

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a hybrid meeting on the 15th day of June, 2023 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore (5:03 p.m.), Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Deputy Mayor McLean reminded everyone about Melancthon Day on Saturday, June 24th starting at 2:30 p.m. and listed all of the events taking place.

Councillor Plowright announced that the new stairs are done at the Hall and the Hall is doing vendors for Melancthon Day.

Mayor White announced that Inspector Detachment Commander Terry Ward will be leaving Dufferin OPP on Monday as he was promoted to Superintendent and will be taking over leadership of the Ontario Policing College.

Denise Holmes, CAO/Clerk announced that the fire ban was lifted this afternoon and the fire rating updated to moderate.

Additions

Denise Holmes, CAO/Clerk – Draft News Release – NDACT and Strada

Deletions

None.

Approval of the Agenda

Moved by McLean, Seconded by Moore that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Neilson, Seconded by Moore that Council approve the minutes of the June 1, 2023 Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

A comment was made about the motion that was passed at the last meeting regarding the creation of a Melancthon Council Award for Community Leadership and a question asked if Council would consider a semi-annual scholarship/bursary with a matched contribution instead.

Public Works

Craig Micks, Public Works Superintendent was in attendance for this portion of the meeting.

1. Tender 03-2023 Pulverize, Gravel, Placement of HL4 Hot Mix Asphalt and Shoulder Gravel Results and Staff Recommendation

Moved by Neilson, Seconded by Moore that Council award Tender 03-2023 (containing four road projects) to Cox Construction Limited in the amount of \$845,339.55, inclusive of HST. This procurement complies with the Township's Procurement By-law. Carried.

2. Motion to Release Tender Cheque to Cox Construction for Tender 02-2022

Moved by McLean, Seconded by Moore that Council direct Staff to release the Tender Deposit Cheque (Tender 02-2022) to Cox Construction Limited in the amount of \$60,000.00. Carried.

3. Other

Craig advised that they finished gravel on Monday, are currently working on the calcium and that the rented grader arrived on Monday.

Planning

1. Applications to Permit

There were no questions or concerns with the applications on the spreadsheet.

2. Proposed Development of Lands by Flato Developments Inc.– Silva Yousif, Senior Planner – Update on Report to Council (this will be held in Closed Session under Section 239(2)(k) Plans and Instructions for Negotiations

Moved by Moore, Seconded by McLean that Council move into Closed Session at 5:20 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: (2)(k)a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Update to Council regarding the Proposed Development of Lands by Flato Development Inc. Carried.

Moved by Plowright, Seconded by Moore that Council rise from Closed Session at 5:50 p.m. without report. Carried.

3. Email to Sylvia Jones, MPP from Linda Polonsky regarding the Provincial Planning Policy

Discussion ensued regarding Ms. Polonsky's letter and the CAO/Clerk was directed to send a letter to Sylvia Jones, MPP, with a copy of Ms. Polonsky's letter, advising that Council supports the comments in her letter.

4. Joint Statement from Ontario's Farm Leaders on Bill 97 and Proposed Provincial Planning Statement

Mayor White provided a comment about the May 8th, 2023 Delegation of Dufferin Federation of Agriculture, who attended County Council on this matter.

5. Letter to Minister of Municipal Affairs and Housing Steve Clark from HJ Lyon regarding Bill 97 and the Proposed Provincial Planning Statement

Discussion ensued on Mr. Lyon's letter and Council also supports the comments in his letter and directed that a letter of support also be sent on this.

6. Letter from Steve Clark, Minister of Municipal Affairs and Housing to the Ontario Federation of Agriculture regarding the Proposed Provincial Planning Statement

There were no comments from Council on the letter from Minister Clark,

Moved by Neilson, Seconded by Plowright that Planning Correspondence Items 3,4,5 and 6 be received as information. Carried.

6. Other

Nothing for this item.

Climate Change Initiatives

Nothing for this item.

Police Services Board

Nothing for this item.

County Council Update

Mayor White provided an update to Council on the Agenda items from the June 8th meeting.

Correspondence

Board, Committee & Working Group Minutes

1. Shelburne & District Fire Board – May 2, 2023
2. Shelburne & District Fire Board – May 31, 2023
3. Roads Sub-Committee – April 25, 2023
4. Centre Dufferin Recreation Complex Board of Management – April 26, 2023
5. Mulmur-Melancthon Fire Board – February 13, 2023
6. Shelburne Public Library Board – January 17, 2023
7. Shelburne Public Library Board – February 21, 2023
8. Shelburne Public Library Board – March 21, 2023
9. Shelburne Public Library Board – April 18, 2023
10. Grand River Conservation Authority – May 26, 2023

Moved by Moore, Seconded by Plowright that the Board, Committee & Working Group Minutes Items 1-10 be received as information. Carried.

Items for Information Purposes

1. Melancthon Pit #2 and Bonnefield Property 2022 Amphibian Monitoring Report – Natural Resource Solutions Inc
2. Notice of Commencement, Class Environmental Assessment, Schedule B for the Township of Southgate Eco Parkway Extension, Dundalk Servicing Strategy

3. Centre Dufferin Recreation Complex 2023 Approved Budget
4. Township of Melancthon Fiber to the Home – Rogers Communication
5. Drainage Superintendent Services, RJ Burnside & Associates – September 2022 through to December 2022

Moved by Neilson, Seconded by Moore that Correspondence Items 1-5, except for Items 1 & 3, for information purposes, be received as information. Carried.

Item # 1 – Councillor Neilson – commented on the Report and he supports the recommendation that the monitoring of Amphibians be continued.

Item # 3 – Deputy Mayor McLean and Councillor Plowright - a lengthy discussion ensued regarding the approved 2023 CDRC Budget and concerns regarding the significant increase this year and that the budget was received after Melancthon had passed its budget. It was mentioned that the budget needs to be to the Township by December of the previous budget year so that Staff can budget accordingly. Councillor Moore noted that there was a motion passed by the Board, that the CDRC budget be passed before the end of the year so that it can be forwarded to municipalities for their budgets. There was further discussion about the outdated 1994 Agreement and the Board’s Capital reserves.

General Business

1. Notice of Intent to Pass By-laws

1. By-law to Establish a Council-Staff Relationship Policy

Moved by McLean, Seconded by Moore that leave be given to introduce a By-law to establish a Council-Staff Relationship Policy and it be hereby read a first and second time and numbered 28-2023. Carried.

2. By-law to Adopt a Code of Conduct for Members of Council & Members of Local Boards

Moved by Neilson, Seconded by McLean that leave be given to introduce a By-law to Adopt a Code of Conduct for Members of Council & Members of Local Boards and it be hereby read a first and second time and numbered 29-2023. Carried.

3. By-law to Declare Lands as Surplus for Disposition

Moved by Neilson, Seconded by Plowright that leave be given to introduce a By-law to Declare Lands as Surplus for Disposition and it be hereby read a first and second time and numbered 30-2023. Carried.

4. By-law to Determine the Method to be used for Disposition of Surplus Municipal Lands

Moved by Moore, Seconded by Plowright that leave be given to introduce a By-law to Determine the Method to be used for Disposition of Surplus Municipal Lands and it be hereby read a first and second time and numbered 31-2023. Carried.

2. New/Other Business/Additions

1. Update on the Status of Gravel Pit and Quarry Appeals filed with the Assessment Review Board

Sarah Culshaw, Treasurer advised that she didn’t have much to update but they are still working on the appeal that the Township has filed with the ARB.

2. Addition – Draft News Release NDACT and Strada

Discussion ensued on the request from NDACT and Strada for a comment from the Mayor for their News Release. The comment from the Mayor will be: "The Township of Melancthon looks forward to working with both parties in a collaborative fashion moving forward".

3. Unfinished Business

1. Request for Support from the County of Dufferin in Establishing the BetterHomes Dufferin Program

Discussion ensued on the matter and Council decided to take no action on it.

2. Corbetton Park - Gazebo

Staff advised that the engineered plans are supposed to be completed by the end of the week so that Staff can apply for the building permit. Staff had noted a concern heard from a member of the public that the gazebo should remain open for safety concerns but Council advised that they prefer three walls but to have more windows added to the back wall.

Delegations

Council heard from the following Delegations during the meeting:

5:30 p.m. – Harve Lyon attended Council and gave a presentation on his concerns regarding the Proposed Provincial Planning Statement.

5:45 p.m. – Parmbir Dhillon and Karabir Dhillion - 517462 County Road 124 attended Council regarding some Orders to Remedy that were received from the Township's By-law Enforcement Officer. They wanted to explain to Council, the circumstances surrounding the matters at the property and to request an extension to resolve the matters. There was discussion amongst the Council members to both Mr. Dhillon's and the matter was deferred until Council has a chance to speak with its legal counsel regarding an extension for the removal of the fill.

6:00 p.m. – Murray Short, RLB attended Council and reviewed the 2022 Draft Financial Statements with the Members. Moved by Plowright, Seconded by Moore that Council approve the Consolidated Financial Statements for the year ended December 31, 2022 as prepared by RLB, Chartered Professional Accountants. Carried.

Closed Session

Moved by Moore, Seconded by Plowright that Council move into Closed Session at 7:29 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: (2)(k) – a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – NDCC Agreement Negotiations. Carried.

Rise With or Without Report from Closed Session

Moved by McLean, Seconded by Moore that Council rise from Closed Session at 8:17 p.m. without report. Carried.

Third Reading of By-laws

Moved by Neilson, Seconded by Plowright that By-laws 28-2023, 29-2023, 30-2023 and 31-2023 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Moore, Seconded by Plowright that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on June 15, 2023 and it be given the required number of readings and numbered 32-2023. Carried.

Adjournment and Date of Next Meeting

Moved by McLean, Seconded by Neilson that Council adjourn this meeting at 8:19 p.m., to meet again on Thursday, July 13, 2023 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK