

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 16<sup>th</sup> day of November, 2023 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

### **Land Acknowledgement Statement**

Mayor White shared the Land Acknowledgement Statement.

### **Announcements**

Councillor Plowright advised of the successful Remembrance Day Service on November 11<sup>th</sup>. She reminded everyone about the 3<sup>rd</sup> Annual Tree Lighting at the Hall on Saturday, November 25<sup>th</sup>.

Mayor White advised that he had received a call from former Councillor Wayne Hannon expressing his deepest appreciation for the Township recognition given to his Mom after her passing.

### **Additions**

CAO – Township Office Closure

Mayor White – Amaranth Township Food Bank Challenge, Strategic Plan Update

### **Deletions**

None.

### **Approval of the Agenda**

Moved by Neilson, Seconded by Moore that Council approve the Agenda as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

### **Minutes**

Moved by McLean, Seconded by Moore that Council approve the minutes of the November 2<sup>nd</sup>, 2023 Council meeting as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

A member of the gallery provided compliments to the Township for its contributions during the Township of Mulmur's Public Meeting regarding the proposed iRadios Festival on November 8<sup>th</sup>, 2023.

### **Public Works**

Craig Micks, Public Works Superintendent was in attendance but did not have anything to report to Council.

### **Other**

Deputy Mayor McLean advised that the Road Management Plan has been circulated to the Roads Sub-Committee for proposed projects in 2024. More discussion at the next meeting.

### **Planning**

#### **Applications to Permit**

There were no questions or concerns regarding the applications on the spreadsheet.

### **Other**

Nothing for this.

### **Climate Change Initiatives**

Nothing for this.

### **Police Services Board**

Mayor White advised that the Joint PSB Meeting was being held tomorrow morning in the Melancthon Township Council Chambers.

### **County Council Update**

Deputy Mayor McLean advised of an Emergency Council meeting coming up on November 23<sup>rd</sup>, at 9:30 a.m. regarding the 2024 Draft Budget. Mayor White provided an update on the Agenda items from the meeting held on November 9<sup>th</sup>, 2023.

### **Correspondence**

#### **Board, Committee & Working Group Minutes**

1. Centre Dufferin Recreation Complex Meeting – September 27, 2023
2. Roads Sub-Committee Meeting – September 14, 2023
3. Heritage Advisory Committee Meeting – October 3, 2023

Moved by Neilson, Seconded by Plowright that that the Board, Committee and Working Group minutes Items 1-3 be received as information. Carried.

#### **Items for Information Purposes**

1. Summary of Grand River Conservation Authority General Meeting Held on October 27, 2023
2. Nottawasaga Valley Conservation Authority October Board Meeting Highlights
3. County of Dufferin Transportation Master Plan Notice of Study Completion
4. Letter from the Ministry of the Solicitor General Regarding the Proposal for the Ontario Provincial Police Detachment Framework
5. Letter from Council to the Upper Grand District School Board regarding the Primrose Boundary Adjustment Process
6. Grand River Conservation Authority Draft 2024 Budget

Moved Moore, Seconded by McLean that the Correspondence Items 1-6, for information purposes, be received as information, except number 5, pulled for further discussion. Carried.

# 5 – Deputy Mayor McLean pulled item number 5 and spoke to the letter sent to the UGDSB regarding the Primrose Boundary Adjustment process.

### **Items for Council Action**

1. North Dufferin Community Centre 5 Year Capital Plan

Discussion ensued on Item number 1 and the matter was deferred until budget deliberations.

2. Bluewater Geoscience Consulting Inc proposal to Provide 2024 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site

Moved by Neilson, Seconded by Plowright that Council accept the quote from Bluewater Geoscience Consultants Inc. in the amount of \$16,035.00 + HST to provide the 2024 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site. Carried.

### **General Business**

#### **Notice of Intent to Pass By-law - Site Plan Amending Agreement - 2690044 Ontario Inc. and the Corporation of the Township of Melancthon and Arie Brinke**

Moved by Moore, Seconded by Neilson that leave be given to introduce a By-law to enter into a Site Plan Amending Agreement between the Corporation of the Township of Melancthon, 2690044 Ontario Ltd. and Arie Brinke and it hereby be read a first and second time and numbered 53-2023. Carried.

### **New/Other Business/Additions**

#### **2024 Draft Operating and Capital Budget**

Sarah Culshaw, Treasurer presented her preliminary budget to Council. She noted there will be a Roads Sub-Committee meeting in December and at that meeting the capital projects and capital equipment purchases will be discussed and there will be a recommendation to Council and put in the budget. The budget will then be brought back for further review.

#### **County of Dufferin Reassessment of Upper and Lower Tier Responsibilities – Deputy Mayor McLean**

Deputy Mayor McLean spoke to this item and advised that at the last County Council meeting, Councillor Rentsch (Grand Valley Deputy Mayor) introduced a motion calling for a discussion on roles and responsibilities between the two tiers of government (upper and lower), to see where there is overlap and look at ways to streamline. The conversations will start in January and will likely stretch out over a number of meetings and the County Councillors from each municipality said they would take it back to their Councils to make them aware of it.

### **Additions:**

#### **Office Closure**

The CAO advised that the Township Office will be closed on Wednesday, December 6<sup>th</sup> for Staff Training.

#### **Food Bank Challenge**

Mayor White advised that the Township of Amaranth is challenging the other municipalities in Dufferin to a Food Bank Challenge. Discussion ensued and Council agreed to accept the challenge. Staff will advertise on social media and send an email out through MailChimp. The last day to bring food in will be December 15<sup>th</sup>.

### **Strategic Plan Update**

Mayor White advised that he and Denise Holmes, CAO had a meeting with Rob Adams on November 14<sup>th</sup> and he will be providing a quote to Council for the meeting on December 14<sup>th</sup> and the first workshop will be held on Thursday, February 1<sup>st</sup> from 12:30 p.m. – 4:30 p.m.

### **Unfinished Business**

Nothing for this meeting.

### **Delegations**

5:30 p.m. – Megan Young, Shelburne Golf Course, attended Council to request that they be allowed to retain the existing house on a recently severed piece of property on the Mulmur Melancthon Townline Property. In September of 2022, Mr. and Mrs. Sam Young applied to build a new home on the severed piece of property and an Agreement was entered into with the Township to allow them to live in the current home while they were building a new home. Once the new home was built, the old home was to be demolished as the Township only allows one single family dwelling per property. Earlier this year, the Provincial Government passed legislation that would allow more than one home on a property, and due to this, Ms. Young gave her reasons on why they would like to retain the home. Council didn't have any concerns and advised her of the process involved of retaining the existing home on the property and suggested she contact our Planner regarding the Pre-consultation process.

### **Closed Session**

No Closed Session for this meeting.

### **Third Reading of By-laws**

Moved by McLean, Seconded by Neilson that By-law 53-2023 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

### **Notice of Motion**

None for this meeting.

### **Confirmation By-law**

Moved by Moore, Seconded by McLean that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on November 16, 2023 and it be given the required number of readings and numbered 54-2023. Carried.

### **Adjournment and Date of Next Meeting**

Moved by Neilson, Seconded by Plowright that Council adjourn this meeting at 6:02 p.m. to meet again on Thursday, December 14, 2023 at 9:00 a.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK