

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 11<sup>th</sup> day of January, 2024 at 9:00 a.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

### **Land Acknowledgement Statement**

Mayor White shared the Land Acknowledgement Statement.

### **Announcements**

There were no announcements.

### **Additions**

None.

### **Deletions**

None.

### **Approval of the Agenda**

Moved by Neilson, Seconded by McLean that Council approve the Agenda as circulated. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

### **Minutes**

Moved by Moore, Seconded by Plowright that Council approve the minutes of the December 14<sup>th</sup>, 2023 Council meeting as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

Harvey Lyon raised a comment regarding an Application for Consent that is on the Committee of Adjustment Agenda concerning the Grand River Conservation Authority.

Jack Polonsky asked a question pertaining to Mennonites driving on the roads and the use of lights and reflectors on their buggies.

## **Public Works**

### **Accounts**

Craig Micks, Public Works Superintendent presented the accounts in the amount of \$957,892.27.

Moved by Neilson, Seconded by Moore that Council receive the Public Works Accounts as presented by the Public Works Superintendent. Carried.

### **Other**

Craig had nothing further for this item. Councillor Plowright asked if Craig could go look at a pipe that is next to the sidewalk at the Horning's Mills Hall.

### **Planning**

Nothing for this matter.

### **Strategic Plan**

Nothing for this matter.

### **Climate Change Initiatives**

Nothing for this matter.

### **Police Services Board**

Nothing for this matter.

## **Committee/Board Reports & Recommendations**

1. Recommendations, from the Township of Melancthon Heritage Advisory Committee meeting – January 9, 2024

### Recommendation 8.2

Moved by Moore, Seconded by Neilson that Council accept the recommendation from the Township of Melancthon Heritage Advisory Committee and directs the Treasurer to place \$3,500.00 in the 2024 Operating Budget for Heritage Advisory Committee 2024 Activities. Carried.

### Recommendation 8.4.1

Moved by McLean, Seconded by Plowright that Council approve the James Beachell Award and Award Criteria, established by the Township of Melancthon Heritage Advisory Committee, with the Award to commence in 2024 and be awarded annually to a Centre Dufferin District High School Grade 12 graduate. Carried.

### Recommendation 8.4.2

Moved by Neilson, Seconded by McLean that Council approve the Centre Dufferin District High School Student Volunteer Position, as proposed by the Township of Melancthon Heritage Advisory Committee, and hereby authorizes the Committee to put a notice out for Volunteers. Carried.

During this time, Councillor Plowright gave an update to Council on the Shelburne Public Library & Board.

## **Correspondence**

### **Board, Committee & Working Group Minutes**

1. Shelburne Public Library Board – October 17, 2023

Moved by McLean, Seconded by Moore that the Board, Committee & Working Group Minutes Item # 1 be received as information. Carried.

### **Items for Information Purposes**

1. Shelburne and District Fire Department 2022 Annual Report
2. 2024 Grand River Conservation Authority Municipal Appointment and Budget Vote Meetings
3. Notification of Changes to the Niagara Escarpment Planning and Development Act
4. Shelburne and District Fire Department Resolution to Amend the 2024 Capital Budget
5. 2024 Ontario Community Infrastructure Fund Allocation Notice
6. Township of Clearview Official Plan Review Notice of Public Meeting
7. Niagara Escarpment Commission Request for Comments – Horning’s Mills Fibre Optics
8. Township of Amaranth – Resolution to Terminate the Building Services Agreement with the County of Dufferin
9. The Municipality of Grey Highlands resolution regarding the Ontario Energy Board’s Leave to Construct Process
10. County of Simcoe – Notice of Study Completion Transportation Master Plan Update December 6, 2023
11. Township of Clearview Resolution and Report regarding Cemetery Transfer/Abandonment Administration and Management Support
12. Nottawasaga Valley Conservation Authority Board Meeting Highlights
13. Grand River Conservation Authority Summary of General Membership Meeting – December 15, 2023
14. 2023 EMCPA Compliance Report
15. Ministry of Agriculture, Food and Rural Affairs Commitment to Support Economic Growth in Rural Communities and ensuring Ontario is open for Business
16. Ministry of the Environment, Conservation and Parks Update on Amendments to the Public Work Class EA
17. Ministry of the Environment, Conservation and Parks Update on Amendments to the MTO Class EA
18. Town of Mono Resolution regarding the Creation of Recycling Centres
19. Town of Mono Resolution asking the province to Consider Amendments to the Residential Tenancies Act, 2006
20. County of Dufferin Resolution in support of the Town of Mono’s Resolution to Oppose Strong Mayor Powers
21. Shelburne Public Library Board 2024 Budget
22. Town of Grand Valley Notice of Special Public Meeting Official Plan Review
23. RLB Chartered Professional Accountants regarding 2023 Audit Plan
24. Town of Mono Resolution to Oppose Strong Mayor Powers

Moved by McLean, Seconded by Plowright that Correspondence Items 1-24, for information purposes, be received as information, except items 1, 7, 9 and 18 pulled for further discussion. Carried.

These above noted items were discussed and the following action taken:

#7 – Staff to advise the NEC that there are no concerns with the Fibre Optic Project, and Council would like to see this approved as soon as possible.

# 9 – Moved by Moore, Seconded by Neilson that Council support the Grey Highlands Resolution 2023-964 passed December 6, 2023. Carried.

# 18 – Moved by Neilson, Seconded by Plowright that the Township of Melancthon supports the resolution of the Town of Mono that the Ontario Government partner with enterprise organizations, municipalities and other to create recycling centres to accept recyclable materials, etc. that should be diverted from land fill or incineration. Carried.

### **Adjourn to Committee of Adjustment**

Moved by Neilson, Seconded by Moore that we adjourn Council at 9:33 a.m. to move into Committee of Adjustment and reconvene as Council. Carried.

Council reconvened at 9:40 a.m.

### **General Business**

#### **Accounts**

Sarah Culshaw, Treasurer presented the accounts in the amount of \$990,556.32.

Moved by Neilson, Seconded by Moore that Council receive the General Accounts as presented by the Treasurer. Carried.

### **Notice of Intent to Pass By-laws**

#### **By-law to Authorize the Borrowing of \$3,331,961.01 (Borrowing By-law)**

Moved by Neilson, Seconded by McLean that leave be given to introduce a By-law to authorize the borrowing of monies to meet, until taxes are collected, the current expenditures of the Corporation for the year 2024 and it be hereby read a first and second time and numbered 1-2024. Carried.

#### **By-law to Provide for the Levy and Collection of Rates or Levies Required for the Township of Melancthon for the Interim Levy for the Year 2024**

Moved by Moore, Seconded by Neilson that leave be given to introduce a By-law to provide for the levy and collection of rates or levies required for the Interim Levy for the year 2024 and it be hereby read a first and second time and numbered 2-2024. Carried.

#### **By-law to Procure Goods and Services (Procurement By-law)**

Moved by McLean, Seconded by Plowright that leave be given to introduce a By-law to Procure Goods and Services and it be hereby read a first and second time and numbered 3-2024. Deputy Mayor McLean sought some clarification regarding the requesting of quotations and then the motion was carried.

#### **By-law to Govern the Proceedings of the Council of the Corporation of the Township of Melancthon (Procedural By-law)**

Moved by Neilson, Seconded by Plowright that leave be given to introduce a By-law to Govern the Proceedings of the Council of the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 4-2024. Carried.

### **New/Other Business/Additions**

#### **2024 Draft Spring/Summer Newsletter**

There were no changes to the Draft Newsletter as presented.

## **Mayor Darren White – Notice of Motion regarding the Upgrading of Radio System for Dufferin County Fire Departments**

Moved by White, Seconded by McLean that Council requests that the Fire Chiefs present a Business Case for an upgraded radio system that outlines and explains the following:

- limitations and challenges with regards to a new radio system
- a needs analysis
- a process for tenders or RFP's
- a funding model that is reflective of municipal apportionment

Mayor White spoke to his motion, discussion ensued and the motion was carried. Staff were directed to circulate it to the municipalities in Dufferin for support.

## **Upper Grand District School Board (Deputy Mayor McLean)**

Deputy Mayor McLean spoke to this matter and advised that Lynn Topping, School Board Trustee would be appearing as a Delegation at the County Council meeting this evening regarding the Boundary Review Process at Primrose. As Melancton Township has already sent a letter to the School Board regarding this matter, Deputy Mayor McLean felt it would be helpful if the Township's Planner also sent a similar letter to the Planner of the School Board with her thoughts and opinions on the Boundary review. Council concurred with Deputy McLean's suggestion, and the Planner will be asked to send a letter.

## **Unfinished Business**

### **2024 Draft Capital and Operating Budgets**

Sarah Culshaw, Treasurer presented the Draft Operating and Capital Budgets and reviewed her Report with Council. Discussion ensued regarding some capital projects that could be removed from the budget, By-law cost recovery fees for additional revenue, as well as other cost saving measures to reduce the increase on the budget. The budget as presented shows an 18.18% increase but with the removal of the discussed items, and with the addition of some new revenue, this could be lowered to 4.04% (taking the Township's growth into account). There was discussion regarding the Horning's Mills Hall expenses and an annual contribution to the Hall Board and a further discussion will take place at the February 1<sup>st</sup> Council meeting. Sarah will do a further analysis of the budget, reserve accounts and will prepare a budget presentation for the February 15<sup>th</sup> Council meeting.

## **Delegations**

The following Delegations took place during the Council meeting.

10:00 a.m. – Nancy Neale, Watson and Associates attended Council and presented and reviewed the Development Charges Background Study & By-law Proposal.

Moved by Moore, Seconded by McLean that Council approve the Development Charges Background Study & By-law Proposal as prepared and presented by Watson and Associates. This procurement complies with the Procurement By-law for the Township of Melancton. The monies for the Study to be taken from Development Charges. Carried.

## **Delegation in Closed Session and Closed Session**

Scheduled for 11:30 a.m. – Chris Johnston, By-law Enforcement Officer attended Council to provide a further update on By-law Complaints.

11:38 a.m. - Moved by Neilson, Seconded by Moore that Council move into a Closed Session Meeting pursuant to Section 239(2) of the Municipal Act, 2001, as amended for the following reason – (b) personal matters about identifiable individuals, including municipal or local board employees – Update on By-law Complaints & 2023 Market Compensation Review – Report from Sarah Culshaw, Treasurer and 239© - a proposed or pending acquisition or disposition of land by the municipality or local board - Possible Land Acquisition and Disposition in Riverview – Discussion. Carried.

Council took a break for lunch at 12:13 p.m. and reconvened back to Closed Session at 12:52 p.m. Chris Johnston left the meeting after his Delegation.

### **Rise With Report from Closed Session**

Moved by Neilson, Seconded by Plowright that Council rise from Closed Session at 2:13 p.m. with Report. Carried.

Report: Moved by McLean, Seconded by Moore that that Council receive the Township of Melancthon 2023 Compensation Review prepared and presented by ML Consulting and that the 2024 Salary Grid be implemented effective January 1, 2024. Further, that Council continue to implement the pay practices as outlined in the Compensation Review Report as per the Closed Session direction. Carried.

Report as per the Delegation was the directives given to Mr. Johnston by Council in the Closed Session meeting.

### **Third Reading of By-laws**

Moved by Neilson, Seconded by Moore that By-laws 1-2024, 2-2024, 3-2024 and 4-2024 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

### **Notice of Motion**

There were no Notices of Motion for this meeting.

### **Confirmation By-law**

Moved by McLean, Seconded by Neilson that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on January 11, 2024 and it be given the required number of readings and numbered 5-2024. Carried.

### **Adjournment and Date of Next Meeting**

Moved by Moore, Seconded by Neilson that Council adjourn this meeting at 2:15 p.m. to meet again on Thursday, February 1, 2024 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK