

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 5th day of September, 2024 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean (virtual), Councillor Ralph Moore (virtual), Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright – Announced that the Community BBQ and Open House at the Horning's Mills Hall was taking place on Saturday (September 7th). She advised that there is a list on their Facebook page of all the upcoming events.

Additions

Deputy Mayor McLean – Aggregate Extraction in the Township

Councillor Plowright – Public Meeting Notification Process

Deletions

None.

Approval of the Agenda

Moved by Plowright, Seconded by Neilson

That Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes – August 15, 2024

Moved by Moore, Seconded by Neilson

That Council approve the minutes of the August 15, 2024 Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

Nothing for this matter.

Public Question Period

Harvey Lyon inquired as to what the Township has in place to control the installation of domestic solar panels for personal use. He was advised that it is under the Building Department and Electrical Safety Authority.

Public Works

Accounts

Craig Micks, Public Works Superintendent was in attendance and presented the accounts in the amount of \$93,328.33.

Moved by Plowright, Seconded by Neilson

That Council receive the Public Works Accounts as presented by the Public Works Superintendent. Carried.

Recommendations from Roads Sub-Committee Meeting Held August 19th, 2024

Deputy Mayor McLean spoke to the recommendation.

Moved by McLean, Seconded by Plowright

That Council accepts the recommendation from the Roads Sub-Committee and that Council moves forward with the asphalt sidewalk option to be completed in 2025. Further that Council engage with the public regarding the sidewalk project during the 2025 Budget discussions. Carried.

2024 Winter Sand Tender Recommendation

The Memorandum from Craig Micks was sent out to Council earlier this afternoon with his recommendation.

Moved by Neilson, Seconded by Plowright

That the Council of the Township of Melancthon accepts the quote from Flesherton Concrete for the supply and delivery of approximately 2,500 tonnes of screened winter sand for the quoted price of \$51,250.00 plus applicable taxes. Quoted price includes the rental of the stacker. The screened winter sand is to meet OPSS Specifications, and the test is to be paid by the contractor with the sample supplied by the Township. Completion date is October 18, 2024. This quote complies with the Township's Procurement By-law. Carried.

Other

Craig advised that he has been speaking with Cox Construction regarding the Horning's Mills paving project, and it will be the third week in September before they get there now.

Planning

Applications to Permit

Nothing for this matter.

Letter from Harvey Lyon regarding County of Dufferin OPA4

Liam Morgan was in attendance and advised that he spoke with Silva (Yousif) about this matter and OPA 4 has been given draft approval and is on the County website. Discussion ensued and a question was asked about what happens when some of these municipal drains get classified as water courses and the farmers are unable to clean them out to maintain the drainage on the property. Liam advised that he preferred to wait for Silva to respond on this. Mayor White advised that we do need a response on

this, as this could be detrimental to the Agricultural Community. In the Township's Official Plan it states that a municipal drain is not a water course.

Other

There was nothing for this matter.

Strategic Plan

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Al Blundell was in attendance and inquired about the first Police Service Board Meeting. Staff advised that an email would be sent out tomorrow morning with more proposed dates. Councillor Neilson asked Mr. Blundell if there were any Stats for Dufferin from the long weekend and Mr. Blundell does not have these yet but the data is being pulled for the Road Sub-Committee meeting on Monday. Mr. Blundell was asked by Mayor White if there were any pictures from the recent accident at Highway 10 and County Road 17 regarding the school bus. Mayor White has been consulting with the Minister of Transportation regarding an onsite on this stretch of roadway and wants to send these pictures to him. Mr. Blundell advised that he has asked for an updated heat map on County Road 17. Mayor White advised that he is advocating with other lower tier municipalities to have County Council place some money in the 2025 budget for extra policing on County Roads.

Committee/Board Reports & Recommendations

None.

Correspondence

Board, Committee & Working Group Minutes

1. Centre Dufferin Recreation Complex Board of Management – May 22, 2024
2. Roads Sub-Committee – July 8, 2024

Moved by McLean, Seconded by Plowright

That the Board, Committee & Working Group Minutes Items 1 and 2 be received as information. Carried.

Items for Information Purposes

1. Email from the Mulmur-Melancthon Firefit Team – Firefit 2024 Season
2. Community Sport and Recreation Infrastructure Fund Applications Now Available
3. Letter from Bernie Derible, Deputy Minister and Commissioner of Emergency Management – Community Emergency Preparedness Grant Round 2 Launching in September 2024
4. Retirement Celebration for Shelburne Fire Chief Ralph Snyder – September 8th, 2024
5. Grand River Conservation Authority – Conservation Areas Strategy – Consultation Period
6. Grand River Conservation Authority Summary of the General Membership Meeting – August 23, 2024
7. Ontario Provincial Police – April to June 2024 Detachment Revenues

8. Niagara Escarpment Commission – Revised Position with Respect to Short-Term Accommodations within the Niagara Escarpment Plan Area of Development Control
9. Dufferin County Community Safety and Well-Being Annual Update

Moved by McLean, Seconded by Neilson

That Correspondence Items 1-9, for information purposes, be received as information, except items 2 and 4, pulled for further discussion. Carried.

2 - Councillor Neilson pulled and spoke to this item and thought this would be a good opportunity for NDCC, or a Park in Riverview. There were suggestions about paving the parking lot at the Hall for basketball nets and other activities. Sarah was directed to look into this grant application to see what the Township could apply for.

4 – Councillor Neilson pulled and spoke to this item. He thanked Chief Ralph Snyder for his four years of service with the Shelburne and District Department, as well as his service with the other Departments he served, and wished him well in his retirement.

General Business

Accounts

Sarah Culshaw, Treasurer presented the accounts in the amount of \$219,606.96.

Moved by McLean, Seconded by Moore

That Council receive the General Accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-law

There were no General By-laws for this meeting.

New/Other Business/Additions

1. Letter from Terry & Ellowene Bolton - Request to purchase Township Property - Part Lot 13, Concession 4 NE

Discussion ensued on this matter and Township Staff were directed to put together some information for Council on what properties the Township owns and what can be done with them. Staff were directed to send a letter to Mr. and Mrs. Bolton and thank them for their interest, however Council is going to be embarking on other initiatives for Township owned lands and is not interested in disposing of the property at this time.

2. Other/Addition(s)

Addition - Deputy Mayor McLean - Aggregate Extraction in the Township

Deputy Mayor advised that there were only about 15 people who attended the public engagement last night for a pit expansion on the 4th Line. This raises a concern with him about how we are raising awareness on aggregate extraction across the Township and how people are getting their information. He thinks it would be helpful to bring the public together to hear their concerns and inform them about aggregate extraction, educate them on Council's role, etc. Mayor White spoke to this and suggested that we bring in a third party to speak with Council on how the ARA works, and how it intertwines with the municipality, and what we can and cannot do. Council concurred with this and Staff were directed to speak with Jeffrey Wilker, Solicitor and have him come in and speak to Council. We will start at the Council level and then go to the Public.

Addition - Councillor Plowright – Notification of Public Meetings

Discussion ensued about notification of public meetings and how we can get the information out to the public, as people were unaware of the Open House last night for the Duivenvoorden pit expansion applications. It was advised that the Township has rules to follow under the Planning Act about notification, however applicants hosting open houses, or their own public meetings don't have to follow the legislation. It was suggested that for future public meetings, that it would be beneficial to build something into our processes to ask the applicants to widely advertise. They don't have to, but there is nothing stopping the Township from providing additional notification to the public. It was suggested that NDACT could possibly help get the word out.

Unfinished Business

1. NDCC Agreement Renewal – Request from Mulmur for a Capital Contribution towards the Ice Floor Replacement

The CAO recommended deferral on this matter as she has been advised by the Mulmur CAO, that more information is forthcoming from Mulmur for the next meeting.

2. Township of Melancthon Strategic Plan – 2024-2029

Discussion ensued on the Strategic Plan and how the Township plans to achieve its priorities as outlined in the Plan. Staff had advised that Deputy Mayor McLean had suggested that each Council Member could select a priority and take the lead on it, or Staff could choose a priority and place it on an Agenda (one meeting per month) for discussion and direction to achieve it. This is what was done during the last term of Council. The latter option was chosen.

Moved by Neilson, Seconded by Moore

That Council adopt the 2024 – 2029 Township of Melancthon Strategic Plan prepared by Town Hall Consulting Inc. Carried.

3. County of Dufferin Economic Development Strategy Questions for Council

Discussion ensued and Staff were directed to have Yaw Ennin, Manager of Economic Development attend a meeting as Council are unsure of what he is looking for.

4. NDACT/Strada Well Registration at Township Landfill Site

This item was further deferred.

Delegations/Public Meetings

During the meeting, Council conducted the following Public Meeting and heard from the following Delegation.

5:30 p.m. – A Public Meeting had been called to consider a proposed Zoning By-law Amendment on Part of Lot 30, Concession 9 NE and Part of Lot 30, Concession 9 NE – RP7R-1182 Part 2 (318469 8th Line NE and 824396 Melancthon-Osprey Townline). Kristine Loft, Agent for the Owner was in attendance and spoke to the Application. Liam Morgan, Development Planner for the Township spoke to his Report. The Secretary advised that Enbridge Gas provided comments on this application. Harvey Lyon was in attendance and asked several questions regarding Liam's Report, the EIS and questions pertaining to permitted uses on the Open Space Conservation and Agricultural zoned portions. Councillor Neilson asked for clarification that when this was completed, that there would be two houses on Parcel A (the new lot) and it was advised that no there would not be. There were no further questions or comments.

Moved by Neilson, Seconded by Plowright

That leave be given to introduce a By-law to amend Zoning By-law 12-1979 as amended, for property legally described as Part Lot 30, Concession 9 NE and Part Lot 30, Concession 9 NE, RP 7R1182, Part 2 and it be hereby read a first and second time and numbered 35-2024. Carried.

5:45 p.m. - Colin Smith, Intact Insurance and Heather Hill, Insurance Store attended Council and presented the 2024-2025 Insurance Program. Mr. Smith advised that the insurance increase is approximately 8.3% over last year, but that is due to changes in the program with added vehicles, inflationary increases, and rate increases (minor). He indicated that the Township is doing very well on its claim’s history. Councillor Plowright inquired about the insured value of the Horning’s Mills Hall and Staff will set up a meeting for Ms. Hill to come to the Hall to re-evaluate. There was discussion about the cyber insurance and how it has evolved.

Moved by Neilson, Seconded by White

That Council approve the 2024-2025 Insurance Program as presented. Carried.

Closed Session

There was no Closed Session for this meeting.

Third Reading of By-laws

Moved by Plowright, Seconded by Neilson

That By-law 35-2024 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

There were no Notices of Motion for this meeting.

Confirmation By-law

Moved by Plowright, Seconded by McLean

That leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on September 5, 2024 and it be given the required number of readings and numbered 36-2024. Carried.

Adjournment and Date of Next Meeting

Moved by McLean, Seconded by Neilson

That Council adjourn this meeting at 6:26 p.m., to meet again on Thursday, September 19, 2024 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK