

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held a meeting on March 4<sup>th</sup>, 2024, at 9:30 a.m. The following members were present: James McLean, Chair, Bill Neilson, Vice-Chair and Member Darren White. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer/Deputy Clerk and Kaitlin Dinnick, Roads Sub-Committee Secretary.

### **Call to Order**

Chair McLean called the meeting to order at 9:31 a.m.

### **Land Acknowledgement**

Chair McLean shared the Land Acknowledgement Statement.

### **Additions/Deletions/Approval of Agenda**

#### **Additions**

Intersection of County Road 9 and County Road 2/4<sup>th</sup> Line NE

Horning's Mills Community Hall Parking Lot

Moved by Neilson, Seconded by White that the agenda be approved as amended. Carried.

### **Declaration of Pecuniary Interest or Conflict of Interest**

None.

### **Approval of Draft Minutes**

Moved by White, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting held on February 5<sup>th</sup>, 2024, be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Correspondence Items**

None.

### **General Business**

#### **1. Update from Public Works Superintendent**

Craig advised the Committee that they have been out grading as much as they can, however the roads are very soft. Half load season has just started and Vice-Chair Neilson asked if Craig thought there was a lot of frost in the Roads considering the winter we had. Craig advised that there is quite a bit of frost in the sheltered areas of the roads. The transmission in Grader 2 is almost completed and they have been working at fixing signs around the Township.

## **2. Canada Road Safety Week – May 14<sup>th</sup> – 20<sup>th</sup>, 2024**

The Committee discussed the importance of Road Safety and raising awareness in the Community. Staff were directed to share road safety statistics to our social media during Canada Road Safety Week.

### **Recommendation:**

The Roads Sub-Committee recommends to Council that we declare May 14<sup>th</sup> – 20<sup>th</sup>, 2024 Canada Road Safety Week in Melancthon.

## **3. 5 Year Capital Plans – Equipment, Roads & Bridges**

The Committee reviewed the 5-year plans that were presented at Council in Sarah Culshaw, Treasurer's Budget presentation on February 15<sup>th</sup>, 2024. It was discussed that we need to be mindful of the increase in these capital costs over the next 5 years as they are substantial.

## **4. Road Safety Task Force**

### **1. Engaging MTO and Dufferin County about Highway 10 and County Road 17 Intersection**

The Committee discussed that a lot of accidents have been happening at this intersection as there is a lot of traffic congestion. It was discussed that the County of Dufferin does not have any jurisdiction over this intersection.

### **Recommendation:**

The Roads Sub-Committee recommends to Council that we pass a motion that the MTO examine traffic safety options for the Highway 10 and County Road 17 Intersection such as traffic lights or a roundabout.

### **2. Road Safety Priorities and Investments for 2024**

The Committee discussed what they think our road safety priorities for 2024 should be and the community safety zones in the Hamlets being extended further out of the Hamlets was mentioned. Staff were directed to measure the distances to extend these zones as this will need to be indicated in the By-law. Advocating for better lighting on Mennonite buggies was also discussed as the Committee felt that having all four corners of the buggies marked with lights instead of just one light on the front and back would be easier for drivers to see.

### **Recommendation:**

The Roads Sub-Committee recommends to Council that we extend the Community Safety zones in Horning's Mills (Main Street North to County Road 124) and Corbetton (West of the Hamlet) and Riverview.

### **3. Public Engagement**

The Committee discussed talking to the residents about ways that they have invested in road safety in the community through possible sessions held in the different Hamlets as well as handing out pamphlets at Melancthon Day and hosting a Council Community BBQ sometime in 2024.

## **5. Other/Additions**

### **1. Inspections of Culverts under 3m (CAO/Clerk)**

At the Council meeting on February 15<sup>th</sup>, 2024 a resident brought up about a culvert on River Road that was under 3m which they felt should be inspected, however the Bridge Study only looks at culverts over 3m. Denise reached out to Chris Knechtel, RJ Burnside and Associates regarding this and said that it would be \$200 per culvert to be inspected and if a report with an engineer stamp is required it would be \$1000 per culvert. Craig was directed to go and take a look at this culvert and report back at the next meeting to determine if further action is required.

### **2. Intersection of County Road 9 and County Road 2/4<sup>th</sup> Line NE**

It was discussed that this intersection is quite bad for accidents with people running the stop sign. A flashing light and rumble strips were suggestions that the Committee thought might help bring more awareness to this two-way stop. Chair McLean is going to raise this concern with the County of Dufferin Roads Department.

### **3. Horning's Mills Community Hall Parking Lot**

Craig advised the Committee that Councillor Plowright had emailed him this morning about the condition of the parking lot at the Hall and asking him if they can fix it. Craig advised that the parking lot is very soft and because of the weather there was nothing he could do until it dries up. The Committee directed Craig to close and barricade the parking lot off until they are able to find a solution. Craig was directed to get a price to dig out the parking lot and put gravel or asphalt filings down. Sarah was directed to see if there are any grants available for this work.

### **Acting Sergeant R. Button – Dufferin OPP**

Acting Sergeant R. Button was unable to attend the meeting.

### **Recommendation to Council**

Recommendations are outlined above.

### **Public Question Period**

None.

### **Confirmation Motion**

Moved by White, Seconded by Neilson that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

### **Adjournment**

10:40 a.m. - Moved by Neilson, Seconded by White that we adjourn this Roads Sub-Committee meeting to meet again on Monday, April 8<sup>th</sup>, 2024 at 9:30 a.m. or at the Call of the Chair. Carried.

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CHAIR

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SECRETARY