

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on November 1st, 2023, at 1:00 p.m. The following members were present: James McLean, Chair, Bill Neilson, Vice-Chair and Member Darren White. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer/Deputy Clerk and Kaitlin Dinnick, Roads Sub-Committee Secretary.

Call to Order

Chair McLean called the meeting to order at 1:02 p.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Additions

- 1) Discussion on County Road 21 Road Repairs
- 2) Entrance off of 7th Line SW for Property 681050 260 Sideroad

Moved by Neilson, Seconded by White that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

None.

Approval of Draft Minutes

Moved by White, Seconded by Neilson that the minutes of Roads Sub-Committee Meeting held on September 14th, 2023, be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig advised that the paving projects for the 2023 year were completed, except for some shouldering that still needs to be completed. The Public Works Department have been working on ditching, shouldering, and grading roads.

2. Road Safety Issues

The Committee decided this would be discussed during the strategic planning workshops being proposed.

3. 2024 Budget Priorities

Staff was directed to update the capital project spreadsheet to show projects completed this year, as well as bring back capital assets that may be needed for 2024 to discuss at the next meeting.

4. Structure 4 Replacement Project Update

Staff provided the Committee with an update; no direction was given.

5. Email from Al Blundell – Regarding the 2nd Line SW

The Committee discussed the email and Chair McLean will reach out to Mr. Blundell and have him ask the OPP to have the black cat put out on the 2nd Line SW in the Spring. It was discussed that we should look into getting radar signs that collect speed data that does not require an annual subscription.

6. Email from Denise Cote – Insurance Claim for 8th Line SW Damages

Staff was directed to advise Ms. Cote that this is a property damage claim and she will need to reach out to her insurance company to deal with the property owner as they placed the fill on the road. The Township feels it was not negligent in this situation as we did not place the fill on the road.

7. Other/Additions

1) Discussion on County Road 21 Road Repairs

This item was added to the agenda by Member White, to discuss the ongoing road work on County Road 21. It was discussed that this road was supposed to be paved this year as it has been in progress for almost ten years. Member White advised that after speaking to Scott Burns at the County of Dufferin it did not seem like this section of road would be paved this year as intended. The members discussed their disappointment in this project being pushed off for another year.

Recommendation:

The Roads Sub-Committee recommends to Council that a motion be passed and sent to the Council of Dufferin County expressing our concern and disappointment in the delays of this project.

2) Entrance off of 7th Line SW for Property 681050 260 Sideroad

Staff advised the Committee that the owner of 681050 260 Sideroad is inquiring about getting an entrance to his property off of 7th Line SW next to the Township's Property. Craig advised that the owner does not have enough space to install a farm entrance without being right on the property line. The Township requires entrances to be at least 30 feet from lot lines to ensure there is no property encroachment. The Committee decided it would like to go out and do an onsite as this is the lot that the Township is looking at creating a park on in Riverview. The onsite was scheduled for November 6th, 2023 at 4 p.m.

13. Unfinished Business

1. Prioritizing Road Safety and Project Principles – Mapping Exercise

The Committee decided this would be discussed during the strategic planning workshops.

Delegations

None.

Recommendation to Council

Recommendation is outlined above.

Public Question Period

None.

Confirmation Motion

Moved by White, Seconded by Neilson that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried.

Adjournment

1:40 p.m. - Moved by White, Seconded by Neilson that we adjourn this Roads Sub-Committee meeting to meet again on Wednesday, December 6th, 2023 at 9:30 a.m. or at the Call of the Chair. Carried.

CHAIR

SECRETARY