

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 21<sup>st</sup> day of September, 2023 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean (virtual), Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

### **Land Acknowledgement Statement**

Mayor White shared the Land Acknowledgement Statement.

### **Announcements**

Councillor Plowright announced that the date of the Harvest Dinner at the Hall has been changed to October 21, 2023 and tickets can be purchased for dinner and the show or just the show.

### **Additions**

None.

### **Deletions**

None

### **Approval of the Agenda**

Moved by Neilson, Seconded by Moore that Council approve the Agenda as presented. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

### **Minutes**

Moved by Plowright, Seconded by Moore that Council approve the minutes of the September 7, 2023 Council meeting as circulated. Carried.

Moved by McLean, Seconded by Neilson that Council approve the minutes of the Special Joint Council meeting held on September 11, 2023 with the Township of Southgate as circulated. Before Mayor White called for the vote, he advised Council that a letter was received from the Township of Southgate today with their position on the Flato Development, which is that they will not provide the services to Township of Melancthon lands. Mayor White advised that the letter would be in the next Agenda package. The motion was then carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

## **Public Question Period**

There were questions from people in the gallery regarding motorcycle signs on River Road, the Duivenvoorden planning applications and the status of the Township's Heritage Committee.

## **Public Works**

Craig Micks was not in attendance for the meeting, but Councillor Moore inquired about a Community Safety Zone being moved in Riverview when the Public Works Department is out there doing some road work and Staff will advise Craig of this.

## **Planning**

### **Applications to Permit**

There were no questions or concerns regarding the applications on the spreadsheet.

### **Other**

Nothing for this.

### **Climate Change Initiatives**

Nothing for this.

### **Police Services Board**

Nothing for this.

### **County Council Update**

Mayor White provided an update to Council on the meeting held on September 14, 2023.

## **Correspondence**

### **Board, Committee & Working Group Minutes**

1. Environmental Sustainability Committee – October 7, 2022
2. Roads Sub-Committee – May 29, 2023
3. Heritage Advisory Committee – July 10, 2023
4. Police Service Board – May 9, 2023

Moved by Neilson, Seconded by Moore that the Board, Committee and Working Group minutes Items 1-4 be received as information. Carried.

### **Items for Information Purposes**

1. Township of Mulmur – Motion to endorse Legislative Amendments to Improve Codes of Conduct and Enforcement supported by the Township of Melancthon and City of Quite West
2. Township of Mulmur – Motion to endorse Illegal Land Use Enforcement supported by the Town of Caledon and the Township of Melancthon
3. Office of the Fire Marshal – Interpretation of 2. 6(3) of the Fire Protection and Prevention Act
4. Ontario Land Tribunal – Case Management Conference for Approval of a Development Permit Application at 517003 County Road 124 – McGriskin v. Ontario (NEC)

5. Ontario Land Tribunal – Case Management Conference Cancellation – 517003 County Road 124 McGriskin Appeal Withdrawn
6. Upper Grand District School Board Planning Department – October 4, 2023, at 10am Community Planning & Facilities Partnership and Long-Term Accommodation Plan (LTAP) Comprehensive Report Joint Meeting
7. Notice of Virtual Public Open House – Municipality of Grey Highlands First Draft New Zoning By-Law
8. Ministry of Municipal Affairs and Housing – Proposal to Return Lands in Ajax to the Greenbelt
9. Town of Grand Valley – Police Service Board Composition Update
10. County of Dufferin – ESS Trailers – Update
11. Ontario Provincial Police – Distribution of Police Record Check Revenue to Municipalities

Moved by Plowright, Seconded by Neilson the Correspondence Items 1-11, for information purposes, be received as information except Item # 8 pulled for further discussion.

Councillor Neilson pulled item number 8 for discussion, but before Councillor Neilson spoke to it, Mayor White advised that earlier in the afternoon, Premier Ford made an announcement that all lands would be returned to the Greenbelt. Councillor Neilson took no further action on the correspondence.

### **Items for Council Action**

1. Drainage Engineer’s Tender Reports – Tender Results: Schill Drainage Works

Moved by Moore, Seconded by Plowright that the Drainage Engineer’s Tender Report dated September 13, 2023, re: Tender Results: Schill Drainage Works be hereby received; And further that the tender for the construction of the Schill Drainage Works submitted by Robinson Farm Drainage Ltd. in the amount of \$140,990.10 including HST be accepted. Carried.

## **16. General Business**

### **Notice of Intent to Pass By-law**

#### **By-law to Assume Certain Lands within the Township of Melancthon as a Public Highway - Poulton Place**

Moved by Neilson, Seconded by Moore that leave be given to introduce a By-law to Assume Poulton Place as a Public Highway and it be hereby read a first and second time and numbered 42-2023. Carried.

#### **Amending By-law- To Appoint a Municipal Services Board for the Horning’s Mills Community Hall until December 31, 2023**

Moved by Plowright, Seconded by McLean that leave be given to introduce a By-law to amend By-law 58-2022 – a By-law to appoint a Municipal Services Board for the Horning’s Mills Community Hall and it now be read a first and second time and numbered 43-2023. Carried.

#### **Amending By-law - To Appoint Municipal Officials from December 1, 2022 until December 31, 2023**

Moved by Neilson, Seconded by Moore that leave be given to introduce a By-law to amend By-law 52-2022 – a By-law to appoint Municipal Officials from December 1, 2022 to December 31, 2023 and it be hereby read a first and second time and numbered 44-2023. Carried.

## **New/Other Business/Additions**

### **By-law 58-2021 – By-law to Establish a Municipal Service Board and Operate a Community Hall – Discussion regarding the Term of the Board (Councillor Plowright)**

Discussion ensued regarding the Board Appointments (members are appointed annually). Staff were directed to amend the By-law to make the Board appointments for a four-year term to be concurrent with the Term of Council.

### **Board Appointments Process – Discussion (Deputy Mayor McLean)**

Discussion ensued regarding the appointment process and it was recommended that going forward, when there are more applicants than spots available, that we adjust the process and professionalize it, and conduct interviews. Discussion further ensued, and it was felt that this should be done for all applicants applying to all Boards. There were concerns raised that people may not want to apply if they have to interview for it and then it was suggested that the interviews take place on a smaller scale and not be in front of all of Council. The discussion concluded with this being the process moving forward.

## **Unfinished Business**

### **StrategyCorp – Strategic Planning Services for the Township of Melancthon**

Discussion ensued on a Strategic Plan for the Township and whether a Strategic Plan is the route to go or should we look in a different direction. Through these discussions, it was suggested that Council sole source a consultant to come in and conduct a series of themed specific workshops with Council and Staff, in a public forum, pertaining to key issues/challenges that Council may face over the next five years. This could be done through a knowledgeable facilitator to create a strategic direction document instead of a strategic plan. Mayor White advised that he did speak with a consultant at AMO who presented the Council/Staff Training in January. His company does deal with strategic planning, strategic direction, etc. Staff were directed to have this consultant attend a future meeting of Council to discuss this initiative.

## **Delegations**

No Delegations for this meeting.

## **Closed Session**

No Closed Session for this meeting.

## **Third Reading of By-laws**

Moved by Moore, Seconded by McLean that By-law 36-2023 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried. (This is for the Schill Drainage Works By-law. The 1<sup>st</sup> and 2<sup>nd</sup> reading were given on August 10, 2023).

Moved by Neilson, Seconded by Moore that By-laws 42-2023, 43-2023 and 44-2023 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

## **Notice of Motion**

There were no notices of motion.

**Confirmation By-law**

Moved by Moore, Seconded by Plowright that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on September 21, 2023 and it be given the required number of readings and numbered 45-2023. Carried.

**Adjournment and Date of Next Meeting**

Moved by Neilson, Seconded by Moore that Council adjourn this meeting at 5:54 p.m., to meet again on Thursday, October 5, 2023 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK