

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 18th day of April, 2024 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright advised of the Earth Day Event at the Horning's Mills Community Hall this Saturday, April 20th – it starts at 9:00 a.m. until 2:00 p.m. and there will be mulch, woodchips and compost to be given away to the residents. There will be a prize for most waste collected.

Deputy Mayor McLean advised of the Town Hall meeting on Road and Public Safety next Thursday, April 25th, 2024 from 7:00 p.m. until 9:00 p.m. at the Horning's Mills Community Hall.

Additions

CAO – OGRA Conference - Delegation Request Approved by the Ministry.

Deputy Mayor McLean – Introduction of benefits for MMFD and Shelburne and District Fire Department Firefighters.

Councillor Plowright - Update on the Shelburne Library.

Deletions

None.

Approval of the Agenda

Moved by Moore, Seconded by Plowright that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Moore, Seconded by Plowright that Council approved the minutes of the April 4, 2024 Council meeting as circulated. Carried.

Business Arising from Minutes

Township of Southgate – Zoning By-law Amendment GRCA Source Protection Plan Policies

Staff reviewed the correspondence with Council and there were no further comments or concerns regarding this matter.

Point of Privilege or Personal Privilege

None.

Public Question Period

Harvey Lyon was in attendance and spoke about the meeting that the Mayor and CAO will be having with the Mennonites regarding Roads Safety, and he asked that during the meeting that we ask them how they are handling their surplus houses, as there have been some issues with a rental house near him.

Recommendation from Roads Sub-Committee Meeting – April 8, 2024

Deputy Mayor McLean spoke about the recommendation from the meeting.

Moved by Moore, Seconded by Neilson that Council approve the Special Events Permit for the Creemore Turas Mor Cycling Tour being held on Saturday, May 11, 2024 and that proof of insurance is required to be submitted to the Township prior to the event. Carried. Staff will provide Councillor Plowright's cellphone number to them for opening the Hall up to the cyclists to use the washrooms, get fresh water, etc.

2024 Calcium Pricing

Moved by Moore, Seconded by McLean that Council accept the pricing from Da-Lee Dust Control for the 2024 Calcium Chloride in the amount of \$0.3510 per Litre + HST for approximately 468,000 litres. Carried.

2024 Gravel Tender Recommendation

Moved by Neilson, Seconded by McLean that Council award the tender for the 2024 supply and delivery of approximately 5,000 tonnes of "M" Gravel, 5/8", 5,000 tonnes of Granular "A" Gravel and 15,000 tonnes of 19mm Limestone Crusher Run to specified roads within the Township to Flesherton Concrete Products. The gravel is to meet the Ontario Provincial Standards Specifications and test is to be paid by the contractor, with the sample being supplied by the Township's Public Works Superintendent. Start time is approximately May 21, 2024. The accepted prices of the tender are as follows: M Gravel, including delivery and applicable taxes – \$20.91 per tonne; A Gravel, including delivery and applicable taxes – \$20.45 per tonne and 19mm Limestone Crusher Run, including delivery and applicable taxes – \$20.79 per tonne. This tender complies with the Procurement By-law for the Township of Melancthon. Carried.

Other

During this time, Councillor Plowright asked Craig for an update on the bathrooms and parking lot at the Hall and an update was provided.

Planning

Applications to Permit

There were no questions or concerns regarding the applications on the spreadsheet.

Other

During this time, Liam Morgan, Township Planner was in attendance and advised Council that he has drafted a Community Road Sharing Guide for Horse and Buggy's which is being finalized.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Resolution to Appoint Al Blundell to the Mulmur, Melancthon, Mono OPP Detachment Board as the Community Appointee

Moved by Neilson, Seconded by Moore Whereas the Community Safety and Policing Act, 2019 (CSPA) came into effect on April 1, 2024; And Whereas the Ministry of the Solicitor General has approved the creation of the Mulmur, Melancthon, Mono OPP Detachment Board; And Whereas the Mulmur, Melancthon, Mono OPP Detachment Board will be composed of one elected official of all participating municipalities, a Community appointee from all participating municipalities and one Provincial appointee; Now therefore be it resolved that Council hereby appoints Al Blundell as the Community appointee for the term of Council, ending on November 14, 2026. Carried.

County Council Update

Mayor White and Deputy Mayor McLean advised that they didn't have anything to report from the meeting.

During this time, Councillor Moore raised a question regarding the Dufferin County Climate Initiative advertisement regarding a 72-hour Emergency Kit during a flood. Councillor Moore was advised to reach out to Steven Murphy at Dufferin County about this.

Correspondence

Board, Committee & Working Group Minutes

1. Roads Sub-Committee – March 4, 2024
2. Centre Dufferin Recreation Complex – November 22, 2023
3. Centre Dufferin Recreation Complex – January 31, 2024
4. Heritage Advisory Committee – March 5, 2024

Moved by McLean, Seconded by Plowright that the Board, Committee & Working Group Minutes Items 1-4 be received as information. Carried.

Addition to Agenda - Councillor Plowright provided an update to Council on the new Shelburne Library book kiosk that will be at the Foodland Grocery Store in Shelburne.

Items for Information Purposes

1. The County of Prince Edward – Resolution Regarding Support for “a call to action” to meet the deadline of an Accessible Ontario by 2025
2. Town of Shelburne – Resolution to encourages all levels of government to eradicate all forms of racism
3. Nottawasaga Valley Conservation Authority – Board Meeting Highlights March 2024
4. Township of Southgate – Notice of Public Meeting for Minor Variance Application Pt Lots 221 and 222, Con 1 SWTSR
5. Strada Aggregates Email Response to Linda Polonsky Regarding Well Registration Target Participation Area

Moved by Moore, Seconded by McLean that Correspondence Items 1-5, for information purposes, be received as information, except item 5 pulled for further discussion. Carried.

Councillor Neilson spoke to the item that was pulled.

Items for Council Action

1. Resignation letter from Douglas Read from the Heritage Advisory Committee

Moved by Moore, Seconded by Plowright that Council accept, with regret, the resignation of Douglas Read from the Heritage Advisory Committee and thank him for his contributions to the Board. Carried.

Staff will advertise for a public member for the vacancy on the Committee.

2. Notice of Request for Drain Maintenance for the Stewart Drainage Works from Leonard & Alice Blydorp

Moved by Neilson, Seconded by Plowright that Council accept the notification for the maintenance and repair of the Stewart Drainage Works under Section 74 and 79(1) of the Drainage Act, 1990, signed by Leonard and Alice Blydorp, owner of Lot 271-273, Concession 3-4 SW. We direct Tom Pridham, P.Eng., Drainage Superintendent to investigate and report back to Council on his findings and recommendations. Carried.

3. Nottawasaga Valley Source Protection Authority – Replacement of Municipal Members

Staff were directed to advise the NVCA that Council are in support of the nomination of Jennifer Best from the Town of New Tecumseth.

General Business

Notice of Intent to Pass By-laws:

By-law to amend By-law No. 55-2023 being a by-law to appoint a Melancthon Township Council Representative to the Mulmur, Melancthon, Mono OPP Detachment Board

Moved by McLean, Seconded by Plowright that leave be given to introduce a By-law to amend By-law 55-2023 and it be hereby read a first and second time and numbered 15-2024. Carried.

By-law to Restrict Heavy Trucks on Township Highways

Moved by Moore, Seconded by McLean that leave be given to introduce a By-law to restrict Heavy Trucks on Township Highways and it be hereby read a first and second time and numbered 16-2024. Carried.

By-law to Establish Community Safety Zones in the Township of Melancthon

Moved by Neilson, Seconded by McLean that leave be given to introduce a By-law to Establish Community Safety Zones in the Township of Melancthon and it be hereby read a first and second time and numbered 17-2024. Carried.

New/Other Business/Additions

Draft Memorandum of Understanding between the Township of Melancthon and the Horning's Mills Community Hall Board & Horning's Mills Community Hall Board Recommendations from the April 9th, 2024 meeting pertaining to the Draft MOU

Discussion ensued on the Draft Memorandum of Understanding and the Recommendations from the Horning's Mills Hall Board. The decision of Council was that they would pay for the internet at the Hall, as well as the incidentals such as garbage bags, toilet paper, cleaning supplies, etc. Staff will reach out to the IT Department at

the County of Dufferin to see if they can place restrictions on certain internet sites that should not be accessible by the Public.

With regards to the appointment of a Township Public Works Employee who would look after various duties at the Hall, as outlined in the MOU, after the discussion, the following motion was introduced and passed:

Moved by McLean, Seconded by Plowright that the Township hire one (1) full-time employee for the Roads Department whose chief responsibilities would be: maintenance of the Horning's Mills Hall, Parks and Cemeteries and, when that work is completed, work as assigned by the Roads Superintendent. Carried.

The Human Resources Sub-Committee will meet with Staff regarding this new position to determine a job description, pay scale, etc.

The MOU to be brought back to a future meeting for finalization and signing.

Resolution urging the Minister of Transportation Prabmeet Sarkaria and Dufferin-Caledon MPP Sylvia Jones to make the safety of Intersection of Highway 10 and County Road 17 a priority

At the meeting held on March 21st, Council accepted a recommendation from the Roads Sub-Committee to pass a motion that the MTO examine traffic safety options for the Highway 10 and County Road 17 Intersection such as traffic lights or a roundabout. The following motion was introduced and passed:

Moved by White, Seconded by Neilson that Whereas the Council of the Township of Melancthon is highly committed to public safety on our roads; And Whereas the Council of the Township of Melancthon has determined that the intersection at Provincial Highway No. 10 and Dufferin County Road 17 is a high safety priority with the numerous accidents that have taken place at this intersection and most recently a fatality on February 25, 2024; Now therefore be it resolved that the Council of the Township of Melancthon urges the Minister of Transportation, the Honourable Prabmeet Sarkaria, to have the above-mentioned intersection examined to determine traffic safety options such as traffic lights or a roundabout; And further that this motion be sent to Sylvia Jones, MPP, Dufferin-Caledon, and we urge her to make this matter a high priority in her riding so that accidents at this intersection can be prevented. Carried.

Markdale Hospital Funding Commitment (Sarah Culshaw, Treasurer)

Sarah Culshaw, Treasurer spoke on this matter and advised that if the Township were to contribute a total of \$50,000.00 to the Markdale Hospital, the Hospital would name one of the eight rooms after the Township. To date, the Township has contributed \$35,000.00 so we would have to commit to another \$15,000.00 over the next two years. Discussion ensued on this matter and some members of Council voiced their opinions on this matter. Sarah was directed to contact them to advise that the Township would continue with its commitment of \$10,000.00 each year for the next two years, and if we are to get a room named after the Township that is fine, and if not, Council was fine with that too.

Discussion of Council – GRCA Related Matters for a future Delegation with the GRCA

Discussion ensued on this matter and Staff were directed to forward the following concerns to the GRCA for a future Delegation:

1. To explain exactly what the GRCA's role is in regulating land and waterways and how the GRCA enforces this when there are complaints/issues of non-compliance.

2. To ask that the GRCA fulfill their responsibilities outlined in Categories 1 & 2 of the MOU. There are serious delays in planning applications and compliance enforcement under the Conservation Authorities Act.
3. To clarify roles and responsibilities – i.e., sometimes the Township is expecting the GRCA to do something and then on the other hand, GRCA may be expecting the Township to do something. We just want to clarify who should be doing what.

Discussion of Fire Incident Notification Processes – Deputy Mayor McLean

Deputy Mayor McLean will be making this a Notice of Motion at the end of the meeting on a notification process and what that will look like, and to establish some criteria to inform the Township and County.

Additions

Deputy Mayor McLean – Introduction of benefits for Mulmur Melancthon Fire Department and the Shelburne and District Fire Department

Deputy Mayor McLean spoke about this matter and the challenges of recruiting and retaining firefighters. He would like to ask the Fireboards if there is any value in providing benefits to the firefighters and to get a costing. We could also ask the consultant retained to conduct the fire services study (through the County) to consider this as part of the study.

OGRA Delegation Request

Staff advised that they had received word from the Ministry of Municipal Affairs and Housing, that the Township's Delegation Request at the Ontario Good Roads Conference had been approved regarding Development Charges. As some of the concerns of Council have been addressed, it was asked if we still require it. Discussion ensued and due to time constraints on putting a presentation together, Staff were directed to advise the Ministry that it was no longer required.

Unfinished Business

Township of Mulmur – North Dufferin Community Centre Request for Funding

This matter was deferred.

Township Property Land Rental Rates – Discussion and Direction

Staff advised that they had reached out to the Dufferin Federation of Agriculture and to a local farmer regarding land rental rates. Discussion ensued and Council decided that the rental rate would be \$175.00 per acre effective January 1, 2025. The current tenant is to be advised of this. If they do not wish to continue renting the land, it will be put out to tender in 2025.

Delegations

The following Delegations took place during the Council meeting.

5:30 p.m. – Kim Delahunt, President and CEO, Headwaters Health Care Centre attended Council and provided an update about the hospital and major initiatives underway.

5:40 p.m. – Eric Silverberg, Roxborough Developments Inc. attended Council, as he was invited to come and provide Council with more information on their development proposal on the 4th Line OS. As their Planner, who was scheduled to attend the meeting, was unable to attend for personal reasons, they will come back to a future meeting with more information on the proposal. During this time, Mr. Silverberg answered questions about the proposal and Council's input on the development.

Closed Session

Moved by McLean, Seconded by Moore that Council move into a Closed Session Meeting at 7:41 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, as amended for the following reasons: (f) – advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose – proposed disposition of property in Riverview and By-law Complaint Matter from the April 4, 2024 meeting and (b) - personal matters about an identifiable individual, including municipal or local board employees - properties eligible for Tax Arrears Registration – Report from Sarah Culshaw, Treasurer. Carried.

Rise With or Without Report from Closed Session

Moved by McLean, Seconded by Moore that Council rise at 8:14 p.m. with report. Carried. The Report being the directives given to Staff in Closed Session.

Third Reading of By-laws

Moved by Plowright, Seconded by Neilson that By-laws 15-2024, 16-2024 and 17-2024 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

Deputy Mayor McLean will be putting forth two Notices of Motion for the next meeting. The first one is requesting a process of sharing information from the fire departments to the County and municipality of fire incidents in the Township and the second one is to combine the Horning's Mills Park Board and the Corbetton Park Board into one Park Board – date to be determined.

Confirmation By-law

Moved by Moore, Seconded by Plowright that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on April 18, 2024 and it be given the required number of readings and numbered 18-2024. Carried.

Adjournment and Date of Next Meeting

Moved by McLean, Seconded by Neilson that Council adjourn this meeting at 8:16 p.m. to meet again on Thursday, May 2, 2024 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK