

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 18th day of July, 2024 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean (virtual), Councillor Ralph Moore (virtual), Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright reported that the outside of the Hall has been done.

Additions

None.

Deletions

The following items were deleted from the Agenda and will be dealt with at the next meeting:

- 10.2 – Tender 02-2024 Recommendation
- 10.4 - County of Dufferin/Township of Melancthon Plow Truck Tender T2024 PW-24-10 Recommendation

Approval of the Agenda

Moved by Neilson and Seconded by Plowright

That Council approve the Agenda as amended. Carried

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Plowright and Seconded by McLean

That Council approve the minutes of the June 20, 2024 Council meeting and July 4, 2024 Special Council meeting as circulated. Carried.

Business Arising from Minutes

None

Point of Privilege or Personal Privilege

None.

Public Question Period

Harvey Lyon was in attendance asked if there was ever a presentation by the GRCA to the County Council about the Government's mandate to increase wetlands. Mayor White answered this question.

Public Works

Accounts

The Public Works Accounts were presented in the amount of \$162,367.65.

Moved by Neilson and Seconded by Plowright

That Council receive the Public Works Accounts as presented by the Public Works Superintendent. Carried.

Cox Construction Quote to Pave Mill Lane in Horning's Mills

Moved Plowright and Seconded by Neilson

That Council hereby suspends the Tender Purchases (RFT) Section of Procurement By-law 3-2024 and accepts the quote from Cox Construction Limited in the amount of \$110,409.48, inclusive of HST to pave Mill Lane in Horning's Mills with paving to be done in conjunction with Tender 01-2024 and to be completed no later than September 30, 2024. Mayor White called for discussion on the motion. Deputy Mayor McLean spoke to the proposed sidewalks in Horning's Mills and Staff provided information on the quotes received. Discussion ensued amongst Council. It was suggested that this matter be referred to the Roads Sub-Committee for further discussion and recommendation.

Other

Nothing for this.

Planning

Applications to Permit

There were no questions or concerns regarding the applications on the spreadsheet.

Dufferin County Official Plan Amendment No. 4, Natural Heritage System Strategy Background Report, Response to Harvey Lyon's Comments

Moved by Neilson and Seconded by Plowright

That Council receive the correspondence from Silva Yousif, Senior Planner, regarding Dufferin County OPA 4 as information. Mayor White called for discussion on the comments by the Planner. Councillor Neilson provided several comments on it and Mayor White spoke on it. Silva Yousif, Senior Planner was in attendance and also provided additional comments. The motion was then carried.

Other

Nothing for this matter.

Strategic Plan

Staff advised that the final 2024 Strategic Plan has been completed and will be presented by Rob Adams, Town Hall Consulting at the August 15, 2024 Council meeting.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Nothing for this matter.

Committee/Board Reports & Recommendations

1. Fire Departments Upgraded Radio System – Update

Mayor White provided an update to Council on the upgraded radio system. There were concerns raised that Shelburne and District FD is moving ahead but other fire departments are not. At the Fire Board when it was discussed, it was only Melancthon Township that spoke against it. Concerns were raised that this is premature given the County undertaking the Fire Review. Mayor White suggested reaching out and setting up a meeting with the Mayor and Deputy Mayor of Shelburne and no one had any concerns for him to do that.

Correspondence

Board, Committee & Working Group Minutes

1. Roads Sub-Committee – June 3rd, 2024
2. Centre Dufferin Recreation Complex Board of Management – April 24th, 2024

Moved by Moore and Seconded by Neilson

That the Board, Committee and Working Group Minutes Items 1-2 be received as information. Carried.

Councillor Neilson reported on the Shelburne Fire Board Meeting on June 4, 2024 regarding the Township's Significant Fire Incidents motion, and the Board received it as information only.

Items for Information Purposes

1. Niagara Escarpment Commission – Request for Comments 825725 Grey Road 40, Durham Stone and Paving Incorporated
2. Ministry of Natural Resources – Streamlining of Approvals under the Aggregate Resources Act and Supporting Policy
3. Township of Mulmur – Endorsement of Township of Melancthon; Significant Incidents and Reporting
4. Grand River Conservation Authority Summary of the General Membership Meeting – June 28, 2024

Moved by Plowright and Seconded by Neilson

That Correspondence Items 1-4, for information purposes, be received as information, except item 2, pulled for further discussion. Carried.

Councillor Neilson pulled the correspondence and spoke to it. Mayor White also provided comments on it.

Items for Council Action

1. Petition for Drainage Works by Eli Bauman & Isaiah Martin (1000406582 Ontario Inc) – McManaman Drain

Moved by Plowright and Seconded by Neilson

That Council accept the petition under Section 4 of the Drainage Act, RSO, 1990, signed by Isaiah Martin on behalf of 1000406582 Ontario Inc. describing Part of the West Half of Lot 10, Concession 4 OS as requiring drainage, and directs the Clerk to notify the petitioners and the Nottawasaga Valley Conservation Authority, as required by Section 5 of the Drainage Act, of its decision to proceed. Be it further resolved that Council appoint Tom Pridham, P.Eng., Drainage Superintendent, RJ Burnside & Associates Limited to prepare a report, plan and profile in accordance with Section 8 of the Drainage Act. Carried.

2. Notice of Request for Drain Maintenance and/or Repair by Kenneth Holmes – Gray Drain

Moved by Moore and Seconded by Plowright

That Council accept the notification for maintenance and repair of the Gray Municipal Drain under Section 74 and 79(1) of the Drainage Act, RSO 1990, signed by Kenneth (Ken) Holmes, owner of Part Lot 17, Concession 6 SW. We direct Tom Pridham, P.Eng., Drainage Superintendent, RJ Burnside and Associates to investigate and report back to Council on his findings and recommendations. Carried.

- 3. Findings and Recommendations from RJ Burnside and Associates regarding Stewart Drainage Works

Moved by Neilson and Seconded by Plowright

That we direct the Drainage Superintendent to proceed with the maintenance work on the Stewart Drainage Works as outlined in his letter of July 2, 2024. Carried.

- 4. County of Dufferin Economic Development Strategy request for Information for Council

This item was deferred to the August 15th Council meeting. Staff were directed to send the request from Yaw Ennin, Manager of Economic Development, out to Council so that the answers could be provided at the next meeting.

General Business

Accounts

Sarah Culshaw, Treasurer presented the accounts in the amount of \$1,240,073.29.

Moved by McLean and Seconded by Neilson

That Council receive the General Accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-laws

By-law to Authorize the Execution of a Municipal Funding Agreement on the Canada Community Building Fund & Report from Denise B. Holmes, CAO/Clerk regarding the Municipal Funding Agreement – Canada Community-Building Fund

Moved by McLean and Seconded by Neilson

That leave be given to introduce a By-law to authorize the Execution of a Municipal Funding Agreement on the Canada Community-Building Fund and it be hereby read a first and second time and numbered 31-2024. Carried.

By-law to Authorize the Signing of a Memorandum of Understanding between the County of Dufferin and the Township of Melancthon for Health and Safety Services

Moved by Moore and Seconded by Plowright

That leave be given to introduce a By-law to authorize the signing of a Memorandum of Understanding between the Corporation of the County of Dufferin and the Corporation of the Township of Melancthon for Health and Safety Services, and it be hereby read a first and second time and numbered 32-2024. Carried.

New/Other Business/Additions

Notice of Motion from Deputy Mayor McLean regarding River Road Traffic Calming Collaboration with Mulmur Township

Moved by McLean and Seconded by Neilson

That Whereas River Road runs through both Melancthon and Mulmur; And Whereas River Road receives a significant amount of traffic in the warmer months; And Whereas residents who live on the road are negatively impacted by dangerous driving and excess noise from the increased traffic; And Whereas neither municipality can address these issues alone; Now therefore be it resolved that Melancthon Council requests Mulmur

Township's support in developing a traffic calming and enforcement strategy to reduce dangerous driving, speeding and noise on River Road. Carried.

Strada/NDACT Community Peer Review Agreement – Update

Staff provided an update on the Strada/NDACT Community Peer Review Agreement and advised that the Staff fulfilled the Township's obligations under the Agreement by reaching out to WSP, on behalf of NDACT to peer review Studies. A Representative of NDACT advises that WSP is reporting directly to NDACT and has commenced the Noise, Air and Blasting, so there is nothing further that the Township needs to do.

Unfinished Business

Tabled Motion from May 2, 2024 Council Meeting – Dissolving the Horning's Mills Park Board and the Corbetton Park Board to Establish a Melancthon Park Board

Moved by McLean, Seconded by Neilson that the Council for Melancthon Township dissolve the Horning's Mills Community Park Board and Corbetton Park Board effective July 15, 2024; And further that the Council for Melancthon Township establish a new Melancthon Park Board that will oversee the activities and upgrades at the Horning's Mills Community Park, Corbetton Park and the Township properties in Riverview; And further that a new Terms of Reference be created by the Board, to reflect the new Board; And further that the membership on the new Board will be expanded to include 7 members of the public and 2 members of Council with recruitment of the new Board to begin on July 15, 2024.

Discussion ensued and a joint meeting will take place in September. The motion was further tabled.

NDCC Funding

This matter to be dealt with in Closed Session.

NDACT/Strada Well Registration at Township Landfill

Staff to follow up with its Hydrogeologist to make sure the testing will not impact the testing that he does at the Landfill. The matter was deferred to August 15th.

Delegations

The following Public Meetings and Delegations/Presentations took place during the Council Meeting.

5:20 p.m. – A Public Meeting had been called to consider a proposed Zoning By-law Amendment on the East Part of Lot 23, Concession 2 OS – Lundy Land Co. The purpose of the application is to rezone the subject lands as a requirement of the Consent Application for File B4/23 to recognize the existing non-compliant structures and lot size of the Rural Residential (RR) zone on the severed lot, and to rezone the retained lands for agricultural purposes only, such that no dwelling or habitable building shall be constructed on the retained lands. The Clerk advised that comments had been received from Enbridge, Dufferin County Building Services, Dufferin County Public Works – Engineering Division and Dufferin County Planning Division. Bonnie Tang, Planner for Mr. Lundy was in attendance and provided a brief presentation on the application. Liam Morgan, Melancthon Development Planner spoke to his Report that was included in the package. Mayor White asked if Council had any concerns with the proposed Zoning By-law Amendment and there were no concerns. Mayor White asked if those in attendance in the gallery and online had any concerns and there were none.

Moved by Neilson and Seconded by Plowright

That leave be given to introduce a By-law to amend Zoning By-law 12-1979, as amended as it affects property legally described as Part of Lot 23, Concession 2 OS and it be hereby read a first and second time and numbered 29-2024. Carried.

5:30 p.m. – Nancy Neale, Watson and Associates attended Council to speak to the Addendum to the 2024 Development Charges Background Study and also to be in attendance in case there were any further questions from Council, before the By-law was passed. The change to the study was the addition of sidewalks in Horning’s Mills and changes in the legislation on June 6, 2024. Discussion ensued about the calculations in the Report, affordable housing and thresholds, and the removal of sidewalks. If Council were to decide to remove the sidewalks down the road, an amendment to the By-law would be required and another public meeting would have to be held. The sidewalks will be left in at this time.

Moved by Neilson and Seconded by Plowright

That leave be given to introduce a By-law to establish Development Charges for the Township of Melancthon and to repeal Development Charges By-law 37-2019 and it be hereby read a first and second time and numbered 30-2024. Carried.

6:30 p.m. – Arunas Kalinauskas, RJ Burnside and Associates attended Council and presented the Draft Asset Management Plan.

Moved by Neilson and Seconded by Plowright

That Council receive and approve the 2024 Township of Melancthon Asset Management Plan as prepared by RJ Burnside and Associates. Carried.

7:00 p.m. - Murray Short, RLB attended Council and presented the 2023 Draft Financial Statements.

Moved by Plowright and Seconded by Moore

That Council approve the Consolidated Financial Statements for the year ended December 31, 2023 as prepared by RLB, Chartered Professional Accountants. Carried.

During the Delegations the following motion was introduced and passed:

At 6:03 p.m. it was **Moved by Plowright and Seconded by Neilson** that we adjourn Council to go into Committee of Adjustment and reconvene as Council. Carried.
Council reconvened at 6:13 p.m.

Closed Session

Moved by Neilson and Seconded by Moore

That Council move into a Closed Session Meeting at 7:27 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, as amended for the following reasons: (k) the meeting is held for the purpose of educating or training the members – Community Risk Assessment Presentation and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipal to of local board – North Dufferin Community Centre Agreement Renewal. Carried.

Rise With or Without Report from Closed Session

Moved by Plowright and Seconded by Moore

That Council rise from Closed Session at 7:45 p.m. with report. Carried.

Report:

That Staff carry out the directions as given in Closed Session.

-and-

Moved by Neilson and Seconded by Plowright

That Council approve the 2024 Community Risk Assessment prepared by Emergency Management Group, in accordance with Ontario Regulation 378/18, and directs the CAO/Clerk to send the CRA to the Fire Departments servicing Melancthon (Shelburne and District FD, Mulmur-Melancthon FD and Township of Southgate FD). Carried.

Third Reading of By-laws

Moved by McLean and Seconded by Moore

That By-laws 29-2024, 30-2024, 31-2024 and 32-2024 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Neilson and Seconded by Plowright

That leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on July 18, 2024 and it be given the required number of readings and numbered 33-2024. Carried.

Adjournment and Date of Next Meeting

Moved by McLean and Seconded by Neilson

That Council adjourn this meeting at 7:48 p.m., to meet again on Thursday, August 15, 2024 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK