

THE PLANNING ACT

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON APPLICATION FOR
MINOR VARIANCE OR FOR PERMISSION

File No. _____

The undersigned hereby applies to the Committee of Adjustment for the Township of Melancthon under Section 45 of the **Planning Act**, for relief, as described in this application, from By-law No. _____ (as amended)

1. Name of Owner _____ Telephone No. _____

2. Address _____

3. Name of Agent (if any) _____ Telephone No. _____

4. Address _____

Please Note: Unless otherwise requested, all communications will be sent to the agent, if any.

5. Names and addresses of any mortgagees, holders of charges or other encumbrances:

6. Nature and extent of relief applied for:

7. Why is it not possible to comply with the provisions of the By-law?

8. Legal description of subject land (registered plan number and lot number or other legal description and, where applicable, street and street number)

9. Type of access to subject property:

Provincial Highway _____ County Road _____
Year Round Municipal Road _____ Seasonal Municipal Road _____
Unopen Road Allowance _____ Private Right-of-way _____
Other, please specify _____

If proposed access is by water, what boat docking and parking facilities are available on the mainland?

Specify _____

10. Dimensions of land affected:

Frontage _____

Depth _____

Area _____

Width of street _____

- 11. Particulars of all buildings and structures on or proposed for the subject land (Specify ground floor area, gross floor area, number of storeys, width, length, height, etc.):

Existing _____

Proposed _____

- 12. Location of all buildings and structures on or proposed for the subject land (Specify distance from side, rear and front lot lines):

Existing _____

Proposed _____

- 13. Date of acquisition of subject land:

- 14. Date of construction of all buildings and structures on subject land:

- 15. Existing uses of the subject property:

- 16. Proposed uses of the subject property:

17. Existing uses of abutting properties:

18. Length of time the existing uses of the subject property have continued:

19. Municipal services available (check appropriate space or spaces)

	Municipal Water	Communal Water	Private Water	Municipal Sewers	Communal Sewers	Private Septic
Existing	()	()	()	()	()	()
Proposed	()	()	()	()	()	()

20. Present Official Plan provisions applying to the land:

21. Present Zoning By-law provisions applying to the land:

22. Has the owner previously applied for relief in respect of the subject property?

_____ Yes _____ No

If the answer is yes, describe briefly:

23. Is the subject property the subject of an application under the Act for a consent or for approval of a plan of subdivision under section 52 of the Planning Act?

_____ Yes _____ No

If yes, please specify the file number _____

24. The applicant shall attach to each copy of this application a sketch showing the following:
- i The boundaries and dimensions of the subject land.
 - ii The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
 - iii The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples of features include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
 - iv The current uses on land that is adjacent to the subject land.
 - v The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
 - vi If access to the subject land is by water only, the location of the parking and docking facilities to be used.
 - vii The location and nature of any easement affecting the subject land.

UPON SUBMISSION OF THIS APPLICATION THE APPLICANT AGREES:

1. That the fee submitted with this application covers only routine processing costs (i.e. review by municipality). It is further understood and agreed that any additional costs or requirements with this application, including any additional information and processing requirements, or as may otherwise be required or incurred and charged to or by the municipality (i.e. planning, legal or engineering fees, OLT Hearing costs, agreements, special studies, other approvals or applications and any other related matters) will be my responsibility to provide to and/or reimburse the municipality for same. Failure to pay all associated costs may result in refusal of this application and/or collection by the municipality in like manner as municipal taxes, or any other means legally available to the municipality.
2. To pay the application fee in full prior to the processing of this application.
3. To allow the Committee of Adjustment to site inspect the property in consideration for this application.

Affidavit or Sworn Declaration

I, _____ of the _____ of _____
 in the _____ of _____ solemnly declare that all the statements
 contained in this application and all the information provided is true, and I make this solemn
 declaration conscientiously believing it to be true, and knowing that it is of the same force and effect
 as if made under oath and the CANADA EVIDENCE ACT.

Declared before me

Date: _____

at the _____

Signature of Applicant: _____

in the _____

this ___ day of _____

A Commissioner, etc.

Authorizations:

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application on his/her behalf, must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make Application and for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this minor variance application and I authorize _____ to act as my agent for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize my agent to provide any of my personal information that will be included in this application or collected during the process of this application.

Date

Signature of Owner

Consent of the Owner to the Use and Disclosure of Personal Information

I _____ am the owner of the land that is the subject of this minor variance application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

Application Fee as per By-law 15-2023

\$2,000.00 - Application Fee

\$3,000.00 - Deposit

Property Owners Name:

Location of Property:

Please use this space for your sketch.



A large empty rectangular box intended for a sketch.