelly@familytransitionplace.ca

Family Transition Place
20 Bredin Parkway, Orangeville, ON L9W 4Z9
www.familytransitionplace.ca

24Hr. Crisis/Info Line:
519-941-HELP (4357) / 905-584-HELP (4357) / 1-800-265-9178



Like us on [Facebook](#), follow us on [Twitter](#) and [Instagram](#) or visit our [website](#) to learn more about Family Transition Place.

This e-mail is confidential and may be privileged; it is for use of the named recipient(s) only. If you have received it in error, please notify us immediately; please do not copy or disclose its contents to any person or body, and delete it from your computer systems.

Please consider the environment before printing this email.

Denise Holmes

From: Ashlynnne Cameron <ashlynnne@familytransitionplace.ca>
Sent: Wednesday, October 16, 2024 11:49 AM
To: Denise Holmes; Kelly Lee
Subject: RE: Woman Abuse Prevention Month/Wrapped in Courage Campaign

Hi Denise:

I'm sorry to report but I do have an update in numbers...

As of right now, there have been 52 femicides that have been reported in just 44 weeks in Ontario, including 3 femicides last month. The number has gone up by three since Kelly has just sent out the flag-raising/proclamation email last week. One of the most recent victims being local (in Mono).

There may be another updated number as of early November (hopefully not), but we will be in touch to update you accordingly if that is the case.

Ashlynnne



Ashlynnne Cameron

Development & Administrative Assistant
519-942-4122 or 905-584-4357 ext.247
[**ashlynnne@familytransitionplace.ca**](mailto:ashlynnne@familytransitionplace.ca)

Family Transition Place

20 Bredin Parkway, Orangeville, ON L9W 4Z9
www.familytransitionplace.ca

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Please consider the environment before printing this email.

From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: October 8, 2024 4:08 PM
To: Kelly Lee <kelly@familytransitionplace.ca>
Cc: Ashlynnne Cameron <ashlynnne@familytransitionplace.ca>
Subject: RE: Woman Abuse Prevention Month/Wrapped in Courage Campaign

Thank you. I will put this on our November 7th Council Agenda.

Kind regards,

Denise B. Holmes, AMCT
CAO/Clerk, Township of Melancthon
519-925-5525 Ext. 101

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

From: Kelly Lee <kelly@familytransitionplace.ca>
Sent: Tuesday, October 8, 2024 4:03 PM
To: Denise Holmes <dholmes@melancthontownship.ca>
Cc: Ashlynnne Cameron <ashlynnne@familytransitionplace.ca>
Subject: Woman Abuse Prevention Month/Wrapped in Courage Campaign

Hi Denise,

I'm writing to request a proclamation this November in recognition of the **International Day for the Elimination of Violence Against Women**—an initiative that takes place annually as part of Woman Abuse Prevention Month (November). I've attached Wrapped in Courage Invite Package, which includes a proclamation template.

Please note, the number of femicides highlighted on the proclamation template might actually increase before you officially proclaim it. We will confirm this number closer to the date of your proclamation.

I will be away as of this Friday (October 11th) until October 28th. Please respond to my colleague, Ashlynnne (cc'd) with any questions or confirmations.

Most sincerely,

Kelly



Kelly Lee (she/her)
Manager of Fund Development & Communication Strategies
519-942-4122 or 905-584-4357 ext.243
kelly@familytransitionplace.ca

Family Transition Place
20 Bredin Parkway, Orangeville, ON L9W 4Z9
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Please consider the environment before printing this email.



October 8, 2024

RE: REQUEST FOR PROCLAMATION THIS NOVEMBER

To: Whom It May Concern

We are reaching out on behalf of Family Transition Place (FTP) and the Ontario Association of Interval & Transition Houses (OAITH) to request your participation in and support of the 2024 **Wrapped in Courage Campaign** focused on ending gender-based violence in our community and beyond.

FTP is a not-for-profit organization that provides vital services and support for survivors of gender-based violence and their children. FTP is a proud agency partner of the 2024 Wrapped in Courage campaign that has been raising awareness of gender-based violence and working to prevent femicide in Ontario since 2013.

During Woman Abuse Prevention Month this November, we are calling on community leaders to join us in taking action by supporting the Wrapped in Courage campaign and showing their support for gender equality. The theme of this year's Wrapped in Courage Campaign is "*Weaving Purple: Threads of Collective Gender-Based Violence Action*". The awareness, action and commitment of every community member across Ontario is a vital thread in realizing our vision of a future free of gender-based violence and oppression.

We request that as leaders of the Township of Melancthon you consider proclaiming November 25th as the **International Day for the Elimination of Violence Against Women** in November to signify our community's commitment to support survivors and address rising rates of; and gender-based violence, including femicide.

A sample proclamation for your consideration is attached.

We thank the Township of Melancthon for considering this request and for your continued support in our work to provide safety and support for survivors of gender-based violence in our community.

Kelly Lee
Family Transition Place
kelly@familytransitionplace.ca

Marlene Ham
Ontario Association of Interval & Transition Houses
info@oaith.ca

Proclamation



The (Municipality/Township) of (Name of Municipality/Township) does hereby proclaim

NOVEMBER 25th as The International Day for the Elimination of Violence Against Women

WHEREAS November is Woman Abuse Prevention Month and November 25th is the International Day for the Elimination of Violence Against Women; and

WHEREAS violence is the greatest gender inequality rights issue for women, girls and gender-diverse individuals. Our community is committed to ending femicide and all forms of gender-based violence; and

WHEREAS Femicide rates are on the rise in Ontario, with over 49 femicides in Ontario since November 26th, 2023; and

WHEREAS last year in Ontario, on average every 6 days a woman or child lost their lives due to men's violence; and

WHEREAS Indigenous, Black, South Asian and Southeast Asian women and girls continue to experience high rates of violence, including femicide, on the 2022-2023 Ontario Femicide List

WHEREAS this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the Wrapped in Courage campaign and commitment to ending gender-based violence; and

WHEREAS there is an urgent need for greater investment and action to end gender-based violence in our community and throughout Ontario by all three levels of Government; and

Now, therefore, I (title and jurisdiction) proclaim and declare that November 25th, 2024, shall be known as

“The International Day for the Elimination of Violence Against Women”

and urge all citizens to recognize this day by taking action to support survivors and becoming part of Ontario wide efforts to end gender-based violence.

Denise Holmes

From: rdotten@shelburnelibrary.ca
Sent: Thursday, October 17, 2024 1:15 PM
To: Denise Holmes
Subject: SPL Approved 2025 Budget

Hi Denyse

Hope all is well with you. Just to let you know, I have sent a copy of the approved SPL budget to Sarah, your Treasurer. Your household numbers are up this year and that reflects in the allocation.

Best regards as always,
Rose

Rose Dotten, CEO
Shelburne Public Library
Phone: 519-925-2168
Website: www.shelburnelibrary.ca
YouTube: [Shelburne Public Library](https://www.youtube.com/ShelburnePublicLibrary)
Facebook: [/ShelburneLibrary](https://www.facebook.com/ShelburneLibrary)
Twitter: [@ShelburnePL](https://twitter.com/ShelburnePL)
Instagram: [@ShelburneONLibrary](https://www.instagram.com/ShelburneONLibrary)

	Act Y/E 2022	Budget 2023	Act Y/E 2023	Budget 2024	Y E est 2024	Budget 2025	
Income							Income
Grants							Grants
Provincial Operating Grant	6,283	6,283	6,283	6,283	6,283	6,283	
SOLS	1,326	2,000	2,163	2,100	2,198	2,100	
Government Grants - other							
other grants			6,664		0		
Summer Student Grants	2,918	3,000	5,734	3,000	2,236	3,000	
subtotal grants	10,527	11,283	20,844	11,383	10,717	11,383	subtotal grants
Donations							Donations
Donations	5,453	3,500	5,765	3,500	3,600	3,500	
Silent Auction Income	3,362	1,500	5,866	1,500	1,500	1,500	
Donations for special projects	122,226	1,000	61,246	1,000	5,000	1,000	
subtotal donations	131,041	6,000	72,877	6,000	10,100	6,000	subtotal donations
Other Income							Other Income
Miscellaneous Income	174	200	275	200	200	200	
Interest Income	3,762	12,000	15,447	12,000	12,500	10,000	
surplus/deficit carry forward							
Rental - Facility	1,017	1,500	1,420	1,500	1,200	1,500	
Program Income	280		1,199		1,624	1,500	
Library sales and services	3,455	5,814	3,700	4,500	5,180	5,000	
subtotal other income	8,688	19,514	22,041	18,200	20,704	18,200	subtotal other income
Total Income	150,256	36,797	115,762	35,583	41,521	35,583	Total Income
Reserve transfers to Revenue							
transfer from collections reserve	0	5,000	2,655	5,000	5,000	5,000	
transfer from special bequest acct	30,890	30,000	21,007		51,940		
transfer from special projects		1,000					
transfer from computer& tech reserv	4,951	1,000			1,005	3,000	
Transfer from Operating Reserve	0	0	0				
transfer from deferred grant rev				20,000	20,000	0	
Transfer from Building Fund reserve	0	2,000		2,000		2,000	
capital sources				30,000			
	35,841	39,000	23,662	57,000	77,945	10,000	

Total Income	186,097	75,797	139,424	92,583	119,466	45,583	Total Income	
Municipal Contribution							Municipal Contribution	
Amaranth	28,809	30,381	30,381	36,058	36,058	40,821	0.094	
Melancthon	58,711	61,915	61,915	58,456	58,456	62,968	0.145	
Mono	26,985	28,458	28,458	28,677	28,677	29,964	0.069	
Mulmur	38,290	40,380	40,380	64,480	64,480	66,876	0.154	
Shelburne	211,872	223,440	223,440	220,590	220,590	233,633	0.538	
<i>total municipal contribution</i>	364,667	384,574	384,574	408,261	408,261	434,262		
<i>% change</i>							6.369	
<i>total municipal, income, reserves, ca</i>	550,764	460,371	523,998	500,844	527,727	479,845		
Budget Summary							Budget Summary	
Estimated Total Expenses & Rese	531,627	458,050	528,372	500,845	529,993	479,845		
Estimated Total Income & Reserve c	186,097	75,797	139,424	92,583	119,466	45,583		
Amount to be Raised by Municipal c	345,530	440,484	440,484	408,261	408,261	434,262		

Expense	Act Y/E 2022	Budget 2023	Act Y/E 2023	Budget 2024	Y E est 2024	Budget 2025
Services						
Collection Purchases	37,115	50,000	52,655	50,000	50,000	50,000
ILLO exp	1,836	1,800	1,907	2,000	2,100	2,100
Database Expense (KOHA)	4,612	4,800	4,611	5,000	4,620	5,000
Supplies library and office	10,073	10,500	11,325	11,000	12,000	12,000
Program Expense	7,374	6,000	11,424	10,500	10,000	10,500
Subtotal Services	61,010	73,100	81,922	78,500	78,720	79,600
Facility						
Elevator	4,141	4,500	3,677	4,500	3,800	4,700
Utilities and Telephone	13,631	15,000	14,245	15,600	15,000	16,000

	cleaning					9,000	9,000
	Maintenance - building & grounds	8,578	13,000	13,244	13,000	14,000	14,000
	Insurance	9,162	10,000	10,729	11,200	12,303	13,000
	Furniture & Equipment	0	500	0	500	325	500
	Subtotal Facility Exp	35,512	43,000	41,895	44,800	54,428	57,200
	Staffing						
	Payroll Expenses	238,812	265,000	275,330	275,600	274,400	295,600
	Professional Development	967	2,500	855	2,500	3,000	3,300
	Employee travel and meals	212	400	164	425	0	425
	Honorariums/Memoriam	975	350	500	350	300	350
	ext consultant wages				7,500	7,500	0
	Subtotal Staffing Exp	240,966	268,250	276,849	286,375	285,200	299,675
	Other Operating						
	Advertising & Promotion	2,197	1,200	1,232	1,500	1,500	1,200
	Licenses and Memberships	420	500	550	600	550	600
	Accounting Fees	4,083	4,100	3,043	4,300	3,120	3,300
	Bank charges	359	300	208	300	300	300
	Miscellaneous	100	100	124	250	250	250
	Web site	1,028	1,000	1,028	1,020	980	1,020
	Computers - Mtce & annual fees	1,555	1,500	1,939	2,700	2,500	2,700
	Subtotal Other Operating	9,742	8,700	8,124	10,670	9,200	9,370
	Spec grant funded expense			6,667	20,000	20,000	0
	total operating expense	347,230	393,050	415,457	440,345	447,548	445,845
	Capital Exp						
	computers includes software	4,951	1,000	256	1,000		5,000
	Capital expense	30,890	30,000	21,007	30,000	52,945	
	total capital costs	35,841	31,000	21,263	31,000	52,945	5,000
	Total Expenditure	383,071	424,050	436,720	471,345	500,493	450,845
	Reserve Additions from Revenue						
	Transfer interest income to reserve	3,762	0	0	12,000	12,000	10,000

	transfer to Building Lifecycle reserve	15,000	15,000	15,000	10,000	10,000	10,000
	Transfer to collection from Donations	6,794	5,000	9,668	5,000	5,000	5,000
	Transfer to Computer & tech reserve	2,000	2,000	2,000	2,500	2,500	3,000
	deferred grant revenue						
	Transfer to the Special Projects (reserve)	121,000	12,000	64,984			1,000
	Transfer to operations (surplus)	0	0	0			
	Total Reserve Transfer	148,556	34,000	91,652	29,500	29,500	29,000
	Total Expenses & Reserve Change	531,627	458,050	528,372	500,845	529,993	479,845
	Net Income or Loss	19,137	2,321	-4,374	-1	-2,266	0



The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Corporation Of the Township Of Melancthon

Memorandum

To: Mayor White And Members of Council

From: Becky Cunnington, Secretary Heritage Advisory Committee

Subject: Resignation of Heritage Advisory Committee Member Tracy Webber

Date: November 7th, 2024

Member Tracy Webber submitted her resignation from the Heritage Advisory Committee via email on Friday October 18th 2024, effective immediately. Member Webber was a valuable Member of the Committee, and we thank her for her contributions.



October 28, 2024

Office of the Municipal Clerk
Township of Melancthon
157101 Highway #10
Melancthon ON L9V 2E6

By email: dholmes@melancthontownship.ca

Dear Township of Melancthon,

Re: 2025 Grand River Conservation Authority Draft Budget for Consultation

Please be advised that the General Membership of the Grand River Conservation Authority (GRCA) approved the GRCA's Budget 2025 Draft #1 for consultation purposes at their meeting on October 25, 2024. The approved motion is as follows:

THAT Report Number GM-10-24-87 – Budget 2025 – Draft #1 be approved for consultation purposes, circulated to all participating municipalities, and posted to the GRCA website.

This consultation circulation is required under [Ontario Regulation 402/22: Budget and Apportionment](#) which came into effect July 1, 2023, and sets out requirements for Conservation Authority budgets and municipal apportionment.

The attached report and draft 2025 budget outline the programs and services of the GRCA and how those programs are expected to be funded in 2025. Also attached is the municipal apportionment information.

This draft budget includes a total municipal apportionment amount of \$13,757,000 which represents a 3.5% increase over 2024. Municipal apportionment of General Operating Expenses, Category 1 Operating Expenses, and Category 2 Operating Expenses have been allocated to participating municipalities using Modified Current Value Assessment (MCVA) information in the watershed, which was provided by the Ministry of Natural Resources (MNR).

Under O.Reg.402/22, municipal apportionment and the budget must be approved at separate meetings. The Municipal Apportionment vote is scheduled to occur at the GRCA General Membership meeting on January 24, 2025, and the Final 2025 Budget vote is scheduled for the meeting on February 28, 2025.

Should you have any questions or feedback concerning the draft budget or municipal apportionment, please contact the undersigned.

Sincerely,

A handwritten signature in black ink that reads "Karen Armstrong".

Karen Armstrong,
Deputy CAO/ Secretary-Treasurer

Grand River Conservation Authority

Report number: GM-10-24-88

Date: October 25, 2024

To: Members of the Grand River Conservation Authority

Subject: Budget 2025 – Draft #1 – Municipal Apportionment

Recommendation:

THAT Report Number GM-10-24-88 – Budget 2025 – Draft #1 – Municipal Apportionment be received as information.

Summary:

The distribution of the proposed 2025 Municipal Apportionment to participating municipalities is attached, based on the first draft of the 2025 Budget.

Report:

Ontario Regulation 402/22: Budget and Apportionment, which came into effect July 1, 2023, details the Conservation Authority (CA) budget process and municipal apportionment.

Different apportionment methodologies are available depending on the category of expense. General operating expenses are to be apportioned using Modified Current Value Assessment (MCVA). General capital expenses may be apportioned using MCVA or by agreement. Category 1 operating and capital expenses may be apportioned using MCVA or by benefit-based apportionment agreements. Category 2 operating and capital costs are to be apportioned based on the methodology agreed to in the Memorandum of Understanding (MOU). Where Category 3 operating and capital costs are apportioned to municipalities, that calculation may be determined by MCVA, MOU, or benefit-based apportionment agreement.

At the Grand River Conservation Authority, municipal apportionment is allocated to participating municipalities based on Modified Current Value Assessment (2024 assessment) information in the watershed, which the Ministry of Natural Resources (MNR) provided.

Using the 2024 assessment information provided, the resulting apportionment of the proposed 2025 Municipal Apportionment based on the first draft of the 2025 budget is attached. The operating expenses are categorized as General, Category 1, and Category 2.

Financial Implications:

The first draft of the 2025 Budget proposes a municipal apportionment amount of \$13,757,000, representing an increase of \$465,000, or 3.5%, over 2024. After allocating this amount in accordance with O.Reg. 402/22, individual municipalities will experience increases ranging from 1.6% to 7.5% compared to 2024.

Other Department Considerations:

Not Applicable

Prepared by:

Karen Armstrong
Deputy CAO/Secretary-Treasurer

Approved by:

Samantha Lawson
Chief Administrative Officer

Grand River Conservation Authority Summary of Municipal Apportionment - 2025 Budget

DRAFT - October 2024

	% CVA in Watershed	2024 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2025 Budget General Operating Expenses*	2025 Budget Category 1 Operating Expenses*	2025 Budget Category 2 Operating Expenses*	2025 Budget Total Apportionment	2024 Actual Total Apportionment	% Change
Brant County	82.9%	7,956,819,370	6,596,203,258	3.03%	101,217	283,929	31,891	417,037	395,639	5.4%
Brantford C	100.0%	16,110,222,385	16,110,222,385	7.40%	247,206	693,453	77,888	1,018,547	987,407	3.2%
Amaranth Twp	82.0%	858,651,370	704,094,123	0.32%	10,804	30,307	3,404	44,515	42,773	4.1%
East Garafraxa Twp	80.0%	698,985,395	559,188,316	0.26%	8,581	24,070	2,704	35,355	32,895	7.5%
Town of Grand Valley	100.0%	637,941,807	637,941,807	0.29%	9,789	27,460	3,084	40,333	39,251	2.8%
Melancthon Twp	56.0%	636,708,237	356,556,612	0.16%	5,471	15,348	1,724	22,543	21,692	3.9%
Southgate Twp	6.0%	1,226,384,688	73,583,081	0.03%	1,129	3,167	356	4,652	4,386	6.1%
Haldimand County	41.0%	7,744,135,997	3,175,095,759	1.46%	48,721	136,670	15,351	200,742	192,819	4.1%
Norfolk County	5.0%	9,992,562,732	499,628,137	0.23%	7,667	21,506	2,416	31,589	30,988	1.9%
Halton Region	10.6%	50,597,805,213	5,374,240,578	2.47%	82,466	231,330	25,983	339,779	325,623	4.3%
Hamilton City	26.8%	99,914,929,873	26,727,243,741	12.28%	410,121	1,150,455	129,219	1,689,795	1,639,233	3.1%
Oxford County	35.9%	4,736,170,991	1,700,479,619	0.78%	26,093	73,196	8,221	107,510	105,841	1.6%
North Perth T	2.0%	2,555,744,512	51,114,890	0.02%	784	2,200	247	3,231	3,115	3.7%
Perth East Twp	40.0%	2,138,784,312	855,513,725	0.39%	13,128	36,825	4,136	54,089	52,608	2.8%
Region of Waterloo	100.0%	110,087,538,563	110,087,538,563	50.59%	1,689,258	4,738,637	532,243	6,960,138	6,710,728	3.7%
Centre Wellington Twp	100.0%	5,678,028,668	5,678,028,668	2.61%	87,128	244,407	27,452	358,987	344,247	4.3%
Erin T	49.0%	2,665,324,254	1,306,008,884	0.60%	20,040	56,216	6,314	82,570	80,462	2.6%
Guelph C	100.0%	29,061,812,848	29,061,812,848	13.36%	445,944	1,250,945	140,506	1,837,395	1,788,751	2.7%
Guelph Eramosa Twp	100.0%	3,023,807,383	3,023,807,383	1.39%	46,399	130,158	14,619	191,176	186,515	2.5%
Mapleton Twp	95.0%	1,950,508,544	1,852,983,117	0.85%	28,433	79,760	8,959	117,152	114,764	2.1%
Wellington North Twp	51.0%	1,881,548,776	959,589,876	0.44%	14,725	41,305	4,639	60,669	58,619	3.5%
Puslinch Twp	75.0%	2,935,530,680	2,201,648,010	1.01%	33,784	94,768	10,644	139,196	133,644	4.2%
Total		363,089,946,596	217,592,523,382	100.00%	3,338,888	9,366,112	1,052,000	13,757,000	13,292,000	3.5%

*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.

Grand River Conservation Authority

Report number: GM-10-24-87

Date: October 25, 2024

To: Members of the Grand River Conservation Authority

Subject: Budget 2025 – Draft #1

Recommendation:

THAT Report Number 10-24-87 – Budget 2025 - Draft #1 be approved for consultation purposes, circulated to all participating municipalities, and posted to the GRCA website.

THAT staff be directed to forward correspondence regarding the Minister's direction to freeze planning and regulations user fees to the Minister of Natural Resources and Forestry.

Summary:

This report summarizes the first draft of the 2025 Budget. The final budget for 2025 will be presented for approval at the February 28, 2025 Annual General Meeting. See Budget 2025 Timetable (Appendix A) for additional details on budget timelines.

Budget 2025-Draft #1 reflects the continuation of programs and services delivered in 2024 and maintains breakeven results. Total draft expenditures for 2025 are \$37,907,688 (2024: \$36,902,214). Preliminary budget financial figures are outlined in Appendix G which includes the Statement of Operations and detailed Program and Services statements. The individual programs and services budgets have been categorized as Operating, Major Maintenance and Equipment, and Special projects.

Grand River Conservation Authority (GRCA) programs and services are funded by:

- Municipal Apportionment
- Municipal Funding as per Memorandum of Understandings (MOUs)
- Other Municipal Funding (by special agreements)
- Provincial and Federal Grants
- Self-Generated Revenue
- Funding from Reserves

Overall, the municipal funding request has been increased by 3.5% (or \$465,000) to \$13,757,000 in 2025. For a breakdown of municipal funding by Category 1, 2, and general operating expenses see Appendix C "Budget 2025 Municipal funding breakdown".

As required under *O.Reg. 687/21 Transition Plans and Agreements for Programs and Services Under Section 21.2.2 of the Act*, the GRCA has developed an Inventory of Programs and Services based on the categories identified in the Regulation. These categories include: (1) Mandatory, (2) Municipally requested, (3) Other (Authority determines are advisable), and General Operating Expenses.

Appendix B "Programs & Services Inventory" outlines the expenditures and funding sources applicable to each category, along with the reallocation of program surplus between programs and services.

Appendix D "Summary of Municipal Apportionment" details the municipal apportionment and Memorandum of Understanding (MOU) funding requests by participating municipalities.

TABLE A -BUDGET 2025 EXPENDITURES

	2025	2024	Increase/(decrease)
<u>EXPENDITURES</u>			
Operating Expenses	\$30,904,688	\$30,098,214	\$806,474
Capital Expenses	\$6,053,000	\$4,674,000	\$1,379,000
Special Projects	\$950,000	\$2,130,000	(\$1,180,000)
TOTAL	\$37,907,688	\$36,902,214	\$1,005,474

Note: Use of the term capital expenses for spending that is funded with municipal apportionment refers to major maintenance, water control structure studies, or water management equipment.

Report:

A. CONSERVATION AUTHORITIES ACT - NEW REGULATIONS Jan 1, 2024

The Conservation Authorities Act (CA Act) outlines three categories of programs and services: (1) Mandatory, (2) Municipally requested, and (3) Other (Authority determines are advisable).

O. Reg. 402/22 - Budget and Apportionment defines “general operating expense or capital cost” as an operating expense or capital cost that is not related to the provision of a program or service that an authority provides. The regulations require that these costs be identified separately, and municipal funding be apportioned using Modified Current Value Assessment (MCVA).

O. Reg. 402/22 requirements came into force for the 2024 budget process. See Appendix A – Budget 2025 Timetable for timeline details. This regulation outlines Four Phases to the budget process

- Phase 1: Categorizing revenue and expenses as per the categories listed above, and amounts of municipal apportionment
- Phase 2: Board approval of draft budget for consultation (vote required), distribution to participating municipalities, and posting on the GRCA’s Governance section on the website. Consultation with municipalities will occur as required.
- Phase 3: Board apportionment approval process (weighted vote required)
- Phase 4: Final budget approval process (vote required)

B. OPERATING BUDGET

In general, the 2025 budget assumes the same level of program and service delivery as provided in 2024. Any exceptions to specific program areas are included in the commentary below as applicable.

(a) Resource Planning

- Resource Planning fee revenue declined in 2024 and therefore this draft of the budget reduced revenue by \$70,000.
- Compensation and benefits costs reduced by \$70,000 to recognize vacancy, rate savings which have occurred historically.

(b) Residential Property Rental Program

- The Residential Property Rental Program is in the process of winding down. The budgeted 2025 revenue of \$115,000 assumes no decrease in occupancy during 2025.
- The budgeted net result for this program is a \$28,000 surplus.

(c) Outdoor Environmental Education

- Negotiations with school boards for 2024/25 contracts have been completed. The first draft of the budget assumes that 2024/25 school contracts will be extended for the 2025/26 school year. This draft does not include any community or day camp program delivery. Decisions regarding the future format and scope of the Outdoor Environmental Education program will be incorporated into future budget drafts as applicable.

(d) Conservation Areas

- Conservation Area 2025 budgeted revenue of \$11,200,000 is approximately \$1,000,000 less than projected revenue of \$12,200,000 for 2024.
- Operating expenses have been increased by \$500,000.
- Conservation Area program and services expenses have been expanded to include 100% of Manager of Conservation Area Operations, 50% of Luther Marsh operations, and 100% of hazard tree management in the Conservation Areas. The funding for these three additional components is being funded with surplus from other Category 3 programs. These expenses have been increased by \$34,000 (from \$510,000 to \$544,000)
- The Conservation Areas budget excludes any allocation for corporate services overhead expenses.
- The revenue and cost assumptions will be revisited once actuals for the full 2024 season are available. Any adjustments to operating revenue or expenses will be the transfer to/from the Conservation Areas Reserve.

(e) Investment Income

- Income increased \$100,000 due to higher interest being earned on cash balances.

(f) Section 39 Funding

- It is assumed that there will no cutbacks in the provincial Section 39 grant for the period April 1, 2025 to March 31, 2026 and therefore the Section 39 grant amount is anticipated to remain at \$449,688.

(g) Municipal Apportionment Funding

- The 2025 Budget includes \$12,705,000 of funding for Category 1 Mandatory Programs and General Operating Expenses along with \$1,052,000 for Category 2 MOU Programs for a total of \$13,757,000 which is a \$465,000 (or 3.5%) increase over the 2024 Apportionment of \$13,292,000.

(h) Surplus Assumption

- The draft budget assumes a \$100,000 surplus carry forward from 2024. If additional surplus is applicable, staff will recommend that it be incorporated in the final budget and primarily used for non-recurring expense demands (i.e. consulting, professional development, and other administrative costs).

(i) Transition Reserve (created in 2021)

- The purpose of the reserve is to fund expenditures related to the transitioning of the GRCA to new provincial regulations requirements and/or fund costs related to managing expenses impacted by COVID-19 or revenue losses due to COVID-19. As at December 31, 2023, the reserve balance is approximately \$2.6 million.
- The strategy for Budget 2025 draft #1 is to utilize the transition reserve to fund one staff position (\$100,000) and to fund the Outdoor Environmental Education program deficit (\$353,000).

(j) Compensation and Benefits and Staffing:

- The 2025 draft budget includes a 5% increase for compensation and benefits which allows for a general wage increase, grid steps within wage scales, market adjustments, and benefit cost increases. One finance position has been eliminated from the budget. One administrative position is being added to the budget.

(k) Source Protection Program

- The province has identified that this program is considered a Category 1 mandatory program that is required to be delivered by Conservation Authorities. The GRCA has a contract for the period April 1, 2024 to March 31, 2027 (3 years). The 2025 budget reflects spending requirements in accordance with the contract.

C. CAPITAL & MAJOR MAINTENANCE BUDGET

(a) Major Maintenance Spending Water Control Structures

- The budget is set at \$3,000,000. Any increases in spending required can be funded with the Water Control Structures reserve and/or the Land Sale Proceeds reserve. Government funding included in budget 2025 relates to provincial Water and Erosion Control Infrastructure (WECI) funding which is subject to provincial approval of projects. Changes to this budget line will not impact the request for municipal funding. Any additional spending will be funded with WECI funding or reserves.

(b) Capital Spending Conservation Areas

- The budget is set at \$2,000,000. This spending is budgeted to be funded with \$1,500,000 of fee revenue and \$500,000 from the conservation area reserve. Future budget drafts will be revised as capital projects are prioritized. Any increases in budgeted spending will be facilitated by either increased revenue or use of the conservation area reserve. Any decrease in budgeted expenses would be offset by a transfer to the conservation reserve.

(c) Water Monitoring Equipment and Flood Forecasting and Warning Expenses

- The budget is being held constant at \$300,000. The gauge reserve will be used to fund \$100,000 of total costs and the remaining costs will be funded with Category 1 Municipal Apportionment funding.

(d) Information Systems and Motor Pool

- Costs of \$429,000 for Information Systems and \$324,000 for Motor Pool represent the costs not funded through internal cost allocations to programs and services and are funded through the IS reserve and MP reserve respectively. See Appendix G 'P&S #16 - Supplemental Information – IS and MP' for detailed expense information.

D. SPECIAL PROJECTS

(a) Special projects do not rely on Municipal Apportionment funding.

(b) This draft of the budget only includes items that are known or highly likely to be undertaken and a cost can be estimated. At present, the budget includes \$950,000 in spending. By the time the 2025 budget is finalized, special project spending, along with matching revenue, is expected to increase as projects are approved and carryover amounts are confirmed.

(c) The \$950,000 in special projects included in this draft budget are:

- \$800,000 Rural Water Quality Capital Grants
- \$45,000 Brant/Brantford Children's Water Festival
- \$35,000 Mill Creek Rangers Project
- \$70,000 Species at Risk

(d) New Guelph Lake Nature Centre Building

This project is anticipated to be completed by end of 2024. The final budget draft may incorporate costs if the project is not completed. Funding will be provided by donations and may potentially require the use of GRCA reserves.

E. RESERVES

For 2025, reserves are budgeted to decrease by \$826,500. Significant budgeted drawdowns to reserves include: \$750,000 for Water Control Major Maintenance projects, \$500,000 for Conservation Area capital projects, \$353,000 to fund the Environmental Education deficit, \$270,000 to fund two staff positions, \$429,000 for Information Systems, and \$324,000 for Motor Pool. See Appendix E 'Summary of Reserves' for details of reserve movements budgeted for 2025. Interest income of \$2,050,000 is expected to be transferred into reserves. The use of reserves is integral to GRCA operations. The GRCA sets aside certain funds to reserves (i.e. Land Sale Proceeds, Hydro Revenue, Interest Earned on Reserves) in order to be able to draw upon these reserves at a later date in accordance with either legislative mandates and/or board-approved use. The Programs & Services Inventory expenditures includes \$66,500 in transfer of Hydro revenue to the capital reserve (Appendix B).

Reserves can be viewed as:

- Planned savings set aside for future capital projects (facilitates smoothing of funding requests)
- Surpluses set aside for future operating or capital needs (i.e. Conservation Area revenue in excess of budget)
- Contingency funds for unplanned expenditures
- Legislated amounts to be used in accordance with regulations (i.e. land sale proceeds)

A detailed report on reserves will be presented at the November 22, 2024 meeting.

F. CATEGORY 2 – WATERSHED SERVICES

The programs and services included under watershed services are:

- Subwatershed Studies
- Conservation Services
- Water Quality
- Water Quality - Wastewater Optimization Program
- Water Quality - Groundwater Resources
- Watershed Sciences and Collaborative Planning

See Appendix F 'Budget 2025 Category 2 - Watershed Services Program Breakdown'

All participating municipalities entered into a Memorandum of Agreement with the GRCA to provide the above listed services.

G. MUNICIPAL APPORTIONMENT

Where municipal funding is applicable, namely, Category 1, 2, and General Operating Expenses, the methodology of apportionment used is Modified Current Value Assessment (MCVA) on the basis that there is a watershed benefit for all participating municipalities from the programs and services. See Appendix D 'Budget 2025 Summary of Municipal Apportionment' for details.

The methodology for calculating the MCVA and distributing apportionment is outlined *in O. Reg. 402/22 Section (7)*. Five-year agreements with participating municipalities for Category

2 programs and services outline that net costs be allocated same as Category 1, namely, the MCVA method.

OTHER MAJOR ASSUMPTIONS

- (a) Cottage Lot Rental Program revenue increased by 2.0%.
- (b) Total Insurance expense increased by 5% or \$35,000 to reflect 2024 rate increases and projected 2025 rate increases.
- (c) Total Property Tax expense increased 3% or \$15,000.
- (d) Administrative expense related to computer charge-out rates increased 7% or \$100,000
- (e) Other Operating expenses increased between 0% and 3% as applicable.
- (f) Motor Pool charge-out rates held constant.

H. SIGNIFICANT OUTSTANDING BUDGET ITEMS

- (a) Year 2024 Carry forward Adjustments
2024 Surplus carry forward - this draft of the 2025 Budget assumes a \$100,000 surplus carryover from year 2024. The actual "2024 Net Surplus" will be incorporated into the 2025 budget.
- (b) 2024 Special Projects carry forward
Any projects commenced in year 2024 and not completed by December 31, 2024 will be carried forward and added to Budget 2025 (i.e. both the funding and the expense will be added to Budget 2025 and therefore these adjustments will have no impact on the breakeven net result).
- (c) Water Control Structures Major Maintenance Expenditures
A final determination of the amount of spending to be added to the Budget 2025 (i.e. unspent amounts from 2024, new projects) will be made, including use of reserves for 2025 projects. Any decisions to increase spending should not impact the general municipal apportionment request but would be funded with reserves, WECl funding, and/or new funding sources, as applicable.
- (d) Conservation Area Revenue and Expenses
Final revenue, operating, and capital expense figures are to be determined following the year-end actuals review.
- (e) Outdoor Environmental Education
Final revenue and operating expense figures are to be determined following further information on program delivery developments.

The following are attached:

- Appendix A: Budget 2025 Timetable
- Appendix B: Budget 2025 Program and Services Inventory
- Appendix C: Budget 2025 Municipal Funding Breakdown
- Appendix D: Budget 2025 Summary of Municipal Apportionment
- Appendix E: Budget 2025 Summary of Reserves
- Appendix F: Budget 2025 Category 2 - Watershed Services Program breakdown
- Appendix G: Statement of Operations & Detailed Programs and Services Statements

Financial Implications:

Budgeted spending for 2025 is \$37,857,688 (2024: \$36,902,214) before transfer of \$66,500 to reserves. This first draft of the budget includes a municipal apportionment (levy) increase of \$465,000 (or 3.5%).

The main budgetary challenges faced by the GRCA are:

- Cost pressures created by the economic environment including inflation, supply chain issues, and labour force shortages.
- Conservation Area operating revenue is impacted by fluctuations in consumer demand and weather conditions which are difficult to predict.
- Aging infrastructure in the Conservation Areas and Nature Centre facilities.
- Increased demands on managing passive lands (i.e. land use decisions, hazard tree management, trespassing, infrastructure).
- Keeping pace with digital innovation and technological advancements.

Other Department Considerations:

None

Prepared by:

Sonja Radoja
Manager of Corporate Services

Karen Armstrong
Deputy CAO/Secretary-Treasurer

Approved by:

Samantha Lawson
Chief Administrative Officer

Budget 2025 Timetable

September 27, 2024:	Timelines and Preliminary Considerations
October 25, 2024:	Draft Budget #1 to General Meeting and Board approval of the draft budget for consultation purposes
November 2024:	Distribute Draft Budget #1 to Participating Municipalities and post it on the GRCA website in the Governance section
Nov & Dec 2024:	Consultation with Participating Municipalities as requested
December 13, 2024:	Board Motion to send 30 days' notice to Participating Municipalities of Municipal Apportionment Vote at January 26, 2024 General Meeting
December 20, 2024:	Send Notice to Participating Municipalities of Municipal Apportionment Vote and include apportionment amounts and most recent draft Budget
Jan 24, 2025:	Draft Budget #2 to General Meeting and Municipal Apportionment Vote – weighted majority and recorded. Once approved, distribute to Participating Municipalities.
Feb 28, 2025:	Final 2025 Budget Vote – weighted majority (as per by-law) and recorded. Once approved, distribute to Participating Municipalities, post on the GRCA website, and send to MNR

Appendix B

Grand River Conservation Authority

PROGRAMS AND SERVICES INVENTORY BUDGET 2025

Programs & Services Inventory		TOTAL EXPENDITURES (includes transfers to reserves)	MUNICIPAL APPORTIONMENT/ Cat 2-MOA FUNDING	MUNICIPAL-OTHER	SELF-GENERATED REVENUE	PROVINCIAL & FEDERAL GRANTS	Funding from RESERVES	Programs & Services SURPLUS allocation	TOTAL REVENUE (after P&S surplus allocation)	NET RESULT
CATEGORY 1	Watershed Management	1,028,100	915,600			37,500	75,000		1,028,100	-
	FFW & Flood Plain Mapping	1,291,000	1,101,662			164,338	25,000		1,291,000	-
	Water Control Structures	5,490,700	2,785,350			1,735,350	970,000		5,490,700	-
	Resource Planning	2,747,600	1,823,600		924,000				2,747,600	0
	Conservation Lands Management	2,981,900	2,739,900		42,000		200,000		2,981,900	0
	Source Protection Planning	780,000	-			780,000			780,000	-
	Total Category 1	14,319,300	9,366,112		966,000	2,717,188	1,270,000	-	14,319,300	0
			65%	0%	7%	19%	9%	0%	100%	
General Operating	General Operating Expenses (note 5)	4,668,688	3,338,888		350,000		818,000	161,800	4,668,688	-
			72%	0%	7%	0%	18%	3%	100%	
CATEGORY 2	CATEGORY 2 Watershed Services	1,973,000	1,052,000	850,000	-	70,000	1,000		1,973,000	-
			53%	43%	0%	4%	0%	0%	100%	
CATEGORY 3	Burford Tree Nursery & Planting Services	1,012,400			680,000			332,400	1,012,400	-
	Conservation Services (Special Projects)	166,200		10,000	35,000	65,000		56,200	166,200	-
	Outdoor Environmental Education	953,000			600,000		353,000	-	953,000	-
	Property Rentals	1,109,700			3,130,000			(2,020,300)	1,109,700	-
	Hydro Production	162,000			530,000			(368,000)	162,000	-
	Conservation Areas	12,316,000			11,271,000		501,000	544,000	12,316,000	-
	Administrative Support (note 6)	1,293,900						1,293,900	1,293,900	-
Total Category 3	17,013,200	-	10,000	16,246,000	65,000	854,000	(161,800)	17,013,200	-	
			0%	0%	95%	0%	5%	-1%	100%	
TOTAL Programs & Services		37,974,188	13,757,000	860,000	17,562,000	2,852,188	2,943,000	-	37,974,188	0
			36%	2%	46%	8%	8%	0%	100%	

NOTE 1, NOTE 4

NOTE 2

NOTE 3

COMMENTARY:

- NOTE 1 Total Programs & Services expenditures (includes transfers to reserves) is funded 36% by the combined total of mandatory municipal apportionment and Category 2 MOA municipal funding.
- NOTE 2 Almost 50% of total expenses is funded with self-generated revenue.
- NOTE 3 Category 3 'Property Rentals' and 'Hydro Production' generate a surplus which is allocated to Category 3 programs and General Operating expenses to achieve breakeven results for each P&S.
- NOTE 4 In 2024 Municipal funding totalled \$13,292,000. Therefore Municipal funding is increasing by \$465,000 (or 3.5%) to \$13,757,000 in 2025 compared to 2024.
- NOTE 5 **General Operating Expenses** include administrative expenses related to Office of the CAO, communications, capital support, finance, payroll, human resources, Health and Safety, head Office facility, and other administrative expenses that support the provision of programs and services.
- NOTE 6 **Administrative Support** includes administrative expenses related to finance, communications, capital support and other administrative expenses that support category 3 programs and services.

Grand River Conservation Authority

MUNICIPAL FUNDING BREAKDOWN (note 1)
BUDGET 2025

	2024 Municipal Apportionment	2025 Municipal Apportionment
CATEGORY 1 - Mandatory General Operating Expenses	8,964,112	9,366,112
CATEGORY 2 - Municipally Requested MOU's	1,017,000	1,052,000
	13,292,000	13,757,000
	<i>dollar Increase</i>	465,000
	<i>percentage Increase</i>	3.5%

Note 1

Funding under special agreements with Municipalities is not included in above municipal funding breakdown (i.e. RWQP, Subwatershed studies)

**Grand River Conservation Authority
Summary of Municipal Apportionment - 2025 Budget**

DRAFT - October 25, 2024

	% CVA in Watershed	2024 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2025 Budget General Operating Expenses*	2025 Budget Category 1 Operating Expenses*	2025 Budget Category 2 Operating Expenses*	2025 Budget Total Apportionment	2024 Actual Total Apportionment	% Change
Brant County	82.9%	7,956,819,370	6,596,203,258	3.03%	101,217	283,929	31,891	417,037	395,639	5.4%
Brantford C	100.0%	16,110,222,385	16,110,222,385	7.40%	247,206	693,453	77,888	1,018,547	987,407	3.2%
Amaranth Twp	82.0%	858,651,370	704,094,123	0.32%	10,804	30,307	3,404	44,515	42,773	4.1%
East Garafraxa Twp	80.0%	698,985,395	559,188,316	0.26%	8,581	24,070	2,704	35,355	32,895	7.5%
Town of Grand Valley	100.0%	637,941,807	637,941,807	0.29%	9,789	27,460	3,084	40,333	39,251	2.8%
Melancthon Twp	56.0%	636,708,237	356,556,612	0.16%	5,471	15,348	1,724	22,543	21,692	3.9%
Southgate Twp	6.0%	1,226,384,688	73,583,081	0.03%	1,129	3,167	356	4,652	4,386	6.1%
Haldimand County	41.0%	7,744,135,997	3,175,095,759	1.46%	48,721	136,670	15,351	200,742	192,819	4.1%
Norfolk County	5.0%	9,992,562,732	499,628,137	0.23%	7,667	21,506	2,416	31,589	30,988	1.9%
Halton Region	10.6%	50,597,805,213	5,374,240,578	2.47%	82,466	231,330	25,983	339,779	325,623	4.3%
Hamilton City	26.8%	99,914,929,873	26,727,243,741	12.28%	410,121	1,150,455	129,219	1,689,795	1,639,233	3.1%
Oxford County	35.9%	4,736,170,991	1,700,479,619	0.78%	26,093	73,196	8,221	107,510	105,841	1.6%
North Perth T	2.0%	2,555,744,512	51,114,890	0.02%	784	2,200	247	3,231	3,115	3.7%
Perth East Twp	40.0%	2,138,784,312	855,513,725	0.39%	13,128	36,825	4,136	54,089	52,608	2.8%
Region of Waterloo	100.0%	110,087,538,563	110,087,538,563	50.59%	1,689,258	4,738,637	532,243	6,960,138	6,710,728	3.7%
Centre Wellington Twp	100.0%	5,678,028,668	5,678,028,668	2.61%	87,128	244,407	27,452	358,987	344,247	4.3%
Erin T	49.0%	2,665,324,254	1,306,008,884	0.60%	20,040	56,216	6,314	82,570	80,462	2.6%
Guelph C	100.0%	29,061,812,848	29,061,812,848	13.36%	445,944	1,250,945	140,506	1,837,395	1,788,751	2.7%
Guelph Eramosa Twp	100.0%	3,023,807,383	3,023,807,383	1.39%	46,399	130,158	14,619	191,176	186,515	2.5%
Mapleton Twp	95.0%	1,950,508,544	1,852,983,117	0.85%	28,433	79,760	8,959	117,152	114,764	2.1%
Wellington North Twp	51.0%	1,881,548,776	959,589,876	0.44%	14,725	41,305	4,639	60,669	58,619	3.5%
Puslinch Twp	75.0%	2,935,530,680	2,201,648,010	1.01%	33,784	94,768	10,644	139,196	133,644	4.2%
Total		363,089,946,596	217,592,523,382	100.00%	3,338,888	9,366,112	1,052,000	13,757,000	13,292,000	3.5%

*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.

Appendix E

Grand River Conservation Authority

BUDGET 2025 - SUMMARY of RESERVES

General Meeting - October 25, 2024

	BUDGET 2024	"NET CHANGE" INCREASE/(DECREASE) 2024 VS 2025	DETAILS OF "NET CHANGE" BUDGET 2025			BUDGET 2025
			Transfer In (Interest Income)	Transfer In	Transfer Out Description of Transfer	
Type A: GRCA Controlled						
Operating Reserves (designated)						
Property & Liability Insurance	291,417	10,000	10,000			301,417
Building & Mechanical Equipment	1,393,443	50,000	50,000			1,443,443
Small Office Equipment	0	0	0			0
Personnel	1,279,167	(20,000)	45,000		(65,000) OUT- Vacation Accrual, Wages	1,259,167
Transition	2,320,308	(353,000)	100,000		(453,000) OUT-\$100K Staff Position, \$353,000 Environmental Education	1,967,308
Forestry	1,586,205	50,000	50,000			1,636,205
Information Systems and Technology	976,899	(384,000)	45,000	1,532,000	(1,961,000) IN-Chargebacks; OUT-Operating/Capital costs	592,899
Cottage Operations	1,321,831	50,000	50,000			1,371,831
Grand River Watershed Management Plan	123,589	5,000	5,000			128,589
Planning Enforcement	567,652	20,000	20,000			587,652
Property Rental Expenses	820,090	35,000	35,000			855,090
Watershed Restoration	345,225	10,000	10,000			355,225
Master Planning	462,298	20,000	20,000			482,298
Water Management Operating NEW-2022	1,078,942	(130,000)	40,000		(170,000)	948,942
Motor Pool Equipment	1,315,460	(264,000)	60,000	1,400,000	(1,724,000) IN-Chargebacks;OUT-Operating/Capital costs	1,051,460
Motor Pool Insurance	99,821	4,000	4,000			103,821
Capital Reserves (designated)						
Water Control Structures	3,136,063	80,000	130,000		(50,000) OUT-Water Control Structures major repairs	3,216,063
Cambridge Desiltation Pond	3,967	(1,000)	0		(1,000) OUT-Cambridge Desiltation Pond costs	2,967
Completion of Capital Projects	162,000	0				162,000
Conservation Areas-Stabilization/Capital	8,291,029	(180,000)	320,000		(500,000) OUT-Cons Area Capital costs	8,111,029
Gauges	950,910	(60,000)	40,000		(100,000) OUT-Gauge costs	890,910
Capital Reserves (undesignated)						
General Capital Reserve	1,609,071	116,500	50,000	66,500	IN-Hydro Generation Revenue	1,725,571
Total Type A: GRCA Controlled	28,135,387	(941,500)	1,084,000	2,998,500	(5,024,000)	27,193,887
Type B: Reserves with Outside Control/Interest						
With MNRF Interest (Capital Reserves)						
Gravel	279,315	9,000	10,000		(1,000) OUT-Gravel Pit License	288,315
Land Sale Proceeds Reserve	23,618,711	90,000	940,000		(850,000) OUT-\$100K Demolition costs, \$750K Water Control Structure Projects	23,708,711
With School Board Interest (Operating Reserves)						
App's Nature Centre	79,501	3,000	3,000			82,501
Laurel Creek Nature Centre	121,762	5,000	5,000			126,762
Guelph Lake Nature Centre	149,181	4,000	4,000			153,181
Taquanyah Nature Centre	24,102	1,000	1,000			25,102
Shade's Mills Nature Centre	84,014	3,000	3,000			87,014
Total Type B: Outside Control/Interest	24,356,586	115,000	966,000	0	(851,000)	24,471,586
TOTAL	\$52,491,973	(826,500)	\$2,050,000	\$2,998,500	(\$5,875,000)	\$51,665,473

Grand River Conservation Authority

**CATEGORY 2 - WATERSHED SERVICES PROGRAM BREAKDOWN
BUDGET 2025**

Programs & Services	Cost	Offsetting Funding	NET COST	Description of Offsetting Funding
Sub-watershed Services	\$ 291,000	\$ (50,000)	\$ 241,000	Municipal Funding
Conservation Services	\$ 1,435,000	\$ (870,000)	\$ 565,000	Municipal & Federal Funding
Water Quality	\$ 151,000	\$ (1,000)	\$ 150,000	Reserves
Water Quality - Waste Water Optimization Program	\$ 87,600	\$ -	\$ 87,600	
Water Quality - Groundwater Resources	\$ 8,400	\$ -	\$ 8,400	
Watershed Sciences & Collaborative Planning *				
TOTAL	\$ 1,973,000	\$ (921,000)	\$ 1,052,000	

* Costs related to this activity integrated in the above listed programs and services.

**GRAND RIVER CONSERVATION AUTHORITY
STATEMENT OF OPERATIONS
BUDGET 2025**

Appendix G

	New Regulations Category	P&S Ref #	NEW REGS Budget 2023 (draft Oct)	NEW REGS Budget 2024	NEW REGS Budget 2025
<u>REVENUE</u>					
<u>Municipal</u>					
Municipal Apportionment	Category 1	various	11,976,000	12,275,000	12,705,000
Memorandums of Understanding Apportionment	Category 2	various	992,000	1,017,000	1,052,000
Other	Category 2 & 3	8	850,000	940,000	860,000
			13,818,000	14,232,000	14,617,000
<u>Government Grants</u>					
MNRF Transfer Payments	Category 1	various	449,688	449,688	449,688
Source Protection Program-Provincial	Category 1	various	640,000	834,000	780,000
Other Provincial	Category 1	various	737,500	737,500	1,487,500
Other Provincial	Category 2	8	0	130,000	0
Other Provincial	Category 3	10	30,000	100,000	65,000
Federal	Category 1 & 2	various	40,000	155,000	70,000
			1,897,188	2,406,188	2,852,188
<u>Self Generated</u>					
User Fees and Sales					
<i>Resource Planning</i>	Category 1	4	1,144,000	994,000	924,000
<i>Burford Operations & Planting Services</i>	Category 3	9	580,000	680,000	680,000
<i>Conservation Lands Income</i>	Category 3	14	71,000	71,000	71,000
<i>Conservation Lands Income</i>	Category 1	5	15,000	15,000	15,000
<i>Conservation Areas User Fees</i>	Category 3	14	10,000,000	10,700,000	11,200,000
<i>Environmental Education</i>	Category 3	11	500,000	600,000	600,000
Property Rentals	Category 3	12	2,981,000	3,038,000	3,130,000
Hydro Generation	Category 3	13	580,000	580,000	530,000
Grand River Conservation Foundation	Category 1,2,3	various	27,000	662,000	62,000
Investment Income	General Operating	7	1,350,000	2,200,000	2,300,000
Total Self-Generated Revenue			17,248,000	19,540,000	19,512,000
TOTAL REVENUE			32,963,188	36,178,188	36,981,188

**GRAND RIVER CONSERVATION AUTHORITY
STATEMENT OF OPERATIONS
BUDGET 2025**

Appendix G

	New Regulations Category	P&S Ref #	NEW REGS Budget 2023 (draft Oct)	NEW REGS Budget 2024	NEW REGS Budget 2025
<u>EXPENSES</u>					
OPERATING					
Watershed Management	Category 1	1	1,276,000	1,146,100	918,100
Flood Forecasting and Warning	Category 1	2	895,000	911,000	1,101,000
Water Control Structures	Category 1	3	2,143,200	2,128,700	2,490,700
Resource Planning	Category 1	4	2,551,800	2,679,600	2,747,600
Conservation Lands Management	Category 1	5	2,954,600	2,871,900	2,981,900
Source Protection Program	Category 1	6	640,000	834,000	780,000
General Operating Expenses	General Operating	7	3,495,788	4,267,714	3,915,688
Watershed Services	Category 2	8	1,043,000	1,068,000	1,103,000
Burford Operations & Planting Services	Category 3	9	867,300	992,900	1,012,400
Conservation Services	Category 3	10	81,200	82,200	86,200
Environmental Education	Category 3	11	775,100	912,000	953,000
Property Rentals	Category 3	12	1,095,200	1,109,200	1,109,700
Hydro Production	Category 3	13	95,500	95,500	95,500
Conservation Areas	Category 3	14	9,037,000	9,782,000	10,316,000
Administrative Support	Category 3	15	1,198,000	1,217,400	1,293,900
Total OPERATING Expenses			28,148,688	30,098,214	30,904,688
MAJOR MAINTENANCE & EQUIPMENT Expenses					
Watershed Management	Category 1	1	110,000	110,000	110,000
Flood Forecasting and Warning	Category 1	2	190,000	190,000	190,000
Water Control Structures	Category 1	3	1,500,000	1,500,000	3,000,000
Conservation Areas	Category 3	13	2,000,000	2,000,000	2,000,000
Information Systems	General Operating	16	290,000	459,000	429,000
Motor Pool	General Operating	16	14,000	415,000	324,000
Total Capital Expenses			4,104,000	4,674,000	6,053,000
SPECIAL					
Flood Forecasting and Warning	Category 1	2	0	250,000	0
Resource Planning	Category 1	4	0	0	0
Conservation Lands	Category 1	5	0	100,000	0
Watershed Services	Category 2	8	800,000	1,095,000	870,000
Conservation Services	Category 3	10	40,000	185,000	80,000
Environmental Education	Category 3	11	0	500,000	0
Total SPECIAL PROJECTS Expenses			840,000	2,130,000	950,000
Total Expenses			33,092,688	36,902,214	37,907,688
Gross Surplus			(129,500)	(724,026)	(926,500)
Prior Year Surplus Carryforward			100,000	537,526	100,000
Net Funding FROM/(TO) Reserves			29,500	186,500	826,500
NET SURPLUS			0	0	0

GRAND RIVER CONSERVATION AUTHORITY
P&S #1 - Watershed Management
 BUDGET 2025

Appendix G

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
(draft Oct version)				

INCR/(DECR)

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	1,013,900	884,000	688,000	(196,000)
Administration Expenses	197,000	197,000	165,000	(32,000)
Other Operating Expenses	65,100	65,100	65,100	-
Total OPERATING Expenditures	1,276,000	1,146,100	918,100	
Instrumentation	60,000	60,000	60,000	-
Water Quality Monitoring Equipment	50,000	50,000	50,000	-
Total CAPITAL Expenditures	110,000	110,000	110,000	

TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,386,000	1,256,100	1,028,100	(228,000)
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Funding

(INCR)/DECR

Municipal

Municipal Apportionment (levy)	1,273,500	1,143,600	915,600	228,000
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Government Grants

Other Provincial	37,500	37,500	37,500	-
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Funding From Reserves

Gauges	75,000	75,000	75,000	-
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TOTAL FUNDING	1,386,000	1,256,100	1,028,100	228,000
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Net Surplus/(Deficit)	0	0	0	0
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Appendix G

GRAND RIVER CONSERVATION AUTHORITY
P&S #2 - Flood Forecasting and Warning
 BUDGET 2025

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
(draft Oct version)				
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	551,000	567,000	737,000	170,000
Administration Expenses	236,000	236,000	256,000	20,000
Other Operating Expenses	108,000	108,000	108,000	-
Total OPERATING Expenditures	895,000	911,000	1,101,000	
Hardware	88,000	88,000	88,000	-
Stream Gauges	102,000	102,000	102,000	-
Total CAPITAL Expenditures	190,000	190,000	190,000	
Floodplain Mapping Projects		250,000		(250,000)
Total SPECIAL PROJECT Expenditures	0	250,000	0	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,085,000	1,351,000	1,291,000	(60,000)
Funding				
				(INCR)DECR
Municipal				
Municipal Apportionment (levy)	835,662	911,662	1,101,662	(190,000)
Government Grants				
MNRF Transfer Payments	164,338	164,338	164,338	0
Funding From Reserves				
Floodplain Mapping Projects & Gauges	25,000	275,000	25,000	250,000
Water Management Operating	60,000	0	0	0
TOTAL REVENUE	1,085,000	1,351,000	1,291,000	60,000
Net Surplus/(Deficit)	0	0	0	0

Appendix G

GRAND RIVER CONSERVATION AUTHORITY
P&S #3 - Water Control Structures
 BUDGET 2025

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
(draft Oct version)				
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	1,399,500	1,441,000	1,770,000	329,000
Administration Expenses	29,200	29,200	49,200	20,000
Insurance	199,000	143,000	151,000	8,000
Property Taxes	170,700	170,700	175,700	5,000
Other Operating Expenses	344,800	344,800	344,800	-
Total OPERATING Expenditures	2,143,200	2,128,700	2,490,700	
Total CAPITAL Expenditures	1,500,000	1,500,000	3,000,000	1,500,000
TOTAL EXPENDITURES AND FUNDING TO RESERVES	3,643,200	3,628,700	5,490,700	1,862,000
Funding				
				(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	2,537,850	2,593,350	2,785,350	(192,000)
Government Grants				
MNRF Transfer Payments	285,350	285,350	285,350	0
Provincial	700,000	700,000	1,450,000	(750,000)
Funding From Reserves				
Water Control Structures/Water Mgmt Operating Reserve	120,000	50,000	970,000	(920,000)
TOTAL REVENUE AND FUNDING FROM RESERVES	3,643,200	3,628,700	5,490,700	(1,862,000)
Net Surplus/(Deficit)	0	0	0	0

Appendix G

GRAND RIVER CONSERVATION AUTHORITY
P&S #4 - Resource Planning
 BUDGET 2025

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				
	(draft Oct version)			INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	2,275,200	2,403,000	2,435,000	32,000
Administration Expenses	221,900	221,900	257,900	36,000
Other Operating Expenses	54,700	54,700	54,700	-
Total OPERATING Expenditures	2,551,800	2,679,600	2,747,600	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,551,800	2,679,600	2,747,600	68,000
<u>Funding</u>				
				(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	1,362,800	1,685,600	1,823,600	(138,000)
Self Generated				
Solicitor Enquiry Fees	90,000	80,000	70,000	10,000
Permit Fees	500,000	470,000	410,000	60,000
Plan Review Fees	554,000	444,000	444,000	0
Funding from Reserves				
Water Management Operating Reserve	45,000	-	-	0
TOTAL REVENUE	2,551,800	2,679,600	2,747,600	(68,000)
Net Surplus/(Deficit)	0	0	0	0

Appendix G

GRAND RIVER CONSERVATION AUTHORITY
P&S #5 - Conservation Lands Management
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	1,789,700	1,813,000	1,921,000	108,000
Administration Expenses	165,100	165,100	153,100	(12,000)
Insurance	201,000	60,000	65,000	5,000
Property Taxes	285,200	305,200	314,200	9,000
Other Operating Expenses	513,600	528,600	528,600	-
Total OPERATING Expenditures	2,954,600	2,871,900	2,981,900	
Total CAPITAL Expenditures				
Ecological Restoration		100,000		(100,000)
Total SPECIAL PROJECT Expenditures	0	100,000	0	
Forestry/Master Plans/Transition	0	0	0	
Land Sale Proceeds	0	0	0	
Total FUNDING to RESERVES	0	0	0	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,954,600	2,971,900	2,981,900	10,000
Funding				
				(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	2,712,600	2,629,900	2,739,900	(110,000)
Self Generated				
Timber Sales	15,000	15,000	15,000	0
Donations - Foundation	27,000	127,000	27,000	100,000
Funding From Reserves				
Land (Demolitions)	100,000	100,000	100,000	0
Transition Reserve (Staffing)	100,000	100,000	100,000	0
TOTAL REVENUE	2,954,600	2,971,900	2,981,900	(10,000)
Net Surplus/(Deficit)	0	0	0	0

Appendix G

GRAND RIVER CONSERVATION AUTHORITY
P&S #6 - Source Protection Program
 BUDGET 2025

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
(draft Oct version)				
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures				
Compensation and Benefits	490,000	490,000	615,000	125,000
Administration Expenses	50,000	50,000	45,000	(5,000)
Other Operating Expenses	90,000	90,000	50,000	(40,000)
Water Budget - Technical Studies	10,000	204,000	70,000	(134,000)
TOTAL EXPENDITURES	640,000	834,000	780,000	(54,000)
Funding				
				(INCR)/DECR
Government Grants				
Provincial	640,000	834,000	780,000	54,000
TOTAL FUNDING	640,000	834,000	780,000	54,000
Net Surplus/(Deficit)	0	0	0	0

Appendix G

GRAND RIVER CONSERVATION AUTHORITY
P&S #7 General Operating Expense
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	2,327,500	2,441,000	2,490,000	49,000
Administration Expenses	370,000	460,000	393,000	(67,000)
Insurance	63,500	334,500	298,000	(36,500)
Other Operating Expenses	804,788	1,102,214	804,688	(297,526)
LESS: Recovery of Corporate Services Expenses	(70,000)	(70,000)	(70,000)	-
Total OPERATING Expenditures	3,495,788	4,267,714	3,915,688	
Interest Income	1,250,000	2,050,000	2,050,000	-
Total FUNDING to RESERVES	1,250,000	2,050,000	2,050,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	4,745,788	6,317,714	5,965,688	(352,026)
Funding			4,165,688	(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	3,253,588	3,310,888	3,338,888	(28,000)
Self Generated				
Investment Income	1,350,000	2,200,000	2,300,000	(100,000)
Personnel	65,000	65,000	65,000	0
TOTAL REVENUE	4,668,588	5,575,888	5,703,888	(128,000)
Net Surplus/(Deficit)	(77,200)	(741,826)	(261,800)	(480,026)

Appendix G

GRAND RIVER CONSERVATION AUTHORITY
P&S #8 - Watershed Services - CAT 2
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	825,100	850,000	885,000	35,000
Administration Expenses	117,900	118,000	118,000	-
Other Operating Expenses	100,000	100,000	100,000	-
Total OPERATING Expenditures	1,043,000	1,068,000	1,103,000	
RWQP Grants	800,000	800,000	800,000	-
Waste Water Optimization Project		130,000		(130,000)
Species at Risk			70,000	
Nature Smart Climate Solutions		85,000		(85,000)
Upper Blair Subwatershed Study		80,000		(80,000)
Total SPECIAL PROJECT Expenditures	800,000	1,095,000	870,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,843,000	2,163,000	1,973,000	(260,000)
Funding				
				(INCR)/DECR
Municipal				
Memorandums of Understanding Apportionment	992,000	1,017,000	1,052,000	(35,000)
Municipal Other	850,000	930,000	850,000	80,000
Government Grants				
Other Provincial	0	130,000	0	130,000
Federal	0	85,000	70,000	15,000
Funding From Reserves				
Cambridge Desiltation Pond	1,000	1,000	1,000	0
TOTAL REVENUE	1,843,000	2,163,000	1,973,000	190,000
Net Surplus/(Deficit)	0	0	0	(70,000)

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GRAND RIVER CONSERVATION AUTHORITY
P&S #9 Burford Tree Nursery & Planting Services
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	278,000	287,000	296,000	9,000
Administration Expenses	30,900	30,900	20,400	(10,500)
Other Operating Expenses	558,400	675,000	696,000	21,000
Total OPERATING Expenditures	867,300	992,900	1,012,400	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	867,300	992,900	1,012,400	19,500
<u>Funding</u> (INCR)/DECR				
Self Generated				
Burford Nursery	400,000	450,000	450,000	-
Landowner Contributions (Tree Planting)	180,000	230,000	230,000	-
TOTAL REVENUE	580,000	680,000	680,000	0
Net Surplus/(Deficit)	(287,300)	(312,900)	(332,400)	19,500

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GRAND RIVER CONSERVATION AUTHORITY
P&S #10 - Conservation Services
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	26,000	27,000	28,000	1,000
Administration Expenses	33,200	33,200	36,200	3,000
Other Operating Expenses	22,000	22,000	22,000	-
Total OPERATING Expenditures	81,200	82,200	86,200	
Total CAPITAL Expenditures				
Mill Creek Rangers Program		35,000	35,000	-
Species at Risk	40,000	70,000	-	(70,000)
Brant/Brantford Water Festival		45,000	45,000	-
Profit Mapping	-	35,000		(35,000)
Total SPECIAL PROJECT Expenditures	40,000	185,000	80,000	
Transition	-	-	-	
Total FUNDING to RESERVES	-	-	-	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	121,200	267,200	166,200	(101,000)
<u>Funding</u>				
				(INCR)/DECR
Municipal				
Municipal-Other		10,000	10,000	-
Government Grants				
Other Provincial	30,000	100,000	65,000	35,000
Federal	40,000	70,000	0	70,000
Self Generated				
Donations - Foundation		35,000	35,000	-
TOTAL REVENUE	70,000	215,000	110,000	105,000
Net Surplus/(Deficit)	(51,200)	(52,200)	(56,200)	4,000

GRAND RIVER CONSERVATION AUTHORITY
P&S #11 - Outdoor Environmental Education
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation & Benefits	574,500	642,000	672,000	30,000
Administration Expenses	57,000	57,000	68,000	11,000
Other Operating Expenses	143,600	213,000	213,000	-
Total OPERATING Expenditures	775,100	912,000	953,000	
Guelph Lake Nature Centre		500,000		(500,000)
Total SPECIAL PROJECT Expenditures	0	500,000	0	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	775,100	1,412,000	953,000	(459,000)
Funding				
				(INCR)/DECR
Self Generated				
Donations - Foundation		500,000	0	500,000
Nature Centre Revenue - Schools	500,000	600,000	600,000	0
Funding from Reserves				
Transition Reserve	275,100	312,000	353,000	(41,000)
TOTAL REVENUE	775,100	1,412,000	953,000	459,000
Net Surplus/(Deficit)	0	0	0	0

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GRAND RIVER CONSERVATION AUTHORITY
P&S #12 - Property Rentals
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	456,000	470,000	473,000	3,000
Administration Expenses	37,500	37,500	35,000	(2,500)
Other Operating Expenses	601,700	601,700	601,700	-
Total OPERATING Expenditures	1,095,200	1,109,200	1,109,700	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,095,200	1,109,200	1,109,700	500
<u>Funding</u>				
				(INCR)/DECR
Self Generated				
Belwood	1,040,000	1,066,000	1,087,000	(21,000)
Conestogo	1,245,000	1,276,000	1,302,000	(26,000)
Agricultural	250,000	250,000	270,000	(20,000)
Residential	110,000	110,000	115,000	(5,000)
Miscellaneous	336,000	336,000	356,000	(20,000)
TOTAL REVENUE	2,981,000	3,038,000	3,130,000	(92,000)
Net Surplus/(Deficit)	1,885,800	1,928,800	2,020,300	(91,500)

GRAND RIVER CONSERVATION AUTHORITY
P&S #13 - Hydro Production
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	70,000	70,000	70,000	
Other Operating Expenses	25,500	25,500	25,500	
Total OPERATING Expenditures	95,500	95,500	95,500	
General Capital/Land Sale Proceeds	116,500	116,500	66,500	
Total FUNDING to RESERVES	116,500	116,500	66,500	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	212,000	212,000	162,000	0
<u>Revenue</u>				
				(INCR)/DECR
Government Grants				
Provincial	0	0	0	
Self Generated				
Hydro Production-Belwood	265,000	265,000	315,000	
Hydro Production-Conestogo	260,000	260,000	160,000	
Hydro Production-Guelph	40,000	40,000	40,000	
Hydro Production-Elora	15,000	15,000	15,000	
Miscellaneous Income	0	0	0	
Funding from Reserves				
Land Sale Proceeds	0	0	0	
TOTAL REVENUE	580,000	580,000	530,000	0
Net Surplus/(Deficit)	368,000	368,000	368,000	0

GRAND RIVER CONSERVATION AUTHORITY
P&S #14 - Conservation Areas
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	5,033,000	5,774,000	6,017,000	243,000
Administration Expenses	215,000	220,000	253,000	33,000
Property Tax	65,000	65,000	65,000	-
Other Operating Expenses	3,724,000	3,723,000	3,981,000	258,000
Total OPERATING Expenditures	9,037,000	9,782,000	10,316,000	
Total CAPITAL Expenditures	2,000,000	2,000,000	2,000,000	-
TOTAL EXPENDITURES AND FUNDING TO RESERVES	11,037,000	11,782,000	12,316,000	534,000
<u>Funding</u>				
				(INCR)/DECR
Self Generated	check			
Brant	1,100,000	1,175,000	1,175,000	0
Byng Island	1,000,000	1,100,000	1,100,000	0
Belwood Lake	400,000	375,000	375,000	0
Conestogo Lake	550,000	600,000	600,000	0
Elora Gorge	2,000,000	2,300,000	2,800,000	(500,000)
Elora Quarry	450,000	450,000	450,000	0
Guelph Lake	1,300,000	1,400,000	1,400,000	0
Laurel Creek	650,000	650,000	650,000	0
Pinehurst Lake	850,000	900,000	900,000	0
Rockwood	1,250,000	1,300,000	1,300,000	0
Shade's Mills	450,000	450,000	450,000	0
Total Fee Revenue	10,000,000	10,700,000	11,200,000	(500,000)
Miscellaneous Income (Luther)	71,000	71,000	71,000	0
Funding From Reserves				
Gravel	1,000	1,000	1,000	0
Conservation Areas - Capital Projects	500,000	500,000	500,000	0
TOTAL REVENUE	10,572,000	11,272,000	11,772,000	(500,000)
Net Surplus/(Deficit)	(465,000)	(510,000)	(544,000)	34,000

GRAND RIVER CONSERVATION AUTHORITY
P&S #15 - Administrative Support - CATEGORY 3
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	648,600	668,000	706,000	38,000
Administration Expenses	100,900	100,900	139,400	38,500
Insurance	208,500	208,500	208,500	-
Other Operating Expenses	240,000	240,000	240,000	-
LESS: Recovery of Corporate Services Expenses				
Total OPERATING Expenditures	1,198,000	1,217,400	1,293,900	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,198,000	1,217,400	1,293,900	76,500
<u>Funding</u>				
TOTAL REVENUE	0	0	0	0
Net Surplus/(Deficit)	(1,198,000)	(1,217,400)	(1,293,900)	76,500

Appendix G

GRAND RIVER CONSERVATION AUTHORITY
Supplementary Information - Information Systems and Motor Pool
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures				
Information Systems				
Compensation and Benefits	1,290,000	1,329,000	1,394,000	65,000
Administrative Expenses	25,500	25,500	25,500	-
Software and Hardware Maintenance	187,500	187,500	187,500	-
Supplies and Services	54,000	54,000	54,000	-
Total OPERATING Expenditures	1,557,000	1,596,000	1,661,000	
Capital Expenses	170,000	300,000	300,000	-
LESS Internal Charges	(1,437,000)	(1,437,000)	(1,532,000)	(95,000)
NET Unallocated Expenses	290,000	459,000	429,000	(30,000)
Motor Pool				
Compensation and Benefits	312,000	321,000	330,000	9,000
Administrative Expenses	26,000	26,000	26,000	-
Insurance	50,600	63,000	63,000	-
Motor Pool Building and Grounds Maintenance	10,400	10,000	10,000	-
Equipment, Repairs and Supplies	286,000	336,000	336,000	-
Fuel	254,000	284,000	284,000	-
Total OPERATING Expenditures	939,000	1,040,000	1,049,000	
Capital Expenses	375,000	675,000	675,000	-
LESS Internal Charges	(1,300,000)	(1,300,000)	(1,400,000)	(100,000)
NET Unallocated Expenses	14,000	415,000	324,000	(91,000)
TOTAL EXPENDITURES	304,000	874,000	753,000	(121,000)
Funding				
TOTAL REVENUE	0	0	0	
Gross Surplus (Deficit)	(304,000)	(874,000)	(753,000)	
Funding From Reserves	3,041,000	3,611,000	3,685,000	
Funding to Reserves	(2,737,000)	(2,737,000)	(2,932,000)	
Net Surplus/(Deficit)	0	0	0	

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2024

Being a By-law to repeal By-law No. 11-2023, requiring pre-consultation prior to the submission of planning applications.

WHEREAS the Corporation of the Township of Melancthon passed By-law 11-2023, being a by-law to require pre-consultation prior to submission of planning applications made under the *Planning Act*, R.S.O. 1990, c. P.13, as amended;

AND WHEREAS the Cutting Red Tape to Build More Homes Act, 2024 (Bill 185) received Royal Assent on June 6, 2024, removing the authority for a municipality to require that an applicant pre-consult with it prior to submitting various planning applications under the *Planning Act*, R.S.O. 1990, c. P.13, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon hereby enacts as follows:

1. That By-law No. 11-2023, being the Mandatory Pre-Application Consultation By-law, and all amendments made thereto are hereby repealed.
2. That this By-law shall come into force and take effect upon the passing thereof.

By-law read a first and second time this 7th day of November, 2024

By-law read a third time and passed on this 7th day of November, 2024.

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2024

Being a By-law to amend By-law No. 57-2023 passed in open Council on December 14th 2023.

WHEREAS the Council of the Corporation of the Township of Melancthon deems it expedient to amend By-law No. 57-2023, a By-law to appoint a Municipal Services Board for the Horning's Mills Community Hall from January 1, 2024 until November 14, 2026.

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

That Jack Polonsky and Kaitlin DeVore is appointed to the Board, effective October 17, 2024.

By-law read a first and second time this 7th day of November, 2024.

By-law read a third time and passed this 7th day of November, 2024.

MAYOR

CLERK



**CORPORATION OF THE TOWNSHIP OF MELANCTHON
MOTION**

Date: **May 2, 2024**

Moved by **McLean**

Seconded by **Neilson**

Be it resolved that:

The Council for Melancthon Township dissolve the Horning's Mills Community Park Board and Corbetton Park Board effective July 15, 2024;

And further that the Council for the Melancthon Township establish a new Melancthon Park Board that will oversee the activities and upgrades at the Horning's Mills Community Park, Corbetton Park and the Township properties in Riverview;

And further that a new Terms of Reference be created by the Board, to reflect the new Board;

And further that the membership on the new Board will be expanded to include 7 members of the public and 2 members of Council with recruitment of the new Board to begin on July 15, 2024.

Recorded Vote

Yea

Nay

Mayor Darren White
Deputy Mayor James McLean
Councillor Ralph Moore
Councillor Bill Neilson
Councillor Ruth Plowright

Carried/Lost: _____
MAYOR DARREN WHITE

***Tabled to a future Council meeting**



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

**NOTICE OF STATUTORY PUBLIC MEETING
ZONING BY-LAW AMENDMENT**

RECEIPT OF COMPLETE APPLICATION

TAKE NOTICE that the Township of Melancthon has received a complete application for a Zoning By-law Amendment for the lands legally described as Part Lot 14, Concession 5 NE in the Township of Melancthon. The subject property has no civic address.

AND PURSUANT to Section 34 of the *Planning Act*, the application file is available for review at the Municipal Office. Please visit the Township's website or contact the Clerk to arrange to review this file.

PUBLIC MEETING: The Council for the Corporation of the Township of Melancthon will be holding a public meeting described below under Section 34 of the *Planning Act*, R.S.O. 1990, C.P.13 as amended, to allow the public to comment on a proposed Zoning By-law Amendment.

DATE AND LOCATION OF PUBLIC MEETING

Date and Time Thursday, November 7, 2024, at 5:20 p.m.
Location Council Chambers – 157101 Highway 10 or Virtual via Zoom

If you wish to attend virtually, please email the Clerk prior to the day of the public meeting so you can be provided with the link to the meeting.

THE PURPOSE of the application is to implement a site-specific zoning provision on the subject lands as part of a previous consent application decision (File #: B3/23). The site-specific zoning provision aims to rezone a portion at the front of the subject lands from *General Agricultural (A1)* to *Rural Residential (RR)*. In addition, the site-specific zoning will seek to reduce the front yard setback requirement under the *RR* zone.

FURTHER INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION

A key map has been appended (see *Appendix A*) that identifies the lands that are subject to the Zoning By-law amendment application.

Additional information and materials regarding the proposed Zoning By-law Amendment application are available for review by contacting the Township office by telephone at 519-925-5525, by email to the Clerk at dholmes@melancthontownship.ca, or by visiting the Township office located at 157101 Highway 10, Melancthon, ON during regular business hours Monday – Friday, 8:30 a.m. – 4:30 p.m. (the Office is closed between 12:00 p.m. and 1:00 p.m.).

IF YOU WISH TO BE NOTIFIED of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed amendment, you must submit a written request to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6, email - dholmes@melancthontownship.ca.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendments are approved, the person or public body is not entitled to appeal the decision of Council to the Ontario Land Tribunal.



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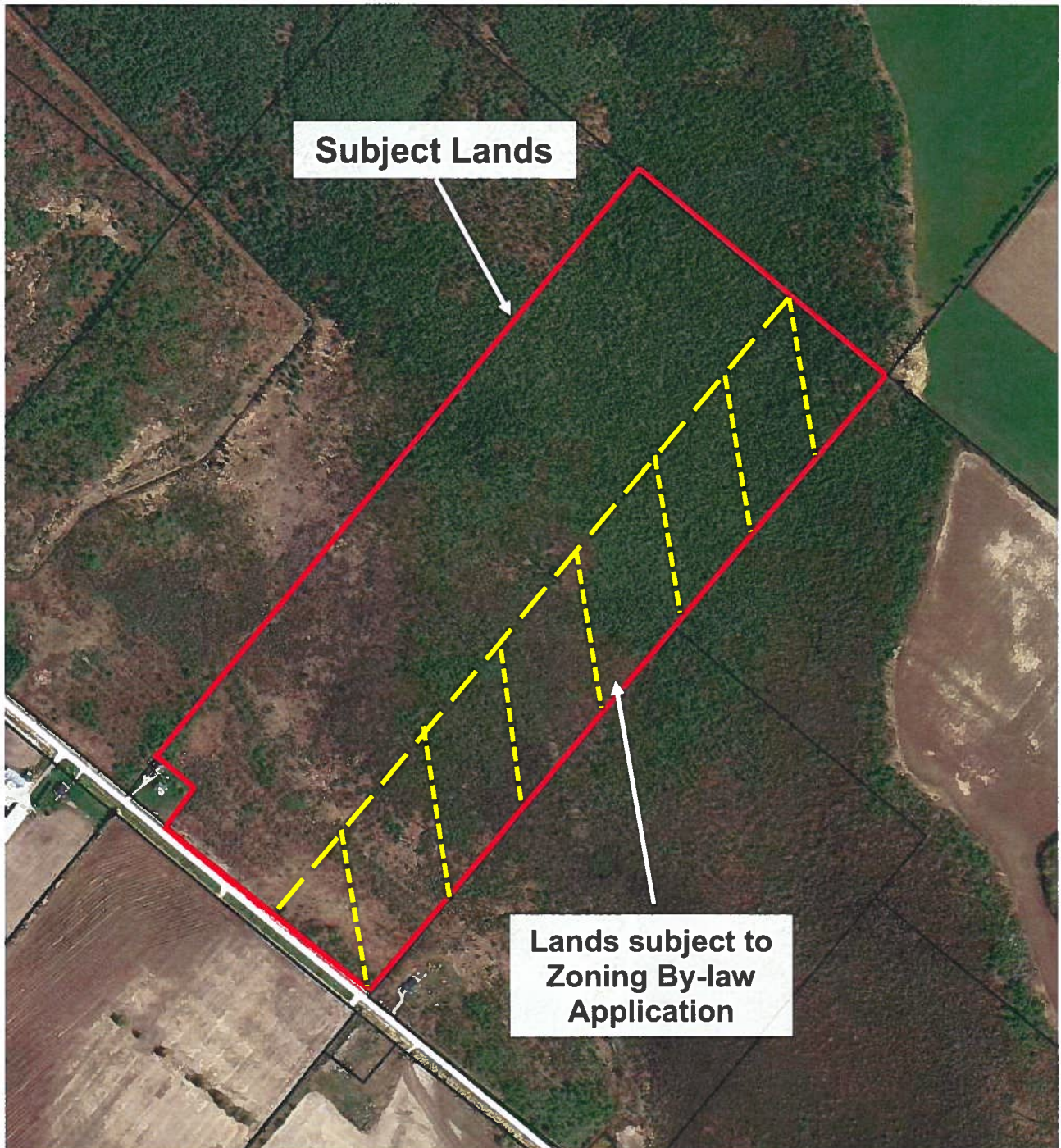
If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendments are approved, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Mailing Date of this Notice: Friday, October 11th, 2024

A handwritten signature in black ink that reads "Denise B. Holmes".

Denise B. Holmes, AMCT
CAO/Clerk
Township of Melancthon

Appendix A – Lands Subject to Zoning By-law Amendment Application





The Corporation of
THE TOWNSHIP OF MELANCTHON
157101 Highway 10, Melancthon, Ontario, L9V 2E6

MEMORANDUM

To: Mayor White and Members of Council

Copy: Ms. Denise Holmes, CAO/Clerk

From: Liam Morgan, Development Planner

Date: November 7th, 2024

Re: Planning Report – Zoning By-law Amendment – Concession 5 NE Part Lot 14

1.0 RECOMMENDATIONS

That Planning Report – Zoning By-law Amendment – Concession 5 NE Part Lot 14 be received;
And that Zoning By-law Amendment Application – Concession 5 NE Part Lot 14 be **APPROVED**.

2.0 BACKGROUND

The Township received an application from B.A. Nicolson Services (herein referred to as the 'applicant') on behalf of Cherie Yap and Matthew Zabbal (herein referred to as the 'Owner') seeking an amendment to the Township Zoning By-law 12-1979. The proposed amendment is a condition of approval for a previously submitted, and subsequently Council approved, consent to sever (File #: B3-23). The application seeks to rezone the newly severed lands a combination of *Rural Residential (RR)* and *Open Space Conservation (OS2)*. In addition, the application also aims to implement a site-specific provision for the portion of the land zoned as *RR*, which reduces the minimum front yard setback requirement to 15 metres.

A pre-consultation application was submitted by the applicant to the Township in October 2023, which was then subsequently circulated by the Township to internal and external stakeholders for their review and comment. Pre-consultation comments were received from Dufferin County, Grand River Conservation Authority (GRCA), Shelburne and District Fire Department, and the Township Planning division. The consolidated pre-consultation comments package was circulated back to the applicant by the Township on January 31st, 2023. Following the issuance of the pre-consultation comments, the applicant submitted a consent application to the Township in October 2023. The consent application was brought forth to the Committee of Adjustment (CofA) on December 14th, 2024, where it was conditionally approved by the CofA. One of the conditions of approval for the consent application was



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the submission of a Zoning By-law Amendment application for the severed lots, which was submitted by the applicant on August 7th, 2024. Initially a notice of incomplete application was issued to the applicant on September 5th, 2024; however, after further discussions with the applicant, Township Planning staff were able to issue a notice of complete application on September 20th, 2024. A circulation of the Zoning By-law Amendment application to internal and external stakeholders was undertaken by Township Planning staff on September 24th, 2024. To date, comments have been received from six agencies, which are further outlined in section 9.0.

The purpose of the following report is to provide Council with a recommendation on whether the proposed zoning by-law amendment application should be approved or denied. It is the aim of this report to provide Council with a detailed analysis of the proposed application and determination on whether it in fact represents 'good planning'. Using this report Council will be tasked to conclude if the proposed application should be accepted or refused.

3.0 DESCRIPTION OF SUBJECT LANDS

The lands subject to the Zoning By-law amendment application are legally described as Concession 5 NE Part Lot 14 (Roll Number: 221900000128500). There is no municipal address for the subject lands.

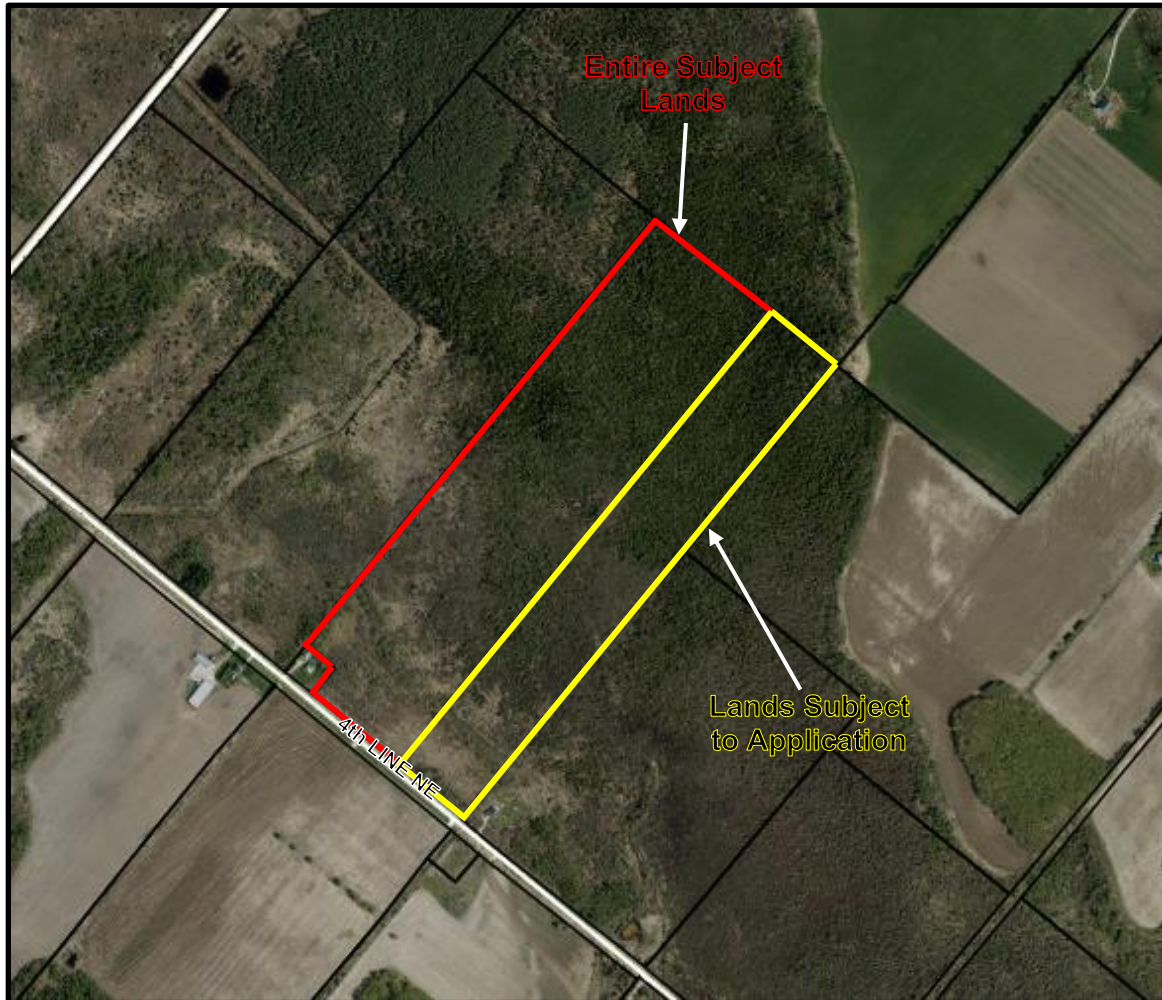
The entire lands are approximately 39.89 hectares (98.58 acres) in size and have a lot frontage of approximately 341 metres onto 4th Line NE. However, the severed lands, which are the lands subject to this application, are approximately 13.48 hectares (33.30 acres) with a lot frontage of 133 metres onto 4th Line NE. Presently on the subject lands are agricultural lands and some significant natural heritage features in the form of wetlands and woodlands. Surrounding land uses include predominately agricultural lands, farm uses, and single-family detached rural residential homes.

An aerial of the subject lands has been provided for reference below in Figure 1.



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Figure 1: Aerial of Subject Lands



4.0 PROPONENT APPLICATION

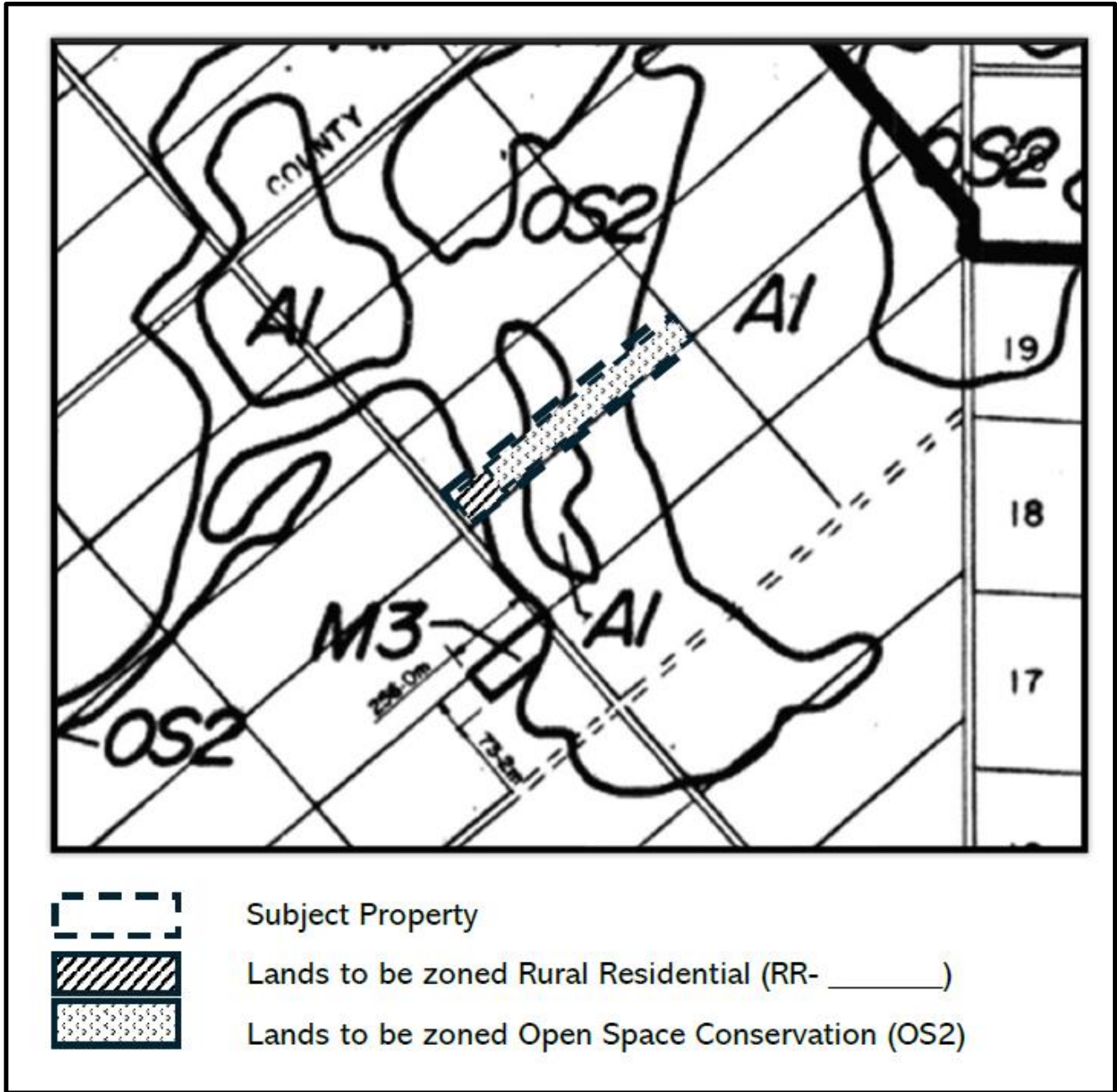
It is the intent of this application to amend the zoning for the subject lands as requested by the condition of approval relating to consent application B3-23. The amendment seeks to rezone the subject lands as a combination of both *Rural Residential (RR)* and *Open Space Conservation (OS2)*. This approach will allow for the future proposed development of a single family detached dwelling to proceed, while, at the same time, protecting the notable natural heritage features located throughout the remainder of the property. The Zoning By-law Amendment application also intends to implement a site-specific provision for the portion of the lands rezoned as *RR*. This site-specific provision aims to reduce the minimum front yard setback requirement from 25 metres to 15 metres



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An illustration of the proposed zoning changes has been provided below in Figure 2.

Figure 2: Zoning Changes for Subject Lands





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Provincial Policy Statement (2020)

The Zoning By-law Amendment application was submitted when the PPS (2020) was in-effect and, as such, the policies associated with the PPS (2020) will apply. Policies in the PPS (2020) that are of notable relevance to the application include the following:

Section 1.1.5.2 states that *“on rural lands located in municipalities, permitted uses are:*

- a. The management or use of resources*
- b. Resource-based recreational uses*
- c. Residential development, including lot creation, that is locally appropriate*
- d. Agricultural uses, agriculture-related uses, on-farm diversified uses, and normal farm practices*
- e. Home occupations and home industries*
- f. Cemeteries*
- g. Other rural land uses*

Section 1.1.5.4 states that *“development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted”*.

Section 1.1.5.5 states that *“development shall be appropriate to the infrastructure, which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure”*.

Section 1.1.5.8 states that *“new land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the minimum distance separation formulae”*.

Section 2.1.1 states that *“natural features and areas shall be protected for the long term”*.

Section 2.1.4 states that *“development and site alteration shall not be permitted in:*

- a. Significant wetlands in Ecoregions 5E, 6E and 7E*
- b. Significant coastal wetlands”*.



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Section 2.1.5 states that *“development and site alteration shall not be permitted in:*

- a. Significant wetlands in the Canadian Shield north of Ecoregions 5E, 6E and 7E;*
- b. Significant woodlands in Ecoregions 6E and 7E*
- c. Significant valleylands in Ecoregions 6E and 7E*
- d. Significant wildlife habitat*
- e. Significant areas of natural and scientific interest*
- f. Coastal wetlands in Ecoregions 5E, 6E and 7E*

unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions”.

A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2019)

The Zoning By-law Amendment application was also submitted when the *A Place to Grow: Growth Plan for the Greater Golden Horseshoe* (herein referred to as the ‘Growth Plan’) was in-effect. Though the policies of this plan are no longer applicable with the enactment of the new Provincial Policy Statement (2024), the policies of this plan must still be referenced. Policies relevant to the application include:

Section 2.2.9.3 states that *“subject to the policies in section 4, development outside of settlement areas may be permitted on rural lands for:*

- a. The management or use of resources*
- b. Resource-based recreational uses*
- c. Other rural land uses that are not appropriate in settlement areas”*

Section 4.2.2.3(a) states that *“within the natural heritage system for the growth plan new development or site alteration will demonstrate that*

- i. There are no negative impacts on key natural heritage features or key hydrologic features or their functions.*
- ii. Connectivity along the system and between key natural heritage features and key hydrologic features located within 240 metres of each other will be maintained or, where possible, enhanced for the movement of native plants and animals across the landscape.*



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- iii. *The removal of other natural features not identified as key natural heritage features and key hydrologic features is avoided, where possible.*

Section 4.2.3.1 states that *“outside of settlement areas, development or site alteration is not permitted in key natural heritage features that are part of the Natural Heritage System for the Growth Plan or in key hydrologic features*

Provincial Policy Statement (2024)

In October of 2024 the new Provincial Policy Statement (herein referred to as the 'PPS') came into effect. This new policy framework replaced not only the previous *PPS (2020)* but also *A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2019)*. Though the newly implemented PPS (2024) is not applicable to this application, as the application was submitted prior to its implementation, it is still important to provide discussion on this updated policy and outline relevant policies to the application at hand should any future planning applications be necessary.

Section 4.1.1 states that *“natural features and areas shall be protected for the long term”*.

Section 4.1.4 states that *“development and site alteration shall not be permitted in:*

- c. *Significant wetlands in Ecoregions 5E, 6E and 7E*
- d. *Significant coastal wetlands”*.

Section 4.1.5 states that *“development and site alteration shall not be permitted in:*

- g. *Significant wetlands in the Canadian Shield north of Ecoregions 5E, 6E and 7E;*
- h. *Significant woodlands in Ecoregions 6E and 7E*
- i. *Significant valleylands in Ecoregions 6E and 7E*
- j. *Significant wildlife habitat*
- k. *Significant areas of natural and scientific interest*
- l. *Coastal wetlands in Ecoregions 5E, 6E and 7E*

unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions”.



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Section 4.3.1(2) states that *"...prime agricultural areas, including specialty crop areas, shall be designated and protected for long-term use for agriculture"*.

Section 4.3.2(3) states that *"new land uses in prime agricultural areas, including the creation of lots and new or expanding livestock facilities, shall comply with the minimum distance separation formulae"*.

County of Dufferin Official Plan

The Zoning By-law Amendment application was submitted prior to the approval of County Official Plan Amendments (OPA) two (2) and three (3) and, as such, the policies under County Official Plan (2017) apply. Under County Official Plan (2017) the subject lands are designated as *Rural*. Permitted uses include the management or use of resources, resource-based recreational uses, limited residential development (no more than three new lots or units), home occupations and home industries, cemeteries, agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, and other similar rural land uses that cannot be located in settlement areas. As it relates to development in rural areas, the County Official Plan (2017) includes the following important policies:

Section 4.3.3(c) states that *"development in rural lands will be subject to the policies of section 7.3, with respect to servicing"*.

Section 4.3.3(d) states that *"the development of new or expanding uses must be compatible with the rural landscape and must be sustained by rural service levels"*.

Section 4.3.3(e) states that *"all farm and non-farm development, including lot creation and new or expanding livestock facilities, will comply with the Minimum Distance Separation Formulae as implemented through the applicable local municipal planning documents"*.

There are several notable natural heritage features on the subject lands under the 2017 County Official Plan, and include provincially significant wetlands, locally significant wetlands, and woodlands. With that being said, the following policies apply:

Section 5.3.1 states that *"provincially significant wetlands in the County will be protected and conserved. It is the policy of the County that:*

- b. No development or site alteration will be permitted within Provincially Significant Wetlands*



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- c. *...Development and site alteration will not be permitted on land adjacent to a Provincially Significant Wetland, unless the ecological function of the adjacent land has been evaluated and it has been demonstrated that there will be not negative impacts on the natural features or on their ecological functions. For the purposes of this policy, the extent of adjacent land will be defined as 120 metres. An Environmental Impact Study (EIS) will be required for all development proposals within 120 metres of a Provincially Significant Wetland”.*

Section 5.3.4 states that “...development and site alteration will not be permitted within or adjacent to significant woodlands unless it has been demonstrated that there will be not negative impacts on the natural features or their ecological functions through the preparation of an EIS”.

Section 5.3.6 states that “...development and site alteration will not be permitted within any unevaluated wetland or locally or regionally significant wetland or adjacent land unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions through the preparation of an EIS”.

While the recent Minister approved updates to the County Official Plan are not applicable in this circumstance, it is important that these updates be referenced and discussed in this report. Under the updated County Official Plan (2024), the subject lands are now designated as *Prime Agricultural*. Permitted uses under this designation include agricultural uses, normal farm practices, one single residential dwelling per lot, agricultural-related uses, on-farm diversified uses, home occupations, home industries, forestry, conservation uses, wildlife and fisheries management uses, passive recreational uses, and watershed management and flood and erosion management uses. The Council adopted County Official Plan (2024) also maintains the presence of the previously outlined natural heritage features located on the subject lands.

Township of Melancthon Official Plan

The subject lands are designated as both *Rural* and *Environmental Conservation* under the Township Official Plan. Permitted uses associated with the *Rural* designation include agricultural uses, agricultural-related uses, on-farm diversified uses, management of resources, resource based recreational activities, limited residential development, rural oriented institutional uses, and uses that cannot be located in settlement areas. For the *Environment Conservation* designation, permitted uses include legally existing uses, low impact and passive recreation uses, forest, wildlife, and fisheries management, essential public watershed management and flood or erosion control works, essential



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transportation and utility facilities, existing public and private parks, agricultural uses, uses permitted in the underlying land use designation provided that it has been demonstrated that there will be no negative impacts on the natural heritage features and areas or their ecological functions.

Specific policies relevant to the proposed application include the following:

Section 3.4.1(b) states that *"...there shall be not development or site alteration in provincially significant wetlands"*.

Section 3.4.2(c) states that *"...in order to achieve the objectives for the protection of the natural environment, development proponents shall be required to prepare an Environmental Impact Study (EIS) for any proposal that is within the areas referenced in section 3.4.1 or where the policies of this Plan require such a study"*.

Section 5.3.2(c) states that *"the maintenance of the area's rural character and environment will be principal consideration in the evaluation of any new or significantly expanded use in the rural designation"*.

Section 5.5.2(b) states that *"any development of permitted uses should be planned and designed such that the ecological, educational, or interpretive values of the subject area are maintained"*.

Section 6.3.1(a) states that *"...it is, therefore, a policy of this Plan that future development and construction on existing and new lots in conformity with the land use designations and the related policies of this Plan shall continue to be permitted on the basis of individual on-site water and sewage services..."*.

Township of Melancthon Zoning By-law 12-1979

The subject lands are zoned as both *General Agricultural (A1)* and *Open Space Conservation (OS2)* under Zoning By-law 12-1979. Permitted uses for the *A1 zone* include a farm, kennel, riding stable, nursery or commercial greenhouse, animal hospital, forestry or conservation uses, wayside pit, home occupation, single family detached home, and accessory uses. Permitted uses for the *OS2 zone* include conservation uses, a public park, a golf course, a farm, a horticultural nursery, and building or structures to be used for flood or erosion control purposes.



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The proposed zoning by-law amendment seeks to rezone a portion of the subject lands (severed parcel) to *Rural Residential (RR)* to allow for the future proposed construction of a single detached residential dwelling. At the same time, the application also seeks to maintain the *OS2 zone* for a majority of the subject lands.

6.0 POLICY ANALYSIS

Township Planning staff have undertaken an extensive analysis of the overarching policy regulations associated with subject lands. Staff have determined the following findings as it relates to all overarching planning policies.

- The application proposes a use that is consistent with the *rural lands* policies of the *PPS (2020)* and has outlined through the EIS that the proposed development will not impact the surrounding natural heritage features and ecological functions. As such, the application conforms to all policies set out under the *PPS (2020)*.
- The application aligns with the *Growth Plan*, as it proposes a use that is consistent with the permitted uses under the *rural lands* policy and indicates that no impact to key natural heritage features will occur as a result of future development.
- The application conforms to, as well as maintains the overall intent of, both the in-effect (2017) and Council approved (2024) County Official Plans, especially as it relates to natural heritage feature policies.
- The application is consistent with the policies under the Township Official Plan, especially as it relates to the policies of the *rural and environmental conservation* designations, servicing policies, and policies pertaining to protecting the natural environment.

7.0 PROPOSED ZONING AMENDMENTS

The following table provides an overview of the amendments currently being proposed under this application.

Zoning	In-Effect Zoning Regulation	Proposed Zoning Regulation
Open Space Conservation (OS2)	No zoning changes proposed.	
Rural Residential (RR)	Min. Front Yard = 25 m	Min. Front Yard = 15 m
	Following exception proposed to be added: I. All future development must adhere to a minimum 5 metre setback from the Provincially Significant Wetland.	



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8.0 SUMMARY OF TECHNICAL REPORTS SUBMITTED

The planning consultant has submitted the following technical reports and information to the Township in support of the proposed Zoning By-law amendment:

1. *Application Form – ZBA (Consultant: B.A. Nicolson Services)*
2. *Draft Zoning By-law Amendment (Consultant: B.A. Nicolson Services)*
3. *Environmental Impact Study (Consultant: SAAR Limited)*
4. *Functional Servicing Report (Consultant: BluePlan Engineering)*
5. *Hydrogeological Assessment (Consultant: BluePlan Engineering)*
6. *Planning Justification Letter (Consultant: B.A. Nicolson Services)*
7. *Plan of Survey (Consultant: Bowers Jones Fournier Surveying Limited)*

9.0 SUMMARY OF COMMENTS RECEIVED

To date, comments have been provided by six (6) agencies. Those agencies, and a high-level summary of their respective comments, are further outlined below.

9.1. Township of Melancthon Engineer (RJ Burnside)

The Township Engineer provided comments on October 25th, 2024. The comments received from the engineer included the following:

1. The proposed line was labelled "Approximate GRCA Wetland Limit" and the Condition of Consent requires a survey of "the wetland boundaries". However, the surveyed line is labelled "EP Limit". The key question is whether or not there is a setback requirement from the surveyed line, and I was unable to determine that from the EIS or the material that was submitted.
2. If the surveyed line already includes a setback to the wetland, then I will have no further concerns, although the wording of the condition could make it difficult to clear. Alternatively, if additional setback is required beyond the line, then it will need to be re-



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considered.

9.2. *County of Dufferin*

Comments were received from the County of Dufferin on October 29th, 2024. The comment package provided by the County of Dufferin included comments from building services, public works – engineering division, and the planning and development division. Both the building services and public works – engineering division had no comments on the application outside of requiring the submission of a separate building permit. The Planning and Development division provided one comment stating that *“the applicant shall ensure that all GRCA wetland setback limits are conformed with as part of any future development of the subject lands”*.

9.3. *Grand River Conservation Authority (GRCA)*

The GRCA provided comments to the County of Dufferin on October 30th, 2024. In their comments they outline that the GRCA has no concerns with the application in principle. The GRCA, however, does note that the environmental impact study recommends that any proposed development adheres to a 5-metre setback from the Provincially Significant Melancthon Wetland Complex 1. As such, they recommend that the Open Space Conservation (OS2) zone is aligned to be inclusive of that setback.

9.4. *Shelburne and District Fire Department*

The Shelburne and District Fire Department provided comments on September 27th, 2024. They indicated that the fire department had no concerns or comments with the proposed Zoning By-law Amendment application.

9.5. *Enbridge Gas*

Comments were provided by Enbridge Gas on October 18th, 2024. This external agency indicated that they did not object to the proposed application; however, they do reserve the right to amend or remove development conditions.

9.6. *Wellington-Dufferin-Guelph (WDG) Public Health*



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WDG Public Health issued comments to the Township on September 25th, 2024. In their comments they noted that the Zoning By-law Amendment application was beyond the scope of their work and, as such, they had no comments.

10.0 RECOMMENDATION

If Council concurs with the conclusion of this report the following recommendation is provided for consideration:

1. *That the application for Zoning By-law Amendment submitted by B.A. Nicolson Services be received together with this report and **APPROVED** by Township of Melancthon Council.*

Prepared by:

A handwritten signature in black ink that reads "LM".

Liam Morgan
Development Planner
Township of Melancthon