

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 15th day of February, 2024 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean (virtually), Councillor Ralph Moore, and Councillor Ruth Plowright (virtually) were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Councillor Bill Neilson was absent with prior notice given. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright thanked all of those who attended the Pancake Tuesday Dinner at the Horning's Mills Community Hall.

Additions

CAO – Closing the Township Office on April 12, 2024 for a County Wildfire Workshop – Emergency Exercise

Deletions

None.

Approval of the Agenda

Moved by Moore, Seconded by McLean that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Deputy Mayor McLean advised that he would be declaring on Items for Council Action # 1 FireFit request for funding for the reason that: I used to participate in the FireFit team and am an acquaintance with some current members.

Minutes

Moved by Moore, Seconded by Plowright that Council approve the minutes of the February 1, 2024 Council meeting as circulated. Carried.

Business Arising from Minutes

Sarah Culshaw, Treasurer answered a question that Councillor Neilson raised at the February 1, 2024 Council meeting regarding the MMAH Financial Indicators.

Point of Privilege or Personal Privilege

None.

Public Question Period

Harve Lyon was in attendance and asked a question regarding the update of Dufferin County's Official Plan.

Public Works

Recommendations from Roads Sub-Committee Meeting Held February 5th, 2024

Deputy Mayor McLean spoke to the recommendations:

Recommendation 9.3

Moved by McLean, Seconded by Moore that Council accept the recommendation from the Roads Sub-Committee to consider the proposal from Al Blundell, Police Services Board Chair during budget deliberations as the \$20,000.00 has been included in the Draft 2024 Draft Operating Budget. Carried.

Recommendation 9.6

Moved by McLean, Seconded by Plowright that Council accept the recommendation from the Roads Sub-Committee and that the Township work with surrounding municipalities on an advocacy strategy to improve bus safety including but not limited to the installation of cameras. Carried.

Staff asked for clarification on the advocacy and it will begin at the next Joint Police Services Board meeting scheduled in March.

Recommendation 10

Moved by Moore, Seconded by McLean that Council accept the Roads Sub-Committee recommendation to review the Township's No Heavy Trucks By-law pertaining to the gross weight of vehicles to determine if it warrants amending the current By-law. Carried.

Staff were directed to review the By-law and bring any recommendations for changes to a Committee of the Whole meeting.

Other

There was nothing for this.

Planning

There was nothing for this.

Climate Change Initiatives

There was nothing for this.

Police Services Board

Mayor White provided an update to Council regarding the PSB meeting held on Tuesday, February 6, 2024.

County Council Update

Mayor White provided an update to Council regarding the County Council meeting held on Thursday, February 8, 2024.

Correspondence

Board, Committee & Working Group Minutes

1. Roads Sub-Committee Meeting – December 4, 2023
2. Heritage Advisory Committee Meeting – January 9, 2024

Moved by Moore, Seconded by Plowright that the Board, Committee & Working Group Minutes Item 1 & 2 be received as information. Carried.

Items for Information Purposes

1. Ontario Provincial Police – Community Safety and Policy Act, 2019 (CSPA)
2. Nottawasaga Valley Conservation Authority Board Meeting Highlights – January 26th, 2024
3. Nottawasaga Valley Conservation Authority Media Release – 2024 Board Chair and Vice Chair acclamation
4. Grand River Conservation Authority General Membership Meeting – January 26th, 2024
5. Grand River Conservation Authority – Submission of Grand River CA Confirmation of Completion of Transition Period and Final Inventory of Programs and Services – O.Reg 687/21 under the Conservation Authorities Act
6. Letter from Silva Yousif, Township of Melancthon Senior Planner to the Upper Grand District School Board regarding the Primrose Boundary Review
7. Township of Mulmur Notice of Study Commencement - Mansfield water Supply and Storage Municipal Class Environmental Assessment Study
8. Black History Month Virtual Event – Unequal Impact: Exploring the Intersections of Justice, Equity & Climate Change – February 27, 2024
9. 2023 Council & Committee Remuneration Report
10. 2024 Good Roads Conference: Request for Municipal Delegations
11. Shelburne & District Fire Department – Retirement of Ralph Snyder, Fire Chief

Moved by Plowright, Seconded by Moore that Correspondence Items 1-10, for information purposes, be received as information. Carried.

Deputy Mayor McLean pulled item number 11 to acknowledge Chief Snyder's retirement and requested that a thank you be sent to him expressing our gratitude for his work.

Items for Council Action

Deputy Mayor McLean declared a pecuniary interest on this item at the beginning of the meeting and he was put in the Zoom waiting room.

1. Mulmur-Melancthon Fire Department – Firefit Team Request for Support

Moved by Moore, Seconded by Plowright that the Council for the Township of Melancthon supports the request from the Mulmur Melancthon Firefit Team for support in the amount of \$553.70. Carried.

Deputy Mayor McLean was returned to the meeting.

2. National Human Trafficking Prevention Awareness Day Proclamation 2024

Mayor White read the below Proclamation:

Whereas, the Rotary Club of Orangeville and Compass Community Church formed a volunteer-driven group called CryNot (Compass Rotary Youth - No Trafficking) to raise

awareness and promote education about the threat of human trafficking in our area; and **Whereas**, the mission of CryNot is to reduce and eliminate human trafficking by raising awareness, fostering collaboration among like groups and organizations, education, and equipping responsible adults with connections and resources available to defeat the Human Trafficking threat; **Now Therefore**, I, Mayor Darren White, on behalf of Council, do hereby proclaim February 22, 2024, as "Human Trafficking Prevention Awareness Day" in the Township of Melancthon.

General Business

Notice of Intent to Pass By-law - By-law to Appoint a Municipal Service Board for the Horning's Mills Community Hall

Moved by McLean, Seconded by Plowright that leave be given to introduce a By-law to amend By-law No. 57-2023 (A By-law to Appoint a Municipal Service Board for the Horning's Mills Community Hall) and it be hereby read a first and second time and numbered 8-2024. Carried.

New/Other Business/Additions

Southgate Public Library 2024 Agreement

Moved by McLean, Seconded by Plowright that the Mayor and Clerk be hereby authorized to sign the Agreement between the Corporation of the Township of Southgate Public Library Board and the Corporation of the Township of Melancthon effective January 1, 2024 until December 31, 2028. Carried.

Township of Amaranth Resolution to Request a Review of the Centre Dufferin Recreation Complex Management Agreement

Councillor Moore spoke to this item on the Agenda. Discussion ensued and it was advised that the review should start at the Board level. The consensus of Council was that they were in agreement that the current Agreement from 1994 should be reviewed and updated, and decided to pass the same motion that Amaranth passed at its meeting held on December 13, 2023:

Moved by Plowright, Seconded by McLean that Council for the Township of Melancthon provide written notice to the Centre Dufferin Recreation Complex Board to request a review of the Agreement for the purposes of updating the terms. Carried.

Cancel March 7, 2024 Council Meeting (Council Strategic Planning Workshop scheduled for this date and time)

Moved by Plowright, Seconded by Moore that Council suspend Section 15 of Procedural By-law 4-2024 (Regular Meeting Times) and cancel the Council meeting scheduled for the 1st Thursday of the month in March (March 7th). Carried.

Discussion ensued about the Strategic Plan timeline.

Additions

CAO – Permission to close the Office on April 12th so that Administration Staff can attend the County of Dufferin Wildfires Workshop

The CAO requested permission to close the office on April 12, 2024, as the workshop will form part of the Annual Emergency Exercise. Discussion ensued and permission was granted.

Unfinished Business

2024 Draft Capital and Operating Budgets

Please see under Delegations and Presentations.

Delegations/Presentations

During the meeting, the following Delegations and Public Meeting took place and Council adjourned the meeting to go into Committee of Adjustment.

5:45 p.m. – Detective Constable Jeffrey McLean attended Council regarding the 2024 Polar Plunge for Special Olympics taking place on Monday, February 19th at 1:00 p.m. at the Shelburne Fiddle Park. He spoke on the purpose of the Polar Plunge which is to raise funds for the Law Enforcement Torch Run for Special Olympics. Det. Constable McLean issued a challenge to Members of Council to participate in the plunge. Deputy Mayor McLean and Councillor Moore accepted the challenge at the meeting. Mayor White said he would be there on Monday and would decide then. Det. Constable McLean advised that there were some Council members from Shelburne participating and then Mayor White offered a challenge that if he could get Mayor Wade Mills to plunge, then he would too!

Committee of Adjustment – 6:00 p.m. – Moved by Moore, Seconded by McLean that we adjourn Council to meet as Committee of Adjustment and reconvene as Council. Carried.

6:32 p.m. – Council reconvened.

6:30 p.m. – Public Meeting and Presentation by the Treasurer - 2024 Draft Operating and Capital Budgets

Sarah Culshaw, Treasurer presented a detailed PowerPoint Presentation to Council on the 2024 Draft Operating and Capital Budgets. She highlighted the budget summary, provided an expense and revenue breakdown, as well as information on the current reserve fund accounts from 2017 to 2023. Sarah's presentation also outlined a 5-year capital equipment plan, capital roads plan and capital bridge plan. At the end of her presentation, she explained the tax rate impact on assessment. The draft budget represents a 4.88% tax increase after growth of 1.90%. There was discussion about increasing the Council Conference Policy and this will be increased to \$3,000.00 (from \$1,500.00) per Council member, with the exception of the Mayor and Deputy Mayor whose Conferences are paid by the County. There was also discussion about the grader transmission expense, which will be covered by funds that the Township has received as a result of court funds from a tax sale several years ago, as well as discussion about increasing the Township's reserves. Staff provided some suggestions with regards to this. Harvey Lyon was in attendance and raised some questions on the budget. When there were no further questions, Staff were directed to prepare the Levying By-law for the March 21st meeting to adopt the Budget.

As there were some concerns raised by Mr. Lyon regarding Development Charges, during the budget meeting, Staff were directed to submit a Delegation Request for the Ontario Good Roads Conference on this matter.

Closed Session

There was no Closed Session for this meeting.

Third Reading of By-laws

Moved by Moore, Seconded by McLean that By-law No. 8-2024 now be read a third

time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book.
Carried.

Notice of Motion

There were no Notices of Motion for this meeting.

Confirmation By-law

Moved by McLean, Seconded by Moore that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on February 15, 2024 and it be given the required number of readings and numbered 9-2024. Carried.

Adjournment and Date of Next Meeting

Moved by Moore, Seconded by Plowright that Council adjourn this meeting at 7:47 p.m., to meet again on Thursday, March 21, 2024 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK