

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Heritage Advisory Committee held an electronic meeting on September 5, 2023 at 6:30 p.m. The following members were present: Chair Ralph Moore, Vice-Chair Tracy Webber, James McLean, Todd McIntosh, Kristine Pedicone, and Douglas Read, also present was Becky Cunnington, Heritage Advisory Committee Secretary. Member Dennis Scace was absent. Chair Moore called the meeting to order at 6:37 p.m.

Land Acknowledgement

Chair Moore shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Additions

None

Deletions

None

Approval of Agenda

Moved by McLean, Seconded by Pedicone that the agenda be approved as presented. Carried.

Approval of Draft Minutes

Moved by McIntosh, Seconded by Webber that the minutes of the Heritage Advisory Committee Meeting held on July 10th, 2023 be approved as circulated. Carried.

Business Arising from Minutes

None

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

General Business

1. Finalize Interview Questions for One Room Schoolhouses.

Members discussed once questions are finalized, they could create a survey that could be shared on Facebook and the Township Website to gather more information. The survey would require the name of the individual, the schoolhouse they attended, the time frame they attended, and name of their Teacher(s). The Members discussed how many questions they should include and if they could be optional. Members will review the list of questions and come back to the next meeting with their top 10 and then decide which questions will be used for the survey and interviews.

2. Research Visit to the Museum of Dufferin.

The Research Workshop at the Museum has been booked for Tuesday October 17th, 2023 6:30 p.m.

3. Update from Township Staff on MPAC System Information and Town of Shelburne Document Requirements for their Plaque Program.

Township Staff reported that MPAC had responded to the inquiry regarding the source of the dates in their system and MPAC stated that the information in their system would be from building permit records from the County or information provided by the Township.

Township Staff reached out to the Town of Shelburne regarding their requirements for their plaque program, Shelburne forwarded their application criteria which requires applicants to do their own research and provide a letter from the Museum of Dufferin confirming that the research/information submitted is accurate. Township Staff reached out to the Museum of Dufferin and inquired if they would be able to provide this service, Museum of Dufferin Staff informed Township Staff that they unable to provide a letter verifying accuracy of information, unfortunately with only one Staff working in the Archives they would not have the time to go through the research to prove the findings.

4. Brainstorming Roundtable

None

5. Other/Addition

None

6. Unfinished Business

1) Confirm Plan to Present Information to the Public and Next Steps

Chair Moore suggested that they should put together a short synopsis on each schoolhouse including some key points and then any commentary or feedback from survey included below and include as many pictures as possible for each schoolhouse. The Committee would like to focus on promoting the survey to gather information over the next several months. A discussion was had regarding when to have things ready to present to public and the Committee would like to have everything ready to present at Melancthon Day 2024.

Member McLean suggested information could be displayed/available on the Township Website once it's completed. Township Staff will inquire if this could be done.

Chair Moore suggested setting up a presentation at the Horning's Mills Hall for Members of the public to view.

Member McIntosh suggested once the project is completed, that the “best of” pictures be framed and displayed at the Horning’s Mills Hall and/or the Township office.

2) Discussion regarding how to proceed with the Plaque Program

Ask applicants to provide sources for their information/research and have sources the Committee would accept as reliable such as MPAC and Museum of Dufferin. The Committee will review each application on case-by-case basis. With new criteria set for research guidelines will advertise the Plaque Program again with the intention of sharing during Heritage Week.

2) Discussion Surrounding a Bursary for the History Department at CDDHS

Discussion regarding whom would decide what student would receive the Bursary, the Committee agreed that Teacher’s should make the decision. A discussion was also had regarding what the criteria for the bursary would be, Member McLean will reach out to the staff at CDDHS and get feedback on suggested criteria. Bursary amount decided to be set at \$500.00 and be given annually at graduation.

4) Feedback from Member McLean on his Contact at CDDHS and any Feedback about Student Involvement in Committee Research

Deferred until next meeting after Member McLean speaks with staff at CDDHS.

Recommendations to Council

Chair Moore will speak with Council regarding the Bursary idea and recommend the Heritage Advisory Committee move forward with the Bursary for this school year.

Public Question Period

None.

Confirmation Motion

Moved by McIntosh, Seconded by Webber that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

7:26 p.m. - Moved by McLean, Seconded by Pedicone that we adjourn this Heritage Advisory Committee meeting to meet again on Tuesday, October 3rd, 2023 at 6:30 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY