

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Heritage Advisory Committee held an electronic meeting February 7th, 2023 at 7:00 p.m. The following members were present: Chair Ralph Moore, Vice-Chair Tracey Webber, Deputy Mayor James McLean, and Todd McIntosh, also present was Kaitlin Chessell, Heritage Advisory Committee Secretary.

Appointment of Chair and Vice-Chair

Moved by Webber, Seconded by McIntosh that Councillor Ralph Moore be appointed as the Chair of the Heritage Advisory Committee of the Township of Melancthon. Carried.

Moved by Moore, Seconded by McLean that Tracey Webber be appointed as the Vice-Chair of the Heritage Advisory Committee of the Township of Melancthon. Carried.

Call to Order by Chair

Chair Moore called the meeting to order at 7:18 p.m.

Land Acknowledgement

Chair Moore shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by McLean, Seconded by Webber that the agenda be approved as circulated. Carried.

Approval of Draft Minutes

Moved by McLean, Seconded by McIntosh that the minutes of the Heritage Advisory Committee held on October 19th, 2022 be approved as circulated. Carried.

Business Arising from Minutes

None.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

General Business

1. Heritage Week – February 20th – 26th

The Heritage Advisory Committee discussed that Vice-Chair Webber and Member McIntosh will research and supply Heritage Facts to be posted daily to the Township's

Facebook Page for each day of Heritage Week and on the Wednesday of Heritage Week we will advertise the plaque program. The Committee also requested that we advertise Heritage Week on the Digital Sign at the Township Office and raise the Township flag in recognition of Heritage Week.

2. Set Priorities for 2023

The Heritage Advisory Committee discussed that they would like to preplan for Heritage Week 2024 in order to have enough time to pull some other events together for that week next year. The Committee would also like to prioritize advertising the plaque program to get more residents involved, as well as look at putting a Heritage table out at Melancthon Day 2023 and have a walking tour of Horning's Mills completed for Melancthon Day. The Committee would also like to have a meeting at the Dufferin County Museum this year to learn how to do research and also work on documenting the stories of the people of Melancthon. It was discussed that we could pick a topic annually to document stories from residents. Deputy Mayor McLean is going to take the lead on this project and come back to the Committee with a plan on how to proceed with this initiative.

3. Heritage Plaque Application from Marvin Bookman

The Committee discussed that they are happy we received our first plaque application and discussed how we are going to go about verifying the information submitted by the applicants. It was discussed that we can run a quarterly timeframe to submit applications and at the deadline we go to the Museum and verify the information for all submissions as that may be the least time-consuming way to vet the information submitted. Staff was directed to contact Mr. Bookman and let him know we will review his application and be in touch.

4. Discussion on Monthly Meeting Date

The Committee discussed the dates that would work best for them, and the Committee is going to meet the first Monday of each month at 6:30 p.m.

5. Brainstorming Roundtable

Covered this under Item #2

6. Other/Addition

None.

Delegations

None.

Recommendations to Council

The Heritage Advisory Committee recommends to Council that \$3500 be put in the 2023 budget for the Heritage Advisory Committee for the Plaque Program and other activities the Committee may put on in 2023.

Public Question Period

None.

Confirmation Motion

Moved by McLean, Seconded by McIntosh that all actions of the Members and Officers of the Heritage Advisory Committee with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

8:15 p.m. - Moved by McIntosh, Seconded by Webber that we adjourn this Heritage Advisory Committee meeting to meet again on March 6th, 2023 at 6:30 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY