



**NORTH DUFFERIN COMMUNITY CENTRE
BOARD OF MANAGEMENT
MINUTES
WEDNESDAY, SEPTEMBER 14, 2022 – 7:00 P.M.**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 14th day of September, 2022 at 7:00 p.m., as an electronic meeting through ZOOM.

Those present:

Patricia Clark, Councillor, Mulmur
Janet Horner, Mayor, Mulmur
Debbie Fawcett, Melancthon
Mandy Little, Mulmur
Doug Read, Melancthon
Darcy Timmins, Melancthon
Heather Boston, NDCC Treasurer, Mulmur
Donna Funston, NDCC Secretary, Melancthon

Regrets:

Nancy Noble, Mulmur
Curtis Bouchard, Arena Manager
Darren White, Mayor, Melancthon

#1 Chair Call Meeting to Order

Meeting Called to Order at 7:02 p.m.

#2 Land Acknowledgement Statement

The Land Acknowledgement Statement was read by Chair Clark.

#3 Additions/Deletions/Approval of Agenda

-Moved by Timmins, Seconded by Fawcett, that the Agenda be approved as circulated.
Carried.

#4 Declaration of Pecuniary Interest or Conflict of Interest

None.

#5 Delegation

1. **7:10 p.m.** Chester Tupling, President of Honeywood Minor Hockey Association (HMHA) – Invite from the Board to discuss Strawberry Supper donation, volunteering time and a contact list.

Discussed the profit made from the Strawberry Supper and a purchase that would help HMHA. Chester will take the offer back to the Hockey Board meeting for suggestions on needed items. Chester noted the ball diamond was not usable this summer due to weeds growing too tall in the infield. He mentioned this upgrade was done by community donations and it should remain usable to the community. Heather will speak with Mulmur public works to make sure going forward this diamond is taken care of. HMHA has requested the ice be put in earlier this year because they have a lot of registered players and need to do evaluations. Oct 3, 2022 is the requested date to open and to book 20 hours per week on 6 days a week. October 10 was the originally scheduled start up date, Heather will speak to Curtis to see if this request is possible as he has trades scheduled aiming for October 10. Board requested that minor hockey members could possibly volunteer at the Strawberry supper next year and see if the contact list of names and numbers could be supplied to the Board. Chester will report back to this Board.

-Moved by Little, Seconded by Fawcett, that the Board directs staff to open the Arena and have ice ready for rental on October 3, 2022, if possible.
AND THAT; the ice be ready for the first Monday of October 2023 and thereafter.
Carried.

#6 Approval of Draft Minutes – July 7, 2022

-Moved by Timmins, Seconded by Horner, that the minutes of the North Dufferin Community Centre Board of Management held on July 7, 2022 be approved as circulated. Carried.

#7 Business Arising from the Minutes

1. Email from Heather Boston regarding Building and Grounds Account Costs

Heather mentions the budgeted amount is based on the actual amount spent from the previous year and that some years will be over budget and some could be under depending on repairs. The budgeted amount is not for specific repairs like a capital amount would be.

#8 Facility Manager's Report

Curtis was not in attendance for this meeting.

The report is attached to these minutes.

Board discussed the report. Board directs Heather to speak with Curtis regarding the vending machines being installed, ensure that the cleaning and painting is done on time and the possibility of opening the Arena one week early on October 3, 2022.

#9 General Business

1. Financial

1. Accounts Payable ending Aug 2, 2022 and ending Sept 2, 2022

Going forward the Board does not need to have each invoice included in the agenda package, just the summary page will be enough.

-Moved by Timmins, Seconded by Read, the accounts in the amount of \$27,489.23 be received as presented. Carried.

2. A/R update

A/R is zero. Board thanks Heather, Darlene and Curtis for getting all the outstanding amounts collected. Fresh start for this winter.

3. YTD vs. Budget comparison

4. RFP Booth Management

RFP for the Booth and Snow Removal for 2022/2023 season have been issued. No responses for the booth as of yet and only one for snow plowing. Board requests Heather to contact Lori, that previously rented the booth, to see if she would be interested again. Also, Heather to post booth RFP on bids and tenders with an early October deadline for submission. Snow Removal deadline is September 26, 2022.

2. Unfinished Business

1. Schedule of Fees Discussion – Ideas to Increase Facility Usage

Discussion on ideas that could bring more users and events. Heather will speak with Mulmur staff and get a report put together regarding centres around and different package prices they offer, for example birthday party package price. Mulmur does a monthly newsletter and the Board requests that the Arena being open be mentioned in the next one.

#10 Information

-None

#11 Notice of Motion

-None

#12 Confirmation Motion

-Moved by Horner, Seconded by Fawcett, that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#14 Adjournment

-Moved by Timmins, Seconded by Little, we adjourn the North Dufferin Community Centre Board of Management meeting at 8:30 p.m. to meet again on Wednesday November 9, 2022 at 7:00 p.m. at the North Dufferin Community Centre or at the call of the Chair. Carried.

CHAIR

SECRETARY