

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on January 17th, 2023, at 1:30 p.m. The following members were present: James McLean, Chair, Bill Neilson, Vice-Chair and Member Darren White. Also present were: Craig Micks, Public Works Superintendent, Denise Holmes, CAO/Clerk, Sarah Culshaw, Treasurer/Deputy Clerk and Kaitlin Chessell, Roads Sub-Committee Secretary.

Appointment of Chair and Vice-Chair

Moved by White, Seconded by Neilson that Deputy Mayor McLean be appointed as the Chair of the Roads Sub-Committee of the Township of Melancthon. Carried.

Moved by White, Seconded by McLean that Councillor Neilson be appointed as the Vice-Chair of the Roads Sub-Committee of the Township of Melancthon. Carried.

Call to Order by Chair

Chair McLean called the meeting to order at 1:32 p.m.

Land Acknowledgement

Chair McLean shared the Land Acknowledgement Statement.

Additions/Deletions/Approval of Agenda

Moved by Neilson, Seconded by White that the agenda be approved as circulated. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by Neilson, Seconded by McLean that the minutes of Roads Sub-Committee Meeting held on November 2, 2022 be approved as circulated. Carried.

Business Arising from Minutes

None.

Correspondence Items

None.

General Business

1. Update from Public Works Superintendent

Craig Micks, Public Works Superintendent advised the Roads Sub-Committee that the storm over Christmas had the Public Works Department out steady for three days trying to get the roads cleared. Craig advised that the thawing and freezing has been making a mess of the roads and that they have been drawing in a lot of gravel trying to fix them up. Vice-Chair Neilson congratulated the Public Works Department on a job well done on the storm over Christmas. Chair McLean asked about how the Christmas storm was handled and if Public Works had everything they required to deal with the storm. Craig advised that he felt they had everything they needed, but their biggest issue was with people still deciding to drive and their cars being stuck and abandoned in the middle of the road. This caused issues when they were trying to get the roads cleared. Craig advised that they had to bring snowblowers in to clear the banks and better communication from the OPP would have been beneficial.

2. Email from Samantha Cobra regarding a Community Zone Sign with a 40km/hr or 50km/hr Speed Limit being placed on 15 Sideroad West of County Road 124

Samantha was present at the meeting and spoke to the fact that there is a lot of traffic on this portion of 15 Sideroad and a lot of speeding and big trucks. She is concerned because there are a lot of children that live on this stretch of road that bike and play on the road. The Roads Sub-Committee advised her that they would visit this stretch of road on the road tour they are planning in the next couple of weeks, and they could review the speed limit. The Committee advised that they will also forward her concern onto the Police Service Board for discussion.

3. Request for Reimbursement for Tire Repairs – 4th Line NE

The Committee discussed that we are meeting minimum maintenance standards and directed staff to send Ms. Winter a letter advising her that the Township will not be compensating her for the damages.

4. Half Load/ No Truck Road Signage – Responses from Surrounding Municipalities

The Committee discussed the options to deal with this issue that we received from neighbouring municipalities. Denise advised that we have to let trucks drive on no heavy truck roads if it is the only way into a property, we just need to figure out how to ensure that they are only carrying half loads. Further discussion ensued and Craig was directed to install half load signs at all the entrance points to the Municipality.

5. Response to letter sent to Mr. and Mrs. Carrera regarding the Enbridge Gas Emergency Shut-Off on 2nd Line SW from Joseph Carrera

The Roads Sub-Committee discussed that the direction we gave Enbridge seemed like a good solution to the problem for everyone and they do not think that the small post that will be installed should be an issue. Staff was directed to respond once we have a timeline of removal.

6. 2023 Budget Road and Bridge Project Discussion

The Roads Sub-Committee discussed 5th Line OS and 7th Line SW as those are what the Road Management Plan is recommending be completed in 2023. It was discussed that if we were to pave the 5th Line OS we would have to put all other projects on hold as it will be very costly. Craig advised that the 7th Line SW has a few rough spots on it but overall is in good shape and has lots of life left. It was discussed that we could visit the 7th Line SW on the road tour and take a look. Poulton Place was discussed, and Sarah advised that she spoke to Nancy from Watson and Associates about the potential of using development charges to fund this and she advised that we could not as the road is only going to service those six properties, therefore it is not benefiting anyone else in the Township. She also advised that all developers should be treated the same and this should be treated as such. Craig was directed to work with Josh Burke (one of the lot owners) and get quotes for this work. Denise advised that this project would need to be tendered based on the value of the project under the procurement policy.

7. Development Charge Reallocation

Sarah spoke to this and advised that changes can be made to the Development Charge Study but these need to be changed by motion and justification must be given. She also advised that we would be redoing the Development Charge Study in 2024. Sarah is hoping that Nancy from Watson and Associates can attend a Council meeting in March and give Council a better understanding on this.

8. Snow Clearing during the Significant Weather Event Declaration – Lessons Learned

This was discussed under General Business Item #1

9. Road Safety Priorities for 2023

This item was deferred to the next meeting.

10. Continuing Roads Meetings Electronically or Going Back to in person

It was discussed that the Committee would like to go back to in person meetings.

11. Other/Additions

None.

12. Unfinished Business

1. Poulton Place

This was discussed under General Business Item #6

2. Email from Scott Martin – Phragmites Follow-up

The Committee was happy that the County of Dufferin is going to support us with the Phragmites. The Environmental Sustainability Committee did some mapping last year of the Phragmites and we will send those over to the County.

3. Entrance and Road Upgrades on 5th Line (Asaph)

No response has been received since we sent the letter and quote on November 10, 2022.

Delegations

2:00 p.m. – Doug Childs, Melancthon Resident: Proposal of a Stop Sign at the Intersection of 4th Line SW and 240 Sideroad due to Safety Concerns

Doug Childs did not attend the meeting.

Recommendation to Council

None.

Public Question Period

No questions were asked.

Confirmation Motion

Moved by White, Seconded by Neilson that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by

the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

3:03 p.m. - Moved by White, Seconded by Neilson that we adjourn this Roads Sub-Committee meeting to meet again at the call of the Chair. Carried.

CHAIR

SECRETARY