



**TOWNSHIP OF MELANCTHON
HYBRID COUNCIL MEETING
THURSDAY, APRIL 4TH, 2024 - 5:00 P.M.**

Council meetings are recorded and will be available on the Township website under Quick Links – Council Agendas and Minutes within 5 business days of the Council meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/85816251169?pwd=c25sak1VWjFKYWwRMkdkb2x4N2FFQT09>

Meeting ID: 858 1625 1169

Passcode: 509290

One tap mobile

+15873281099,,85816251169#,,,,*509290# Canada

+16473744685,,85816251169#,,,,*509290# Canada

Dial by your location

- +1 587 328 1099 Canada
- +1 647 374 4685 Canada
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- +1 438 809 7799 Canada

Meeting ID: 858 1625 1169

Passcode: 509290

AGENDA

- 1. Call to Order**
- 2. Land Acknowledgement Statement**

We will begin the meeting by sharing the Land Acknowledgement Statement:

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

- 3. Announcements**
- 4. Additions/Deletions/Approval of Agenda**

- 5. Declaration of Pecuniary Interest and the General Nature Thereof**
- 6. Approval of Draft Minutes – Thursday, March 21st, 2024**
- 7. Business Arising from Minutes**
 1. Township of Southgate – Proposed ZBA Well-Head Protection Areas
- 8. Point of Privilege or Personal Privilege**
- 9. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 10. Public Works**
 1. Accounts
 2. Other
- 11. Planning**
 1. Applications to Permit
 2. Report from Silva Yousif, Senior Planner – Additional Residential Units (ARUs) Policy
 3. Other
- 12. Strategic Plan**
- 13. Climate Change Initiatives**
- 14. Police Services Board**
- 15. Committee/Board Reports & Recommendations**
- 16. Correspondence**

Board, Committee & Working Group Minutes

1. Shelburne Public Library Board – February 20, 2024
2. Shelburne & District Fire Board – February 6, 2024
3. Horning’s Mills Community Park Board – October 10, 2023

Items for Information Purposes

1. Township of Amaranth – Resolution to the Provincial Government regarding Operational Budget Funding
2. Town of Grand Valley – Notice of Statutory Public Meeting for a Proposed Housekeeping Zoning By-law Amendment regarding Urban Chickens
3. Town of Shelburne – Increased Capacity of the Town of Shelburne’s Water Pollution Control Plant (WPCP) Notice of Completion
4. Grand River Conservation Authority – Summary of the General Membership Meeting – March 22, 2024
5. Email from Linda Polonsky regarding the Well Registration Boundaries
6. Town of Orangeville – Resolution to the Government of Canada regarding the Canada Carbon Rebate (CCR)
7. Township of Adelaide Metcalfe – Request to Increase Tile Drain Loan Limit
8. County of Dufferin – Notice of Passing of By-law 2024-14 by Council of the County of Dufferin to Adopt Dufferin County Official Plan Amendment No.4

Items for Council Action

1. Proclamation for National Volunteer Week – April 14th-20th, 2024

17. General Business

1. Accounts
2. New/Other Business/Additions

3. Unfinished Business
 1. Horning's Mills Community Hall – Windows, Dehumidifier and Parking Lot

18. Delegations

1. 5:45 p.m. – Chris Johnston, Johnston Consulting Enforcement Services – To Provide Council with an Update on By-law Complaints **(in Closed Session – under Section 239(2)(b) – Personal Matters about Identifiable Individuals and (2)(e) – Litigation or potential litigation, including matters before administrative tribunal affecting the local board.**

19. Closed Session

1. Items for Discussion: **See above under Delegations**
2. Approval of Draft Minutes – March 21, 2024
3. Business Arising from Minutes
4. Rise With or Without Report from Closed Session

20. Third Reading of By-laws

21. Notice of Motion

22. Confirmation By-law

23. Adjournment and Date of Next Meeting – Thursday, April 18th, 2024 at 5:00 p.m.

Denise Holmes

From: Dina Lundy <dlundy@southgate.ca>
Sent: Thursday, March 28, 2024 10:22 AM
To: Denise Holmes
Subject: RE: Proposed ZBA Well-Head Protection Areas
Attachments: C5-24 Notice of Public Meeting - Final.pdf; PL2024-005 - Source Water Protection Re Zoning.pdf; Official Plan (May 4 2022 Township adopted) - Updated with County Ammendments.pdf

Hi Denise;

I checked with admin staff as to the reason you weren't circulated. They apologize for the oversight as when doing the notice, they did not realize the D zones spilled into Melancthon. This was also a housekeeping item that we needed to bring forward as it was not completed with the adoption of the Official Plan in 2022. Section 4.1 talks about Source water. I am not certain as to how/why it was overlooked back in 2022.

I've attached the notice and planning report as well. Since you were not circulated, we can hold another public meeting if you wish. Please let us know.

Kindly,

Dina Lundy, MA, CMO, Dipl.M.A.
Chief Administrative Officer



Township of Southgate
185667 Grey County Rd. 9, Dundalk, ON N0C 1B0
dlundy@southgate.ca
519-923-2110 ext. 210

From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: Thursday, March 28, 2024 9:37 AM
To: Dina Lundy <dlundy@southgate.ca>
Subject: Proposed ZBA Well-Head Protection Areas

Hi Dina,

Could you please send me some information on the ZBA for the Wellhead Protection areas. This was raised by a member of the public at our Council meeting last week, during public question period, as he saw it in the Dundalk paper, but I didn't receive a notice about it and the area extends into Melancthon.

Thank you.

Kind regards,
Denise Holmes

BAFTM 1



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

Please consider the environment before printing this e-mail This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.



The Corporation of the Township of Southgate Notice of Virtual Public Meeting and Complete application Concerning a Proposed Zoning By-law Amendment

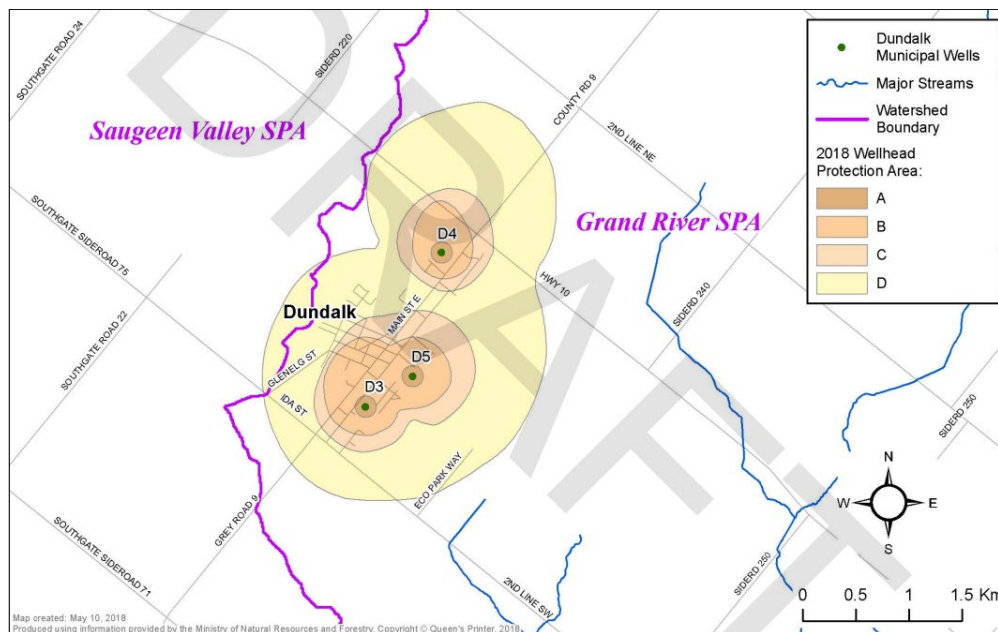
Take Notice that the Council of the Corporation of the Township of Southgate is considering a Township initiated Zoning By-law Amendment pursuant to Section 34, of the Planning Act, R.S.O. 1990, as amended. Council will hold an **electronic public meeting** on **March 27, 2024, at 1:00 PM**, to consider the proposed by-law amendment.

The Purpose of the application is to rezone the wellhead protection area around Dundalk water source, Dundalk Wells D3, D4 and D5 to restrict certain activities and minimize threats to the water system including but not limited to waste disposal sites, transfer or separation stations, on-site sewage systems over 10,000 litres per day, storage of non-agricultural source material, commercial fertilizer, pesticides, handling or storage of road salt, fuels, organic solvents, land disposal of petroleum refining waste, hazardous waste, liquid industrial waste including processing thereof.

The Effect of the proposed zoning by-law amendment will be to control future land uses in the wellhead protection area according to Official Plan Amendment Number 21 and the Grand River Source Protection Plan applicable in the Township.

Description of the Subject Land

This Zoning by-law Amendment applies to the lands in and around 2018 Wellhead Protection Areas shown on the map below:



Please join the electronic public meeting from your computer, tablet, or smartphone <https://zoom.us/j/95341385964?pwd=bDd6OTJWYStGWnRESkxORUZwL25Ddz09>
You can also dial in using your phone. Phone: +1 647 374 4685 Meeting ID: 953 4138 5964 Passcode: 336403

NOTE: To speak at the meeting or join electronically, please register in advance by contacting the Clerk, Lindsey Green: lgreen@southgate.ca or 519-923-2110 ext. 230

The meeting will be livestreamed on the Township YouTube Channel: <https://www.youtube.com/user/SouthgateTownship>

Any person or public body is entitled to attend the public meeting and make written or oral submissions in support of, or in opposition to, the proposed zoning by-law amendment. Persons wishing to make an oral submission to Council at the public meeting are invited to register with the Township Clerk (see contact information below). Written comments should also be addressed to the Clerk at the address below. **Please note that all submissions and the personal information contained therein will become part of the public record in their entirety and may be posted to Southgate's website.**

Mandatory wording

If you wish to be notified of the decision of Township of Southgate Council on the proposed zoning by-law amendment, you must make a written request to the Clerk of the Township of Southgate, 185667 Grey Rd 9, Dundalk, ON N0C 1B0.

If a person or public body would otherwise have an ability to appeal the decision of

the Township of Southgate Council to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional Information and Comments

Please submit written comments to the Clerk at the address shown below.

Lindsey Green, Clerk, lgreen@southgate.ca, Phone: (519) 923-2110 ext. 230

Township of Southgate 185667 Grey Rd 9, Dundalk, ON N0C 1B0

Additional information is also available for public viewing on Southgate's website at <https://www.southgate.ca/en/municipal-services/planning-applications-public-notice.aspx#C5-24-Township-of-Southgate-Source-Water-Protection-Rezoning>

Dated at the Township of Southgate, this 4th day of March 2024.



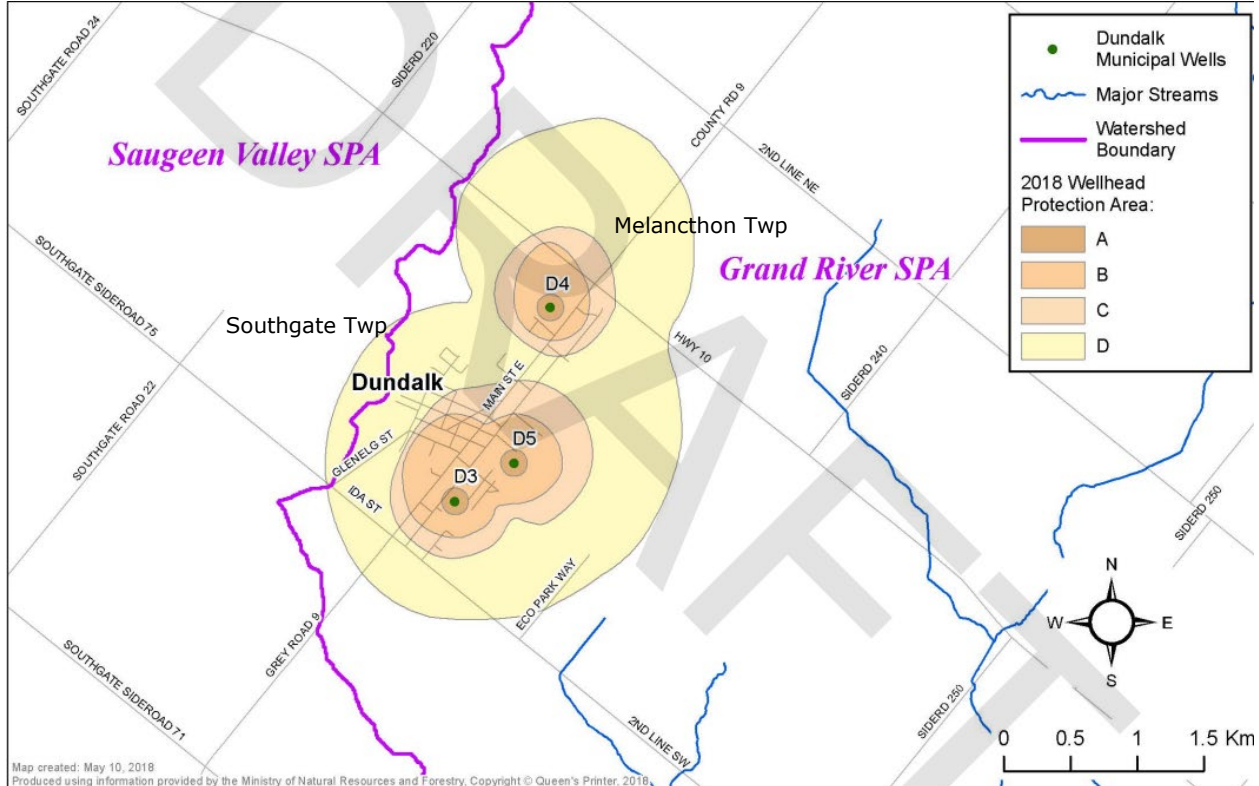
Staff Report PL2024-005

Title of Report: Rezoning, Source Water Protection
Department: Clerks
Branch: Planning Services
Council Date: February 7, 2024

Recommendation:

Be it resolved that Council receive Staff Report PL2024-005 on the proposed rezoning to implement Official Plan Amendment 21 regarding Source Water Protection provisions and that a public meeting be scheduled at the earliest opportunity in accordance with the Ontario Planning Act.

Location: Dundalk 2018 Wellhead Protection Area **Subject Lands:** See sketch.



The Proposal: To rezone the wellhead protection area around Dundalk water sources to regulate land use in accordance with Official Plan Amendment 21. As shown in the map above, some of the Dundalk urban area associated with the water supply wells have a high vulnerability score (A darkest orange) while most of the area has a low vulnerability score (D yellow). Some of the wellhead protection area associated with well D4 is across Highway 10 in Melancthon Township. The Dundalk groundwater

wells are located in the Lake Erie Source Protection Region, Grand River Source Protection Plan.

Within these areas the zoning by-law should be amended will restrict certain activities to minimize threats to the water system. Staff does not expect that the zoning by-law will be overly restrict residential development, especially in areas where full municipal services are available.

Although specifics of the amendment will be finalized after the public meeting the following wording sampled from other municipalities describes the general intent:

1. Add new **Schedule 49** to the Zoning By-law identifying 2018 Wellhead Protection areas (map on Page 1).
2. Add the following text to the Zoning By-law
 - a. New definitions in **Section 3** for:

SIGNIFICANT DRINKING WATER THREAT means an activity that poses or has the potential to pose a significant risk to any source of a municipal drinking water system.

SOURCE PROTECTION PLAN means a drinking water source protection plan prepared under the Clean Water Act (Clean Water Act).

VULNERABLE AREA shall mean Wellhead Protection Areas and Intake Protection Zones around municipal drinking water sources where activities may be a significant drinking water threat now or in the future.

WELLHEAD PROTECTION AREA (WHPA) means a vulnerable area delineated around groundwater wells which helps to identify the length of time it would take for most contaminants to travel from the location of a spill or leak to the associated well. The WHPA identified on Schedule _ to the zoning bylaw are identified as follows:

- WHPA-A: The area within a 100m radius from a wellhead, considered the most vulnerable area for groundwater intakes.
- WHPA-B: The area within which the time to travel to the well (within the aquifer) is up to and including 2 years.
- WHPA-C: The area within which the time to travel to the well (within the aquifer) is up to and including 5 years.
- WHPA-D: The area within which the time to travel to the well (within the aquifer) is up to and including 25 years.
- WHPA-E: A well that is influenced by surface water and is referred to as groundwater under direct influence of surface water.

- b. Add general provisions to the end of **Section 5** to restrict certain land uses in wellhead protection areas A, B, C, and D as follows:

5.28 GRAND RIVER WELLHEAD PROTECTION AREA OVERLAY:

- a) Within the Grand River Wellhead Source Protection Plan as amended from time to time and approved under the Clean Water Act.
- b) For all applicable terms refer to the Definitions in Section 2 of the zoning bylaw and the applicable Source Protection Plan for terms not defined herein.
- c) No development within the Grand River Protection Area Overlay shown on Schedule ___ shall be permitted that is, or would be, a significant drinking water threat unless the use conforms with all applicable Grand River Source Protection Plan policies.
- d) Without limiting the generality of part c) the following land use activities shall be prohibited in the vulnerable areas identified on Schedule ___ where they would constitute a future significant drinking water threat under the Clean Water Act:
 - (i) Waste disposal sites, transfer station or separation station
 - (ii) On-site sewage systems in excess of 10,000 L
 - (iii) The application, handling or storage of non-agricultural source material, commercial fertilizer, or pesticides
 - (iv) The handling or storage of road salt, fuel, dense non aqueous phase liquid or an organic solvent
 - (v) Land disposal of Petroleum refining waste, Hazardous waste, liquid industrial waste or processed liquid industrial waste, Liquid industrial waste, Industrial waste or commercial waste or Municipal waste;
- e) Notwithstanding prohibited uses listed in 5.28 (c) or (d) a Risk Management Official may issue a written decision enabling the Township to determine a site-specific land use activity is permitted in accordance with PART IV Regulation of Drinking Water Threats, Section 59 of the Clean Water Act.

Background: The public inquiry into the [Walkerton Water Tragedy](#) (May 2000) identified failures in water system monitoring and control that caused death and serious illness. The Province then passed the Clean Water Act 2006 to ensure the quality and quantity of municipal drinking water supplies are protected. The approach to protection water systems took two forms:

1. Drinking Water Quality Management System (DWQMS) to improve water system maintenance procedures implemented by Jim Ellis Overall Responsible Operator reporting annually to Council.
2. The Township of Southgate appointed Jim Ellis as the Risk Management Official/Inspector in August 2014.
3. Source Water Protection Plans ([Grand River Source Protection Plan](#) in Southgate) to enhance land use control around water system supply wells.

Municipalities are required to update official plan policies and zoning requirements to protect vulnerable areas around water sources identified in the source protection plan. Township policies around the Dundalk wellhead protection were addressed in [Southgate Official Plan Amendment 21](#). The required zoning bylaw amendment will be initiated through this report.

The Public Works Department already provides comments on planning applications to protect the wellhead areas for the Dundalk Water System. Below is an excerpt from the Public Works Manager comments on files B14, B15, B16/23 and C17-23.

Risk Management Office

Property is located in a Well Head Protection Area:

- WHPA "A"
- WHPA "B"
- WHPA "C"
- WHPA "D"
- Not Applicable

Comments: _____

Well Head Protection Area "B" - Applicable to Dense Non- Aqueous Phase Liquid (DNAPL's) products managed by education and outreach programs.

The Gold Steet northwest corner frontage portion has a small sliver of lands in WHPA "A".

Signed: _____

Jim Ellis, Public Works Manager / Risk Management Official

Council will recall an official plan is the main guiding document to implement Provincial Land Use Policy. The County has an official plan with broader land use policies that work along with the Southgate official plan that provides more detailed land use controls in the Township.

Subsection 9 (1.1) of the Planning Act requires Official Plans be consistent with provincial land use and development policies. Based on staff recommendations, Council must ensure local by-laws and strategies comply with the policies set out in the Official Plan. [Council also has oversight responsibility](#) on its water system to ensure it is safely operated by responsible officials and staff.

Provincial Policy Statement: Water 2.2 f) implementing necessary restrictions on development and site alteration to:

1. protect all municipal drinking water supplies and designated vulnerable areas; and
2. protect, improve, or restore vulnerable surface and ground water, sensitive surface water features and sensitive ground water features, and their hydrologic functions.

Township Official Plan: [Southgate Official Plan Amendment 21](#).

Zoning By-law: Proposed Wellhead protection Area changes to Schedules and Section 5.

Concluding Comments: Staff recommend Council direct staff to circulate the proposed amendment to appropriate Source Water Officials and issue notice of public meeting indicating Township's intent to update the zoning by-law to implement source water protection land use controls as generally outlined in the February 7, 2024, staff report to implement policies set in Southgate Official Plan Amendment 21.

Respectfully submitted,

**Triton Engineering
Services Senior Planner:**

Original Signed By

Bill White, MCIP RPP

Risk Management Official Approval:

Original Signed By

Jim Ellis, RMO

CAO Approval:

Original Signed By

Dina Lundy, CAO

Attachments: None.

Township of Southgate Official Plan



Adopted by Township of Southgate Council: May 4, 2022
Approved by County of Grey Council: October 27, 2022



Ron Davidson
Land Use Planning Consultant Inc.

SECTION 4: ENVIRONMENTAL

4.1 SOURCE WATER PROTECTION

- 1) The Province of Ontario has established the Drinking Water Source Protection program under the Clean Water Act. The purpose of this Act is to protect existing and future sources of municipal drinking water.
- 2) Under this program, Source Protection Committees were established to develop Source Protection Plans for their respective regions. The Source Protection Plans are intended to protect:
 - a) Municipal Wellhead Protection Areas (WHPA);
 - b) Intake Protection Zone (IPZ);
 - c) Highly Vulnerable Aquifers (HVA); and,
 - d) Significant Groundwater Recharge Areas (SGRA).
- 3) Two Source Protection Plans apply to lands within the Township of Southgate, as illustrated on Schedule E:
 - a) The Grand River Ground Water Source Protection Plan applies to the Dundalk municipal water system.
 - b) The Saugeen, Grey Sauble, Northern Bruce Peninsula Source Water Protection Plan applies to the Mount Forest water system.
- 4) The Dundalk municipal water system involves three municipal wells. The Source Water Protection Plan for this area involves Wellhead Protection Area A, Wellhead Protection Area B, Wellhead Protection C, and Wellhead Protection Area D, as illustrated on Schedule E.
- 5) The wells associated with the Mount Forest water system are situated within Mount Forest. Certain lands within the Township of Southgate located in close proximity to these wells are within Wellhead Protection Area D, as illustrated on Schedule E.

- 6) During preconsultation discussions with Township staff regarding development proposals, the proponent will be advised to speak with the Risk Management Official if the subject property falls within one or more of the Wellhead Protection Areas. The Risk Management Official will be responsible for determining when a land use or activity is a significant drinking water threat. A written notice of approval from this official will be required prior to the approval of any Planning Act application involving lands within a Wellhead Protection Area.
- 7) Legally existing uses within the Source Water Protection Areas that may be incompatible with the provisions of the Source Water Protection Plan may be permitted to expand subject to the policies of the Source Water Protection Plan and the approval of the Risk Management Official.
- 8) Notwithstanding the uses permitted by underlying land use types of this Official Plan, uses and activities that have been identified by the Source Water Protection Plan as being prohibited within the Wellhead Protection Area will not be permitted. The prohibited uses and activities will only be considered if the applicant can demonstrate to the satisfaction of the Township that the proposed use or activity is in conformity with the policies of the Source Water Protection Plan.
- 9) New water taking, other than that by the Township for use by the Township, will not be permitted for any new or expanding uses within the urban boundary of Dundalk.

4.2 LANDFILL SITES

- 1) All operating (existing) Township landfill sites and known abandoned landfill sites are identified on Schedule E.
- 2) No development or site alteration will be permitted within 500 metres of an operating landfill site as shown on Appendix A unless a D-4 study document has been prepared and submitted for review in accordance with the Ministry of the Environment, Conservation and Parks D-4 Guidelines or its successor document. The study will need to identify that the lands to be developed are secure from potential methane gas and/or leachate migration from the landfill site or what remedial measures or conditions are required prior to any development approval being granted.

**APPLICATIONS TO PERMIT FOR APPROVAL
April 4, 2024 COUNCIL MEETING**

PROPERTY OWNER	PROPERTY DESCRIPTION	SIZE OF BUILDING	TYPE OF STRUCTURE	USE OF BUILDING	DOLLAR VALUE	D.C.'s	COMMENTS
Orvie Bauman - Shelwest Inc Agent: Aaron Bauman	Pt Lots 291 to 294, Con 4 SW 096157 4th Line SW	311.48m2 (3352.74sqft)	Addition to Dwelling	Additonal Living Space	\$35,000	No	With Planner for Review
Rohan Singh & C.Shiwnarain Agent: Leo Ariemma - Architectural Design Inc	Pt Lot 13, Con 3 NE 197459 2nd Line NE	677.04m2 (787.59sqft)	Dwelling	Dwelling	\$2,500,000	Yes	With Planner for Review



The Corporation of **THE TOWNSHIP OF MELANCTHON**
157101 Highway 10, Melancthon, Ontario, L9V 2E6

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Website: www.melancthontownship.ca

Fax No. - (519) 925-1110

Email: info@melancthontownship.ca

Meeting Date: April 4, 2024

To: Mayor White and Members of Council

From: Silva Yousif – Senior Planner

Subject: Additional Residential Units (ARUs) Policy

Recommendation:

That the Staff Report of Silva Yousif, Senior Planner be received and that:

Council direct Staff to initiate the Zoning By-law amendment process necessary to formally consider these proposed policy changes,

Council direct Staff to bring forward for approval by Council a By-law to establish new ARUs policy and revoke By-law-40-2021- Accessory Dwelling Units.

Background:

As per the Planning Act, Additional Residential Units (ARUs) are defined as a second or third residential unit, apart from the primary residential unit, that can potentially exist on a residential lot containing a detached house, semi-detached house, or townhouse. It is important to note that an ARU is a self-contained residential dwelling unit with its own cooking facility, sanitary facility, living and sleeping area, and can be located either within the principal dwelling or within an accessory building or structure on the same lot as the principal dwelling.

To implement the current Provincial direction regarding ARUs, Upper-Tier municipalities will have to update their Official Plan by including specific policies to enable and guide the establishment of ARUs in each of the local municipalities. Once the Upper-Tier Official Plan is updated, each local Municipality will be responsible for enacting applicable Zoning By-Law provisions and other necessary tools and measures to implement the Provincial direction through establishing more detailed requirements for such units.



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To bring the Township into full compliance with the changes to the Planning Act respecting ARUs, and to respond to the increasing public interest in ARUs as a housing choice, Staff is proposing to bring into effect a new ARUs policy.

Comments and Considerations:

Based on the current Provincial direction on ARUs, Planning staff understands that ARUs are generally expected to be permitted 'as of right' in most fully serviced settlement areas for single detached, semi-detached, and townhouse dwellings, subject to obtaining a building permit and complying with any applicable zoning provisions. However, if there are any clear planning bases for not doing so, such as the presence of natural hazards or resources, servicing constraints, restricted access, insufficient lot size, or other PPS policy-based rationale, then such units may not be permitted. Additionally, municipalities have the authority to set reasonable local standards and minimum requirements that need to be met for establishing such units.

Provincial Legislation

- The provisions for ARUs in the *Planning Act* have been updated by **Bill 23**. As a result of this update, Municipal Official Plan policies or Zoning By-law regulations can no longer prohibit ARUs on a parcel of urban residential land. According to the *Planning Act*, a "parcel of urban residential land" refers to a piece of residential zoned land that has municipal drinking water and sewage servicing. Therefore, the "as-of-right" permissions for ARUs under Bill 23 only apply to urban areas that have municipal drinking water and sewage servicing, which include the Townships Settlement Areas (i.e., Horning's Mills, Corbetton, and Riverview).
- Provincial direction on ARUs was largely provided through **Bill 108 – More Homes, More Choice Act**, which was passed on June 6, 2019. Among other changes, the Bill amended the *Planning Act* to direct municipalities to enact Official Plan policies and Zoning provisions to allow for the establishment of an ARU in a single detached, semi-detached, or row house dwelling and/or within a building or structure ancillary to such dwellings.

To promote the establishment of ARUs in lower density housing types, the Province has mandated municipalities to implement Official Plan policies and Zoning provisions; while removing certain perceived barriers to the establishment of such units, including the exemption of these units from development charges, simplification of building code



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requirements, limitation on the ability to appeal implementing policies and zone provisions, and setting specific standards and requirements for such units. The *Planning Act* regulations (O. Reg. 299/19) that came into effect in 2019, established requirements and standards for ARUs, including the minimum number and type of parking spaces required. Additionally, the regulations remove the ability to regulate the date of construction or occupancy of the principal and/or additional unit. The *Provincial Policy Statement (PPS)* was also amended in early 2020 to include specific policy references to 'Additional Residential Units'. Now that all the necessary Provincial Legislation and policy direction for ARUs are in-effect, Planning staff is proposing to update the Township By-law to implement the Provincial direction for such units. This report focuses on the required updates to the implementation of ARUs in the Township, as the Township will be undertaking a conformity exercise to the current Official Plan policy framework following the completion of the County Municipal Comprehensive Review (MCR) process.

Existing Township Policy

- **Official Plan (OP):** the Current OP that was adopted by the Council of the Township under By-law No. 38-2014 doesn't include any policies relating to gentle intensification through the allowance of ARUs within the municipality. However, Section 5.3.1(e) of the Rural designation permits the development of units accessory to permitted non-residential uses, secondary dwelling units within a detached dwelling, and garden suites. This will be addressed through the conformity exercise that is referenced in the section above.
- **Zoning By-law:** Zoning By-law 12-79 came into effect in 1979. Under the original Zoning By-law secondary units were not permitted. However, in 2021 Council passed By-law 40-2021 to allow for Accessory Dwelling Units in General Agriculture (A1), Special Agricultural (A2), Hamlet Residential (R1), and Small Lot Estate Residential (ER1) zones subject to specific regulations for lot area, frontage, and parking. Since the passing of this By-law new requirements are necessary due to the Provincial direction.

Proposed Policy

- Update the policies to include a definition for 'Additional Residential Units' and specifically reference that term.
- Establish number of ARUs permitted per lot, for each zone:



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- Two per lot (i.e. one in the principal dwelling and/or one in an ancillary structure) in a Serviced Village, subject to confirmation of adequate servicing capacity.
- One per lot in the principal dwelling or in an ancillary structure in other settlements (i.e. Rural Clusters and Villages with private services).
- Potentially up to two per lot (i.e. one in the principal dwelling and/or in an ancillary structure) on an agricultural or rural residential lot that contains an existing dwelling, subject to adequacy of private services and other criteria.
- The ARUs should be limited in size and clearly secondary and subordinate to the principal dwelling on the lot. A maximum gross floor area of 50% of the gross floor area of the principal dwelling on the lot, with a maximum gross floor area cap (e.g. 1,000 ft²).
- New units would not typically be permitted on a lot that already contains other accessory units or uses, such as a boarding/lodging house, garden suite, converted dwelling unit, bed and breakfast, or additional accessory farm dwellings.
- For ARUs on a farm, the ancillary structure must be located within the existing farm building cluster, in close proximity to the existing principal dwelling (e.g. establishing a maximum distance), share a driveway and services to the greatest extent possible, and not remove agricultural land from production.
- Proposals outside of settlement areas must meet, or not further reduce, Minimum Distance Separation (MDS I) requirements;
- An ARU cannot be severed from the lot containing the principal dwelling.
- The establishment of ARUs should only be considered if there is adequate existing or proposed municipal or private water supply and wastewater disposal services to accommodate them:
 - ARUs should only be accommodated if the dwellings and lots are large enough to accommodate them and provide adequate parking, landscaping, and outdoor amenity areas.
 - Principal dwelling must have direct, individual vehicular access to a public street and new driveways will be generally not be permitted;
 - Existing trees and vegetation on the lot will be conserved as much as possible;
 - Stormwater run-off will be adequately controlled;
 - Where an existing driveway is proposed to be widened, the interior setbacks for that Zone shall apply to the driveway.
- Establish a process for permitting ARUs throughout the Township:



The Corporation of **THE TOWNSHIP OF MELANCTHON**
157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Website: www.melancthontownship.ca

Fax No. - (519) 925-1110

Email: info@melancthontownship.ca

- Legalize and register an existing ARU within a principal dwelling or within an accessory building or structure on the same lot as the principal dwelling;
- Obtain a building permit for a new ARU within an existing principal dwelling or within an accessory building or structure on the same lot as the principal dwelling;
- Obtain a building permit to construct and register a new principal dwelling or accessory building or structure on the same lot as the principal dwelling that will also contain a new ARU;
- Site plan control may be applied to ARUs, particularly for ARUs located within an accessory structure; and,
- Potential impacts on environmental and/or heritage resources and any environmental constraints or land use compatibility issues can be satisfactorily addressed.

Engagement

Public involvement is encouraged throughout the duration of the project. Staff have created multiple avenues for public input in the means of:

- Designated Project webpage where all information related to the ARUs policy works with regards to information, announcements and key project milestones.
- A public survey to collect residents' input on the proposed policy.
- An open house is scheduled to be held in person on April 30th.
 - Further communications will be sent with the exact time and location following council recommendation on this report.
- A Statutory Public Meeting will be held prior to the final Council decision.

The Township encourages public feedback to help in the decision-making process, such as removing the barriers to the current Zoning by-law that had restrictions on lot area, frontage, and ground floor area.

Financial Impact:

There may be a loss in development application revenues and Development Charges; however, this policy will provide access to more housing and affordable leasing options. Further registration fees will be established and building permits fees will be collected as per the current process.



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Summary/ Options:

Council may:

1. Take no further action.
2. Receive this Report for information and that Council Direct Staff to take actions as per the Staff Report of Silva Yousif, Senior Planner Recommendation
3. Direct Staff in another manner Council deems appropriate

Conclusion:

Option #2 is recommended.

Respectfully

Prepared By

Silva Yousif

Sr. Planner

A handwritten signature in blue ink, appearing to be 'SY'.

Submitted By

Denise B. Holmes

CAO/Clerk

A handwritten signature in black ink, appearing to be 'Denise B. Holmes'.

*Minutes for Shelburne Public Library Board Meeting
Tuesday, February 20, 2024*

Present: Geoff Dunlop Lindsey Wagner Tricia Field
James Hodder Sharon Martin Ruth Plowright
Susan Graham

Mikal Archer, Patricia Clark attended on Zoom

Also Present: Rose Dotten, CEO/Head Librarian

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, February 20, 2024.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Motion 07-24 T. Field, R. Plowright

Be it resolved that we approve the Agenda of the February 20, 2024, meeting.

Carried

Motion 08-24 S. Graham, T. Field

Be it resolved that we approve the minutes of the board meeting, dated January 16, 2024.

Carried

Motion 09-24 T. Field, J. Hodder

Be it resolved that we approve the Accounts Payable Register for January, 2024, with invoices and payments in the amount of \$35,240.20.

Carried

CEO/ Head Librarian’s Report:

○ **Statistics—Including Social Media and e-resources**

Attached is a summary of the Monthly Statistics for January, 2024.

- **Meeting with Sylvia Jones** – This meeting, on Zoom, was on February 9/24, and included representatives of the Shelburne, Orangeville, Grand Valley and Caledon libraries. The focus of the meeting was to gain support for Provincial funding for e-resources that smaller, remote libraries cannot currently afford within their budgets. The hope is that this will provide more province-wide equitable access.

○ **Programming-**

● **Children’s Programming:**

Children’s programming continues with Lego Time on Wednesday afternoons and morning Story Time every Friday morning.

● **Adult Programming:**

- Coffee, Conversation & Books featuring was cancelled for February 2024. There are more events scheduled for May and October, 2024.

- **Library Literary Event in February**—On Sunday, February 11/24, at 2 pm, Suzette Daley, discussed her book, *The Lucie & Thornton Blackburn Story*. This was our Black History Event for February, 2024. There was a great turnout of about 45 people for this event. It was very well received by the audience.
- **Upcoming events are:**
- **Winter Seed Sowing event**—on Saturday, February 24/24. However, registration for this event is full and has closed.
- **Seedy Saturday**—March 2/24, from 10 am to 1 pm. Participants will be able to get seeds for a wide variety of vegetables, fruits, and flowers. Hawthorne Farms has once again generously supported us with a huge donation of seeds.
- **Rose’s Book Club**—the 4th Tuesday of each month—The next meeting in 2024 will be on February 26, 2024. The club does not discuss one particular book but Rose will discuss some new books and all the participants generally discuss the various books they have read over the past month. Jade and Bev participate as schedules permit and contribute their reads of the month.
- **Archivist on the Road**—**Laura Camilleri**, will be at the library once a month, the next time on Tuesday, March 26, 2024.
- **Tech Help**—is being offered by a student every Friday afternoon in half-hour segments. Appointments need to be made but walk-ins are admitted if time available. The spots are filling up fast every week.
- **March Break Events**
 - Tues., Mar 12/24, at 2 pm, Birds of Prey, at the Library (sold out)
 - Wed., Mar. 13/24 at 2 pm “Fireside Munsch”, at Grace Tipling Hall
 - Thurs., Mar 14/24 at 2 pm “Bumbling Bert”, at Grace Tipling Hall
- **New Hours**—The new hours started on February 1/24, and the staff and patrons are adjusting to the changes. Attached is a summary of the Hours of Operation Survey we recently completed on which we based the schedule for the new hours.

Business

- **Correspondence**
 - **Proposal for a Kiosk**—Rose presented the information and quote for a Kiosk which will dispense books automatically with the insertion of a library card. Discussion ensued about the following points:
Location: Foodland is located outside of Town in a new plaza which has many other stores and fast food restaurants and is conveniently located at the juncture of Hwy 89 and 24, near one of the new subdivisions. The store is open long hours and the inside location will be strategically located so staff can observe its use. The owner, Sandy Bell, will contribute what is required in terms of hydro, Internet and structural support.
Cost: The cost is approximately \$54,000.00. The idea of using Development Charge monies, which are meant to support growth in an area, is a possibility. However, as we discussed, it was felt that since we had received a generous bequest, we could use those funds for this first pilot Kiosk. Then, should demand require it, we can add another one or two using DC monies. At that point, other locations will be considered to best serve our patrons further away.

In any event, none of the expenses for this innovative project will impact the budget. The books used in the Kiosk will be current and a separate collection from that housed in the library and they will also be purchased with the bequest. As with our sign, a suitable memorial plaque will be prepared to acknowledge the generosity of the donors.

- **Cleaning Contract:** Our cleaning company has communicated that they need a raise to continue. This was discussed and we decided to approach the company with a number of concerns and indicate that we would probably look at putting out tenders to see what the possibilities are for the kind of work we require.
- **Meeting with Mulmur Administrative Staff:** As indicated at our last meeting Mulmur Council had passed a motion which outlined a number of points with regard to the funding formula, their patrons, and library members. Rose Dotten, CEO, Gord Gallagher, Treasurer, and Jade Wyse, Technical Services Librarian, attended a meeting at Mulmur Township offices with Tracey Atkinson, CAO and Heather Boston, Treasurer, and discussed the issues. A follow-up email was sent to Tracey with responses generated by the Board at our last meeting. Tracey planned to present the Board position to Mulmur Council at their next March meeting.

Motion 10-24 S. Martin, R. Plowright

Be it resolved that we approve the purchase of one convergent Kiosk for the Sum of \$54,208.36, as per invoice attached, location to be determined.

Carried

Motion 11-24 J. Hodder, S. Martin

That we now adjourn at 8:24 p.m., to meet again March 19, 2024, at 7 pm., or at call of the Chair.

Carried



SHELburne & DISTRICT FIRE BOARD

February 6, 2024

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Shane Hall, called meeting to order at 7:00 pm.

1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. **Additions or Deletions**

None.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by M. Davie – Seconded by J. Horner

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by F. Nix – Seconded by A. Stirk

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of January 2, 2024 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

None.

9. **New Business**

9.1 MMFB Resolution

Resolution # 3

Moved by A. Stirk – Seconded by M. Davie

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Mulmur-Melancthon Fire Board's Resolution.

Carried

Resolution # 4

Moved by J. Horner – Seconded by F. Nix

BE IT RESOLVED THAT:

The Chief bring back a staff report to the Board by the April Board meeting on the proposed Radio System upgrade.

Carried

9.2 Dufferin County Chief's Meeting Minutes

Resolution # 5

Moved by W. Mills – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Dufferin County Chief's meeting minutes.

Carried

9.3 RLB Engagement Letter

Resolution # 6

Moved by M. Davie – Seconded by A. Stirk

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Review Engagement Letter from RLB LLP;

AND THAT the Secretary-Treasurer be authorized to sign the letter.

Carried

9.4 2024 Cost Sharing

Resolution # 7

Moved by W. Mills – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the 2024 Cost Sharing Breakdown;

AND THAT the Secretary-Treasurer distribute this to the participating municipalities.

Carried

9.5 Closed Session

Resolution # 8

Moved by M. Davie – Seconded by G. Little

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following:

Personal matters about an identifiable individual, including municipal or local board employees.

Carried

Resolution # 9

Moved by E. Hawkins – Seconded by G. Little

BE IT RESOLVED THAT:

We do now rise and report progress at 7:42pm.

HR Committee to take the appropriate action.

Carried

10. **Chief's Report**10.1 **Monthly Reports (January 2024)**

There was a total of 31 incidents for the month of December.

10.2 **Update from the Fire Chief**

The Chief advised that there was 1 inspection completed and 2 in progress.

Repairs and service to all roll up doors. The Chief is compiling data for multiple community risk assessments. The boundary review of the response boundary map and GIS for Next Generation 911 completed.

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – January 2024**

13.1 **Resolution # 10**

Moved by F. Nix – Seconded by M. Davie

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$197,880.49 for the period of December 23, 2023 to February 1, 2024 as presented and attached be approved for payment.

Carried

14. **Confirming and Adjournment**

14.1 **Resolution # 11**

Moved by W. Mills – Seconded by E. Hawkins

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

14.2 **Resolution # 12**

Moved by A. Stirk – Seconded by G. Little

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 7:47 pm to meet again on March 5, 2024 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Shane Hall
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of February 6, 2024

Municipality / Member	Present	Absent
Township of Amaranth		
Andrew Stirk	X	
Gail Little	X	
Town of Mono		
Melinda Davie	X	
Fred Nix	X	
Township of Melancthon		
Darren White	X	
Bill Neilson		X
Town of Shelburne		
Wade Mills	X	
Shane Hall	X	
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	

HORNING'S MILLS COMMUNITY PARK BOARD
Meeting Minutes - Tuesday, October 10, 2023

The Horning's Mills Community Park Board held a meeting via Microsoft Teams on the 10th day of October 2023 at 6:15 pm. Members present were Deputy Mayor James McLean, Councillor Bill Neilson, Nanci Malek, and Lynn Hodgson. Jim Hill was not in attendance.

CALL TO ORDER:

Deputy Mayor/Chair McLean called the meeting to order at 6:30 pm.

LAND ACKNOWLEDGEMENT:

Deputy Mayor McLean recited the Land Acknowledgement Statement.

ADDITIONS:

None

DELETIONS:

None

APPROVAL OF AGENDA:

Approval of the agenda was moved by Malek, seconded by Hodgson. Carried.

DECLARATION OF PECUNIARY INTEREST OR CONFLICT OF INTEREST:

None

APPROVAL OF DRAFT MINUTES:

The draft minutes of the previous meeting held on Tuesday, June 13, 2023, were reviewed and approved as circulated – moved by Councillor Neilson, seconded by Malek. Carried.

BUSINESS ARISING FROM MINUTES:

None

GENERAL BUSINESS:

Melancthon Day – June 24, 2023

Debrief

The Board members felt that Melancthon Day 2023 was generally a success. Many compliments were received with regards to the live music provided by Dufferin County Line. The Horning's Mills Community Hall Board reported that the market vendors did satisfactorily, and they will hopefully have a similar market for 2024's event. Deputy Mayor McLean voiced that the Mulmur-Melancthon Fire Department BBQ was more of a success than the previous year and will inquire about their thoughts on the BBQ for 2024, with the Park Board debating about the potential use of food trucks. The MMFD will be asked if they are interested in organizing the first responders' challenge. The bouncy structures provided and supervised by We The Bounce, Shelburne, were a huge success. Deputy Mayor McLean is waiting on an updated budget as to the money made at the event, and he reported that most of the expenses were covered.

Ideas/Plans for Next Year's Event

1. It was suggested by members of the Park Board that there should be some type of an attraction during Melancthon Day to draw more adults to the event. A beer garden/tent was mentioned. Malek recommended having GoodLot Farmstead Brewing Co. from Alton for the event, as they have a mobile trailer as a fully functioning bar and their own servers. The beer garden/tent would potentially be set up

north of the pavilion, near the live music. A licence and insurance would need to be obtained. Picnic tables or tables and chairs would need to be borrowed or rented, and a fenced-in area would be required. A wristband system would need to be in effect, as well as the presence of security. Malek will reach out to GoodLot to inquire about the cost and how self-sufficient they are.

2. Potentially have the band Campfire Poets perform.
3. Steve Baker to perform magic for all ages.
4. Three to four variations of food trucks.
5. Afternoon ball game. Deputy Mayor McLean will inquire if the Mansfield Minor Ball Association would be interested in having a couple of teams play.

The date for Melancthon Day 2024 is set for Saturday, June 22, and Deputy Mayor McLean will notify Kaitlin Chessell to include the date in the upcoming Melancthon Township newsletter, which will be circulated in February.

Board members are to think of a potential theme for the 2024 event.

Beautification and Upgrades of the Park

The Park Board members would like to see the pavilion upgraded, including having access to running water, which will further encourage more rental of the space.

Adding floral gardens to beautify the park was mentioned, but a hurdle would be maintaining them without running water.

Having an additional section of bleachers at the diamond for the spectators. Deputy Mayor McLean will reach out to Mansfield Minor Ball to see if there is a need for a second set.

The planning and development of a walking path would require the involvement of an engineer.

Investing in picnic tables for the park.

Other/Additions

The current condition of the ball diamond was discussed with regards to the increased growth of weeds. The Board is questioning if more screenings need to be applied and if the diamond should be worked more frequently. The play equipment within the gravel area is currently up to code, but the Park Board needs to inquire about the Romper Bus.

Unfinished Business

Advertising Signage

The Board decided to defer this item to a later date.

RECOMMENDATIONS TO COUNCIL:

The Horning's Mills Community Park Board puts forth a recommendation that Melancthon Township include within the 2024 budget the funding to cover the cost of architectural blueprints for a new retrofitted pavilion including access to water.

CONFIRMATION MOTION:

Moved by Malek, seconded by Hodgson. Carried.

ADJOURNMENT AND DATE OF NEXT MEETING:

The next meeting will be decided upon at the call of Deputy Mayor/Chair McLean once Melancthon Township's 2024 budget has been approved.

Meeting was adjourned at 7:04 pm. Moved by Malek, seconded by Councillor Neilson. Carried.



374028 6TH LINE • AMARANTH ON • L9W 0M6

March 12, 2024

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

Sent by email to: Paul.Calandra@pc.ola.org

Re: Operational Budget Funding

At its regular meeting of Council held on March 6, 2024, the Township of Amaranth Council passed the following resolution.

Resolution #: 4

Moved by: G Little

Seconded by: A. Stirk

Whereas all Ontario municipalities are prohibited from running budget deficits for operating purposes, and;

Whereas all Ontario municipalities have similar pressures with respect to aging infrastructure and operating costs for policing, and;

Whereas the City of Toronto has recently received Provincial funding to cover a \$1.2 billion dollar operating shortfall and approximately \$12 million in Federal and Provincial funding for their Police operating budget, and;

Whereas the City of Toronto has the lowest tax rates in the Province, approximately 40% less than the average Dufferin rural municipal tax rate.

Be it Resolved That the Township of Amaranth call on the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

CARRIED

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.

CAO/Clerk

C: Premier of Ontario; AMO; Ontario Municipalities



**NOTICE OF STATUTORY PUBLIC MEETING
FOR A PROPOSED HOUSEKEEPING ZONING BY-LAW AMENDMENT
regarding URBAN CHICKENS
File Z01-2024**

The Municipal Council of the Town of Grand Valley will hold a meeting to consider the following matter:

Date of Meeting: Tuesday, April 9th, 2024
Time: 7:00PM
Meeting Location: COUNCIL CHAMBERS – Town Municipal Office
5 Main Street North
GRAND VALLEY ON L9W 5S6

All interested in this matter are invited to attend this Council Meeting in-person or observe the meeting virtually by contacting the Town Office at info@townofgrandvalley.ca to obtain the virtual meeting link.

Location: All properties within the Town

Purpose and Effect of the Amendment: Proposed Amendment (Z01-2024) to the Town's Zoning By-law (2009-10, as amended) to prohibit the keeping of chickens in non-agricultural zones in the Town of Grand Valley.

A Location Map has not been included with this notice as it applies to all properties in the Town.

NOTES:

1. You or your representative are entitled to attend this meeting to express your views on this update. If you do not attend and are not represented at this meeting, Council may proceed in your absence.
2. If a person or public body does not make oral submissions at a public meeting or make written submissions to The Council of the Corporation of the Town of Grand Valley before the by-law is passed or decision is rendered, the person or public body is not entitled to appeal the decision of The Council of the Corporation of the Town of Grand Valley to the Ontario Land Tribunal.
3. If a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the Corporation of the Town of Grand Valley before the by-law is passed or decision is rendered, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.
4. Any written comments/objections submitted to the Town of Grand Valley regarding this application which are being processed under the Planning Act 1990, will form part of the public record, and will be made public as part of the application process.
5. The Planning Report will be available after 4:30 PM on Friday April 5, 2024, on the Town's Website at: <https://calendar.townofgrandvalley.ca/Council>
6. For further information or to submit comments please contact the Town Planner, Mark Kluge via email at mkluge@townofgrandvalley.ca, quoting File Z01-2024.



March 20, 2024

Re: Town of Shelburne
Increased Capacity of the Town of Shelburne's Water Pollution Control Plant (WPCP)
Notice of Completion

To Whom It May Concern,

The Town of Shelburne has completed an environmental assessment to increase the rated capacity of the Town's existing Water Pollution Control Plant. The new capacity will allow the Town to meet current and long-term wastewater treatment needs. The Town completed its assessment of this project following Schedule 'B' requirements of the Municipal Class Environmental Assessment 2023.

A Project File Report documenting the planning process undertaken, details of the study recommendations, potential impacts, and mitigation measures, was completed and is now available for public review. Public, First Nations, and Métis input are an important part of the Municipal Class Environmental Assessment process, and this review period will provide an opportunity for feedback to be heard and reflected in the Project File Report.

Details on how to provide feedback are provided in the attached Notice of Completion. The Notice also explains the process for submitting a Section 16(6) Order if a member of the public believes that this project may result in an adverse impact on constitutionally protected Aboriginal and treaty rights and that completing an Individual Environmental Assessment may prevent, mitigate, or remedy this impact.

If you have any questions about the planning process for the project, please contact me anytime during the public review period, which ends April 22, 2024.

Yours truly,

Ian Callum, Senior Environmental Project Manager
S. Burnett & Associates Limited
210 Broadway, Unit 203
Orangeville, ON L9W 5G4
T: 519-215-6893
Email: ian.callum@sbaengineering.com

Jim Moss, Director, Development and Operations
Town of Shelburne
203 Main Street East,
Shelburne, ON L9V 3K7
Tel: 519-925-2600 Ext. 227
Email: jmoss@shelburne.ca

INFO 3

APR 4 2024



Increased Capacity of the Town of Shelburne's Water Pollution Control Plant (WPCP)

Notice of Completion

The Town of Shelburne has completed an environmental assessment to increase the rated capacity of the Town's existing Water Pollution Control Plant. The new capacity will allow the Town to meet current and long-term wastewater treatment needs. The Town completed its assessment of this project following Schedule 'B' requirements of the Municipal Class Environmental Assessment 2023.

A Project File Report documenting the planning process undertaken was completed and is now available for public review. Subject to comments received following this Notice, the Town intends to move forward with the Project File Report recommendations. The Project File Report is available electronically on the Municipality webpage Plans, Studies and Reports and in hardcopy at the following location during regular hours of operation:

**LOCATION: Shelburne Town Hall
203 Main Street, Shelburne ON**

Please forward any comments **by Monday April 22, 2024**. Thereafter, the Project File Report will be reviewed and revised, taking into consideration comments received from the public.

Ian Callum, Senior Environmental Project Manager
S. Burnett & Associates Limited
210 Broadway, Unit 203
Orangeville, ON L9W 5G4
T: 519-215-6893
Email: ian.callum@sbaengineering.com

Jim Moss, Director, Development and Operations
Town of Shelburne
203 Main Street East,
Shelburne, ON L9V 3K7
Tel: 519-925-2600 Ext. 227
Email: jmoss@shelburne.ca

In addition, a request to the Minister of the Environment, Conservation and Parks for an order imposing additional conditions, or requiring an individual environmental assessment, may be made on grounds that the requested order may prevent, mitigate, or remedy adverse impacts on constitutionally protected Aboriginal and treaty rights. These requests should include contact information, specify what kind of order is being requested, and explain how the order may prevent, mitigate, or remedy potential adverse impacts. Requests are to be sent in writing to the above-contacts and to:

Minister of the Environment, Conservation and Parks
777 Bay Street, 5th Floor
Toronto ON M7A 2J3
Minister.mecp@ontario.ca

Director, Environmental Assessment Branch
Minister of the Environment, Conservation and Parks
135 St. Clair Ave. W, 1st Floor
Toronto ON, M4V 1P5
EABDirector@ontario.ca

Please visit <https://www.ontario.ca/page/class-environmental-assessments-section-16-order> for information on request of orders under section 16 of the Environmental Assessment Act.



Grand River Conservation Authority

Summary of the General Membership Meeting – March 22, 2024

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-03-24-29 - Financial Summary
- GM-03-24-18 - Guelph Lake Nature Centre Tender Award
- GM-03-24-16 - 2024 Replacement Vehicle Purchase
- GM-03-24-17 - Road Site Preparation and Surface Treatment Tender
- GM-03-24-19 - Monitoring and Maintenance of Alarm Systems, CCTV, and Control Access Systems
- GM-03-24-20 - Byng Island Concession Stand to Washroom Renovation
- GM-03-24-21 - 2024-2026 Cottage Lot Curbside Garbage and Recycling Materials Collection, Processing, and Disposal Contract
- GM-03-24-27 - Implementation of Legislative and Regulatory Changes under the Conservation Authorities Act - Ontario Regulation 41/24
- GM-03-24-28 - Proposed By-law 1-2024
- GM-03-24-22 - Bridgeport Dike Capacity Improvement Environmental Assessment Study Contract Budget Increase
- GM-03-24-31 - Requests for Proposals - Engineering Consulting Services, Permits and Plan Review

Information Items

The Board received the following reports as information:

- GM-03-24-26 - Cash and Investment Status
- GM-03-24-24 - Conservation Areas Revenue and Expenses
- GM-03-24-25 - Seasonal Camping Program and Byng Island Seasonal Camping Plan Update
- GM-03-24-23 - Landowner Stewardship Grant Funding Agreement Renewals
- GM-03-24-30 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Paul Salvini, Grand River Conservation Foundation Chair - Guelph Lake Nature Centre Support
- Minister of Natural Resources and Forestry – Provincial Offences Act Officer Designations

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board. No meeting was held this month.

For full information, please refer to the [March 22 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

Denise Holmes

From: Sarah Culshaw
Sent: Friday, March 22, 2024 12:00 PM
To: Denise Holmes
Subject: FW: Well Registration

From: Linda Polonsky [REDACTED]
Sent: Friday, March 22, 2024 11:57 AM
To: wellness@stradaquarry.com
Cc: info@ndact.ca; Sarah Culshaw <sculshaw@melanctontownship.ca>
Subject: Well Registration

To whom it may concern:

In regards to the well registration program and the Target Participation Area, we would like to offer our input on the boundaries you have chosen.

The aquifer from which we all draw our drinking water is part of a complete ecosystem, that requires each piece to function as nature intended in order to continue to provide the necessities of life to all living things. By altering one piece, all other corresponding and supporting pieces are also altered. Some to a small, barely noticeable degree, others very extensively. It is unknown what would happen if a Quarry were to operate below the water table as it has never been done before. But, should this be the final outcome with Strada, it could, possibly, affect all water quality and quantity for the entire province. Not just a small zone around the quarry itself. With this in mind, we believe, that wider ranging and more comprehensive environmental information should be gathered and all natural heritage features taken into account, not just wells.

Our property is far outside of your TPA, but has a lot of water features on it, which, if negatively affected by future operations, would leave us completely without recourse or compensation under the NDACT/Strada Community Engagement Agreement. We do not believe we are alone in these sentiments, as millions of people could potentially be affected by a quarry project such as that being considered.

In closing, we would ask that you reconsider the current Target Participation Area to cover all of Melancton Township.

Respectfully yours,

Jack and Linda Polonsky

March 25, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau,

I hope this letter finds you well.

I am writing to you today on behalf of the Town of Orangeville to bring forth a matter of significant concern regarding the Canada Carbon Rebate (“CCR”) and its supplement. The intent behind the CCR supplement is to provide additional rebate to municipalities facing heightened carbon taxes due to their size or rurality, factors which lead to limited heating fuel options and inadequate commuter transit options thus contributing to our communities’ reliance on automobiles.

As outlined in the attached motion, which was carried unanimously at our Council Meeting on March 18th, 2024, the current eligibility criteria for the small/rural supplement of the CCR is not currently configured in a way that accurately identifies the communities that should be in receipt of this supplement, such as the Town of Orangeville. Unfortunately, the current eligibility is linked to whether or not the municipality is located within a Census Metropolitan Area (“CMA”), a classification that was not designed to determine eligibility for government rebates or supplements.

This arbitrary classification not only overlooks the unique challenges faced by residents of Orangeville and other communities of similar size and rurality, but it also contradicts the intended purpose of the CCR supplement which is to provide relief to those most affected by carbon taxation. It is evident across the country that the current eligibility system fails to accurately capture the realities of small and rural communities, leaving many Canadians without the support they urgently require, including the 31,000 residents in the Town of Orangeville. This exclusion amounts to approximately \$224 per year for a family of four (\$56 per quarter).

Therefore, the Town of Orangeville, in alignment with the sentiments expressed in the attached motion, respectfully urges the Government of Canada to reconsider the eligibility criteria for CCR supplements quickly as the supplement is scheduled to increase to 20% in the coming weeks. Specifically, we advocate for the inclusion of all small and rural communities, regardless of classification within a CMA. This revision is crucial to ensure that much-needed financial assistance gets into the hands of the families and individuals that are most impacted.

Prime Minister Trudeau, we implore you to lend your support to this resolution and to work towards implementing a meaningful change in the distribution of CCR supplements. By addressing the shortcomings of the current system, we can uphold the principles of fairness and inclusion that are fundamental to Canada and all of our social programs.

Thank you in advance for your quick attention to this matter. We eagerly anticipate your leadership and commitment to addressing the concerns raised by the Town of Orangeville and other communities across the country.

Sincerely,



Mayor

cc: Kyle Seeback, MP for Dufferin-Caledon
Sylvia Jones, MPP for Dufferin-Caledon
All Members of Parliament
All Municipalities within Dufferin County
The Federation of Canadian Municipalities
The Association of Municipalities of Ontario

Corporate Services

2024-066

Moved: Mayor Post

Seconded: Councillor Prendergast

WHEREAS the Government of Canada offers a quarterly basic Canada Carbon Rebate (CCR) of \$140 plus additional amounts for spouses, common-law partners and children;

AND WHEREAS a 'rural supplement' of 10% of the basic CCR (soon to be 20%) is available to individuals and families provided they qualify;

AND WHEREAS eligibility for the rural supplement for residents of 'small and rural communities' is arbitrarily and based on whether one lives inside or outside a Census Metropolitan Area (CMA);

AND WHEREAS the Town of Orangeville, a small community arbitrarily falls within the Toronto CMA and therefore making its residents ineligible for the small and rural supplement;

AND WHEREAS CMAs were designed for purposes other than determining eligibility for government rebates;

AND WHEREAS residents of Orangeville and other small communities face such things as significant carbon tax charges for commuting long distances for employment due to a lack of viable commuter transit options and competitively priced heating fuel options;

THEREFORE BE IT RESOLVED the Town of Orangeville asks the Government of Canada to change eligibility criteria for CCR supplements to include small and rural communities such as Orangeville, Mono and other municipalities regardless of whether they fall within the Toronto CMA.

Result: Carried



March 22nd, 2024

The Honourable Lisa Thompson
Ministry of Agriculture, Food and Rural Affairs
11th Floor
77 Grenville St.
Toronto, ON M5S 1B3

RE: Township of Adelaide Metcalfe – Request to Increase Tile Drain Loan Limit

Dear Minister Thompson,

On March 18, 2024, the Township of Adelaide Metcalfe Council approved the following resolution:

WHEREAS farm drainage is of paramount importance in Ontario due to its significant impact on agricultural productivity and sustainability. Effective drainage systems help mitigate waterlogging, control soil moisture levels, and enhance soil structure, thereby optimizing growing conditions for crops;

WHEREAS improved drainage also facilitates timely field operations, reduces erosion, and minimizes nutrient runoff, contributing to environmental conservation efforts;

WHEREAS Ontario's diverse agricultural landscape, where weather variability is common, well-maintained drainage systems play a crucial role in ensuring stable yields, economic viability, and long-term resilience for farmers across the Province;

WHEREAS the Tile Loan Drainage Act, R.S.O 1990, c. T.8 allows for the borrowing of money for the purpose of constructing drainage works;

WHEREAS the maximum annual limit for these loans, unchanged since 2004, is currently set at \$50,000.

WHEREAS costs for Tile Drainage has increased markedly since 2004;

NOW THEREFORE the Council of the Township of Adelaide Metcalfe requests that the Province through the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) consider increasing the maximum annual Tile Loan limit to a minimum of \$100,000.

AND THAT this resolution be circulated the Honourable Lisa Thompson – Ministry of Agriculture, Food and Rural Affairs (OMAFRA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario municipalities.

Your consideration of Council's request is appreciated.

Kind regards,

A handwritten signature in black ink, appearing to read 'MB', with a long horizontal line extending to the right.

Michael Barnier
Clerk & Manager of Legislative Services
Township of Adelaide Metcalfe
mbarnier@adelaidemetcalfe.on.ca

Cc: Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)
All Ontario Municipalities



**NOTICE OF PASSING OF BY-LAW NO. 2024-14
BY COUNCIL OF THE COUNTY OF DUFFERIN
TO ADOPT DUFFERIN COUNTY OFFICIAL PLAN AMENDMENT NO. 4**

TAKE NOTICE that the Council of the Corporation of the County of Dufferin passed By-law No. 2024-14 on March 14, 2024 pursuant to Section 26 of the Planning Act, R.S.O., 1990, C.P.13, as amended.

THE PURPOSE AND EFFECT of By-law No. 2024-14 is to adopt Dufferin County Official Plan Amendment No. 4 which is the third and final phase of the County's Municipal Comprehensive Review (MCR) to bring the Dufferin County Official Plan into conformity with the Provincial Growth Plan, A Place to Grow: Growth Plan for the Greater Golden Horseshoe (Growth Plan) (Office Consolidation 2020), to ensure that it has appropriate regard for matters of Provincial interest, and is consistent with the Provincial Policy Statement, 2020. Official Plan Amendment No. 4 relates to the policies of the Official Plan that address general strategy to govern development growth throughout the County. These include general policy updates relating to housing options, climate change, Employment Lands, implementation, and interpretation. This also includes updates to key policy definitions for the purposes of conformity and to simplify policy wording.

A copy of the Official Plan Amendment is available on Dufferin County's website <https://www.dufferincounty.ca/sites/default/files/dccss/2024-14%20OPA%204.pdf>

Additional information is available on Join In Dufferin <https://joinindufferin.com/dufferin-county-municipal-comprehensive-review>

Official Plan Amendment No. 4 applies to the whole of the County of Dufferin and therefore, a key map is not provided with this notice.

PUBLIC INPUT in the form of oral submissions at the public meeting and written submissions in advance of the public meeting was received by the County. Prior to Council adopting the amendments to the Dufferin County Official Plan, an open house was held on February 14, 2024 and a public meeting was held on March 14, 2024 in accordance with the Planning Act. Summaries of the written submissions received regarding the amendment to the Dufferin County Official Plan, the County's responses to the submissions, and the effects of the submissions on the decisions of Council, are

included in the March 14, 2024 Statutory Public Meeting agenda package and as part of Item #7.4 in the Regular Dufferin County Council agenda. The March 14, 2024 agenda packages are available on the County's website

<https://www.dufferincounty.ca/council/council-meetings>

AND TAKE NOTICE THAT any person or public body will be entitled to receive notice of the decision of the approval authority, being the Ministry of Municipal Affairs and Housing, if a written request to be notified of the decision (including the person's or public body's address) is made to the approval authority. Requests to be notified must be made to:

Ministry of Municipal Affairs and Housing
Municipal Services Office – Western
659 Exeter Road, 2nd Floor
London, ON N6E 1L3
Attn: Dellarue Howard
Email: Dellarue.Howard@ontario.ca

Dated this 26th day of March, 2024

Michelle Dunne, Clerk

W. & M. Edelbrock Centre

30 Centre Street, Orangeville, ON L9W 2X1

Phone: 519-941-2816 ext. 2504

Email: clerk@dufferincounty.ca

Denise Holmes

From: info@volunteerdufferin.ca
Sent: Wednesday, March 6, 2024 11:04 AM
To: Denise Holmes
Subject: National Volunteer Week
Attachments: NVW24_MayoralProclamation_EN_Melancthon.pdf

Good day,

I'm reaching out on behalf of Volunteer Dufferin with a formal request to recognize National Volunteer Week, this year taking place April 14th – 20th, 2024.

We would be delighted to have the enclosed proclamation included in an upcoming agenda and trust we have submitted this request with sufficient notice.

Additionally, should you have the space to accommodate it, we would appreciate the opportunity to make a short delegation to council at a time that is convenient.

Please let us know if you require anything else to help support the recognition of this important week and thank you for your time.

With appreciation,

Sheralyn

Sheralyn L Roman

Community Engagement Coordinator
Headwaters Communities In Action
416-420-9415
office@headwaterscommunities.org
info@volunteerdufferin.ca



MAYORAL PROCLAMATION

WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, and locally 2723 individuals, and 179 member organizations are registered with VolunteerDufferin.ca; and

WHEREAS, volunteers in Melancthon mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, the theme for the celebration of National Volunteer Week 2024 is “Every Moment Matters,” volunteers in Melancthon share their time, skills, empathy and creativity with each and every contribution they make, at a moment when we need support more than ever before; and

WHEREAS, volunteers are vital to making a collective impact on the strength, inclusivity, quality of life and well-being of our communities, and

WHEREAS, Melancthon’s volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our town’s volunteers is that Melancthon is a more desirable place to live; and

WHEREAS, volunteers serve on Boards, help host community festivals, stock shelves at food banks, deliver meals to seniors, help in schools, plant community gardens; and

WHEREAS, organizations in Melancthon that rely on volunteers are the fundamental backbone of what helps to make our community thrive;

NOW, THEREFORE, I, Darren White, Mayor of Melancthon, do hereby proclaim April 14 - 20, 2024, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Every Moment Matters | National Volunteer Week | April 14 - 20, 2024

Ca Compte Toujours | La Semaine de l’action bénévole | Du 14 au 20 Avril 2024