

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 13th day of July, 2023 at 4:00 p.m. Mayor Darren White, Deputy Mayor James McLean (by electronic), Councillor Ralph Moore (by electronic), Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Councillor Neilson – reminded everyone of the planned road closure of County Road 21 between 4th Line NE and 5th Line OS to be closed on July 17th until July 28th.

Councillor Plowright – a comedy show has been booked for the Harvest Dinner on September 23rd and the Early Learning is going really well.

Mayor White – Public meeting for the County of Dufferin Official Plan Amendment MCR Phase II is tonight at 6:00 p.m.

Additions

CAO – Email from Amarnath Township regarding Display Tent Participation at the International Plowing Match

Deletions

CAO – Item under Action regarding Emergency Shelter Supplies – Item 16.1.2.

Approval of the Agenda

Moved by Plowright, Seconded by Neilson that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Councillor Neilson declared an interest on Item No. 17 General Business, 3.1 Report Dufferin Wind Project for the reason that: I have a lease agreement with Dufferin Wind.

Councillor Plowright declared an interest on Applications to Permit for approval for the reason that: I have a permit pending.

Minutes

Moved by McLean, Seconded by Neilson that Council approve the minutes of the Special Council Meeting held on June 14, 2023 and the Council Meeting held on June 15, 2023 as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

A question was asked about Council's position on the studies done by NDACT regarding the proposed Strada Quarry and if the studies would eliminate any statutory requirements of Council.

Public Works

Accounts

Craig Micks, Public Works Superintendent was in attendance and presented the Public Works Accounts in the amount of \$699,132.91.

Moved by Moore, Seconded by Neilson that Council receive the Public Works Accounts as presented by the Public Works Superintendent. Carried.

Other

Mayor White – the construction on Poulton Place in Corbetton started yesterday.

Deputy Mayor McLean asked about the door handle repair in the Pavilion at the Horning's Mills Park.

Planning

Applications to Permit

Councillor Plowright declared an interest on this matter and left the Council Chambers.

Councillor Neilson had a question about the application of Levi Frey and Staff advised that they would get back to him with the answer.

Councillor Plowright returned to the Council Chambers.

Other

Nothing for this item.

Strategic Plan

Nothing for this item.

Climate Change Initiatives

Nothing for this item.

Police Services Board

Nothing for this item.

Committee/Board Reports & Recommendations

Correspondence

Board, Committee & Working Group Minutes

1. North Dufferin Community Centre Board of Management – September 14, 2022 – Require motion to receive as there is no longer the Board to approve

Moved by Neilson, Seconded by Moore that, in the absence of the NDCC Board of Management, Council receive the minutes from the Board meeting held on September 14, 2022 as presented. Carried.

2. Shelburne Public Library Board – May 16, 2023
3. Shelburne & District Fire Board – June 6, 2023
4. Grand River Conservation Authority – June 23, 2023
5. Nottawasaga Valley Conservation Authority – June 2023
6. Horning's Mills Community Park Board – May 15, 2023
7. Centre Dufferin Recreation Complex Board of Management – May 24, 2023

Moved by Plowright, Seconded by Neilson that the Board, Committee & Working Group minutes, Items 2-7 be received as information. Carried.

Items for Information Purposes

1. Township of Mulmur – Notice of Public Meeting for a Zoning By-law Amendment – W Pt lot 23, Con 3 W and W Pt Lot 21, Con 3 WHS and RP 7R3773 Part 1
2. Town of Shelburne – Motion to Support the Resolution from the Township of Melancthon regarding Fire Prevention and Protection Services
3. Shelburne & District Fire Board – Motion from the Township of Melancthon regarding Fire Prevention and Protection Services be received and supported in principle
4. Response from Sylvia Jones, MPP to email from Linda Polonsky, Resident of Melancthon regarding the Provincial Planning Policy
5. Dufferin County 2023 to 2026 Strategic Plan
6. Email from Ministry of Municipal Affairs and Housing – Proposed Provincial Planning Statement
7. County of Dufferin – Notice of Public Meeting Official Plan Amendment Municipal Comprehensive Review Phase II – Schedule and Maps
8. City of Quinte West – Motion regarding Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement
9. News Release regarding Quarry Proponent and Quarry Opponent ink Historic Community Engagement Agreement – NDACT & Strada
10. News Release regarding the International Plowing Match and Rural Expo being held in Dufferin County – September 19-23, 2023
11. News Release: Headwaters Annual Report 2023 Celebrates Local Connections and Highlights
12. Municipality of Grey Highlands – Notice of Decision for Minor Variance Pt Lot 68, Con 3 SDR Osprey Pt 1 17R1694
13. Township of Mulmur – Motion to Support the Resolution from regarding Fire Prevention and Protection Services
14. Municipality of Grey Highlands – Notice of Public Open House First Draft New Zoning By-law
15. Grand River Conservation Authority Progress Report #5 – O. Reg 687/21 Under the Conservation Authorities Act
16. County of Simcoe – Transportation Master Plan
17. Grand River Conservation Authority – Notification of GRCA General Membership Attendance

18. Nottawasaga Valley Conservation Authority Media Release – NVCA Stewardship Manager Fred Dobbs receives Distinguished Award from the Natural Channels Initiative
19. Ministry of Transportation Response to the County of Dufferin regarding the operational Safety of Highway 10
20. Ministry of Natural Resources and Forestry – Draft Technical Bulletin
21. Town of Shelburne Notice of Public Meeting – Minor Variance and Site Plan Approval for 300 Second Line
22. Town of Shelburne Notice of Decision – Minor Variance for 300 Second Line

Moved by Plowright, Seconded by Moore that Correspondence Items 1-22, for information purposes, be received as information except for items 2, 3, 4, 8, 13, 17 and 19, pulled for further discussion. Carried.

Councillor Neilson pulled Items 2, 3, 4, 13, 17 and 19 and spoke to each of them.

Mayor White pulled Item 8 and spoke to this item and the following motion was introduced and passed:

Moved by White, Seconded by Neilson that Council support the motion from the City of Quinte West regarding the Municipal Codes of Conduct and forward this motion to all Dufferin County Municipalities, MPP Sylvia Jones and the Minister of Municipal Affairs and Housing. Carried.

Items for Council Action

1. Motion from Mulmur Township regarding the International Plowing Match request to Borrow the Tables and Chairs from the North Dufferin Community Centre

Discussion ensued on this matter and there was no action taken as Council felt that Melancthon Township does not own the tables and chairs or have an interest in the tables and chairs and therefore they were not in a position to pass a motion on the matter.

2. County of Dufferin – Request to participate in an Initiative to Establish Pre-Positioned Stockpiles of Emergency Shelter Supplies at Designated Locations

This item was deleted at the beginning of the meeting.

Addition - Email from Amarnath Township regarding Display Tent Participation at the International Plowing Match

Discussion ensued on this matter and Council directed Staff to advise Amaranth Township that they will not be participating in shared tent space as they felt the timeline was too short to get something together for it.

General Business

Accounts

Sarah Culshaw, Treasurer presented the accounts in the amount of \$1,245,741.90.

Moved by Plowright, Seconded by Neilson that Council receive the General Accounts as presented by the Treasurer. Carried.

Notice of Intent to Pass By-law

By-law to Authorize the Township of Melancthon to Enter into a Recreation Agreement with the Township of Mulmur for the North Dufferin Community Centre

Moved by Plowright, Seconded by Neilson that leave be given to introduce a By-law to authorize the Township of Melancthon to enter into a Recreation Agreement with the Township of Mulmur for the North Dufferin Community Centre and it be hereby read a first and second time and numbered 33-2023. Carried.

New/Other Business/Addition

Report from Denise B. Holmes, CAO/Clerk - Melancthon – Dufferin Wind Agreement

Councillor Neilson declared an interest on this matter at the beginning of the meeting and he left the Council Chambers.

Discussion ensued and it was noted that there were no concerns with the Agreement.

Councillor Neilson returned to the Council Chambers.

Report from Denise B. Holmes, CAO/Clerk - MOU between the Township of Mulmur and Melancthon regarding the NDCC

Moved by McLean, Seconded by Plowright that Council direct Mayor Darren White to sign the Memorandum of Understanding between the Township of Mulmur and Township of Melancthon regarding the North Dufferin Community Centre. Carried.

Sarah Culshaw, Treasurer/Deputy Clerk – 2023 Mid Season Budget Summary

Sarah reviewed her budget summary with Council and advised we were waiting for gravel and calcium invoices. She also spoke on savings in the budget for the paving tenders and provided an update on the capital public works equipment. Craig provided a timeline on completion of the capital road projects.

Relationship Building and Service Canada – Deputy Mayor McLean

Deputy Mayor McLean spoke to this item. There was discussion on this matter, and Deputy Mayor McLean will respond and keep them updated about upcoming events in the Township.

Draft Fall/Winter Newsletter

As there was some open space in the draft newsletter, Staff will add information for the non-emergency telephone number for the OPP.

Horning's Mills Community Hall – Pine River to use the Hall as a Shelter and the entering into a Memorandum of Understanding with the Township of Melancthon (Deputy Mayor McLean)

Deputy Mayor McLean spoke to this item and explained why the Pine River Institute would like to use the Hall as a Shelter. Dan Ardis, Senior Director, Operations and Campus Life at the Pine River Institute was in attendance and also spoke to this item. It was suggested that the lower level of the Hall be designated as the shelter in the MOU for the Institute's use, as there may be other instances where the Township will have to use the Shelter at the same time, and our residents would then use the upstairs of the Hall.

Moved by McLean, Seconded by Plowright that Council direct Staff to enter into a Memorandum of Understanding with the Pine River Institute to use the Horning's Mills Community Hall as a temporary shelter for persons at the Institute affected by emergency situations. Carried.

Unfinished Business

Corbetton Park – Gazebo – Update and Update from the Corbetton Park Board Meeting held on June 27, 2023

Mayor White updated Council on this item. The engineered drawings have been received, as well as a quote from EMS Construction Inc. in the amount of \$24,500.00 + HST. This project has been ongoing since 2017 and the Park Board is recommending that Council move forward with it. There is \$20,000.00 already allocated for the project – the County of Dufferin provided \$10,000.00 in 2017 (Canada 150 Grant) which was matched by the Township and Staff will determine where the balance will come from. In the absence of three quotes, the following motion was introduced and passed: Moved by Neilson, Seconded by Moore that Council hereby suspends Section 3 of Schedule C to By-law 57-2014 with regards to the Corbetton Park Gazebo project. Carried.

Moved by Neilson, Seconded by Plowright that we accept the quote from EMS Construction Inc. in the amount of \$24,500.00 + HST for the construction of the Pavilion/Gazebo at the Corbetton Park. Carried.

Delegations/Closed Session/Move Into Committee of Adjustment

5:00 – p.m. - Tom Pridham, P.Eng., Drainage Engineer attended Council and presented and reviewed his Report on the Schill Drainage Works

Moved by Neilson, Seconded by Plowright that we receive the Engineer's Report entitled the Schill Drainage Works, dated June 26, 2023 and the date and time for the Consideration of the Report be set for August 10th at 5:30 p.m. AND FURTHER THAT Staff be directed to circulate the Report to the affected owners, agencies and the Township of Southgate pursuant to Section 41 of the Drainage Act, prepare a By-law to implement the work and a Notice setting the date and time for the Court of Revision. Carried.

As there was time before the Delegation at 5:20 p.m., Council chose to move into Closed Session to discuss the matter.

Closed Session

Moved by Plowright, Seconded by Moore that Council move into a Closed Session Meeting at 5:12 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: (2)(b) – Personal matters about an identifiable individual, including municipal or local board employees – Tax Arrears Update from the Treasurer. Carried.

Rise With or Without Report from Closed Session

Moved by Moore, Seconded by Plowright that Council rise from Closed Session at 5:26 p.m. with report. Carried. The Report being the directives given to Staff in the Closed Session meeting.

Delegations – Cont.

5:27 p.m. (Scheduled for 5:20 p.m.) – A Public Meeting was called to consider a proposed Zoning By-law Amendment for Lots 225-227, Concession 2 N.E., 199100 2nd Line NE (Hoover). The purpose of the zoning by-law amendment is to permit a secondary dwelling with an area of 166 square metres and the secondary dwelling is proposed to be attached to the existing dwelling. Silva Yousif, Senior Planner was in attendance and reviewed the proposed zoning by-law amendment with Council. The Clerk advised that comments were received from the Grand River Conservation Authority and Enbridge, as a result of the circulation of the notice of public meeting. Irvin Hoover and Owen Hoover were also in attendance and did not have any comments to make. There were no comments from Council or persons in attendance at the Council meeting.

Moved by Neilson, Seconded by Plowright that leave be given to introduce a By-law to amend By-law 12-1979, as amended for lands described legally as Lots 225-227, Concession 2 NE, 199100 2nd Line NE and it be hereby read a first and second time and numbered 34-2023. Carried.

5:37 p.m. (Scheduled for 5:30 p.m.) – Carl Cosack, NDACT attended Council to officially ask Melancthon Township to reach out to WSP Golder to supply the Community Peer Reviewers for the remaining disciplines (noise, air quality and blast vibration) as per the Strada/NDACT Community Engagement Agreement. This Consultant has been agreed upon by both NDACT and Strada and Strada will be funding the peer reviews. He provided Council with a written presentation, which outlined the project overview, technical studies, roles and responsibilities, peer review process and proposal requirements. Discussion ensued and Staff were directed to reach out to the Township Solicitor on this matter to get a legal opinion on how we should go about this so that there are no issues down the road. This matter was deferred to the August 10th Council meeting.

5:55 p.m. (scheduled for 5:45 p.m.) – Ted Oldfield, Township Solicitor and Chris Johnston, By-law Enforcement Officer attended Council (both by electronic) regarding 517462 County Road 124.

Moved by Neilson, Seconded by Plowright that Council move into a Closed Session Meeting at 5:55 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: (2)(f) –Advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose – 517462 County Road 124. Carried.

Moved by Moore, Seconded by McLean that Council rise from Closed Session at 6:10 p.m. with Report. Carried. The Report being the directives given to Staff in the Closed Session meeting.

Committee of Adjustment

At 6:11 p.m. it was Moved by Neilson, Seconded by Plowright that Council adjourn the meeting to go into Committee of the Adjustment and reconvene as Council. Carried.

6:37 p.m. – Council reconvened.

Third Reading of By-laws

Moved by Neilson, Seconded by Plowright that By-laws 33-2023 and 34-2023 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by McLean, Seconded by Neilson that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on July 13, 2023 and it be given the required number of readings and numbered 35-2023. Carried.

Adjournment and Date of Next Meeting

Moved by Plowright, Seconded by Moore that Council adjourn this meeting at 6:38 p.m., to meet again on Thursday, August 10, 2023 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK