

**MEETING OF
HORNING'S MILLS PARK BOARD
WEDNESDAY APRIL 5, 2023 AT 6:00 P.M.**

Join on your computer:

[Click here to join the meeting](#)

Meeting ID: 240 672 949 701

Passcode: zdRjTW

If you cannot connect on your computer, you can call in from your phone:

[+1 437-747-1806..238625804#](#) =

Phone Conference ID: 238 625 804#

AGENDA

1. Call to Order

2. Land Acknowledgement

We would like to begin by acknowledging that Melancthon Township recognizes the ancestral lands and treaty territories of the Tionontati (Petun/Wyandot(te)), Haudenosaunee (Six Nations), and Anishinaabe Peoples. The Township of Melancthon resides within the lands named under the Haldimand Deed of 1784 and the Lake Simcoe-Nottawasaga Treaty (Treaty 18).

These territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways, and resources.

3. Additions/Deletions/Approval of Agenda

4. Declaration of Pecuniary Interest or Conflict of Interest

5. Approval of Draft Minutes – January 25, 2022

6. Business Arising from Minutes

7. Correspondence Items

8. General Business

1. 2023 Park Budget and Account Balance
2. Ball diamond rental fees
3. Status update: baseball at the Horning's Mills ball diamond
 - i. Confirmed playing time
 - ii. Electrical to pitching mound
 - iii. Storage lockers

- iv. Sign installation
- 4. Melancthon Day DRAFT Agenda and budget (June 24, 2023)
- 5. Walking trail and garden
- 6. Other/Additions

9. Delegations

Ruth Plowright, Advertising at the Park

10. Recommendations to Council

11. Confirmation Motion

12. Adjournment and Date of Next Meeting

Items 8.1 and 8.2: 2023 Park Budget, account balance & ball diamond rental fees

From: Kaitlin Chessell <kchessell@melancthontownship.ca>
Sent: Wednesday, March 22, 2023 11:47:22 AM
To: James McLean <jmclean@melancthontownship.ca>
Cc: Denise Holmes <dholmes@melancthontownship.ca>
Subject: RE: Horning's Mills Park Board Meeting

Hi James,

The current fees are \$10 per game without lights and \$25 per game with lights. A lot of Townships have an hourly rate for rentals instead of a rate per game, just something to consider.

The total amount in the Park Board Account as of December 31, 2022 was \$7463.22 (this amount includes the reimbursement of the 2022 Melancthon Day Costs).

As for the 2023 budget, the only money that was put in the budget for the Park was \$5500 (\$3500 to cover the insurance and \$2000 to cover the cost of the 2023 Melancthon Day).

Thank you,

Kaitlin Chessell



Kaitlin Chessell | Administration and Finance Assistant | Township of Melancthon | kchessell@melancthontownship.ca | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | www.melancthontownship.ca |

Effective April 11, 2023, the Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

Please consider the environment before printing this e-mail This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

Item 8.3.iii: Electrical to the pitching mound

Good morning,

I can request a key from the Township and would be able to meet anytime today (or over the weekend, Monday or Tues) at the electrical room/diamond.

The required distance for the pitching machine from home plate (latter to be installed I believe) is 40'. Usually the power cord is hidden underground at this distance/location.

I have attached the South Simcoe Minor Baseball quick rules chart with all details. James, please find the base lengths here as well.

Some diamonds have a plug-in option at the diamond edge to the main power source. I do not have photos of Mansfield for this, but please find attached what is at the Everett diamond. Would something like this be required or just plugging in/turning on in electrical room suffice?

Please let me know what works best with your schedule and I will do my best to accomodate.

Thank you again,

Best regards,

Orsolya
519-938-1598

On Wednesday, March 29, 2023, Michael Hofman <hofmangeneralcontracting@gmail.com> wrote:

Hi James and Orsolya,

Thank you for getting back to us. We will wait for your update next week and we will go from there.

In the interim, is there someone local that can drop a key off to the electrical room so that we can see what would need to occur for the upgrade.

Additionally, please forward me any specifications that you may have regarding how you would like the power termination at the pitching mound.

Best Regards,

Mike

On Tue, Mar 28, 2023 at 4:31 PM Orsolya <olscace@gmail.com> wrote:

Hello James and Mike,

This is incredible, so very generous. Thank you Mike. This year, unlike any other, it looks like we will have 2 additional teams within the age divisions requiring a pitching machine, totally 5 teams. As a result, having the Horning's Mills diamond functional for these age groups is huge, very much so needed. Thank you to you both and to the park board for considering and implementing so many baseball diamond upgrades.

Please let me know what else we can do to facilitate this process.

Best regards,
Orsolya
519-938-1598

On Mon, Mar 27, 2023 at 10:23 AM James McLean <jmclean@melancthontownship.ca> wrote:

Hi Mike,

Thanks for reaching out and for your offer to install the power at the HM ball diamond!

This is good timing as we have been coordinating with Orsolya from Mansfield Minor Baseball to make this happen this year.

I have a Horning's Mills Park Board meeting tonight and will ask the Board members to accept your offer and recommend the Township to proceed.

After that, I will need to connect with the CAO (when she's back in the office next Monday) to see if there's anything else we need to check off before the work starts.

I'll provide you with an update early next week after I speak with the CAO.

Thanks again!

Jamie

From: Michael Hofman <hofmangeneralcontracting@gmail.com>
Sent: Saturday, March 25, 2023, 8:39 a.m.
To: James McLean <jmclean@melancthontownship.ca>
Subject: Hornings Mills Ball Diamond Power

Good morning Jamie,

My name is Michael Hofman and we briefly spoke at my residence at 289 Main Street in Hornings Mills during your candidacy.

I own and operate Hofman General Contracting and I am interested in sponsoring Hornings Mills for the installation of power at the ball diamond for the pitching machine.

Can you please indicate what approvals would need to be in place in order to do so?

I would arrange for the installation, we would obtain an electrical permit with ESA, and the installation will be completed to Code.

Looking forward to hearing from you,

Mike

Michael Hofman, C.E.T, GSC
Hofman General Contracting
519-938-6944

Sent from my iPhone

Item 8.3.iv: Sign installation

Draft sign design to be installed at ballpark



The "HM" is recreated from the original (1960s) Horning's Mills baseball jerseys:



----- Forwarded message -----

From: **Brent Russell [DST]** <b.russell@dunwood.ca>

Date: Wed, Mar 29, 2023 at 1:34 PM

Subject: Re: pricing

To: James McLean <jamesamclean23@gmail.com>

Thanks for the reply James. Alupanel is definitely a nice and more permanent solution if that's what you're looking for. A 4x8 in alu is 469.00. It is also laminated so protected from sun and weather, and much more scratch resistant. Let me know if I can help any further with questions.

Regards,

Brent

Dunwood Signs & Textiles Inc.

www.dunwood.ca

519.923.1118

From: James McLean <jamesamclean23@gmail.com>

Sent: Wednesday, March 29, 2023 1:29 PM

To: Brent Russell [DST] <b.russell@dunwood.ca>

Subject: Re: pricing

Hi Brent,

Thanks for following up. No, I didn't receive your previous email so appreciate you getting back to me. Thank you for the quotes. Would you be able to give me an estimate for the alupanel material option? I want something that looks really nice, even if it comes in a bit higher.

I have a Board meeting next Tuesday so can take the quotes to them for approval then.

Thanks,

James

On Wed, Mar 29, 2023 at 1:12 PM Brent Russell [DST] <b.russell@dunwood.ca> wrote:

James, I'm wondering if the pricing email didn't go through. I just went back and can't find it in my out/sent box so I'm a little confused and wondering if I think I sent something but didn't. lol

At any rate, if it's not too late, a sign like that is typically done in 10mm corrugated.

For a 4x8, cost is 269.00, and a 4'x4' 140.00

There is the option to go with an alupanel material that is much better long term for exterior use, however a little more expensive and not typically used for this application. Please let me know if you have any questions. We'd love to help out with this. Cheers.

Regards,

Brent

Dunwood Signs & Textiles Inc.

www.dunwood.ca

519.923.1118

Item 9: Delegation

HORNING'S MILLS PARK SPONSORSHIP

- PLATINUM PACKAGE** \$6000.00 + \$780.00 HST
-Large adverting board in prime location on inside and outside of the fence
-advertising on our facebook page
- GOLD PACKAGE** \$4000.00 + \$520.00 HST
-Large adverting board in prime location on inside of the fence
-advertising on our facebook page
- SILVER PACKAGE** \$3000.00 + \$390.00 HST
-Medium advertising board in secondary location
-advertising on our facebook page
- BRONZE PACKAGE** \$2000.00 + 260.00 HST
-Small advertising board along the fence
-advertising on our facebook page

HELP BUILD OUR COMMUNITY IN MELANCTHON



Saturday June 24, 2023
2:00 p.m. to 9:30 p.m.

DRAFT ANNOTATED AGENDA – *All items listed here are for discussion*

Time	Activity	Approx. cost	Notes
2:00 p.m.	Yoga in the Park	N/A	Louise Phillips may be interested
3:00 p.m.	Bouncy castle set up	\$1,000	James to get quotes
3:00 p.m.	Vendor market set up along east fence line	TBD	Vendors have said they'd like to set up this year at the Park, not the Hall. The HM Hall Board has offered to organize this
5:00 p.m.	Live music starts	~\$800	Approximately \$300 for Gary Heaslip; budgeting \$500 for a second band
5:00 p.m.	Kids activities begin	N/A	Bean bag race, tug of war, etc.
5:30 p.m.	Firefighters' barbeque starts	N/A	Costs will be borne by MMFD. They may need to increase the costs of the food; they only made \$200 last year
7:00 p.m.	Second Annual First Responders' Challenge	N/A	James to reach out to FR to confirm participation
7:30 p.m.	Glow balloons/other sold	\$200	Last year, we sold glow balloons to kids; \$20 for 6 pack of balloons
8:00 p.m.	Bouncy castle tear down	N/A	
8:00 p.m.	Movie in the park	\$100	We could cover the cost of popcorn, chips, drinking boxes, etc.
Dusk	Fire works		

Questions for discussion:

1. Are there activities we want to add or remove from the agenda?
2. Logistics – what do we need to make this a successful event? (e.g., tents for shade?)
3. Is there interest in setting up a beer gardens?
4. Do we want to try to recover some of the money we are spending on this event through an admittance fee or by seeking donations?
5. Which activities would each Board member like to run/oversee on the day of the event?
6. Who would like to take the lead on the communications strategy? Nanci?
7. What is our back up plan if it rains on June 24th?