

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 4th day of May, 2023 at 5:00 p.m. Mayor Darren White, Deputy Mayor James McLean, Councillor Ralph Moore, Councillor Bill Neilson and Councillor Ruth Plowright were present. Denise Holmes, CAO/Clerk and Sarah Culshaw, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Mayor White advised that the meeting was being recorded and would be posted to the Township's website under Council Agendas and Minutes.

Land Acknowledgement Statement

Mayor White shared the Land Acknowledgement Statement.

Announcements

Deputy Mayor McLean made an announcement about Melancthon Day to be held Saturday, June 24th from 2:00 p.m. until dusk at the Horning's Mills Park. More details to be released at a later date.

Additions

CAO/Clerk – Motion from the Township of Mulmur – NDCC Contribution

Deletions

None.

Approval of the Agenda

Moved by McLean, Seconded by Moore that Council approve the Agenda as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting by giving the general nature thereof and that declarations must be submitted to the Clerk in writing.

Minutes

Moved by Neilson, Seconded by Moore that Council approve the minutes of the April 20, 2023 Council meeting as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

There was a comment made about the property description on the planning application spreadsheet for the On-Farm Shop and a question about inviting someone from the Mennonite Community to come to Council regarding road safety and their horses and buggy's on the road, and the difficulty in seeing them at night. This matter was referred to the Roads Sub-Committee.

Public Works

Craig Micks, Public Works Superintendent was in attendance.

1. Accounts

The Public Works accounts were presented in the amount of \$91,049.38. Moved by McLean, Seconded by Neilson that Council receive the Public Works Accounts as presented by the Public Works Superintendent. Carried.

2. Parkinson Canada- Pedaling for Parkinson's GTA Ride Road Occupancy Approval

Moved by Moore, Seconded by Plowright that Council has no objections to Parkinson Canada using a portion of Melancthon Township roads as its route for the "Pedaling for Parkinson's GTA Ride" taking place on Sunday, August 20, 2023. Carried.

3. Township of Archipelago Motion Regarding Road Management Action on Invasive Phragmites

There was discussion on this motion and because the Environmental Sustainability Committee, who was dealing with the Phragmites issues, is now under the Roads Sub-Committee, this item was referred to the Roads Sub-Committee for further discussion.

4. Email from Irvin Bauman, A260 Inc. Regarding Haul Route for Supplies For Building Permits

Discussion ensued regarding the haul routes that were provided by Mr. Bauman and Craig felt that the routes proposed were the safest routes and that there are really no other routes to get to the property. Staff were directed to reach out to Mr. Bauman advising that the Township requires a schedule of when the trucks are going to be hauling the materials, so the information can be provided as part of a community outreach program to the residents of Corbetton. Staff will post on social media, as well as make the OPP aware, so they can patrol the area during the scheduled times of delivery.

5. Other

Nothing for this.

Planning

1. Applications to Permit

There were no questions or concerns from Council regarding the applications on the spreadsheet and Staff confirmed that the legal description was correct for the On-Farm Machine Shop (Public Question Period inquiry).

2. Other

Nothing for this matter.

Strategic Plan

Nothing for this matter.

Climate Change Initiatives

Nothing for this matter.

Police Services Board

Nothing for this matter – the PSB meets next week on May 9, 2023.

Committee/Board Reports & Recommendations

Correspondence

Board, Committee & Working Group Minutes

1. Shelburne & District Fire Board – September 6, 2022
2. Shelburne & District Fire Board – November 1, 2022
3. Shelburne & District Fire Board – November 9, 2022
4. Shelburne & District Fire Board – January 3, 2023
5. Shelburne & District Fire Board – January 20, 2023
6. Shelburne & District Fire Board – February 7, 2023
7. Roads Sub-Committee – March 20, 2023

Moved by Neilson, Seconded by Moore that the Board, Committee & Working Group Minutes Items 1-7 be received as information. Carried.

Items for Information Purposes

1. Regional Municipality of Waterloo Motion Regarding the Municipal Elections Act
2. Dufferin County Council Resolution to Support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act
3. Dufferin County Forest Annual Report
4. Response from Ken Fryer, Melancthon Resident Regarding Response from Carl Cosack, NDACT Board Members Email Regarding NDACT's Delegation to Melancthon Council on March 16, 2023
5. 2022 Clerk's Report on Financial Filing Compliance
6. Township of Mulmur Motion to Support the Highway 10 Traffic and Road Safety Study

Moved by Neilson, Seconded by Moore that Correspondence Items 1-6, except for items 2 & 6 for further discussion, be received as information. Carried.

Mayor White spoke to Item 2 and Deputy Mayor McLean spoke to Item 6. Staff were directed to send a letter to Sylvia Jones, MPP, regarding Item 6, requesting her to give it good consideration and to try to move it forward, as there are several concerns from municipalities regarding this stretch of Highway 10.

Items for Council Action

1. 2023 Centre Dufferin Recreation Complex Draft Budget

Mayor White spoke to the 2023 Budget of the CDRC and his concerns with it and there was discussion amongst Council regarding the budget and future capital costs. As Melancthon has already passed its 2023 Budget, the increase is approximately \$25,000.00 over what the Township budgeted. Further discussion ensued and as there were no objections to the budget, Mayor White advised that he would take this back to the Board.

General Business

1. Accounts

Sarah Culshaw, Treasurer presented the accounts in the amount of \$203,250.08. Moved by Moore, Seconded by Neilson that Council receive the general accounts as presented by the Treasurer. A question was raised regarding the Delmar Electric Invoice for the generator at the Horning's Mills Hall. The motion was then carried.

2. Notice of Intent to Pass By-law

1. By-law to Amend By-law No. 27-2019 – Property Standards By-law

Moved by McLean, Seconded by Moore that leave be given to introduce a By-law to amend By-law 27-2019 and it be hereby read a first and second time and numbered 21-2023. Carried.

2. By-law to Amend By-law No. 16-2015 – Procedural By-law

Moved by Neilson, Seconded by Plowright that leave be given to introduce a By-law to amend By-law 16-2015 and it be hereby read a first and second time and numbered 22-2023. Carried.

3. New/Other Business/Additions

1. Site Alteration Application – Shane Hall 585166 County Road 17, Melancthon

Discussion ensued on the application and soil reports were included in the Agenda package, as well as comments from NVCA and County of Dufferin Public Works that were provided to Council before the meeting. There was also discussion on the entrances that have been installed to the property, the work that has already been started on the property, and clarification regarding the soil reports (fill location). Mr. Hall was present at the meeting and spoke to his application. The application is for approximately 50,000 cubic metres of fill (5,000 truck loads) to be brought to his property from KTH, as they are doing an expansion and need to get rid of the fill. The haul route will be County Road 11 to County Road 124 to County Road 17 and into the property. An entrance was installed off the 4th Line but Council does not want the trucks using the 4th Line and Craig was directed to discuss this with Mr. Hall. Further discussion ensued and Staff were directed to contact the NVCA regarding a clearance letter before the Township proceeds any further. The matter was deferred to the next meeting.

2. Strategy Corp. - Strategic Planning Proposal

Discussion ensued regarding the Strategic Plan Proposal. Council decided not to make a decision on this at the moment, and defer the matter until the Fall when the County's Plan is completed. Staff will reach out to Strategy Corp and let them know of Council's decision.

3. Community Risk Assessment - Participation in Joint Request for Proposal for completion of the CRA – CAO/Clerk to discuss with Council

Staff provided an update to Council regarding the required Community Risk Assessment that needs to be completed by July 1, 2024. Staff will participate in the RFP, so long as there is the option to withdraw should the costs be too high.

4. Other/Additions – Township of Mulmur Motion – NDCC Contribution

Discussion ensued regarding the motion from Mulmur which requests Melancthon Township to share its financial contribution proposal as part of the Joint Agenda Package for the May 10, 2023 meeting. Staff were directed to provide the number (from the April 20, 2023 Closed Session meeting) to Mulmur Staff for inclusion in the Agenda package.

Delegations

During the meeting, Council heard from the following Delegation:

5:30 p.m. – Doug Hevenor, CAO and Chris Hibberd, Director Watershed Management Services from the NVCA attended Council and provided an overview of the NVCA Programs and Services of the NVCA and the Memorandum of Understanding between the NVCA and the Township of Melancthon.

Moved by Neilson, Seconded by Moore that Council direct the Mayor and CAO/Clerk to sign the Inventory of Programs and Services Memorandum of Understanding between the Nottawasaga Valley Conservation Authority and the Corporation of the Township of Melancthon. Carried.

Council adjourned the meeting at 6:33 p.m. to move into Committee of the Whole – Moved by McLean, Seconded by Moore that we adjourn Council to move into Committee of the Whole and reconvene as Council. Carried.

Council reconvened at 6:45 p.m.

Closed Session

Moved by Moore, Seconded by Neilson that Council move into a Closed Session meeting at 6:47 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: (2)(b) – personal matters about an identifiable individual, including municipal or local board employees – Properties that are eligible for Tax Arrears Registration. Carried.

Rise With or Without Report from Closed Session

Moved by Plowright, Seconded by McLean that Council rise from Closed Session at 7:14 p.m. with report. Carried. The Report being the directives given to Staff in Closed Session.

Third Reading of By-laws

Moved by Neilson, Seconded by Moore that By-laws 21-2023 and 22-2023 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Moore, Seconded by Plowright that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its Council meeting held on May 4, 2023 and it be given the required number of readings and numbered 23-2023. Carried.

Adjournment and Date of Next Meeting

Moved by McLean, Seconded by Neilson that Council adjourn this meeting at 7:15 p.m., to meet again on Thursday, May 18, 2023 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK