

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 1st day of February, 2024 at 5:00 p.m. Mayor Darren White (virtual but left the meeting at 5:40 p.m.), Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Kaitlin Dinnick, Administration and Finance Assistant were also present. Deputy Mayor McLean presided as Chair and called the meeting to order.

Deputy Mayor McLean advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Deputy Mayor McLean shared the Land Acknowledgement Statement.

Announcements

Additions

Memorandum from Craig Micks, Public Works Superintendent regarding Transmission Replacement 2011 John Deere Grader

Councillor Moore – Amaranth Motion to CDRC Board of Management – Request to review the Agreement

Deletions

None.

Approval of the Agenda

Moved by Plowright, Seconded by Moore that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Deputy Mayor McLean advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Moore, Seconded by Neilson that Council approve the minutes of the January 11, 2024 meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

Harvey Lyon asked the status of the budget and when it would be available to the Public.

Public Works

Craig Micks, Public Works Superintendent was in attendance for this portion of the

meeting.

2023 Accounts

The accounts were presented in the amount of \$45,475.75.

Moved by Plowright, Seconded by Moore that Council receive the Public Works Accounts, ending December 31, 2023 as presented. Carried.

2024 Accounts

The accounts were presented in the amount of \$70,489.89.

Moved by Neilson, Seconded by Moore that Council receive the January, 2024 Public Works Accounts as presented. Carried.

Other

Addition – Report of Craig Micks, Public Works Superintendent, Transmission Replacement 2011 John Deere Grader

Moved by Neilson, Seconded by Plowright that Council approve the quote from Osprey Equipment Repair Ltd. in the amount of \$54,600.00 + HST to rebuild the transmission on the 2011 John Deere Grader. This procurement complies with the Procurement By-law of the Township. Carried.

Planning

Silva Yousif, Senior Planner was in attendance and spoke to truck storage yards and how to regulate them through zoning. There are two zones currently that do permit them in our Zoning By-law 12-1979. She recommended that during the updating of our current By-law that we put more definitions and more regulations in place for them. She also recommended a By-law for non-compliance fees for enforcement.

Strategic Plan

Deputy Mayor McLean noted that the Strategic Planning process started today with a Workshop with Council and Staff and the Vision, Mission, Values were developed. There will be public engagement in the future. The next Council/Staff Workshop will be March 7th.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Alan Blundell, Chair of the Melancthon Township Police Services Board was in attendance and advised that the OPP have released their Strategic Plan. It will be on the Policing page of the Township website after the PSB meeting, which is scheduled for February 13th at 9:00 a.m. Mayor White added that he received an early copy of the regulations that govern the new Police Services Boards today.

Committee/Board Reports & Recommendations

Correspondence

Board, Committee & Working Group Minutes

1. Shelburne Public Library Committee – December 19th, 2023

Moved by Plowright, Seconded by Moore that the Board, Committee & Working Group Minutes Item # 1 be received as information. Carried.

Items for Information Purposes

1. Ontario Land Tribunal – Proposed Amendment to the Niagara Escarpment Plan.
2. County of Dufferin Letter to Sylvia Jones MPP Dufferin-Caledon regarding Social and Economic Prosperity Review
3. Town of Mono Resolution Declaring a Road Safety Emergency and Calling on the Province to take action
4. Township of East Garafraxa Resolution Supporting the Township of Melancthon Letter in Respect to the Primrose Elementary School Boundary Review
5. Mulmur-Melancthon Fire Board Resolution regarding the Simucast Radio System Capital Project
6. Nottawasaga Valley Conservation Authority 2023 Remuneration Expenses Paid to Board Members
7. Dundalk Fire Department 2023 Year End Report
8. Upper Grand District School Board Information Notice – Primrose ES Boundary Review
9. County of Dufferin Official Plan Amendment – Municipal Comprehensive Review Phase III – Land Use Policy Framework
10. The County of Prince Edward Motion regarding Support for the Province to Expand the Life Span of Fire Apparatus, Specifically Pertaining to the Replacement of Fire trucks due to Insurance Requirements
11. RJ Burnside and Associates – Drainage Superintendent Services June -September 2023
12. Ministry of Municipal Affairs and Housing – Financial Indicators Template
13. RJ Burnside and Associates – Drainage Superintendent Services September - December 2023

Moved by Plowright, Seconded by Neilson that Correspondence Items 1-13, for information purposes, be received as information, except items 5, 7 & 12 pulled for further discussion. Carried. Councillor Moore – Item 5 and Councillor Neilson – Items 7 and 12.

The above items were discussed by the Council members who asked that they be pulled for further discussion.

Items for Council Action

1. Association of Ontario Road Supervisors (AORS) Letter to Council regarding Potential Municipal Equipment Operator Course

Moved by Neilson, Seconded by Plowright that **WHEREAS**, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents; **AND WHEREAS**, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen; **AND WHEREAS**, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease; **AND WHEREAS**, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment. **THEREFORE IT BE RESOLVED**, that the Township of Melancthon supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, the Township of Melancthon calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund; **AND THAT**, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, Township of Melancthon's Member of Provincial Parliament, Sylvia Jones and the Association of Ontario Road Supervisors. Carried.

2. Black History Month Proclamation 2024

The following Proclamation was read by Deputy Mayor James McLean:

Whereas, Black History Month is an opportunity to acknowledge and honour the contributions of Black Canadians, both past and present and recognize their significant contributions made to the Township of Melancthon and Canada; and

Whereas, during Black History Month, we celebrate the many achievements and contributions made by Black Canadians to our collective economic, cultural, social, and political development; and

Whereas, the Township of Melancthon recognizes and values the significant contributions and advances that Black Canadians have made and continue to make to Canadian society and recognize the quest of Black Canadians for equal opportunity and freedom from discrimination in Canada; and

Whereas, this proclamation coincides with the United Nations declaration of the International Decade for People of African Descent from 2015 -2024, which encourages national regional and international co-operation in relation to the full enjoyment of economic, social cultural, civil and political rights by people of African Descent, and their full and equal participation in all aspects of society; and

Now Therefore, I, Deputy Mayor James McLean, on behalf of Mayor White and Members of Council, do hereby proclaim February 2024 as "Black History Month" in the Township of Melancthon and encourage all residents to celebrate our diverse heritage and culture and continue our efforts to make Melancthon an inclusive community for all.

3. Nonprofit Appreciation Week Proclamation 2024

Deputy Mayor McLean read the Proclamation after the 6:00 p.m. Delegation of Shirley Boxem, Dufferin Community Foundation.

General Business

2023 Accounts

The accounts were presented in the amount of \$6,340.07.

Moved by Plowright, Seconded by Moore that Council receive the General Accounts, ending December 31, 2023 as presented by the Treasurer. Carried.

2024 Accounts

The accounts were presented in the amount of \$52,237.41.

Moved by Plowright, Seconded by Neilson that Council receive the January 2024 General Accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-law

By-law to Provide Remuneration, Allowances and Expenses for Members of Council

Moved by Moore, Seconded by Neilson that leave be given to introduce a By-law to provide remuneration, allowances and expenses for Members of Council and it be hereby read a first and second time and numbered 6-2024. Carried.

New/Other Business/Additions

Memorandum of Understanding Between the Horning's Mills Hall Board and the Township of Melancthon – July 15, 2021

Discussion ensued regarding the MOU and the roles of the Board and of the Township, as well as the rentals at the Hall. Councillor Plowright who is Chair of the Board will place the MOU on the next Hall Board Agenda for review and discussion and comments are to be brought back to a future Council meeting.

Other/Additions

Amaranth Motion to CDRC Board of Management – Request to review the Agreement

Councillor Moore advised that Amaranth Township has passed a motion that the CDRC Board Agreement be reviewed. Councillor Moore will provide the letter to the Clerk to put it on the next Agenda.

Delegations

The following Delegations took place during the Council meeting.

5:30 p.m. – Chris Knechtel, P.Eng., RJ Burnside and Associates was in attendance and presented the 2023 OSIM Report. He commended the Township on being proactive with their bridges and culverts and commented that Melancthon is the only municipality that he works for that does not have any bridges under the "Poor" (0 - Zero) column on their Bridge and Inventory Condition (BCI). He advised that the Township is in a place where we could do a bridge every two years if we wished, as the Township's Bridges and Culverts are in such good shape.

Moved by Neilson, Seconded by Moore that Council receive the 2023 OSIM Report, prepared by RJ Burnside and Associates.

6:00 p.m. – Shirley Boxem, Dufferin Community Foundation attended Council with an update on Activities of the Foundation and spoke about National Not for Profit Week.

At this time, Deputy Mayor McLean read the Non-Profit Appreciation Week Proclamation:

Whereas Nonprofit Appreciation Week is an opportunity to say thank you to a sector that goes above and beyond in supporting vulnerable people and strengthening communities;

Whereas the diversity of nonprofit programs – including food security, housing, mental health, support for seniors, child and youth development, sports and recreation, faith, the environment, and arts and culture – immeasurably enhances our quality of life;

Whereas there are more than 150 charities and nonprofit organizations serving families and individuals throughout Dufferin County;

Whereas the people who work at nonprofits are mission-driven and known for their dedication, compassion and leadership;

Now therefore, I, Deputy Mayor James McLean, on behalf of Mayor White and Members of Council, do hereby proclaim February 12th-18th to be Nonprofit Appreciation Week in Melancthon and encourage all residents to show their appreciation to the people who work in our community's nonprofit sector.

Closed Session

Moved by Moore, Seconded by Neilson that Council move into a Closed Session Meeting at 6:30 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, as amended for the following reason – (b) personal matters about identifiable individuals, including municipal or local board employees – Application for the vacancy on the Horning's Mills Community Hall Board and By-law Enforcement Matter 623116 280 Sideroad. Carried.

Chris Johnston, By-law Enforcement Officer and Representatives of J-Rock Construction were in attendance for a portion of the Closed Session meeting.

Rise With or Without Report from Closed Session

Moved by Moore, Seconded by Neilson that we rise at 7:06 p.m. from Closed Session with Report. Carried.

Report:

Moved by Plowright, Seconded by Neilson that Council appoint Sheila Hardy to the Horning's Mills Community Hall Board until November 14, 2026. Carried. Staff will prepare an amending By-law for the next meeting.

Third Reading of By-laws

Moved by Moore, Seconded by Plowright that By-law 6-2024 now be read a third time, signed by the Deputy Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Neilson, Seconded by Moore that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on February 1, 2024 and it be given the required number of readings and numbered 7-2024. Carried.

Adjournment and Date of Next Meeting

Moved by Moore, Seconded by Neilson that Council adjourn this meeting at 7:30 p.m. to meet again on Thursday, February 15, 2024 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK