

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 19th day of October, 2023 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Plowright announced the Horning's Mills Hall Dinner and Comedy night this Saturday, October 23rd.

Additions

Councillor Plowright – update at the Horning's Mills Community Hall regarding Orangeville Fire Service inspection, elevator (lift), NDACT rental on November 9th; and Shelburne Library update

Councillor Neilson – discussion about permitted uses in the Township and enforcement for that

Deputy Mayor McLean – Flag Raising Policy amendment and emergency after hours number

Deletions

None.

Approval of the Agenda

Moved by Moore, Seconded by McLean that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Neilson, Seconded by McLean that Council approve the minutes of the October 5, 2023 Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

Nothing for this.

Public Question Period

Harvey Lyon asked a question about some site alteration work being done in the Township and wondered if permits were issued. Jack Polonsky asked questions regarding traffic issues on 2nd Line SW and Linda Polonsky raised a concern about the 2nd Line SW and a pothole that is opening up near her property.

Public Works

Craig Micks, Public Works Superintendent was in attendance.

Reducing Speed Limit on 2nd Line SW (Deputy Mayor McLean)

Deputy Mayor McLean spoke to this matter as a result of the September Roads Sub-Committee meeting. Discussion ensued and it was decided that the topic of reducing the speed limit on this road would form part of the Strategic Planning initiative with a public consultation in the new year.

Purchase of Used John Deere Grader and Motion to suspend Procurement By-law for this purchase

Moved by Neilson, Seconded by Moore that Council hereby suspends Section 4 of Schedule C to By-law 57-2014 with regards to the purchase of a used grader from Jade Equipment Company Limited and that Council authorizes the purchase of a 2015 John Deere 772G Motor Grader in the amount of \$254,700.00 plus applicable taxes, from Jade Equipment Company Limited. Carried.

Other

Craig advised that the Riverview paving would be finished tomorrow.

Planning

Applications to Permit

A question was raised regarding the Nelson Frey application. There were no further questions or concerns regarding the other applications.

Report from Silva Yousif, Senior Planner – Ontario's Housing Affordability Task Force Report

Moved by McLean, Seconded by Plowright that Council receive the Report from Silva Yousif, Senior Planner regarding Ontario's Housing Affordability Task Force Report. Council hereby endorses the recommendations outlined in the Report and directs Staff to forward the recommendations to the Ministry of Municipal Affairs and Housing for review and consideration. Carried.

Other

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Chair Alan Blundell attended Council to provide a policing update to Council regarding the Mobile Crisis Rapid Response Team Grant, Thanksgiving weekend statistics and 2nd

Line SW – he has requested for specific trends information from the Dufferin OPP.

County Council Update

Mayor White & Deputy Mayor McLean updated Council on the October 12, 2023 County Council meeting.

Committee/Board Reports & Recommendations

1. Recommendation from the Horning's Mills Community Park Board

Moved by Plowright, Seconded by McLean that Council accepts the recommendation from the Horning's Mills Park Board and directs the Treasurer to include funding in the 2024 Budget to cover the cost of architectural blueprints for a new retrofitted pavilion, including having access to water. Carried.

Correspondence

Board, Committee & Working Group Minutes

1. Horning's Mills Community Park Board – June 13, 2023
2. Heritage Advisory Committee – September 5, 2023

Moved by Moore, Seconded by Neilson that the Board, Committee and Working Group minutes Items 1 & 2 be received as information. Carried.

Items for Information Purposes

1. Letter from Catherine Fife, Waterloo MPP Requesting Support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part) 2022
2. Shelburne & District Fire Department – Resolution and Adoption of the 2024 Capital Budget
3. Township of Mulmur – Notice of Public Meeting: iRadios Lit Galaxy 2024 Music Festival

Moved by McLean, Seconded by Neilson the Correspondence Items 1-3, for information purposes, be received as information. Mayor White asked which items Council would like to pull out. Each item was pulled out so therefore there were no items to be received as information, so the mover and seconder withdrew their motion.

Item # 1 – Councillor Plowright pulled this item and spoke to it and advised that she would like Council to support it.

Moved by Plowright, Seconded by Neilson that Council support the legislation from Catherine Fife, MPP Waterloo on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022. Carried.

Item # 2 – Councillor Moore pulled this item and spoke to the capital budgets of the fire departments and commented on Melancthon's motion regarding Fire Prevention and Protection Services.

Moved by Moore, Seconded by McLean that we receive Item 2 as information. Carried.

Item # 3 – Councillor Neilson spoke to this item and expressed his disappointment that iRadios has not asked Melancthon to come to the table because it does affect us with this being held on a property on the Townline and spoke about the compensation going to Mulmur residents, but not Melancthon. Discussion ensued and there is a public meeting on November 15th at 7:00 p.m. which Melancthon will have representation at.

General Business

Notice of Intent to Pass By-laws

By-law to Authorize the Execution of an Agreement between the Corporation of the Township of Melancthon and Johnston Consulting Enforcement Services

Moved by Moore, Seconded by Neilson leave be given to introduce a By-law to authorize the execution of an Agreement between the Corporation of the Township of Melancthon and Christopher Johnston, Johnston Consulting Enforcement Services and it be hereby read a first and second time and numbered 48-2023. Carried

By-law to Appoint Christoper Johnston, Johnston Consulting Enforcement Services as By-law Enforcement Officer for the Corporation of the Township of Melancthon

Moved by McLean, Seconded by Moore leave be given to introduce a By-law to appoint Christopher Johnston, Johnston Consulting Enforcement Services as By-law Enforcement Officer for the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 49-2023. Carried.

By-law to establish a Municipal Service Board to Operate a Community Hall, known as the Horning’s Mills Community Hall and to repeal By-law No. 58-2021

Moved by Plowright, Seconded by Neilson leave be given to introduce a By-law to establish a Municipal Service Board to Operate a Community Hall, known as the Horning’s Mills Community Hall and it be hereby read a first and second time and numbered 50-2023. Carried.

New/Other Business/Additions

Memorandum of Understanding between the Township of Melancthon and Grand River Conservation Authority & Summary of Questions Draft Memorandum of Understanding

Moved by Neilson, Seconded by Plowright that Council directs the Mayor and CAO/Clerk to sign the Memorandum of Understanding between the Township of Melancthon and the Grand River Conservation Authority for the delivery of programs and services by the GRCA as outlined in the MOU. Carried.

Council Priorities for 2024/2025 (Deputy Mayor McLean)

Deputy Mayor McLean spoke to this issue, as well as the Township’s Strategic Planning exercise. Due to the timing on the Strategic Planning exercise and that some of the priorities may not be discussed in time to be included in the budget, he wondered if we should be having those priority discussions now for 2024. Discussion then ensued on the budget process, and the Treasurer advised that she is hoping to bring a budget to Council in November, as the other municipalities are already starting to work on theirs and to have our budgets passed earlier. It was suggested that this be put on a COW Agenda for further discussion on high level priorities.

Additions

Councillor Plowright – Hall Update

Councillor Plowright provided the following updates for the Hall. Orangeville Fire Safety is coming to do an inspection on Monday regarding heat sensors and smoke detectors. There was discussion about Township staff inspecting fire extinguishers. Councillor Plowright also advised that she would be getting instructions on the elevator (lift) and how to get someone out if they have become stuck in it. She also spoke about the

need for a wall downstairs to put the table and chairs in behind and she has obtained quotes for this. Deputy Mayor McLean advised that the Board is looking to affix an information board to the outside of the Hall (where there used to be a window that is now boarded over).

Councillor Plowright – Library

Councillor Plowright spoke to the library funding numbers and that Melancthon will be getting the patron list. The Township's numbers went down, so we will have a savings in the 2024 budget. She also advised that the Market Compensation Review will be funded by the library funding municipalities and not the Town of Shelburne which will be an increase in the budget.

Councillor Plowright mentioned that NDACT has booked the Hall for November 9th for a public meeting to further discuss well testing.

Deputy Mayor McLean – After Hours Emergency Number

Deputy Mayor McLean inquired about an after-hours emergency number due to an incident in the summer where a tree was across the road and they didn't know who to contact. Mayor White advised when he is approached, he tells them to call the non-emergency OPP number and the OPP will get in touch with Craig. This number will be placed on the Township's website.

Deputy Mayor McLean – Updating Flag Policy

Deputy Mayor McLean spoke to this item, as the policy does not recognize former staff who have passed away and Deputy Mayor McLean would like this added to the policy. Discussion ensued and Deputy Mayor McLean and the CAO/Clerk will work on the wording and bring it back to Council.

Councillor Neilson – By-law Enforcement

Councillor Neilson raised this issue and suggested that we need to start to educate the public about our permit process, as there are structures and businesses popping up without proper permits. Discussion ensued and it was suggested that Council have a further discussion in Committee of the Whole on how to get this out to the public.

Unfinished Business

Draft Procedural By-law - Memo from Denise B. Holmes, CAO/Clerk regarding Public Comments on Draft Procedural By-law

Discussion ensued regarding the comments received from Mr. Thwaites. Staff will make some changes to some of the wording in the draft By-law, as noted by Mr. Thwaites and then send it off to the Township Solicitor for review and comment.

Draft Procurement By-law

Staff will send this off to the Township Solicitor for review and comment.

Delegations

The following Delegation took place during the meeting:

5:30 p.m. – Heather Hill, Insurance Store and Colin Smith, Intact Public Entities attended Council and presented the Township Insurance Program for 2023-2024. He spoke to last year's costing, this year's costing and the changes.

Closed Session

Moved by McLean, Seconded by Plowright that Council move into a Closed Session Meeting at 7:31 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, as amended for the following reason: (f) advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose – 517462 County Road 124 – Dhillon Boys Holding Inc. Carried.

Rise from Closed Session

Moved by McLean, Seconded by Plowright that Council rise from Closed Session at 7:52 p.m. with report. Carried. The report being the directives given to Staff in closed session.

Third Reading of By-laws

Moved by Moore, Seconded by Neilson that By-laws 48-2023, 49-2023 and 50-2023 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by McLean, Seconded by Moore that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on October 19, 2023 and it be given the required number of readings and numbered 51-2023. Carried.

Adjournment and Date of Next Meeting

Moved by Neilson, Seconded by Moore that Council adjourn this meeting at 7:54 p.m., to meet again on Thursday, November 2, 2023 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK