

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 21st day of March, 2024 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

None.

Additions

Mayor White – update on Six Nations of the Grand River Meeting that he attended on March 19, 2024

Councillor Neilson – update on Farmland Forum he attended today.

Deputy Mayor McLean – Strategic Plan – Setting Priorities and Community Safety Meeting

Deletions

None.

Approval of the Agenda

Moved by Neilson, Seconded by Moore that Council approve the Agenda as amended.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by McLean, Seconded by Moore that Council approve the minutes of the February 15, 2024 Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

1. Email from Annalea Kidd, Shelburne & District Horticultural Society

The Township does not currently have a tree program but it will be added to the Environmental Sustainability Committee which falls under the Roads Sub-Committee for discussion at a later date.

Harvey Lyon advised that Southgate is rezoning the Well-head Protection Areas and he wondered if the Township had been advised as they extend into Melancthon. Staff advised they had not received a notice. Staff to look into this.

Public Works

2023 Accounts & 2024 Accounts

Craig Micks, Public Works Superintendent was in attendance and the accounts were presented in the amount of \$41,193.59 ending December 31, 2023 and \$167,805.21 for February 2024.

Moved by Neilson, Seconded by McLean that Council receive the 2023 Public Works Accounts ending December 31, 2023 and the February 2024 Public Works Accounts. Carried.

Tender for Rehabilitation of Bridge 2023 Recommendation from Mark August, RJ Burnside & Associates

Moved by McLean, Seconded by Moore that Council award the tender for the Rehabilitation of Bridge 2023 to HugoMB Contracting Inc., in the amount of \$245,789.13 (incl HST). This tender complies with the Procurement By-law of the Township of Melancthon. Carried.

Recommendations from the Roads Sub-Committee Meeting held on March 4th, 2024

Recommendation 8.2

Moved by McLean, Seconded by Neilson that Council accept the recommendation from the Roads Sub-Committee and declares May 14th – 20th, 2024 as Road Safety Week in Melancthon Township. And further that Staff be directed to raise awareness in the Community regarding Road Safety Week by sharing road safety statistics on the Township's Facebook Account. Carried.

Recommendation 8.4.1

Moved by McLean, Seconded by Plowright that Council accept the recommendation from the Roads Sub-Committee and that Council will formulate a motion to be sent to the Minister of Transportation to request that the Ministry examine traffic safety options for the Highway 10 and County Road 17 Intersection (i.e. – traffic lights or roundabout). Carried. The Mayor and CAO/Clerk to draft a motion to be brought back to Council.

Recommendation 8.4.2

Moved by McLean, Seconded by Neilson that Council accept the recommendation from the Roads Sub-Committee and that the Community Safety Zones in Horning's Mills (Main Street North to County Road 124) and Corbetton (West of the Hamlet) and Riverview be extended and we direct Staff to bring the amending By-law back to a future Council meeting. Carried.

5. Other

There was nothing for this matter.

Planning

Applications to Permit

There were no concerns or questions regarding the applications on the spreadsheet.

Other

During this time, Deputy Mayor McLean asked if Staff could provide Council with a spreadsheet pertaining to planning applications. Staff advised that they would have to look into the confidentiality of the Pre-con Applications and if they could provide it to them, they will.

Strategic Planning

1. Report from Denise B. Holmes, CAO/Clerk – Strategic Planning Public Open House

Discussion ensued on the date for the Open House and it was decided that April 15th would be the date for it. During this time the ARU Open House was also discussed and that Open House will be held on April 30th. Both Open Houses will be held in the Council Chambers.

Addition – Deputy Mayor McLean – Setting Priorities

Deputy Mayor McLean spoke to the preparation of the Strategic Plan and the identified priorities, once finalized, and put forward a request that each member of Council select a priority and take the individual lead on it (champion it) to move it forward to completion. It was also suggested that once the Strategic Plan is completed, that we hold a Committee of the Whole meeting to discuss.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

1. Update from Mayor White regarding the Joint PSB Meeting held on March 8, 2024

Staff advised that the Town of Mono would be taking the lead on the new Board comprised of Mulmur, Melancthon and Mono, as the Ministry requires that there be one contact only for the Police Service Board.

County Council Update

Mayor White provided an update regarding the County Council meeting held on March 14, 2024.

Committee/Board Reports & Recommendations

1. Recommendation from the Heritage Advisory Committee Meeting Held March 5th, 2024

Moved by Moore, Seconded by McLean that Council accept the recommendation from the Heritage Advisory Committee and direct Staff to leave space in the Fall/Winter 2024 Newsletter for the School House Project. Carried.

2. Recommendation from the Horning's Mills Park Board Meeting held on March 13, 2024

Moved by Neilson, Seconded by McLean that Council accept the recommendation from the Horning's Mills Park Board and that Staff be directed to re-allocate the approximately \$11,350.00 in the Mulmur-Melancthon Recreation Reserve to the Horning's Mills Park Board and Corbetton Park Board. This item was tabled to later in the meeting under the NDCC Financial Request Item.

Correspondence

Board, Committee & Working Group Minutes

1. Roads Sub-Committee – February 5, 2024
2. Heritage Advisory Committee – February 6, 2024
3. Shelburne Public Library – January 16, 2024

Moved by Moore, Seconded by Plowright that the Board, Committee & Working Group Minutes Items 1-3 be received as information. Carried.

Items for Information Purposes

1. Town of Petrolia – Return to Combined ROMA & OGRA Conferences
2. Roxborough Developments Ltd – Request for Council Resolution in Support of New Development
3. Township of Springwater – Amendment to the Occupational Health and Safety Act to Clarify the Definition of “Employer”
4. Western Ontario Wardens Caucus – Support to AMO’s Request for the Call for a Social and Economic Prosperity Review
5. Watson and Associates – New Funding for Rural Communities for housing Growth
6. Town of Mono – Letter to the Minister of Transportation regarding the MTO’s two phase study of Highway 10 safety in Caledon and Dufferin County
7. Upper Grand District School Board – Information Notice regarding Primrose ES Boundary Review
8. Township of Amaranth – Resolution regarding Primrose Elementary School
9. Autism Ontario – April 2, 2024 World Autism Awareness Day
10. Township of Mulmur – Motion to Endorse the motion passed by the Township of Melancthon regarding the Fire Department Radio System Project
11. Triton Engineering Services Limited – Invitation to the first Public Information Centre and Open House
12. Township of Amaranth – Resolution regarding Highway 413
13. Dufferin County – Invitation to Community Information Session March 26, 2024
14. Nottawasaga Valley Conservation Authority – Legislative and Regulatory Changes Affecting NVCA Plan Review and Development Permitting
15. Grand River Conservation Authority Summary of Annual General Meeting – February 23, 2024
16. Grand River Conservation Authority – Canadian Heritage River 30th Anniversary Planning
17. Bluewater Geoscience Consultants Inc – Semi-Annual Groundwater Monitoring and Sampling Report 2023
18. Ministry of Natural Resources and Forestry – Update: Regulation of Development for the Protection of People and Property from Natural Hazards in Ontario

Moved by Neilson, Seconded by Moore that Correspondence Items 1-18, for information purposes, be received as information, except items 2, 3, 5, 6, and 9 pulled for further discussion. Carried.

Mayor White pulled items 2 and 9 and spoke to those items.

Councillor Neilson pulled items 2, 3 and 5 and spoke to those items.

Deputy Mayor McLean pulled items 2 and 6 and spoke to those items.

The action taken on the items pulled are as follows:

2 – Staff were directed to have Representatives from Roxborough Developments Ltd. attend a meeting of Council regarding the development proposal.

3 – Moved by Neilson, Seconded by Plowright that Council support the motion from the City of Greater Sudbury regarding the Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer, in its entirety. Carried.

6 – Council will send its own letter to the Minister of Transportation regarding the two-phase study of Highway 10 safety in Caledon and Dufferin County.

9 – Township Staff will advertise on social media the raising of the Flag for Autism Awareness Day on April 2, 2024.

Items for Council Action

1. Application for Tile Drainage Loan – Ajeet Pal Sran & Amangeet Gill

Moved by Neilson, Seconded by Moore that the Council of the Corporation of the Township of Melancthon accepts the Application for Tile Drainage Loan from Ajeet Pal Sran and Amangeet Gill in the amount of \$64,100.00 to drain approximately 65 acres on Block 35, Plan 332. Carried.

2. Petition for Drainage Works by Owner – Martin Drainage Works

Moved by McLean, Seconded by Neilson that Council accept the petition under Section 4 of the Drainage Act signed by Norman Bauman on behalf of Riverview Mfg. Inc. describing Pt. Lot 18, Concession 6 S.W. as requiring drainage and Henry Bauman on behalf of Pine River Inc. describing Pt. Lot 19, Concession 6 S.W. as requiring drainage and directs the Clerk to notify the petitioners and the Grand River Conservation Authority as required by Section 5 of the Drainage Act of its decision to proceed. Be it further resolved that Council appoint Tom Pridham, P. Eng., of RJ Burnside & Associates Ltd. to prepare a report, plan and profile in accordance with Section 8 of the Drainage Act. The Engineer is directed pursuant to Section 8(4) of the Drainage Act, to combine the work with the report currently in progress for Ken Holmes, owner of Pt. Lot 17, Concession 6 S.W., as the areas requiring drainage are adjoining. Carried.

General Business

2023 Accounts & 2024 Accounts

Sarah Culshaw, Treasurer presented the 2023 General Accounts ending December 31, 2023 in the amount of \$60,816.86 and the February 2024 General Accounts in the amount of \$229,698.96.

Moved by Moore, Seconded by McLean that Council receive the 2023 General Accounts ending December 31, 2023 and the February 2024 General Accounts. Carried.

Notice of Intent to Pass By-law

Report from Denise B. Holmes, CAO/Clerk – Community Peer Review Selection Agreement Between North Dufferin Agriculture and Community Task Force, Strada Aggregates Inc and Township of Melancthon & By-law to Authorize the Signing of a Community Peer Review Selection Agreement Between the North Dufferin Agriculture and Community Task Force, The Corporation of the Township of Melancthon and Strada Aggregates Inc

Moved by Neilson, Seconded by Plowright that leave be given to introduce a By-law to authorize the signing of a Community Peer Review Selection Agreement between the North Dufferin Agriculture and Community Task Force, the Corporation of the Township of Melancthon and Strada Aggregates Inc. and it be hereby read a first and second time and numbered 10-2024. Carried.

Report from Denise B. Holmes, CAO/Clerk – MOU Between the County of Dufferin and Township of Melancthon for Shared Land Use Planning & By-law to Authorize the Signing of a Memorandum of Understanding Between the Corporation of the County of Dufferin and the Corporation of the Township of Melancthon for Shared Land Use Planning Services

Moved by McLean, Seconded by Moore that leave be given to introduce a By-law to authorize the signing of a Memorandum of Understanding between the Corporation of the County of Dufferin and the Corporation of the Township of Melancthon for shared Land Use Planning Services and it be hereby read a first and second time and

numbered 11-2024. Carried.

During this time several concerns were raised by Council regarding the Planning process at the lower and upper tier levels, as well as the Provincial planning.

By-law to Adopt the Estimates of All Sums Required During the Year and to Strike the Rates of Taxation, and to Further Provide for Penalty and Interest in Default of Payment Thereof for the Year 2024

Moved by Moore, Seconded by McLean that leave be given to introduce a By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation and to further provide for the penalty and interest in default of payment thereof for the year 2024 and it be hereby read a first and second time and numbered 12-2024. Carried.

New/Other Business/Additions

Report from Denise B. Holmes CAO/Clerk – Melancthon Council Award for Community Leadership

Moved by Plowright, Seconded by Neilson that Council receive the Memo from Denise Holmes, CAO regarding the Melancthon Council Award for Community Leadership and approve the criteria for the Award in its entirety. Carried.

Report from Denise B. Holmes CAO/Clerk – Council Conference and Continuing Education Policy

Moved by Neilson, Seconded by McLean that Council approve the Council Conference and Continuing Education Policy as presented on March 21, 2024. Carried.

2024 Shelburne Public Library Agreement

Moved by Moore, Seconded by Plowright that the Mayor and Clerk be directed to sign the 2024 Shelburne Library Agreement. Carried.

Grand River Conservation Authority – 2024 Municipal Apportionment (Mayor White)

Discussion ensued on this matter and Mayor White raised his concerns regarding the Grand River Conservation Authority and most recently the issue regarding contaminated soil that had been brought into the Township on regulated lands. As a result of the discussion, Staff were directed to have Guy Gardhouse, GRCA Representative and a Staff member of the GRCA attend a future Council meeting.

Township of Mulmur – North Dufferin Community Centre Request for Funding

Discussion ensued on the request for funding from the Township of Mulmur and as a result the following motion was introduced and passed:

Moved by McLean, Seconded by Plowright that Melancthon Township supports contributing towards the capital costs of the NDCC as identified by Mulmur Township, in principle, (we will identify the costs at a future date), subject to the following conditions:

- Revised Capital 10-year Plan; and
- That Mulmur continue to pursue other revenue sources to cover the remaining costs. Carried.

During this time, the tabled motion from earlier in the meeting was considered:

Moved by Neilson, Seconded by McLean that Council accept the recommendation from

the Horning's Mills Park Board and that Staff be directed to re-allocate the approximately \$11,350.00 in the Mulmur-Melancthon Recreation Reserve to the Horning's Mills Park Board and Corbetton Park Board. Discussion ensued before Mayor White called for the vote and the monies will be split 50/50 between the Horning's Mills Park and the Corbetton Park. The motion was then carried.

Horning's Mills Community Hall – Window Replacement (Staff to speak to quotes), Parking Lot and Dehumidifier (Councillor Plowright)

Discussion ensued on the window replacement and Staff provided information to Council on the quotes that were received. Discussion ensued and Mayor White will take a look at the two windows in the kitchen before we proceed on this matter. The dehumidifier was discussed and the current one is not working and it was advised that it has to be emptied quite regularly. Councillor Moore to take a look to see what would be required for a dehumidifier. There was no discussion on the parking lot, but the Township Public Works Department is looking into this matter.

Land Rental of Township Property – Part of Lot 13, Concession 4 NE – Discussion

This matter was brought forward by Staff as the rental rate of this property has remained unchanged since 2003 and if Council wishes to change it, we will have to provide the current tenant with notice of same. Staff were directed to reach out to the Dufferin Federation of Agricultural and a couple of local farmers to get information on the current farmland rental rates and let the tenant know of Council's intentions to put the land up for tender for rental.

Other/Addition

Mayor White – Six Nations of the Grand River Meeting

Mayor White provided an update on a meeting he attended on Tuesday, March 19, 2024 which was a meet and greet and learning at Six Nations of the Grand River in Ohsweken. He spoke on the Presentations during the meeting, the process for consultations with municipalities and the legal claim that has been ongoing for almost 30 years. Mayor White will share the documents from the meeting with Council.

Councillor Neilson – Farmland Forum

Councillor Neilson updated Council on the Farmland Forum that he attended virtually today. The session started at 9:00 a.m. until 4:30 p.m. The Farmland Forum is in its 20th year and they have added 40 new protected properties to the already 24,000 acres of protected property. Councillor Neilson to send out the presentation to Council.

Deputy Mayor McLean – Community Policing Meeting

Deputy Mayor McLean advised that a number of residents have reached out to him about rising levels of crime and have requested the Township, in conjunction with the OPP, have a Town Hall meeting. Deputy Mayor McLean is coordinating with Al Blundell, Chair of the PSB, who has been in discussions with the Detachment Commander of the Dufferin OPP. It is hoped that the Town Hall meeting can be combined with the one that Deputy Mayor McLean wanted to hold pertaining to Road Safety.

Delegations

The following Delegations took place during the Council meeting.

5:45 p.m. – Priya and Sushil Shundil from the Dufferin County Multicultural Foundation attended Council and gave a presentation on the Dufferin County Multicultural Foundation and requested that Council proclaim June 27th as Multicultural Day and to raise the Flag for the month of June. Staff to work with the Foundation regarding the

events to be posted on social media. The Township has the Multicultural Foundation's logo and clickable link already on its website.

6:00 p.m. – Ajeet Sran attended Council regarding obtaining an entrance approval for property off 7th Line SW. Discussion ensued and Council advised that the Roads Sub-Committee would have to take a look at this and get back to him as soon as we can.

6:30 p.m. – Rob Brown, Township Solicitor attended Council regarding the Deviation Road in Clearview Township. This will be discussed in Closed Session.

Closed Session

Moved by Neilson, Seconded by McLean that Council move into a Closed Session Meeting at 6:43 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, as amended for the following reason: e) litigation or potential litigation, including matters before administrative tribunal, affecting the local board and f) advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose – Deviation Road Clearview Township and c) proposed or pending acquisition or disposition of land by the municipality or local board – Possible Land Acquisition and Disposition in Riverview. Carried.

Moved by Neilson, Seconded by Moore that Council rise from Closed Session at 7:07 p.m. with Report. Carried. The Report being the directives given in Closed Session.

Third Reading of By-laws

Moved by Plowright, Seconded by Moore that By-laws 10-2024, 11-2024 and 12-2024 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Neilson, Seconded by Plowright that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on March 21, 2024 and it be given the required number of readings and numbered 13-2024. Carried.

Adjournment and Date of Next Meeting

Moved by Moore, Seconded by McLean that Council adjourn this meeting at 8:21 p.m., to meet again on Thursday, April 4, 2024 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK