

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 4th day of April, 2024 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean (virtually), Councillor Bill Neilson and Councillor Ruth Plowright were present. Councillor Ralph Moore was absent with prior notice given. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Additions

Mayor Darren White – Horning's Mills Cemetery

Denise Holmes, CAO – Mulmur, Melancthon, Mono OPP Detachment Board – Council and Community Member appointments & Shepherd's Foodbank Request

Sarah Culshaw, Treasurer - Cyber Security Training for Council

Deletions

None.

Approval of the Agenda

Moved by McLean, Seconded by Neilson that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Plowright, Seconded by Neilson that Council approve the minutes of the March 21st, 2024 Council meeting as circulated. Carried.

Business Arising from Minutes

1. Township of Southgate – Proposed ZBA Well-Head Protection Areas

Discussion ensued on the correspondence and the CAO/Clerk advised that Southgate intends to bring a Zoning By-law Amendment By-law to the May 15th meeting for approval. Staff were directed to seek clarification from Southgate's Planner on what restrictions might be put in place on the properties in Melancthon within the ZBA is approved – i.e. – implications for the use of fertilizers, NASMs, etc.

Point of Privilege or Personal Privilege

During this time, Mayor White raised a point of privilege pertaining to the accident on Easter Sunday involving an SUV and a horse and buggy with eight Mennonites onboard, with six of them children.

Public Question Period

Harvey Lyon was in attendance and inquired about a property on 240 Sideroad that has been purchased by Mennonites for Institutional purposes.

Public Works

Accounts

The accounts were presented in the amount of \$67,282.94.

Moved by McLean, Seconded by Plowright that Council receive the Public Works Accounts as presented by the Public Works Superintendent. Carried.

Other

Deputy Mayor McLean reported that there is a Roads Sub-Committee meeting scheduled for Monday morning (April 8th).

Planning

Applications to Permit

Councillor Neilson raised a couple questions on the applications regarding the value of the first application and the square footage of the second application. Staff will look into the information on the applications.

Report from Silva Yousif, Senior Planner – Additional Residential Units (ARUs) Policy

Silva Yousif, Senior Planner and Liam Morgan, Development Planner were in attendance. Silva spoke to her Report that was in the package. The Open House for the ARUs will be Tuesday, April 30th from 5:30 – 8:30 p.m.

Moved by Neilson, Seconded by Plowright that Council receive the Staff Report of Silva Yousif, Senior Planner and that Council direct Staff to initiate the Zoning By-law Amendment process necessary to formally consider these proposed policy changes, and that Council direct Staff to bring forward for approval by Council, a By-law to establish a new ARUs policy and revoke By-law 40-2021 – Accessory Dwelling Units. Carried.

Other

Nothing for this.

Strategic Plan

The Open House for the Strategic Plan will be held on April 15, 2024 from 5:00 p.m. to 8:00 p.m. in the Council Chambers.

Climate Change Initiatives

Nothing for this.

Police Services Board

During this time, the addition to the Agenda of the Appointments to the new Police Services Board was discussed. Staff advised that they were seeking direction on the Council and Community Member appointment. Both Mono and Mulmur will be advertising for their appointments. There was discussion and because Council has already appointed Alan Blundell for the Melancthon PSB for the term of Council, it was

decided that he will be on the new Mulmur, Melancthon, Mono OPP Detachment Board. Mayor White will also remain on the Board until the end of the year (when his appointment expires).

Committee/Board Reports & Recommendations

Mayor White provided a verbal report on the Shelburne and District Fire Board meeting held on April 2, 2024.

Correspondence

Board, Committee & Working Group Minutes

1. Shelburne Public Library Board – February 20, 2024
2. Shelburne & District Fire Board – February 6, 2024
3. Horning’s Mills Community Park Board – October 10, 2023

Moved by Neilson, Seconded by McLean that the Board, Committee & Working Group Minutes Items 1-3 be received as information. Carried.

Items for Information Purposes

1. Township of Amaranth – Resolution to the Provincial Government regarding Operational Budget Funding
2. Town of Grand Valley – Notice of Statutory Public Meeting for a Proposed Housekeeping Zoning By-law Amendment regarding Urban Chickens
3. Town of Shelburne – Increased Capacity of the Town of Shelburne’s Water Pollution Control Plant (WPCP) Notice of Completion
4. Grand River Conservation Authority – Summary of the General Membership Meeting – March 22, 2024
5. Email from Linda Polonsky regarding the Well Registration Boundaries
6. Town of Orangeville – Resolution to the Government of Canada regarding the Canada Carbon Rebate (CCR)
7. Township of Adelaide Metcalfe – Request to Increase Tile Drain Loan Limit
8. County of Dufferin – Notice of Passing of By-law 2024-14 by Council of the County of Dufferin to Adopt Dufferin County Official Plan Amendment No.4

Moved by McLean, Seconded by Neilson that Correspondence Items 1-8, for information purposes, be received as information, except items 5 and 7, pulled for further discussion. Carried.

Councillor Neilson pulled both items and spoke to them. For Item 7, the following motion was put forth and carried.

Moved by Neilson, Seconded by Plowright that Council support the motion from the Township of Adelaide Metcalfe regarding their request to Increase the Tile Drain Loan Limit. Carried. The motion was sent to the Honourable Lisa Thompson, Minister of Agriculture, Food and Rural Affairs, AMO, ROMA and Sylvia Jones, MPP, Dufferin-Caledon.

Items for Council Action

1. Proclamation for National Volunteer Week – April 14th-20th, 2024

Mayor White read the Proclamation:

WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, and locally 2723 individuals, and 179 member organizations are registered with VolunteerDufferin.ca; and

WHEREAS, volunteers in Melancthon mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, the theme for the celebration of National Volunteer Week 2024 is

“Every Moment Matters,” volunteers in Melancthon share their time, skills, empathy and creativity with each and every contribution they make, at a moment when we need support more than ever before; and
WHEREAS, volunteers are vital to making a collective impact on the strength, inclusivity, quality of life and well-being of our communities, and
WHEREAS, Melancthon’s volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and
WHEREAS, the collective result of the work done by our town’s volunteers is that Melancthon is a more desirable place to live; and
WHEREAS, volunteers serve on Boards, help host community festivals, stock shelves at food banks, deliver meals to seniors, help in schools, plant community gardens; and
WHEREAS, organizations in Melancthon that rely on volunteers are the fundamental backbone of what helps to make our community thrive;
NOW, THEREFORE, I, Darren White, Mayor of Melancthon, do hereby proclaim April 14 - 20, 2024, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

General Business

Accounts

Sarah Culshaw, Treasurer presented the accounts in the amount of \$1,036,439.95. Moved by McLean, Seconded by Neilson that Council receive the General Accounts as presented by the Treasurer. Carried.

New/Other Business/Additions

Denise Holmes – CAO – Request from Shepherd’s Food Bank

The Township received a request from the Shepherd’s FoodBank to set up a Senior’s Market, the last Thursday of the month at 10:00 a.m., at the Municipal Office Parking lot where there will be an array of free products, produce and incontinence supplies for Seniors. The Senior’s Market will run until November, if it proves to be popular. Council had no issue with the Township hosting this in our parking lot.

Mayor White – Horning’s Mills Cemetery

Mayor White spoke on this matter and said he was contacted by someone in Horning’s Mills regarding the Cemetery and he went out and toured it. He thought it would be a good idea to get some community members together to go to the Cemetery and trim some trees back, clean up some of the debris, and take the broken pieces of monuments and put them in the Caretaker’s Building until we can get someone out there to fix them. This will be set up at a later date.

Sarah Culshaw, Cyber Security Training

Sarah spoke on the cyber security training that is required by anyone that holds a “melancthontownship.ca” email address (for our cyber insurance), with the exception of the Mayor and Deputy Mayor who will be taking the training through the County of Dufferin. The training consists of three hours of online training regarding a new County portal. It was also mentioned that the County will also be sending out some random phishing emails which are to be reported if you think you have received one. An email will be coming out shortly from the County on the training.

Unfinished Business

Horning’s Mills Community Hall – Windows, Dehumidifier and Parking Lot

Discussion ensued on the windows at the Hall and it was determined that we need to move forward and get two new windows for the upstairs kitchen right now and we will

budget next year for the rest of the windows upstairs. Staff will get revised quotes for the two windows. With regards to the dehumidifier, Staff will follow up with Councillor Moore, who was able to go to have a look at what we need. The Public Works Department will carry on with the parking lot project.

Delegations

5:45 p.m. – Chris Johnston, Johnston Consulting Enforcement Services attended Council to provide an update on several By-law Complaints.

As there were only a few items left for discussion, Mayor White asked Chris Johnston if it would be ok for Council to finish up with them before the Delegation, so that if those in the gallery wished to leave the meeting, they could, as we would be going into Closed Session. Chris was agreeable to this.

Moved by Plowright, Seconded by Neilson that Council move into a Closed Session meeting at 6:05 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, as amended for the following reasons: (b) personal matters about an identifiable individual, including municipal or local board employees and e) litigation or potential litigation, including matters before administrative tribunal, affecting the local board – Update on By-law Complaints. Carried.

Moved by Neilson, Seconded by Plowright that Council rise from Closed Session with report. Carried.

During the Closed Session meeting, Deputy Mayor McLean lost internet connection and exited the meeting.

Closed Session

There were no further items for Closed Session

Third Reading of By-laws

There were no By-laws in need of a third reading.

Notice of Motion

There were no Notices of Motion for this meeting.

Confirmation By-law

Moved by Plowright, Seconded by Neilson that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on April 4, 2024 and it be given the required number of readings and numbered 14-2024. Carried.

Adjournment and Date of Next Meeting

Moved by Neilson, Seconded by Plowright that Council adjourn this meeting at 7:05 p.m. to meet again on Thursday, April 18, 2024 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK